

Community Juvenile Services Board (CJSB)

September 9th, 2022 - 8:30 a.m.

Aspen Room

Campbell County Courthouse

Agenda

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|----|---|-----------------|
| 1. | Approval of Prior Board Meeting Minutes | Jim Lyon |
| 2. | Program Area Updates | |
| | Crisis Intervention/Mediation | Clark Fairbanks |
| | Project Choice | Clark Fairbanks |
| | Juvenile & Family Drug Court | Jim Lyon |
| | Juvenile Diversion Officer Training | Jim Lyon |
| 3. | Budget Update | Jim Lyon |
| 4. | CJSB Strategic Plan | Jim Lyon |
| 5. | Other Business | |

2022 Meeting Schedule

December 9th, 2022

Community Juvenile Services Board (CJSB)
Board Meeting
June 10, 2022- 8:30AM
Aspen Room

Present: Jim Lyon Jr. with Juvenile Services, Clark Fairbanks with YES House, Bonnie Volk with Department of Family Services, Chuck Deaton with Gillette Police Department, Char Edwards with County Attorney Office, Erica Wood & Meghan Young with Juvenile Diversion, Carina Ostberg with Public Defenders, Kip Farnum with Campbell County School District, Matt Miller with CCH, Behavior Health Services

Approval of Board Minutes

Bonnie Volk moved to approve the Board Meeting Minutes for March 11, 2022, March 29, 2022, and May 6, 2022. Matt Miller seconded. Motion carried.

FY 22-24 CJSB Contract Update

Jim Lyon Jr. explained that at the last CJSB meeting, it was initially presented that the CJSB grant was going to be for the year only. However, since this last meeting, it was changed. The CJSB grant will now be for two years, from July 1, 2022, to June 30, 2024. Jim Lyon Jr. wanted to vote on this and ensure that all members are aware of the change. Bonnie moved to approve the change in years for the CJSB grant, Carina Ostberg seconded, and motion carried.

Strategic Plan

Jim explained that he had sent a copy of the strategic plan as part of an attachment via email to the team. This plan is from 2020 and will stay as is. However, Jim Lyon Jr. would like to revisit this plan in 6-8 months from now to change and/or update this plan if needed. Jim Lyon Jr. invited everyone that attended this meeting to go over the plan and further discussion on this matter could take place in the September meeting. He explained that in the past two years a lot has changed, and it is anticipated that there will be more changes as time goes on. Jim also discussed the funding for the programs (Project Choice, Diversion, Crisis Intervention, JFDC) that is being funded from the CJSB grant which is a total of \$135,493. Erica Wood asked if the YES House was going to utilize the funds being granted to the YES House programs in the first 3-4 months of the fiscal year and if so, what the plan was for the YES House for the remaining 1 ½ years. Clark explained that the money will be utilized anywhere from 12 months to 18 months. Clark wanted to clarify that even when the money does run out, the services will not be discontinued.

CJSB Board Members

Jim Lyon Jr. expressed gratitude and appreciation to each board member's commitment. He explained that they each are a significant value to this board. Going into the next fiscal year, all members remain the same. The new terms will restart on July 1, 2022. Any member whose term expired in 2020 will enter the new fiscal year with a 1-year term. Any member whose term expired in 2021 will enter the new fiscal year with a 2-year term. Any member whose term expired in 2022 will enter the new fiscal year with a 3-year term.

Program Area Updates

Clark Fairbanks, of the YES House, explained that right now that the bed capacity for the Crisis Shelter is 7 and there are 2 beds at the group home, making it a total of 9 beds. Clark explained that this is until everyone who has joined the YES House is trained. At that point the bed capacity will increase to 12 beds around mid-June 2022. As of yesterday, there are 3 crisis beds available and 3 beds available in the group home.

Jim Lyon Jr. explained that there was a Drug Court graduation that took place on May 18, 2022, and on June 8, 2022, someone was terminated due to relapse. Right now, the JFDC program is working with 4 YIT's and 2 juveniles. There were a couple of JFDC intakes done but they opted out and chose to go forth with treatment instead.

Other Business

Matt Miller discussed about the Behavioral Health Services. He discussed that a counselor of 38 years is retiring, a new counselor was hired last month whose experience is with adolescents, then there is another counselor coming in next month. As of right now, the Psychiatric manager position is still open, and all psychiatric appointments are being done via telehealth. There have been a couple violent patients in which they were transferred to different facilities where their needs can be met. One of the patients is a juvenile and the other an adult. There have been struggles with retaining nurses, but the goal is for stabilization.

Kip Farnum said that the Kid Clinic has been packed. There is 1 counselor joining the Kid Clinic here soon. Kip said that the CCSD receives \$120,000 per year to assist with services and money is being put towards getting help for mental health services. There has been a huge issue with vaping and juveniles are not taking this matter serious. There have been a few repeaters who vape that have verbally said that they are addicted to vaping and need help getting off this. The vape class is not helping. Kip has spoken with Judge Michael and there is a plan to meet in the next week or so to work on prevention and intervention.

There was no more other business. Char motioned to end this meeting, Bonnie seconded, meeting adjourned. Next meeting will be September 9, 2022.

MONTHLY EXPENDITURE REPORT FORM AND INVOICE

Monthly Expenditure Report Form and Invoice**SUBMIT TO:**

Department of Family Services
2300 Capitol Avenue, 3rd Floor
Cheyenne, WY 82002

Name of project: Campbell County-CJSB

Person completing: Jim Lyon, Director Juvenile Services

Address: 500 S. Gillette Ave, Suite B600, 82716

Phone number: 307-682-0746 FY22-24 July 2022 1

COST DESCRIPTION	MATCHING FUNDS	MONTHLY EXPENDITURES	YTD EXPENDITURES	BUDGETED AMOUNT	BALANCE
<u>Administrative</u>					
Personnel					\$0.00
Rent/Mortgage					\$0.00
Communication/Equipment/Maintenance					\$0.00
Supplies					\$0.00
Travel					\$0.00
Utilities					\$0.00
Advertising					\$0.00
Other					\$0.00
<u>Programs / Services</u>					
(1) Contracted Service/Program	Name: Project Choice				
Administrative		\$2,615.54	\$0.00	\$34,650.00	\$32,034.46
Direct Services					\$0.00
Other					\$0.00
(2) Contracted service/program	Name: Crisis Intervention and Mediation				
Administrative		\$4,405.04	\$0.00	\$49,993.00	\$45,587.96
Direct Services					\$0.00
Other					\$0.00
(3) Contracted service/program	Name: Juvenile and Family Drug Court				
Administrative					\$0.00
Direct Services		\$714.50	\$0.00	\$47,850.00	\$47,135.50
Other					\$0.00
(4) Contracted service/program	Name: Juvenile Diversion Officer Training				
Administrative					\$0.00
Direct Services					\$0.00
Other				\$3,000.00	\$3,000.00
TOTALS:		\$7,735.08	\$0.00	\$135,493.00	\$127,757.92

Invoice expenditure total:

\$7,735.08

Date submitted:

9/1/2022

Expenditures for Month/Year:

Jul-22

Submit Payment to:

Campbell County

SIGNATURE: 

DATE: 9/1/22