

Campbell County Juvenile and Family Drug Court
Management Committee and Operational Team Meeting
Thursday, October 19, 2023
12:00 p.m.-1:00 p.m.
GAMB Cottonwood Room

Present: Judge Kim Hoff, Sheri England, Heidi Phipps, JR Bailey, Jim Lyon, Siobahn Gonzalez, Ryan Anderson

Meeting Called to Order- 12:08 pm

Approval of Prior Board Minutes

The vote to approve prior board meeting minutes has been postponed to the November 16, 2023 JFDC board meeting due to there not being enough board members to vote at the moment.

Program Update

September 2023 Monthly Report

YIT: 5 served in September

JFDC: 2 served in September

Court of Origin:

Juvenile Court: 2

Circuit Court: 3

Municipal Court: 2

Step Stone: 2 served in September

YES House: 5 served in September

Residential Treatment: 0

Phase I: 1

Phase II: 3

Phase III: 1

Graduated: 2

Terminated: 0

Absconded: 0

Relapses: 1

New Participants: 0

Pending: 1

Referrals: 0

Upcoming Graduations: October 4th

Coordinators Teleconference:

The coordinators teleconference call was on Monday, October 9th, 2023. There was discussion about the new computer system, CSTMS. There will be biweekly meetings to see how everything is going and so the company can receive feedback as well. Jim explained that so far, all questions for Campbell County JFDC has been answered and there haven't been any issues on JFDC side when using this system. Regarding the Supreme Court transfer, they continue to work on developing a new application. The thoughts are that this application will be released early 2024 and the deadline will be in April of 2024. The coordinators were told that the treatment standards review group has started reviewing Wyoming Treatment Court Standards on September 14th, 2023, and will meet up biweekly. Regarding the policy and procedure manual, there

were only a handful of counties that turned theirs in, which includes Campbell County JFDC. Jim explained that he received confirmation that the State has received this. During the call, the coordinators that have yet to turn in their manual are asking for extensions.

JFDC Board Discussion:

Per the bylaws, JFDC board has the opportunity to add members to the board. Jim would like to reach out and extend an invite to the City of Gillette Council and/or police department to be apart of the JFDC board. Jim discussed that the City grants good funding to JFDC, shows great support to JFDC graduates and feels that they deserve a voice on this board. This can be discussed and put to a vote at November's meeting. The board members that are currently present agree this is a good idea. So after further discussion and vote at November's board meeting, Jim will reach out to the City Administrator about this idea and invite.

Drug Testing and Laboratory Updates:

Jim received feedback from Kyle and Phil regarding the Abbott contract, and it was sent to Abbot Redwood. The goal is to present this to the Commissioner's on 11/7/23 and hopes to be able to begin utilizing the services of this lab in December 2023 or January 2024.

Training:

Jim forwarded another reminder for board trainings. It is mandatory to attend one board training per term. The next one would be November 15th, 2023.

Budget Update:

Attached is the FY24 September invoice. JFDC has utilized quality of life funds for participants which have been helpful to them. There are no questions regarding the budget. Jim also explained that he would like to put a face with her name. This auditor does a great job and goes really in depth. The auditor has asked questions regarding needing information for fiscal years prior to the current drug court assistant and so much more. There haven't been issues with the audit and all questions have been and are being thoroughly answered.

Other Business:

There was in depth conversation regarding the amount of participants currently in the program, the screenings that have been done, and there was discussion regarding if other community entities such as substance abuse counselors that do ASI's, are educated about what JFDC is about. There are feelings that due to there always being new people in and out of these professional businesses, that providing education about JFDC would be beneficial.

End of Board Meeting. 12:44PM