

AGENDA

CAMPBELL COUNTY BOARD OF COMMISSIONERS

BOB MAUL, Chairman
RUSTY BELL
DG REARDON
DEL SHELSTAD
COLLEEN FABER

FEBRUARY 2, 2021

09:00 MEETING CALLED TO ORDER PLEDGE OF ALLEGIANCE

CONSENT AGENDA

- A. [Consent Agenda](#)
-

VOUCHERS

- B. Vouchers

PUBLIC COMMENT

- C. 9:05 For the Good of the County*

REGULAR BUSINESS

- | | |
|--|----------------------------------|
| D. 9:15 Certificate of State Grant-in-Aid, 2021 Aviation Encouragement | Shelly Besel |
| E. 9:20 Sole Source Purchase Request, Sheriff's Office | Paul Pownall |
| F. 9:25 Memorandum of Understanding, Juvenile & Family Drug Court | Jim Lyon |
| G. 9:30 Midwest Card & ID Solutions Maintenance Agreement | David King |
| H. 9:35 Board Appointments, Weed & Pest | Carol Seeger |
| I. 9:40 ERC – Prize Drawings | Allie Buechler/Melissia Kershner |

EXECUTIVE SESSION

- | | |
|--------------------|--------------|
| J. 9:50 Litigation | Carol Seeger |
|--------------------|--------------|

WORKSHOP

- | | |
|----------------------------|--------------|
| K. 10:15 PFM Investments | Brian Quinn |
| L. 10:30 Budget Discussion | Carol Seeger |

ADJOURN

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

Consent Agenda

MINUTES

Board of Commissioners Regular Meeting, January 19, 2021
Board of Commissioners Executive Session, January 19, 2021
Board of Commissioners Managers Meeting, January 19, 2021
Board of Commissioners Airport Board Meeting, January 20, 2021
Board of Commissioners Library Board Meeting, January 25, 2021

MONTHLY REPORTS

Worker's Comp – 4th Qtr 2020

PAYROLL PAYMENTS

January 9, 2021
January 31, 2021

CANCELLATION/REBATE OF TAXES

#4277, 4278, 4279, 4280, 4281

CAPITAL REQUESTS

Parks & Recreation/HR Risk - To pay shipping charges for the Electro-Chem Ammonia Sensor, approved on December 1, 2020, in the amount of \$31.25 from account 020.7531.

LETTERS

Confirmation Letter to Energy Capital Economic Development to provide funding in the amount of \$176,000 as a local match for the purchase of equipment for the Wyoming Innovation Center.

Letter of Support for the submission of the Wyoming Department of Transportation Consortium - Northeast Wyoming Regional Airport Small Community Air Service Development Program Application.

LINE ITEM TRANSFERS

Coroner
Transfer \$8,000 from 091.6024 Part Time Regular to 091.6531 General Supplies

SOCIAL MEDIA REQUESTS

Fair – Elizabeth Edwards, Fair Coordinator

HAND WARRANTS

Wyoming Department of Revenue & Taxation	\$12.18
IRS – Department of Treasury	230.50
Campbell County Clerk Tax Account	297,308.12
Campbell County Federal Credit Union	276.01
Campbell County Parks & Recreation Activity Fund	31.00
Campbell County Treasurer – HSA/FLX	387,906.56
Great West Trust Company	45,791.66
Wyoming Child Support	1,688.38
Wyoming Retirement System	8,951.34

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

Wyoming Department of Workforce Services – W.C.
HM Life Insurance

30,223.80
172,962.28

The following page(s) contain the backup material for Agenda Item: [Consent Agenda](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

Office of County Commissioners
January 19, 2021
Gillette, Wyoming

The Campbell County Board of Commissioners met in regular session, Tuesday, January 19, 2021. Chairman Maul called the meeting to order at 9:00 AM. Commissioner Shelstad led in prayer and Chairman Maul led the Pledge of Allegiance.

Present were Rusty Bell, DG Reardon, Bob Maul, Del Shelstad, Collen Faber, Commissioners; Susan F. Saunders, County Clerk and Carol Seeger, Commissioners Administrative Director. Mitch Damsky, County Attorney was absent from the meeting.

The following consent agenda was presented:

MINUTES:

- Board of Commissioners Directors Workshop, January 4, 2021
- Board of Commissioners Regular Meeting, January 5, 2021
- Board of Commissioners Executive Session, January 5, 2021

MONTHLY REPORTS:

- Clerk of District Court – December 2020
- County Clerk – December 2020
- Sheriff's Office – December 2020
- Sheriff's Office, Detention – December 2020
- Treasurer's Office – December 2020

PAYROLL PAYMENTS:

- December 26, 2020
- December 31, 2020

CANCELLATION/REBATE OF TAXES:

- #4258, 4260, 4261, 4262, 4263, 4264, 4265, 4266, 4267, 4268, 4270, 4271, 4272, 4273, 4274, 4275, 4276

CAPITAL REQUESTS:

- Road & Bridge/HR Risk – To pay shipping charges for the eye wash station, approved on December 15, 2020, in the amount of \$8.50 from account 020.7531.

EMERGENCY SICK LEAVE BANK DONATIONS:

- Transfer 80 hours from Employee #538290 to ESLB
- Transfer 100 hours from Employee #171230 to ESLB
- Transfer 40 hours from Employee #542862 to ESLB
- Transfer 100 hours from Employee #366109 to ESLB
- Transfer 100 hours from Employee #105179 to ESLB
- Transfer 40 hours from Employee #310050 to ESLB
- Transfer 100 hours from Employee #103018 to ESLB
- Transfer 40 hours from Employee #309981 to ESLB

RESCISSION OF EMERGENCY SICK LEAVE BANK REQUESTS:

- Transfer 50 hours from ESLB to Employee #615283
- Transfer 50 hours from ESLB to Employee #615283
- Transfer 80 hours from ESLB to Employee #538290

LINE ITEM TRANSFERS:

Transfer \$1,487.50 from 020.7085 District Support Grant to 020.7085.62 Little Thunder I&S

Transfer \$1,650.00 from 020.7085 District Support Grant to 020.7085.58 Pinnacle Heights

MILEAGE RATES:

Adoption of Internal Revenue Service 2021 mileage rates to \$.56 (56¢ per mile) for business mileage and \$.16 (16¢ per mile) for medical mileage.

OFFICIAL BOND & OATH:

Green Valley Improvement & Service District – Elaine Backer, \$10,000

POSITION VACANCY JUSTIFICATIONS:

Public Health – Public Health Response Coordinator

PUBLIC DEFENDER:

Approval of appointment of Corrie Lamb as Part Time Contract Assistant Public Defender for the 6th Judicial District

PUBLIC SERVANT DISCLOSURES:

Linda Grose – Senior Deputy Clerk

Crystal Conley – Chief Deputy Treasurer

SICK LEAVE TRANSFERS:

Transfer 40 hours from Employee #100992 to Employee #149711

Transfer 20 hours from Employee #626062 to Employee #149711

Transfer 14 hours from Employee #668692 to Employee #670143

Transfer 40 hours from Employee #426511 to Employee #670143

Transfer 40 hours from Employee #439283 to Employee #670143

Transfer 20 hours from Employee #361041 to Employee #670143

Transfer 40 hours from Employee #205874 to Employee #670143

HAND WARRANTS:

Campbell County Parks & Recreation Activity Fund	\$31.00
Campbell County Treasurer – HSA/FLX	3,935.95
Campco Federal Credit Union	1,226.01
Great West Trust Company	38,325.00
Wyoming Child Support	1,359.62
Wyoming Department of Revenue & Taxation	303.54
Cable Express Corporation	12,540.69
Norton Construction	174,546.70
IT Outlet Inc.	1,452.58
Global Vision Tech	7,475.00

Commissioner Bell moved to approve all items of the Consent Agenda as presented.

Commissioner Faber seconded the motion. All Voted – Aye. Carried.

There was no Public Comment or Good of the County provided.

Commissioner Shelstad moved to approve the audit prepared by Bennet, Weber & Hermstad, LLP for the fiscal year ending June 30, 2020, as presented. Commissioner Reardon seconded the motion. All Voted – Aye. Carried.

Commissioner Reardon moved to approve the application to the Wyoming Department of Health, Behavioral Health Division for the Early Head Start Program at the Children's Developmental Services to carryover \$19,351.30 to the 2020-2021 program year for ongoing expenses related to COVID-19, as presented. Commissioner Bell seconded the motion. All Voted – Aye. Carried.

Commissioner Shelstad moved to approve the Campbell County Adult Treatment Court's application to the Wyoming Department of Health for a FY2022 Court Supervised Treatment Program operating grant, in the amount of \$374,186.40, with a local County cash match in the amount of \$93,547, as presented. Commissioner Reardon seconded the motion. All Voted – Aye. Carried.

Commissioner Reardon moved to approve the Campbell County Juvenile and Family Drug Court's application to the Wyoming Department of Health for a FY2022 Court Supervised Treatment Program operating grant, in the amount of \$144,429, with a local County cash match in the amount of \$36,251.68, as presented. Commissioner Faber seconded the motion. All Voted – Aye. Carried.

Commissioner Faber moved to approve the revised Grant Procedure Policy for Campbell County effective January 19, 2021, as presented. Commissioner Shelstad seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve Resolution Number 2067 for the appointment of Jill Kucera, Senior Assistant Attorney General, Human Services Division, in and for the State of Wyoming, or other designee of the Wyoming Attorney General's Office, to represent Campbell County and to make, in their sole discretion, a proper disposition of all potential matters in Juvenile Case No. 5117 involving the termination of parental rights. Commissioner Reardon seconded the motion. All Voted – Aye. Carried.

Commissioner Shelstad moved to designate the Gillette News Record as the official newspaper of Campbell County for calendar year 2021, pursuant to W.S. 18-3-517. Commissioner Faber seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve Resolution Number 2068, initiating the dissolution of the Antelope Valley Business Park II Improvement and Service District and appoint Commissioner Faber, Commissioner Shelstad and Commissioner Bell to serve as the board of directors for the purpose of dissolving the district, pursuant to Wyoming Law. Commissioner Reardon seconded the motion. All Voted – Aye. Carried.

Commissioner Faber moved to approve the Commissioner Designated Liaisons for 2021, as presented. Commissioner Shelstad seconded the motion. All Voted – Aye. Carried.

Commissioner Reardon moved to accept the resignation of Judge Nick Deegan and appoint Judge Stuart Healy III to the Corrections Board to serve an unexpired four-year term, ending June 30, 2024. Commissioner Faber seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve a letter of support to EDA for the Wyoming Innovation Center (WyIC) Project in the amount of \$176,000 for the local match portion of the equipment to be paid out of Fiscal Year 2021-2022. Commissioner Shelstad seconded the motion. All Voted – Aye. Carried.

Commissioner Reardon moved to authorize the submission of a letter of support for the International Pathfinder Camporee to be held in Campbell County. Commissioner Shelstad seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to convene into an Executive Session to discuss personnel. Commissioner Reardon seconded the motion. All Voted – Aye. Carried.

The Commissioners reconvened into regular session at 10:50 AM.

A workshop was held on an update on the proposed Pronghorn Industrial Park.

There being no further business to come before the Commissioners the meeting was adjourned at 11:25 AM. The next regular meeting of the Commissioners will be held Tuesday, February 2, 2021, at 9:00 AM in the Commissioners Chambers in the Courthouse.

Susan F. Saunders, County Clerk
Board of County Commissioners

Bob Maul, Chairman
Board of County Commissioners

In accordance with W.S. 18-3-516(f) the required County Notices of Publication are available on the County's Website at: www.ccgov.net

Office of County Commissioners
January 19, 2021
Gillette, WY

The Campbell County Board of Commissioners met with the County Managers, Tuesday, January 19, 2021 at 1:30 PM.

Present were DG Reardon, Del Shelstad, Colleen Faber, Commissioners; Susan F. Saunders, County Clerk; Carol Seeger, Commissioners Administrative Director; Sean Brown, Deputy County Attorney; Beth Raab, Grant Specialist; Jane Glaser, Public Health Director; Troy Clements, County Assessor; Kevin Geis, Road and Bridge Director; Jeff Bender, Fire Chief; Rick Mansur, Parks and Recreation Director; Phil Harvey, IT Manager; Jill Baier, Sheriff's Financial Services Manager; Michalene Seeman, Sheriff's Office Manager; Brandy Elder, HR Director; ReNae Keuck, Cam-Plex Director of Finance; Quade Schmelzle, Weed and Pest Director; Bob Tranas, CDSCC Director; Chad Beeman, Adult Treatment Court Coordinator; Jim Lyon, Juvenile Probation Director; Robert Henning, Museum Director; Rachael Knust, County Treasurer; Scott Matheny, County Sheriff; Jay Lundell, Airport Director; Todd Chatfield, Airport Director of Operations; Kelly Wallem, County Attorney Office Manager; Paul Wallem, County Coroner; Ivy McGowan-Castleberry, Public Information Coordinator and Terri Lesley, Library Director. Chairman Maul and Commissioner Bell were absent from the meeting.

Beth Raab, Grant Specialist provided an update on the County Grant Policy.

Brandy Elder, HR Director provided updates on new job descriptions and reminded everyone inventory will be due soon.

Carol Seeger discussed the upcoming budget calendar, handbook and forms, the 2019-2020 audit and the upcoming budget being in both the Tyler and JDE systems.

Jane Glaser, Public Health Director provided updates on the COVID vaccine and COVID contact tracing.

There being no further business to come before the Commissioners, the meeting was adjourned at 2:15 PM.

Susan F. Saunders, Clerk
Board of County Commissioners

Del Shelstad, Commissioner
Board of County Commissioners

Office of County Commissioners
January 20, 2021
Gillette, WY

The Campbell County Board of Commissioners attended the Airport Board Meeting, Wednesday, January 20, 2021, at 4:00 PM.

Present were Rusty Bell, Del Shelstad, Bob Maul, Colleen Faber, DG Reardon, Commissioners; Susan F. Saunders, County Clerk; Brandy Elder, HR Director; Carol Seeger, Commissioners Administrative Director and Sean Brown, Deputy County Attorney.

Discussion was held on the General Aviation Terminal Design.

Discussion was held on submitting the FF&E budget separate from the General Aviation Terminal budget.

There being no further business to come before the Board, the Commissioners left the meeting at 4:40 PM.

Susan F. Saunders, Clerk
Board of County Commissioners

Bob Maul, Chairman
Board of County Commissioners

Office of County Commissioners
January 25, 2021
Gillette, WY

The Campbell County Board of Commissioners met with the Library Board, Monday, January 25, 2021 at 4:00 PM.

Present were Rusty Bell, Bob Maul, Commissioners; Susan F. Saunders, County Clerk; Carol Seeger Commissioners Administrative Director and Sean Brown, Deputy County Attorney. Commissioner DG Reardon was present telephonically. Commissioners Del Shelstad and Colleen Faber were absent from the meeting.

Terri Lesley, Library Director gave a presentation on possible budget decreases.

Terri Lesley gave an update on the door project and the Wright Branch Library drainage.

There being no further business to come before the Board of Commissioners, they left the Library Meeting at 4:45 PM.

Susan F. Saunders, Clerk
Board of County Commissioners

Bob Maul, Chairman
Board of County Commissioners

Approved by the Board of County
Commissioners this..... day of

.....A.D. 20.....

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.....
.....
.....
.....

The State of Wyoming } ss.
County of Campbell

This instrument was filed
on the ____ day of ____
20 ____.

County Clerk

By _____
Deputy

Voucher Receipt

Thanks for using WYUI, Wyoming UI System. Please print this page and mail it with your Payment.

Print Instruction :

- 1. Press Ctrl + P on your keyboard. A popup window will appear. If it does not, please enable popups.
- 2. Click Print to print the voucher receipt.
- Or
- 3. Click Cancel to abort.

Employer Account Number 09-81685-0-03
Employer Name CAMPBELL COUNTY
Voucher Id 82943
Total Payment Amount (\$) 30223.80

Make Check Payable To: Department of Workforce Services
P O Box 2648
Casper, WY 82602.

Notice to Employer: Interest accrues on a Daily basis.

If there is an outstanding amount for the Interest Assessment, the payment will be applied to this amount first or in accordance with Division procedures.

Workers Compensation(WC) Details:	
Workers Compensation Account Number(WCAN):	Workers Compensation Payment Amount(\$):
000003111	30223.80

Total Payment Amount (UI+WC):	30223.80
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Home

File Contribution and Wage Report Verification

Employer Account Number(EAN) 09-81685-0-03
 Employer Name CAMPBELL COUNTY
 CDS Vendor Name N/A
 Trade Name/Client Name CAMPBELL COUNTY
 Submitted By Amanda M Milnes
 Quarter/Year 4/2020
 Report Type Original
 Effective Period 10/01/2020 to 12/31/2020
 This Report is Due By January 31, 2021
 Current Workers' Compensation Account Number 000003111

The number of covered workers who worked or received pay for the period:

Oct 12th 2020	Nov 12th 2020	Dec 12th 2020
581	584	586

NOTE: You have reported 1736 workers and due to the large number, the wages will not be available immediately in WyUI and the Wages Paid in Excess of \$26400.00 may not be correct. Verify the Wages Paid in Excess of \$26400.00 and select the Recalculate button. The wage detail for this report will be processed and available in WyUI after 8:00am tomorrow.

Total UI Wages Paid \$8,772,777.27
 UI Wages Paid in Excess of \$26,400 \$ 8,021,282.41 **Recalculate**
 Taxable Wages \$751,494.86
 UI Contribution Rate .00000
 Contribution Due \$0.00
 Interest @ 2% If Paid after ; 01/31/2021 \$.00
Total Amount Due for the Reporting Qtr \$0.00

NAICS/Class Code	Workers' Compensation Number of Employees	Total WC Wages(\$)	Premium Rate	Workers' Compensation Premium Due
000010R	191	\$1914072.13	0.002200	\$4210.96
950000V	97	\$38964.00	0.013900	\$541.60
950000R	635	\$7072890.89	0.013900	\$98313.18
Totals:	923	\$9025927.02		
Total Workers' Compensation Premium Due for the Report Qtr:				\$103065.74

Workers' Compensation Interest @ 1% If Paid after 01/31/2021: \$0.00
 Workers' Compensation Late Filing Penalty (after 30 days past Report Due Date): \$0.00
Total Workers' Compensation Amount Due for the Report Qtr: \$103065.74

NOTE: WC Premium may change in the future, contact Workers' Compensation division for the correct amount to be paid if not paid now.

Credits
 -36,420.97 COVID
 -36,420.97 Premium
 30,223.80

Contribution and Wage Report Confirmation

Employer Account Number(EAN)	09-81685-0-03
Employer Name	CAMPBELL COUNTY
CDS Vendor Name	N/A
Trade Name/Client Name	CAMPBELL COUNTY
Submitted By	Amanda M Milnes
Quarter/Year	4/2020
Report Type	Original
Effective Period	10/01/2020 to 12/31/2020
Current Workers' Compensation Account Number	000003111

NOTE: Workers' Compensation premium may change in future, contact Workers' Compensation Division for the correct amount to be paid if not paid now.

The Contribution and Wage Report has been submitted for 4/2020, on 01/25/2021 16:11 PM. It is recommended to retain a copy for your records. To print a copy , select to print [Print Contribution Report Summary](#). If you want to keep a list of the worker wage detail select to [Print Wage Report](#) . If a payment is due, click on Make Online Payment button.

To file another tax report, select [File Another Tax/Wage Report](#).

[Home](#)[Make Online Payment/Print Payment Voucher](#)

File Contribution and Wage Report Verification

Employer Account Number(EAN) 09-81685-0-03
 Employer Name CAMPBELL COUNTY
 CDS Vendor Name N/A
 Trade Name/Client Name CAMPBELL COUNTY
 Submitted By Amanda M Milnes
 Quarter/Year 4/2020
 Report Type Original
 Effective Period 10/01/2020 to 12/31/2020
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 Current Workers' Compensation Account Number 000003111

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Total Amount Due for the Reporting Qtr \$0.00

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Total Workers' Compensation Amount Due for the Report Qtr: \$103065.74

NOTE: WC Premium may change in the future, contact Workers' Compensation division for the correct amount to be paid if not paid now.

Voucher Receipt

Thanks for using WYUI, Wyoming UI System. Please print this page and mail it with your Payment.

Print Instruction :

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Or
3. Click Cancel to abort.

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Employer Name CAMPBELL COUNTY
Voucher Id 82943
Total Payment Amount (\$) 30223.80

Make Check Payable To: Department of Workforce Services
P O Box 2648
Casper, WY 82602.

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Workers Compensation(WC) Details:	
Workers Compensation Account Number(WCAN):	Workers Compensation Payment Amount(\$):
000003111	30223.80

Total Payment Amount (UI+WC):	30223.80
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[Home](#)

PAYROLL PAYMENT

FOR THE PAY PERIOD (s) ENDING

January 9, 2021

January 31, 2021

_____, _____

We do hereby approve the County Payroll as presented this 2ND day of February, 2021

Member

Member

Member

Member

Chairman

PETITION FOR REBATE/CANCELLATION OF TAXES

1-21-21
date processed

STATE OF WYOMING
COUNTY OF CAMPBELL

No: 4277

NAME: ANSCHUTZ EXPLORATION CORPORATION

NOTICE ISSUED FOR:

NOVC# 2021-0006

OTHER:

☐ PARTIAL

☐ REBATE

☒ CANCELLATION

YEAR 2020

ACCOUNT/PARCEL# 47637

TAX NOTICE NO. 25143

DISTRICT NO. 100 Taxwise parcel # 50060926

ASSESSED VALUATION: 3,993

AMOUNT:\$ 239.80

Troy A. Clements COUNTY ASSESSOR

APPROVED: _____ DENIED: _____

THIS 2 DAY OF Feb, 2021

BOARD OF COUNTY COMMISSIONERS

FILED _____, 20____

COUNTY CLERK

PETITION FOR REBATE/CANCELLATION OF TAXES

1-24-21
date processed

STATE OF WYOMING
COUNTY OF CAMPBELL

No: 4278

NAME: ANSCHUTZ EXPLORATION CORPORATION

NOTICE ISSUED FOR:

NOVC# 2021-0006

OTHER:

☒ PARTIAL
☒ REBATE
☐ CANCELLATION

YEAR 2020

ACCOUNT/PARCEL# 50060926

TAX NOTICE NO. 109

DISTRICT NO. 100

ASSESSED VALUATION: 104,161

AMOUNT:\$ 6,255.49

Troy A. Clements

COUNTY ASSESSOR

APPROVED: _____ DENIED: _____

THIS 2 DAY OF Feb, 20 21

BOARD OF COUNTY COMMISSIONERS

FILED _____, 20 ____

COUNTY CLERK

PETITION FOR REBATE/CANCELLATION OF TAXES

1-20-21
date processed

STATE OF WYOMING
COUNTY OF CAMPBELL

No: 4279

NAME: DENBURY ONSHORE LLC

NOTICE ISSUED FOR:

NOVC# 2021-0014

OTHER:

☐ PARTIAL

☐ REBATE

☒ CANCELLATION

YEAR 2016

ACCOUNT/PARCEL# 47548

TAX NOTICE NO. 35779

DISTRICT NO. 100 Tax map p# 50050607

ASSESSED VALUATION: 238,918

AMOUNT:\$ 14,228.04

 COUNTY ASSESSOR

APPROVED: _____ DENIED: _____

THIS 2ND DAY OF February, 20 21

BOARD OF COUNTY COMMISSIONERS

FILED _____, 20 ____

COUNTY CLERK

PETITION FOR REBATE/CANCELLATION OF TAXES

1-20-21
date processed

STATE OF WYOMING
COUNTY OF CAMPBELL

No: 4280

NAME: DENBURY ONSHORE LLC

NOTICE ISSUED FOR:

NOVC# 2021-0014

OTHER:

 PARTIAL

 REBATE

✓ CANCELLATION

YEAR 2017

ACCOUNT/PARCEL# 47549

TAX NOTICE NO. 25637

DISTRICT NO. 100 Taxwise P# 50050607

ASSESSED VALUATION: 148,197

AMOUNT:\$ 8,812.68

Troy A. Demant COUNTY ASSESSOR

APPROVED: _____ DENIED: _____

THIS 2ND DAY OF February, 2021

BOARD OF COUNTY COMMISSIONERS

FILED _____, 20__

COUNTY CLERK

PETITION FOR REBATE/CANCELLATION OF TAXES

1-30-21
date processed

STATE OF WYOMING
COUNTY OF CAMPBELL

No: 4281

NAME: DENBURY ONSHORE LLC

NOTICE ISSUED FOR:

NOVC# 2021-0014

OTHER:

 PARTIAL
 REBATE
✓ CANCELLATION

YEAR 2018

ACCOUNT/PARCEL# 47550

TAX NOTICE NO. 25522

DISTRICT NO. 100 Taxwise P# 50050607

ASSESSED VALUATION: 155,407

AMOUNT:\$ 9,263.35 Taxwise amount is 9,263.36

Troy A. C. Jensen COUNTY ASSESSOR

APPROVED: _____ DENIED: _____

THIS 2nd DAY OF February, 20 21

BOARD OF COUNTY COMMISSIONERS

FILED _____, 20 ____

COUNTY CLERK

CAMPBELL COUNTY
Request for Change of Capital Purchase

Agency Requesting Change: Parks & Rec/HR Risk _____

Description of Original Purchase Item: Electro-Chem Ammonia Sensor _____

Description of New Purchase Item: Freight for the Electro-Chem Ammonia Sensor \$31.25 _____

Account Number: 020.7531 for public health and safety _

Reason for Change: Freight was not included in the original estimate _____

Do you intend to purchase the original capital item later this fiscal year? ___ yes ___ no N/A

If yes, how do you plan to fund the purchase? _____


Signature of Department Head

12-29-2020
Date

Approved _____ Disapproved _____

County Commissioner

Date

Reason for Disapproval _____

ROUTING:

Originating Department: Complete and submit to Commissioners

Commissioners Office: Review and return to original to requesting Department; Copy to Budget Officer; Copy to File



Arena Products and Services, LLC
PO Box 2230
Elizabeth, CO 80107

020.7531

Invoice

Date	Invoice #
12/28/2020	2382

Bill To
Campbell County Parks & Rec 250 Shoshone Ave Gillette, WY 82718 Atten: Kevin

P.O. Number		Service Ticket		Terms	
		2520		Net 30	
Quantity	Item Code	Description		Price Each	Amount
1	Quoted Job APS	New Ammonia Sensor		1,097.70	1,097.70
1	Freight			31.25	31.25
				Subtotal	\$1,128.95
Buyer shall make payment in full in accordance with Terms of Payment. A late payment charge of 1.5% on the unpaid, past due balance, will be assessed monthly until the full invoice amount is paid. If Seller employs any colleciton agency or attorney to collect any amount due to Seller, and/or repossess any goods, Buyer shall pay all collections fees, attorneys' fees, court costs, and any repossession costs in addition to the amount otherwiese unpaid. Seller may bring suite for the collection of any amount in any jurisdiction or venue Seller selects.				Payments/Credits	\$0.00
				Sales Tax (2.9%)	\$0.00
Phone #	Fax #	Web Site		Balance Due	
303-646-2237	303-646-1701	www.rinkservice.com		\$1,128.95	

**OFFICE**

500 South Gillette Avenue
Suite 1100
Gillette, Wyoming 82716
(307) 682-7283
(307) 687-6325 FAX
www.ccgov.net

Carol J. Seeger
Executive Director of Administration

BOARD OF COMMISSIONERS

Robert Maul, Chairman
Rusty Bell
Colleen Faber
D.G. Reardon
Del Shelstad

February 2, 2021

Mr. Phil Christopherson
Energy Capital Economic Development
P.O. Box 3948
345 Sinclair
Gillette, WY 82717

RE: Wyoming Innovation Center

Dear Mr. Christopherson:

Please accept this letter as confirmation of Campbell County's commitment to provide funding in the amount of \$176,000 as a local match for the purchase of equipment for the Wyoming Innovation Center.

Currently, the Board of County Commissioners intends to include this funding in its fiscal year 2021-2022 budget. It is our understanding that budgeting the funds in the next fiscal year budget meets the current schedule with regard to your needs.

Thank you for the opportunity for the county to express its continued support of this project and should you have any questions, please contact Carol Seeger, our Administrative Director.

Sincerely,

Robert Maul, Chairman
Board of County Commissioners

**OFFICE**

500 South Gillette Avenue
Suite 1100
Gillette, Wyoming 82716
(307) 682-7283
(307) 687-6325 FAX
www.ccgov.net

Carol J. Seeger
Executive Director of Administration

BOARD OF COMMISSIONERS

Robert Maul, Chairman
Rusty Bell
Colleen Faber
D.G. Reardon
Del Shelstad

February 2, 2021

Brooke Chapman, Associate Director
Small Community Air Service Development Program
Office of Aviation Analysis
1200 New Jersey Ave., SE W86-307
Washington DC, 20590

RE: Wyoming Department of Transportation Consortium – Northeast Wyoming Regional Airport
Small Community Air Service Development Program Grant Application Docket DOT-OST-2020-0231

Dear Ms. Chapman:

Please accept this letter voicing our support for the above referenced grant application.

Wyoming is a large, rural state isolated from major airport hubs making express service such as that currently provided by Skywest Airlines as a United Express service provider crucial to connect Wyoming communities to the nation and world. Campbell County relies heavily on air service to support the industry located here such L & H Industrial which has been an important part of the community for decades and provides services to businesses all over the world. Campbell County is currently the home of a plethora of research activity surrounding the energy industry such as a carbon storage project, carbon capture and alternative carbon product development. These activities require people from all over the nation and world to come to our community requiring continued and reliable commercial air service.

Campbell County citizens also depend on commercial air service for leisure and business travel as well as the provision of leisure travel for those from outside our community who come to take part in activities such as hunting, fishing, hiking, buffalo ranch and mining tours.

Thank you for your consideration of this application and if we can provide further assistance, please contact Carol Seeger, our Administrative Director, at 307.682.7283.

Sincerely,

Robert Maul, Chairman
Board of County Commissioners

**OFFICE**

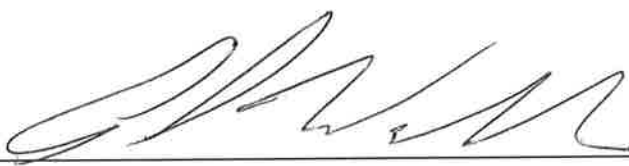
500 South Gillette Avenue
Suite 1100
Gillette, Wyoming 82716
(307) 682-7283
(307) 687-6325 FAX
www.ccgov.net

TO: Board of Commissioners
FROM: Paul Wallem
DATE: Feb 2 2021
SUBJECT: Line Item Transfer Request

Please make the following line item transfers:

Date of Entry	Transfer From:			Transfer To:	
	Amount	Account #	Account Name	Account #	Account Name
	\$ 8,000	091.6024	Part time regular	\$ 091.6531	General Supplies

Explanation: Overbudgeted category to underbudgeted one.

Director Approval: 

SICK LEAVE TRANSFER REQUEST FORM

TO: Campbell County Board of Commissioners

Donating Department: ITS Receiving Department: Treasurers

DATE: 1/26/2021

Please consider this request to transfer up to 40 hours of accrued sick leave. No single donation should exceed 40 hrs.

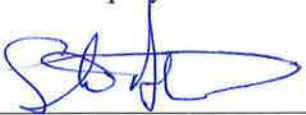
This request is # 1 of # 2. (Numbers should indicate order of use as well as total submission.)

Dates of absence: Beginning: _____ Through: _____

Anticipated return: 2 - 28 - 2021

From: 324443
Employee Number

To: 149711
Employee Number


Department Head Approval


Department Head Approval

FURTHER INFORMATION: (Please check applicable boxes)

- ☒ Currently an FMLA Qualifying Leave
- ☐ Was an FMLA Qualifying Leave



Refer to Personnel Guideline #403 Sick Leave for details regarding Sick Leave Transfers.

For Commission Office Use Only:

Date - Board of Commissioner Action: _____

Approved _____ Disapproved _____ Pending _____

Routing: Origination Department: Complete & print form obtain applicable signatures forward to HR; HR Department: Review & approve, make copy for file and copy to return to department indicating the date of Commissioner meeting, forward original to Commissioners for inclusion on consent agenda; Commissioners: include on consent agenda, after Commissioner action file original; Payroll: After approval record transfer from Commissioners meeting minutes; Origination Department: Check outcome from Commissioners meeting minutes.

Revised: 11-12-2014C:\Users\rl123\AppData\Local\Microsoft\Windows\NetCache\Content\Outlook\SZ3FR2BJ\Sick Leave Transfer Request_201412051238076894.docx

SICK LEAVE TRANSFER REQUEST FORM

TO: Campbell County Board of Commissioners

Donating Department: ITS Receiving Department: Treasurers

DATE: 1/26/2021

Please consider this request to transfer up to 40 hours of accrued sick leave. No single donation should exceed 40 hrs.

This request is # 2 of # 2. (Numbers should indicate order of use as well as total submission.)

Dates of absence: Beginning: _____ Through: _____

Anticipated return: 2 - 28 - 2021

From: 324443
Employee Number

To: 149711
Employee Number


Department Head Approval


Department Head Approval

FURTHER INFORMATION: (Please check applicable boxes)

☒ Currently an FMLA Qualifying Leave

☐ Was an FMLA Qualifying Leave



Refer to Personnel Guideline #403 Sick Leave for details regarding Sick Leave Transfers.

For Commission Office Use Only:

Date - Board of Commissioner Action: _____

Approved _____ Disapproved _____ Pending _____

Routing: Origination Department: Complete & print form obtain applicable signatures forward to HR; HR Department: Review & approve, make copy for file and copy to return to department indicating the date of Commissioner meeting, forward original to Commissioners for inclusion on consent agenda; Commissioners: include on consent agenda, after Commissioner action file original; Payroll: After approval record transfer from Commissioners meeting minutes; Origination Department: Check outcome from Commissioners meeting minutes.

Revised: 11-12-2014C:\Users\rl123\AppData\Local\Microsoft\Windows\NetCache\Content.Outlook\SZ3FR2BJ\Sick Leave Transfer Request_201412051238076894.docx

CAMPBELL COUNTY SOCIAL MEDIA AND NETWORKING APPROVAL & AGREEMENT FORM

Name: Elizabeth

Title: Edwards

Employee # [REDACTED]

Department: Fair

Justification:

Communication to County public regarding Fair information and events

Authorized to access the following County websites, social media pages, and social networking sites:
Social Media Pages

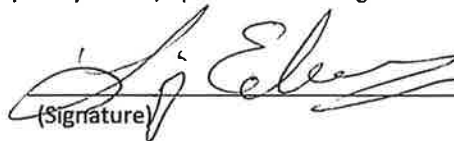
I have received the Social Media Use Guideline, and I agree to use the County websites, County-approved social media pages and engage in social networking activities for County business only as appropriate and in compliance with this Guideline. I understand that I must have approval from my Department Director and the Office of the Commissioners to use County websites, social media pages, or engage in social networking on behalf of the County. I also understand I am responsible for all posting made by me on County websites, social media pages, or in the social networking activities including those made in the comments sections. I further understand that this guideline also applies to County-related postings made by me via personal (non-County) websites, social media pages, and social networking activities, and I agree to adhere to the guidelines in this guideline when so doing.

I acknowledge that all content on County websites, County-approved social media pages, or in social networking activities are considered to be County property and will be monitored by a designated official of the County. I understand that employees do not have privacy rights in the use of County websites, social media pages, or in social networking activities, and the postings, data, access to, or distribution of such materials is subject to all applicable laws.

I agree to abide by all procedures as set forth by the Social Media Use Guideline when accessing, posting, or publishing content on County websites, County-approved social media pages, or social networking activities. I acknowledge that any violation of the responsibilities, or guidelines outlined in this policy, or in any future modified policies, can be grounds for disciplinary action, up to and including termination of my employment.

Liz Edwards

Printed Name

 1-15-2021
(Signature) (Date)

Approved by Department Director: _____
(Signature) (Date)

Public Information Coordinator Recommendation: ☒ Approve ☐ Deny

 1/18/21
(Signature) (Date)

Approved by Commissioners: _____
(Signature) (Date)

Route director approved copy to Public Information Coordinator. PIC will route to Commissioners.

The following page(s) contain the backup material for Agenda Item: [9:15 Certificate of State Grant-in-Aid, 2021 Aviation Encouragement](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

NORTHEAST WYOMING REGIONAL AIRPORT

2000 Airport Road, Suite 108
Gillette, WY 82716

www.iflygillette.com

Office (307) 686-1042
Fax (307) 686-1471

MEMO

To: Campbell County Board of Commissioner's

From: Shelly Besel, Marketing Coordinator, North East Wyoming Regional Airport

Subject: AGC023X Airport Aviation Encouragement Grant Application

Date: January 25, 2021



Please add the Grant AGC023X the Aviation Encouragement grant to the upcoming Commissioner's Agenda. This grant is in the amount of \$2,500.00 and funded at 100% by the State of Wyoming, Aeronautics Commission. The funds will be utilized to assist in the cost associated with an open house to be held in conjunction with the unveiling of the new entrance sign to the airport. Any remaining funds will be utilized to assist with expenses related to the attendance of the Marketing and Communications Conference next fall.

Thank you!

cc: Jay Lundell

Beth Raab



Wyoming Airport Improvement Program Certificate of State Grant-in-Aid

WYOMING DEPARTMENT OF TRANSPORTATION, AERONAUTICS DIVISION
5300 Bishop Boulevard, Cheyenne, WY 82009-3340

The Administrator of the Wyoming Department of Transportation, Aeronautics Division, (hereinafter referred to as the "Division,") does hereby certify that a Grant-in-Aid of state funds for State Project No. AGC023X to CAMPBELL CO (hereinafter referred to as the "Sponsor") has been approved by the Wyoming Aeronautics Commission (hereinafter referred to as the "WAC"), in accordance with Wyoming Statutes §§ 10-3-401 and 10-3-402, for improvements at Gillette - Northeast Wyoming Regional Airport. The WAC is authorized, as a body, to make Grants-in-Aid from state funds for construction and development of Wyoming airports. The Division is the administrative branch for actions taken by the WAC.

The Division will reimburse the Sponsor for a portion of the actual costs incurred in completing said airport construction and development up to a maximum of \$2,500.00, or at a rate of One Hundred percent (100.00%) of eligible costs, whichever is the lesser.

The Sponsor's minimum share of this project is \$0.00, or at a rate of Zero percent (0.00%) of eligible costs.

The description of work to be accomplished is as follows:
2021 Aviation Encouragement

It is understood by both the WAC and the Sponsor hereto that the participation by the State of Wyoming in this project is contingent upon all of the work listed in the above description of work being performed or caused to be performed by the Sponsor. No item of work shall be added or omitted from this description of work without specific written consent from the WAC in the form of an amendment to the existing grant.

The WAC reserves the right to cancel this Grant if acceptable progress is not undertaken within one hundred eighty (180) days of the date of the Grant, at the WAC's sole discretion.

Each payment obligation of the Division is conditioned upon the availability of government funds which are appropriated or allocated for the payment of this obligation. If funds are not allocated and available to complete this project, this Agreement may be terminated by the Division. The Division will notify the Sponsor at the earliest possible time should this event occur. No penalty shall accrue to the Division in the event this provision is exercised, and the Division will not be obligated or liable for any future payments due or for any damages as a result of termination under this section.

This Grant was approved by the WAC as a component of the Wyoming Airport Capital Improvement Program as set forth under Wyoming Statute § 10-3-401 et seq.

Each party to this agreement shall be responsible for any liability arising from its own conduct. Neither party agrees to insure, defend, or indemnify the other. The State, its agents, employees and contractors, will be responsible for any percentage of fault that may be attributable to each pursuant to law. The State of Wyoming, the Division, and the WAC do not waive sovereign immunity by entering into this agreement and the Sponsor does not waive governmental immunity, and each specifically retains all immunities and defenses available to them as sovereigns or governmental entities pursuant to Wyoming Statute ' 1-39-101, *et seq.*, and all other applicable law. Designations of venue, choice of law, enforcement actions, and similar provisions shall not be construed as a waiver of sovereign immunity. The parties agree that any ambiguity in this Grant shall not be strictly construed, either against or for either party, except that any ambiguity as to immunity shall be construed in favor of immunity.

In consideration of, and by accepting, funding from the WAC, the Sponsor agrees to the following terms and conditions. These terms and conditions shall remain in full force and effect throughout the useful life of the facilities developed and equipment or land acquired unless there is prior written approval from the Division. Useful life is generally accepted to be a period of twenty (20) years from the date of acceptance of a grant offer. However, in the case of land acquisition, these terms and conditions apply in perpetuity. Failure to comply could result in the WAC pursuing the return of state funds and/or withholding of future funds.

1. State funds awarded through the grant must be used to benefit the public.
2. The Sponsor agrees to operate the airport in accordance with the Division's policies and procedures, and in a safe and efficient manner.
3. Projects will be completed in accordance with contract documents; local codes, rules and regulations; the Division's policies and procedures; and the approved scope.
4. The project must maintain consistency with local plans and consider local interests.
5. Supervision of the construction will be performed actively on-site by a trained project manager/inspector with appropriate and relevant experience.
6. The Sponsor agrees to have a written contractual agreement with the contractor performing work related to the grant.
7. Professional services pertaining to the execution of the grant will be selected via a qualifications-based process that has been pre-approved by the Division.
8. The Sponsor will not permit any person or entity the exclusive right to use airport facilities funded with state funds.
9. The Sponsor will develop and encourage compatible land use around the airport, including acquiring and protecting runway protection zones, in accordance with the approved Airport Layout Plan, to assure that current and future airport airspace is protected.
10. The Sponsor must maintain accurate records of all labor, equipment, and materials for projects funded by the WAC. The Sponsor may be subject to monitoring activities by the Wyoming Department of Transportation, including on-site visits, review of supporting documents, and limited scope audits. The Sponsor shall also permit Division authorized representatives to examine the books, documents, papers, records and accounts of the Sponsor pertaining to the project. The Sponsor shall keep audit reports and audit documents on file for a minimum of three (3) years after the grant is closed.
11. Permit the WAC, or its designee, to use the material prepared in connection with the grant for purposes of record keeping, studies, and other informational purposes.
12. Provide written notification and receive written approval from the WAC prior to the disposition of any airport land purchased with WAC funds. The WAC may require return of state funds used to purchase the property, adjusted to current appraised value.
13. Secure and maintain insurance or otherwise protect against all perils, all equipment, buildings, structures and contents thereof, and other properties purchased with state funds, in accordance with Wyoming Statute 9-2-1016(b)(xi), (xii), & (xiii).

Sponsor's Representative

**This Grant-in-Aid is duly executed on authority of
the Wyoming Aeronautics Commission**

Title

Date

Aeronautics Administrator

Date

The following page(s) contain the backup material for Agenda Item: [9:20 Sole Source Purchase Request, Sheriff's Office](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.



CAMPBELL COUNTY
SHERIFF'S OFFICE
SCOTT MATHENY, SHERIFF

To: Campbell County Commissioners

From: Campbell County Sheriff's Office

Ref: Sole Source Purchase Request for 2020 State Homeland Security Grant

Comm Tech, Communication Technologies Inc.

Justification:

Reference the \$58,412.00 grant funds awarded to the Campbell County Sheriff's Office from the grant application submitted to the Wyoming Office of Homeland Security in 2020. The Sheriff's Office would ask permission to conduct a sole source purchase of the radios and radio equipment allowed by the grant, through Communication Technologies (Comm Tech), of Mills Wyoming.

The request for the sole source purchase derives from our longstanding relationship with Comm Tech in the procurement, service and maintenance of our current radio and communications systems. All pricing for Motorola products is set by Motorola and therefore is the same price among various other vendors.

As mentioned previously, Comm Tech has worked with the Campbell County Sheriff's Office for many years and has provided us with excellent service.

In speaking with Wyoming Homeland Security, they have no problem with a sole source purchase of the radios and radio equipment.

I thank you for your time and consideration of this request.

Sincerely,

Lt Paul J. Pownall



The following page(s) contain the backup material for Agenda Item: [9:25 Memorandum of Understanding, Juvenile & Family Drug Court](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

**MEMORANDUM OF UNDERSTANDING
CAMPBELL COUNTY JUVENILE AND FAMILY DRUG COURT — COURT
SUPERVISED TREATMENT PROGRAM**

1. **Introduction.** The Campbell County Juvenile and Family Drug Court — Court Supervised Treatment Program (Program) consists of a traditional track (JFDC) and the Youth Intervention Track (YIT). This Memorandum of Understanding (MOU) applies to the Operational Team (Program Team) and the Management Committee (Board). Partner Agencies to this MOU are stakeholders committed to the Program's mission and goals who recognize the need for a community-based, coordinated, multi-disciplinary system of services that address substance use and related criminal behavior.

2. **Purpose.** The purpose of this MOU is to clarify the respective roles, responsibilities, and expectations of the Partner Agencies, the Program Team, and the Board in meeting the mission and goals of the Program and to ensure ongoing Program and system improvement.

3. **Mission and Goals.**

3.1 The mission of Program is to decrease the use of substances and related criminal-offenses and to improve the mental health, life skills and competencies of Program participants.

3.2 The goals of the Program include the following:

- Goal 1: Target youth, ages 14-20 who are substance users charged with offenses in municipal, circuit and juvenile court.
- Goal 2: Reduce substance use and criminal behaviors among program participants.
- Goal 3: Improve the overall mental health of program participants.
- Goal 4: Identify educational and vocational goals for program participants and improve performance towards those goals.
- Goal 5: Improve life skills of participants through employment, pro-social activities, and referral to a broad continuum of related services that maximize self-sufficiency.
- Goal 6: Build on families' strengths and values and honor and support families through engagement in all aspects of the process.
- Goal 7: Meet State Performance measures.
- Goal 8: Increase community awareness of substance use and co-occurring mental health disorders and court supervised treatment programs as an alternative to incarceration and secure detention.

4. **Duration.** The term of this MOU is perpetual. It will remain effective until a subsequent MOU is executed. It will become effective (replacing all previous MOU's) upon signing by the authorized official from the Partner Agencies.

5. **Termination.** Partner Agencies may withdraw from the MOU upon written notice to the other Partners. Withdrawal by one Partner does not affect participation by the remaining agencies unless the withdrawing Partner is the Campbell County Board of Commissioners.

6. **Amendments.** Amendments to this MOU will be through consensus of the Partner Agencies after discussion with the Board.

7. **Partner Agencies.**

Campbell County Board of Commissioners
Participating Judge
Campbell County Attorney's Office
Defense Attorney
Campbell County Juvenile Probation Office
Youth Emergency Services, Inc.
Personal Frontiers, Inc.
Counseling Connections
Campbell County School District
Department of Family Services
Campbell County Sheriff's Office
Gillette Police Department
Substance Use Treatment Representative

8. **Expectations of Partner Agencies.**

- 8.1. Partner Agencies will assist with ongoing oversight of the Program including quality assurance methods to ensure the Program is meeting its goals.
- 8.2. Partner Agencies will assist with data collection where needed to evaluate the processes and outcomes of the Program.
- 8.3. Partner Agencies will participate in ongoing interdisciplinary training and team building activities.
- 8.4. Employees of Partner Agencies remain employees of their individual agencies and all personnel matters are the responsibility of the individual agency. The Program recognizes that the Program Team must abide by the policies and procedures of the Program but also the policies and procedures of their respective agencies.
- 8.5. The Program Coordinator, with input from the Participating Judge, may provide informal and formal feedback to assist in evaluating Program team members performance with the team member's supervisor.

- 8.6 Partner Agencies agree to comply with all state training requirements
- 8.7 Partner Agencies agree to follow policies and procedures concerning funding and budgets.

9. **Roles and Responsibilities.**

9.1 Campbell County Board of Commissioners will:

- 9.1.1 Appoint a member to serve on the Board.
- 9.1.2 Keep the Board of Commissioners apprised of the operations of the Program.

Signature_____ Date_____

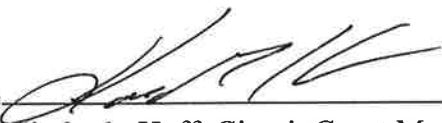
Bob Maul, Chairman, Campbell County Commission

9.2 Participating Judge will:

- 9.2.1 Be a judge or circuit court magistrate approved and designated by the Campbell County Board of Commissioners.
- 9.2.2 Be available for weekly staffing and court or arrange for a qualified and approved substitute to be available for when emergencies arise. In the event, no substitute is available the Judge may cancel court.
- 9.2.3 Monitor participants progress in relation to case plans and treatment goals and motivate participants towards success while holding them accountable through clear expectations.
- 9.2.4 Grant reasonable incentives to a participant that is performing satisfactorily, is benefiting from the Program, and who has not violated any terms or conditions of the Program.
- 9.2.5 Impose reasonable sanctions if a participant is not performing satisfactorily, is not benefiting from the program, has engaged in conduct rendering the participant unsuitable for the Program, or has otherwise violated the terms or conditions of the Program.
- 9.2.6 Ensure a cooperative atmosphere for the Participating Agencies and court personnel aimed at holding them accountable to each other, the participants, and their families.

9.2.7 Participate in weekly staffing meetings with the Program Team and serve as team leader.

9.2.8 Serve on the Board as the Chairperson.

Signature  Date 12/21/2020
Kimberly Hoff, Circuit Court Magistrate

9.3 Program Coordinator will:

9.3.1 Supervise and coordinate the day-to-day operations of the Program.

9.3.2 Monitor Program operations to ensure efficacy and assist the Program Team and Board in meeting goals and objectives.

9.3.3 Ensure compliance with reporting requirements.

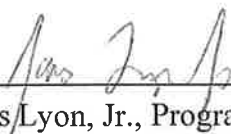
9.3.4 Assist in seeking funding sources, respond to grant applications, implement and monitor grant funds, and provide fiscal, narrative, and statistical information as required by funding sources to ensure the ongoing operation of the Program.

9.3.5 Represent the Program in the community and appear before governmental agencies, public commissions, legislative hearings, public forums, and the media.

9.3.6 Identify potential participants and assist in assessment of a participant's suitability for the Program and make recommendations relating to case management needs of the participant.

9.3.7 Have administrative veto authority over the admission of a potential participant for good cause.

9.3.8 Participate as a member of the Program Team and serve on the Board.

Signature  Date 12-19-2020
James Lyon, Jr., Program Coordinator

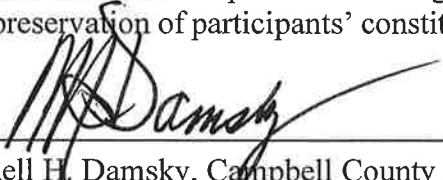
9.4 County Attorney's Office will:

9.4.1 Assign a Deputy County Attorney to participate as a member the Program Team and to serve on the Board.

9.4.2 Participate in the design, implementation, and operations of the Program.

- 9.4.3 Assist in identifying potential participants using Program eligibility requirements.
- 9.4.4. Have absolute veto over admission of a participant into the Program.
- 9.4.5 Maintain prosecutorial discretion on charging decisions based on serious violations of Program rules or violations of law which could result in further criminal prosecution but agrees to notify the Program team of charging decisions whenever possible.
- 9.4.6 Not file additional criminal charges based on a positive drug test or an admission regarding drug use.
- 9.4.7 Provide leadership and direction in complying with state statutes and administrative rules and ensure the pursuit of justice and the preservation of the constitutional rights of Program Participants.
- 9.4.8 Assist in the assessment of a potential participant's suitability for the Program and make recommendations relating to case management needs.
- 9.4.9 Work with the Defense Attorney to create a sense of stability, cooperation and collaboration in pursuit of Program goals. The pursuit of justice and the preservation of participants' constitutional rights will be ensured by both attorneys.

Signature


Mitchell H. Damsky, Campbell County Attorney

Date

12/12/20

9.5 Defense Attorney will:

- 9.5.1 Participate as a member of the Program Team and serve on the Board.
- 9.5.2 Review police reports, arrest warrants and charging documents for pre-plea potential participants under agreement with court appointed counsel or private counsel where appropriate.
- 9.5.3 Review Program documents and other relevant information and advise post-plea participants as to the nature of and the purpose of the Program, the rules governing participation, the merits of the Program, the consequences of failing to abide by the Program rules, and how participation or non-participation will affect his or her interests without entering into an attorney – relationship.
- 9.5.4 Inform and advise participants of their legal rights and assist participants in understanding the Participant Agreement and Waiver of Rights and explain the

rights the participant will temporarily or permanently relinquish without entering into an attorney – client relationship.

- 9.5.5 Explain that the prosecution has agreed that a positive drug test or admission to use in open court should not lead to additional charges and encourage truthfulness with the Judge and treatment staff, while advising participants that this immunity is limited and explain the privilege against self-incrimination and the extent to which the privilege may be asserted in Program hearings.
- 9.5.6 Inform the participants that they will be expected to take an active role in weekly Court sessions, including speaking directly to the Judge as opposed to doing it through an attorney, including periodically reminding participants about the expectation of, and limits on, candor in open court, courtroom decorum and proper court attire.
- 9.5.7 Work collaboratively with the Program Team to decide on team response to participants behavior and guard the rights and interests of Program participants to ensure sanctions are fair and consistent.
- 9.5.8 Consult with the assigned Deputy County Attorney on serious violations of program rules or violations of law which may result in further criminal prosecution and where appropriate advise participants of their right to remain silent.
- 9.5.9 Assist in assessment of a potential participant's suitability for the Program and make recommendations relating to case management needs.
- 9.5.10 Work with the Prosecuting Attorney to create a sense of stability, cooperation and collaboration in pursuit of Program goals. The pursuit of justice and the preservation of participants 'constitutional rights will be ensured by both attorneys.

Signature_____ Date_____

Craig Abraham, Attorney at Law

9.6 Campbell County Juvenile Probation Office will:

- 9.6.1 Employ an Intensive Supervision Probation Officer (Probation Officer) and a grant-funded Drug Court Assistant (Assistant) to provide intensive supervision, case management and administrative services.

9.6.1.1 The Probation Officer will:

- a. Ensure case plan development and administration.

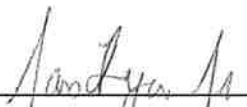
- b. Monitor compliance with the supervision plan and all terms and conditions of the Program including but not limited to: curfew checks, conducting random drug and alcohol screens (using effective testing protocols), conduct home and field contacts, monitor payment of fines and Program fees, coordinate educational and vocational and collateral services as needed.
- c. Provide weekly progress reports to the Program Team.
- e. Manage the referral process and screen potential participants and assist in assessment of suitability for program admission.
- f. Participate as a member of the Program Team and make recommendations relating to case management needs of participants.

9.6.1.2 The Assistant will:

- a. Take notes and minutes of weekly court sessions.
- b. Maintain statistical data for the Program and assist in the preparation and presentation of the data.
- c. Assist the Program Coordinator utilizing an integrated network for data collection and reporting requirements.
- d. Participate as a member of the Program Team.
- e. Assist in the preparation of court orders and participant pleadings and notices.

9.6.2 Provide suitable office space, furnishing, and support to the Probation Officer and Assistant.

9.6.3 Provide observed drug testing on-site as necessary or requested, and provide supporting documentation as needed.

Signature  Date 12-17-2020
James Lyon, Jr., Director, Campbell County Juvenile Probation Office

9.7 Substance Use Treatment Providers will:

9.7.1 Assign an employee to participate as a member of the Program Team.

- 9.7.2 Utilize the ASI as well as comprehensive information regarding the client's biopsychosocial spiritual needs in the assessment of the client. When assessing adolescents, the provider shall utilize an assessment tool at a minimum, which includes the following domains: medical, criminal, substance use, family, psychiatric, developmental, academic, and intellectual capacity; physical and sexual abuse; and peer, environmental, cultural history, including assessment for suicidal and homicidal ideation. The provider shall utilize the current version of the Diagnostic and Statistical Manual (DSM) to complete the diagnosis of the client. The provider shall utilize the current version of the American Society of Addiction Medicine Patient Placement Criteria (ASAM PPC) as part of the assessment process. Address ASAM dimensional criteria for each domain in the assessment of client's need for treatment. Use additional tools to assist with the diagnosis and treatment recommendations including but not be limited to: (SASSI, T-ASI, CIWA).
- 9.7.3 Complete a transfer note when a client is transferred from another program and an assessment has been completed or an assessment is completed by another provider, showing that the assessment information was reviewed. Further, the Program provider will determine if the client's needs are consistent with the completed assessment and make adjustments to the treatment recommendations as appropriate.
- 9.7.4 Provide a recommendation letter to the Program that includes the client's diagnosis and treatment recommendations. Upon acceptance of a participant into the program, the Provider will develop an Individualized Treatment Plan with the participant.
- 9.7.5 Provide a comprehensive evidence-based substance-use treatment program that is recognized in the treatment of the criminal justice client, consisting primarily of Intensive Outpatient and Outpatient treatment.
- 9.7.6 Recognize, respect and address the unique needs, worth, thoughts, communications, actions, customs, beliefs and values that reflect the client's racial, ethnic, religious, social group, and sexual orientation when developing treatment plans and in the delivery of services.
- 9.7.7 Comply with all court orders and cooperate with the Probation Officer in sharing information reasonably necessary to fulfill Program objectives and Program Team obligations.
- 9.7.8 Provide the Program Team with assessments when requested, weekly progress reports for each participant, in a manner acceptable to the team, including attendance at treatment sessions, treatment compliance and discharge summaries when appropriate.
- 9.7.9 Participate as a member of the Program Team and Board.

9.7.10 Provide detailed invoices for services in accordance with Campbell County's fiscal policy and the provider's contract for services.

Signature_____ Date_____

Sherilyn England, YES House Executive Director

Signature Donna Morgan Date 1-7-2021

Donna Morgan, Personal Frontiers Executive Director

9.8 Mental Health Treatment Provider will:

- 9.8.1 Conduct a mental-health counseling intake and will establish treatment recommendations for participants.
- 9.8.2 Provide counseling to participants and their families, based on treatment recommendations.
- 9.8.3 Provide the Program Team a weekly progress report for each participant, in a manner acceptable to the team.
- 9.8.4 Participate as a member of the Program Team.
- 9.8.5 Conduct a pre and post participation assessment on each participant and provide the results to the Program Coordinator.
- 9.8.6 Provide detailed invoices for services in accordance with Campbell County's fiscal policy and the provider's contract for services.

Signature_____ Date_____

Jamie Hurich, Counseling Connections

9.9 Campbell County School District will:

- 9.9.1 Assign an employee to participate as a member of the Program Team and serve on the Board.
- 9.9.2 Facilitate dissemination of educational student data and provide information to the Program Team regarding a student's academic progress.

- 9.9.3 Coordinate ancillary, educational, and training services between the Program Team and school representatives.

Signature Heidi Phipps Date 1-5-21
Heidi Phipps, School Attendance Officer/Homebound Coordinator

9.10 Department of Family Services will:

- 9.10.1 Assign an employee to participate as a member of the Program Team and serve on the Board.
- 9.10.2 Assist in placement of juveniles in out-of-home facilities as needed.
- 9.10.3 Assist in identifying community resources and collateral services available to participants.
- 9.10.4 Assist in assessment of a potential participant's suitability for the Program and make specific recommendations relating to case management needs.

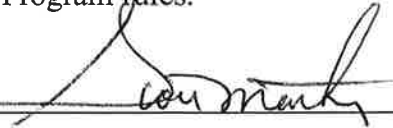
Signature _____ Date _____
Bonnie Volk, District Manager

9.11 Campbell County Sheriff's Office will:

- 9.11.1 Assign an employee to participate as a member of the Program Team and serve on the Board.
- 9.11.2 Assist in processing Program-eligible participants into the Program quickly, by providing reports and analysis of narcotic evidence in a timely manner to the County Attorney's Office.
- 9.11.3 Provide a private room where treatment providers can conduct clinical assessments when a potential participant is incarcerated.
- 9.11.4 Transport incarcerated participants to hearings.
- 9.11.5 Not use statements or information obtained from a participant for diagnosis, treatment, or referral for treatment, to initiate or substantiate a criminal investigation against the participant, except for those circumstances allowed under applicable State and Federal Law.
- 9.11.6 Assist the Probation Officer with drug screens as necessary.

9.11.7 Assist in job checks, record searches, bailiff's services, and searches of residences, vehicles, and workplaces of clients and generally support the Program as requested by the Judge, Juvenile Probation Office, or Board.

9.11.8 Serve bench warrants for participants who have violated their agreements and Program rules.

Signature  Date 12/17/20
Scott Matheny, Campbell County Sheriff

9.12 Gillette Police Department will:

9.12.1 Assist in attempting to process Program-eligible participants quickly, by providing reports and analysis of narcotic evidence in a timely manner to the County Attorney's Office.

9.12.2 Agree not to use statements or information obtained from the participant for diagnosis, treatment, or referral for treatment, to initiate or substantiate a criminal investigation against the participant, except for those circumstances allowed under applicable State and Federal Law.

9.12.3 Assist the Probation Officer with drug screens as necessary.

9.12.4 Assist in job checks, record searches, bailiff's services, and searches of residences, vehicles, and workplaces of clients and generally support the Program as requested by the Judge, Juvenile Probation Office, or Board.

9.12.5 Serve bench warrants for participants who have violated their agreements and Program rules.

Signature  Date 12-17-2020
Jim Hloucal, Police Chief

9.13 Substance Use Treatment Representative will:

- 9.13.1 Provide input and information relating to best practices for addressing substance-use disorders.
- 9.13.2 Assist in assessment of a potential participant's suitability for the Program and make recommendations relating to case management needs.
- 9.13.3 Serve on the Board.

Signature_____ Date_____

Sally Craig, LPC

9.14 Youth Advocate will:

- 9.14.1 Serve as a Board member and advocate for the best interest of children and families served by the Program.

Signature_____ Date_____

Agusta Lind, M.Ed., LPC

9.15 Additional Member from a Youth Service Organization will:

- 9.15.1 Serve on the Board and assist with identifying resources for juveniles and young adults.
- 9.15.2 Coordinate ancillary, educational, and independent living services to participants as appropriate.
- 9.15.3 Provide residential services to participants as appropriate.

Signature_____ Date_____

Sherilyn England, YES House Executive Director

The following page(s) contain the backup material for Agenda Item: [9:30 Midwest Card & ID Solutions Maintenance Agreement](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

**OFFICE**

500 South Gillette Avenue
Suite 1100
Gillette, Wyoming 82716
(307) 686-7477
(307) 687-6325 FAX
(307) 680-1519

COORDINATOR

David King

**Emergency Management
Agency**

dak41@ccgov.net

January 27, 2021

Campbell County Commissioners
500 S. Gillette Avenue
Suite 1100
Gillette, WY 82716

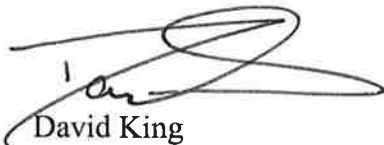
Dear Sirs,

Campbell County Emergency Management is asking your approval for entering into a one-year contract with Midwest Card & ID Solutions in the amount of \$1,260.00 for providing a Salamander LIVE Level 2 Subscription and a Salamander Rapid Tag accountability system.

Midwest Card & ID Solutions is the sole vendor for the Salamander system. For a number of years CCEMA has contracted with them for these services. This is budgeted for the 2020-21 budget year under line item 411.6234.

This software and live web portal access provides the ability for tracking personnel credentials, issuing scannable ID cards for personnel as well as tracking resources. The Rapid Tag capability also allows for creation on-scene of temporary ID cards.

Sincerely,



David King
Coordinator



Maintenance Agreement

See attached terms and conditions

Campbell County Government
500 S. Gillette Ave #1100
Gillette, WY 82716

SalamanderLive Level 2 (\$760.00)
SalamanderLIVE Subscription Rapid Tag (\$500.00)

Contract Start Date: February 1, 2021
Contract End Date: January 31, 2022

Contract #: 8092-21

Contract Type: *Software Maintenance Agreement*

Annual Cost: \$ 1,260.00

PO#/Authorization: _____

Signed by: _____

Date: _____

Midwest Card and ID Solutions, L.L.C. Terms and Conditions of Sale

All sales to Buyer are expressly governed by these terms and conditions set forth hereinafter as well as by those on the reverse side hereof, if any. Your order or statement of intent to purchase goods, or any direction to proceed with procurement or shipment of goods, or any acceptance of payment for such goods constitute your specific and express agreement to the following terms and conditions as governing this sale. Midwest Card and ID Solutions (Seller) will not, under any circumstances, agree or be bound by any provisions, conditions or agreements which are inconsistent with, contrary to, additional to or in lieu of or which modify in any manner the following terms and conditions unless an authorized OFFICER of Seller, in writing, agrees to such provisions, conditions or agreements.

WARRANTIES: Seller, being solely a dealer-distributor and not a manufacturer, gives no warranty whatsoever and expressly DISCLAIMS ANY WARRANTY BY IT, EXPRESS OR IMPLIED, STATUTORY, BY OPERATION OF LAW OR OTHERWISE, INCLUDING MERCHANTABILITY AND FITNESS FOR ANY PARTICULAR PURPOSE and the only warranty on any item purchased from Seller is the express warranty, if any, given by the manufacturer of the item. Buyer hereby agrees that it has no right or remedy against Seller including, but not limited to claims for INCIDENTAL, CONSEQUENTIAL OR SPECIAL DAMAGES OR ANY CAUSE, LOSS, ACTION, CLAIM OR DAMAGE WHATSOEVER, OR INJURY TO PERSON OR PROPERTY OR ANY OTHER CONSEQUENTIAL, ECONOMIC OR INCIDENTAL LOSS arising out of or related in any way to any item purchased from Seller. Any liability of Seller to Buyer shall be limited and shall not exceed the price of the item on which such liability is based. All items sold by Seller to Buyer are sold AS IS AND WITH ALL FAULTS and Seller's sole obligation to Buyer is to use due diligence in an effort to cause the manufacturer of any item which is defective to repair or replace such item.

ADVICE: Any statement or advice (including but not limited to advice regarding the quantity of goods necessary for a particular job, or the suitability of a particular product for a particular use) is provided solely as a courtesy to Buyer and is not guaranteed. No such statement or advice shall subject Seller to any liability whether based on contract, warranty, tort (including negligence), or other grounds.

STORAGE AND USE OF PURCHASES: Buyer is required to use and hereby does warrant that it/he will use safe job procedures for the sale, installation, storage and handling of all purchased products.

INDEMNIFICATION: Buyer shall protect, defend, save harmless and indemnify Seller for any loss, cost, delay, liability, damage, liquidated or otherwise, and expense, including attorney's fees, which Seller may sustain, have assessed against it or incur as a consequence of any litigation, dispute or claim with respect to all or any part of the items sold by Seller to Buyer or anything done or omitted or claimed to have been done or omitted hereunder by Seller or anyone acting for Seller, including but not limited to, any claim of injury to person or property by reason of defects or infirmity in any such items or damage by reason of the failure of Buyer to perform promptly and satisfactorily its obligations.

F.O.B. POINT: All sales are made f.o.b. point of shipment, and each shipment or delivery shall be considered for purpose of shipment as a separate and independent transaction. Buyer has risk of loss after delivery at f.o.b. point of shipment.

CLAIMS: Within five (5) days after tender of, delivery to, or receipt of any shipment and before any part of the material has been changed from its original condition, Buyer shall inform Seller in writing if the material is found defective or short in any respect. Failure to inform Seller or use of the material shall be conclusive that Seller has satisfactorily performed. Claims for breakage, damage, or loss in transit must be made to the transportation company by the consignee.

DELIVERIES: Shipping dates given in advance of actual shipment are estimated based on information received from our suppliers and shall not be deemed to represent fixed or guaranteed shipping dates. Delivery dates are not guaranteed and Seller shall not be liable to Buyer or the ultimate user for any claims arising from delay in shipment or delivery. If shortages should occur in Seller's supply of specific items, Seller may allocate its deliveries as it deems necessary.

SALES TAX: Unless otherwise noted, prices do not include any present or future sales, use, excise, value added, or similar tax. Where applicable, all such taxes shall be paid by the Buyer.

PAYMENT: Payment for items purchased by Buyer is due on or before the due date shown on each invoice. If payment is not received within 30 days of the invoice issuance date, an amount equal to the percentage rate shown on the invoice shall be charged on the unpaid balance of the invoice as a late payment service charge. At any time, Seller, at its sole discretion, reserves the right to require Buyer to pay in full or in part in cash for items ordered prior to shipment or delivery.

RETURNS: No returns are accepted without prior authorization. A deduction to cover the cost of handling and restocking will be made in accordance with Seller's current Return Goods Policy.

QUOTATIONS: All quotations are subject to change without notice, unless otherwise stated in writing, in a quotation. Orders, whether or not placed on the basis of any quotation, are subject to Seller's acceptance which is made only by an officer of Seller.

MISCELLANEOUS: All rights and remedies of Seller hereunder are in addition to Seller's other rights and remedies and are cumulative and not alternative. If goods are used in an application where failure of a single component could cause substantial harm to persons or property, Buyer agrees to indemnify and hold Seller harmless from liability for such harm whether as a result of breach of contract, warranty, tort (including negligence), or other grounds. The validity, performance, construction, and effect of these terms and conditions shall be governed by Missouri law and any action based on a sale by Seller to Buyer shall be brought either in a State Court or a United States District Court located in Platte County, Missouri. Buyer hereby waives venue in agreeing and consenting to venue in Platte County, Missouri, and specifically and expressly agrees to jurisdiction of said Courts.

ATTORNEY FEES: In the event it is necessary for Seller to employ an attorney or attorneys or incurs other expense it may deem necessary to enforce or protect its rights hereunder or to collect damages for breach of the terms and conditions set forth herein, Buyer hereby agrees to pay to Seller those attorneys' fees and expenses so incurred by Seller.

The following page(s) contain the backup material for Agenda Item: [9:35 Board Appointments, Weed & Pest](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

Campbell

COUNTY WEED & PEST CONTROL DISTRICT

Nomination Petition

We, the undersigned, landowners of Campbell County, do hereby petition for the nomination of:

Leslie Drake

Name

6485 N Hwy 14-16

Mailing Address

for Director of Campbell County Weed and Pest Control District for a four year term in Area 1.

Signature

Address

- | | |
|------------------------------|---|
| 1. <u>Christine Cheevers</u> | <u>87 Sunday Dr. Gillette, WY 82718</u> |
| 2. <u>Tommy Kern</u> | <u>400 Adam Rd Rozet WY 82227</u> |
| 3. <u>Mary Rungvold</u> | <u>49 American Ln Gillette Wyo 82717</u> |
| 4. <u>Tommy Smith</u> | <u>P.O. Box 69 Gillette WY 82716</u> |
| 5. <u>Chad Hancock</u> | <u>P.O. Box 713 Gillette WY 82717</u> |
| 6. <u>John F. Edwards</u> | <u>347 Lawrence Rd. Gillette Wyo 82718</u> |
| 7. <u>JD Francis</u> | <u>4912 Knickerbocker Gillette WY 82718</u> |
| 8. <u>James Tarpier</u> | <u>455 Olmstead Rd Gillette WY 82716</u> |
| 9. <u>Dee Shannon</u> | <u>150 Pineview Dr Gillette Wyo 82716</u> |
| 10. <u>Dee Shannon</u> | <u>150 Pineview Dr. Gillette WY 82716</u> |

I, Chuck Schmitz of the County of Campbell, and State of Wyoming being duly sworn do depose and say that I did circulate this Nomination Petition for the Campbell County Weed and Pest Control District and did witness the above signatures.

(Sign here)

Subscribed and sworn to before me this 12 day of January, 2021.



Jessica Kern
(Auditor or Notary Public)

My Commission expires Feb 11, 2023

Note:

1. Petition must be submitted at least five days before the date of the meeting to Office of County Commissioners.
2. Signatories of this petition may be any landowner of the County.
3. Director can be any qualified elector who is a bona fide resident in the board member area up for re-appointment.

W.S. 11-5-102(a)(xx) Landowner means any owner or lessee of state, municipal or private land, and includes an owner of any easement, right-of-way or estate in the land. Federal landowners means the federal agency having jurisdiction over any lands affected by this act.

Campbell

COUNTY WEED & PEST CONTROL DISTRICT

Nomination Petition

We, the undersigned, landowners of Campbell County, do hereby petition for the nomination of:

James Tarver PO Box 2080
Name Mailing Address

for Director of Campbell County Weed and Pest Control District for a four year term
in Area 2.

Signature

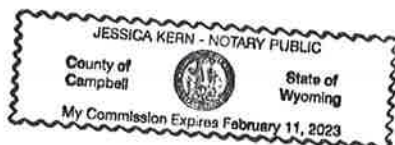
Address

1. Christine Cheevers 37 Sanday Dr. Gillette WY 82718
2. James Kern 400 Ador Rd Rozet, WY 82727
3. Megs Suswold 49 American Ln Gillette Wyo 82717
4. John Smith P.O. Box 69 Gillette WY 82716
5. Carl Denny P.O. Box 713 Gillette WY 82717
6. Phil J. Edwards 347 Lawren Rd Gillette Wyo 82718
7. Jay Travis 4912 Knickerbocker Gillette WY 82718
8. Joe Duke 6445 US Hwy 14-16 Priddy 82831
9. Dee Shepman 150 Renewal Dr Gillette, WY 82716
10. David Shadden 150 Meadow Dr Gillette, WY 82716

I, Quade Schmetz of the County of Campbell, and State of Wyoming being duly sworn do depose and say that I did circulate this Nomination Petition for the Campbell County Weed and Pest Control District and did witness the above signatures.

(Sign here) Quade Schmetz

Subscribed and sworn to before me this 12 day of January, 20 21.



William V. Kern
(Auditor or Notary Public)

My Commission expires Feb 11, 20 23.

Note:

1. Petition must be submitted at least five days before the date of the meeting to Office of County Commissioners.
2. Signatories of this petition may be any landowner of the County.
3. Director can be any qualified elector who is a bona fide resident in the board member area up for re-appointment.

W.S. 11-5-102(a)(xx) Landowner means any owner or lessee of state, municipal or private land, and includes an owner of any easement, right-of-way or estate in the land. Federal landowners means the federal agency having jurisdiction over any lands affected by this act.

Campbell

COUNTY WEED & PEST CONTROL DISTRICT

Nomination Petition

We, the undersigned, landowners of Campbell County, do hereby petition for the nomination of:

Ted Edwards

Name

347 Lawver Rd Gillette, WY 82718

Mailing Address

for Director of Campbell County Weed and Pest Control District for a four year term in Area 5.

Signature

Address

1. Christine Chasars 37 Sundog Dr. Gillette, WY 82718
2. Chris Bern 400 Ada Rd. Bozart, WY 82727
3. Mark August 49 American Ln Gillette WY 82717
4. John Smith P.O. box 69 Gillette WY 82716
5. Chris Smith P.O. Box 713 Gillette WY 82717
6. Jeff Thomas 4912 Knickerbocker Gillette WY 82718
7. Les Dink 6485 US Hwy 14-16 Arvuda 82731
8. James Tarver 455 Chestnut Rd Gillette WY 82716
9. Deo Shannon 150 Pioneer Dr Gillette, WY 82716
10. Dave Shannon 150 Pioneer Dr Gillette, WY 82716

I, Randy Schreder of the County of Campbell, and State of Wyoming being duly sworn do depose and say that I did circulate this Nomination Petition for the Campbell County Weed and Pest Control District and did witness the above signatures.

(Sign here) Randy Schreder

Subscribed and sworn to before me this 12 day of January, 2021.



Wendy Klein
(Auditor or Notary Public)

My Commission expires FEB 11, 2023.

Note:

1. Petition must be submitted at least five days before the date of the meeting to Office of County Commissioners.
2. Signatories of this petition may be any landowner of the County.
3. Director can be any qualified elector who is a bona fide resident in the board member area up for re-appointment.

W.S. 11-5-102(a)(xx) Landowner means any owner or lessee of state, municipal or private land, and includes an owner of any easement, right-of-way or estate in the land. Federal landowners means the federal agency having jurisdiction over any lands affected by this act.