



**Minutes of the Regular Monthly Meeting
of the CCRM Board of Directors
November 16, 2021
Rockpile Museum, 6:00 p.m.**

A. Call to Order and Introductions

The meeting was called to order at 6:02 p.m. by Board Secretary Rocky Marquiss, presiding officer.

Present: Museum Board Members: Rocky Marquiss, Rita Cossitt Mueller, and Jane Gebhart.

Museum Staff: Director Robert Henning, Educator Stephan Zacharias

Guests: Sandy Holyoak and Sherry Lowell, RMA Board Members

Absent: Lucas Fralick

B. Approval of Agenda

Board reviewed agenda and Rocky Marquiss called for changes or corrections.

Rita Cossitt Mueller moved to approve the agenda for tonight's meeting as

presented, Jane Gebhart seconded the motion. Motion passed unanimously.

C. Consent Agenda

Rocky Marquiss asked the board if they wished for any items to be removed from the consent agenda. No items were requested removed. Jane Gebhart moved to approve all items of the consent agenda as presented; Rita Cossitt Mueller seconded the motion; motion approved unanimously.

D. Wyoming Cowboy Hall of Fame – Guest Tiffany Schwenke

DISCUSSION: None as guest was absent

E. Vice-President Opening

DISCUSSION: It was decided to fill the position tonight as the new board member won't be appointed until December.

Jane Gebhart was nominated by Rita Cossitt Mueller. Motion died due to lack of a second. Rita Cossitt Mueller was nominated by Jane Gebhart for the position of Board Vice President and seconded by Rocky Marquiss. Rita Cossitt Mueller was elected Vice President unanimously.

F. Collections and Exhibits

I. Collections Report

DISCUSSION: Robert Henning verbally discussed this months donations:

- *aerial photos of city
- *1st Interstate bank mugs
- *photo of "Doc" Bay
- *uranium mine memorabilia
- *Meat grinder and cabbage slicer

A motion was made by Rita Cossitt Mueller to approve the staff recommendations regarding the donations; seconded by Jane Gebhart. Motion passed.

G. Museum Program Updates

I. Visitation Reports

DISCUSSION: Director Henning reports that attendance is slow. He feels the entrance fee has affected the local attendance. Will need to increase attendance at programs to offset.

II. Youth Education Report from Penny Schroder

DISCUSSION: Penny Schroder's report is included in the packet. She is also ready to start WWII days again for this coming March.

III. Adult and Outreach Report from Stephan Zacharias

DISCUSSION: Stephan Zacharias reported on the following:

- *Brittney is doing well with her Bozeman Trail program
- *Homestead shack is making progress
- *Saturday is the Mustang movie
- *There will be no "Repeal Day" event this year
- *The museum will participate in the Christmas parade

- *The Iron Ride, Buffalo soldiers bike ride reenactment from Missoula, MT to St. Louis, will be July 22-24 in Gillette.
- *The museum will participate in the Jingle Show in Recluse
- *The Bozeman Trail speaker had 25 people in attendance and 10 online
- *Bob Brown's Navy program had 25 people and will be repeated Dec. 7

IV. Schedule

Nov. 18 – RMA Board Meeting, 2:30 p.m.
 Nov. 20 – The Mustangs: America's Wild Horses at CAM-PLEX, 6:00 p.m.
 Nov. 22 – RMA Member Registration for Family Day Opens
 Nov. 22 – CCRM Museums for All Announcement
 Nov. 25, 26 – Museum CLOSED for Thanksgiving and Employee Appreciation
 Nov. 28 – Museum Store Sunday, 1:00 p.m. to 5:00 p.m.
 Nov. 29 – Public Registration for Family Day Opens
 Dec. 7 – Bob Brown Navy Program, 6:30 p.m.
 Dec. 11 – Christmas Crafts Family Day, 10:00 a.m.
 Dec. 16 – RMA board Meeting, 2:30 p.m.
 Dec. 21 – CCRM Board Meeting and Quarterly Meeting with Commissioners
 Dec. 24 – Museum Closes at 12:00 noon
 Dec. 25 – Museum CLOSED for Christmas
 Jan. 1 – Museum CLOSED for New Year's Day
 Jan. 22 – RMA at Chili Cookoff in Recluse

DISCUSSION: None

H. Old Business

I. Joint CCRM/RMA Capital Campaign Committee Update

DISCUSSION: Rocky Marquiss reported that there was no meeting last week. The next meeting is set for Mon. 22 Nov. at 5:15p.m. at the museum. They are looking at potential partnerships.

II. Museum Crosswalk Engineer Update

DISCUSSION: The commissioners have approved an engineer to design the crosswalk.

I. New Business

I. Brief Updates from Director Henning

DISCUSSION: Robert Henning reported on the following:
 *Betty Bradford is recovering from COVID but does not plan to return to the museum (AARP Program)

- *Ken Hampton (AARP Program) is working 40 hrs. per week
- *the holiday schedule for 2022 from the county is out. The museum plans to have floating holidays for Dec 26 and Jan 2
- *Pizza Ranch construction continues to cause lots of shaking. Robert Henning is concerned with damage to the collection, in particular the fossils
- *IMLS grant has been submitted
- *The annex floor has been painted. The windmill as well. It looks great.
- *The Parade of Lights will be Dec 4
- *Robert Henning will be taking a few vacation days
- *Performance reviews are coming due
- *Robert working on facility use agreement
- *We have received \$10,000 worth of free advertising from Basin Radio Network
- *Robert Henning needs time on the more difficult collections
- *The board contact form is done

II. December Board Meeting Date

DISCUSSION: All board members present can make the Dec. mtg on the 21st.

J. General Discussion

DISCUSSION: Rita Cossitt Mueller brought up the need to fill the vacant museum assistant position. The current staff of three is being overtaxed. We need someone with exhibit experience but will need a bump in pay to get quality applicants. Rita Cossitt Mueller moved to approach HR to fill Cara's vacated position with a bump in pay. Jane 2nd. Motion carried. Board members will be available if desired for the mtg. with HR.

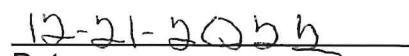
K. Adjourn

There being no further business, Rocky Marquiss adjourned the meeting at 7:15 p.m

The next regular CCRM Board meeting and quarterly meeting with the Campbell County Commissioners will be on December 21, 2021 at 6:00 p.m. at the museum.

November 16, 2021 Board Meeting Minutes submitted by Board Vice President Rita Cossitt Mueller.


 CCRM Board Member


 Date


 CCRM Board Member


 Date