

AGENDA

CAMPBELL COUNTY BOARD OF COMMISSIONERS

COLLEEN FABER, Chairman
DEL SHELSTAD
JIM FORD
BUTCH KNUTSON
KELLEY MCCREERY

APRIL 4, 2023

08:00 BOARD BRIEFING | 09:00 MEETING CALLED TO ORDER PLEDGE OF ALLEGIANCE

CONSENT AGENDA

- A. [Consent Agenda](#)

VOUCHERS

- B. Vouchers

COMMISSION CALENDAR OF EVENTS

- C. Commission Calendar

REGULAR BUSINESS

- | | |
|--|-----------------------------|
| D. 9:05 Week of the Young Child Proclamation | Tausha Edmonds |
| E. 9:10 Fireworks Storage Resolution 2023 | Randy Sinclair/Chief Bender |
| F. 9:15 Fireworks Resolution 2023 | Randy Sinclair/Chief Bender |
| G. 9:20 National Sexual Assault Awareness Month Proclamation | Shawna McDonald |
| H. 9:25 Law Enforcement Extraterritorial Assistance MOU | Sheriff Matheny |
| I. 9:30 Creation & Classification – CDS Nurse Part-Time Position | Brandy Elder |
| J. 9:35 Resolution for Special Prosecution | Kyle Ferris |
| K. 9:40 Amended Pre-Approval of Payment of Certain County Expenses | Cindy Lovelace |
| L. 9:45 Request to Establish a Physical Security Committee | David King |
| M. 9:50 Campbell County Affidavit-Converse County Oil & Gas Project | Chairman Faber |

PUBLIC COMMENT

- N. 10:00 For the Good of the County*

EXECUTIVE SESSION

- O. 10:30 Wyoming Statute 16-4-405 Statutory Reasons for Executive Sessions
Matters Posing Threat to Security of Public or Private Property or Threat to Public Access
Personnel Matters | Pending or Potential Litigation | National Security Matters Real
Estate-Site Selection or Purchases | Attorney Client Privileged Information

ADJOURN

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

Consent Agenda

MINUTES

Board of Commissioners Executive Session, March 16, 2023
Board of Commissioners Grants Budget Workshop, March 16, 2023
Board of Commissioners Lodging Tax Board Meeting, March 16, 2023
Board of Commissioners Public Health Board Meeting, March 16, 2023
Board of Commissioners Directors Workshop, March 20, 2023
Board of Commissioners Regular Meeting, March 21, 2023
Board of Commissioners Executive Session, March 21, 2023
Board of Commissioners Museum Board Meeting, March 21, 2023

PAYROLL PAYMENTS

February 18, 2023; March 4, 2023; March 18, 2023

AGREEMENTS

Amendment One to the Memorandum of Understanding between New Horizons Psychiatry and Campbell County Adult Treatment Courts to amend the billing hours from 1 to .50 hours and adding “follow-ups” after medication management.

National Opioid Settlement – Approval to submit the Settlement Participation Forms for Teva, Allergan, CVS, Walgreens, and Walmart

DONATION AMENDMENT

Rockpile Museum – Amending trailer length from 18’ to 22’ and MSRP value from \$10,500 to \$11,407
Donation to acquire a custom built 2023 Ironman – Kaab Manufacturing 22’ low deck trailer donated by the Rockpile Museum Association (RMA), with a donation value of \$8,000 (MSRP \$11,407).

LINE ITEM TRANSFERS

Airport

Transfer \$100.00 from 100751-64000 General Supplies to 100751-64700 Medical Supplies
Transfer \$600.00 from 100751-64000 General Supplies to 100751-62020 Comm/Network Expense

Human Resources/Risk

Transfer \$215.00 from 100161-60450 Wellness to 100161-60475 Employee Assistance

Museum

Transfer \$5,000.00 from 100721-63420 Special Event/Program Cost to 100721-62080 Public Relations/Promotions

Parks & Recreation

Transfer \$400.00 from 100777-63420 Special Event/Program Cost to 100777-62020 Comm/Network Expense
Transfer \$39,990.00 from 100775-62200 Assn Dues, Fees & Licensure to 100775-63260 Credit Card Handling Fees

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

Public Works

Transfer \$250,000.00 from 170084-66915 1% Solid Waste Operations to 170084-66916 1% Solid Waste Capital

Transfer \$25,000.00 from 100084-68160 Capital–Parks to 100084-68140 Capital–Roads, Streets, Bridges

Transfer \$3,333.80 170081-66935 District Support Grants to 081DSG Overbrook-Roads-DustCont

Transfer \$3,450.00 from 170081-66935 District Support Grants to 081DSG CenCamCou-Roads-Sweeping

Transfer \$2,160.00 from 170081-66935 District Support Grants to 081DSG PrairChamp-Roads-Sweeping

Road & Bridge

Transfer \$100,000.00 from 100141-64200 Diesel Fuel to 100141-65000 Vehicle/Equip Repair/Maint

POSITION VACANCY JUSTIFICATIONS

Road & Bridge – Equipment Operator

HAND WARRANTS

Campco Federal Credit Union	\$150.00
Circuit Court of Campbell County	\$16.98
Campbell County Clerk Tax Account	\$287,732.60
Campbell County Treasurer – FLX/HSA	\$43,236.55
Great West Trust Company	\$28,195.00
Sheridan County Circuit Court	\$316.10
Wyoming Child Support	\$1,320.13
HM Life Insurance Company	\$174,110.92
CCEBTA- Health Dental Aflac	\$756,656.84
Delta Dental Plan of Wyoming	\$1,725.20
Reliance Standard Life Insurance Company	\$18,706.21
Vision Service Plan	\$7,922.04
Campbell County Clerk Tax Account	\$25,913.07
Campbell County Treasurer – FLX/HSA	\$2,152.47
Great West Trust Company	\$2,425.00

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

The following page(s) contain the backup material for Agenda Item: [Consent Agenda](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

Office of County Commissioners
March 16, 2023
Gillette, Wyoming

Workshop

The Campbell County Board of Commissioners met in a Workshop, Thursday, March 16, 2023, at 1:00 PM.

Present were Colleen Faber, Jim Ford, Butch Knutson, Kelley McCreery, Del Shelstad, Commissioners; Cindy Lovelace, County Clerk; Kevin Geis, Road & Bridge Director; Chad Beeman, Adult Treatment Court Director; Jim Lyons, Juvenile Probation Director; Robert Henning, Museum Director; Matt Olsen, Public Works Director; Jane Glaser, Public Health Director; Bob Tranas, Children's Developmental Services Director; Todd Chatfield, Airport Director; Kristin Young, Grants Management Specialist; Grace Davis, Chief Deputy County Clerk; Shannon Ireland, County Clerk Accounting Manager; Darcy Goni, County Treasurer Accounting Manager; Crystal Conley, Chief Deputy County Treasurer; David King, Emergency Management; Wendy Balo, Public Works; Shelly Besel, Airport; Jana Webb, Children's Developmental Services; Siobahn Gonzalez, Juvenile Family Drug Court; Charity Knopp, Road & Bridge; Michalene Seeman, Sheriff's Office; Kiana Hunter, Sheriff's Office; Stacy Palmer, Sheriff's Office; Rebecca Saracione, Public Health. Denton Knapp, Commissioners Executive Director attended via teleconference.

Kristin Young, Grants Management Specialist presented a Grants Budget Workshop.

Discussion was held.

No action was taken by the Commissioners. The Workshop ended at 1:45 PM.

Cindy Lovelace, County Clerk
Board of County Commissioners

Colleen Faber, Chairman
Board of County Commissioners

Office of County Commissioners
March 16, 2023
Gillette, WY

The Campbell County Board of Commissioners met with the Lodging Tax Board Thursday, March 16, 2023, at 3:00 PM.

Present were Colleen Faber, Jim Ford, Butch Knutson, Kelley McCreery, Commissioners; Cindy Lovelace, County Clerk; and members of the Lodging Tax Board. Commissioner Del Shelstad was absent from the meeting.

Jessica Seders, Executive Director gave an update on the Lodging Tax Year End numbers and Year-Over-Year (YOY) comparisons.

Jessica Seders, Executive Director presented the 2022 Annual Report.

Jessica Seders, Executive Director reported on Lodging Tax Grant Awards. Discussion was held concerning the Lodging Tax Grant process.

Jessica Seders, Executive Director reported on the New Destination Development Projects.

Jessica Seders, Executive Director provided an update on the International Pathfinder Camporee.

No action was taken by the Commissioners. All Commissioners left the meeting at 4:04 PM.

Cindy Lovelace, County Clerk
Board of Commissioners

Colleen Faber, Commissioner
Board of Commissioners

Office of County Commissioners
March 16, 2023
Gillette, WY

The Campbell County Board of Commissioners attended the Public Health Board meeting, Thursday, March 16, 2023, at 7:00 PM.

Present were Colleen Faber, Jim Ford, Butch Knutson, Kelley McCreery, Commissioner; Cindy Lovelace, County Clerk; Kyle Ferris, Deputy County Attorney and Public Health Board members. Commissioner Del Shelstad was absent from the meeting.

Jane Glaser, Public Health Director, provided an update on personnel.

Jane Glaser, Public Health Director, reported the Covid 19 pandemic will officially end in May and provided an update on Covid 19 testing and vaccines.

Jane Glaser, Public Health Director, provided an update on Public Health services.

Discussion was held concerning the Personnel Recovery/Respite Mobile Unit.

Discussions was held concerning the upcoming Vigilant Guardian Exercise.

Discussions was held concerning the Man Therapy campaign.

Discussion was held concerning Critical Incident Training provided for Law Enforcement and 1st Responders.

Discussion was held concerning the Opioid Settlement Funds.

No action was taken by the Commissioners, and they left the meeting at 7:56 PM.

Cindy Lovelace, County Clerk
Board of County Commissioners

Colleen Faber, Chairman
Board of County Commissioners

Office of County Commissioners

March 20, 2023

Gillette, Wyoming

Directors Meeting

The Campbell County Board of Commissioners met for a Directors Workshop, Monday, March 20, 2023 at 1:30 PM.

Present were Colleen Faber, Jim Ford, Butch Knutson, Kelley McCreery, Commissioners; Denton Knapp, Commissioners Executive Director; Cindy Lovelace, County Clerk; Grace Davis, Chief Deputy County Clerk; Brandy Elder, HR Director; Leslie Perkins, Public Information Officer; Bill Beastrom, Public Works; Kevin Geis, Road & Bridge Director; Kelly Wallem, County Attorney's Office; Dwayne Dillinger, Parks and Recreation Director; Liz Edwards, CC Fair; Kimberly Fry, CC Extension Office; Bob Tranas, Children's Developmental Services Director; Phil Harvey, ITS Director; Chad Beeman, Adult Treatment Court Director; Jim Lyons, Juvenile Services Director; Aaron Lyles, Cam-Plex Director; Robert Henning, Museum Director; Jane Glaser, Public Health Director; Nathan Henkes, County Attorney; Kristin Young, Grants Management Specialist; Jeff Bender, Fire Department Chief; Rachael Knust, County Treasurer; Darcy Goni, Deputy County Treasurer; Jonathan Gallardo, Gillette News Record. Commissioner Del Shelstad was absent from the meeting.

Grace Davis gave an update on the FY2023-2024 Budget and deadlines for submissions.

Brandy Elder gave an update from the Human Resources Department concerning Ergonomics and Leadership trainings.

Leslie Perkins gave an update on the Campbell County Government Policy Organization and Structure Development. Discussion was held.

Aaron Lyles gave an update on the CCPLB request to order panels for the 2023 NHSFR and Jockey House Trailers.

Discussion was held concerning the Cam-Plex Master Plan.

Kristin Young gave an update on the Opioid Settlement Funds. Discussion was held.

Denton Knapp presented the upcoming meetings.

- March 29, 2023 – Audit Meeting
- April 3, 2023 – Directors Meeting
- April 17, 2023 – Managers Meeting
- May 15, 2023 – Full Directors Meeting

Workshop was held concerning the Replacement Fund Accounts.

Present were Colleen Faber, Kelley McCreery, Jim Ford, Butch Knutson Commissioners; Denton Knapp, Commissioners Executive Director; Cindy Lovelace, County Clerk; Grace Davis, Chief Deputy County Clerk; Shannon Ireland, County Clerk Accounting Manager; Tony Langone, Fleet Manager; Rachael Knust, County Treasurer; Darcy Goni, County Treasurer Accounting Manager. Commissioner Del Shelstad was absent.

There being no further business to come before the Commissioners, the meeting was adjourned at 3:30 PM.

Next Directors Meeting to be held May 15, 2023, at 1:30 PM.

Cindy Lovelace, County Clerk
Board of County Commissioners

Colleen Faber, Chairman
Board of County Commissioners

In accordance with W.S. 18-3-516(f) the required County Notices of Publication are available on the County's Website at: www.campbellcountyny.gov

Office of County Commissioners
March 21, 2023
Gillette, Wyoming

The Campbell County Board of Commissioners met in regular session, Tuesday, March 21, 2023. Chairman Faber called the meeting to order at 9:00 AM. Pastor Judith England led the Invocation and the Pledge of Allegiance.

Present were Colleen Faber, Jim Ford, Butch Knutson, Kelley McCreery, Commissioners; Cindy Lovelace, County Clerk; Denton Knapp, Commissioners Executive Director; Kyle Ferris, Deputy County Attorney. Commissioner Del Shelstad was absent from the meeting.

The following Consent Agenda was presented:

MINUTES

Board of Commissioners Directors Workshop, March 6, 2023
Board of Commissioners Executive Session, March 6, 2023
Board of Commissioners Regular Meeting, March 7, 2023

MONTHLY REPORTS

Clerk of District Court – February 2023
Clerk's Office – Corrected February 2023
Sheriff's Office – February 2023

AGREEMENTS

Memorandum of Understanding between Bureau of Land Management (BLM) and Campbell County regarding the plan amendments for the management of Greater Sage-Grouse (GRSG); update agency representatives.

CHANGE IN POSITION ALLOCATION

Sheriff's Office – Change two (2) Administrative Assistant Part-Time (32 hours/week) Positions to Full-Time (40 hours/week)

DONATION

Rockpile Museum – Approval to acquire a custom built 2023 Ironman – Kaab Manufacturing 18' low deck trailer donated by the Rockpile Museum Association (RMA), with a donation value of \$8,000 (MSRP \$10,500)

LINE ITEM TRANSFERS

Commissioner's Office
Transfer \$1,911.07 from 100013-62450 EE Dev Meet Trav Meal Lodge to 100013-63060 Board and Committee Expenses

Parks & Recreation

Transfer \$1,850.00 from 100776-60005 Full-Time Regular to 100771-60100 Full-Time OT

Public Works

Transfer \$3,150.00 from 100082-62260 Professional Services to 100082-62720 Software Cost

MOBILE COMPUTING DEVICE REQUEST

Parks & Recreation: Michaela Cina, Aquatics Manager – Email on personal phone

POSITION VACANCY JUSTIFICATIONS

Assessor's Office – Appraiser (2 Positions)

Children's Developmental Services – Early Childhood Special Education Manager

District Court – Deputy Clerk I (Part-time less than 20 hours)

Sheriff's Office – Detention Officer/Deputy Sheriff (3 Positions)

Sheriff's Office – Legal Advisor

Library – Branch Services Specialist

Public Works/Custodial – Custodian I

SPECIAL EVENTS FUND REQUEST

Campbell County Public Land Board requests approval for the use of its special events account funds for the purchase of livestock panels for the National High School Finals Rodeo (NHSFR), in the amount of \$36,500

HAND WARRANTS

WAG – Division of Criminal Investigation	\$15.00
Campco Federal Credit Union	\$150.00
Circuit Court of Campbell County	\$16.97
Campbell County Clerk Tax Account	\$295,063.77
Campbell County Treasurer – FLX/HSA	\$43,108.05
Great West Trust Company	\$28,275.00
Sheridan County Circuit Court	\$316.10
Wyoming Child Support	\$1,320.13
Wyoming Department of Revenue & Taxation	\$49.27
Denver Cutlery, Inc.	\$2,500.00
Greggs Welding	\$42,860.00
InterQuip	\$11,276.40
ProElectric, Inc.	\$1,092.66
Rain Locker Car Wash	\$15.00
Violet Communication	\$14,482.40

Commissioner Ford moved to remove the following two items from the Consent Agenda and place them on the Regular Agenda for discussion.

1. Request for Change in Position Allocation by the Sheriff's Office to change two (2) Administrative Assistant Part-Time (32 hours/week) Positions to Full-Time (40 hours/week)
2. Position Vacancy Justification by District Court for a Deputy Clerk 1 (Part-time less than 20 hours).

Commissioner McCreery seconded the motion. All voted Aye. Motion carried.

Commissioner Ford moved the Board approve all items on the Consent Agenda as amended. Commissioner McCreery seconded the motion. All voted Aye. Motion carried.

Commissioner Ford move the Board amend the Position Vacancy Justification for District Court Deputy Clerk I (Part-time less than 20 hours) salary range from minimum salary \$32,968.00, incumbent salary \$41,880.80, maximum salary \$50,793.60 to minimum salary \$16,071.90, incumbent salary \$20,416.89, maximum salary \$24,761.88; and change the number of maximum hours for this position to 1014 per year. Commissioner Knutson seconded the motion. All voted Aye. Motion carried.

Commissioner Knutson presented the Commissioners upcoming calendar of events.

Denton Knapp presented the Veterans update. Lee Yake gave an update on the Veterans of Foreign Wars.

Commissioner Ford moved the Board approve the District Support Grant Application for Central Campbell County Improvement and Service District in the amount of \$3,450.00 from Optional One Percent Sales Tax fund for street sweeping, as presented. Commissioner Knutson seconded the motion. All voted Aye. Motion carried.

Commissioner McCreery moved the Board approve the District Support Grant Application For Overbrook Improvement and Service District in the amount of \$3,333.80 from Optional One Percent Sales Tax fund for W-base limestone gravel and mag chloride on District roads, as presented. Commissioner Knutson seconded the motion. All voted Aye. Motion carried.

Commissioner Knutson moved the Board approve the District Support Grant Application for Prairieview Champion Ventures Improvement and Service District in the amount of \$2,160.00 from Optional One Percent Sales Tax fund for street sweeping, as presented. Commissioner McCreery seconded the motion. All voted Aye. Motion carried.

Brandy Elder, Executive Director of Human Resources presented the Request for Change in Position Allocation by the Sheriff's Office to change two (2) Administrative Assistant Part-Time (32 hours/week) Positions to Full-Time (40 hours/week). Commissioner Ford moved the Board approve the Request for Change in Position Allocation by the Sheriff's Office to change two (2) Administrative Assistant Part-Time (32 hours/week) Positions to Full-Time (40 hours/week) as presented. Commissioner McCreery seconded the motion. All voted Aye. Motion carried.

Commissioner McCreery moved the Board approve the revised policy for Inclement Weather or Emergency Closings, Personnel Guideline #411, effective March 21, 2023, as presented. Commissioner Ford seconded the motion. All voted Aye. Motion carried.

Commissioner Ford moved the Board approve the revised policy for Social Media Use, Personnel Guideline #508, effective March 21, 2023, as presented. Commissioner McCreery seconded the motion. All voted Aye. Motion carried.

Roll Call nominations for the Children's Developmental Services Board vacancy to serve a three

(3) year term from March 21, 2023, to June 30, 2026, were Commissioner Ford – Christine Clouston, Commissioner Knutson, Ruth Cloud, Commissioner McCreery – Ruth Cloud, Commissioner Faber – Ruth Cloud. Commissioner Ford moved the Board accept the resignation of Holly Hink from the Children’s Developmental Services Board and appoint Ruth Cloud to serve a three (3) year term from March 21, 2023, to June 30, 2026. Commissioner Knutson seconded the motion. All voted Aye. Motion carried.

Roll Call nominations for the Senior Center Board vacancy to serve an unexpired three (3) year term ending June 30, 2025, were Commissioner Ford – Mark Hoskinson, Commissioner Knutson - Garry Becker, Commissioner McCreery – Garry Becker, Commissioner Faber – Garry Becker. Commissioner Knutson moved the Board accept the resignation of Patricia Burns from the Senior Center Board and appoint Garry Becker to serve an unexpired three (3) year term ending June 30, 2025. Commissioner McCreery seconded the motion. All voted Aye. Motion carried.

Commissioner Ford moved the Board approve the Sole Source Purchase Request and License Agreement between Grit Digital Health and Campbell County Public Health for the Man Therapy Campaign, a suicide prevention public education and outreach specifically for men, in the amount of \$5,000 for the term April 1, 2023, to March 31, 2024, as presented. Commissioner Knutson seconded the motion. All voted Aye. Motion carried.

Commissioner McCreery moved the Board approve the Lease Agreement between Veterans of Foreign Wars (VFW) Thunder Basin Centennial Post 7756 and Campbell County to lease 2,500 square feet of “The Old Road and Bridge Administration Building,” \$75 per month as rent, for a term of April 1, 2023, to March 31, 2024, with automatic one-year renewal, as presented. Commissioner Ford seconded the motion. All voted Aye. Motion carried.

Commissioner Knutson moved to amend the lease agreement between Veterans of Foreign Wars (VFW) Thunder Basin Centennial Post 7756 and Campbell County to lease 2,500 square feet of “The Old Road and Bridge Administration Building,” to \$1 per month as rent, for a term of April 1, 2023, to March 31, 2024, with automatic one-year renewal. Commissioner McCreery seconded the motion. All voted Aye. Motion carried.

Commissioners voted to approve amended motion to amend the Lease Agreement between Veterans of Foreign Wars (VFW) Thunder Basin Centennial Post 7756 and Campbell County to lease 2,500 square feet of “The Old Road and Bridge Administration Building,” from \$75 per month as rent to \$1 per month as rent, for a term of April 1, 2023, to March 31, 2024, with automatic one-year renewal. 3 voted Aye. 1 voted Nay. Motion carried.

Commissioner Ford moved the Board approve the Sub-Contract Award for High Intensity Drug Trafficking Area (HITDA) Funding between the Wyoming Division of Criminal Investigation (DCI) and Campbell County Sheriff’s Office in the amount of \$99,486 for the term of January 1, 2023, to December 31, 2023, as presented. Commissioner McCreery seconded the motion. All voted Aye. Motion carried.

Commissioner Knutson moved the Board approve the Funding Request from the Public Land Board to purchase two portable trailers to serve as the Jockey House: Trailer 1: Satellite 18’

Three (3) Station Restroom/Shower Combination Trailer (\$64,650) and Trailer 2: 2014 Custom Built Community Space Meeting Trailer (\$40,000) for a total amount of \$104,650 from account 100013-69800 General County Contingency. Commissioner McCreery seconded the motion. All voted Aye. Motion carried.

Public Comment was given.

Commissioner Ford moved to convene into an Executive Session for the purpose of discussing personnel matters and property acquisitions. Commissioner McCreery seconded the motion. All voted Aye. Motion carried.

The Board convened into Executive Session at 10:46 AM.

Executive Session adjourned at 12:13 PM.

The Board reconvened at 2:00 PM for a Workshop concerning the Fire Department Master Plan and Emergency Services Consulting International (ESCI)

Present were Colleen Faber, Jim Ford, Butch Knutson, Kelley McCreery, Commissioners; Cindy Lovelace, County Clerk; Denton Knapp, Commissioners Executive Director; Leslie Perkins, Public Information Officer; Bill Beastron, Public Works; Jeff Bender, CC Fire Department Chief; JR Fox, CC Fire Department; Bradley Olmsted, ESCI; Robert Graff, ESCI). Commissioner Del Shelstad was absent from the meeting.

Discussion was held about the CC Fire Master Plan.

There being no further business to come before the Board of Commissioners, the meeting was adjourned at 3:05 PM. The next regular meeting of the Commissioners will be held Tuesday, April 4, 2023, at 9:00 AM in the Commissioners Chambers in the Courthouse.

Cindy Lovelace, County Clerk
Board of County Commissioners

Colleen Faber, Chairman
Board of County Commissioners

In accordance with W.S. 18-3-516(f) the required County Notices of Publication are available on the County's Website at: www.campbellcountyny.gov

Office of County Commissioners
March 21, 2023
Gillette, WY

The Campbell County Board of Commissioners met with the Museum Board, Tuesday, March 21, 2022, at 6:00 PM.

Present were Colleen Faber, Jim Ford, Butch Knutson, Kelley McCreery, Commissioners; Cindy Lovelace, County Clerk; Denton Knapp, Commissioners Executive Director; and members of the Museum Board. Commissioner Del Shelstad was absent from the meeting.

Robert Henning, Museum Director, provided information on the Museum Board’s Strategic Goals, future programs, events, exhibitions and on ongoing projects.

Discussion was held concerning the relocation of the Museum.

Discussion was held on the upcoming FY2022-2023 budget requests and revenue.

Robert Henning, Museum Director led a short tour for Commissioners to see the Mobile Homestead Shack trailer.

No action was taken by the Commissioners. All Commissioners left the meeting at 7:07 PM.

Cindy Lovelace, County Clerk
Board of County Commissioners

Colleen Faber, Chairman
Board of County Commissioners

PAYROLL PAYMENT

FOR THE PAY PERIOD (s) ENDING

2/18, 23

3/4, 23

3/18, 23

We do hereby approve the County Payroll as presented this 4th day of April, 2023

Member

Member

Member

Member

Chairman

Amendment One to the Memorandum of Understanding
Campbell County Adult Treatment Courts and New Horizons Psychiatry

This Memorandum of Understanding (this "MOU") is made and entered into on this ____ day of _____, 20____ ("Effective Date") by and between: **Campbell County Adult Treatment Courts (CCATC)**, located at **500 S. Gillette Avenue Suite 2500 Gillette, Wy 82716** and **New Horizons Psychiatry (NHP)**, located at **2001 West Lakeway Rd, Ste C, Gillette, Wy 82718**.

WHEREAS the parties desire to enter into an agreement in which they will work together to achieve the objectives relating to the Adult Treatment Court Psychiatry Services Initial evaluations and medication management; and

WHEREAS the parties wish to enter into this MOU to memorialize the working arrangements that the parties agree are necessary for the provision of necessary psychiatric services and payment for Adult Treatment Court participants;

NOW, THEREFORE, the parties agree as follows:

1. Purpose: The purpose of this MOU is to provide the scope of work, terms and conditions, and responsibilities of the Parties associated with the agreed upon services and, if applicable.
2. Scope: New Horizons Psychiatry agrees to provide psychiatric evaluations and medication management for active Adult Treatment Court participants. The Campbell County Adult Treatment Courts agrees to provide payment for services rendered in the amount(s) as follows: psychiatric evaluation per ninety (90) minutes \$175.00, and Medication management follow-ups not to exceed \$85 per (.5) hour.
3. Duration: The term of this MOU is open. The obligations of the Parties will end upon notice by either party to the other with Forty-five (45) days prior notice.
4. Procedures:
 - a. NHP shall provide a detailed monthly invoice to party one including dates of service, type of service, and the participant Identification number.
 - b. CCATC agrees to bill participants insurance and/or Medicaid first and CCATC may pay the difference not to exceed \$175.00 per hour for psychiatric evaluations and \$85.00 per hour for medication management.
 - c. NHP must provide proof of insurance and/or Medicaid payments. CCATC is not responsible to pay for missed or late appointment fees. The participant is directly responsible for missed or late appointment fees.
 - d. Invoices from NHP are accepted by CCATC via email to chad.beeman@campbellcountywy.gov and michelle.johansen@campbellcountywy.gov, or via us mail to 500 S. Gillette Ave suite 2500, Gillette, Wy 82716.

Amendment 1 to the Memorandum of Understanding
Campbell County Adult Treatment Courts and New Horizons Psychiatry

5. Limitations: This MOU may only be changed in writing and upon the signature of an authorized representative of each party.

6. This MOU is effective as dated above.

FOR Campbell County Adult Treatment Courts:

Name _____

Signature _____

Date _____

FOR New Horizons Psychiatry:

Name _____

Signature _____

Date _____

New National Opioids Settlements: Teva, Allergan, CVS, Walgreens, and Walmart
Opioids Implementation Administrator
opioidsparticipation@rubris.com

Campbell County, WY
Reference Number: CL-393670

TO LOCAL POLITICAL SUBDIVISIONS AND SPECIAL DISTRICTS:

THIS PACKAGE CONTAINS DOCUMENTATION TO PARTICIPATE IN THE NEW NATIONAL OPIOID SETTLEMENTS. YOU MUST TAKE ACTION IN ORDER TO PARTICIPATE.

Deadline: April 18, 2023

Five new proposed national opioid settlements ("*New National Opioid Settlements*") have been reached with **Teva, Allergan, CVS, Walgreens, and Walmart** ("Settling Defendants"). This *Participation Package* is a follow-up communication to the *Notice of National Opioid Settlements* recently received electronically by your subdivision or special district ("subdivision").

You are receiving this *Participation Package* because Wyoming is participating in the following settlements:

- **Teva**
- **Allergan**
- **CVS**
- **Walgreens**
- **Walmart**

If a state does not participate in a particular Settlement, the subdivisions in that state are not eligible to participate in that Settlement.

This electronic envelope contains:

- *Participation Forms* for Teva, Allergan, CVS, Walgreens, and Walmart, including a release of any claims.

The *Participation Form* for each settlement must be executed, without alteration, and submitted on or before April 18, 2023, in order for your subdivision to be considered for initial participation calculations and payment eligibility.

Not included in the electronic envelope is the OneWyo Opioid Settlement Memorandum of Agreement (OneWyo MOA). In the coming weeks, the State of Wyoming will be contacting the subdivisions regarding signing on to this important document. The OneWyo MOA establishes the framework for distributing and sharing the settlement proceeds from Teva, Allergan, CVS, Walgreens and Walmart. The proposed OneWyo MOA seeks to maximize the amount of funding going directly to local governments while still allowing the State, through the Department of Health, to develop and fund statewide programs and initiatives as well as distribute more funding directly to local governments.

The participating local government share is then split according to the percentages found in the OneWyo MOA. These percentages were developed by the Plaintiff's Executive Counsel in the nationwide Opioid MDL court. The percentages take into account three factors that address the relative severity of the opioid crisis for that local government: 1. The number of persons suffering from Opioid Use Disorder; 2. The number of opioid overdose deaths; and 3. The amount of opioids distributed. Please look for communication from the State regarding the OneWyo MOA in the weeks to come.

Based upon subdivision participation forms received on or before April 18th, the subdivision participation rate will be used to determine whether participation for each deal is sufficient for the settlement to move forward and whether a state earns its maximum potential payment under the settlement. If the settlement moves forward, your release will become effective. If a settlement does not move forward, that release will not become effective.

Any subdivision that does not participate cannot directly share in the settlement funds, even if the subdivision's state is settling and other participating subdivisions are sharing in settlement funds. Any subdivision that does not participate may also reduce the amount of money for programs to remediate the opioid crisis in its state. Please note, a subdivision will not necessarily directly receive settlement funds by participating; decisions on how settlement funds will be allocated within a state are subject to intrastate agreements or state statutes.

You are encouraged to discuss the terms and benefits of the *New National Opioid Settlements* with your counsel, your Attorney General's Office, and other contacts within your state. Many states are implementing and allocating funds for these new settlements the same as they did for the prior opioid settlements with McKesson, Cardinal, Amerisource, and J&J/Janssen, but states may choose to treat these settlements differently.

Information and documents regarding the *New National Opioid Settlements* and how they are being implemented in your state and how funds will be allocated within your state allocation can be found on the national settlement website at <https://nationalopioidsettlement.com/>. This website will be supplemented as additional documents are created.

How to return signed forms:

There are three methods for returning the executed *Participation Forms* and any supporting documentation to the Implementation Administrator:

- (1) *Electronic Signature via DocuSign*: Executing the *Participation Forms* electronically through DocuSign will return the signed forms to the Implementation Administrator and associate your forms with your subdivision's records. Electronic signature is the most efficient method for returning *Participation Forms*, allowing for more timely participation and the potential to meet higher settlement payment thresholds, and is therefore strongly encouraged.
- (2) *Manual Signature returned via DocuSign*: DocuSign allows forms to be downloaded, signed manually, then uploaded to DocuSign and returned automatically to the Implementation Administrator. Please be sure to complete all fields. As with electronic signature, returning manually signed *Participation Forms* via DocuSign will associate your signed forms with your subdivision's records.
- (3) *Manual Signature returned via electronic mail*: If your subdivision is unable to return executed *Participation Forms* using DocuSign, signed *Participation Forms* may be returned via electronic mail to opioidsparticipation@rubris.com. Please include the name, state, and reference ID of your subdivision in the body of the email and use the subject line Settlement Participation Forms - [Subdivision Name, Subdivision State] - [Reference ID].

Detailed instructions on how to sign and return the *Participation Forms*, including changing the authorized signer, can be found at <https://nationalopioidsettlement.com>. You may also contact opioidsparticipation@rubris.com.

The sign-on period for subdivisions ends on April 18, 2023.

If you have any questions about executing these forms, please contact your counsel, the Implementation Administrator at opioidsparticipation@rubris.com, or Ben Peterson at the Wyoming Attorney General's Office at (307) 777-8240 or benjamin.peterson2@wyo.gov.

Thank you,

National Opioids Settlements Implementation Administrator

The Implementation Administrator is retained to provide the settlement notice required by the respective settlement agreements referenced above and to manage the collection of settlement participation forms for each settlement.

EXHIBIT K
Subdivision and Special District Settlement Participation Form

Will your subdivision or special district be signing the settlement participation forms for the Allergan and Teva Settlements at this time?

[x] Yes [] No

Governmental Entity: Campbell County	State: WY
Authorized Signatory: Nathan J. Henkes	
Address 1: 500 South Gillette Avenue Suite B200	
Address 2:	
City, State, Zip: Gillette	Wyoming 82718
Phone: 307-682-4310	
Email: nathan.henkes@campbellcountyywy.gov	

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Agreement dated November 22, 2022 (“*Allergan Settlement*”), and acting through the undersigned authorized official, hereby elects to participate in the Allergan Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Allergan Settlement, understands that all terms in this Election and Release have the meanings defined therein, and agrees that by this Election, the Governmental Entity elects to participate in the Allergan Settlement as provided therein.
2. Following the execution of this Settlement Participation Form, the Governmental Entity shall comply with Section III.B of the Allergan Settlement regarding Cessation of Litigation Activities.
3. The Governmental Entity shall, within fourteen (14) days of the Reference Date and prior to the filing of the Consent Judgment, file a request to dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity authorizes the MDL Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal With Prejudice substantially in the form found at <https://nationalopioidsettlement.com>.
4. The Governmental Entity agrees to the terms of the Allergan Settlement pertaining to Subdivisions and Special Districts as defined therein.
5. By agreeing to the terms of the Allergan Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
6. The Governmental Entity agrees to use any monies it receives through the Allergan Settlement solely for the purposes provided therein.



7. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's role as provided in, and for resolving disputes to the extent provided in, the Allergan Settlement.
8. The Governmental Entity has the right to enforce the Allergan Settlement as provided therein.
9. The Governmental Entity, as a Participating Subdivision or Participating Special District, hereby becomes a Releasor for all purposes in the Allergan Settlement, including, but not limited to, all provisions of **Section V (Release)**, and along with all departments, agencies, divisions, boards, commissions, Subdivisions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity whether elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist in bringing, or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Allergan Settlement are intended to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Allergan Settlement shall be a complete bar to any Released Claim.
10. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision or Participating Special District as set forth in the Allergan Settlement.
11. In connection with the releases provided for in the Allergan Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her, would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Allergan Settlement.

12. Nothing herein is intended to modify in any way the terms of the Allergan Settlement, to which the Governmental Entity hereby agrees. To the extent this Settlement Participation Form is interpreted differently from the Allergan Settlement in any respect, the Allergan Settlement controls.



I have all necessary power and authorization to execute this Settlement Participation Form on behalf of the Governmental Entity.

Signature:

DocuSigned by:

Nathan Henkes

DEDF0DE09E5943E...

Name:

Nathan J. Henkes

Title:

County Attorney

Date:

3/29/2023



Exhibit K
Subdivision and Special District Settlement Participation Form

Governmental Entity: Campbell County	State: WY
Authorized Signatory: Nathan J. Henkes	
Address 1: 500 South Gillette Avenue Suite B200	
Address 2:	
City, State, Zip: Gillette	Wyoming 82718
Phone: 307-682-4310	
Email: nathan.henkes@campbellcountywv.gov	

The governmental entity identified above ("*Governmental Entity*"), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Agreement dated November 22, 2022 ("*Teva Settlement*"), and acting through the undersigned authorized official, hereby elects to participate in the Teva Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Teva Settlement, understands that all terms in this Election and Release have the meanings defined therein, and agrees that by this Election, the Governmental Entity elects to participate in the Teva Settlement as provided therein.
2. Following the execution of this Settlement Participation Form, the Governmental Entity shall comply with Section III.B of the Teva Settlement regarding Cessation of Litigation Activities.
3. The Governmental Entity shall, within 14 days of the Reference Date and prior to the filing of the Consent Judgment, file a request to dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in In re National Prescription Opiate Litigation, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs' Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal With Prejudice substantially in the form found at <https://nationalopioidsettlement.com>.
4. The Governmental Entity agrees to the terms of the Teva Settlement pertaining to Subdivisions as defined therein.
5. By agreeing to the terms of the Teva Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
6. The Governmental Entity agrees to use any monies it receives through the Teva Settlement solely for the purposes provided therein.
7. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's role as provided in, and for resolving disputes to the extent provided in, the Teva Settlement.



8. The Governmental Entity has the right to enforce the Teva Settlement as provided therein.
9. The Governmental Entity, as a Participating Subdivision or Participating Special District, hereby becomes a Releasor for all purposes in the Teva Settlement, including but not limited to all provisions of Section V (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Teva Settlement are intended by Released Entities and the Governmental Entity to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Teva Settlement shall be a complete bar to any Released Claim.
10. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision or Participating Special District as set forth in the Teva Settlement.
11. In connection with the releases provided for in the Teva Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her, would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Teva Settlement.

12. Nothing herein is intended to modify in any way the terms of the Teva Settlement, to which Governmental Entity hereby agrees. To the extent this Election and Release is interpreted differently from the Teva Settlement in any respect, the Teva Settlement controls.



I have all necessary power and authorization to execute this Election and Release on behalf of the Governmental Entity.

Signature: DocuSigned by:
Nathan Henkes
DEDF8BE09E5949E...

Name: Nathan J. Henkes

Title: County Attorney

Date: 3/29/2023



EXHIBIT K**Subdivision Participation and Release Form**

Will your subdivision or special district be signing the settlement participation form for the CVS Settlement at this time?

☒ Yes ☐ No

Governmental Entity: Campbell County	State: WY
Authorized Signatory: Nathan J. Henkes	
Address 1: 500 South Gillette Avenue, Suite B200	
Address 2:	
City, State, Zip: Gillette	Wyoming 82718
Phone: 307-682-4310	
Email: nathan.henkes@campbellcountyyw.gov	

The governmental entity identified above ("*Governmental Entity*"), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement dated December 9, 2022 ("*CVS Settlement*"), and acting through the undersigned authorized official, hereby elects to participate in the CVS Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the CVS Settlement, understands that all terms in this Participation and Release Form have the meanings defined therein, and agrees that by executing this Participation and Release Form, the Governmental Entity elects to participate in the CVS Settlement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall promptly, and in any event no later than 14 days after the Reference Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs' Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal with Prejudice substantially in the form found at <https://nationalopioidsettlement.com>.
3. The Governmental Entity agrees to the terms of the CVS Settlement pertaining to Participating Subdivisions as defined therein.
4. By agreeing to the terms of the CVS Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the CVS Settlement solely for the purposes provided therein.



6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's role as provided in, and for resolving disputes to the extent provided in, the CVS Settlement. The Governmental Entity likewise agrees to arbitrate before the National Arbitration Panel as provided in, and for resolving disputes to the extent otherwise provided in, the CVS Settlement.
7. The Governmental Entity has the right to enforce the CVS Settlement as provided therein.
8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the CVS Settlement, including without limitation all provisions of Section XI (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the CVS Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The CVS Settlement shall be a complete bar to any Released Claim.
9. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision as set forth in the CVS Settlement.
10. In connection with the releases provided for in the CVS Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the CVS Settlement.



11. Nothing herein is intended to modify in any way the terms of the CVS Settlement, to which Governmental Entity hereby agrees. To the extent this Participation and Release Form is interpreted differently from the CVS Settlement in any respect, the CVS Settlement controls.

I have all necessary power and authorization to execute this Participation and Release Form on behalf of the Governmental Entity.

Signature:

DocuSigned by:

Nathan Henkes

DEBF08E69E5943E...

Name:

Nathan J. Henkes

Title:

County Attorney

Date:

3/29/2023



EXHIBIT K**Subdivision Participation and Release Form**

Will your subdivision or special district be signing the settlement participation form for the Walgreens Settlement at this time?

☒ Yes ☐ No

Governmental Entity: Campbell County		State: WY
Authorized Signatory: Nathan J. Henkes		
Address 1: 500 South Gillette Avenue, Suite B200		
Address 2:		
City, State, Zip: Gillette	Wyoming	82718
Phone: 307-682-4310		
Email: nathan.henkes@campbellcountywyo.gov		

The governmental entity identified above ("*Governmental Entity*"), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement dated December 9, 2022 ("*Walgreens Settlement*"), and acting through the undersigned authorized official, hereby elects to participate in the Walgreens Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Walgreens Settlement, understands that all terms in this Participation and Release Form have the meanings defined therein, and agrees that by executing this Participation and Release Form, the Governmental Entity elects to participate in the Walgreens Settlement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall promptly, and in any event no later than 14 days after the Reference Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs' Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal with Prejudice substantially in the form found at <https://nationalopioidsettlement.com>.
3. The Governmental Entity agrees to the terms of the Walgreens Settlement pertaining to Participating Subdivisions as defined therein.
4. By agreeing to the terms of the Walgreens Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the Walgreens Settlement solely for the purposes provided therein.



6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's role as provided in, and for resolving disputes to the extent provided in, the Walgreens Settlement. The Governmental Entity likewise agrees to arbitrate before the National Arbitration Panel as provided in, and for resolving disputes to the extent otherwise provided in, the Walgreens Settlement.
7. The Governmental Entity has the right to enforce the Walgreens Settlement as provided therein.
8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the Walgreens Settlement, including without limitation all provisions of Section XI (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Walgreens Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Walgreens Settlement shall be a complete bar to any Released Claim.
9. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision as set forth in the Walgreens Settlement.
10. In connection with the releases provided for in the Walgreens Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Walgreens Settlement.



11. Nothing herein is intended to modify in any way the terms of the Walgreens Settlement, to which Governmental Entity hereby agrees. To the extent this Participation and Release Form is interpreted differently from the Walgreens Settlement in any respect, the Walgreens Settlement controls.

I have all necessary power and authorization to execute this Participation and Release Form on behalf of the Governmental Entity.

Signature:

DocuSigned by:

Nathan Henkes

DEDF08E09E5043E...

Name:

Nathan J. Henkes

Title:

County Attorney

Date:

3/29/2023



EXHIBIT K**Subdivision Participation Form**

Will your subdivision or special district be signing the settlement participation form for the Walmart Settlement at this time?

☒ Yes ☐ No

Governmental Entity: Campbell County		State: WY
Authorized Official: Nathan J. Henkes		
Address 1: 500 South Gillette Avenue, Suite B200		
Address 2:		
City, State, Zip: Gillette	Wyoming	82718
Phone: 307-682-4310		
Email: nathan.henkes@campbellcountywyo.gov		

The governmental entity identified above ("Governmental Entity"), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement dated November 14, 2022 ("Walmart Settlement"), and acting through the undersigned authorized official, hereby elects to participate in the Walmart Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Walmart Settlement, understands that all terms in this Election and Release have the meanings defined therein, and agrees that by this Election, the Governmental Entity elects to participate in the Walmart Settlement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall promptly, and in any event within 14 days of the Effective Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in In re National Prescription Opiate Litigation, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs' Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal With Prejudice substantially in the form found at <https://nationalopioidsettlement.com/>.
3. The Governmental Entity agrees to the terms of the Walmart Settlement pertaining to Subdivisions as defined therein.
4. By agreeing to the terms of the Walmart Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the Walmart Settlement solely for the purposes provided therein.



6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's role as provided in, and for resolving disputes to the extent provided in, the Walmart Settlement.
7. The Governmental Entity has the right to enforce the Walmart Settlement as provided therein.
8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the Walmart Settlement, including but not limited to all provisions of Section X (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Walmart Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Walmart Settlement shall be a complete bar to any Released Claim.
9. In connection with the releases provided for in the Walmart Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her, would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Walmart Settlement.

10. Nothing herein is intended to modify in any way the terms of the Walmart Settlement, to which Governmental Entity hereby agrees. To the extent this Election and Release is interpreted differently from the Walmart Settlement in any respect, the Walmart Settlement controls.



I have all necessary power and authorization to execute this Election and Release on behalf of the Governmental Entity.

Signature:

DocuSigned by:

Nathan Henkes

DEDF68E09E5943E...

Name:

Nathan J. Henkes

Title:

County Attorney

Date:

3/29/2023





MEMORANDUM

... from the Rockpile Museum

Chairman Faber and Commissioners,

Last meeting The Rockpile Museum Board of Directors requested your approval to acquire a trailer to which you graciously approved.

However, there has been some changes to the information presented to the Board of Commissioners. The Rockpile Museum Association ordered an 18' trailer to be used for a Mobile Homestead Shack. That was the information that we had.

What was delivered was a 22' trailer. This affects the VIN # as well as the Manufactured Suggested Retail Price (MSRP).

The Rockpile Museum Board of Directors would like to request your approval to acquire a trailer that is being offered to us for donation by the Rockpile Museum Association (RMA). This is a trailer that they purchased to be used in our Mobile Homestead Shack project. It was custom ordered through a local vendor with the plans for our Shack in mind.

The trailer is a custom built 2023 Ironman 22' low deck trailer from Kaab Manufacturing. The RMA acquired the trailer for \$8,000. This was at a significant discount due to the generosity of our local vendor and the manufacturer. The MSRP is \$11,407. See the attached estimate for details.

If approved, the Museum will take possession of the trailer, add it to our capital assets system, and have the trailer licensed and insured.

The plan as of right now is to have the industrial arts classes from Campbell County High School assist us with the construction of the Shack beginning this fall. We will keep you updated on our progress. The Mobile Homestead Shack will be a great tool for teaching early Campbell County history at schools and events around the county.

Please contact Museum Director Robert Henning if you have further questions about this donation or the Homestead Shack project.

Thank you for your consideration of this matter.
Rockpile Museum Board of Directors

□ □ □ □ □

Bill To
ROCKPILE MUSEUM ASSOCIATION 900 WEST 2nd STREET GILLETTE, WY 82716

[illegible]

BUDGET LINE-ITEM TRANSFER

TO: Grace Davis & Board of Commissioners

FROM: Shelly Besel, Northeast Wyoming Regional Airport

DATE: March 29, 2023

SUBJECT: Budget Line-Item Transfer Request

JUSTIFICATION: Request transfer of funds from Supplies to Medical Supplies and Communication/Network to ensure adequate funding in those accounts through the end of the fiscal year.

Please make the following Budget line-item transfers:

	Transfer From:			Transfer To:	
Date of Entry	Amount	Account #	Account Name	Account #	Account Name
3/29/23	\$100.00	100751.64000	General Supplies	100751.64700	Medical Supplies
3/29/23	\$600.00	100751.64000	General Supplies	100751.62020	Comm/Net

Department Head Signature:  _____

Commissioner Signature: _____

BUDGET LINE-ITEM TRANSFER

TO: Grace Davis & Board of Commissioners

FROM: Brandy Elder *HR/Risk*

DATE: 3/27/2023

SUBJECT: Budget Line-Item Transfer Request

JUSTIFICATION: EAP usage has gone up need to move money from Wellness to EAP.

Please make the following Budget line-item transfers:

	Transfer From: 100161-60450			Transfer To: 100161-60475	
Date of Entry	Amount	Account #	Account Name	Account #	Account Name
3/27/2023	215.00	60450	Wellness	60475	Employee Assistance

Department Head Signature: _____

Commissioner Signature: _____

3/27/23 *gd 3/27/23*

BUDGET LINE-ITEM TRANSFER

TO: Grace Davis & Board of Commissioners
FROM: Robert Henning, Rockpile Museum Director
DATE: 3/23/2023
SUBJECT: Budget Line-Item Transfer Request

JUSTIFICATION:

The Rockpile Museum Board is requesting this transfer to fund some advertisements for the Powder River Sheepherder's Festival in May, our annual rack card contract for the distribution of the museum's brochures around the region, and some other summer travel advertisements.

Please make the following Budget line-item transfers:

	Transfer From:			Transfer To:	
Date of Entry	Amount	Account #	Account Name	Account #	Account Name
3/23/2023	\$5,000.00	100721-63420	Special Event / Program Cost	100721-62080	Public Relations / Promotions

Department Head Signature:

Robert A. Henning 3-23-23 VSN

Commissioner Signature: _____

BUDGET LINE-ITEM TRANSFER

TO: Grace Davis & Board of Commissioners

FROM: Parks & Recreation

DATE: 3/20/2023

SUBJECT: Budget Line-Item Transfer Request

JUSTIFICATION:

Transfer to cover programmer cell phone cost for remainder of fiscal year.

Please make the following Budget line-item transfers:

	Transfer From:			Transfer To:	
Date of Entry	Amount	Account #	Account Name	Account #	Account Name
3/20/23	\$400.00	100777-63420 770777-HOCKEY- PROG COST	Spec Event/Prog Cost	100777-62020 770777-COMMNET- PHONE	Comm-Network Exp

Department Head Signature:

Commissioner Signature:

 VBN

BUDGET LINE-ITEM TRANSFER

TO: Grace Davis & Board of Commissioners

FROM: Parks & Recreation

DATE: 3/24/2023

SUBJECT: Budget Line-Item Transfer Request

JUSTIFICATION:

Account incorrectly cross walked.

Please make the following Budget line-item transfers:

Transfer From:				Transfer To:	
Date of Entry	Amount	Account #	Account Name	Account #	Account Name
3/24/23	\$3999.00	100775-62200 770775-ADMIN- ASSNDUES	Assn Dues, Fees and Licensure	100775-63260 770775-ADMIN- CCFEES	Credit Card Handling Fees

Department Head Signature:

Dwayne Dalling

✓ 8/17

Commissioner Signature: _____

BUDGET LINE-ITEM TRANSFER

TO: Grace Davis
FROM: Wendy Balo *Public Works*
DATE: 3/22/23
SUBJECT: Line-Item Transfer Request

Please make the following Budget line-item transfers: North LF Phase IV A Cell design was budgeted in 1% Solid Waste Oper and should be in 1% Solid Waste Capital as this will be a Construction in Progress project.

	Transfer From:			Transfer To:	
Date of Entry	Amount	Account #	Account Name	Account #	Account Name
3/22/23	\$250,000	170084-66915	1% Solid Waste Operations	170084-66916	1% Solid Waste Capital
				Project: 08423NLF4A	Expense String: Profserv-Auth51

Department Head Signature: *Bill Burton* *VB*

Commissioner Signature: _____

BUDGET LINE-ITEM TRANSFER

TO: Grace Davis
FROM: Wendy Balo *Public Works*
DATE: 3/20/23
SUBJECT: Line-Item Transfer Request

Please make the following Budget line-item transfers: Fire Station Parking Lot maintenance was originally cross-walked to Capital – Parks. Should be budgeted in Capital – Roads, Streets, Bridges

	Transfer From:			Transfer To:	
Date of Entry	Amount	Account #	Account Name	Account #	Account Name
3/20/23	\$25,000	100084-68160	Capital - Parks	100084-68140	Capital -Roads, Streets, Bridges
				Project: 084FIREPRK	

Department Head Signature:

Commissioner Signature:

Magdon *1/8/23*

BUDGET LINE-ITEM TRANSFER

TO: Grace Davis
FROM: Wendy Balo *Public Works*
DATE: 3/21/23
SUBJECT: Line-Item Transfer Request

Please make the following Budget line-item transfers:

	Transfer From:			Transfer To:	
Date of Entry	Amount	Account #	Account Name	Project	String
3/21/23	\$3,333.80	170081-66935	District Support Grants	081DSG	Overbrook-Roads-DustCont
3/21/23	\$3,450.00	170081-66935	District Support Grants	081DSG	CenCamCou-Roads-Sweeping
3/21/23	\$2,160.00	170081-66935	District Support Grants	081DSG	PrairChamp-Roads-Sweeping

Department Head Signature:

Marion *gd*
3/21/23

Commissioner Signature: _____

BUDGET LINE-ITEM TRANSFER

TO: Grace Davis & Board of Commissioners

FROM: Road & Bridge

DATE: 3-30-2023

SUBJECT: Budget Line-Item Transfer Request

Per Charity- need to move money for parts.gd

Please make the following Budget line-item transfers:

	Transfer From:			Transfer To:	
Date of Entry	Amount	Account #	Account Name	Account #	Account Name
3/30/2023	\$100,000	100141-64200	Diesel Fuel	100141-65000	VehEqRpr

Department Head Signature: Kerrin Davis VBM

Commissioner Signature: _____

2023-035

Position Vacancy Justification

Department:	Road & Bridge		Date:	March 27, 2023	
Position Title:	Equipment Operator				
Classification Grade:	106	Current Salary of Incumbent:	\$28.36		
Salary Range:	Min \$20.18/hr	Mid \$25.64/hr	Max \$31.09/hr		
Justification for Hiring Position:	Senior Equipment Operator replacement operator needed. Currently budgeted position.				
Termed Incumbent:					
Position Originated:					
Funding Source for Position:	County: Yes	State: No	Federal: No	Other: No	Explain Other:
Status Code:	Full-Time Yes	Part-Time No	Number of Annual Hours:		2,080
Reason for Vacancy:	Replacement due to Termination: No		Replacement due to Retirement: No		New Position: No
Existing Budgeted Position:	Yes				
Benefit Eligible:	Yes				
Department Head Signature & Date	 3-27-2023				
H.R. Resources Director Approval & Date	 3/28/23				
Commissioner Approval & Date					

The following page(s) contain the backup material for Agenda Item: [9:05 Week of the Young Child Proclamation](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

WEEK OF THE YOUNG CHILD

RESOLUTION NO. 3041

WHEREAS, the Children's Developmental Services of Campbell County along with other local organizations that service children, in conjunction with Campbell County Commissioners and the National Association for the Education of Young Children (NAEYC), are celebrating the Week of the Young Child™, April 1st- April 7th, 2023.

WHEREAS, the first years of a child's life are the period of the most rapid brain development and lay the foundation for all future learning.

WHEREAS, high-quality early childhood education depends on high-quality early childhood educators who ensure that children, supported by families, have the early experiences they need for a strong foundation

AND WHEREAS, young children need developmentally appropriate, accessible, and available early care and education settings.

THEREFORE, BE IT RESOLVED, that the Campbell County Board of Commissioners do hereby proclaim April 1st – April 7th, 2023, as the Week of the Young Child in Campbell County, Wyoming and urge all members of our community to support efforts that increase children and families' access to high-quality early childhood education.

RESOLVED this 4th day of April 2023.
BOARD OF COUNTY COMMISSIONERS
CAMPBELL COUNTY, WYOMING

Colleen Faber, Chairman

Del Shelstad

Jim Ford

Butch Knutson

Kelly McCreery

ATTEST: _____
Cindy Lovelace, County Clerk

The following page(s) contain the backup material for Agenda Item: [9:10 Fireworks Storage Resolution 2023](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

FIREWORKS STORAGE RESOLUTION 2023

RESOLUTION NO. 3042

BE IT RESOLVED, by the Board of County Commissioners, Campbell County, Wyoming, that the enforcement of the prohibition of the storage of fireworks as provided by Resolution of this Board dated July 9, 1985, shall be stayed for the period from and after June 1, 2023, to and including May 31, 2024.

BE IT FURTHER RESOLVED, that the storage of fireworks in Campbell County is subject to compliance with all rules and regulations adopted by the Campbell County Joint Powers Fire Board.

BE IT FURTHER RESOLVED, that this suspension will be reviewed with the Campbell County Fire Department no later than June 2023 for determination of compliance by permittees and advisability of continuing the suspension.

RESOLVED this 4th day of April 2023.

BOARD OF COUNTY COMMISSIONERS

CAMPBELL COUNTY, WYOMING

Colleen Faber, Chairman

Del Shelstad

Jim Ford

Butch Knutson

Kelley McCreery

ATTEST:_____
Cindy Lovelace, County Clerk

The following page(s) contain the backup material for Agenda Item: [9:15 Fireworks Resolution 2023](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

FIREWORKS RESOLUTION 2023

RESOLUTION NO. 3043

BE IT RESOLVED, by the Board of County Commissioners, Campbell County, Wyoming, that enforcement of the prohibition of the sale and use of fireworks as provided by Resolution of this Board dated July 9, 1985, shall be stayed for the period from and after 12:01 a.m., June 16, 2023, to and until 12:01 a.m., July 6, 2023.

BE IT FURTHER RESOLVED, that the control and regulation of fireworks is to remain contingent upon weather conditions and fire conditions which may require future consideration; and

BE IT FURTHER RESOLVED, that the sale and use of fireworks during the time periods outlined above, shall be limited by the following terms and conditions:

1. No fireworks shall be ignited within 100 feet of a residence.
2. Any fireworks ignited shall be done so that it does not cause a fire.
3. Possession, sale, or use of fireworks, commonly referred to as "pop bottle rockets," is prohibited.
4. All fireworks shall be banned on Public Land Board grounds during the week of July 2nd, except for the display presented by Campbell County Parks & Recreation.
5. All fireworks vendors must register and provide contact information with the Campbell County Fire Department.

BE IT FURTHER RESOLVED, that from and after 12:01 a.m. July 6, 2022, the prohibition prescribed by the Resolution of July 9, 1985, shall be in full force and effect.

RESOLVED this 4th day of April 2023
BOARD OF COUNTY COMMISSIONERS
CAMPBELL COUNTY, WYOMING

Colleen Faber, Chairman

Del Shelstad

Jim Ford

Butch Knutson

Kelley McCreery

ATTEST: _____
Cindy Lovelace, County Clerk

The following page(s) contain the backup material for Agenda Item: [9:20 National Sexual Assault Awareness Month Proclamation](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

NATIONAL SEXUAL ASSAULT AWARENESS MONTH
RESOLUTION NO. 3044

WHEREAS, nationally one in three women and one in four men will experience some form of sexual assault in their lifetime; and

WHEREAS, Sexual Assault Awareness Month draws attention to the fact that sexual violence is widespread and has implications for every community member; and

WHEREAS, there is compelling evidence that we can be successful in reducing sexual violence through prevention education, increased awareness, and holding perpetrators who commit acts of violence responsible for their actions; and

WHEREAS, we must work together to educate our community about what can be done to prevent sexual assault and how to support survivors; and

WHEREAS, anyone can be a leader in preventing and ending sexual violence. As employers, educators, parents, and friends, we all have an obligation to uphold the basic principle that every individual should be free from violence and fear; and

WHEREAS, our theme for Sexual Assault Awareness Month this year is "Start the Conversation," we encourage every person to start conversations about what sexual violence is, how to prevent it, and how to help survivors connect with services, and to speak out against harmful attitudes and actions.

NOW THEREFORE, BE IT RESOLVED, that the Campbell County Board of Commissioners do hereby proclaim the month of April 2023, as "Sexual Assault Awareness Month" in Campbell County, to keep our community members safe from this crime and to stand with survivors and victims of sexual assault.

RESOLVED this 4th day of April 2023.
BOARD OF COUNTY COMMISSIONERS
CAMPBELL COUNTY, WYOMING

Colleen Faber, Chairman

Del Shelstad

Jim Ford

Butch Knutson

Kelly McCreery

ATTEST: _____
Cindy Lovelace, County Clerk

The following page(s) contain the backup material for Agenda Item: [9:25 Law Enforcement Extraterritorial Assistance MOU](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

MEMO

TO: Sandra Beeman – Administrative Coordinator
Commissioners' Office

FROM: Char Edwards



DATE: 03/21/2023

RE: Memorandum of Understanding Law Enforcement Extraterritorial Assistance

Enclosed is MOU with Converse County for Law Enforcement Extraterritorial Assistance. This MOU is authorized by statute and is a continuation of similar MOU's dating back to 2007. It reflects an update of the respective Sheriff's terms of office.

Please place this on the Commissioners Agenda as soon as convenient and let the Sheriff know the date.

Upon execution of the MOU, please return the original to me and I will distribute to the necessary parties.

MEMORANDUM OF UNDERSTANDING
BETWEEN
THE COUNTY OF CAMPBELL, WYOMING
AND
THE COUNTY OF CONVERSE, WYOMING
FOR
LAW ENFORCEMENT EXTRATERRITORIAL ASSISTANCE

This Memorandum of Understanding (hereinafter referred to as "MOU") is entered into on the 2nd day of January, 2023, by and between the County of Campbell, Wyoming, (hereinafter referred to as "Campbell County"), whose address is 600 W Boxelder Rd., Gillette, Wyoming 82718, and the County of Converse, Wyoming (hereinafter referred to as "Converse County"), whose address is 1201 Mesa Dr. Suite C, Douglas, Wyoming 82633 and hereinafter collectively referred to as "Party" or "Parties."

RECITALS:

WHEREAS, because responses to emergency or special circumstances may exceed the immediate manpower, skill, and equipment needs of any individual law enforcement agency, the Campbell County Sheriff's Office and Converse County Sheriff's Office may need to seek the assistance of each other's law enforcement agency to provide certified peace officers for law enforcement services.

WHEREAS, pursuant to WYO. STAT §7-2-106(b), Campbell County Sheriff's Office, Converse County Sheriff's Office and Parties hereto are authorized to enter into a MOU for the purpose of providing peace officer assistance to each other's law enforcement agency within the territorial jurisdiction of each Party.

WHEREAS, the geographical boundaries of Parties to this MOU are located entirely within the State of Wyoming, and are contiguous so as to enable each Party to render assistance to the other.

NOW, THEREFORE, subject to the limitations of this MOU and in order to assign peace officers for law enforcement assistance between Parties, it is hereby agreed under and pursuant to WYO. STAT. § 7-2-106(b) as follows:

- 1) **Duration of MOU**; Pursuant to WYO. STAT. § 7-2-106(b), this MOU shall not be effective until it is approved by Parties and Parties' law enforcement agencies hereto. This MOU shall be in full force and effect for the period commencing January 2, 2023 and shall remain in effect indefinitely, but in no event past one month beyond the current term of the Sheriff of the respective County Sheriffs' Offices.

MEMORANDUM OF UNDERSTANDING BETWEEN THE COUNTY OF CAMPBELL, WYOMING
AND THE COUNTY OF CONVERSE, WYOMING
FOR LAW ENFORCEMENT EXTRATERRITORIAL ASSISTANCE

- 2) **Purpose;** The purpose of this MOU is to permit Parties to assign certified peace officers for law enforcement services within the boundaries of Campbell County and Converse County as requested by Converse County and Campbell County, and as defined by this MOU. The duty to respond to a request of each Party under this MOU is discretionary. Each Party acknowledges that it has no right to demand of another Party that it provide any specific assistance under any circumstances.
- 3) **Responsibilities of Parties;** Any Party law enforcement agency may request assistance of the Sheriff of Campbell County Sheriff's Office or the Sheriff of Converse County Sheriff's Office, pursuant to this MOU, to assign certified peace officers under their respective command to perform law enforcement duties within the jurisdiction of the requesting Sheriff, or their designee. Certified peace officers, while so assigned and performing duties, are subject to the direction and control of the Sheriff and shall have full peace officer authority within the requesting Party's jurisdiction during the assignment.
- 4) **Assigned Peace Officer Status;** For purposes of workers' compensation coverage, assigned peace officers shall be deemed joint employees of the assigning and requesting Parties, who shall be joint employers, pursuant to WYO. STAT. § 7-2-106(c). All of the privileges and immunities from liability, exemptions from laws, ordinances and rules, and other benefits shall apply to responding personnel to the same degree and extent as it would in their own jurisdiction. Each Party will be responsible for the payment of wages and benefits for its peace officers who provide assistance under this MOU. Each Party may seek reimbursement from the other Party for actual expenses incurred as a result of providing services pursuant to the terms of this MOU. This MOU does not supersede any existing contracts or agreements as to reimbursement or payment for services including but not limited to agreements pertaining to special and athletic events.
- 5) **Specification of Certified Peace Officers Covered by Assignment;** Pursuant to W Y O. STAT. § 7-2-106(b)(ii), the certified peace officers in good standing with each Party are covered by assignment under this MOU. Pursuant to Wyo. Stat. § 7-2-106(e), it is prohibited to assign: arson investigators, brand inspectors, federal agents, board of outfitters investigators or detention officers under the terms of this MOU.
- 6) **Geographical Boundaries of Territory Covered;** Pursuant to WYO. STAT. § 7-2-106(b)(iii), the following general description of the geographical boundaries of territory covered by the assignment is as follows: All of the county area that lies within the boundaries of Campbell County, Wyoming and all of the county area that lies within the boundaries of Converse County, Wyoming.
- 7) **Request for Assistance;** Any request for law enforcement assistance under this MOU should be made by the highest-ranking law enforcement official on duty or on-call of the requesting Party to the highest ranking law enforcement official on duty or on-call of the responding Party at the time the assistance is needed.

MEMORANDUM OF UNDERSTANDING BETWEEN THE COUNTY OF CAMPBELL, WYOMING
AND THE COUNTY OF CONVERSE, WYOMING
FOR LAW ENFORCEMENT EXTRATERRITORIAL ASSISTANCE

- 8) **Response to Request;** The Party requested to provide assistance should respond to the request as soon as possible, indicate whether services will be provided, and if so, the extent of services that can be provided. If the responding Party agrees to provide assistance, it should notify the requesting Party as to the equipment and certified peace officer personnel which will be engaged the assistance. Each Party retains responsibility for any damages to their own vehicles or equipment.
- 9) **Command of Equipment and Personnel;** The requesting Party may have command and direction of the equipment and personnel provided by a responding Party, but the responding Party always has the authority to immediately withdraw any equipment or personnel provided under this MOU without regard as to whether a request for assistance continues to exist. When the assistance is no longer needed, the requesting Party shall release its command and direct that all equipment and personnel be returned to the responding Party.
- 10) **Standard of Conduct;** Each certified peace officer providing assistance shall maintain the standards of professional conduct as required in the State of Wyoming. However, the requesting Party may request that a particular peace officer be removed from a circumstance or the jurisdiction, and the responding Party will honor such request as soon as practicable.
- 11) **Responsibilities of Requesting Party;** Each requesting Party will advise responding peace officers of administrative and procedural requirements within the Jurisdiction of the assignment.
- 12) **Employer Liability;** Each Party shall assume responsibility for any liability resulting from any of the acts of its employees provided under this MOU. The Wyoming Governmental Claims Act and Parties' self-insurance program will remain applicable for Wyoming peace officer purposes. Each Party to this MOU agrees to bear its own risk of loss during the assignment of certified peace officers. No Party agrees to indemnify or defend any other Party to this agreement. By entering into this MOU neither Party waives or gives up any sovereign or governmental immunity it may have pursuant to the laws of the State of Wyoming and the United States.
- 13) **Pre-Incident Planning;** The commanding officers of Parties may from time to time mutually establish pre-incident plans which shall indicate the type and locations of potential problem areas where assistance may be needed. This MOU may be supplemented by schedules and lists of types of equipment and peace officers that would be dispatched under various possible circumstances and the number of certified peace officers that would be dispatched under certain circumstances. In addition, Parties may engage in mutual training sessions to ensure the efficient operation of this MOU. Parties agree to take such steps as are feasible to standardize the equipment and procedures used to provide assistance under this MOU.

GENERAL PROVISIONS:

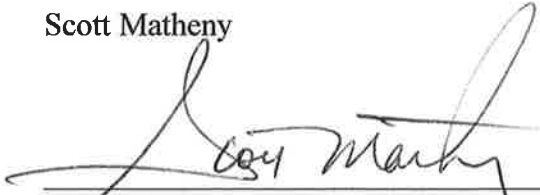
MEMORANDUM OF UNDERSTANDING BETWEEN THE COUNTY OF CAMPBELL, WYOMING
AND THE COUNTY OF CONVERSE, WYOMING
FOR LAW ENFORCEMENT EXTRATERRITORIAL ASSISTANCE

- 14) Amendments;** Either Party may request changes to this MOU. Any changes, modifications, revisions or amendments to this MOU which are mutually agreed upon by and between the Parties to this MOU shall be incorporated by written instrument, and effective when executed and signed by all parties to this MOU.
- 15) Applicable Law;** The construction, interpretation and enforcement of this MOU shall be governed by the laws of the State of Wyoming. The courts of the State of Wyoming shall have jurisdiction over any action arising out of this MOU and over the parties.
- 16) Entirety of Agreement;** This MOU, consisting of five pages, represents the entire and integrated agreement between the parties and supersedes all prior negotiations, representations and agreements, whether written or oral.
- 17) Liability;** Pursuant to Wyo. Stat. § 7-2-106(c) (2004), any peace officer acting under this MOU shall be deemed to be acting within the scope of his duties for purposes of the Wyoming Governmental Claims Act and the state self-insurance program, Wyo. Stat. § 1-41-101 through 1-41-111, or the local government self-insurance program, Wyo. Stat. § 1-42-101 through 1-42-207. All privileges and immunities from liability, and all pensions, disability, worker's compensation and other benefits which normally apply to peace officers while in the performance of their duties in their own jurisdiction shall also apply to them when acting pursuant to this MOU. For purposes of Wyo. Stat. §27-14-104, the requesting and assigning law enforcement agencies shall be a joint employer as defined under Wyo. Stat. §27-14-102(a)(xix) and the designated peace officer shall be a joint employee as defined under Wyo. Stat. §27-14-102(a)(xxi).
- 18) Severability;** Should any portion of this MOU be judicially determined to be illegal or unenforceable, the remainder of the MOU shall continue in full force and effect, and either party may renegotiate the terms affected by the severance.
- 19) Sovereign Immunity;** The Parties and their respective governing bodies do not waive their sovereign immunity by entering into this MOU, and each fully retains all immunities and defenses provided by law with respect to any action based on or occurring as a result of this MOU.
- 20) Third Party Beneficiary Rights;** The parties do not intend to create in any other individual or entity the status of a third party beneficiary, and this MOU shall not be construed so as to create such status. The rights, duties and obligations contained in this MOU shall operate only between the parties to this MOU, and shall inure solely to the benefit of the parties to this MOU. The provisions of this MOU are intended only to assist the parties in determining and performing their obligations under this MOU. The parties to this MOU intend and expressly agree that only Parties signatory to this MOU shall have any legal or equitable right to seek to enforce this MOU, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this MOU, or to bring an action for the breach of this MOU.

21) Signatures; Parties to this MOU through their duly authorized representatives have executed this MOU on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MOU.

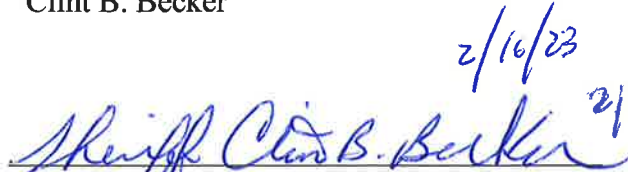
Recommended by:

Scott Matheny



Sheriff of Campbell County, Wyoming

Clint B. Becker



Sheriff of Converse County, Wyoming

Approved by:

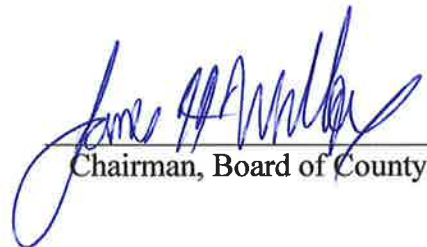
FOR CAMPBELL COUNTY, WYOMING

Chairman, Board of County Commissioners

Date: _____

Attest: _____
~~Susan Saunders~~, Campbell County Clerk

FOR CONVERSE COUNTY, WYOMING



Chairman, Board of County Commissioners

Date: 2/21/2023

Attest: Karen Rimmer
Karen Rimmer, Converse County Clerk



The following page(s) contain the backup material for Agenda Item: [9:30 Creation & Classification – CDS Nurse Part-Time Position](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.



MEMORANDUM
... from H.R./Risk Management

TO: Board of Campbell County Commissioners
Colleen Faber, Chairman
Del Shelstad
Kelley McCreery
Jim Ford
Butch Knutson

FROM: Brandy Elder
Executive Director of Human Resources & Risk Management

DATE: April 4, 2023

SUBJECT: Creation and Classification of Nurse for Children's Developmental Services

On March 28, 2023, the Personnel Committee met to review a new job description for the position of part-time Nurse for Children's Developmental Services. This position would be budgeted for a benefited 20 hours plus role. Historically, we have had a need for a part-time nurse to administer medications, deal with ailments, and other day to day situations. For a period of time Public Health was able to assist however, with reducing staff through attrition and the increase in program attendance it is important that the center have a person in place to fill this important role.

Based on the Committee's review; the following pointing and title are being recommend along with the attached job description for approval.

Title: Children's Developmental Services Nurse

Category	Pointing	Factor Amount
Education	4	80
Experience	3	51
Management/Supervision	2b	38
Human Collaboration Skills	3A	75
Freedom to Act and Impact of Action	4a	105
Technical Skill	3b	124
Fiscal Responsibility	2	40
Working Conditions	1b	18
		531
	RATING	109

As always, thank you for your consideration.



Campbell County Job Description

Classification Title	Children's Developmental Services Nurse
Pay Grade	109
FLSA Status	Non-Exempt

GENERAL SUMMARY

Assesses the health needs of children within the Children's Developmental Services. Provides nursing, teaching, and health counseling services to the Children's Developmental Services to prevent or control diseases or adverse health conditions. Provides nursing care through in-office care. Documents children's care, collects data, and reports to the state as necessary.

ESSENTIAL DUTIES & RESPONSIBILITIES

The intent of this job description is to provide a representative summary of the major duties and responsibilities performed by employees in this job. Employees may be requested to perform job-related tasks other than those specifically presented in this description.

Strictly adhere to: The Standards of Practice for School Nursing (ANA 2011)

Strictly adhere to: School Nursing Code of Ethics (NASN 2010)

Strictly adhere to: Wyoming Nurse Practice Act (WY State Board of Nursing)

Strictly adhere to: Scope and Standards of Practice: School Nursing (ANA and NASN 2011)

- Provides skilled nursing care for children in a classroom setting. Provides referrals to other health care providers as necessary.
- Assesses the health status of children through a systematic and continuous collection of objective and subjective data derived from observations, physical assessments, and interviews.
- Develops diagnosis by identification of actual or potential responses to health needs or problems based on collecting, analyzing, and comparing data with appropriate nursing standards to serve as the basis for indicating nursing care or for which referral to other health care providers is required.
- Implements the plan of care to maximize health capabilities of the children including provision of specific tasks.
- Provides case management of children. Provides direct health care, including needs assessment, education, and coordination of care. Health care may include assessing injuries, illnesses and dispensing medication at the appropriate times and doses then providing acute care or refer the family to their medical provider.
- Appraises the effectiveness of goal attainment in the plan of care by reassessing health status, and modifying nursing diagnosis, plan of care, and interventions; apply theoretical concepts as a basis for decision in practice.
- Collaborates with CDS parents, other health care providers, professionals, and educational providers/staff, in assessing planning, implementing, and evaluating programs for child health.
- Collaborates with educational providers/staff in the implementation of health-related Individualized Education Plan (IEP) goals and services and section 504 plans.



- Track immunization records for all enrolled children, make referrals when new immunizations are due, review accident reports, medication logs, and Early Head Start files.
- Participates in planning and conducting staff training to support educational needs.
- Reads, understands, and implements medical orders.
- Stays abreast of new trends and innovations in the field of nursing.
- Maintains records of activities and operations.
- Requests enrolled children's medical reports from their health care provider.
- Performs related duties as required.

MINIMUM QUALIFICATIONS

Required Education and Experience:

- A registered nurse (RN) licensed by the Wyoming State Board of Nursing who provides services necessary in meeting the health needs of the children.
- Associate's Degree in Nursing
- One (1) to three (3) years of experience in nursing
- Any equivalent combination of training, education, and experience that provides the required skills, knowledge, and abilities

Required Licenses or Certifications:

- Class C driver's license
- License to practice as professional Registered Nurse in the state of Wyoming
- CPR certification

COMPETENCIES FOR SUCCESSFUL PERFORMANCE OF JOB DUTIES

Knowledge of:

- English grammar, spelling, and punctuation
- Principles and practices of basic bookkeeping
- Modern office procedures, methods, and computer equipment
- Principles, procedures, methods, and techniques of physical, biological, behavioral, and nursing sciences and health care
- Principles and practices of public health nursing
- Nursing Code of Ethics
- Techniques and methods of assessment, diagnosis, planning, intervention, and evaluation
- Principles and practices of nutrition
- Causes and methods of control of various communicable diseases
- Principles of child development
- Medical terminology
- Principles and methods of training and instruction

**Skill in:**

- Interpersonal skills necessary to develop and maintain effective and appropriate working relationships
- Performing a variety of duties, often changing from one task to another of a different nature
- Performing basic mathematical functions such as addition, subtraction, multiplication, division, percentages, and ratios
- Communication, both oral and written
- Operating a variety of medical and laboratory tools and equipment

Ability to:

- Meet schedules and deadlines of the work
- Understand and carry out oral and written directions
- Accurately organize and maintain paper documents and electronic files
- Maintain the confidentiality of information and professional boundaries
- Collect, compile, and analyze information and data
- Apply medical diagnosis and treatment to patient care
- Interpret medical data and prepare medical reports

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions.

- The position involves heavy physical demands, such as exerting up to 100 lbs. of force occasionally, and/or up to 50 lbs. of force frequently, and/or up to 20 lbs. of force constantly to move objects.

Campbell County is an Equal Opportunity Employer.

Date created:	3/28/2023
Dates revised:	
Commission Approval	

Signature

Date



RANGE PLACEMENT TABLE

CAMPBELL COUNTY - SALARY RANGES

Range Rates Effective: July 2, 2022
Updated: March 7, 2023

CLASSIFICATION TITLE		GRADE	MINIMUM	MIDPOINT	MAXIMUM
Bus Assistant Custodian I File Clerk	Food Services Worker	102	\$15.85	\$20.14	\$24.42
	Jury Bailiff		\$32,968.00	\$41,880.80	\$50,793.60
	Library Page		<i>Hourly rate stated for non-exempt employees Annual salary stated for exempt employees</i>		
Childcare Coordinator Custodian II Deputy County Clerk I Deputy District Court Clerk I Deputy Treasurer I	Drug Court Assistant	103	\$16.64	\$21.15	\$25.65
	Event Custodian		\$34,611.20	\$43,981.60	\$53,352.00
	Instructional Assistant				
	Recreation Desk Coordinator Treatment Court Assistant				
Administrative Assistant Bus Driver Custodian, Senior Event Custodian, Senior GIS Technician I	Library Generalist	104	\$17.47	\$22.20	\$26.92
	Museum Assistant		\$36,337.60	\$46,165.60	\$55,993.60
	Outreach Services Specialist				
	Recycling Center Technician WIC Specialist				
Airport Operations Technician I Animal Control Officer Deputy County Clerk II Deputy District Court Clerk II Deputy Treasurer II	Financial Technician	105	\$18.35	\$23.31	\$28.27
	Food Services Supervisor		\$38,168.00	\$48,484.80	\$58,801.60
	Instructional Assistant, Senior				
	Lifeguard, Senior Recreation Desk Supervisor				
Accounting Specialist Administrative Assistant, Senior Appraiser Box Office Personnel Branch Services Specialist Circulation Services Specialist Deputy County Clerk III Deputy District Court Clerk III Deputy Treasurer III Equipment Operator	Event Technician	106	\$20.18	\$25.64	\$31.09
	Facilities Coordinator		\$41,974.40	\$53,320.80	\$64,667.20
	Financial Specialist				
	GIS Technician II				
	Legal Assistant				
	Maintenance Technician				
	Sales Manager				
	Technical Services Specialist				
	Youth Services Specialist				
Adult Program Coordinator Box Office Manager Building Inspector Community Prevention Specialist Deputy County Clerk, Senior Deputy County Treasurer, Senior Deputy District Court Clerk, Senior Deputy Emergency Management Coordinator Equipment Operator, Senior Event Custodial Supervisor Golf Course Maintenance Technician HR/Risk Management Specialist	Juvenile Diversion Officer	107	\$22.20	\$28.21	\$34.21
	Legal Assistant, Senior		\$46,176.00	\$58,666.40	\$71,156.80
	Licensed Practical Nurse				
	Marketing Coordinator				
	Mechanic				
	Museum Educator				
	Parks Maintenance Technician				
	Payroll Specialist				
	Reference Services Specialist				
	WIC Nurse/Nutritionist				
	Youth Services Coordinator				
Administrative Coordinator Adult Treatment Court Case Manager Airport Operations Technician II Communication Technician County Fair Coordinator Early Childhood Instructor Early Childhood Special Education Instructor Early Head Start Home Visitor Early Interventionist Grounds Maintenance Supervisor Horticulture Program Coordinator	HR/Finance Manager	108	\$24.42	\$31.03	\$37.63
	Information Technology Specialist		\$50,793.60	\$64,532.00	\$78,270.40
	Juvenile Probation Officer				
	Juvenile Probation Officer, Intensive Supervision				
	Maintenance Technician, Senior				
	Mechanic, Senior				
	Mechanic, Senior Golf				
	Performing Arts Manager- CAM-PLEX				
	Recycling Center Supervisor				
	Sales Manager, Senior - CAM-PLEX Sports Tourism Sales Coordinator - CAM-PLEX				



RANGE PLACEMENT TABLE

CAMPBELL COUNTY - SALARY RANGES

Range Rates Effective: July 2, 2022

Updated: March 7, 2023

CLASSIFICATION TITLE		GRADE	MINIMUM	MIDPOINT	MAXIMUM
Appraiser, Senior	HR/Risk Management Generalist	109	\$26.62	\$33.82	\$41.01
Building Inspector, Senior	Information Technology Services Supervisor		\$55,369.60	\$70,335.20	\$85,300.80
Detention Officer	Juvenile Diversion Officer, Senior				
Early Childhood Special Education Supervisor	Juvenile Probation Officer, Senior				
Emergency Management Coordinator	Office Manager				
Engineering Technician	Public Health Response Coordinator				
Financial Analyst	Public Information Officer				
Finance Coordinator- Fire	Sheriff's Deputy				
Financial Services Manager	Technical Director, Assistant- CAM-PLEX				
GIS Specialist	Victim/Witness Coordinator				
Grants Management Specialist	CDS Nurse				
Airport Operations Officer	Fire Marshal	110	\$29.02	\$36.86	\$44.70
Aquatics Supervisor	Golf Course Supervisor		\$60,361.60	\$76,668.80	\$92,976.00
Communications Supervisor	Ice Arena Supervisor				
Corporal	Landfill Supervisor				
Custodial Supervisor	Library Manager				
Detention Corporal	Maintenance Supervisor, CAM-PLEX				
Elections Coordinator	Maintenance Technician, Master				
Engineer	Parks Supervisor				
Equipment Maintenance Supervisor	Public Health Nurse				
Event Technician Supervisor, CAM-PLEX	Recreation Program Supervisor				
Facility Supervisor					
Accounting Manager	Early Head Start Manager	111	\$31.63	\$40.18	\$48.73
Airport Operations Supervisor	Fleet Manager		\$65,790.40	\$83,574.40	\$101,358.40
Aquatics Manager	GIS Analyst				
Chief Appraiser	Librarian				
Correctional Health Nurse	Maintenance Technician, Master of Record				
Deputy County Attorney, Entry	Maintenance Supervisor				
Deputy County Clerk, Chief	Programmer Analyst				
Deputy County Treasurer, Chief	Public Health Nurse, Senior				
Deputy District Court Clerk, Chief	System Support Analyst				
Deputy Assessor, Chief	Technical Director, CAM-PLEX				
Early Childhood Manager	WIC Supervisor				
Building Code Official	Parks Superintendent	112	\$34.47	\$43.79	\$53.11
Detention Sergeant	Physical Therapist		\$71,697.60	\$91,083.20	\$110,468.80
Director of Finance	Planner/Zoning Administrator				
Director of Operations , CAM-PLEX	Programmer Analyst, Senior				
Director of Operations, Airport	Public Health Nurse Manager				
Director of Sales & Marketing, CAM-PLEX	Recreation Superintendent				
Facilities Manager	Sergeant				
Golf Course Superintendent	Speech Pathologist				
Network Support Analyst	Surveyor, Chief				
Occupational Therapist	System Support Analyst, Senior				
Deputy County Attorney	Environmental Services Manager	113	\$37.92	\$48.18	\$58.43
Director, Adult Treatment Court	Health Services Manager- Detention		\$78,873.60	\$100,204.00	\$121,534.40
Director, Juvenile Services	Legal Advisor, Sheriff's Office				
Director, Rockpile Museum	Lieutenant				
Early Childhood Special Education Manager	Network Support Analyst, Senior				
Engineer, Senior	Road & Bridge Superintendent				
Captain	Director, Information Technology Services	114	\$41.71	\$52.99	\$64.27
Engineering Manager			\$86,756.80	\$110,219.20	\$133,681.60
Deputy County Attorney, Chief	Executive Director, Library	EX	\$49.22	\$62.53	\$75.84
Executive Director, CAM-PLEX	Executive Director, Parks & Recreation		\$102,377.60	\$130,062.40	\$157,747.20
Executive Director, Administration	Executive Director, Public Health				
Executive Director, Airport	Executive Director, Public Works				
Executive Director, CC CDS	Executive Director, Roads & Bridges				
Executive Director, HR/Risk Management	Fire Chief				
	Undersheriff				

The following page(s) contain the backup material for Agenda Item: [9:35 Resolution for Special Prosecution](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

Resolution # 3045
RESOLUTION FOR SPECIAL PROSECUTION

WHEREAS, the Campbell County and Prosecuting Attorney has entered into an agreement with Joseph Baron, Crook County Attorney, in and for Crook County, Wyoming, or other designee of the Crook County Attorney's Office, to represent Campbell County and to make, in their sole discretion, a proper disposition of all potential criminal matters involving the State of Wyoming vs. Jonah Pier, Case number: Highway Patrol #23-2179, which the Campbell County Attorney's Office has a conflict of interest;

WHEREAS, Joseph Baron or other designee of the Crook County Attorney's Office will provide their services free of charge to Campbell County, however the Campbell County Attorney's Office shall reimburse for all costs and expenses.

WHEREAS, Wyoming Statute §18-3-302 authorizes said action and it benefits Campbell County.

THEREFORE, be it resolved that Joseph Baron or other designee of the Crook County Attorney's Office be authorized to act as a Special Deputy County Attorney to make proper disposition of all potential criminal matters involving the State of Wyoming vs. Jonah Pier, Case number: Highway Patrol #23-2179, as set forth above on behalf of Campbell County, Wyoming

DATED this _____ day of March, 2023.

**THE BOARD OF COUNTY COMMISSIONERS
CAMPBELL COUNTY, WYOMING**

Colleen Faber, Chairman

Del Shelstad, Commissioner

Jim Ford, Commissioner

Kelley McCreery, Commissioner

Butch Knutson, Commissioner

ATTEST: _____
Cindy Lovelace, Campbell County Clerk

STATE OF WYOMING

COUNTY OF CAMPBELL

**APPOINTMENT OF SPECIAL DEPUTY
CAMPBELL COUNTY AND PROSECUTING ATTORNEY**

KNOW ALL PERSONS BY THESE PRESENT:

That I, Nathan J. Henkes, County and Prosecuting Attorney in and for Campbell County, State of Wyoming, pursuant to the authority granted me by the Board of Commissioners of Campbell County by Resolution No. _____, dated the _____ day of March, 2023, does hereby appoint Joseph Baron, Crook County Attorney or other designee of the Crook County Attorney's Office as Special Deputy County Attorney, in and for Campbell County, Wyoming, to proceed to make, in their sole discretion, a proper disposition of all potential criminal matters involving the State of Wyoming vs. Jonah Pier, Case number: Highway Patrol #23-2179, which occurred in Campbell County, Wyoming.

It is understood that said Special Deputy County Attorney shall not receive any fee for the services performed pursuant to this appointment; however, said Special Deputy County Attorney shall be reimbursed for all costs and expenses such Special Deputy County Attorney may incur in the course of performing such services.

DATED this _____ day of March, 2023.

NATHAN J. HENKES – WSB No. 7-4947
County and Prosecuting Attorney
in and for Campbell County, Wyoming
500 South Gillette Avenue, Suite B200
Gillette, Wyoming 82716
Phone: (307) 682-4310 Fax: (307) 687-6441

The following page(s) contain the backup material for Agenda Item: [9:40 Amended Pre-Approval of Payment of Certain County Expenses](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

PRE-APPROVAL OF PAYMENT OF CERTAIN COUNTY EXPENSES

RESOLUTION NO. 1949.1

WHEREAS, the Board of Commissioners is responsible for approving the payment of all claims and expenses of the County under W.S. 18-3-510 and 18-3-511; and

WHEREAS, certain expenses of the County are incurred on a regular basis and must be paid within a very short period of time preventing the Board of Commissioners from having the opportunity to meet and approve payment;

NOW, THEREFORE, IT IS RESOLVED that payment of the following expenses is hereby approved by the Board of Commissioners in advance:

1. Payroll and Excise taxes to the U.S. Internal Revenue Service
2. County employee insurance premiums, including unemployment and workers' compensation
3. County employee deposits to financial institutions
4. Court ordered deductions from county employee's wages
5. Court filing fees
6. Library Foundation for endowment payments
7. Credit Card fees for County Treasurer
8. State of Wyoming: Treasurer for unclaimed property payments; Department of Revenue for sales tax payments
9. Background reference expenses
10. Monthly utilities essential for department operations

RESOLVED this 4th day of April 2023.
BOARD OF COUNTY COMMISSIONERS
CAMPBELL COUNTY, WYOMING

Colleen Faber, Chairman

Del Shelstad

Jim Ford

Butch Knutson

Kelly McCreery

ATTEST: _____
Cindy Lovelace, County Clerk

The following page(s) contain the backup material for Agenda Item: [9:45 Request to Establish a Physical Security Committee](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

**OFFICE**

500 South Gillette Avenue
Suite 1100
Gillette, Wyoming 82716
(307) 686-7477 (Office)
(307) 689-7477 (Cell)

**Emergency Management
Agency****COORDINATOR**

David King

david.king@campbellcountyywy.gov

March 29th, 2023

To: Campbell County Board of Commissioners

From: David King, Campbell Co EM Coordinator

Re: Request to Establish a Physical Security Committee

I am asking that the Commissioners approve the creation of a Campbell County Physical Security Committee which will have a specific focus on security of county employees and the public within our buildings and facilities.

At the request of Director Denton Knapp, Department of Homeland Security Protective Services Advisor Kenny Longfritz has conducted an analysis of the Courthouse and Children's Center and we have received his report and recommendations for those two facilities. Mr. Longfritz has indicated he is willing to analyze additional county facilities when he can work them into his schedule. Because of the security nature of those reports, they are considered "For Official Use Only" and are not publicly releasable documents.

The school shooting in Tennessee this week brings to four the number of shooting sprees this year and combined with 12 such incidents across the Nation last year it is a matter of due diligence to consider what steps can be taken to improve the security of our county employees and facilities.

One work product of the committee would be to develop policy(s) which would guide our security efforts.

The Committee which I am asking you to establish would be Chaired by Emergency Management and include representatives of the Sheriff's Office, County IT, Fire Department, EMS, Public Works, Risk Management, the Executive Director-Administration, and we would also want to invite representation from the Gillette Police Department. Additional representation would be added if necessary.