

AMENDED AGENDA

CAMPBELL COUNTY BOARD OF COMMISSIONERS

DEL SHELSTAD Chairman
RUSTY BELL
BOB MAUL
COLLEEN FABER
DON HAMM

DECEMBER 6, 2022

8:00 AM BOARD BRIEFING
9:00 AM MEETING CALLED TO ORDER | PLEDGE OF ALLEGIANCE
PLEDGE OF ALLEGIANCE CONSENT

AGENDA

A. [Consent Agenda](#)

VOUCHERS

B. Vouchers

COMMISSION CALENDAR OF EVENTS

C. Commission Calendar

REGULAR BUSINESS

- D. [9:05 Most Valuable Personnel Award](#) Melissia Kershner
- E. 9:10 Coin Presentation to Principal Stocktrail Elementary School Chairman Shelstad
- F. [9:15 Emergency Management Performance Grant \(EMPG\) Agreement](#) David King
- G. [9:20 Campbell County Inclement Weather Policy](#) David King
- H. [9:25 Amendment One to COVID-19 Testing and Surveillance Grant MOU](#) Jane Glaser
- I. [9:30 State Homeland Security Program Grant Agreement](#) Kevin Theis
- J. [9:35 Sole Source Purchase Request, Sheriff's Office](#) Kevin Theis
- K. [9:40 AIP Grant Application, Acquire Snow Removal Equipment](#) Todd Chatfield
- L. [9:45 AIP Grant Application, Rehabilitate General Aviation Apron](#) Todd Chatfield
- M. [9:50 Urban Systems Cooperative Agreement](#) Matt Olsen
- N. [9:55 County Land Transfer to Public Land Board, CAM-PLEX Park](#) Matt Olsen
- O. 10:00 Gillette Community College District Funding Chairman Shelstad

PUBLIC COMMENT

P. 10:15 For the Good of the County*

WORKSHOP

Q. 10:30 Library Board Discussion Chairman Shelstad

ADJOURN

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

Consent Agenda

MINUTES

Board of Commissioners Regular Meeting, November 15, 2022

MONTHLY REPORTS

Treasurer's Office – October 2022

PAYROLL PAYMENTS

October 29, 2022; October 31, 2022; November 12, 2022; November 30, 2022

CANCELLATION/REBATE OF TAXES

2021-101, 2021-102, 2021-103, 2021-107, 2021-108, 2021-110, 2021-113, 2021-117, 2021-118, 2021-119, 2021-120, 2021-121, 2021-123, 2021-151, 2021-152, 2021-153, 2021-154, 2021-155, 2021-156, 2021-157, 2021-158, 2021-159, 2021-160, 2021-161, 2021-162, 2021-163, 2021-164, 2021-165, 2021-166, 2021-167, 2021-168

CODE OF CONDUCT POLICY – AMENDED

Alcohol Policy verbiage was removed from Code of Conduct Policy

LINE ITEM TRANSFERS

Extension

Transfer \$300.00 from 100104-63420 Special Event/Program Cost to 100104-62450 EE Dev Meet Air Meal Lodge

Human Resources

Transfer \$1,625.00 from 100161-62880 Self-Insurance to 100161-62820 Professional Liability Insurance

Transfer \$340.00 from 100161-62880 Self-Insurance to 100161-62820 Professional Liability Insurance

Sheriff

Transfer \$89.50 from 100052-64600 Inmate Supplies to 100052-64350 Books and Printed Materials

POSITION VACANCY JUSTIFICATIONS

Clerk of District Court – Clerk I

Library – Branch Services Specialist

Library – Reference Services Specialist

Museum – File Clerk

Museum – Museum Assistant

RESOLUTION AMENDMENT

Resolution 2035.1 Approving the Official Holidays for County Employees for the Year 2023 – Amended to correct the Children's Developmental Services Calendar

VACATION HOURS CARRY OVER REQUESTS

Juvenile Services – Diversion

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

Erica Wood – Carry over 67.52 vacation hours and use by June 30, 2023.

Public Works

Todd Rahskopf – Carry over 43.74 vacation hours and use by June 30, 2023.

HAND WARRANTS

CCEHBTA – Health & Dental	736,131.86
Delta Dental Plan of Wyoming	1,641.60
Gallagher Benefits (Reliance)	18,403.70
VSP of Wyoming	7,718.90
Campco Federal Credit Union	150.00
Campbell County Circuit Court	966.55
Campbell County Clerk Tax Account	295,888.50
Campbell County Treasurer – FLX/HSA	38,686.64
Great West Trust Company	28,660.00
Wyoming Child Support	1,407.36
CCEHBTA – Health/Dental	727,832.62
Delta Dental Plan of Wyoming	1,626.40
HM Life Insurance	171,206.98
Gallagher Benefit Services (Reliance)	18,114.82
VSP of Wyoming	7,644.47
Wyoming Department of Revenue and Taxation	45.98
Campco Federal Credit Union	950.00
Campbell County Tax Account	19,498.63
Campbell County Treasurer – FLX/HSA	2,335.83
Great West Trust Company	4,555.00
Campco Federal Credit Union	150.00
Campbell County Circuit Court	482.59
Campbell County Clerk Tax Account	296,845.13
Campbell County Treasurer	37,881.64
Great West Trust Company	29,475.00
Wyoming Child Support Enforcement	1,407.36

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

The following page(s) contain the backup material for Agenda Item: [Consent Agenda](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

Office of County Commissioners
November 15, 2022
Gillette, Wyoming

The Campbell County Board of Commissioners met in regular session, Tuesday, November 15, 2022. Commissioner Faber called the meeting to order at 9:00 AM. Pastor Marty Crump led in prayer and Commissioner Faber led the Pledge of Allegiance.

Present were Rusty Bell, Bob Maul, Don Hamm, Colleen Faber, Commissioners; Michelle Leiker, Deputy County Clerk; Denton Knapp, Commissioners Executive Director and Mitch Damsky, County Attorney. Chairman Del Shelstad was absent from the meeting.

The following consent agenda was presented:

MINUTES

Board of Commissioners Fire Board Meeting, October 26, 2022
Board of Commissioners Directors Workshop, October 31, 2022
Board of Commissioners Regular Meeting, November 1, 2022

MONTHLY REPORTS

Clerk of District Court – October 2022
County Clerk – October 2022
941 Tax Report – 3rd Quarter 2022
Worker's Comp – 3rd Quarter 2022

CANCELLATION/REBATE OF TAXES

#2021-99, 2021-100, 2021-104, 2021-105, 2021-106, 2021-109, 2021-111, 2021-112, 2021-114, 2021-115, 2021-116, 2021-122, 2021-124, 2021-125, 2021-126, 2021-127, 2021-128, 2021-129, 2021-130, 2021-131, 2021-132, 2021-133, 2021-134, 2021-135, 2021-136, 2021-137, 2021-138, 2021-139, 2021-140, 2021-141, 2021-142, 2021-143, 2021-144, 2021-145, 2021-146, 2021-147, 2021-148, 2021-149, 2021-150

AGREEMENTS

Revised Grant Agreement between the City of Gillette and Campbell County Adult Treatment Court to revise the payment amount from \$10,500 to \$15,000.

CAPITAL REQUESTS

Parks & Recreation – Request to reallocate \$15,000 of remaining money from the Ice Arena Compressor Replacement Project, 100084-68120 Condensing Tower to complete Emergency Repairs at the Spirit Hall Ice Arena, 100083-65080 Building Maintenance.

LINE ITEM TRANSFER

Airport - Transfer \$5,202.00 from 100751-62220 Utilities to 100751-66760

County Matching Funds

POSITION VACANCY JUSTIFICATIONS

Public Health – Administrative Assistant

HAND WARRANTS

Campbell County Clerk Tax Account	\$205.36
HM Life Insurance	179,294.54
New York State Comptroller	1,477.75
South Dakota State Treasurer	100.00

Wisconsin Department of Revenue	20.00
Wyoming State Treasurer	1,025.71
Campco Federal Credit Union	950.00
Campbell County Clerk Tax Account	19,518.27
Campbell County Treasurer – FLX/HSA	2,335.83
Great West Trust Company	4,555.00
Wyoming Department of Workforce Services – WC	97,695.72
Campbell County Clerk Tax Account	304,194.97
Campco Federal Credit Union	150.00
Circuit Court of Campbell County	966.55
Campbell County Treasurer – FLX/HSA	38,846.04
Great West Trust Company	28,395.00
Wyoming Child Support	1,407.36
WAG – Division of Criminal Investigation	30.00
First Interstate Bank, Mastercard	133.00
Techna-Flo Engineering Associates, Inc.	5,948.50

Commissioner Bell moved to approve all items of the Consent Agenda as presented.
Commissioner Hamm seconded the motion. All Voted – Aye. Carried.

Commissioner Bell presented the Commissioners upcoming calendar of events.

Denton Knapp presented the Veterans' update.

Nate Grotrian, Executive Director for the Boys & Girls Clubs of Campbell County presented the 2022 Junior Youth of the Year Award to Jeg Collins.

Commissioner Bell moved to approve Resolution Number 2033 resolving December 17th to December 20th as Wreaths Across America Week as presented. Commissioner Hamm seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve Resolution Number 2034 resolving November 13th to 19th as National Nurse Practitioner Week as presented. Commissioner Hamm seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to appoint the following persons to the Compensation Committee as recommended: Dwayne Dillinger, Terry Lesley, and Matt Olsen for the three expiring member-at-large positions; Juli Pierce in the Joint Powers position; and Michalene Seeman for the elected appointee category, as presented. Commissioner Hamm seconded the motion. All Voted – Aye. Carried.

Commissioner Hamm moved to approve Resolution Number 2035 approving the Official Holidays for County Employees for the year 2023, as presented. Commissioner Bell seconded the motion. All Voted – Aye. Carried.

Commissioner Hamm moved to approve the Memorandum of Understanding between Campbell County Commissioners and the United States Department of the Interior, Bureau of Land Management regarding the Plan Amendments for the management of Greater Sage-Grouse, as presented. Commissioner Bell seconded the motion. All Voted – Aye. Carried.

Public comment was provided.

A Public Hearing was held at 9:50 AM for the purpose of hearing the Wyoming Business Council Grant Application for the Design and Construction of the Pronghorn Industrial Park Sewer System.

Commissioner Bell moved to approve Resolution Number 2036 authorizing submission of a grant application for the amount of \$2,669,450.00, to the Wyoming Business Council under the Business Ready Community Grant and Loan Program for the Design and Construction of the Pronghorn Industrial Park Sewer System, as presented. Commissioner Hamm seconded the motion. All Voted – Aye. Carried.

There being no further business to come before the Board of Commissioners, the meeting was adjourned at 10:05 AM. The next regular meeting of the Commissioners will be held Tuesday, December 6, 2022, at 9:00 AM in the Commissioners Chambers in the Courthouse.

Michelle L. Leiker, Deputy County Clerk
Board of County Commissioners

Colleen Faber, Commissioner
Board of County Commissioners

In accordance with W.S. 18-3-516(f) the required County Notices of Publication are available on the County's Website at: www.ccgov.net

FISCAL YEAR 2022-2023

October 31, 2022

FIB	353153976	32,484.90
FNB	007-8	17,287,880.54
ACH	308-5	0.00
FNB ARPA	11122009	4,500,598.00
FNB CCSD	086-8	54,699.38
FNB Flex	568-1	29,921.50
FNB Health Benefits	315-8	2,573,920.33
FNB Special Escrow	74-4	20,030,396.35
FNB Airport PFC Account	133-3	365,813.70
FNB Library Credit Card Fees	862-1	2,167.16
FNB Museum Credit Card Fees	11092301	657.23
FNB North Landfill Credit Card Fees	864-8	5,149.14
FNB Sheriff Inmate Account	41-8	400,668.64
FNB Recreation Credit Card Fees	139-2	43,664.84
FNB State Drug Forfeiture Funds	132-5	23,901.66
FNB Taxes Paid in Protest	2075305	0.73
FNB-CDSCC-Region 13 Preschool Service	24-8	(0.00)
FNB-CDSCC-Early Head Start	91-4	(0.00)
NSF Checks		2,608.99
Long & Short-Treasurer		2,100.00
Clerk-Dist Crt-Sheriff-Engineer-Landfill-Public Health-Parks & Rec-Muse		3,945.63
Cash & Currency		6,150.00
TOTAL CASH ACCOUNTS	45,366,728.72	
TOTAL TDOA'S	287,914,733.61	
Premium & Discounts		22,538.91
WGIF-Building Maintenance		40,940,384.84
WGIF-Campus Maintenance		4,207,798.25
WGIF-Campus Maintenance Tec		2,525,459.40
WGIF-Capital Replacement Reserve		97,423,681.26
WGIF-Fleet Management		7,508,070.79
WGIF-Fleet Mgmt-PLB -City		1,135,940.87
WGIF-Gillette College Activity & Education Center		0.00
WGIF-Gillette College Rodeo		0.00
WGIF-Jt Powers Rec Maint Fund		9,120,083.55
WGIF-Road Equipment		2,759,349.95
WGIF-1% Road Machinery Repl		2,516,645.31
WGIF-Short Term Future Cap Const		13,871,129.35
WYOSTAR-1% Municipalities		4,873,793.98
WYOSTAR-1% Optional		8,121,727.63
WYOSTAR-Cap Fac Excess		2,891.97
WYOSTAR-CCSD Dist Fund		19,640,000.00
WYOSTAR-Enhanced 911		412,934.28
WYOSTAR-Fleet Management		0.00
WYOSTAR-General		52,317,380.19
WYOSTAR-General Held Revenues		0.00
WYOSTAR-Health Benefits		5,000,809.26
WYOSTAR-PILT		3,307,855.59
WYOSTAR-Pronghorn Center Main Reserve		1,338,061.72
WYOSTAR-SCFM		6,205,808.50
WYOSTAR-Town of Wright Rec Maintenance		1,680,929.96
WYOSTAR-Wyoming Lottery/Off Track Betting		3,003,996.96
TOTAL	333,304,001.24	

182,008,543.57

102,902,193.08

Approved by the Board of County
Commissioners this 10
day of Dec, 2022.

THE STATE OF WYOMING

ss.

County of Campbell

I, Rachael Knust, being first duly sworn according to law, on my oath do depose and say that I am County Treasurer within and for the County of Campbell in the State aforesaid; that the within and foregoing represents a true and correct Trial Balance of my records at the close of business Oct, 2022; that my statement of Cash is just, true and correct, so help me God.

Yvonne Wagner, Deputy
County Treasurer

Subscribed and sworn to be before this 10 day of Nov, 2022.

Dyane L. Saunders
County Clerk

10/31/2022	
Airport	0.00
American Road	2,111.68
Antelope Valley	0.00
ARPA Funds	0.00
Bennor Estates	1,560.00
BOCHES	317,769.42
Bond Disclosure	4,500.00
Box N Ranch Rd	960.00
Brunsen	3,300.00
Buckskin	1,440.00
Car Company Tax	0.00
Cash Reserve	15,000,000.00
Cemetery	564,638.41
Central Campbell County	18,162.27
Certificates of Purchase	0.00
City of Gillette	418,475.48
Collins Heights	0.00
Cottonwood I&S	1,000.00
County Sales Tax	0.00
Country Living Acres	0.00
Countryside I&S	900.00
Crestview I & S	0.00
Donkey Creek	2,100.00
Eight Mile I&S	5,760.00
Fair	0.00
Fire	0.00
Foundation	7,626,463.42
Fox Park	127.50
Fox Ridge	2,050.00
Freedom Hills	15,883.28
General County	47,098,010.69
Gillette Community College Dist	520,754.38
Graceland	2,160.00
Green Valley Estates	0.00
Health Benefits Trust	7,574,729.59
Heritage Village	5,116.77
High Country Estates	1,437.60
Highway VIN Fees	0.00
Hospital	1,906,615.52
Hospital Bond	40.43
Hospital Bond Interest	5.02
Interstate Industrial	0.00
Investments-1% Muni Jt Powers	3,902,542.51
Investments-1% Optional	8,121,727.63
Investments-Building Maintenance	40,940,384.84
Investments-Campus Maintenance	4,207,798.25
Investments-Campus Tech Center- Fund 004/027	2,525,459.40
Investments-Cap Fac Excess	2,891.97
Investments-Capital Replace Reserve	97,423,681.26
Investments-Enhanced 911 Fees	486,207.33
Investments-Fleet Management	13,920,006.92
Investments-Gillette College	0.00
Investments-Jt Powers Rec Maintenance - Fund 028	9,120,083.55
Investments-PILT	3,307,855.59
Investments-Pronghorn Center Main Reserve	1,338,061.72
Investments-SCFM County Road Funds	6,244,280.44
Investments-Short Term Future Capital Construction-Fund 696	13,871,129.35
Investments-Town of Wright Rec Maintenance-Fund 695	1,680,929.96
Investments-Wyoming Lottery/Off Track Betting	3,003,996.96
Library	0.00
Little Thunder I&S	11,340.00
Lodging Tax	(0.00)
Los Caballos	1,500.00
McKenny	400.00

Meadow Springs I&S	663.00
Means	0.00
Means,Carter,N Hannum	6,600.00
Moon Ridge	3,750.00
Motor Vehicle County Fees	0.00
Motor Vehicle State Fees	81,843.67
Motor Vehicle Non Apportioned Fees	0.00
Motor Vehilce Temp Sticker/paper Fee	0.00
Mobile Machinery County Fees	0.00
Mobile Machinery Pro-Rate	0.00
Motor Vehicle Pro-Rate	0.00
Motor Vehicle In Transit Permit	0.00
Motor Vehicle Temp Worker Decals	0.00
Museum	0.00
North Rangeland	720.00
Organ Donor Donations	21.00
Oriva Hills	9,800.00
Overbrook I&S	2,400.00
Peoples	4,045.00
Pineview	3,139.50
Pinnacle Heights	200.00
Prairieview	42,788.78
Predatory	16,839.70
Premium & Discounts	22,538.91
Rafter D	300.00
Recreation	0.00
Rock Road I&S	537.50
Rocky Point	1,319.88
Rustic Hills	5,740.00
Sales & Use Tax	924,186.36
School--1 Mill Optional	0.00
School--6 Mill County Wide	3,815,718.86
School--25 Mill Special School	15,898,831.02
School--BOCES	0.00
School--Cap Main	0.00
School--General School	158,831.20
School--Rec Mill	635,953.96
School Bond Redemption	0.00
School Bond Redemption Interest	0.00
Small Buttes	2,400.00
South Douglas Hwy	40,067.87
Southern Industrial	0.00
Southfork Estates	3,000.00
Southside	0.00
Special Escrow	20,025,896.35
Spring Hill Ranch I&S	0.00
Stonegate Estates	17,296.23
Sundog	2,040.00
Taxes-Transportable Homes	0.00
Taxes-2023	0.00
Taxes-Interest 2023	0.00
Taxes-2022	0.00
Taxes-Interest 2022	0.00
Taxes-2021	(0.00)
Taxes-Interest 2021	0.00
Taxes-2020	0.00
Taxes-Interest 2020	0.00
Taxes-2019	0.00
Taxes-Interest 2019	0.00
Taxes-2018	0.00
Taxes-Interest 2018	0.00
Taxes-2017	0.00
Taxes-Interest 2017	0.00
Taxes-2016	0.00
Taxes-Interest 2016	0.00
Taxes-2015	0.00

Taxes-Interest 2015	0.00
Taxes-2014	0.00
Taxes-Interest 2014	0.00
Taxes-2013	0.00
Taxes-Interest 2013	0.00
Taxes-2012	0.00
Taxes-Interest 2012	0.00
Taxes-2011	0.00
Taxes-Interest 2011	0.00
Taxes-2010	0.00
Taxes-Interest 2010	0.00
Taxes-2009	0.00
Taxes-Interest 2009	0.00
Taxes-2008	0.00
Taxes-Interest 2008	0.00
Taxes-2007	0.00
Taxes-Interest 2007	0.00
Taxes-2006	0.00
Taxes-Interest 2006	0.00
Taxes-2005	0.00
Taxes-Interest 2005	0.00
Taxes-2004	0.00
Taxes-Interest 2004	0.00
Taxes-2003	0.00
Taxes-Interest 2003	0.00
Taxes-2002	0.00
Taxes-Interest 2002	0.00
Taxes-2001	0.00
Taxes-Interest 2001	0.00
Taxes-2000	0.00
Taxes-Interest 2000	0.00
Taxes-1999	0.00
Taxes-Interest 1999	0.00
Taxes-1998	0.00
Taxes-Interest 1998	0.00
Taxes-1997	0.00
Taxes-Interest 1997	0.00
Taxes-1996	0.00
Taxes-Interest 1996	0.00
Taxes-1995	0.00
Taxes-Interest 1995	0.00
Taxes-1994	0.00
Taxes-Interest 1994	0.00
Taxes-1993	0.00
Taxes-Interest 1993	0.00
Taxes-1992	0.00
Taxes-Interest 1992	0.00
Taxes-1991	0.00
Taxes-Interest 1991	0.00
Taxes-1990	0.00
Taxes-Interest 1990	0.00
Taxes Paid in Protest	0.73
Town of Wright	12,642.10
Veterans Exemptions	0.00
Watercraft VIN Fees	0.00
Weed & Pest	337,902.89
Wessex Impr & Service	0.00
Wild Horse Creek I&S	1,800.00
Wildlife Conservation Donation	15.00
Wright Water & Sewer	17,822.59
	333,304,001.24
	333,304,001.24
	(0.00)

SUMMARY

COUNTY TREASURER
of
Campbell County

10/31/2022

THE STATE OF WYOMING
County of Campbell

ss.

I, Rachael Knust, being first duly sworn according to law, on my oath do
depose and say that I am County Treasurer within and for the County of Campbell in the
State aforesaid; that the within and foregoing represents a true and correct Summary of
all my Receipts and Disbursements by me as such Treasurer, during the time herein
designated, so help me God.

Yvonne Wagner, Deputy
County Treasurer

Subscribed and sworn to before me this 10 day of Nov, A.D. 2022.

Tyann J. Anderson
County Clerk

Filed in the office of the County Clerk

_____, A.D. 2022

County Clerk.

Approved by the Board of County
Commissioners this ____ day of _____, A.D. 2022

PAYROLL PAYMENT

FOR THE PAY PERIOD (s) ENDING

10-31, 2022

10-29, 2022

11-12, 2022

11-30, 2022

We do hereby approve the County Payroll as presented this 6 day of Dec, 2022

Member

Member

Member

Member

Chairman

PETITION FOR REBATE/CANCELLATION OF TAXES

STATE OF WYOMING

COUNTY OF CAMPBELL

No: 2021-101

NAME: CASEY JULIE

NOTICE ISSUED FOR:

NOVC#

OTHER: ABANDONED MH

☐ PARTIAL
☐ REBATE
☒ CANCELLATION

YEAR: 2019

TAX NOTICE NO.

ACCOUNT/PARCEL# M0006075

DISTRICT NO. 0100

ASSESSED VALUATION: 551

AMOUNT: \$ 33,01 ^{33,02}

 COUNTY ASSESSOR

APPROVED: ☐ DENIED: ☐

THIS _____ DAY OF _____, 20 ____

BOARD OF COUNTY COMMISSIONERS

FILED _____, 20 ____

COUNTY CLERK

PETITION FOR REBATE/CANCELLATION OF TAXES

STATE OF WYOMING
COUNTY OF CAMPBELL

No: 2021-102

NAME: CASEY JULIE

NOTICE ISSUED FOR:

NOVC#

OTHER: ABANDONED MH

☐ PARTIAL
☐ REBATE
☒ CANCELLATION

YEAR: 2020

TAX NOTICE NO.

ACCOUNT/PARCEL# M0006075

DISTRICT NO. 0100

ASSESSED VALUATION: 576

AMOUNT:\$ 34.59

 COUNTY ASSESSOR

APPROVED: ☐ DENIED: ☐

THIS _____ DAY OF _____, 20 ____

BOARD OF COUNTY COMMISSIONERS

FILED _____, 20 ____

COUNTY CLERK

10-14-2022 Cancellation # 2021-102

Campbell County

Rachael Knust, Treasurer
2020 MOBILE HOME TAX BILL

(307) 682-7268
<https://www.ccgov.net/>

PO. Box 1027
Gillette, WY 82717

District 0100 **Parcel Number** 000006075 **State Acct. No.** M0006075 **GEO Pin** 11110000607500

CASEY JULIE
24 CHINOOK LN
GILLETTE, WY 82716-9433

Cancel -
M4
Abandoned

Assessed Valuation
Real Estate Value 0
Improvements/Buildings Value 576
Personal Property Value 0

Total Valuation 576
Mill Levy 60.056

General Taxes 34.59
Special Taxes 0.00

Total Tax \$34.59

First Installment \$17.30

Delinquent after November 10, 2020

Second Installment \$17.29

Delinquent after May 10, 2021

Address changed? Notify the County Assessor at (307) 682-7266

Legal Description

LOCATION: 17 GEORGE WASHINGTON RD
MOBILE HOME: 1976 LANCER VIN: 3FR14866209

If you have sold this property and are not responsible for payment, please forward this bill to the responsible party or to this office

TAX DOLLAR USE

TAXING AUTHORITY	LEVY	AMOUNT
CAMPBELL COUNTY GOVERNMENT	11.276	6.50
CNTY HOSPITAL DIST TRUST FUND	3.000	1.72
CNTY SPEC CEMETERY BOARD TRUST	.826	.48
CNTY UNIFIED SPEC DIST TRST FD	25.000	14.40
CNTY WEED & PEST BOARD TRUST	.454	.26
COOPERATIVE HIGHER EDUC SERV	.500	.28
COUNTY WIDE SCHOOL TRUST FUND	6.000	3.46
STATE OF WY FOUND PRG TRST FND	12.000	6.91
UNIFIED SCHOOL - RECREATION	1.000	.58
TOTAL	60.056	34.59

Please detach and return the installment coupons
provided below with payment to:
CAMPBELL COUNTY TREASURER
PO. Box 1027
Gillette, WY 82717-1027

OR

PAY YOUR 2020 TAX ONLINE AT:
<https://itax.tylertech.com/CampbellWY/>

DUE DATES AND PAYMENT INFORMATION

First half installments are delinquent after November 10, 2020. Second half installments are delinquent after May 10, 2021.

Any delinquent installment will bear interest at 18%.

Interest on first installment will be forgiven if TOTAL TAX is paid ON OR BEFORE December 31, 2020

Tax bills are always sent directly to taxpayers. Mortgage companies are provided tax information electronically.

Please contact your mortgage company directly if in doubt about payment responsibility.

THIS IS THE ONLY BILL YOU WILL RECEIVE!

2020 FIRST INSTALLMENT COUPON OR TOTAL TAX DUE COUPON

CASEY JULIE
24 CHINOOK LN
GILLETTE, WY 82716-9433



Parcel# : 000006075

Please Circle Which Amount You Are Paying:

First Installment (Due on or before 11/10/2020): \$17.30
Total Tax (Due on or before 12/31/2020): \$34.59

2020 SECOND INSTALLMENT COUPON

CASEY JULIE
24 CHINOOK LN
GILLETTE, WY 82716-9433



Parcel# : 000006075

Second Installment (Due on or before 05/10/2021): \$17.29

PETITION FOR REBATE/CANCELLATION OF TAXES

STATE OF WYOMING

COUNTY OF CAMPBELL

No: 2021-103

NAME: CASEY JULIE

NOTICE ISSUED FOR:

NOVC#

OTHER: ABANDONED MH

☐ PARTIAL
☐ REBATE
☒ CANCELLATION

YEAR: 2021

TAX NOTICE NO.

ACCOUNT/PARCEL# M0006075

DISTRICT NO. 0100

ASSESSED VALUATION: 588

AMOUNT:\$ 35.41

 COUNTY ASSESSOR

APPROVED: ☐ DENIED: ☐

THIS _____ DAY OF _____, 20 ____

BOARD OF COUNTY COMMISSIONERS

FILED _____, 20 ____

COUNTY CLERK

10-14-2022 Cancellation # 2021-103

Campbell County

Rachael Knust, Treasurer
2021 MOBILE HOME TAX BILL

(307) 682-7268
<https://www.ccgov.net/>

PO. Box 1027
Gillette, WY 82717

District 0100 Parcel Number 000006075 State Acct. No. M0006075 GEO Pin 11110000607500

Assessed Valuation
Real Estate Value 0
Improvements/Buildings Value 588
Personal Property Value 0

CASEY JULIE
24 CHINOOK LN
GILLETTE, WY 82716-2478

Cancel -
MH Abandoned

Total Valuation 588
Mill Levy 60.225
General Taxes 35.41
Special Taxes 0.00
Total Tax \$35.41

First Installment \$17.71

Delinquent after November 10, 2021
Second Installment \$17.70

Delinquent after May 10, 2022

Address changed? Notify the County Assessor at (307) 682-7266

Legal Description

LOCATION: 17 GEORGE WASHINGTON RD
MOBILE HOME: 1976 LANCER VIN: 3FR14866209

If you have sold this property and are not responsible for payment, please forward this bill to the responsible party or to this office

TAX DOLLAR USE

TAXING AUTHORITY	LEVY AMOUNT	
CAMPBELL COUNTY GOVERNMENT	11.235	6.60
CNTY HOSPITAL DIST TRUST FUND	3.000	1.76
CNTY SPEC CEMETERY BOARD TRUST	.901	.54
CNTY UNIFIED SPEC DIST TRST FD	25.000	14.70
CNTY WEED & PEST BOARD TRUST	.589	.34
COOPERATIVE HIGHER EDUC SERV	.500	.30
COUNTY WIDE SCHOOL TRUST FUND	6.000	3.53
STATE OF WY FOUND PRG TRST FND	12.000	7.06
UNIFIED SCHOOL - RECREATION	1.000	.58
TOTAL	60.225	35.41

Please detach and return the installment coupons
provided below with payment to:
CAMPBELL COUNTY TREASURER
PO. Box 1027
Gillette, WY 82717-1027

OR
PAY YOUR 2021 TAX ONLINE AT:
<https://itax.tylertech.com/CampbellWY/>

DUE DATES AND PAYMENT INFORMATION

1st half installments are delinquent after November 10, 2021. 2nd half installments are delinquent after May 10, 2022.

Any delinquent installment will bear interest at 18%.

Interest on first installment will be forgiven if TOTAL TAX is paid ON OR BEFORE December 31, 2021

Tax bills are always sent directly to taxpayers. Mortgage companies are provided tax information electronically.

Please contact your mortgage company directly if in doubt about payment responsibility.

THIS IS THE ONLY BILL YOU WILL RECEIVE!

2021 FIRST INSTALLMENT COUPON OR TOTAL TAX DUE COUPON

CASEY JULIE
24 CHINOOK LN
GILLETTE, WY 82716-2478



Parcel#: 000006075

Please Circle Which Amount You Are Paying:

First Installment (Due on or before 11/10/2021): \$17.71
Total Tax (Due on or before 12/31/2021): \$35.41

2021 SECOND INSTALLMENT COUPON

CASEY JULIE
24 CHINOOK LN
GILLETTE, WY 82716-2478



Parcel#: 000006075

Second Installment (Due on or before 05/10/2022): \$17.70

PETITION FOR REBATE/CANCELLATION OF TAXES

STATE OF WYOMING
COUNTY OF CAMPBELL

No: 2021-107

NAME: M HEATH CONSTRUCTION LLC

NOTICE ISSUED FOR:

NOVC#

OTHER: BUSINESS CLOSED

☐ PARTIAL
☐ REBATE
☒ CANCELLATION

YEAR: 2020

TAX NOTICE NO.

ACCOUNT/PARCEL# P0061707

DISTRICT NO. 0150

ASSESSED VALUATION: 1,425

AMOUNT:\$ 96.98

 COUNTY ASSESSOR

APPROVED: ☐ DENIED: ☐

THIS _____ DAY OF _____, 20 ____

BOARD OF COUNTY COMMISSIONERS

FILED _____, 20 ____

COUNTY CLERK

10-14-2022 Cancellation # 2021-107

Campbell County

Rachael Knust, Treasurer
2020 PERSONAL PROPERTY TAX BILL

(307) 682-7268
<https://www.ccgov.net/>

PO. Box 1027
Gillette, WY 82717

District 0150 **Parcel Number** 0P0061707 **State Acct. No.** P0061707 **GEO Pin** 33330006170700

Assessed Valuation
Real Estate Value 0
Improvements/Buildings Value 0
Personal Property Value 1,425

M HEATH CONSTRUCTION LLC
ATTN MATT & MARIE HEATH
3916 TORY LN
GILLETTE, WY 82718-0000

Cancel-
Business
closed

Total Valuation 1,425
Mill Levy 68.056
General Taxes 96.98
Special Taxes 0.00
Total Tax \$96.98

First Installment \$48.49

Delinquent after November 10, 2020

Second Installment \$48.49

Delinquent after May 10, 2021

Address changed? Notify the County Assessor at (307) 682-7266

Legal Description

LOCATION: 3916 TORY LN
PERSONAL PROPERTY

If you have sold this property and are not responsible for payment, please forward this bill to the responsible party or to this office

TAX DOLLAR USE

TAXING AUTHORITY	LEVY	AMOUNT
CAMPBELL COUNTY GOVERNMENT	11.276	16.06
CITY OF GILLETTE TRUST FUND	8.000	11.40
CNTY HOSPITAL DIST TRUST FUND	3.000	4.28
CNTY SPEC CEMETERY BOARD TRUST	.826	1.18
CNTY UNIFIED SPEC DIST TRST FD	25.000	35.62
CNTY WEED & PEST BOARD TRUST	.454	.64
COOPERATIVE HIGHER EDUC SERV	.500	.72
COUNTY WIDE SCHOOL TRUST FUND	6.000	8.56
STATE OF WY FOUND PRG TRST FND	12.000	17.10
UNIFIED SCHOOL - RECREATION	1.000	1.42
TOTAL	68.056	96.98

Please detach and return the installment coupons
provided below with payment to:
CAMPBELL COUNTY TREASURER
PO. Box 1027
Gillette, WY 82717-1027

OR

PAY YOUR 2020 TAX ONLINE AT:
<https://itax.tylertech.com/CampbellWY/>

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THIS IS THE ONLY BILL YOU WILL RECEIVE!

2020 FIRST INSTALLMENT COUPON OR TOTAL TAX DUE COUPON

M HEATH CONSTRUCTION LLC
ATTN MATT & MARIE HEATH
3916 TORY LN
GILLETTE, WY 82718-0000



Parcel# : 0P0061707

Please Circle Which Amount You Are Paying:

First Installment (Due on or before 11/10/2020): \$48.49
Total Tax (Due on or before 12/31/2020): \$96.98

2020 SECOND INSTALLMENT COUPON

M HEATH CONSTRUCTION LLC
ATTN MATT & MARIE HEATH
3916 TORY LN
GILLETTE, WY 82718-0000



Parcel# : 0P0061707

Second Installment (Due on or before 05/10/2021): \$48.49

PETITION FOR REBATE/CANCELLATION OF TAXES

STATE OF WYOMING

COUNTY OF CAMPBELL

No: 2021-108

NAME: M HEATH CONSTRUCTION LLC

NOTICE ISSUED FOR:

NOVC#

OTHER: BUSINESS CLOSED

☐ PARTIAL
☐ REBATE
☒ CANCELLATION

YEAR: 2021

TAX NOTICE NO.

ACCOUNT/PARCEL# P0061707

DISTRICT NO. 0150

ASSESSED VALUATION: 1,425

AMOUNT: \$ 97.22



COUNTY ASSESSOR

APPROVED:

☐

DENIED:

☐

THIS _____ DAY OF _____, 20 ____

BOARD OF COUNTY COMMISSIONERS

FILED _____, 20 ____

COUNTY CLERK

10-14-2022 Cancellation # 2021-108

Campbell County

Rachael Knust, Treasurer
2021 PERSONAL PROPERTY TAX BILL

(307) 682-7268
<https://www.ccgov.net/>

PO. Box 1027
Gillette, WY 82717

District	Parcel Number	State Acct. No.	GEO Pin	Assessed Valuation	
0150	0P0061707	P0061707	33330006170700	Real Estate Value	0
				Improvements/Buildings Value	0
				Personal Property Value	1,425
				Total Valuation	1,425
				Mill Levy	68.225
				General Taxes	97.22
				Special Taxes	0.00
				Total Tax	\$97.22
				First Installment	\$48.61
				<i>Delinquent after November 10, 2021</i>	
				Second Installment	\$48.61
				<i>Delinquent after May 10, 2022</i>	

M HEATH CONSTRUCTION LLC
ATTN MATT & MARIE HEATH
3916 TORY LN
GILLETTE, WY 82718-4040

Canceled-
Business
closed

Address changed? Notify the County Assessor at (307) 682-7266

Legal Description

LOCATION: 3916 TORY LN
PERSONAL PROPERTY

If you have sold this property and are not responsible for payment, please forward this bill to the responsible party or to this office

TAX DOLLAR USE

TAXING AUTHORITY	LEVY AMOUNT	
CAMPBELL COUNTY GOVERNMENT	11.235	16.00
CITY OF GILLETTE TRUST FUND	8.000	11.40
CNTY HOSPITAL DIST TRUST FUND	3.000	4.28
CNTY SPEC CEMETERY BOARD TRUST	.901	1.28
CNTY UNIFIED SPEC DIST TRST FD	25.000	35.62
CNTY WEED & PEST BOARD TRUST	.589	.84
COOPERATIVE HIGHER EDUC SERV	.500	.72
COUNTY WIDE SCHOOL TRUST FUND	6.000	8.56
STATE OF WY FOUND PRG TRST FND	12.000	17.10
UNIFIED SCHOOL - RECREATION	1.000	1.42
TOTAL	68.225	97.22

Please detach and return the installment coupons
provided below with payment to:
CAMPBELL COUNTY TREASURER
PO. Box 1027
Gillette, WY 82717-1027

OR

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<https://itax.tylertech.com/CampbellWY/>

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THIS IS THE ONLY BILL YOU WILL RECEIVE!

2021 FIRST INSTALLMENT COUPON OR TOTAL TAX DUE COUPON

M HEATH CONSTRUCTION LLC
ATTN MATT & MARIE HEATH
3916 TORY LN
GILLETTE, WY 82718-4040



Parcel# : 0P0061707

Please Circle Which Amount You Are Paying:

First Installment (Due on or before 11/10/2021): \$48.61
Total Tax (Due on or before 12/31/2021): \$97.22

2021 SECOND INSTALLMENT COUPON

M HEATH CONSTRUCTION LLC
ATTN MATT & MARIE HEATH
3916 TORY LN
GILLETTE, WY 82718-4040



Parcel# : 0P0061707

Second Installment (Due on or before 05/10/2022): \$48.61

10-14-2022
date processed

PETITION FOR REBATE/CANCELLATION OF TAXES

STATE OF WYOMING

COUNTY OF CAMPBELL

No: 2021-110

NAME: MS CHERIES LITTLE SPROUTS

NOTICE ISSUED FOR:

NOVC#

OTHER: BUSINESS CLOSED

☐ **PARTIAL**
☐ **REBATE**
☒ **CANCELLATION**

YEAR: 2021

TAX NOTICE NO.

ACCOUNT/PARCEL# ~~P0061707~~

P0062184

DISTRICT NO. 0150

ASSESSED VALUATION: 238

AMOUNT: \$ 16.24

 **COUNTY ASSESSOR**

APPROVED: ☐ **DENIED:** ☐

THIS _____ **DAY OF** _____, 20 ____

BOARD OF COUNTY COMMISSIONERS

FILED _____, 20 ____

COUNTY CLERK

10-14-2022 Cancellation # 2021-110

Campbell County

Rachael Knust, Treasurer
2021 PERSONAL PROPERTY TAX BILL

(307) 682-7268
<https://www.ccgov.net/>

PO. Box 1027
Gillette, WY 82717

District	Parcel Number	State Acct. No.	GEO Pin	Assessed Valuation	
0150	0P0062184	P0062184	33330006218400	Real Estate Value	0
				Improvements/Buildings Value	0
				Personal Property Value	238
				Total Valuation	238
				Mill Levy	68.225
				General Taxes	16.24
				Special Taxes	0.00
				Total Tax	\$16.24
				First Installment	\$8.12
				<i>Delinquent after November 10, 2021</i>	
				Second Installment	\$8.12
				<i>Delinquent after May 10, 2022</i>	

MS CHERIES LITTLE SPROUTS
ATTN CHERIE CREARY
2309 BIG LOST CT
GILLETTE, WY 82718-3605

Cancel
Business closed

Address changed? Notify the County Assessor at (307) 682-7266

Legal Description

LOCATION: 2309 BIG LOST DR
PERSONAL PROPERTY

If you have sold this property and are not responsible for payment, please forward this bill to the responsible party or to this office

TAX DOLLAR USE

TAXING AUTHORITY	LEVY AMOUNT	
CAMPBELL COUNTY GOVERNMENT	11.235	2.68
CITY OF GILLETTE TRUST FUND	8.000	1.90
CNTY HOSPITAL DIST TRUST FUND	3.000	.72
CNTY SPEC CEMETERY BOARD TRUST	.901	.22
CNTY UNIFIED SPEC DIST TRST FD	25.000	5.94
CNTY WEED & PEST BOARD TRUST	.589	.14
COOPERATIVE HIGHER EDUC SERV	.500	.12
COUNTY WIDE SCHOOL TRUST FUND	6.000	1.42
STATE OF WY FOUND PRG TRST FND	12.000	2.86
UNIFIED SCHOOL - RECREATION	1.000	.24
TOTAL	68.225	16.24

Please detach and return the installment coupons
provided below with payment to:
CAMPBELL COUNTY TREASURER
PO. Box 1027
Gillette, WY 82717-1027

OR
PAY YOUR 2021 TAX ONLINE AT:
<https://itax.tylertech.com/CampbellWY/>

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THIS IS THE ONLY BILL YOU WILL RECEIVE!

2021 FIRST INSTALLMENT COUPON OR TOTAL TAX DUE COUPON

MS CHERIES LITTLE SPROUTS
ATTN CHERIE CREARY
2309 BIG LOST CT
GILLETTE, WY 82718-3605



Parcel#: 0P0062184

Please Circle Which Amount You Are Paying:

First Installment (Due on or before 11/10/2021): \$8.12
Total Tax (Due on or before 12/31/2021): \$16.24

2021 SECOND INSTALLMENT COUPON

MS CHERIES LITTLE SPROUTS
ATTN CHERIE CREARY
2309 BIG LOST CT
GILLETTE, WY 82718-3605



Parcel#: 0P0062184

Second Installment (Due on or before 05/10/2022): \$8.12

PETITION FOR REBATE/CANCELLATION OF TAXES

STATE OF WYOMING

COUNTY OF CAMPBELL

No: 2021-113

NAME: RON WINDER CARPENTRY

NOTICE ISSUED FOR:

NOVC#

OTHER: BUSINESS CLOSED

☐

PARTIAL

☐

REBATE

☒

CANCELLATION

YEAR: 2021

TAX NOTICE NO.

ACCOUNT/PARCEL# P0062076

DISTRICT NO. 0150

ASSESSED VALUATION: 238

AMOUNT:\$ 16.24

Floyd A. Clements

COUNTY ASSESSOR

APPROVED:

☐

DENIED:

☐

THIS

DAY OF

, 20

BOARD OF COUNTY COMMISSIONERS

FILED

, 20

COUNTY CLERK

10-14-2022 Cancellation # 2021-113

Campbell County

Rachael Knust, Treasurer
2021 PERSONAL PROPERTY TAX BILL

(307) 682-7268
<https://www.ccgov.net/>

PO. Box 1027
Gillette, WY 82717

District 0150 **Parcel Number** 0P0062076 **State Acct. No.** P0062076 **GEO Pin** 33330006207600

RON WINDER CARPENTRY
ATTN RON WINDER
532 OREGON AVE APT 3
GILLETTE, WY 82718-7575

Canceled
Business closed

Assessed Valuation
Real Estate Value 0
Improvements/Buildings Value 0
Personal Property Value 238

Total Valuation 238
Mill Levy 68.225
General Taxes 16.24
Special Taxes 0.00
Total Tax \$16.24

First Installment \$8.12
Delinquent after November 10, 2021
Second Installment \$8.12
Delinquent after May 10, 2022

Address changed? Notify the County Assessor at (307) 682-7266

Legal Description

LOCATION: 532 OREGON AVE
PERSONAL PROPERTY

If you have sold this property and are not responsible for payment, please forward this bill to the responsible party or to this office

TAX DOLLAR USE

TAXING AUTHORITY	LEVY AMOUNT	
CAMPBELL COUNTY GOVERNMENT	11.235	2.68
CITY OF GILLETTE TRUST FUND	8.000	1.90
CNTY HOSPITAL DIST TRUST FUND	3.000	.72
CNTY SPEC CEMETERY BOARD TRUST	.901	.22
CNTY UNIFIED SPEC DIST TRST FD	25.000	5.94
CNTY WEED & PEST BOARD TRUST	.589	.14
COOPERATIVE HIGHER EDUC SERV	.500	.12
COUNTY WIDE SCHOOL TRUST FUND	6.000	1.42
STATE OF WY FOUND PRG TRST FND	12.000	2.86
UNIFIED SCHOOL - RECREATION	1.000	.24
TOTAL	68.225	16.24

Please detach and return the installment coupons
provided below with payment to:
CAMPBELL COUNTY TREASURER
PO. Box 1027
Gillette, WY 82717-1027

OR
PAY YOUR 2021 TAX ONLINE AT:
<https://itax.tylertech.com/CampbellWY/>

DUE DATES AND PAYMENT INFORMATION

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THIS IS THE ONLY BILL YOU WILL RECEIVE!

2021 FIRST INSTALLMENT COUPON OR TOTAL TAX DUE COUPON

RON WINDER CARPENTRY
ATTN RON WINDER
532 OREGON AVE APT 3
GILLETTE, WY 82718-7575



Parcel#: 0P0062076

Please Circle Which Amount You Are Paying:

First Installment (Due on or before 11/10/2021): \$8.12
Total Tax (Due on or before 12/31/2021): \$16.24

2021 SECOND INSTALLMENT COUPON

RON WINDER CARPENTRY
ATTN RON WINDER
532 OREGON AVE APT 3
GILLETTE, WY 82718-7575



Parcel#: 0P0062076

Second Installment (Due on or before 05/10/2022): \$8.12

10-14-2022

date processed

PETITION FOR REBATE/CANCELLATION OF TAXES

STATE OF WYOMING

COUNTY OF CAMPBELL

No: 2021-117

NAME: STUDY AUCTION SERVICE

NOTICE ISSUED FOR:

NOVC#

OTHER: BUSINESS CLOSED IN 2015

☐ PARTIAL

☐ REBATE

☒ CANCELLATION

YEAR: 2018

TAX NOTICE NO.

ACCOUNT/PARCEL# ^{300 52 296} P0052796

DISTRICT NO. 0100

ASSESSED VALUATION: 74

AMOUNT: \$ 4,414.42

Troy A. Clements COUNTY ASSESSOR

APPROVED: ☐ DENIED: ☐

THIS _____ DAY OF _____, 20 ____

BOARD OF COUNTY COMMISSIONERS

FILED _____, 20 ____

COUNTY CLERK

PETITION FOR REBATE/CANCELLATION OF TAXES

STATE OF WYOMING

COUNTY OF CAMPBELL

No: 2021-118

NAME: STUDY AUCTION SERVICE

NOTICE ISSUED FOR:

NOVC#

OTHER: BUSINESS CLOSED IN 2015

☐ PARTIAL
☐ REBATE
☒ CANCELLATION

YEAR: 2019

TAX NOTICE NO.

ACCOUNT/PARCEL# ^{300 52796} P0052796

DISTRICT NO. 0100

ASSESSED VALUATION: 77

AMOUNT: \$ 4.61 ^{4.62}

Tim A. Grommet COUNTY ASSESSOR

APPROVED: ☐ DENIED: ☐

THIS _____ DAY OF _____, 20 ____

BOARD OF COUNTY COMMISSIONERS

FILED _____, 20 ____

COUNTY CLERK

10-14-2022

date processed

PETITION FOR REBATE/CANCELLATION OF TAXES

STATE OF WYOMING

COUNTY OF CAMPBELL

No: 2021-119

NAME: STUDY AUCTION SERVICE

NOTICE ISSUED FOR:

NOVC#

OTHER: BUSINESS CLOSED IN 2015

☐

PARTIAL

☐

REBATE

☒

CANCELLATION

YEAR: 2020

ACCOUNT/PARCEL# ³⁰⁰⁵²⁷⁹⁶ P0052796

TAX NOTICE NO.

DISTRICT NO. 0100

ASSESSED VALUATION: 78

AMOUNT: \$ 4.68



COUNTY ASSESSOR

APPROVED:

☐

DENIED:

☐

THIS _____ DAY OF _____, 20 ____

BOARD OF COUNTY COMMISSIONERS

FILED _____, 20 ____

COUNTY CLERK

10-14-2022

Cancellation # 2021-119

Campbell County**Rachael Knust, Treasurer**
2020 PERSONAL PROPERTY TAX BILL(307) 682-7268
<https://www.ccgov.net/>PO. Box 1027
Gillette, WY 82717**District** 0100 **Parcel Number** 030052796 **State Acct. No.** P0052796 **GEO Pin** 33330005279600**Assessed Valuation**Real Estate Value 0
Improvements/Buildings Value 0
Personal Property Value 78Total Valuation 78
Mill Levy 60.056General Taxes 4.68
Special Taxes 0.00**Total Tax** \$4.68**First Installment** \$2.34

Delinquent after November 10, 2020

Second Installment \$2.34

Delinquent after May 10, 2021

STUDY AUCTION SERVICE
ATTN PERRY E STUDY
PO BOX 1074
GILLETTE, WY 82717-1074Cancel-
Business
closed

Address changed? Notify the County Assessor at (307) 682-7266

Legal DescriptionLOCATION: 10698 HWY 59
PERSONAL PROPERTY

If you have sold this property and are not responsible for payment, please forward this bill to the responsible party or to this office

TAX DOLLAR USE

TAXING AUTHORITY	LEVY	AMOUNT
CAMPBELL COUNTY GOVERNMENT	11.276	.88
CNTY HOSPITAL DIST TRUST FUND	3.000	.24
CNTY SPEC CEMETERY BOARD TRUST	.826	.06
CNTY UNIFIED SPEC DIST TRST FD	25.000	1.94
CNTY WEED & PEST BOARD TRUST	.454	.04
COOPERATIVE HIGHER EDUC SERV	.500	.04
COUNTY WIDE SCHOOL TRUST FUND	6.000	.46
STATE OF WY FOUND PRG TRST FND	12.000	.94
UNIFIED SCHOOL - RECREATION	1.000	.08
TOTAL	60.056	4.68

Please detach and return the installment coupons
provided below with payment to:
CAMPBELL COUNTY TREASURER
PO. Box 1027
Gillette, WY 82717-1027**OR****PAY YOUR 2020 TAX ONLINE AT:**
<https://itax.tylertech.com/CampbellWY/>**DUE DATES AND PAYMENT INFORMATION**

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THIS IS THE ONLY BILL YOU WILL RECEIVE!**2020 FIRST INSTALLMENT COUPON
OR TOTAL TAX DUE COUPON**STUDY AUCTION SERVICE
ATTN PERRY E STUDY
PO BOX 1074
GILLETTE, WY 82717-1074

Parcel# : 030052796

Please Circle Which Amount You Are Paying:

First Installment (Due on or before 11/10/2020): \$2.34
Total Tax (Due on or before 12/31/2020): \$4.68**2020 SECOND INSTALLMENT COUPON**STUDY AUCTION SERVICE
ATTN PERRY E STUDY
PO BOX 1074
GILLETTE, WY 82717-1074

Parcel# : 030052796

Second Installment (Due on or before 05/10/2021): \$2.34

PETITION FOR REBATE/CANCELLATION OF TAXES

STATE OF WYOMING
COUNTY OF CAMPBELL

No: 2021-120

NAME: STUDY AUCTION SERVICE

NOTICE ISSUED FOR:

NOVC#

OTHER: BUSINESS CLOSED IN 2015

☐ PARTIAL
☐ REBATE
☒ CANCELLATION

YEAR: 2021

TAX NOTICE NO.

ACCOUNT/PARCEL# P0052796

DISTRICT NO. 0100

ASSESSED VALUATION: 79

AMOUNT:\$ 4.76

 COUNTY ASSESSOR

APPROVED: ☐ DENIED: ☐

THIS _____ DAY OF _____, 20 ____

BOARD OF COUNTY COMMISSIONERS

FILED _____, 20 ____

COUNTY CLERK

10-14-2022 Cancellation # 2021-120

Campbell County

Rachael Knust, Treasurer
2021 PERSONAL PROPERTY TAX BILL

(307) 682-7268
<https://www.ccgov.net/>

PO. Box 1027
Gillette, WY 82717

District 0100 Parcel Number 030052796 State Acct. No. P0052796 GEO Pin 33330005279600

STUDY AUCTION SERVICE
ATTN PERRY E STUDY
PO BOX 1074
GILLETTE, WY 82717-1074

Cancel -
Business
closed

Assessed Valuation
Real Estate Value 0
Improvements/Buildings Value 0
Personal Property Value 79

Total Valuation 79
Mill Levy 60.225
General Taxes 4.76
Special Taxes 0.00
Total Tax \$4.76

First Installment \$2.38

Delinquent after November 10, 2021

Second Installment \$2.38

Delinquent after May 10, 2022

Address changed? Notify the County Assessor at (307) 682-7266

Legal Description

LOCATION: 10698 HWY 59
PERSONAL PROPERTY

If you have sold this property and are not responsible for payment, please forward this bill to the responsible party or to this office

TAX DOLLAR USE

TAXING AUTHORITY LEVY AMOUNT

CAMPBELL COUNTY GOVERNMENT	11.235	.88
CNTY HOSPITAL DIST TRUST FUND	3.000	.24
CNTY SPEC CEMETERY BOARD TRUST	.901	.08
CNTY UNIFIED SPEC DIST TRST FD	25.000	1.98
CNTY WEED & PEST BOARD TRUST	.589	.04
COOPERATIVE HIGHER EDUC SERV	.500	.04
COUNTY WIDE SCHOOL TRUST FUND	6.000	.48
STATE OF WY FOUND PRG TRST FND	12.000	.94
UNIFIED SCHOOL - RECREATION	1.000	.08

Please detach and return the installment coupons
provided below with payment to:
CAMPBELL COUNTY TREASURER
PO. Box 1027
Gillette, WY 82717-1027

OR

PAY YOUR 2021 TAX ONLINE AT:
<https://itax.tylertech.com/CampbellWY/>

TOTAL 60.225 4.76

DUE DATES AND PAYMENT INFORMATION

1st half installments are delinquent after November 10, 2021. 2nd half installments are delinquent after May 10, 2022.

Any delinquent installment will bear interest at 18%.

Interest on first installment will be forgiven if TOTAL TAX is paid ON OR BEFORE December 31, 2021

Tax bills are always sent directly to taxpayers. Mortgage companies are provided tax information electronically.

Please contact your mortgage company directly if in doubt about payment responsibility.

THIS IS THE ONLY BILL YOU WILL RECEIVE!

2021 FIRST INSTALLMENT COUPON OR TOTAL TAX DUE COUPON

STUDY AUCTION SERVICE
ATTN PERRY E STUDY
PO BOX 1074
GILLETTE, WY 82717-1074



Parcel# : 030052796

Please Circle Which Amount You Are Paying:

First Installment (Due on or before 11/10/2021): \$2.38
Total Tax (Due on or before 12/31/2021): \$4.76

2021 SECOND INSTALLMENT COUPON

STUDY AUCTION SERVICE
ATTN PERRY E STUDY
PO BOX 1074
GILLETTE, WY 82717-1074



Parcel# : 030052796

Second Installment (Due on or before 05/10/2022): \$2.38

10-14-2022

date processed

PETITION FOR REBATE/CANCELLATION OF TAXES

STATE OF WYOMING

COUNTY OF CAMPBELL

No: 2021-121

NAME: SUPERIOR SOLUTIONS INC

NOTICE ISSUED FOR:

NOVC#

OTHER: BUSINESS CLOSED

☐ PARTIAL

☐ REBATE

☒ CANCELLATION

YEAR: 2021

TAX NOTICE NO.

ACCOUNT/PARCEL# P0061227

DISTRICT NO. 0150

ASSESSED VALUATION: 1,150

AMOUNT: \$ 78.46

 COUNTY ASSESSOR

APPROVED: ☐ DENIED: ☐

THIS _____ DAY OF _____, 20 ____

BOARD OF COUNTY COMMISSIONERS

FILED _____, 20 ____

COUNTY CLERK

10-14-2022 Cancellation # 2021-121

Campbell County

Rachael Knust, Treasurer
2021 PERSONAL PROPERTY TAX BILL

(307) 682-7268
<https://www.ccgov.net/>

PO. Box 1027
Gillette, WY 82717

District	Parcel Number	State Acct. No.	GEO Pin	Assessed Valuation	
0150	030061227	P0061227	33330006122700	Real Estate Value	0
				Improvements/Buildings Value	0
				Personal Property Value	1,150
				Total Valuation	1,150
				Mill Levy	68.225
				General Taxes	78.46
				Special Taxes	0.00
				Total Tax	\$78.46
				First Installment	\$39.23
				<i>Delinquent after November 10, 2021</i>	
				Second Installment	\$39.23
				<i>Delinquent after May 10, 2022</i>	

SUPERIOR SOLUTIONS INC
ATTN KATIE GRANT
PO BOX 1502
GREELEY, CO 80632-1502

Cancel-
Business
Closed

Address changed? Notify the County Assessor at (307) 682-7266

Legal Description

LOCATION: 1209 ARAPAHOE AVE
PERSONAL PROPERTY

If you have sold this property and are not responsible for payment, please forward this bill to the responsible party or to this office

TAX DOLLAR USE		
TAXING AUTHORITY	LEVY AMOUNT	
CAMPBELL COUNTY GOVERNMENT	11.235	12.92
CITY OF GILLETTE TRUST FUND	8.000	9.20
CNTY HOSPITAL DIST TRUST FUND	3.000	3.44
CNTY SPEC CEMETERY BOARD TRUST	.901	1.04
CNTY UNIFIED SPEC DIST TRST FD	25.000	28.76
CNTY WEED & PEST BOARD TRUST	.589	.68
COOPERATIVE HIGHER EDUC SERV	.500	.58
COUNTY WIDE SCHOOL TRUST FUND	6.000	6.90
STATE OF WY FOUND PRG TRST FND	12.000	13.80
UNIFIED SCHOOL - RECREATION	1.000	1.14
TOTAL	68.225	78.46

Please detach and return the installment coupons
provided below with payment to:
CAMPBELL COUNTY TREASURER
PO. Box 1027
Gillette, WY 82717-1027

OR
PAY YOUR 2021 TAX ONLINE AT:
<https://itax.tylertech.com/CampbellWY/>

DUE DATES AND PAYMENT INFORMATION

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THIS IS THE ONLY BILL YOU WILL RECEIVE!

2021 FIRST INSTALLMENT COUPON OR TOTAL TAX DUE COUPON

SUPERIOR SOLUTIONS INC
ATTN KATIE GRANT
PO BOX 1502
GREELEY, CO 80632-1502



Parcel# : 030061227

Please Circle Which Amount You Are Paying:

First Installment (Due on or before 11/10/2021): \$39.23
Total Tax (Due on or before 12/31/2021): \$78.46

2021 SECOND INSTALLMENT COUPON

SUPERIOR SOLUTIONS INC
ATTN KATIE GRANT
PO BOX 1502
GREELEY, CO 80632-1502



Parcel# : 030061227

Second Installment (Due on or before 05/10/2022): \$39.23

10-14-2022

date processed

PETITION FOR REBATE/CANCELLATION OF TAXES

STATE OF WYOMING

COUNTY OF CAMPBELL

No: 2021-123

NAME: UNITED LEASING INC

NOTICE ISSUED FOR:

NOVC#

OTHER: ASSETS SOLD

☐

PARTIAL

☐

REBATE

☒

CANCELLATION

YEAR: 2021

TAX NOTICE NO.

ACCOUNT/PARCEL# P0060037

DISTRICT NO. 0100

ASSESSED VALUATION: 4,052

AMOUNT:\$ 244.03



COUNTY ASSESSOR

APPROVED: ☐

DENIED: ☐

THIS _____ DAY OF _____, 20 ____

BOARD OF COUNTY COMMISSIONERS

FILED _____, 20 ____

COUNTY CLERK

10-14-2022 Cancellation # 2021-123

Campbell County

Rachael Knust, Treasurer
2021 PERSONAL PROPERTY TAX BILL

(307) 682-7268
<https://www.ccgov.net/>

PO. Box 1027
 Gillette, WY 82717

District 0100 **Parcel Number** 030060037 **State Acct. No.** P0060037 **GEO Pin** 33330006003700

UNITED LEASING INC
 3700 E MORGAN AVE
 EVANSVILLE, IN 47715-2240

*Cancel-
 Asset sold*

Assessed Valuation
 Real Estate Value 0
 Improvements/Buildings Value 0
 Personal Property Value 4,052

Total Valuation 4,052
 Mill Levy 60.225
 General Taxes 244.03
 Special Taxes 0.00
Total Tax \$244.03

First Installment \$122.02

Delinquent after November 10, 2021

Second Installment \$122.01

Delinquent after May 10, 2022

Address changed? Notify the County Assessor at (307) 682-7266

Legal Description

LOCATION: 2115 BISHOP RD
 PERSONAL PROPERTY

If you have sold this property and are not responsible for payment, please forward this bill to the responsible party or to this office

TAX DOLLAR USE

TAXING AUTHORITY LEVY AMOUNT

CAMPBELL COUNTY GOVERNMENT	11.235	45.52
CNTY HOSPITAL DIST TRUST FUND	3.000	12.16
CNTY SPEC CEMETERY BOARD TRUST	.901	3.65
CNTY UNIFIED SPEC DIST TRST FD	25.000	101.30
CNTY WEED & PEST BOARD TRUST	.589	2.38
COOPERATIVE HIGHER EDUC SERV	.500	2.02
COUNTY WIDE SCHOOL TRUST FUND	6.000	24.32
STATE OF WY FOUND PRG TRST FND	12.000	48.62
UNIFIED SCHOOL - RECREATION	1.000	4.06

**Please detach and return the installment coupons
 provided below with payment to:**
 CAMPBELL COUNTY TREASURER
 PO. Box 1027
 Gillette, WY 82717-1027

OR

PAY YOUR 2021 TAX ONLINE AT:
<https://itax.tylertech.com/CampbellWY/>

TOTAL 60.225 244.03

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**2021 FIRST INSTALLMENT COUPON
 OR TOTAL TAX DUE COUPON**

UNITED LEASING INC
 3700 E MORGAN AVE
 EVANSVILLE, IN 47715-2240



Parcel# : 030060037

Please Circle Which Amount You Are Paying:

First Installment (Due on or before 11/10/2021): \$122.02
 Total Tax (Due on or before 12/31/2021): \$244.03

2021 SECOND INSTALLMENT COUPON

UNITED LEASING INC
 3700 E MORGAN AVE
 EVANSVILLE, IN 47715-2240



Parcel# : 030060037

Second Installment (Due on or before 05/10/2022): \$122.01

PETITION FOR REBATE/CANCELLATION OF TAXES

STATE OF WYOMING

COUNTY OF CAMPBELL

No: 2021-151

NAME: REYNOLDS CODY A & ANGIE D

NOTICE ISSUED FOR:

NOVC#

OTHER: TAXES PD ON TRAM #85

☐ PARTIAL
☐ REBATE
☒ CANCELLATION

YEAR: 2022

TAX NOTICE NO.

ACCOUNT/PARCEL# M0036447

DISTRICT NO. 0150

ASSESSED VALUATION: 1,656

AMOUNT:\$ 116.84

 COUNTY ASSESSOR

APPROVED: ☐ DENIED: ☐

THIS _____ DAY OF _____, 20 ____

BOARD OF COUNTY COMMISSIONERS

FILED _____, 20 ____

COUNTY CLERK

10-18-2022 Cancellation # 2021-151

Campbell County

Rachael Knust, Treasurer
2022 MOBILE HOME TAX BILL

(307) 682-7268
<https://www.campbellcountywy.gov>

PO. Box 1027
 Gillette, WY 82717

District	Parcel Number	State Acct. No.	GEO Pin	Assessed Valuation	
0150	000036447	M0036447	11110003644700	Real Estate Value	0
				Improvements/Buildings Value	1,656
				Personal Property Value	0

REYNOLDS CODY A & ANGIE D
 1801 E WARLOW DR SPC 91
 GILLETTE, WY 82716-3042

*Cancel -
 Taxes pd
 Ram # 85*

Total Valuation	1,656
Mill Levy	70.553
General Taxes	116.84
Special Taxes	0.00
Total Tax	\$116.84

First Installment \$58.42

Delinquent after November 10, 2022

Second Installment \$58.42

Delinquent after May 10, 2023

Address changed? Notify the County Assessor at (307) 682-7266

Legal Description

LOT:91
 LOCATION: 1801 E WARLOW DR
 MOBILE HOME: 2000 FOUR SEASONS VIN: FS209929

If you have sold this property and are not responsible for payment, please forward this bill to the responsible party or to this office

TAX DOLLAR USE

TAXING AUTHORITY	LEVY AMOUNT	
CAMPBELL COUNTY GOVERNMENT	11.235	18.60
CITY OF GILLETTE TRUST FUND	8.000	13.26
CNTY HOSPITAL DIST TRUST FUND	3.000	4.96
CNTY SPEC CEMETERY BOARD TRUST	.862	1.42
CNTY UNIFIED SPEC DIST TRST FD	25.000	41.40
CNTY WEED & PEST BOARD TRUST	.411	.68
COLLEGE FOUNDATION PROGRAM	2.545	4.22
COOPERATIVE HIGHER EDUC SERV	.500	.82
COUNTY WIDE SCHOOL TRUST FUND	6.000	9.94
STATE OF WY FOUND PRG TRST FND	12.000	19.88
UNIFIED SCHOOL - RECREATION	1.000	1.66
TOTAL	70.553	116.84

**Please detach and return the installment coupons
 provided below with payment to:**
CAMPBELL COUNTY TREASURER
 PO. Box 1027
 Gillette, WY 82717-1027

OR
PAY YOUR 2022 TAX ONLINE AT:
<https://itax.tylertech.com/CampbellWY/>

DUE DATES AND PAYMENT INFORMATION

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THIS IS THE ONLY BILL YOU WILL RECEIVE!

**2022 FIRST INSTALLMENT COUPON
 OR TOTAL TAX DUE COUPON**

REYNOLDS CODY A & ANGIE D
 1801 E WARLOW DR SPC 91
 GILLETTE, WY 82716-3042



Parcel#: 000036447

Please Circle Which Amount You Are Paying:

First Installment (Due on or before 11/10/2022): \$58.42
 Total Tax (Due on or before 12/31/2022): \$116.84

2022 SECOND INSTALLMENT COUPON

REYNOLDS CODY A & ANGIE D
 1801 E WARLOW DR SPC 91
 GILLETTE, WY 82716-3042



Parcel#: 000036447

Second Installment (Due on or before 05/10/2023): \$58.42

PETITION FOR REBATE/CANCELLATION OF TAXES

STATE OF WYOMING

COUNTY OF CAMPBELL

No: 2021-152

NAME: EBY PAUL S & MARIE A

NOTICE ISSUED FOR:

NOVC#

OTHER: TAXES PD ON TRAM #88

☐ PARTIAL
☐ REBATE
☒ CANCELLATION

YEAR: 2022

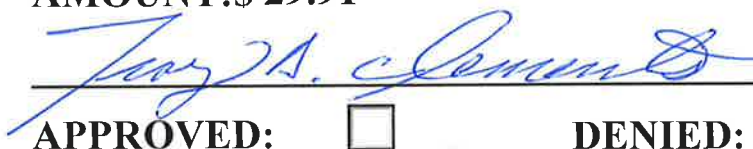
TAX NOTICE NO.

ACCOUNT/PARCEL# M0007396

DISTRICT NO. 0150

ASSESSED VALUATION: 424

AMOUNT:\$ 29.91

 COUNTY ASSESSOR

APPROVED: ☐ DENIED: ☐

THIS _____ DAY OF _____, 20 ____

BOARD OF COUNTY COMMISSIONERS

FILED _____, 20 ____

COUNTY CLERK

10-18-2022 Cancellation #2021-152

Campbell County

Rachael Knust, Treasurer
2022 MOBILE HOME TAX BILL

(307) 682-7268
<https://www.campbellcountywy.gov>

PO. Box 1027
 Gillette, WY 82717

District 0150 **Parcel Number** 000007396 **State Acct. No.** M0007396 **GEO Pin** 11110000739600

EBY PAUL S & MARIE A
 PO BOX 1914
 GILLETTE, WY 82717-1914

Cancel-
 Takes pel
 HKM #88

Assessed Valuation

Real Estate Value	0
Improvements/Buildings Value	424
Personal Property Value	0
Total Valuation	424
Mill Levy	70.553
General Taxes	29.91
Special Taxes	0.00
Total Tax	\$29.91
First Installment	\$14.96
<i>Delinquent after November 10, 2022</i>	
Second Installment	\$14.95
<i>Delinquent after May 10, 2023</i>	

Address changed? Notify the County Assessor at (307) 682-7266

Legal Description

LOT:1
 LOCATION: 500 LONGMONT ST
 MOBILE HOME: 1972 AMERICAN VIN: GC080076

If you have sold this property and are not responsible for payment, please forward this bill to the responsible party or to this office

TAX DOLLAR USE

TAXING AUTHORITY	LEVY AMOUNT	
CAMPBELL COUNTY GOVERNMENT	11.235	4.76
CITY OF GILLETTE TRUST FUND	8.000	3.39
CNTY HOSPITAL DIST TRUST FUND	3.000	1.28
CNTY SPEC CEMETERY BOARD TRUST	.862	.36
CNTY UNIFIED SPEC DIST TRST FD	25.000	10.60
CNTY WEED & PEST BOARD TRUST	.411	.18
COLLEGE FOUNDATION PROGRAM	2.545	1.08
COOPERATIVE HIGHER EDUC SERV	.500	.22
COUNTY WIDE SCHOOL TRUST FUND	6.000	2.54
STATE OF WY FOUND PRG TRST FND	12.000	5.08
UNIFIED SCHOOL - RECREATION	1.000	.42
TOTAL	70.553	29.91

Please detach and return the installment coupons provided below with payment to:
 CAMPBELL COUNTY TREASURER
 PO. Box 1027
 Gillette, WY 82717-1027

OR
PAY YOUR 2022 TAX ONLINE AT:
<https://itax.tylertech.com/CampbellWY/>

DUE DATES AND PAYMENT INFORMATION

1st half installments are delinquent after November 10, 2022. 2nd half installments are delinquent after May 10, 2023.

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Please contact your mortgage company directly if in doubt about payment responsibility.

THIS IS THE ONLY BILL YOU WILL RECEIVE!

**2022 FIRST INSTALLMENT COUPON
 OR TOTAL TAX DUE COUPON**

EBY PAUL S & MARIE A
 PO BOX 1914
 GILLETTE, WY 82717-1914



Parcel# : 000007396

Please Circle Which Amount You Are Paying:

First Installment (Due on or before 11/10/2022): \$14.96
 Total Tax (Due on or before 12/31/2022): \$29.91

2022 SECOND INSTALLMENT COUPON

EBY PAUL S & MARIE A
 PO BOX 1914
 GILLETTE, WY 82717-1914



Parcel# : 000007396

Second Installment (Due on or before 05/10/2023): \$14.95

PETITION FOR REBATE/CANCELLATION OF TAXES

STATE OF WYOMING
COUNTY OF CAMPBELL

No: 2021-153

NAME: EBY PAUL & MARIE

NOTICE ISSUED FOR:

NOVC#

OTHER: TAXES PD ON TRAM #89

☐ PARTIAL
☐ REBATE
☒ CANCELLATION

YEAR: 2022

TAX NOTICE NO.

ACCOUNT/PARCEL# M0018550

DISTRICT NO. 0150

ASSESSED VALUATION: 421

AMOUNT:\$ 29.70

 COUNTY ASSESSOR

APPROVED: ☐ DENIED: ☐

THIS _____ DAY OF _____, 20 ____

BOARD OF COUNTY COMMISSIONERS

FILED _____, 20 ____

COUNTY CLERK

10-18-2022 Cancellation # 2021-153

Campbell County**Rachael Knust, Treasurer**
2022 MOBILE HOME TAX BILL(307) 682-7268
<https://www.campbellcountywy.gov>PO. Box 1027
Gillette, WY 82717

District	Parcel Number	State Acct. No.	GEO Pin	Assessed Valuation	
0150	000018550	M0018550	11110001855000	Real Estate Value	0
				Improvements/Buildings Value	421
				Personal Property Value	0
				Total Valuation	421
				Mill Levy	70.553
				General Taxes	29.70
				Special Taxes	0.00
				Total Tax	\$29.70
				First Installment	\$14.85
				Delinquent after November 10, 2022	
				Second Installment	\$14.85
				Delinquent after May 10, 2023	

EBY PAUL & MARIE
PO BOX 1914
GILLETTE, WY 82717-1914Cancel -
Taxes pd
year #89

Address changed? Notify the County Assessor at (307) 682-7266

Legal DescriptionLOT:2
LOCATION: 500 LONGMONT ST
MOBILE HOME: 1980 VIKING VIN: VMI070879

If you have sold this property and are not responsible for payment, please forward this bill to the responsible party or to this office

TAX DOLLAR USE

TAXING AUTHORITY	LEVY AMOUNT	
CAMPBELL COUNTY GOVERNMENT	11.235	4.72
CITY OF GILLETTE TRUST FUND	8.000	3.36
CNTY HOSPITAL DIST TRUST FUND	3.000	1.26
CNTY SPEC CEMETERY BOARD TRUST	.862	.36
CNTY UNIFIED SPEC DIST TRST FD	25.000	10.52
CNTY WEED & PEST BOARD TRUST	.411	.18
COLLEGE FOUNDATION PROGRAM	2.545	1.08
COOPERATIVE HIGHER EDUC SERV	.500	.22
COUNTY WIDE SCHOOL TRUST FUND	6.000	2.52
STATE OF WY FOUND PRG TRST FND	12.000	5.06
UNIFIED SCHOOL - RECREATION	1.000	.42
TOTAL	70.553	29.70

Please detach and return the installment coupons
provided below with payment to:
CAMPBELL COUNTY TREASURER
PO. Box 1027
Gillette, WY 82717-1027

OR

PAY YOUR 2022 TAX ONLINE AT:
<https://itax.tylertech.com/CampbellWY/>**DUE DATES AND PAYMENT INFORMATION**

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THIS IS THE ONLY BILL YOU WILL RECEIVE!**2022 FIRST INSTALLMENT COUPON
OR TOTAL TAX DUE COUPON**EBY PAUL & MARIE
PO BOX 1914
GILLETTE, WY 82717-1914

Parcel#: 000018550

Please Circle Which Amount You Are Paying:

First Installment (Due on or before 11/10/2022): \$14.85
Total Tax (Due on or before 12/31/2022): \$29.70**2022 SECOND INSTALLMENT COUPON**EBY PAUL & MARIE
PO BOX 1914
GILLETTE, WY 82717-1914

Parcel#: 000018550

Second Installment (Due on or before 05/10/2023): \$14.85

PETITION FOR REBATE/CANCELLATION OF TAXES

STATE OF WYOMING

COUNTY OF CAMPBELL

No: 2021-154

NAME: EBY PAUL & MARIE

NOTICE ISSUED FOR:

NOVC#

OTHER: TAXES PD ON TRAM #90

☐ PARTIAL
☐ REBATE
☒ CANCELLATION

YEAR: 2022

TAX NOTICE NO.

ACCOUNT/PARCEL# M0015029

DISTRICT NO. 0150

ASSESSED VALUATION: 445

AMOUNT:\$ 31.40

 COUNTY ASSESSOR

APPROVED: ☐ DENIED: ☐

THIS _____ DAY OF _____, 20 ____

BOARD OF COUNTY COMMISSIONERS

FILED _____, 20 ____

COUNTY CLERK

10-18-2022 Cancellation # 2021-154

Campbell County

Rachael Knust, Treasurer
2022 MOBILE HOME TAX BILL

(307) 682-7268
<https://www.campbellcountywy.gov>

PO. Box 1027
Gillette, WY 82717

District 0150 Parcel Number 000015029 State Acct. No. M0015029 GEO Pin 11110001502900

EBY PAUL & MARIE
PO BOX 1914
GILLETTE, WY 82717-1914

Cancel-
Taxes pd
TRAM #90

Assessed Valuation
Real Estate Value 0
Improvements/Buildings Value 445
Personal Property Value 0

Total Valuation 445
Mill Levy 70.553
General Taxes 31.40
Special Taxes 0.00
Total Tax \$31.40

First Installment \$15.70

Delinquent after November 10, 2022

Second Installment \$15.70

Delinquent after May 10, 2023

Address changed? Notify the County Assessor at (307) 682-7266

Legal Description

LOT:3
LOCATION: 500 LONGMONT ST
MOBILE HOME: 1973 AMERICAN PATRIOT VIN: GC080806

If you have sold this property and are not responsible for payment, please forward this bill to the responsible party or to this office

TAX DOLLAR USE

TAXING AUTHORITY	LEVY AMOUNT	
CAMPBELL COUNTY GOVERNMENT	11.235	5.00
CITY OF GILLETTE TRUST FUND	8.000	3.56
CNTY HOSPITAL DIST TRUST FUND	3.000	1.34
CNTY SPEC CEMETERY BOARD TRUST	.862	.38
CNTY UNIFIED SPEC DIST TRST FD	25.000	11.12
CNTY WEED & PEST BOARD TRUST	.411	.18
COLLEGE FOUNDATION PROGRAM	2.545	1.14
COOPERATIVE HIGHER EDUC SERV	.500	.22
COUNTY WIDE SCHOOL TRUST FUND	6.000	2.68
STATE OF WY FOUND PRG TRST FND	12.000	5.34
UNIFIED SCHOOL - RECREATION	1.000	.44
TOTAL	70.553	31.40

Please detach and return the installment coupons
provided below with payment to:
CAMPBELL COUNTY TREASURER
PO. Box 1027
Gillette, WY 82717-1027

OR

PAY YOUR 2022 TAX ONLINE AT:
<https://itax.tylertech.com/CampbellWY/>

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1st half installments are delinquent after November 10, 2022. 2nd half installments are delinquent after May 10, 2023.

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Interest on first installment will be forgiven if TOTAL TAX is paid ON OR BEFORE December 31, 2022

Tax bills are always sent directly to taxpayers. Mortgage companies are provided tax information electronically.

Please contact your mortgage company directly if in doubt about payment responsibility.

THIS IS THE ONLY BILL YOU WILL RECEIVE!

2022 FIRST INSTALLMENT COUPON OR TOTAL TAX DUE COUPON

EBY PAUL & MARIE
PO BOX 1914
GILLETTE, WY 82717-1914



Parcel #: 000015029

Please Circle Which Amount You Are Paying:

First Installment (Due on or before 11/10/2022): \$15.70
Total Tax (Due on or before 12/31/2022): \$31.40

2022 SECOND INSTALLMENT COUPON

EBY PAUL & MARIE
PO BOX 1914
GILLETTE, WY 82717-1914



Parcel #: 000015029

Second Installment (Due on or before 05/10/2023): \$15.70

PETITION FOR REBATE/CANCELLATION OF TAXES

STATE OF WYOMING

COUNTY OF CAMPBELL

No: 2021-155

NAME: EBY PAUL & MARIE

NOTICE ISSUED FOR:

NOVC#

OTHER: TAXES PD ON TRAM #91

☐ PARTIAL
☐ REBATE
☒ CANCELLATION

YEAR: 2022

TAX NOTICE NO.

ACCOUNT/PARCEL# M0006043

DISTRICT NO. 0150

ASSESSED VALUATION: 425

AMOUNT:\$ 29.99

 COUNTY ASSESSOR

APPROVED: ☐ DENIED: ☐

THIS _____ DAY OF _____, 20 ____

BOARD OF COUNTY COMMISSIONERS

FILED _____, 20 ____

COUNTY CLERK

10-18-2022

Cancellation # 2021-155

Campbell County**Rachael Knust, Treasurer**
2022 MOBILE HOME TAX BILL

(307) 682-7268

<https://www.campbellcountywy.gov>PO. Box 1027
Gillette, WY 82717

District	Parcel Number	State Acct. No.	GEO Pin	Assessed Valuation	
0150	000006043	M0006043	11110000604300	Real Estate Value	0
				Improvements/Buildings Value	425
				Personal Property Value	0
				Total Valuation	425
				Mill Levy	70.553
				General Taxes	29.99
				Special Taxes	0.00
				Total Tax	\$29.99
				First Installment	\$15.00
				<i>Delinquent after November 10, 2022</i>	
				Second Installment	\$14.99
				<i>Delinquent after May 10, 2023</i>	

EBY PAUL & MARIE
PO BOX 1914
GILLETTE, WY 82717-1914Cancel-
Taxes pd
TK Am #91

Address changed? Notify the County Assessor at (307) 682-7266

Legal DescriptionLOT:4
LOCATION: 500 LONGMONT ST
MOBILE HOME: 1973 REGAL VIN: 1520

If you have sold this property and are not responsible for payment, please forward this bill to the responsible party or to this office

TAX DOLLAR USE

TAXING AUTHORITY	LEVY AMOUNT	
CAMPBELL COUNTY GOVERNMENT	11.235	4.78
CITY OF GILLETTE TRUST FUND	8.000	3.40
CNTY HOSPITAL DIST TRUST FUND	3.000	1.28
CNTY SPEC CEMETERY BOARD TRUST	.862	.36
CNTY UNIFIED SPEC DIST TRST FD	25.000	10.62
CNTY WEED & PEST BOARD TRUST	.411	.18
COLLEGE FOUNDATION PROGRAM	2.545	1.08
COOPERATIVE HIGHER EDUC SERV	.500	.22
COUNTY WIDE SCHOOL TRUST FUND	6.000	2.55
STATE OF WY FOUND PRG TRST FND	12.000	5.10
UNIFIED SCHOOL - RECREATION	1.000	.42
TOTAL	70.553	29.99

Please detach and return the installment coupons
provided below with payment to:
CAMPBELL COUNTY TREASURER
PO. Box 1027
Gillette, WY 82717-1027**OR**
PAY YOUR 2022 TAX ONLINE AT:
<https://itax.tylertech.com/CampbellWY/>**DUE DATES AND PAYMENT INFORMATION**

1st half installments are delinquent after November 10, 2022. 2nd half installments are delinquent after May 10, 2023.

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THIS IS THE ONLY BILL YOU WILL RECEIVE!**2022 FIRST INSTALLMENT COUPON
OR TOTAL TAX DUE COUPON**EBY PAUL & MARIE
PO BOX 1914
GILLETTE, WY 82717-1914

Parcel#: 000006043

Please Circle Which Amount You Are Paying:

First Installment (Due on or before 11/10/2022): \$15.00
Total Tax (Due on or before 12/31/2022): \$29.99**2022 SECOND INSTALLMENT COUPON**EBY PAUL & MARIE
PO BOX 1914
GILLETTE, WY 82717-1914

Parcel#: 000006043

Second Installment (Due on or before 05/10/2023): \$14.99

PETITION FOR REBATE/CANCELLATION OF TAXES

STATE OF WYOMING

COUNTY OF CAMPBELL

No: 2021-156

NAME: EBY PAUL & MARIE

NOTICE ISSUED FOR:

NOVC#

OTHER: TAXES PD ON TRAM #92

☐ PARTIAL
☐ REBATE
☒ CANCELLATION

YEAR: 2022

TAX NOTICE NO.

ACCOUNT/PARCEL# M0007215

DISTRICT NO. 0150

ASSESSED VALUATION: 437

AMOUNT:\$ 30.83

 COUNTY ASSESSOR
APPROVED: ☐ DENIED: ☐

THIS _____ DAY OF _____, 20 ____

BOARD OF COUNTY COMMISSIONERS

FILED _____, 20 ____

COUNTY CLERK

10-18-2022

Cancellation # 2021-156

Campbell County**Rachael Knust, Treasurer**
2022 MOBILE HOME TAX BILL

(307) 682-7268

<https://www.campbellcountywy.gov>PO. Box 1027
Gillette, WY 82717

District	Parcel Number	State Acct. No.	GEO Pin	Assessed Valuation	
0150	000007215	M0007215	11110000721500	Real Estate Value	0
				Improvements/Buildings Value	437
				Personal Property Value	0
				Total Valuation	437
				Mill Levy	70.553
				General Taxes	30.83
				Special Taxes	0.00
				Total Tax	\$30.83
				First Installment	\$15.42
				<i>Delinquent after November 10, 2022</i>	
				Second Installment	\$15.41
				<i>Delinquent after May 10, 2023</i>	

EBY PAUL & MARIE
PO BOX 1914
GILLETTE, WY 82717-1914Cancel -
Taxes pd
TRAM #92

Address changed? Notify the County Assessor at (307) 682-7266

Legal DescriptionLOT:5
LOCATION: 500 LONGMONT ST
MOBILE HOME: 1970 STAR VIN# GKMCXM0T7658

If you have sold this property and are not responsible for payment, please forward this bill to the responsible party or to this office

TAX DOLLAR USE

TAXING AUTHORITY	LEVY AMOUNT	
CAMPBELL COUNTY GOVERNMENT	11.235	4.90
CITY OF GILLETTE TRUST FUND	8.000	3.50
CNTY HOSPITAL DIST TRUST FUND	3.000	1.31
CNTY SPEC CEMETERY BOARD TRUST	.862	.38
CNTY UNIFIED SPEC DIST TRST FD	25.000	10.92
CNTY WEED & PEST BOARD TRUST	.411	.18
COLLEGE FOUNDATION PROGRAM	2.545	1.12
COOPERATIVE HIGHER EDUC SERV	.500	.22
COUNTY WIDE SCHOOL TRUST FUND	6.000	2.62
STATE OF WY FOUND PRG TRST FND	12.000	5.24
UNIFIED SCHOOL - RECREATION	1.000	.44
TOTAL	70.553	30.83

Please detach and return the installment coupons
provided below with payment to:
CAMPBELL COUNTY TREASURER
PO. Box 1027
Gillette, WY 82717-1027**OR**
PAY YOUR 2022 TAX ONLINE AT:
<https://itax.tylertech.com/CampbellWY/>**DUE DATES AND PAYMENT INFORMATION**

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THIS IS THE ONLY BILL YOU WILL RECEIVE!**2022 FIRST INSTALLMENT COUPON
OR TOTAL TAX DUE COUPON**EBY PAUL & MARIE
PO BOX 1914
GILLETTE, WY 82717-1914

Parcel #: 000007215

Please Circle Which Amount You Are Paying:

First Installment (Due on or before 11/10/2022):
Total Tax (Due on or before 12/31/2022):

\$15.42

\$30.83

2022 SECOND INSTALLMENT COUPONEBY PAUL & MARIE
PO BOX 1914
GILLETTE, WY 82717-1914

Parcel #: 000007215

Second Installment (Due on or before 05/10/2023): \$15.41

PETITION FOR REBATE/CANCELLATION OF TAXES

STATE OF WYOMING
COUNTY OF CAMPBELL

No: 2021-157

NAME: EBY PAUL & MARIE

NOTICE ISSUED FOR:

NOVC#

OTHER: TAXES PD ON TRAM #93

☐ PARTIAL
☐ REBATE
☒ CANCELLATION

YEAR: 2022

TAX NOTICE NO.

ACCOUNT/PARCEL# M0001384

DISTRICT NO. 0150

ASSESSED VALUATION: 433

AMOUNT:\$ 30.55

 COUNTY ASSESSOR

APPROVED: ☐ DENIED: ☐

THIS _____ DAY OF _____, 20 ____

BOARD OF COUNTY COMMISSIONERS

FILED _____, 20 ____

COUNTY CLERK

10-18-2022 Cancellation # 2021-157

Campbell County

Rachael Knust, Treasurer
2022 MOBILE HOME TAX BILL

(307) 682-7268
<https://www.campbellcountyny.gov>

PO. Box 1027
Gillette, WY 82717

District 0150 Parcel Number 000001384 State Acct. No. M0001384 GEO Pin 11110000138400

EBY PAUL & MARIE
PO BOX 1914
GILLETTE, WY 82717-1914

Cancel -
Taxes pd
year #93

Assessed Valuation
Real Estate Value 0
Improvements/Buildings Value 433
Personal Property Value 0

Total Valuation 433
Mill Levy 70.553
General Taxes 30.55
Special Taxes 0.00
Total Tax \$30.55

First Installment \$15.28

Delinquent after November 10, 2022
Second Installment \$15.27

Delinquent after May 10, 2023

Address changed? Notify the County Assessor at (307) 682-7266

Legal Description

LOT:6
LOCATION: 500 LONGMONT ST
MOBILE HOME: 1972 SUPERIOR VIN: 6104J

If you have sold this property and are not responsible for payment, please forward this bill to the responsible party or to this office

TAX DOLLAR USE

TAXING AUTHORITY	LEVY AMOUNT	
CAMPBELL COUNTY GOVERNMENT	11.235	4.86
CITY OF GILLETTE TRUST FUND	8.000	3.46
CNTY HOSPITAL DIST TRUST FUND	3.000	1.30
CNTY SPEC CEMETERY BOARD TRUST	.862	.38
CNTY UNIFIED SPEC DIST TRST FD	25.000	10.82
CNTY WEED & PEST BOARD TRUST	.411	.18
COLLEGE FOUNDATION PROGRAM	2.545	1.10
COOPERATIVE HIGHER EDUC SERV	.500	.22
COUNTY WIDE SCHOOL TRUST FUND	6.000	2.60
STATE OF WY FOUND PRG TRST FND	12.000	5.20
UNIFIED SCHOOL - RECREATION	1.000	.43
TOTAL	70.553	30.55

Please detach and return the installment coupons
provided below with payment to:
CAMPBELL COUNTY TREASURER
PO. Box 1027
Gillette, WY 82717-1027

OR

PAY YOUR 2022 TAX ONLINE AT:
<https://itax.tylertech.com/CampbellWY/>

DUE DATES AND PAYMENT INFORMATION

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THIS IS THE ONLY BILL YOU WILL RECEIVE!

2022 FIRST INSTALLMENT COUPON OR TOTAL TAX DUE COUPON

EBY PAUL & MARIE
PO BOX 1914
GILLETTE, WY 82717-1914



Parcel# : 000001384

Please Circle Which Amount You Are Paying:

First Installment (Due on or before 11/10/2022): \$15.28
Total Tax (Due on or before 12/31/2022): \$30.55

2022 SECOND INSTALLMENT COUPON

EBY PAUL & MARIE
PO BOX 1914
GILLETTE, WY 82717-1914



Parcel# : 000001384

Second Installment (Due on or before 05/10/2023): \$15.27

PETITION FOR REBATE/CANCELLATION OF TAXES

STATE OF WYOMING
COUNTY OF CAMPBELL

No: 2021-158

NAME: EBY PAUL & MARIE A

NOTICE ISSUED FOR:

NOVC#

OTHER: TAXES PD ON TRAM #94

☐ PARTIAL
☐ REBATE
☒ CANCELLATION

YEAR: 2022

TAX NOTICE NO.

ACCOUNT/PARCEL# M0018622

DISTRICT NO. 0150

ASSESSED VALUATION: 356

AMOUNT:\$ 25.12

 COUNTY ASSESSOR

APPROVED: ☐ DENIED: ☐

THIS _____ DAY OF _____, 20 ____

BOARD OF COUNTY COMMISSIONERS

FILED _____, 20 ____

COUNTY CLERK

10-18-2022 Cancellation #2021-158

Campbell County

Rachael Knust, Treasurer
2022 MOBILE HOME TAX BILL

(307) 682-7268
<https://www.campbellcountywy.gov>

PO. Box 1027
Gillette, WY 82717

District	Parcel Number	State Acct. No.	GEO Pin	Assessed Valuation	
0150	000018622	M0018622	11110001862200	Real Estate Value	0
				Improvements/Buildings Value	356
				Personal Property Value	0
				Total Valuation	356
				Mill Levy	70.553
				General Taxes	25.12
				Special Taxes	0.00
				Total Tax	\$25.12
				First Installment	\$12.56
				Delinquent after November 10, 2022	
				Second Installment	\$12.56
				Delinquent after May 10, 2023	

EBY PAUL & MARIE A
PO BOX 1914
GILLETTE, WY 82717-1914

CANCEL -
Taxes pd
KAM #94

Address changed? Notify the County Assessor at (307) 682-7266

Legal Description

LOT:7
LOCATION: 500 LONGMONT ST
MOBILE HOME: 1978 BONNAVILLA VIN: 87A7401

If you have sold this property and are not responsible for payment, please forward this bill to the responsible party or to this office

TAX DOLLAR USE

TAXING AUTHORITY	LEVY AMOUNT	
CAMPBELL COUNTY GOVERNMENT	11.235	4.00
CITY OF GILLETTE TRUST FUND	8.000	2.86
CNTY HOSPITAL DIST TRUST FUND	3.000	1.06
CNTY SPEC CEMETERY BOARD TRUST	.862	.30
CNTY UNIFIED SPEC DIST TRST FD	25.000	8.90
CNTY WEED & PEST BOARD TRUST	.411	.14
COLLEGE FOUNDATION PROGRAM	2.545	.90
COOPERATIVE HIGHER EDUC SERV	.500	.18
COUNTY WIDE SCHOOL TRUST FUND	6.000	2.14
STATE OF WY FOUND PRG TRST FND	12.000	4.28
UNIFIED SCHOOL - RECREATION	1.000	.36
TOTAL	70.553	25.12

Please detach and return the installment coupons
provided below with payment to:
CAMPBELL COUNTY TREASURER
PO. Box 1027
Gillette, WY 82717-1027

OR
PAY YOUR 2022 TAX ONLINE AT:
<https://itax.tylertech.com/CampbellWY/>

DUE DATES AND PAYMENT INFORMATION

1st half installments are delinquent after November 10, 2022. 2nd half installments are delinquent after May 10, 2023.

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THIS IS THE ONLY BILL YOU WILL RECEIVE!

2022 FIRST INSTALLMENT COUPON OR TOTAL TAX DUE COUPON

EBY PAUL & MARIE A
PO BOX 1914
GILLETTE, WY 82717-1914



Parcel#: 000018622

Please Circle Which Amount You Are Paying:

First Installment (Due on or before 11/10/2022): \$12.56
Total Tax (Due on or before 12/31/2022): \$25.12

2022 SECOND INSTALLMENT COUPON

EBY PAUL & MARIE A
PO BOX 1914
GILLETTE, WY 82717-1914



Parcel#: 000018622

Second Installment (Due on or before 05/10/2023): \$12.56

PETITION FOR REBATE/CANCELLATION OF TAXES

STATE OF WYOMING

COUNTY OF CAMPBELL

No: 2021-159

NAME: EBY PAUL & MARIE

NOTICE ISSUED FOR:

NOVC#

OTHER: TAXES PD ON TRAM #95

☐ PARTIAL
☐ REBATE
☒ CANCELLATION

YEAR: 2022

TAX NOTICE NO.

ACCOUNT/PARCEL# M0007417

DISTRICT NO. 0150

ASSESSED VALUATION: 369

AMOUNT:\$ 26.03



COUNTY ASSESSOR

APPROVED: ☐

DENIED: ☐

THIS _____ DAY OF _____, 20 ____

BOARD OF COUNTY COMMISSIONERS

FILED _____, 20 ____

COUNTY CLERK

10-18-2022 Cancellation # 2021-159

Campbell County

Rachael Knust, Treasurer
2022 MOBILE HOME TAX BILL

(307) 682-7268
<https://www.campbellcountywy.gov>

PO. Box 1027
Gillette, WY 82717

District 0150 Parcel Number 000007417 State Acct. No. M0007417 GEO Pin 11110000741700

EBY PAUL & MARIE
PO BOX 1914
GILLETTE, WY 82717-1914

Cancel-
Taxes pd
TR # 95

Assessed Valuation
Real Estate Value 0
Improvements/Buildings Value 369
Personal Property Value 0

Total Valuation 369
Mill Levy 70.553
General Taxes 26.03
Special Taxes 0.00
Total Tax \$26.03

First Installment \$13.02

Delinquent after November 10, 2022

Second Installment \$13.01

Delinquent after May 10, 2023

Address changed? Notify the County Assessor at (307) 682-7266

Legal Description

LOT:8
LOCATION: 500 LONGMONT ST
MOBILE HOME: 1978 ATLANTIC VIN: 4780312816

If you have sold this property and are not responsible for payment, please forward this bill to the responsible party or to this office

TAX DOLLAR USE

TAXING AUTHORITY	LEVY AMOUNT	
CAMPBELL COUNTY GOVERNMENT	11.235	4.14
CITY OF GILLETTE TRUST FUND	8.000	2.96
CNTY HOSPITAL DIST TRUST FUND	3.000	1.10
CNTY SPEC CEMETERY BOARD TRUST	.862	.32
CNTY UNIFIED SPEC DIST TRST FD	25.000	9.22
CNTY WEED & PEST BOARD TRUST	.411	.16
COLLEGE FOUNDATION PROGRAM	2.545	.94
COOPERATIVE HIGHER EDUC SERV	.500	.18
COUNTY WIDE SCHOOL TRUST FUND	6.000	2.22
STATE OF WY FOUND PRG TRST FND	12.000	4.42
UNIFIED SCHOOL - RECREATION	1.000	.37
TOTAL	70.553	26.03

Please detach and return the installment coupons
provided below with payment to:
CAMPBELL COUNTY TREASURER
PO. Box 1027
Gillette, WY 82717-1027

OR

PAY YOUR 2022 TAX ONLINE AT:
<https://itax.tylertech.com/CampbellWY/>

DUE DATES AND PAYMENT INFORMATION

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THIS IS THE ONLY BILL YOU WILL RECEIVE!

2022 FIRST INSTALLMENT COUPON
OR TOTAL TAX DUE COUPON

EBY PAUL & MARIE
PO BOX 1914
GILLETTE, WY 82717-1914



Parcel#: 000007417

Please Circle Which Amount You Are Paying:

First Installment (Due on or before 11/10/2022): \$13.02
Total Tax (Due on or before 12/31/2022): \$26.03

2022 SECOND INSTALLMENT COUPON

EBY PAUL & MARIE
PO BOX 1914
GILLETTE, WY 82717-1914



Parcel#: 000007417

Second Installment (Due on or before 05/10/2023): \$13.01

PETITION FOR REBATE/CANCELLATION OF TAXES

STATE OF WYOMING

COUNTY OF CAMPBELL

No: 2021-160

NAME: EBY PAUL & MARIE

NOTICE ISSUED FOR:

NOVC#

OTHER: TAXES PD ON TRAM #96

☐ PARTIAL
☐ REBATE
☒ CANCELLATION

YEAR: 2022

TAX NOTICE NO.

ACCOUNT/PARCEL# M0017299

DISTRICT NO. 0150

ASSESSED VALUATION: 600

AMOUNT:\$ 42.33

 COUNTY ASSESSOR

APPROVED: ☐ DENIED: ☐

THIS _____ DAY OF _____, 20 ____

BOARD OF COUNTY COMMISSIONERS

FILED _____, 20 ____

COUNTY CLERK

10-18-2022 Cancellation #2021-160

Campbell County

Rachael Knust, Treasurer
2022 MOBILE HOME TAX BILL

(307) 682-7268
<https://www.campbellcountywy.gov>

PO. Box 1027
Gillette, WY 82717

District 0150 Parcel Number 000017299 State Acct. No. M0017299 GEO Pin 11110001729900

Assessed Valuation
Real Estate Value 0
Improvements/Buildings Value 600
Personal Property Value 0

EBY PAUL & MARIE
PO BOX 1914
GILLETTE, WY 82717-1914

Cancel -
Take 3rd
+ Rm # 96

Total Valuation 600
Mill Levy 70.553
General Taxes 42.33
Special Taxes 0.00
Total Tax \$42.33

First Installment \$21.17

Delinquent after November 10, 2022

Second Installment \$21.16

Delinquent after May 10, 2023

Address changed? Notify the County Assessor at (307) 682-7266

Legal Description

LOT:9
LOCATION: 500 LONGMONT ST
MOBILE HOME: 1974 BROOKDALE VIN: S5768

If you have sold this property and are not responsible for payment, please forward this bill to the responsible party or to this office

TAX DOLLAR USE

TAXING AUTHORITY	LEVY AMOUNT	
CAMPBELL COUNTY GOVERNMENT	11.235	6.74
CITY OF GILLETTE TRUST FUND	8.000	4.80
CNTY HOSPITAL DIST TRUST FUND	3.000	1.80
CNTY SPEC CEMETERY BOARD TRUST	.862	.52
CNTY UNIFIED SPEC DIST TRST FD	25.000	15.00
CNTY WEED & PEST BOARD TRUST	.411	.24
COLLEGE FOUNDATION PROGRAM	2.545	1.53
COOPERATIVE HIGHER EDUC SERV	.500	.30
COUNTY WIDE SCHOOL TRUST FUND	6.000	3.60
STATE OF WY FOUND PRG TRST FND	12.000	7.20
UNIFIED SCHOOL - RECREATION	1.000	.60
TOTAL	70.553	42.33

Please detach and return the installment coupons
provided below with payment to:
CAMPBELL COUNTY TREASURER
PO. Box 1027
Gillette, WY 82717-1027

OR
PAY YOUR 2022 TAX ONLINE AT:
<https://itax.tylertech.com/CampbellWY/>

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THIS IS THE ONLY BILL YOU WILL RECEIVE!

2022 FIRST INSTALLMENT COUPON OR TOTAL TAX DUE COUPON

EBY PAUL & MARIE
PO BOX 1914
GILLETTE, WY 82717-1914



Parcel#: 000017299

Please Circle Which Amount You Are Paying:

First Installment (Due on or before 11/10/2022): \$21.17
Total Tax (Due on or before 12/31/2022): \$42.33

2022 SECOND INSTALLMENT COUPON

EBY PAUL & MARIE
PO BOX 1914
GILLETTE, WY 82717-1914



Parcel#: 000017299

Second Installment (Due on or before 05/10/2023): \$21.16

PETITION FOR REBATE/CANCELLATION OF TAXES

STATE OF WYOMING

COUNTY OF CAMPBELL

No: 2021-161

NAME: CIOHON MARGARET J

NOTICE ISSUED FOR:

NOVC#

OTHER: TAXES PD ON TRAM #102

☐ PARTIAL
☐ REBATE
☒ CANCELLATION

YEAR: 2022

TAX NOTICE NO.

ACCOUNT/PARCEL# M0035704

DISTRICT NO. 0150

ASSESSED VALUATION: 876

AMOUNT:\$ 61.80

 COUNTY ASSESSOR

APPROVED: ☐ DENIED: ☐

THIS _____ DAY OF _____, 20 ____

BOARD OF COUNTY COMMISSIONERS

FILED _____, 20 ____

COUNTY CLERK

10-18-2022

Cancellation 2021-161

Campbell County**Rachael Knust, Treasurer**
2022 MOBILE HOME TAX BILL

(307) 682-7268

<https://www.campbellcountywy.gov>PO. Box 1027
Gillette, WY 82717

District	Parcel Number	State Acct. No.	GEO Pin	Assessed Valuation	
0150	000035704	M0035704	11110003570400	Real Estate Value	0
				Improvements/Buildings Value	876
				Personal Property Value	0
				Total Valuation	876
				Mill Levy	70.553
				General Taxes	61.80
				Special Taxes	0.00
				Total Tax	\$61.80
				First Installment	\$30.90
				Delinquent after November 10, 2022	
				Second Installment	\$30.90
				Delinquent after May 10, 2023	

CIOHON MARGARET J
112 SIERRA CIR
GILLETTE, WY 82716-4651Cancel -
Taxes pd
TRAM# 102

Address changed? Notify the County Assessor at (307) 682-7266

Legal DescriptionLOT:112
LOCATION: 112 SIERRA CIR
MOBILE HOME: 2002 ENCORE VIN: MY0224202V

If you have sold this property and are not responsible for payment, please forward this bill to the responsible party or to this office

TAX DOLLAR USE

TAXING AUTHORITY	LEVY AMOUNT	
CAMPBELL COUNTY GOVERNMENT	11.235	9.84
CITY OF GILLETTE TRUST FUND	8.000	7.00
CNTY HOSPITAL DIST TRUST FUND	3.000	2.62
CNTY SPEC CEMETERY BOARD TRUST	.862	.76
CNTY UNIFIED SPEC DIST TRST FD	25.000	21.90
CNTY WEED & PEST BOARD TRUST	.411	.36
COLLEGE FOUNDATION PROGRAM	2.545	2.22
COOPERATIVE HIGHER EDUC SERV	.500	.44
COUNTY WIDE SCHOOL TRUST FUND	6.000	5.26
STATE OF WY FOUND PRG TRST FND	12.000	10.52
UNIFIED SCHOOL - RECREATION	1.000	.88
TOTAL	70.553	61.80

Please detach and return the installment coupons
provided below with payment to:
CAMPBELL COUNTY TREASURER
PO. Box 1027
Gillette, WY 82717-1027**OR**
PAY YOUR 2022 TAX ONLINE AT:
<https://itax.tylertech.com/CampbellWY/>**DUE DATES AND PAYMENT INFORMATION**

1st half installments are delinquent after November 10, 2022. 2nd half installments are delinquent after May 10, 2023.

Any delinquent installment will bear interest at 18%.

Interest on first installment will be forgiven if TOTAL TAX is paid ON OR BEFORE December 31, 2022

Tax bills are always sent directly to taxpayers. Mortgage companies are provided tax information electronically.

Please contact your mortgage company directly if in doubt about payment responsibility.

THIS IS THE ONLY BILL YOU WILL RECEIVE!**2022 FIRST INSTALLMENT COUPON
OR TOTAL TAX DUE COUPON**CIOHON MARGARET J
112 SIERRA CIR
GILLETTE, WY 82716-4651

Parcel#: 000035704

Please Circle Which Amount You Are Paying:

First Installment (Due on or before 11/10/2022): \$30.90
Total Tax (Due on or before 12/31/2022): \$61.80**2022 SECOND INSTALLMENT COUPON**CIOHON MARGARET J
112 SIERRA CIR
GILLETTE, WY 82716-4651

Parcel#: 000035704

Second Installment (Due on or before 05/10/2023): \$30.90

PETITION FOR REBATE/CANCELLATION OF TAXES

STATE OF WYOMING

COUNTY OF CAMPBELL

No: 2021-162

NAME: OILFIELD REPAIR LLC

NOTICE ISSUED FOR:

NOVC#

OTHER: ASSETS ASSESSED ON #P0054390

☐ PARTIAL
☐ REBATE
☒ CANCELLATION

YEAR: 2022

TAX NOTICE NO.

ACCOUNT/PARCEL# P0062189

DISTRICT NO. 0150

ASSESSED VALUATION: 5,750

AMOUNT:\$ 405.68

 COUNTY ASSESSOR

APPROVED: ☐ DENIED: ☐

THIS _____ DAY OF _____, 20 ____

BOARD OF COUNTY COMMISSIONERS

FILED _____, 20 ____

COUNTY CLERK

10-20-2022 Cancellation # 2021-162

Campbell County

Rachael Knust, Treasurer
2022 PERSONAL PROPERTY TAX BILL

(307) 682-7268
<https://www.campbellcountywy.gov>

PO. Box 1027
 Gillette, WY 82717

District	Parcel Number	State Acct. No.	GEO Pin	Assessed Valuation	
0150	0P0062189	P0062189	33330006218900	Real Estate Value	0
				Improvements/Buildings Value	0
				Personal Property Value	5,750
OILFIELD REPAIR LLC ATTN LEE WANDLER 1121 SIOUX AVE GILLETTE, WY 82718-6529				Total Valuation	5,750
				Mill Levy	70.553
				General Taxes	405.68
				Special Taxes	0.00
				Total Tax	\$405.68
				First Installment	\$202.84
				<i>Delinquent after November 10, 2022</i>	
				Second Installment	\$202.84
				<i>Delinquent after May 10, 2023</i>	

Address changed? Notify the County Assessor at (307) 682-7266

Legal Description

LOCATION: 1121 SIOUX AVE
 PERSONAL PROPERTY

If you have sold this property and are not responsible for payment, please forward this bill to the responsible party or to this office

TAX DOLLAR USE		
TAXING AUTHORITY	LEVY AMOUNT	
CAMPBELL COUNTY GOVERNMENT	11.235	64.60
CITY OF GILLETTE TRUST FUND	8.000	46.00
CNTY HOSPITAL DIST TRUST FUND	3.000	17.24
CNTY SPEC CEMETERY BOARD TRUST	.862	4.96
CNTY UNIFIED SPEC DIST TRST FD	25.000	143.76
CNTY WEED & PEST BOARD TRUST	.411	2.36
COLLEGE FOUNDATION PROGRAM	2.545	14.64
COOPERATIVE HIGHER EDUC SERV	.500	2.88
COUNTY WIDE SCHOOL TRUST FUND	6.000	34.50
STATE OF WY FOUND PRG TRST FND	12.000	69.00
UNIFIED SCHOOL - RECREATION	1.000	5.74
TOTAL	70.553	405.68

Please detach and return the installment coupons provided below with payment to:

CAMPBELL COUNTY TREASURER
PO. Box 1027
Gillette, WY 82717-1027

OR

PAY YOUR 2022 TAX ONLINE AT:
<https://ltax.tylertech.com/CampbellWY/>

DUE DATES AND PAYMENT INFORMATION

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THIS IS THE ONLY BILL YOU WILL RECEIVE!

**2022 FIRST INSTALLMENT COUPON
 OR TOTAL TAX DUE COUPON**

OILFIELD REPAIR LLC
 ATTN LEE WANDLER
 1121 SIOUX AVE
 GILLETTE, WY 82718-6529



Parcel#: 0P0062189

Please Circle Which Amount You Are Paying:

First Installment (Due on or before 11/10/2022): \$202.84
 Total Tax (Due on or before 12/31/2022): \$405.68

2022 SECOND INSTALLMENT COUPON

OILFIELD REPAIR LLC
 ATTN LEE WANDLER
 1121 SIOUX AVE
 GILLETTE, WY 82718-6529



Parcel#: 0P0062189

Second Installment (Due on or before 05/10/2023): \$202.84

11-10-2022

date processed

PETITION FOR REBATE/CANCELLATION OF TAXES

STATE OF WYOMING

COUNTY OF CAMPBELL

No: 2021-163

NAME: ENERGY SOLUTIONS CORP

NOTICE ISSUED FOR:

NOVC#

OTHER: BUSINESS CLOSED

☐ PARTIAL
☐ REBATE
☒ CANCELLATION

YEAR: 2022

30060843

TAX NOTICE NO.

ACCOUNT/PARCEL# P0060843

DISTRICT NO. 0115

ASSESSED VALUATION: 11,841

AMOUNT: \$ 740.69



COUNTY ASSESSOR

APPROVED: ☐

DENIED: ☐

THIS _____ DAY OF _____, 20 ____

BOARD OF COUNTY COMMISSIONERS

FILED _____, 20 ____

COUNTY CLERK

11-10-22 Cancellation # 2021-1163

Campbell County

Rachael Knust, Treasurer
2022 PERSONAL PROPERTY TAX BILL

(307) 682-7268
<https://www.campbellcountywy.gov>

PO. Box 1027
Gillette, WY 82717

District 0115 Parcel Number 030060843 State Acct. No. P0060843 GEO Pin 33330006084300

ENERGY SOLUTIONS CORP
ATTN LANDMARK EPC LLC
5803 LOCKHEED AVE
LOVELAND, CO 80538-7027

Cancel -
Business
Closed 2021

Assessed Valuation
Real Estate Value 0
Improvements/Buildings Value 0
Personal Property Value 11,841

Total Valuation 11,841
Mill Levy 62.553
General Taxes 740.69
Special Taxes 0.00
Total Tax \$740.69

First Installment \$370.35

Delinquent after November 10, 2022

Second Installment \$370.34

Delinquent after May 10, 2023

Address changed? Notify the County Assessor at (307) 682-7266

Legal Description

LOCATION: 3315 GARMAN RD
PERSONAL PROPERTY

If you have sold this property and are not responsible for payment, please forward this bill to the responsible party or to this office

TAX DOLLAR USE

TAXING AUTHORITY	LEVY AMOUNT	
CAMPBELL COUNTY GOVERNMENT	11.235	133.04
CNTY HOSPITAL DIST TRUST FUND	3.000	35.52
CNTY SPEC CEMETERY BOARD TRUST	.862	10.20
CNTY UNIFIED SPEC DIST TRST FD	25.000	296.03
CNTY WEED & PEST BOARD TRUST	.411	4.86
COLLEGE FOUNDATION PROGRAM	2.545	30.14
COOPERATIVE HIGHER EDUC SERV	.500	5.92
COUNTY WIDE SCHOOL TRUST FUND	6.000	71.04
STATE OF WY FOUND PRG TRST FND	12.000	142.10
UNIFIED SCHOOL - RECREATION	1.000	11.84
TOTAL	62.553	740.69

Please detach and return the installment coupons
provided below with payment to:
CAMPBELL COUNTY TREASURER
PO. Box 1027
Gillette, WY 82717-1027

OR
PAY YOUR 2022 TAX ONLINE AT:
<https://itax.tylertech.com/CampbellWY/>

DUE DATES AND PAYMENT INFORMATION

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THIS IS THE ONLY BILL YOU WILL RECEIVE!

2022 FIRST INSTALLMENT COUPON OR TOTAL TAX DUE COUPON

ENERGY SOLUTIONS CORP
ATTN LANDMARK EPC LLC
5803 LOCKHEED AVE
LOVELAND, CO 80538-7027



Parcel#: 030060843

Please Circle Which Amount You Are Paying:

First Installment (Due on or before 11/10/2022): \$370.35
Total Tax (Due on or before 12/31/2022): \$740.69

2022 SECOND INSTALLMENT COUPON

ENERGY SOLUTIONS CORP
ATTN LANDMARK EPC LLC
5803 LOCKHEED AVE
LOVELAND, CO 80538-7027



Parcel#: 030060843

Second Installment (Due on or before 05/10/2023): \$370.34

PETITION FOR REBATE/CANCELLATION OF TAXES

STATE OF WYOMING

COUNTY OF CAMPBELL

No: 2021-164

NAME: GALAXY DJ KARAOKE

NOTICE ISSUED FOR:

NOVC#

OTHER: BUSINESS CLOSED

☐ PARTIAL
☐ REBATE
☒ CANCELLATION

YEAR: 2022

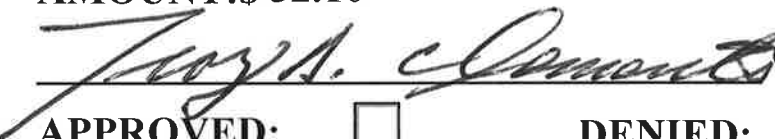
ACCOUNT/PARCEL# ^{300 58986} P0058986

TAX NOTICE NO.

DISTRICT NO. 0150

ASSESSED VALUATION: 455

AMOUNT:\$ 32.10

 COUNTY ASSESSOR

APPROVED: ☐ DENIED: ☐

THIS _____ DAY OF _____, 20 ____

BOARD OF COUNTY COMMISSIONERS

FILED _____, 20 ____

COUNTY CLERK

11-10-22 Cancellation # 2021-164

Campbell County

Rachael Knust, Treasurer
2022 PERSONAL PROPERTY TAX BILL

(307) 682-7268
<https://www.campbellcountywy.gov>

PO. Box 1027
Gillette, WY 82717

District	Parcel Number	State Acct. No.	GEO Pin	Assessed Valuation	
0150	030058986	P0058986	33330005898600	Real Estate Value	0
				Improvements/Buildings Value	0
				Personal Property Value	455
				Total Valuation	455
				Mill Levy	70.553
				General Taxes	32.10
				Special Taxes	0.00
				Total Tax	\$32.10
				First Installment	\$16.05
				Delinquent after November 10, 2022	
				Second Installment	\$16.05
				Delinquent after May 10, 2023	

GALAXY DJ KARAOKE
ATTN LORNA PITMAN
2605 MERCURY CT
GILLETTE, WY 82718-4182

Cancel -
Business
Closed

Address changed? Notify the County Assessor at (307) 682-7266

Legal Description

LOCATION: 2605 MERCURY CT
PERSONAL PROPERTY

If you have sold this property and are not responsible for payment, please forward this bill to the responsible party or to this office

TAX DOLLAR USE

TAXING AUTHORITY	LEVY AMOUNT	
CAMPBELL COUNTY GOVERNMENT	11.235	5.12
CITY OF GILLETTE TRUST FUND	8.000	3.64
CNTY HOSPITAL DIST TRUST FUND	3.000	1.36
CNTY SPEC CEMETERY BOARD TRUST	.862	.40
CNTY UNIFIED SPEC DIST TRST FD	25.000	11.38
CNTY WEED & PEST BOARD TRUST	.411	.18
COLLEGE FOUNDATION PROGRAM	2.545	1.16
COOPERATIVE HIGHER EDUC SERV	.500	.22
COUNTY WIDE SCHOOL TRUST FUND	6.000	2.72
STATE OF WY FOUND PRG TRST FND	12.000	5.46
UNIFIED SCHOOL - RECREATION	1.000	.46
TOTAL	70.553	32.10

Please detach and return the installment coupons
provided below with payment to:
CAMPBELL COUNTY TREASURER
PO. Box 1027
Gillette, WY 82717-1027

OR
PAY YOUR 2022 TAX ONLINE AT:
<https://itax.tylertech.com/CampbellWY/>

DUE DATES AND PAYMENT INFORMATION

1st half installments are delinquent after November 10, 2022. 2nd half installments are delinquent after May 10, 2023.

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THIS IS THE ONLY BILL YOU WILL RECEIVE!

2022 FIRST INSTALLMENT COUPON OR TOTAL TAX DUE COUPON

GALAXY DJ KARAOKE
ATTN LORNA PITMAN
2605 MERCURY CT
GILLETTE, WY 82718-4182



Parcel#: 030058986

Please Circle Which Amount You Are Paying:

First Installment (Due on or before 11/10/2022): \$16.05
Total Tax (Due on or before 12/31/2022): \$32.10

2022 SECOND INSTALLMENT COUPON

GALAXY DJ KARAOKE
ATTN LORNA PITMAN
2605 MERCURY CT
GILLETTE, WY 82718-4182



Parcel#: 030058986

Second Installment (Due on or before 05/10/2023): \$16.05

date processed

No: 2021-165

COUNTY CLERK

11-10-22 Cancellation # 2021-165

Campbell County

Rachael Knust, Treasurer
2021 PERSONAL PROPERTY TAX BILL

(307) 682-7268
<https://www.ccgov.net/>

PO. Box 1027
Gillette, WY 82717

District 0150 **Parcel Number** 0P0062152 **State Acct. No.** P0062152 **GEO Pin** 33330006215200

INTRINSIC FIRE PROTECTION LLC
ATTN BRYAN MORGAN
PO BOX 7208
GILLETTE, WY 82717-7208

Cancel -
Business
closed

Assessed Valuation
Real Estate Value 0
Improvements/Buildings Value 0
Personal Property Value 713

Total Valuation 713
Mill Levy 68.225
General Taxes 48.64
Special Taxes 0.00
Total Tax \$48.64

First Installment \$24.32

Delinquent after November 10, 2021

Second Installment \$24.32

Delinquent after May 10, 2022

Address changed? Notify the County Assessor at (307) 682-7266

Legal Description

LOCATION: 1325 E SHOSHONE AVE
PERSONAL PROPERTY

If you have sold this property and are not responsible for payment, please forward this bill to the responsible party or to this office

TAX DOLLAR USE

TAXING AUTHORITY LEVY AMOUNT

CAMPBELL COUNTY GOVERNMENT	11.235	8.00
CITY OF GILLETTE TRUST FUND	8.000	5.70
CNTY HOSPITAL DIST TRUST FUND	3.000	2.14
CNTY SPEC CEMETERY BOARD TRUST	.901	.64
CNTY UNIFIED SPEC DIST TRST FD	25.000	17.82
CNTY WEED & PEST BOARD TRUST	.589	.42
COOPERATIVE HIGHER EDUC SERV	.500	.36
COUNTY WIDE SCHOOL TRUST FUND	6.000	4.28
STATE OF WY FOUND PRG TRST FND	12.000	8.56
UNIFIED SCHOOL - RECREATION	1.000	.72

Please detach and return the installment coupons
provided below with payment to:
CAMPBELL COUNTY TREASURER
PO. Box 1027
Gillette, WY 82717-1027

OR

PAY YOUR 2021 TAX ONLINE AT:
<https://itax.tylertech.com/CampbellWY/>

TOTAL 68.225 48.64

DUE DATES AND PAYMENT INFORMATION

1st half installments are delinquent after November 10, 2021. 2nd half installments are delinquent after May 10, 2022.

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THIS IS THE ONLY BILL YOU WILL RECEIVE!

2021 FIRST INSTALLMENT COUPON OR TOTAL TAX DUE COUPON

INTRINSIC FIRE PROTECTION LLC
ATTN BRYAN MORGAN
PO BOX 7208
GILLETTE, WY 82717-7208



Parcel# : 0P0062152

Please Circle Which Amount You Are Paying:

First Installment (Due on or before 11/10/2021): \$24.32
Total Tax (Due on or before 12/31/2021): \$48.64

2021 SECOND INSTALLMENT COUPON

INTRINSIC FIRE PROTECTION LLC
ATTN BRYAN MORGAN
PO BOX 7208
GILLETTE, WY 82717-7208



Parcel# : 0P0062152

Second Installment (Due on or before 05/10/2022): \$24.32

11-10-2022
date processed

PETITION FOR REBATE/CANCELLATION OF TAXES

STATE OF WYOMING

COUNTY OF CAMPBELL

No: 2021-166

NAME: INTRINSIC FIRE PROTECTION LLC

NOTICE ISSUED FOR:

NOVC#

OTHER: BUSINESS CLOSED

☐ **PARTIAL**
☐ **REBATE**
☒ **CANCELLATION**

YEAR: 2022

TAX NOTICE NO.

ACCOUNT/PARCEL# P0062152

DISTRICT NO. 0150

ASSESSED VALUATION: 713

AMOUNT:\$ 50.30

 **COUNTY ASSESSOR**

APPROVED: ☐ **DENIED:** ☐

THIS _____ DAY OF _____, 20 ____

BOARD OF COUNTY COMMISSIONERS

FILED _____, 20 ____

COUNTY CLERK

11-10-22 Cancellation # 2021-1666

Campbell County

Rachael Knust, Treasurer
2022 PERSONAL PROPERTY TAX BILL

(307) 682-7268
<https://www.campbellcountywy.gov>

PO. Box 1027
Gillette, WY 82717

District 0150 Parcel Number 0P0062152 State Acct. No. P0062152 GEO Pin 33330006215200

Assessed Valuation
Real Estate Value 0
Improvements/Buildings Value 0
Personal Property Value 713

INTRINSIC FIRE PROTECTION LLC
ATTN BRYAN MORGAN
PO BOX 7208
GILLETTE, WY 82717-7208

Cancel -
Business closed

Total Valuation 713
Mill Levy 70.553
General Taxes 50.30
Special Taxes 0.00
Total Tax \$50.30

First Installment \$25.15

Delinquent after November 10, 2022

Second Installment \$25.15

Delinquent after May 10, 2023

Address changed? Notify the County Assessor at (307) 682-7266

Legal Description

LOCATION: 1325 E SHOSHONE AVE
PERSONAL PROPERTY

If you have sold this property and are not responsible for payment, please forward this bill to the responsible party or to this office

TAX DOLLAR USE

TAXING AUTHORITY	LEVY AMOUNT	
CAMPBELL COUNTY GOVERNMENT	11.235	8.00
CITY OF GILLETTE TRUST FUND	8.000	5.70
CNTY HOSPITAL DIST TRUST FUND	3.000	2.14
CNTY SPEC CEMETERY BOARD TRUST	.862	.62
CNTY UNIFIED SPEC DIST TRST FD	25.000	17.82
CNTY WEED & PEST BOARD TRUST	.411	.30
COLLEGE FOUNDATION PROGRAM	2.545	1.82
COOPERATIVE HIGHER EDUC SERV	.500	.36
COUNTY WIDE SCHOOL TRUST FUND	6.000	4.28
STATE OF WY FOUND PRG TRST FND	12.000	8.56
UNIFIED SCHOOL - RECREATION	1.000	.70
TOTAL	70.553	50.30

Please detach and return the installment coupons
provided below with payment to:
CAMPBELL COUNTY TREASURER
PO. Box 1027
Gillette, WY 82717-1027

OR
PAY YOUR 2022 TAX ONLINE AT:
<https://itax.tylertech.com/CampbellWY/>

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THIS IS THE ONLY BILL YOU WILL RECEIVE!

2022 FIRST INSTALLMENT COUPON OR TOTAL TAX DUE COUPON

INTRINSIC FIRE PROTECTION LLC
ATTN BRYAN MORGAN
PO BOX 7208
GILLETTE, WY 82717-7208



Parcel#: 0P0062152

Please Circle Which Amount You Are Paying:

First Installment (Due on or before 11/10/2022): \$25.15
Total Tax (Due on or before 12/31/2022): \$50.30

2022 SECOND INSTALLMENT COUPON

INTRINSIC FIRE PROTECTION LLC
ATTN BRYAN MORGAN
PO BOX 7208
GILLETTE, WY 82717-7208



Parcel#: 0P0062152

Second Installment (Due on or before 05/10/2023): \$25.15

PETITION FOR REBATE/CANCELLATION OF TAXES

STATE OF WYOMING
COUNTY OF CAMPBELL

No: 2021-167

NAME: COAL COUNTRY CREATION

NOTICE ISSUED FOR:

NOVC#

OTHER: BUSINESS CLOSED

☐ PARTIAL
☐ REBATE
☒ CANCELLATION

YEAR: 2021

TAX NOTICE NO.

ACCOUNT/PARCEL# P0062130 (~~30062130~~)

DISTRICT NO. 0100

ASSESSED VALUATION: 238

AMOUNT: \$ 14.33

 COUNTY ASSESSOR

APPROVED: ☐ DENIED: ☐

THIS _____ DAY OF _____, 20 ____

BOARD OF COUNTY COMMISSIONERS

FILED _____, 20 ____

COUNTY CLERK

11-16-22 Cancellation #2021-147

Campbell County

Rachael Knust, Treasurer
2021 PERSONAL PROPERTY TAX BILL

(307) 682-7268
<https://www.ccgov.net/>

PO. Box 1027
Gillette, WY 82717

District	Parcel Number	State Acct. No.	GEO Pin	Assessed Valuation	
0100	0P0062130	P0062130	33330006213000	Real Estate Value	0
				Improvements/Buildings Value	0
				Personal Property Value	238
				Total Valuation	238
				Mill Levy	60.225
				General Taxes	14.33
				Special Taxes	0.00
				Total Tax	\$14.33
				First Installment	\$7.17
				<i>Delinquent after November 10, 2021</i>	
				Second Installment	\$7.16
				<i>Delinquent after May 10, 2022</i>	

COAL COUNTRY CREATION
ATTN KATHY PAXTON
60 COAL DUST RD
GILLETTE, WY 82718-9408

*Canceled -
Business
Closed*

Address changed? Notify the County Assessor at (307) 682-7266

Legal Description

LOCATION: 60 COAL DUST RD
PERSONAL PROPERTY

If you have sold this property and are not responsible for payment, please forward this bill to the responsible party or to this office

TAX DOLLAR USE

TAXING AUTHORITY	LEVY AMOUNT	
CAMPBELL COUNTY GOVERNMENT	11.235	2.67
CNTY HOSPITAL DIST TRUST FUND	3.000	.72
CNTY SPEC CEMETERY BOARD TRUST	.901	.22
CNTY UNIFIED SPEC DIST TRST FD	25.000	5.94
CNTY WEED & PEST BOARD TRUST	.589	.14
COOPERATIVE HIGHER EDUC SERV	.500	.12
COUNTY WIDE SCHOOL TRUST FUND	6.000	1.42
STATE OF WY FOUND PRG TRST FND	12.000	2.86
UNIFIED SCHOOL - RECREATION	1.000	.24
TOTAL	60.225	14.33

**Please detach and return the installment coupons
provided below with payment to:**
CAMPBELL COUNTY TREASURER
PO. Box 1027
Gillette, WY 82717-1027

OR
PAY YOUR 2021 TAX ONLINE AT:
<https://itax.tylertech.com/CampbellWY/>

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THIS IS THE ONLY BILL YOU WILL RECEIVE!

**2021 FIRST INSTALLMENT COUPON
OR TOTAL TAX DUE COUPON**

COAL COUNTRY CREATION
ATTN KATHY PAXTON
60 COAL DUST RD
GILLETTE, WY 82718-9408



Parcel#: 0P0062130

Please Circle Which Amount You Are Paying:

First Installment (Due on or before 11/10/2021): \$7.17
Total Tax (Due on or before 12/31/2021): \$14.33

2021 SECOND INSTALLMENT COUPON

COAL COUNTRY CREATION
ATTN KATHY PAXTON
60 COAL DUST RD
GILLETTE, WY 82718-9408



Parcel#: 0P0062130

Second Installment (Due on or before 05/10/2022): \$7.16

11-16-2022

date processed

PETITION FOR REBATE/CANCELLATION OF TAXES

STATE OF WYOMING

COUNTY OF CAMPBELL

No: 2021-168

NAME: COAL COUNTRY CREATION

NOTICE ISSUED FOR:

NOVC#

OTHER: BUSINESS CLOSED

☐

PARTIAL

☐

REBATE

☒

CANCELLATION

YEAR: 2022

TAX NOTICE NO.

ACCOUNT/PARCEL# P0062130 ~~(30062130)~~

DISTRICT NO. 0100

ASSESSED VALUATION: 238

AMOUNT:\$ 14.89



COUNTY ASSESSOR

APPROVED: ☐

DENIED: ☐

THIS _____ DAY OF _____, 20 ____

BOARD OF COUNTY COMMISSIONERS

FILED _____, 20 ____

COUNTY CLERK

11-16-22 Cancellation # 2021-168

Campbell County

Rachael Knust, Treasurer
2022 PERSONAL PROPERTY TAX BILL

(307) 682-7268
<https://www.campbellcountwy.gov>

PO. Box 1027
Gillette, WY 82717

District 0100 Parcel Number 0P0062130 State Acct. No. P0062130 GEO Pin 33330006213000

COAL COUNTRY CREATION
ATTN KATHY PAXTON
60 COAL DUST RD
GILLETTE, WY 82718-9408

Cancel -
Business
Closed

Assessed Valuation

Real Estate Value 0
Improvements/Buildings Value 0
Personal Property Value 238

Total Valuation 238
Mill Levy 62.553

General Taxes 14.89
Special Taxes 0.00

Total Tax

First Installment \$7.45

Delinquent after November 10, 2022

Second Installment \$7.44

Delinquent after May 10, 2023

Address changed? Notify the County Assessor at (307) 682-7266

Legal Description

LOCATION: 60 COAL DUST RD
PERSONAL PROPERTY

If you have sold this property and are not responsible for payment, please forward this bill to the responsible party or to this office

TAX DOLLAR USE

TAXING AUTHORITY

LEVY AMOUNT

CAMPBELL COUNTY GOVERNMENT	11.235	2.68
CNTY HOSPITAL DIST TRUST FUND	3.000	.72
CNTY SPEC CEMETERY BOARD TRUST	.862	.20
CNTY UNIFIED SPEC DIST TRST FD	25.000	5.95
CNTY WEED & PEST BOARD TRUST	.411	.10
COLLEGE FOUNDATION PROGRAM	2.545	.60
COOPERATIVE HIGHER EDUC SERV	.500	.12
COUNTY WIDE SCHOOL TRUST FUND	6.000	1.42
STATE OF WY FOUND PRG TRST FND	12.000	2.86
UNIFIED SCHOOL - RECREATION	1.000	.24

Please detach and return the installment coupons
provided below with payment to:
CAMPBELL COUNTY TREASURER
PO. Box 1027
Gillette, WY 82717-1027

OR

PAY YOUR 2022 TAX ONLINE AT:
<https://itax.tylertech.com/CampbellWY/>

TOTAL 62.553 14.89

DUE DATES AND PAYMENT INFORMATION

1st half installments are delinquent after November 10, 2022. 2nd half installments are delinquent after May 10, 2023.

Any delinquent installment will bear interest at 18%.

Interest on first installment will be forgiven if TOTAL TAX is paid ON OR BEFORE December 31, 2022

Tax bills are always sent directly to taxpayers. Mortgage companies are provided tax information electronically.
Please contact your mortgage company directly if in doubt about payment responsibility.

THIS IS THE ONLY BILL YOU WILL RECEIVE!

2022 FIRST INSTALLMENT COUPON OR TOTAL TAX DUE COUPON

COAL COUNTRY CREATION
ATTN KATHY PAXTON
60 COAL DUST RD
GILLETTE, WY 82718-9408



Parcel# : 0P0062130

Please Circle Which Amount You Are Paying:

First Installment (Due on or before 11/10/2022): \$7.45
Total Tax (Due on or before 12/31/2022): \$14.89

2022 SECOND INSTALLMENT COUPON

COAL COUNTRY CREATION
ATTN KATHY PAXTON
60 COAL DUST RD
GILLETTE, WY 82718-9408



Parcel# : 0P0062130

Second Installment (Due on or before 05/10/2023): \$7.44



Code of Conduct for Campbell County Boards

Approved 12/06/2022

Campbell County Commissioners approved this Code of Conduct for all County Boards. The Code of Conduct is within the Campbell County Board Policy. "The Code of the West" (attached) is the official state code of Wyoming by statute, and the County Code of Conduct is within the spirit of the State Code.

Campbell County Commissioners form Boards and appoint members under the Commission's authority to inform and represent the Commission throughout specific county activities. Campbell County's wide range of boards serve a critical role as a mechanism for civic engagement. While no single code of conduct can address the varied board circumstances, the purpose of this Code of Conduct is to define standards and expectations of conduct that align with the County's mission, vision, and values.

All board members will read, sign, and annually renew their pledge to abide by this Code of Conduct.

By our conduct, we create an environment to which we adhere and pledge to uphold the following:

- We acknowledge that the principal function of County boards is to provide public service, and we therefore commit to serving the public interest and promoting the greatest public good.
- We recognize that our actions impact the community's trust in the County and government as a whole and commit to act with honesty and integrity.
- We commit to vigilantly avoid bias or conflict of interest whether they be real or perceived, acknowledging that even the perception of such corrodes public trust.
- We commit to fairness, active listening, and consideration of all points of view. We make informed decisions after carefully weighing relevant data and assessing the merits and possible impacts.
- We will foster a professional environment of courteous, respectful, and equitable treatment of our fellow board members, elected officials, County staff and the residents we serve, through our words and actions whether we agree or disagree.
- We promote a welcoming culture at public meetings and with each other to foster participation and representation across Campbell County. We are committed to an environment free from violence, discrimination, intimidation, or harassment.
- We are committed to transparency, access to information, and promoting broad public engagement. We will respect and comply with all applicable laws, regulations, and policies.
- We acknowledge that executive sessions are confidential and will not be discussed outside of the executive session.

Each individual board may add additional standards of conduct based on specific needs of their board.

Any code of conduct violations should be addressed according to the board bylaws. The County Commissioners have final authority to appoint or dismiss board chairmen or any board member.

I acknowledge having read the Code of Conduct and agree to conduct myself accordingly, and that the County Commissioners may rescind my appointment at any time.

Signature

Print Name

Board

Date

BUDGET LINE-ITEM TRANSFER

TO: Grace Davis & Board of Commissioners
FROM: Extension
DATE: 11/14/2022
SUBJECT: Budget Line-Item Transfer Request

Please make the following Budget line-item transfers:

	Transfer From:			Transfer To:	
Date of Entry	Amount	Account #	Account Name	Account #	Account Name
11/14/2022	\$300.00	104.63420	Special Event/Program Cost	104.62450	EE dev Meet Air Meal Lodge

Department Head Signature: _____

Commissioner Signature: _____

gd 11/14/22

BUDGET LINE-ITEM TRANSFER

TO: Grace Davis & Board of Commissioners
FROM: Brandy Elder, Director Human Resources
DATE: 11/29/2022
SUBJECT: Budget Line-Item Transfer Request

Please make the following Budget line-item transfers:

	Transfer From: 100161-62880			Transfer To: 100161-62820	
Date of Entry	Amount	Account #	Account Name	Account #	Account Name
11/29/2022	\$1,300 \$625 ⁰⁰	100161-62880	Self-Insurance	100161-62820	Professional Liability Insurance

Department Head Signature: _____

Commissioner Signature: _____

 11/29/22 /gd 11/29/22

BUDGET LINE-ITEM TRANSFER

TO: Grace Davis & Board of Commissioners
FROM: Brandy Elder, Director of Human Resources
DATE: November 30, 2022
SUBJECT: Budget Line-Item Transfer Request

Please make the following Budget line-item transfers:

	Transfer From: 100161-62880			Transfer To: 100161-62820	
Date of Entry	Amount	Account #	Account Name	Account #	Account Name
11/30/2022	\$340	100161-62880	Self-Insurance	101-62820 100161-62820	Professional Liability Insurance

Department Head Signature: _____

Commissioner Signature: _____

 11/30/22  11/30/22

BUDGET LINE-ITEM TRANSFER

TO: Grace Davis
FROM: Scott Matheny, Campbell County Sheriff
DATE: November 17, 2022
SUBJECT: Line-Item Transfer Request

Please make the following Budget line-item transfers:

Transfer From:				Transfer To:	
Date of Entry	Amount	Account #	Account Name	Account #	Account Name
11/17/22	\$89.50	100052-64600	Inmate Supplies	100052-64350	Books and Printed Materials

Department Head Signature: _____

Commissioner Signature: _____

Scott Matheny *gd 11/17/22*

2022-122

Position Vacancy Justification

Department:	Clerk of District Court	Date:	11/29/2022
Position Title:	Clerk I		
Classification Grade:	105	Current Salary of Incumbent:	19.64 per hour
Salary Range:	Min 34,611,.20	Mid 43,981.60	Max 53,352.00
Justification for Hiring Position:	Person has given her resignation		
Termed Incumbent:			
Position Originated:			
Funding Source for Position:	County: XXX	State:	Federal: Other: Explain Other:
Status Code:	Full-Time XX	Part-Time	Number of Annual Hours: 2080
Reason for Vacancy:	Replacement due to Termination:	Replacement due to Retirement: Resignation	New Position:
Existing Budgeted Position:	Yes		
Benefit Eligible:	Yes		
Department Head Signature & Date	 11/29/22		
H.R. Resources Director Approval & Date	 11/29/22		
Commissioner Approval & Date			

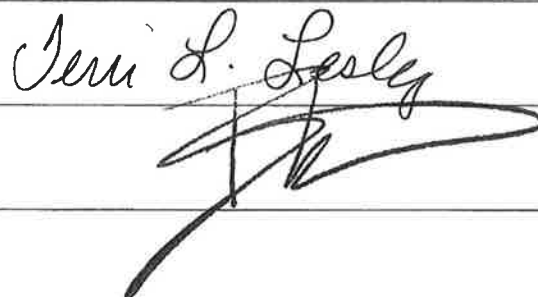
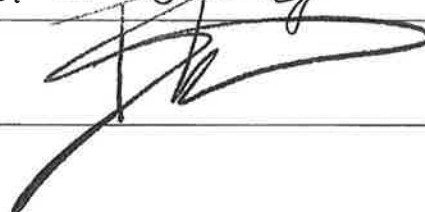
2022-118

Position Vacancy Justification

Department:	LIBRARY	Date:	12/06/2022
Position Title:	Branch Services Specialist		
Classification Grade:	106	Current Salary of Incumbent:	\$31,336.50
Salary Range:	Min \$20.18	Mid \$25.64	Max \$31.09
Justification for Hiring Position:	This position is essential to deliver effective library services to the Wright community. The position holds many responsibilities including: circulation of library materials, managing patron records and registrations, and maintaining Wright Branch Library collections.		
Termed Incumbent:			
Position Originated:			
Funding Source for Position:	County: YES	State: NO	Federal: NO
			Other: NO
	Explain Other:		
Status Code:	Full-Time NO	Part-Time YES	Number of Annual Hours: 1040
Reason for Vacancy:	Replacement due to Termination:	Replacement due to Retirement: YES	New Position:
Existing Budgeted Position:	YES		
Benefit Eligible:	YES		
Department Head Signature & Date	 11/21/22		
H.R. Resources Director Approval & Date	 11/21/2022		
Commissioner Approval & Date			

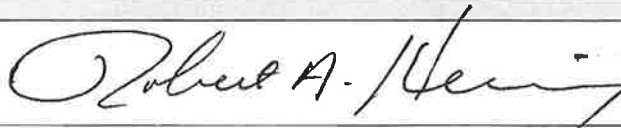
2022-119

Position Vacancy Justification

Department:	LIBRARY			Date:	12/06/2022
Position Title:	Reference Services Specialist				
Classification Grade:	107	Current Salary of Incumbent:	\$44,437.38		
Salary Range:	Min \$22.20	Mid \$28.21	Max \$34.21		
Justification for Hiring Position:	This position is essential to deliver effective library services to the community. The position performs research, patron instruction, and manages the nonfiction and periodicals library collection as well as the online databases.				
Termed Incumbent:					
Position Originated:					
Funding Source for Position:	County: YES	State: NO	Federal: NO	Other: NO	Explain Other:
Status Code:	Full-Time NO	Part-Time YES	Number of Annual Hours:		1404
Reason for Vacancy:	Replacement due to Termination:		Replacement due to Retirement: YES		New Position:
Existing Budgeted Position:	YES				
Benefit Eligible:	YES				
Department Head Signature & Date	 11/21/2022				
pH.R. Resources Director Approval & Date	 11/21/2022				
Commissioner Approval & Date					

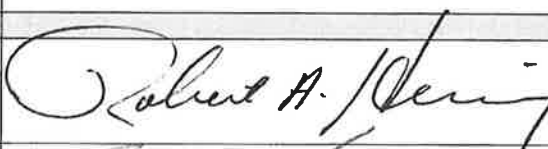
2022-121

Position Vacancy Justification

Department:	Rockpile Museum		Date:	11-22-2022	
Position Title:	File Clerk				
Classification Grade:	102	Current Salary of Incumbent:	\$16.96		
Salary Range:	Min \$15.85	Mid \$20.14	Max \$24.42		
Justification for Hiring Position:	The Rockpile Museum currently budgets for two part-time less than 20hrs positions to help cover open hours including weekends and evenings. PT staff also help with maintenance, cleaning, collections cataloging, museum outreach, and other duties as assigned. Flexible hours allow us to assign tasks as needed.				
Termed Incumbent:					
Position Originated:	Originally Budgeted in FY21-22 – PT Less Than 20 HRS position				
Funding Source for Position:	County: YES	State: NO	Federal: NO	Other: NO	Explain Other:
Status Code:	Full-Time	Part-Time X	Number of Annual Hours:		988
Reason for Vacancy:	Replacement due to Termination: Voluntary – Another Job		Replacement due to Retirement:		New Position:
Existing Budgeted Position:	YES				
Benefit Eligible:	NO				
Department Head Signature & Date	 11/22/22				
H.R. Resources Director Approval & Date	 11/28/22				
Commissioner Approval & Date					

2022-120

Position Vacancy Justification

Department:	Rockpile Museum		Date:	11-22-2022	
Position Title:	Museum Assistant				
Classification Grade:	104	Current Salary of Incumbent:	42,041.58		
Salary Range:	Min \$36,337.60	Mid \$46,165.60	Max \$55,993.60		
Justification for Hiring Position:	Budgeted position; vacant due to promotion; needed for Museum Curatorial Department. Position catalogs artifacts, cares for collections, and assists with exhibit development. Currently the only position dedicated to caring for the museum collections.				
Termed Incumbent:					
Position Originated:	2015 (Reclassified as Museum Assistant in 2017)				
Funding Source for Position:	County: YES	State: NO	Federal: NO	Other: NO	Explain Other:
Status Code:	Full-Time X	Part-Time	Number of Annual Hours:		2080
Reason for Vacancy:	Replacement due to Termination: Promotion of incumbent		Replacement due to Retirement:		New Position:
Existing Budgeted Position:	YES				
Benefit Eligible:	YES				
Department Head Signature & Date	 11/22/22				
H.R. Resources Director Approval & Date	 11/28/22				
Commissioner Approval & Date					

RESOLUTION NO. 2035.1
OF
CAMPBELL COUNTY, WYOMING

**A RESOLUTION APPROVING THE OFFICIAL HOLIDAYS FOR
COUNTY EMPLOYEES FOR THE YEAR 2023**

WHEREAS, Personnel Guideline No. 402 of the Campbell County Personnel Guidelines provides for the observance of holidays each year as set by the Campbell County Board of Commissioners; and

WHEREAS, per Wyoming Statute § 18-3-103 as amended, county officers shall keep their offices open during the usual business hours of each day excluding Saturdays, Sundays, legal holidays and other days as established by the County commissioners through resolution; and

WHEREAS, it is understood that this resolution shall not apply to all county departments as some are required to be in operation continuously.

NOW THEREFORE BE IT RESOLVED by the Campbell County Board of Commissioners, the list of holidays and other days as set forth below shall be observed during calendar year 2023 as paid days off for Campbell County employees employed at the following departments:

Airport, Assessor, Attorney, Clerk, Commissioner's, Clerk of District Court, Coroner, Extension, Fair, HR/Risk, ITS, Juvenile Probation, Parks & Recreation, Public Health, Public Works (except Landfill), Recycle Center, Road & Bridge, Sheriff's Office, Treasurer:

Equality Day	Monday, January 16 th
Presidents Day	Monday, February 20 st
Memorial Day	Monday, May 29 th
Independence Day	Tuesday, July 4 th
Labor Day	Monday, September 4 th
Columbus Day	Monday, October 9 th
Veterans Day	Friday, November 10 th
Thanksgiving Day	Thursday, November 23 rd
Employee Appreciation Day	Friday, November 24 th
Christmas Day	Monday, December 25 th
New Year's Day, 2024	Monday, January 1 st , 2024

Campbell County Public Library Systems:

Equality Day	Monday, January 16 th
Presidents Day	Monday, February 20 st
Memorial Day	Monday, May 29 th
Independence Day	Tuesday, July 4 th
Labor Day	Monday, September 4 th
Columbus Day	Monday, October 9 th
Veterans Day	Friday, November 10 th
Thanksgiving Day	Thursday, November 23 rd
Employee Appreciation Day	Floating – to be accrued on Friday November 24th
Christmas Day	Monday, December 25 th
New Year's Day, 2024	Monday, January 1 st , 2024

Campbell County Landfill:

Equality Day	Monday, January 16 th
Presidents Day	Monday, February 20 st
Memorial Day	Monday, May 29 th
Independence Day	Tuesday, July 4 th
Labor Day	Monday, September 4 th
Columbus Day	Monday, October 9 th
Veterans Day	Saturday, November 11 th
Thanksgiving Day	Thursday, November 23 rd
Employee Appreciation Day	Saturday, November 25th
Christmas Day	Monday, December 25 th
New Year's Day, 2024	Monday, January 1 st , 2024

Campbell County Children's Developmental Services:

Equality Day	Floating – to be accrued on Monday, January 16 th
Presidents Day	Floating– to be accrued on Monday, February 20 st
Memorial Day	Monday, May 29 th
Independence Day	Monday, July 4 th
Labor Day	Monday, September 4 th
Columbus Day	Floating – to be accrued on Monday, October 9th
Veterans Day	Floating- to be accrued on Friday, November 10th
Thanksgiving Day	Thursday, November 23 rd
Employee Appreciation Day	Friday, November 24 th
Christmas Day	Monday, December 25 th
New Year's Day, 2024	Monday, January 1 st , 2024

Campbell County Rockpile Museum:

Equality Day	Monday, January 16 th
Presidents' Day	Monday, February 20 th
Memorial Day	Floating – to be accrued on Monday, May 29 th
Independence Day	Floating – to be accrued on Tuesday, July 4 th
Labor Day	Floating – to be accrued on Monday, September 4 th
Columbus Day	Monday, October 9 th
Veterans Day	Floating- to be accrued on Friday, November 10 th
Thanksgiving Day	Thursday, November 23 rd
Employee Appreciation Day	Friday, November 24 th
Christmas Day	Monday, December 25 th
New Year's Day, 2023	Monday, January 1 st , 2024

RESOLVED this 15th day of November 2022.

**BOARD OF COUNTY COMMISSIONERS
CAMPBELL COUNTY, WYOMING**

Del Shelstad, Chairman

Don Hamm

Rusty Bell

Robert Maul

Colleen Faber

Attest:

Susan F. Saunders, County Clerk

Campbell County Juvenile Services

500 South Gillette Avenue, Suite B600, Gillette, Wyoming 82716
(307) 682-0746 · FAX (307) 687-6378

Director
Jim Lyon, Jr., M.S.

Probation Officers
Felice A. Acosta, B.A.
Rachel Materi, B.S.
Robert Anderson, B.A.
Nikki Neller-moe, B.S.

Juvenile & Family Drug Court
JR Bailey, B.S.

Senior Diversion Officer
Erica Wood, MSW

Diversion Officer
Meghan Young, B.S.

*Municipal Court Probation/
Community Service Officers*
David R. Anderson
Cody Dobson, B.S.

December 1, 2022

Re: Request to Carryover Accrued Annual Leave Hours

Dear Commissioners:

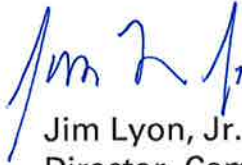
I am requesting that Erica Wood, Senior Diversion Officer be granted permission to carryover her accrued vacation hours she was unable to use by December 31, 2022. Per policy, employees are only allowed to carryover a maximum of two hundred and fifty (250) hours of annual leave.

Ms. Wood went out on FMLA on 10/11/2022 and returned on 11/21/22. Throughout her time off Erica utilized her accrued sick time. Erica has now been approved to take forty-four (44) vacation hours off in December. The remaining amount of carryover hours Erica will have accrued by December 31, 2022, is 67.52.

Per policy, employees will have until June 30, 2023, to utilize their carryover hours.

Thank you for your consideration regarding this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jim Lyon, Jr.", with a stylized flourish at the end.

Jim Lyon, Jr.
Director, Campbell County Juvenile
Services
Coordinator, Juvenile and Family Drug
Court

JHL/

cc: Denton Knapp, Commissioner's Administrative Director
Susan Saunders, County Clerk
Brandy Elder, Executive Director Human Resource Risk Management

MEMORANDUM

TO: County Commissioners

FROM: Bill Beastrom Facilities Manager

DATE: 1 December 2022

SUBJECT: Carry over of vacation hours

I am requesting to allow Todd Rahskopf to carry over up to 43.74 hours of vacation until June 30th 2023. This is due to staff shortages within the Custodial Department.

Thank you

Bill Beastrom


Facilities Manager



The following page(s) contain the backup material for Agenda Item: [9:05 Most Valuable Personnel Award](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.



MEMO . . .

Employee Recognition Committee

TO: Board of Commissioners
FROM: Employee Recognition Committee
DATE: December 6, 2022

SUBJECT: Most Valuable Personnel Award

The Employee Recognition Committee is pleased to announce Coleen Winterholler from ITS has been awarded the Most Valuable Personnel award. The Committee would like to recognize Coleen with this honor at the December 6, 2022, Board Meeting.

Attached is a copy of the nomination information the committee received for consideration.

Thank you for your ongoing support of the recognition program.

Coleen Winterholler Nomination

Coleen is exceptional at listening to a need and responding to it. Anytime I've had a question she goes above and beyond to answer it. Whenever she discovers how to complete a new task and she's asked how she figured it out, she's always been very upbeat, professional, and patient.

She's a "tester" of processes. She does what she can to figure out how a system works best and likes to brainstorm new ways of doing something. While testing capital assets she was instrumental in figuring the best processes in Tyler when we had very little instruction. She is now the expert at "mass updates" and searches. She was instrumental in creating our Capital Asset Manual for Tyler. Her involvement with Tyler has been a game changer in other pieces of Tyler as well.

Once capital assets were imported in Tyler, Coleen went above and beyond to find **all** the items that needed additional information. She found items that were active in Tyler that were not in FlowTrac and went out of her way to make the corrections on items **not even in her department**. She's more interested in the big picture than her little box within ITS.

There's never been a time that I've called Coleen in a crisis, and she's not responded. She took on a super user role in Tyler for multiple applications without missing a beat or letting any of her other responsibilities slide. When we were told we had to "figure it out" while testing/training in Tyler, she rolled up her sleeves and helped us using her depth of knowledge with capital assets. Campbell County is a much better place to be employed at because of her.

Sincerely,

Melissia Kershner

The following page(s) contain the backup material for Agenda Item: [9:15 Emergency Management Performance Grant \(EMPG\) Agreement](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

**GRANT AWARD AGREEMENT BETWEEN
WYOMING OFFICE OF HOMELAND SECURITY
AND
COUNTY OF CAMPBELL**

**Subrecipient Grant Award Agreement for U.S. Department of Homeland Security (DHS)
Federal Emergency Management Agency (FEMA), Grant Programs Directorate,
Emergency Management Performance Grant (EMPG) Grant Fiscal Year 2022**

Subrecipient:	County of Campbell
UEI #	W8QKYMHVL4Z3
Federal Award Amount:	\$63,450.00
Local Match Amount:	\$63,450.00
Period of Performance:	October 1, 2021 through September 30, 2023
CFDA #:	97.042
DHS Grant Code:	EMD-2022-EP-00007
Federal Award Date:	August 23, 2022
Project ID:	22-EMPG-CAM-GCF22

1. **Parties.** The parties to this Grant Award Agreement (Agreement) are Wyoming Office of Homeland Security (Agency), whose address is: 5500 Bishop Blvd., Cheyenne, WY 82002, and County of Campbell (Subrecipient), whose address is: 500 S Gillette Ave, Suite 1100, Gillette, WY 82716.
2. **Purpose of Agreement.** The purpose of this Agreement is to provide federal funds to assist state, local, territorial, and tribal governments in preparing for all hazards. The FY 2022 EMPG Program will provide federal funds to assist state, local, territorial, and tribal emergency management agencies to obtain the resources required to support the implementation of the National Preparedness System and the National Preparedness Goal of a secure and resilient Nation. DHS encourages EMPG recipients and subrecipients to prioritize grant funding toward investments that address capability targets and gaps identified through the annual Threat and Hazard Identification and Risk Assessment (THIRA) and Stakeholder Preparedness Review (SPR) process. Recipients and subrecipients should use grant funds to increase capability for high-priority core capabilities with low capability levels, validate capability levels, and maintain or sustain current capabilities.

Project expenditures must align with the approved scope of work described in Attachment A, Project Description, which is attached to and incorporated into this Agreement by this reference. This award is not for the purposes of Research & Development (R&D) as defined in 2 CFR 200.87.

3. **Funding Authority.** The funds the Agency will distribute to Subrecipient under this Agreement are drawn from grant funds distributed to the State of Wyoming by the Fiscal Year 2022 U.S. Department of Homeland Security, Federal Emergency Management Agency Grant Program Directorate, and Emergency Management Performance Grant

Program. The program is authorized by Section 662 of the Post-Katrina Emergency Management Reform Act of 2006 (PKEMRA), as amended, (Pub. L. No. 109-295) (6 U.S.C. § 762); the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended (Pub. L. No. 93-288) (42 U.S.C. § 5121, *et seq.*); the Earthquake Hazards Reduction Act of 1977, as amended (Pub. L. No. 95-124) (42 U.S.C. § 7701, *et seq.*); and the National Flood Insurance Act of 1968, as amended (Pub. L. No. 90-448) (42 U.S.C. § 4001, *et seq.*).

4. **Term of Agreement.** This Agreement is effective when all parties have executed it (Effective Date). The Period of Performance of the Agreement is from October 1, 2021 through September 30, 2023. All services shall be completed during the Period of Performance.

This Agreement may be extended by agreement of both parties in writing and subject to the required approvals. There is no right or expectation of extension and any extension will be determined at the discretion of the Agency.

5. **Payment.**

- A. The Agency agrees to pay the Subrecipient for the services described in Attachment A, Project Description, which is attached to and incorporated into this Agreement by this reference.” Total payment under this Agreement shall not exceed sixty-three thousand, four hundred fifty dollars and zero cents (\$63,450.00). Payment shall be made when services are completed, and within forty-five (45) days after submission of invoice pursuant to Wyo. Stat. § 16-6-602. Subrecipient shall submit invoices in sufficient detail to ensure that payments may be made in conformance with this Agreement. Subrecipients shall submit all invoices within forty-five (45) days after the term of this Agreement.
- B. No payment shall be made for work performed outside the Period of Performance of this Agreement. Should the Subrecipient fail to perform in a manner consistent with the terms and conditions set forth in this Agreement, payment under this Agreement may be withheld until such time as the Subrecipient performs its duties and responsibilities to the satisfaction of Agency.
- C. **Travel.** The payment of travel expenses shall be allowed as set forth below. Subrecipient is expected to procure the most cost efficient travel arrangements.
- (i) **Air Travel.** The Agency agrees to reimburse the Subrecipient’s approved air travel expenses related to the performance of this Agreement. Air travel shall be reimbursed based on actual costs, supported by a copy of the original receipt with the invoice. Subrecipient must select the lowest airfare (fares available in the market at the time of booking, preferably well in advance of trip to attain the lowest possible airfare). Subrecipients shall book economy class fares for all domestic travel. First class bookings are not reimbursable.

- (ii) Personal Vehicle. The Agency agrees to reimburse the Subrecipient's approved use of personal vehicle. Mileage shall be reimbursed at the current State rate per mile based on standard map mileage. Fuel will not be reimbursed.
 - (iii) Car Rental. The Agency agrees to reimburse the Subrecipient's approved car rental expenses related to the performance of this Agreement. Car rental expenses shall be reimbursed at actual costs, supported by a copy of the original receipt with the invoice. Subrecipient must select the lowest rental rates for an appropriate vehicle.
 - D. **Lodging**. The Agency agrees to reimburse Subrecipient's approved lodging expenses related to the performance of this Agreement. Lodging expenses shall be reimbursed at actual costs, supported by a copy of the original receipt with the invoice. The Subrecipient shall only invoice the Agency for the basic room rate, taxes, and lodging fees. The Agency is not responsible for incidental or miscellaneous expenses charged to the room. Incidental and miscellaneous expenses for which the Agency shall not be responsible include charges such as alcohol, internet, telephone charges, mini-bar, and movies.
 - E. **Meals**. The Agency agrees to reimburse Subrecipient's approved meal expenses related to the performance of this Agreement. Unless otherwise agreed upon, the Subrecipient shall be reimbursed for meals in accordance with the current U.S. General Services Administration rate per day. This reimbursement amount includes all meal, beverage, and refreshment expenses incurred during the day. Requests for reimbursement shall state the amount allowable for meals and list the actual number of travel days on the invoice.

6. **Responsibilities of Subrecipient**. The Subrecipient agrees to:

- A. Complete the project described in Attachment A, Project Description.
- B. Comply with terms and conditions as described in Attachment B, Agreement Articles, which is attached to and incorporated into this Agreement by this reference.
- C. Comply with the 2022 Emergency Management Performance Grant (EMPG) Notice of Funding Opportunity (NOFO) and the Preparedness Grants Manual to implement this Agreement, and agrees that all use of funds under this Agreement will be in accordance with the EMPG NOFO and Preparedness Grants Manual.
- D. **THIRA/SPR**. Complete/actively participate in a whole community Threat and Hazard Risk Assessment (THIRA) or Stakeholder Preparedness Report (SPR) update, or both, annually by the deadline, established by the Agency, of each year during the entire term of this Agreement.
- E. **NIMS**. Maintain adoption and implementation of the National Incident Management System (NIMS). Subrecipient must use standardized resource

management concepts for resource typing, credentialing, and an inventory to facilitate the effective identification, dispatch, deployment, tracking, and recovery of resources. Subrecipient shall update or modify its operational plans, and training and exercise activities, as necessary, to achieve conformance with the National Response Framework and NIMS implementation guidelines.

- F. Point of Contact.** Keep the Agency up-to-date as to the name of the person acting as the primary contact person for this Agreement using the Point of Contact Information Form provided by the Agency, which is incorporated into this Agreement by this reference, including any change of contact person, address, email, or telephone information. Subrecipient's primary contact shall cooperate with any assessments, national evaluation efforts, or information or data collect requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within this Agreement.
- G. Procurement.** Subrecipient must use its own documented procurement procedures that reflect applicable state, local, territorial, and tribal laws and regulations, provided that the procurements conform to applicable federal law and the standards identified in 2 C.F.R. Part 200. All procurement activity must be conducted in accordance with Federal Procurement Standards 2 C.F.R. Part 200.317-200.326.
- H. Equipment.**
- (i) Subrecipient may not use the funding provided under this Agreement to purchase equipment not specifically authorized in the Authorized Equipment List (AEL), which is incorporated into this Agreement by this reference, unless the proposed acquisition is reviewed by the Agency and approved by the U.S. Department of Homeland Security in writing prior to purchase.
 - (ii) Subrecipient shall ensure all equipment purchased with funds provided under this Agreement is maintained and available for response to terrorist incidents. Subrecipient agrees that, when practicable, any equipment or supplies purchased with grant funding shall be prominently marked as follows: "Purchased with funds provided by the U.S. Department of Homeland Security and administered by the Wyoming Office of Homeland Security."
 - (iii) Subrecipient shall maintain property records for all equipment purchased with EMPG funds in accordance with 2 CFR 200.313(1) to include: a description of the property, a serial number or other identification number, the source of funding for the property (including the FAIN), who holds the title, the acquisition date, and cost of the property, percentage of federal participation in the project costs for the federal award under which the property was acquired, the location, use and condition of the property, and any ultimate disposition data including the date of disposal and sale price of the property. Subrecipient shall provide Agency with updated property

records during the close-out of this Agreement.

I. Training.

- (i) Training conducted using EMPG funds should address a performance gap identified through an Integrated Preparedness Plan, THIRA/SPR process, or other assessment and contribute to building a capability that will be evaluated through a formal exercise. Exercises conducted with this Agreement should be managed and conducted consistent with Homeland Security Exercise and Evaluation Program (HSEEP).
- (ii) Subrecipient shall ensure that all EMPG funded personnel (full- and part-time) shall complete the following training requirements and provide Agency with proof of completion:
 - (a) IS-100 (any version), IS-200 (any version), IS-700 (any version), and IS-800 (any version); AND
 - (b) Professional Development Series (PDS) or the Emergency Management Professionals Program (EMPP) Basic Academy. These requirements can be found at: <https://training.fema.gov> as well as the EMPG Appendix of the FEMA Preparedness Grants Manual.
- (iii) Per DHS/FEMA GPD Information Bulletin No. 432, July 19, 2018, Subrecipient is no longer required to request approval from FEMA for personnel to attend non-FEMA training as long as the training is coordinated with and approved by the SAA State Training Point of Contact, and falls within the FEMA mission scope and the jurisdiction's Emergency Operations Plan. All other requirements listed in this section still apply.

J. Exercises. Subrecipient shall participate in and/or conduct a minimum of five (5) exercises, including at least one (1) full-scale exercise, during a one (1) year period beginning October 1, 2022 and ending September 30, 2023. Subrecipient agrees to submit an After Action Report (AAR) to the Agency following each exercise. Exercises conducted with this Agreement should be managed and conducted consistent with HSEEP.

K. Emergency Operations Plan (EOP). Subrecipient agrees to complete an Emergency Operations Plan (EOP) aligning with the requirements and guidelines of the Comprehensive Preparedness Guide (CPG) 101 Version 2.0. EOP should be updated no less than once every two (2) years. Subrecipient agrees to provide the Agency with a current or updated copy of the EOP no later than September 1, 2023.

L. Reporting. Subrecipient agrees to submit quarterly progress reports on forms provided by the Agency for the entirety of the performance period regardless of expenditure(s). Quarterly reports will be due the 20th of the month following the

end of each quarter (April 20, July 20, October 20 and January 20). Failure to submit quarterly reports may jeopardize future funding. Agency may waive reporting requirements at the Agency's discretion.

M. Closeout.

- (i) Subrecipient must maintain and retain the following: backup documentation such as bids and quotes, cost/price analyses on file for review, other documents required by federal regulations applicable at the time funds are granted. Subrecipient shall keep detailed records of all transactions involving this Agreement including but not limited to: specifications, solicitations, competitive quotes or proposals, basis for selection decisions, purchase orders, contracts, invoices, and cancelled checks. Failure to fully document all purchases may result in Agency questioning and subsequently disallowing Subrecipient's expenditures. Subrecipient must maintain its records for three (3) years after the close of the underlying federal award.

7. Responsibilities of Agency. The Agency agrees to:

- A. Pay Subrecipient in accordance with Section 5 above.
- B. Be available to provide necessary and feasible technical advice as requested by Subrecipient.
- C. Notify Subrecipient of information and updates received from FEMA or other federal agencies, which may affect or otherwise restrict the availability of funds awarded to Subrecipient herein.

8. Special Provisions.

- A. **Assumption of Risk.** The Subrecipient shall assume the risk of any loss of state or federal funding, either administrative or program dollars, due to the Subrecipient's failure to comply with state or federal requirements. The Agency shall notify the Subrecipient of any state or federal determination of noncompliance.
- B. **Environmental Policy Acts.** Subrecipient agrees all activities under this Agreement will comply with the Clean Air Act, the Clean Water Act, the National Environmental Policy Act, and other related provisions of federal environmental protection laws, rules or regulations.
- C. **Human Trafficking.** As required by 22 U.S.C. § 7104(g) and 2 CFR Part 175, this Agreement may be terminated without penalty if a private entity that receives funds under this Agreement:
 - (i) Engages in severe forms of trafficking in persons during the period of time that the award is in effect;

- (ii) Procures a commercial sex act during the period of time that the award is in effect; or
 - (iii) Uses forced labor in the performance of the award or subawards under the award.
- D. **Kickbacks.** Subrecipient certifies and warrants that no gratuities, kickbacks, or contingency fees were paid in connection with this Agreement, nor were any fees, commissions, gifts, or other considerations made contingent upon the award of this Agreement. If Subrecipient breaches or violates this warranty, Agency may, at its discretion, terminate this Agreement without liability to Agency, or deduct from the agreed upon price or consideration, or otherwise recover, the full amount of any commission, percentage, brokerage, or contingency fee.
- E. **Limitations on Lobbying Activities.** By signing this Agreement, Subrecipient certifies and agrees that, in accordance with P.L. 101-121, payments made from a federal grant shall not be utilized by Subrecipient or its sub-subrecipients in connection with lobbying member(s) of Congress, or any federal agency in connection with the award of a federal grant, Agreement, cooperative agreement, or loan.
- F. **Monitoring Activities.** Agency shall have the right to monitor all activities related to this Agreement that are performed by Subrecipient or its Subrecipients. This shall include, but not be limited to, the right to make site inspections at any time and with reasonable notice; to bring experts and consultants on site to examine or evaluate completed work or work in progress; to examine the books, ledgers, documents, papers, and records pertinent to this Agreement; and to observe personnel in every phase of performance of Agreement related work.
- G. **Nondiscrimination.** The Subrecipient shall comply with the Civil Rights Act of 1964, the Wyoming Fair Employment Practices Act (Wyo. Stat. § 27-9-105, *et seq.*), the Americans with Disabilities Act (ADA), 42 U.S.C. § 12101, *et seq.*, and the Age Discrimination Act of 1975 and any properly promulgated rules and regulations thereto and shall not discriminate against any individual on the grounds of age, sex, color, race, religion, national origin, or disability in connection with the performance under this Agreement.
- H. **No Finder's Fees:** No finder's fee, employment agency fee, or other such fee related to the procurement of this Agreement, shall be paid by either party.
- I. **Publicity.** Any publicity given to the projects, programs, or services provided herein, including, but not limited to, notices, information, pamphlets, press releases, research, reports, signs, and similar public notices in whatever form, prepared by or for the Subrecipient and related to the services and work to be performed under this Agreement, shall identify the Agency as the sponsoring agency and shall not be released without prior written approval of Agency.

- J. Suspension and Debarment.** By signing this Agreement, Subrecipient certifies that neither it nor its principals/agents are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction or from receiving federal financial or nonfinancial assistance, nor are any of the participants involved in the execution of this Agreement suspended, debarred, or voluntarily excluded by any federal department or agency in accordance with Executive Order 12549 (Debarment and Suspension), 44 CFR Part 17, or 2 CFR Part 180, or are on the debarred, or otherwise ineligible, vendors lists maintained by the federal government. Further, Subrecipient agrees to notify Agency by certified mail should it or any of its principals/agents become ineligible for payment, debarred, suspended, or voluntarily excluded from receiving federal funds during the term of this Agreement.
- K. Administration of Federal Funds.** Subrecipient agrees its use of the funds awarded herein is subject to the Uniform Administrative Requirements of 2 C.F.R. Part 200, *et seq.*; any additional requirements set forth by the federal funding agency; all applicable regulations published in the Code of Federal Regulations; and other program guidance as provided to it by Agency.
- L. Copyright License and Patent Rights.** Subrecipient acknowledges that federal grantor, the State of Wyoming, and Agency reserve a royalty-free, nonexclusive, unlimited, and irrevocable license to reproduce, publish, or otherwise use, and to authorize others to use, for federal and state government purposes: (1) the copyright in any work developed under this Agreement; and (2) any rights of copyright to which Subrecipient purchases ownership using funds awarded under this Agreement. Subrecipient must consult with Agency regarding any patent rights that arise from, or are purchased with, funds awarded under this Agreement.
- M. Federal Audit Requirements.** Subrecipient agrees that if it expends an aggregate amount of seven hundred fifty thousand dollars (\$750,000.00) or more in federal funds during its fiscal year, it must undergo an organization-wide financial and compliance single audit. Subrecipient agrees to comply with the audit requirements of the U.S. General Accounting Office Government Auditing Standards and Audit Requirements of 2 C.F.R. Part 200, Subpart F. If findings are made which cover any part of this Agreement, Subrecipient shall provide one (1) copy of the audit report to Agency and require the release of the audit report by its auditor be held until adjusting entries are disclosed and made to Agency's records.
- N. Non-Supplanting Certification.** Subrecipient hereby affirms that federal grant funds shall be used to supplement existing funds, and shall not replace (supplant) funds that have been appropriated for the same purpose. Subrecipient should be able to document that any reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds under this Agreement.
- O. Program Income.** Subrecipient shall not deposit grant funds in an interest bearing account without prior approval of Agency. Any income attributable to the grant funds distributed under this Agreement must be used to increase the scope of the

program or returned to Agency.

9. **General Provisions.**

- A. **Amendments.** Any changes, modifications, revisions, or amendments to this Agreement which are mutually agreed upon by the parties to this Agreement shall be incorporated by written instrument, executed by all parties to this Agreement.
- B. **Applicable Law, Rules of Construction, and Venue.** The construction, interpretation, and enforcement of this Agreement shall be governed by the laws of the State of Wyoming, without regard to conflicts of law principles. The terms "hereof," "hereunder," "herein," and words of similar import, are intended to refer to this Agreement as a whole and not to any particular provision or part. The Courts of the State of Wyoming shall have jurisdiction over this Agreement and the parties. The venue shall be the First Judicial District, Laramie County, Wyoming.
- C. **Assignment Prohibited and Agreement Shall Not be Used as Collateral.** Neither party shall assign or otherwise transfer any of the rights or delegate any of the duties set out in this Agreement without the prior written consent of the other party. The Subrecipient shall not use this Agreement, or any portion thereof, for collateral for any financial obligation without the prior written permission of the Agency.
- D. **Audit and Access to Records.** The Agency and its representatives shall have access to any books, documents, papers, electronic data, and records of the Subrecipient which are pertinent to this Agreement. The Subrecipient shall immediately, upon receiving written instruction from the Agency, provide to any independent auditor or accountant all books, documents, papers, electronic data, and records of the Subrecipient which are pertinent to this Agreement. The Subrecipient shall cooperate fully with any such independent auditor or accountant during the entire course of any audit authorized by the Agency.
- E. **Availability of Funds.** Each payment obligation of the Agency is conditioned upon the availability of government funds which are appropriated or allocated for the payment of this obligation and which may be limited for any reason including, but not limited to, congressional, legislative, gubernatorial, or administrative action. If funds are not allocated and available for continued performance of the Agreement, the Agreement may be terminated by the Agency at the end of the period for which the funds are available. The Agency shall notify the Subrecipient at the earliest possible time of the services which will or may be affected by a shortage of funds. No penalty shall accrue to the Agency in the event this provision is exercised, and the Agency shall not be obligated or liable for any future payments due or for any damages as a result of termination under this section.
- F. **Award of Related Agreements.** The Agency may award supplemental or successor Agreements for work related to this Agreement or may award Agreements to other Subrecipients for work related to this Agreement. The

Subrecipient shall cooperate fully with other Subrecipients and the Agency in all such cases.

- G. Compliance with Laws.** The Subrecipient shall keep informed of and comply with all applicable federal, state, and local laws and regulations, and all federal grant requirements and executive orders in the performance of this Agreement.
- H. Confidentiality of Information.** Except when disclosure is required by the Wyoming Public Records Act or court order, all documents, data compilations, reports, computer programs, photographs, data, and other work provided to or produced by the Subrecipient in the performance of this Agreement shall be kept confidential by the Subrecipient unless written permission is granted by the Agency for its release. If and when Subrecipient receives a request for information subject to this Agreement, Subrecipient shall notify Agency within ten (10) days of such request and shall not release such information to a third party unless directed to do so by Agency.
- I. Entirety of Agreement.** This Agreement, consisting of fourteen (14) pages; Attachment A, Project Description, consisting of one (1) page; and Attachment B, Agreement Articles, consisting of ten (10) pages, represent the entire and integrated Agreement between the parties and supersede all prior negotiations, representations, and agreements, whether written or oral. In the event of a conflict or inconsistency between the language of this Agreement and the language of any attachment or document incorporated by reference, the language of this Agreement shall control.
- J. Ethics.** Subrecipient shall keep informed of and comply with the Wyoming Ethics and Disclosure Act (Wyo. Stat. § 9-13-101, *et seq.*) and any and all ethical standards governing Subrecipient's profession.
- K. Extensions.** Nothing in this Agreement shall be interpreted or deemed to create an expectation that this Agreement will be extended beyond the term described herein. Any extension of this Agreement shall be initiated by the Agency and shall be accomplished through a written amendment between the parties entered into before the expiration of the original Agreement or any valid amendment thereto, and shall be effective only after it is reduced to writing and executed by all parties to the Agreement.
- L. Force Majeure.** Neither party shall be liable for failure to perform under this Agreement if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays.

- M. Indemnification.** Each party to this Agreement shall assume the risk of any liability arising from its own conduct. Neither party agrees to insure, defend, or indemnify the other.
- N. Independent Contractor.** The Subrecipient shall function as an independent contractor for the purposes of this Agreement and shall not be considered an employee of the State of Wyoming for any purpose. Consistent with the express terms of this Agreement, the Subrecipient shall be free from control or direction over the details of the performance of services under this Agreement. The Subrecipient shall assume sole responsibility for any debts or liabilities that may be incurred by the Subrecipient in fulfilling the terms of this Agreement and shall be solely responsible for the payment of all federal, state, and local taxes which may accrue because of this Agreement. Nothing in this Agreement shall be interpreted as authorizing the Subrecipient or its agents or employees to act as an agent or representative for or on behalf of the State of Wyoming or the Agency or to incur any obligation of any kind on behalf of the State of Wyoming or the Agency. The Subrecipient agrees that no health or hospitalization benefits, workers' compensation, unemployment insurance, or similar benefits available to State of Wyoming employees will inure to the benefit of the Subrecipient or the Subrecipient's agents or employees as a result of this Agreement.
- O. Notices.** All notices arising out of, or from, the provisions of this Agreement shall be in writing either by regular mail or delivery in person at the addresses provided under this Agreement.

Contact for the Agency:

Ashley Paulsrud
Grants/Finance Section Chief
5500 Bishop Boulevard
Cheyenne, Wyoming 82009
307-777-4907
Ashley.paulsrud@wyo.gov

With a copy to:

Lynn Budd (Awarding Official)
Director, Wyoming Office of Homeland Security
5500 Bishop Boulevard
Cheyenne, Wyoming 82009
307-777-8511
Lynn.budd@wyo.gov

- P. Ownership and Return of Documents and Information.** Agency is the official custodian and owns all documents, data compilations, reports, computer programs, photographs, data, and other work provided to or produced by the Subrecipient in the performance of this Agreement. Upon termination of services, for any reason, Subrecipient agrees to return all such original and derivative information and documents to the Agency in a useable format. In the case of electronic

transmission, such transmission shall be secured. The return of information by any other means shall be by a parcel service that utilizes tracking numbers.

- Q. Patent or Copyright Protection.** The Subrecipient recognizes that certain proprietary matters or techniques may be subject to patent, trademark, copyright, license, or other similar restrictions, and warrants that no work performed by the Subrecipient or its sub-subrecipients will violate any such restriction. The Subrecipient shall defend and indemnify the Agency for any infringement or alleged infringement of such patent, trademark, copyright, license, or other restrictions.
- R. Prior Approval.** This Agreement shall not be binding upon either party and the Wyoming State Auditor shall not draw warrants for payment, until this Agreement has been fully executed, approved as to form by the Office of the Attorney General, filed with and approved by A&I Procurement, and approved by the Governor of the State of Wyoming, or his designee, if required by Wyo. Stat. § 9-2-3204(b)(iv).
- S. Severability.** Should any portion of this Agreement be judicially determined to be illegal or unenforceable, the remainder of the Agreement shall continue in full force and effect, and the parties may renegotiate the terms affected by the severance.
- T. Sovereign Immunity and Limitations.** Pursuant to Wyo. Stat. § 1-39-104(a), the State of Wyoming and Agency expressly reserve sovereign immunity by entering into this Agreement and the Subrecipient expressly reserves governmental immunity. Each of them specifically retains all immunities and defenses available to them as sovereigns or governmental entities pursuant to Wyo. Stat. § 1-39-101, *et seq.*, and all other applicable law. The parties acknowledge that the State of Wyoming has sovereign immunity and only the Wyoming Legislature has the power to waive sovereign immunity. Designations of venue, choice of law, enforcement actions, and similar provisions shall not be construed as a waiver of sovereign immunity. The parties agree that any ambiguity in this Agreement shall not be strictly construed, either against or for either party, except that any ambiguity as to immunity shall be construed in favor of immunity.
- U. Taxes.** The Subrecipient shall pay all taxes and other such amounts required by federal, state, and local law, including, but not limited to, federal and social security taxes, workers' compensation, unemployment insurance, and sales taxes.
- V. Termination of Agreement.** This Agreement may be terminated, without cause, by the Agency upon thirty (30) days written notice. This Agreement may be terminated by the Agency immediately for cause if the Subrecipient fails to perform in accordance with the terms of this Agreement.
- W. Third-Party Beneficiary Rights.** The parties do not intend to create in any other individual or entity the status of third-party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties, and obligations contained in this Agreement shall operate only between the parties to this Agreement and shall inure solely to the benefit of the parties to this Agreement.

The provisions of this Agreement are intended only to assist the parties in determining and performing their obligations under this Agreement.

- X. Time is of the Essence.** Time is of the essence in all provisions of this Agreement.
- Y. Titles Not Controlling.** Titles of sections and subsections are for reference only and shall not be used to construe the language in this Agreement.
- Z. Waiver.** The waiver of any breach of any term or condition in this Agreement shall not be deemed a waiver of any prior or subsequent breach. Failure to object to a breach shall not constitute a waiver.
- AA. Counterparts.** This Agreement may be executed in counterparts. Each counterpart, when executed and delivered, shall be deemed an original and all counterparts together shall constitute one and the same Agreement. Delivery by the Subrecipient of an originally signed counterpart of this Agreement by facsimile or PDF shall be followed up immediately by delivery of the originally signed counterpart to the Agency.

THE REMAINDER OF THIS PAGE WAS INTENTIONALLY LEFT BLANK.

10. **Signatures.** The parties to this Agreement, either personally or through their duly authorized representatives, have executed this Agreement on the dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this Agreement.

The Effective Date of this Agreement is the date of the signature last affixed to this page.

AGENCY:

Wyoming Office of Homeland Security

Lynn Budd, Director

Date

SUBRECIPIENT:

County of Campbell

Subrecipient Designee Signature

Date

Printed Name and Title of Designee

SUBRECIPIENT ATTORNEY: APPROVAL AS TO FORM

Attorney

Date

ATTORNEY GENERAL'S OFFICE: APPROVAL AS TO FORM

Brie M. Richardson # 226882
Brie M. Richardson, Assistant Attorney General

11/15/2022
Date

Attachment A: Project Description

County of Campbell

Project ID: 22-EMPG-CAM-GCF22

Award Amount: \$63,450.00

The following submitted project(s) have been approved for the Federal Fiscal Year 2022 U.S. Department of Homeland Security, Emergency Management Performance Grant (EMPG). Only expenditures within the scope of the below projects will be reimbursed by the Wyoming Office of Homeland Security. Any changes to the scope of work must be approved through the Wyoming Office of Homeland Security prior to implementation.

REMINDER: Fuel, oil and routine maintenance charges are **NOT** covered under this grant.

Description	Amount
Eligible Expenses as follows: • Planning • Salary and Benefits • Organization Expenses - Eligible expenses including but not limited to: office supplies, utilities and office space • Training, Travel and Exercises	\$63,450.00

For questions regarding individual project allowability, the scope of an approved project, or the 2022 EMPG, please contact:

Grant Program Manager
Wyoming Office of Homeland Security
307-777-4917

Ashley Paulsrud
Grants/Finance Section Chief
Wyoming Office of Homeland Security
307-777-4907

**ATTACHMENT B
AGREEMENT ARTICLES**

Emergency Management Performance Grants

GRANTEE: Wyoming Office of Homeland Security
PROGRAM: Emergency Management Performance Grants
AGREEMENT NUMBER: EMD-2022-EP-00007-S01

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Article I - Reporting Subawards and Executive Compensation

Reporting of first tier subawards:

Recipients are required to comply with the requirements set forth in the government-wide award term on Reporting Subawards and Executive Compensation located at 2 C.F.R. Part 170, Appendix A, the full text of which is incorporated here by reference in the award terms and conditions.

Article II - Required Use of American Iron, Steel, Manufactured Products, and Construction Materials

Recipients and subrecipients must comply with the Build America, Buy America Act (BABAA), which was enacted as part of the Infrastructure Investment and Jobs Act Sections 70901-70927, Pub. L. No. 117-58 (2021); and Executive Order 14005, Ensuring the Future is Made in All of America by All of America's Workers. *See also* Office of Management and Budget (OMB), Memorandum M-22-11, Initial Implementation Guidance on Application of Buy America Preference in Federal Financial Assistance Programs for Infrastructure.

Recipients and subrecipients of federal financial assistance programs for infrastructure are hereby notified that none of the funds provided under this award may be used for a project for infrastructure unless:

- (1) all iron and steel used in the project are produced in the United States--this means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States;
- (2) all manufactured products used in the project are produced in the United States--this means the manufactured product was manufactured in the United States; and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation; and
- (3) all construction materials are manufactured in the United States--this means that all manufacturing processes for the construction material occurred in the United States.

The Buy America preference only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America preference apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project, but are not an integral part of the structure or permanently affixed to the infrastructure project.

Waivers

When necessary, recipients may apply for, and the agency may grant, a waiver from these requirements.

(a) When the federal agency has made a determination that one of the following exceptions applies, the awarding official may waive the application of the domestic content procurement preference in any case in which the agency determines that:

- (1) applying the domestic content procurement preference would be inconsistent with the public interest;
- (2) the types of iron, steel, manufactured products, or construction materials are not produced in the United States in sufficient and reasonably available quantities or of a satisfactory quality; or
- (3) the inclusion of iron, steel, manufactured products, or construction materials produced in the United States will increase the cost of the overall project by more than 25 percent.

A request to waive the application of the domestic content procurement preference must be in writing. The agency will provide instructions on the format, contents, and supporting materials required for any waiver request. Waiver requests are subject to public comment periods of no less than 15 days and must be reviewed by the OMB Made in America Office.

There may be instances where an award qualifies, in whole or in part, for an existing waiver described. For awards by the Federal Emergency Management Agency (FEMA), existing waivers are available and the waiver process is described at ["Buy America" Preference in FEMA Financial Assistance Programs for Infrastructure | FEMA.gov](#). For awards by other DHS components, please contact the applicable DHS FAO.

To see whether a particular DHS federal financial assistance program is considered an infrastructure program and thus required to include a Buy America preference, please either contact the applicable DHS FAO, or for FEMA awards, please see [Programs and Definitions: Build America, Buy America Act | FEMA.gov](#).

Article III - SAFECOM

Recipients receiving federal financial assistance awards made under programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications.

Article IV - Terrorist Financing

Recipients must comply with E.O. 13224 and U.S. laws that prohibit transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. Recipients are legally responsible to ensure compliance with the Order and laws.

Article V - Trafficking Victims Protection Act of 2000 (TVPA)

Trafficking in Persons:

Recipients must comply with the requirements of the government-wide financial assistance award term which implements Section 106 (g) of the Trafficking Victims Protection Act of 2000 (TVPA), codified as amended at 22 U.S.C. section 7104. The award term is located at 2 C.F.R. section 175.15, the full text of which is incorporated here by reference.

Article VI - Universal Identifier and System of Award Management

Requirements for System for Award Management and Unique Entity Identifier Recipients are required to comply with the requirements set forth in the government-wide financial assistance award term regarding the System for Award Management and Universal Identifier Requirements located at 2 C.F.R. Part 25, Appendix A, the full text of which is incorporated here by reference.

Article VII - USA PATRIOT Act of 2001

Recipients must comply with requirements of Section 817 of the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act of 2001 (USA PATRIOT Act), which amends 18 U.S.C. sections 175-175c.

Article VIII - Use of DHS Seal, Logo and Flags

Recipients must obtain permission from their DHS FAO prior to using the DHS seal(s), logos, crests or reproductions of flags or likenesses of DHS agency officials, including use of the United States Coast Guard seal, logo, crests or reproductions of flags or likenesses of Coast Guard officials.

Article IX - Whistleblower Protection Act

Recipients must comply with the statutory requirements for whistleblower protections (if applicable) at 10 U.S.C section 2409, 41 U.S.C. section 4712, and 10 U.S.C. section 2324, 41 U.S.C. sections 4304 and 4310.

Article X - Environmental Planning and Historic Preservation (EHP) Review

DHS/FEMA funded activities that may require an Environmental Planning and Historic Preservation (EHP) review are subject to the FEMA EHP review process. This review does not address all federal, state, and local requirements. Acceptance of federal funding requires the recipient to comply with all federal, state, and local laws.

DHS/FEMA is required to consider the potential impacts to natural and cultural resources of all projects funded by DHS/FEMA grant funds, through its EHP review process, as mandated by: the National Environmental Policy Act; National Historic Preservation Act of 1966, as amended; National Flood Insurance Program regulations; and any other applicable laws and executive orders. To access the FEMA EHP screening form and instructions, go to the DHS/FEMA website. In order to initiate EHP review of your project(s), you must complete all relevant sections of this form and submit it to the Grant Programs Directorate (GPD) along with all other pertinent project information. The EHP review process must be completed before funds are released to carry out the proposed project; otherwise, DHS/FEMA may not be able to fund the project due to noncompliance with EHP laws, executive orders, regulations, and policies.

If ground disturbing activities occur during construction, applicant will monitor ground disturbance, and if any potential archeological resources are discovered the applicant will immediately cease work in that area and notify the pass-through entity, if applicable, and DHS/FEMA.

Article XI - Applicability of DHS Standard Terms and Conditions to Tribes

The DHS Standard Terms and Conditions are a restatement of general requirements imposed upon recipients and flow down to subrecipients as a matter of law, regulation, or executive order. If the requirement does not apply to Indian tribes or there is a federal law or regulation exempting its application to Indian tribes, then the acceptance by Tribes of, or acquiescence to, DHS Standard Terms and Conditions does not change or alter its inapplicability to an Indian tribe. The execution of grant documents is not intended to change, alter, amend, or impose additional liability or responsibility upon the Tribe where it does not already exist.

Article XII - Acceptance of Post Award Changes

In the event FEMA determines that changes are necessary to the award document after an award has been made, including changes to period of performance or terms and conditions, recipients will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate recipient acceptance of the changes to the award. Please call the FEMA/GMD Call Center at (866) 927-5646 or via e-mail to ASK-GMD@fema.dhs.gov if you have any questions.

Article XIII - Disposition of Equipment Acquired Under the Federal Award

For purposes of original or replacement equipment acquired under this award by a non-state recipient or non-state subrecipients, when that equipment is no longer needed for the original project or program or for other activities currently or previously supported by a federal awarding agency, you must request instructions from FEMA to make proper disposition of the equipment pursuant to 2 C.F.R. section 200.313. State recipients and state subrecipients must follow the disposition requirements in accordance with state laws and procedures.

Article XIV - Prior Approval for Modification of Approved Budget

Before making any change to the FEMA approved budget for this award, you must request prior written approval from FEMA where required by 2 C.F.R. section 200.308.

For purposes of non-construction projects, FEMA is utilizing its discretion to impose an additional restriction under 2 C.F.R. section 200.308(f) regarding the transfer of funds among direct cost categories, programs, functions, or activities. Therefore, for awards with an approved budget where the federal share is greater than the simplified acquisition threshold (currently \$250,000), you may not transfer funds among direct cost categories, programs, functions, or activities without prior written approval from FEMA where the cumulative amount of such transfers exceeds or is expected to exceed ten percent (10%) of the total budget FEMA last approved.

For purposes of awards that support both construction and non-construction work, FEMA is utilizing its discretion under 2 C.F.R. section 200.308(h)(5) to require the recipient to obtain prior written approval from FEMA before making any fund or budget transfers between the two types of work.

You must report any deviations from your FEMA approved budget in the first Federal Financial Report (SF-425) you submit following any budget deviation, regardless of whether the budget deviation requires prior written approval.

Article XV - Indirect Cost Rate

2 C.F.R. section 200.211(b)(15) requires the terms of the award to include the indirect cost rate for the federal award. If applicable, the indirect cost rate for this award is stated in the budget documents or other materials approved by FEMA and included in the award file.

Article XVI - DHS Standard Terms and Conditions Generally

The Fiscal Year (FY) 2022 DHS Standard Terms and Conditions apply to all new federal financial assistance awards funded in FY 2022. These terms and conditions flow down to subrecipients unless an award term or condition specifically indicates otherwise. The United States has the right to seek judicial enforcement of these obligations.

All legislation and digital resources are referenced with no digital links. The FY 2022 DHS Standard Terms and Conditions will be housed on dhs.gov at www.dhs.gov/publication/fy15-dhs-standard-terms-and-conditions.

Article XVII - Assurances, Administrative Requirements, Cost Principles, Representations and Certifications

I. DHS financial assistance recipients must complete either the Office of Management and Budget (OMB) Standard Form 424B Assurances - Non-Construction Programs, or OMB Standard Form 424D Assurances - Construction Programs, as applicable. Certain assurances in these documents may not be applicable to your program, and the DHS financial assistance office (DHS FAO) may require applicants to certify additional assurances. Applicants are required to fill out the assurances as instructed by the awarding agency.

II. DHS financial assistance recipients are required to follow the applicable provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards located at Title 2, Code of Federal Regulations (C.F.R.) Part 200 and adopted by DHS at 2 C.F.R. Part 3002.

III. By accepting this agreement, recipients, and their executives, as defined in 2 C.F.R. section 170.315, certify that their policies are in accordance with OMB's guidance located at 2 C.F.R. Part 200, all applicable federal laws, and relevant Executive guidance.

Article XVIII - General Acknowledgements and Assurances

All recipients, subrecipients, successors, transferees, and assignees must acknowledge and agree to comply with applicable provisions governing DHS access to records, accounts, documents, information, facilities, and staff.

I. Recipients must cooperate with any DHS compliance reviews or compliance investigations conducted by DHS.

II. Recipients must give DHS access to examine and copy records, accounts, and other documents and sources of information related to the federal financial assistance award and permit access to facilities or personnel.

III. Recipients must submit timely, complete, and accurate reports to the appropriate DHS officials and maintain appropriate backup documentation to support the reports.

IV. Recipients must comply with all other special reporting, data collection, and evaluation requirements, as prescribed by law, or detailed in program guidance.

V. Recipients (as defined in 2 C.F.R. Part 200 and including recipients acting as pass-through entities) of federal financial assistance from DHS or one of its awarding component agencies must complete the DHS Civil Rights Evaluation Tool within thirty (30) days of receipt of the Notice of Award for the first award under which this term applies. Recipients of multiple awards of DHS financial assistance should only submit one completed tool for their organization, not per award. After the initial submission, recipients are required to complete the tool once every two (2) years if they have an active award, not every time an award is made. Recipients should submit the completed tool, including supporting materials, to CivilRightsEvaluation@hq.dhs.gov. This tool clarifies the civil rights obligations and related reporting requirements contained in the DHS Standard Terms and Conditions. Subrecipients are not required to complete and submit this tool to DHS. The evaluation tool can be found at <https://www.dhs.gov/publication/dhs-civil-rights-evaluation-tool>.

The DHS Office for Civil Rights and Civil Liberties will consider, in its discretion, granting an extension if the recipient identifies steps and a timeline for completing the tool. Recipients should request extensions by emailing the request to CivilRightsEvaluation@hq.dhs.gov prior to expiration of the 30-day deadline.

Article XIX - Acknowledgement of Federal Funding from DHS

Recipients must acknowledge their use of federal funding when issuing statements, press releases, requests for proposal, bid invitations, and other documents describing projects or programs funded in whole or in part with federal funds.

Article XX - Activities Conducted Abroad

Recipients must ensure that project activities performed outside the United States are coordinated as necessary with appropriate government authorities and that appropriate licenses, permits, or approvals are obtained.

Article XXI - Age Discrimination Act of 1975

Recipients must comply with the requirements of the Age Discrimination Act of 1975, Public Law 94-135 (1975) (codified as amended at Title 42, U.S. Code, section 6101 et seq.), which prohibits discrimination on the basis of age in any program or activity receiving federal financial assistance.

Article XXII - Americans with Disabilities Act of 1990

Recipients must comply with the requirements of Titles I, II, and III of the Americans with Disabilities Act, Pub. L. 101-336 (1990) (codified as amended at 42 U.S.C. sections 12101 - 12213), which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities.

Article XXIII - Best Practices for Collection and Use of Personally Identifiable Information

Recipients who collect personally identifiable information (PII) are required to have a publicly available privacy policy that describes standards on the usage and maintenance of the PII they collect. DHS defines PII as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. Recipients may also find the DHS Privacy Impact Assessments: Privacy Guidance and Privacy Template as useful resources respectively.

Article XXIV - Civil Rights Act of 1964 - Title VI

Recipients must comply with the requirements of Title VI of the Civil Rights Act of 1964 (codified as amended at 42 U.S.C. section 2000d et seq.), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. DHS implementing regulations for the Act are found at 6 C.F.R. Part 21 and 44 C.F.R. Part 7.

Article XXV - Civil Rights Act of 1968

Recipients must comply with Title VIII of the Civil Rights Act of 1968, Pub. L. 90-284, as amended through Pub. L. 113-4, which prohibits recipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex (see 42 U.S.C. section 3601 et seq.), as implemented by the U.S. Department of Housing and Urban Development at 24 C.F.R. Part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units - i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and

ground-floor units in buildings without elevators) - be designed and constructed with certain accessible features. (See 24 C.F.R. Part 100, Subpart D.)

Article XXVI - Copyright

Recipients must affix the applicable copyright notices of 17 U.S.C. sections 401 or 402 and an acknowledgement of U.S. Government sponsorship (including the award number) to any work first produced under federal financial assistance awards.

Article XXVII - Debarment and Suspension

Recipients are subject to the non-procurement debarment and suspension regulations implementing Executive Orders (E.O.) 12549 and 12689, which are at 2 C.F.R. Part 180 as adopted by DHS at 2 C.F.R. Part 3002. These regulations restrict federal financial assistance awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs or activities.

Article XXVIII - Drug-Free Workplace Regulations

Recipients must comply with drug-free workplace requirements in Subpart B (or Subpart C, if the recipient is an individual) of 2 C.F.R. Part 3001, which adopts the Government-wide implementation (2 C.F.R. Part 182) of Sec. 5152-5158 of the Drug-Free Workplace Act of 1988 (41 U.S.C. sections 8101-8106).

Article XXIX - Duplication of Benefits

Any cost allocable to a particular federal financial assistance award provided for in 2 C.F.R. Part 200, Subpart E may not be charged to other federal financial assistance awards to overcome fund deficiencies; to avoid restrictions imposed by federal statutes, regulations, or federal financial assistance award terms and conditions; or for other reasons. However, these prohibitions would not preclude recipients from shifting costs that are allowable under two or more awards in accordance with existing federal statutes, regulations, or the federal financial assistance award terms and conditions.

Article XXX - Education Amendments of 1972 (Equal Opportunity in Education Act) - Title IX

Recipients must comply with the requirements of Title IX of the Education Amendments of 1972, Pub. L. 92-318 (1972) (codified as amended at 20 U.S.C. section 1681 et seq.), which provide that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance. DHS implementing regulations are codified at 6 C.F.R. Part 17 and 44 C.F.R. Part 19.

Article XXXI - Energy Policy and Conservation Act

Recipients must comply with the requirements of the Energy Policy and Conservation Act, Pub. L. 94- 163 (1975) (codified as amended at 42 U.S.C. section 6201 et seq.), which contain policies relating to energy efficiency that are defined in the state energy conservation plan issued in compliance with this Act.

Article XXXII - False Claims Act and Program Fraud Civil Remedies

Recipients must comply with the requirements of the False Claims Act, 31 U.S.C. sections 3729- 3733, which prohibit the submission of false or fraudulent claims for payment to the Federal Government. (See 31 U.S.C. sections 3801-3812, which details the administrative remedies for false claims and statements made.)

Article XXXIII - Federal Debt Status

All recipients are required to be non-delinquent in their repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. (See OMB Circular A-129.)

Article XXXIV - Federal Leadership on Reducing Text Messaging while Driving

Recipients are encouraged to adopt and enforce policies that ban text messaging while driving as described in E.O. 13513, including conducting initiatives described in Section 3(a) of the Order when on official government business or when performing any work for or on behalf of the Federal Government.

Article XXXV - Fly America Act of 1974

Recipients must comply with Preference for U.S. Flag Air Carriers (air carriers holding certificates under 49 U.S.C.) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974, 49 U.S.C. section 40118, and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.

Article XXXVI - Hotel and Motel Fire Safety Act of 1990

Recipients must ensure that all conference, meeting, convention, or training space funded in whole or in part with federal funds complies with the fire prevention and control guidelines of Section 6 of the Hotel and Motel Fire Safety Act of 1990, 15 U.S.C. section 2225a.

Article XXXVII - John S. McCain National Defense Authorization Act of Fiscal Year 2019

Recipients, subrecipients, and their contractors and subcontractors are subject to the prohibitions described in section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. No. 115-232 (2018) and 2 C.F.R. sections 200.216, 200.327, 200.471, and Appendix II to 2 C.F.R. Part 200. Beginning August 13, 2020, the statute - as it applies to DHS recipients, subrecipients, and their contractors and subcontractors - prohibits obligating or expending federal award funds on certain telecommunications and video surveillance products and contracting with certain entities for national security reasons.

Article XXXVIII - Limited English Proficiency (Civil Rights Act of 1964 - Title VI)

Recipients must comply with Title VI of the Civil Rights Act of 1964, (42 U.S.C. section 2000d et seq.) prohibition against discrimination on the basis of national origin, which requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance: <https://www.dhs.gov/guidance-published-help-department-supported-organizations-provide-meaningful-access-people-limited> and additional resources on <http://www.lep.gov>.

Article XXXIX - Lobbying Prohibitions

Recipients must comply with 31 U.S.C. section 1352, which provides that none of the funds provided under a federal financial assistance award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any federal action related to a federal award or contract, including any extension, continuation, renewal, amendment, or modification.

Article XL - National Environmental Policy Act

Recipients must comply with the requirements of the National Environmental Policy Act of 1969, (NEPA) Pub. L. 91-190 (1970) (codified as amended at 42 U.S.C. section 4321 et seq.) and the Council on Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions of NEPA, which require recipients to use all practicable means within their authority, and consistent with other essential considerations of national policy, to create and maintain conditions under which people and nature can exist in productive harmony and fulfill the social, economic, and other needs of present and future generations of Americans.

Article XLI - Nondiscrimination in Matters Pertaining to Faith-Based Organizations

It is DHS policy to ensure the equal treatment of faith-based organizations in social service programs administered or supported by DHS or its component agencies, enabling those organizations to participate in providing important social services to beneficiaries. Recipients must comply with the equal treatment policies and requirements contained in 6 C.F.R. Part 19 and other applicable statutes, regulations, and guidance governing the participations of faith-based organizations in individual DHS programs.

Article XLII - Non-Supplanting Requirement

Recipients receiving federal financial assistance awards made under programs that prohibit supplanting by law must ensure that federal funds do not replace (supplant) funds that have been budgeted for the same purpose through non-federal sources.

Article XLIII - Notice of Funding Opportunity Requirements

All the instructions, guidance, limitations, and other conditions set forth in the Notice of Funding Opportunity (NOFO) for this program are incorporated here by reference in the award terms and conditions. All recipients must comply with any such requirements set forth in the program NOFO.

Article XLIV - Patents and Intellectual Property Rights

Recipients are subject to the Bayh-Dole Act, 35 U.S.C. section 200 et seq, unless otherwise provided by law. Recipients are subject to the specific requirements governing the development, reporting, and disposition of rights to inventions and patents resulting from federal financial assistance awards located at 37 C.F.R. Part 401 and the standard patent rights clause located at 37 C.F.R. section 401.14.

Article XLV - Procurement of Recovered Materials

States, political subdivisions of states, and their contractors must comply with Section 6002 of the Solid Waste Disposal Act, Pub. L. 89-272 (1965), (codified as amended by the Resource Conservation and Recovery Act, 42 U.S.C. section 6962.) The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition.

Article XLVI - Rehabilitation Act of 1973

Recipients must comply with the requirements of Section 504 of the Rehabilitation Act of 1973, Pub. L. 93-112 (1973) (codified as amended at 29 U.S.C. section 794), which provides that no otherwise qualified handicapped individuals in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

Article XLVII - Reporting of Matters Related to Recipient Integrity and Performance

General Reporting Requirements:

If the total value of any currently active grants, cooperative agreements, and procurement contracts from all federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this federal award, then the recipients must comply with the requirements set forth in the government-wide Award Term and Condition for Recipient Integrity and Performance Matters located at 2 C.F.R. Part 200, Appendix XII, the full text of which is incorporated here by reference in the award terms and conditions.

The following page(s) contain the backup material for Agenda Item: [9:20 Campbell County Inclement Weather Policy](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

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**Emergency Management
Agency****COORDINATOR**

David King

david.king@campbellcountyywy.gov

November 22nd, 2022

To: Campbell County Board of Commissioners

From: David King, County EM Coordinator

RE: Inclement Weather Policy

I am asking the Campbell County Board of Commissioners to adopt an Inclement Weather Policy to be utilized in making decisions for severe weather events which pose a safety hazard to county employees and the public.

Two months and 7 drafts ago, Commissioners Administrative Executive Director Denton Knapp charged Campbell County Emergency Management with developing a written policy detailing the process, trigger points and criteria to be used in making these decisions.

Campbell County Government is not a singular entity, but instead is made up of a number of agencies and departments for which a “snow day” means more work than normal, while for others it means an unscheduled day off.

It has been an interesting journey as we have worked through the process of writing down the informal criteria and processes which the county has used during my years as your Emergency Management Coordinator, and in the development process we explored several concepts and operating procedures before settling upon the version now before you.

This policy also includes Level I and Level II definitions to improve the public’s understanding of what implementation of the county policy means to their daily lives, modeling the City of Gillette’s snow plan level designations.

Proposed Draft (Ver.7): County Closure Policy

It is the policy of Campbell County to ensure the safest possible working environment for our employees and the public we serve.

Winter weather in Wyoming can present adverse weather conditions, including but not limited to, icy roads, reduced visibility, and blowing and drifting snow and may result in changed hours of operation, closure of County offices and changed schedules or responsibilities for employees.

Process: Upon issuance by the National Weather Service of Winter or Hazardous Weather advisories or watches, Campbell County Emergency Management will begin monitoring weather conditions and will provide appropriate updates to Town, City, County, School and other affected governmental entities.

The County will utilize a two-level system to alert employees and the public to anticipated or existing adverse weather. Because of the distances involved, some weather emergencies may have different impacts on County facilities in Gillette and Wright, resulting in different levels of declarations.

In the event of an overnight or early morning event the goal will be to reach a decision by 4:00 a.m.

Winter Storm considerations may include:

- A forecast for deteriorating conditions
- Existing or anticipated visibility and/or drifting
- Existing or anticipated road closures
- School and/or City Closures
- Parking availability upon reaching work
- Expected wind chill or actual air temperatures that could endanger anyone unprotected
- Sustained winds/gusts approaching 30 mph or more (35 mph is blizzard criteria)
 - Forecast amounts and accumulations over time
 - A Winter Storm Advisory anticipates 3-5 inches of snowfall. This is often issued one day before the event
 - A Winter Storm Watch is the potential for 6-8 inches of snowfall and strong winds and is normally issued two days before the event
 - A Winter Storm Warning anticipates 6 inches of snowfall in a 12-hour period or less, 8 inches of snowfall in 24 hours or less during the event

Level I: A County Level 1 Weather Emergency does not close any county facilities nor restrict travel. All County facilities will operate on normal schedules; however, some departments may elect to adjust programs, activities and other events based upon existing or anticipated weather conditions.

Declaration: When the National Weather Service forecasts or there is an accumulation of four inches of snow in the immediate future, the Campbell County Emergency Management Duty Officer will consult with the County's Executive Director-Administration on the potential for weather conditions to worsen and the Director may declare a County Level I Snow Emergency. In the Director's absence, the Duty Officer shall consult the Chairman of the Board of Commissioners and following that consultation a Level 1 Snow Emergency may be issued.

Level II: County facilities are closed for business during a Level II Weather Emergency and any exceptions will be included in the Level II announcement.

Proposed Draft (Ver.7): **County Closure Policy**

A Level II Weather Emergency advises against non-emergency travel in affected areas of Campbell County. Citizens driving during a Level II Weather Emergency may encounter roads which are impassable; and stuck or abandoned vehicles will likely interfere with snow and storm damage removal as well as response by emergency services.

Declaration: The Chair of the Board of County Commissioners or his/her designee may declare a County Level II Snow Emergency. When conditions warrant, the Campbell County Emergency Management Duty Officer shall make a recommendation to the County Executive Director-Administration who in turn will consult with the Chairperson (or designee). The Chairperson will make the final decision.

Options may include a delayed opening or modification of working hours, partial closure of county facilities or full closure of county facilities. Should the date or time include evening/night-time work schedules, holidays or weekends, “non-essential” employees who would normally be working during the declared closure should consult their supervisors as to the expectations for their working hours.

Weekends/Holidays: Some closure decisions may affect departments/agencies/offices which are scheduled to be open on weekends or holidays. As the County’s Executive Director-Administration is the normal direct liaison to the Commissioners, Executive Directors of those affected facilities may contact the Executive Director-Administration to consult the Commission Chair for a closure decision. If the facility Executive Director goes directly to the Chair for a closure decision, once a closure is approved it is their responsibility to notify the Executive Director-Administration so appropriate notifications can be made in accordance with the notifications chain described below:

Upon a decision to close:

The Campbell County Emergency Management Agency will issue a county facility closure notification utilizing the county’s contracted notification system.

The Campbell County Human Resources Department will notify elected officials and department heads, who in turn will notify their employees.

The Campbell County Community & Government Relations Coordinator will make appropriate postings on the County’s social media accounts and the County website, as well as notify local media.

Directors are responsible for maintaining a comprehensive list of essential employees required to come to work for a Level II declaration. These essential employees will most likely come from Road and Bridge, Maintenance, Sheriff’s Department, Emergency Management, and the Airport. Other departments may have essential employees and required to come to work for emergency operations.

By October 1st of each year, all Elected Officials, Department Heads/Managers will provide their after-hours contact information and that of their primary deputy to the Human Resources Department to be used in notifications of closures or adjusted hours of operation. Human Resources will provide the information to Emergency Management to be used to update the county’s notification system.

Northeast Wyoming Regional Airport:

It is recognized closure decisions for the Northeast Wyoming Regional Airport are separate from the closure decisions for all other county facilities. Decisions concerning the closure of the airport will be

Proposed Draft (Ver.7): **County Closure Policy**

made by the Airport Director or Director of Operations in accordance with FAA and Airline requirements.

Even if the airport is declared closed and commercial air service isn't operating, use for emergency (life) flights may still be authorized and the airport works to keep its runways open for those emergency flights.

Information concerning Airport closures will be provided as soon as possible to the Campbell County Emergency Management Agency and the County's Community & Government Relations Coordinator.

CCEMA will notify the County Executive Administrative Director who will in turn notify the Commissioner's Chair. CCEMA will also notify all local emergency services of the closure, including law enforcement, fire and EMS.

The County Community & Government Relations Coordinator will notify the local media and push the information out on the normal county social media and websites.

The following page(s) contain the backup material for Agenda Item: [9:25 Amendment One to COVID-19 Testing and Surveillance Grant MOU](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

**AMENDMENT ONE TO THE MEMORANDUM OF UNDERSTANDING BETWEEN
WYOMING DEPARTMENT OF HEALTH, PUBLIC HEALTH DIVISION
AND
CAMPBELL COUNTY**

1. **Parties.** This Amendment is made and entered into by and between the Wyoming Department of Health, Public Health Division (Agency), whose address is: 122 West 25th Street, 3rd Floor West, Cheyenne, Wyoming 82002, and Campbell County (County), whose address is: 500 South Gillette Avenue, Suite 1600, Gillette, Wyoming 82716.
2. **Purpose of Amendment.** This Amendment shall constitute the first amendment to the Agreement between the Agency and the County. The purpose of this Amendment is to: a) extend the term of the Agreement through June 30, 2024; and b) replace Attachment A, Statement of Work, with Attachment A-1, Revised Statement of Work, to reflect timeline changes.

The original Agreement, dated November 8, 2021, required the County to utilize grant funds for COVID-19 disease surveillance and testing activities for a total Agreement amount of five hundred seventy-two thousand, four hundred ninety-six dollars (\$572,496.00) with an expiration date of December 31, 2022.

3. **Term of the Amendment.** This Amendment shall commence on December 31, 2022, or upon the date the last required signature is affixed hereto, whichever is later (Effective Date), and shall remain in full force and effect through the term of the Agreement as amended, unless terminated at an earlier date pursuant to the provisions of the Agreement, or pursuant to federal or state statute, rule, or regulation.
4. **Amendments.**
 - A. The second sentence of Section 3 of the original Agreement is hereby amended to read as follows:

“The Performance Period of this Agreement is from July 1, 2021, through June 30, 2024.”
5. **Amended Responsibilities of the Contractor.**
 - A. As of the Effective Date of this Amendment, Attachment A, Statement of Work, which was attached to the original Agreement, is superseded and replaced by Attachment A-1, Revised Statement of Work, which is attached to this Amendment and incorporated into the original Agreement by this reference. All references to “Attachment A” in the original Agreement, and in any amendments thereto, are amended to read: “Attachment A-1”.

6. Amended Responsibilities of the Agency.

Responsibilities of the Agency have not changed.

7. Special Provisions.

- A. Same Terms and Conditions.** With the exception of items explicitly delineated in this Amendment, all terms and conditions of the original Agreement, and any previous amendments, between the Agency and the County, including but not limited to sovereign immunity, shall remain unchanged and in full force and effect.
- B. Counterparts.** This Amendment may be executed in counterparts. Each counterpart, when executed and delivered, shall be deemed an original and all counterparts together shall constitute one and the same Amendment. Delivery by the County of an originally signed counterpart of this Amendment by facsimile or PDF shall be followed up immediately by delivery of the originally signed counterpart to the Agency.

8. General Provisions.

- A. Entirety of Contract.** The original Agreement, consisting of twelve (12) pages; Attachment A, Statement of Work, consisting of one (1) page; Attachment B, Business Associate Agreement, consisting of six (6) pages; this Amendment One, consisting of three (3) pages; and Attachment A-1, Revised Statement of Work, consisting of one (1) page, represent the entire and integrated agreement between the parties and supersede all prior negotiations, representations, and agreements, whether written or oral.

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9. **Signatures.** The parties to this Amendment, through their duly authorized representatives, have executed this Amendment on the dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this Amendment.

This Amendment is not binding on either party until approved by A&I Procurement and the Governor of the State of Wyoming or his designee, if required by Wyo. Stat. § 9-2-3204(b)(iv).

AGENCY:

Wyoming Department of Health, Public Health Division

Stefan Johansson, Director

Date

Stephanie Pyle, MBA
Senior Administrator, Public Health Division

Date

COUNTY:

Campbell County

Chairman, Campbell County Board of Commissioners

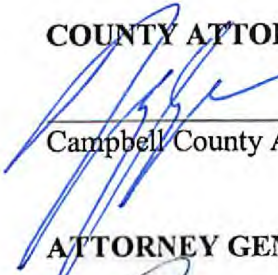
Date

COUNTY CLERK'S ATTESTATION

Campbell County Clerk

Date

COUNTY ATTORNEY: APPROVAL AS TO FORM

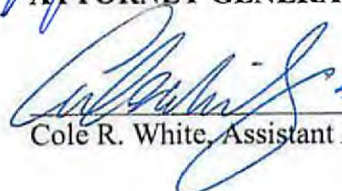
 WSB 7-4733

Campbell County Attorney

11/14/2022

Date

ATTORNEY GENERAL'S OFFICE: APPROVAL AS TO FORM

 # 226856

Cole R. White, Assistant Attorney General

10-19-2022

Date

General Description

This document is a Revised Statement of Work (SOW) to identify and describe the important milestones and deliverables for the Memorandum of Understanding (MOU) between the Wyoming Department of Health, Public Health Division (Agency) and Campbell County (County).

Timeline and Deliverables

The following outline shows specific tasks, milestones, and completion dates for the MOU.

Task	Description	Date
1.	Utilize funding to pay COVID-related public health personnel expenses. Personnel expenses must be related to surveillance, isolation and quarantine, and sample collection or laboratory testing.	
A.	Public health personnel costs could include, but are not limited to: staff overtime, personnel costs for temporary staff (can include benefits if included by county protocol), and personnel costs for staff that are redirected from their normal duties.	Throughout Contract Period
B.	Other costs related to additional personnel. Can include, but is not limited to, cell phones and computers.	
2.	COVID surveillance and laboratory testing.	
A.	Costs can include: pay for personnel to implement and conduct expanded testing events, advertising costs for testing events, administration costs for sample collection and handling, supply costs, and other approved expenses. Funding shall only be used for molecular or antigen tests for the detection of SARS-CoV-2; this funding is not approved for serologic testing.	Throughout Contract Period

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216233

**MEMORANDUM OF UNDERSTANDING BETWEEN
WYOMING DEPARTMENT OF HEALTH, PUBLIC HEALTH DIVISION
AND
CAMPBELL COUNTY**

1. **Parties.** The parties to this Memorandum of Understanding (Agreement) are Wyoming Department of Health, Public Health Division (Agency), whose address is: 122 West 25th Street, 3rd Floor West, Cheyenne, Wyoming 82002, and Campbell County (County), whose address is: 500 South Gillette Avenue, Suite 1600, Gillette, Wyoming 82716. This Agreement pertains to the Public Health Division.
2. **Purpose of Agreement.** The purpose of this Agreement is to set forth the terms and conditions by which the County shall utilize grant funds for COVID-19 disease surveillance and testing activities.
3. **Term of Agreement.** This Agreement is effective when all parties have executed it (Effective Date). The performance period of the Agreement is from July 1, 2021 through December 31, 2022. All services shall be completed during this term.

This Agreement may be extended twice by agreement of both parties in writing and subject to the required approvals. There is no right or expectation of extension and any extension will be determined at the discretion of the Agency.

4. **Payment.**
 - A. The Agency agrees to pay the County for the services described in Section 5, below, and in Attachment A, Statement of Work, which is attached to and incorporated into this Agreement by this reference. Total payment under this Agreement shall not exceed five hundred seventy-two thousand, four hundred ninety-six dollars (\$572,496.00). Payment shall be made within forty-five (45) days after submission of invoice pursuant to Wyo. Stat. § 16-6-602. County shall submit invoices in sufficient detail to ensure that payments may be made in conformance with this Agreement. Total federal funds provided under Catalog of Federal Domestic Assistance (CFDA) Number 93.323 shall not exceed five hundred seventy-two thousand, four hundred ninety-six dollars (\$572,496.00).
 - B. No payment shall be made for work performed prior to July 1, 2021. Should the County fail to perform in a manner consistent with the terms and conditions set forth in this Agreement, payment under this Agreement may be withheld until such time as the County performs its duties and responsibilities to the satisfaction of Agency.
 - C. When the County is working at a location requiring an overnight stay, the County shall be reimbursed at the rates set out in Wyo. Stats. §§ 9-3-102 and 9-3-103.

5. **Responsibilities of County.** The County agrees to:

- A. Provide the services and comply with the duties described in Attachment A.
- B. Abide by Attachment B, Business Associate Agreement, which is attached to and incorporated into this Agreement by this reference.

6. **Responsibilities of Agency.** The Agency agrees to:

- A. Pay County in accordance with Section 4 above.
- B. Provide support as described in Attachments A.
- C. Monitor and evaluate the County's compliance with the conditions set forth in this Agreement.

7. **Special Provisions.**

- A. **Assumption of Risk.** The County shall assume the risk of any loss of state or federal funding, either administrative or program dollars, due to the County's failure to comply with state or federal requirements. The Agency shall notify the County of any state or federal determination of noncompliance.
- B. **Environmental Policy Acts.** County agrees all activities under this Agreement will comply with the Clean Air Act, the Clean Water Act, the National Environmental Policy Act, and other related provisions of federal environmental protection laws, rules or regulations.
- C. **Human Trafficking.** As required by 22 U.S.C. § 7104(g) and 2 CFR Part 175, this Agreement may be terminated without penalty if a private entity that receives funds under this Agreement:
 - (i) Engages in severe forms of trafficking in persons during the period of time that the award is in effect;
 - (ii) Procures a commercial sex act during the period of time that the award is in effect; or
 - (iii) Uses forced labor in the performance of the award or subawards under the award.
- D. **Kickbacks.** County certifies and warrants that no gratuities, kickbacks, or contingency fees were paid in connection with this Agreement, nor were any fees, commissions, gifts, or other considerations made contingent upon the award of this Agreement. If County breaches or violates this warranty, Agency may, at its discretion, terminate this Agreement without liability to Agency, or deduct from

the agreed upon price or consideration, or otherwise recover, the full amount of any commission, percentage, brokerage, or contingency fee.

- E. **Limitations on Lobbying Activities.** By signing this Agreement, County certifies and agrees that, in accordance with P.L. 101-121, payments made from a federal grant shall not be utilized by County or its subrecipients in connection with lobbying member(s) of Congress, or any federal agency in connection with the award of a federal grant, MOU, cooperative agreement, or loan.
- F. **Monitoring Activities.** Agency shall have the right to monitor all activities related to this Agreement that are performed by County or its subrecipients. This shall include, but not be limited to, the right to make site inspections at any time and with reasonable notice; to bring experts and consultants on site to examine or evaluate completed work or work in progress; to examine the books, ledgers, documents, papers, and records pertinent to this Agreement; and to observe personnel in every phase of performance of Agreement related work.
- G. **Nondiscrimination.** The County shall comply with the Civil Rights Act of 1964, the Wyoming Fair Employment Practices Act (Wyo. Stat. § 27-9-105, *et seq.*), the Americans with Disabilities Act (ADA), 42 U.S.C. § 12101, *et seq.*, and the Age Discrimination Act of 1975 and any properly promulgated rules and regulations thereto and shall not discriminate against any individual on the grounds of age, sex, color, race, religion, national origin, or disability in connection with the performance under this Agreement.
- H. **No Finder's Fees:** No finder's fee, employment agency fee, or other such fee related to the procurement of this Agreement, shall be paid by either party.
- I. **Publicity.** Any publicity given to the projects, programs, or services provided herein, including, but not limited to, notices, information, pamphlets, press releases, research, reports, signs, and similar public notices in whatever form, prepared by or for the County and related to the services and work to be performed under this Agreement, shall identify the Agency as the sponsoring agency and shall not be released without prior written approval of Agency.
- J. **Suspension and Debarment.** By signing this Agreement, County certifies that neither it nor its principals/agents are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction or from receiving federal financial or nonfinancial assistance, nor are any of the participants involved in the execution of this Agreement suspended, debarred, or voluntarily excluded by any federal department or agency in accordance with Executive Order 12549 (Debarment and Suspension), 44 CFR Part 17, or 2 CFR Part 180, or are on the debarred, or otherwise ineligible, vendors lists maintained by the federal government. Further, County agrees to notify Agency by certified mail should it or any of its principals/agents become ineligible for

payment, debarred, suspended, or voluntarily excluded from receiving federal funds during the term of this Contract.

- K. Administration of Federal Funds.** County agrees its use of the funds awarded herein is subject to the Uniform Administrative Requirements of 2 C.F.R. Part 200, *et seq.*; any additional requirements set forth by the federal funding agency; all applicable regulations published in the Code of Federal Regulations; and other program guidance as provided to it by Agency.
- L. Copyright License and Patent Rights.** County acknowledges that federal grantor, the State of Wyoming, and Agency reserve a royalty-free, nonexclusive, unlimited, and irrevocable license to reproduce, publish, or otherwise use, and to authorize others to use, for federal and state government purposes: (1) the copyright in any work developed under this Agreement; and (2) any rights of copyright to which County purchases ownership using funds awarded under this Agreement. County must consult with Agency regarding any patent rights that arise from, or are purchased with, funds awarded under this Agreement.
- M. Federal Audit Requirements.** County agrees that if it expends an aggregate amount of seven hundred fifty thousand dollars (\$750,000.00) or more in federal funds during its fiscal year, it must undergo an organization-wide financial and compliance single audit. County agrees to comply with the audit requirements of the U.S. General Accounting Office Government Auditing Standards and Audit Requirements of 2 C.F.R. Part 200, Subpart F. If findings are made which cover any part of this Agreement, County shall provide one (1) copy of the audit report to Agency and require the release of the audit report by its auditor be held until adjusting entries are disclosed and made to Agency's records.
- N. Non-Supplanting Certification.** County hereby affirms that federal grant funds shall be used to supplement existing funds, and shall not replace (supplant) funds that have been appropriated for the same purpose. County should be able to document that any reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds under this Agreement.
- O. Program Income.** County shall not deposit grant funds in an interest bearing account without prior approval of Agency. Any income attributable to the grant funds distributed under this Agreement must be used to increase the scope of the program or returned to Agency.
- P. Health Equity.** The County shall ensure that services are equitable to under-resourced, socially disadvantaged, and ethnically diverse groups; provide services that are culturally and linguistically appropriate; collect demographic information, to the extent practicable; and engage in partnerships with other public or private providers to eliminate health disparities and improve the health of all people.

8. General Provisions.

- A. Amendments.** Any changes, modifications, revisions, or amendments to this Agreement which are mutually agreed upon by the parties to this Agreement shall be incorporated by written instrument, executed by all parties to this Agreement.
- B. Applicable Law, Rules of Construction, and Venue.** The construction, interpretation, and enforcement of this Agreement shall be governed by the laws of the State of Wyoming, without regard to conflicts of law principles. The terms "hereof," "hereunder," "herein," and words of similar import, are intended to refer to this Agreement as a whole and not to any particular provision or part. The Courts of the State of Wyoming shall have jurisdiction over this Agreement and the parties. The venue shall be the First Judicial District, Laramie County, Wyoming.
- C. Assignment Prohibited and Agreement Shall Not be Used as Collateral.** Neither party shall assign or otherwise transfer any of the rights or delegate any of the duties set out in this Agreement without the prior written consent of the other party. The County shall not use this Agreement, or any portion thereof, for collateral for any financial obligation without the prior written permission of the Agency.
- D. Audit and Access to Records.** The Agency and its representatives shall have access to any books, documents, papers, electronic data, and records of the County which are pertinent to this Agreement. The County shall immediately, upon receiving written instruction from the Agency, provide to any independent auditor or accountant all books, documents, papers, electronic data, and records of the County which are pertinent to this Agreement. The County shall cooperate fully with any such independent auditor or accountant during the entire course of any audit authorized by the Agency.
- E. Availability of Funds.** Each payment obligation of the Agency is conditioned upon the availability of government funds which are appropriated or allocated for the payment of this obligation and which may be limited for any reason including, but not limited to, congressional, legislative, gubernatorial, or administrative action. If funds are not allocated and available for continued performance of the Agreement, the Agreement may be terminated by the Agency at the end of the period for which the funds are available. The Agency shall notify the County at the earliest possible time of the services which will or may be affected by a shortage of funds. No penalty shall accrue to the Agency in the event this provision is exercised, and the Agency shall not be obligated or liable for any future payments due or for any damages as a result of termination under this section.
- F. Award of Related Agreements.** The Agency may award supplemental or successor agreements for work related to this Agreement or may award agreements to other subrecipients for work related to this Agreement. The County shall cooperate fully with other subrecipients and the Agency in all such cases.

- G. **Compliance with Laws.** The County shall keep informed of and comply with all applicable federal, state, and local laws and regulations, and all federal grant requirements and executive orders in the performance of this Agreement.
- H. **Confidentiality of Information.** Except when disclosure is required by the Wyoming Public Records Act or court order, all documents, data compilations, reports, computer programs, photographs, data, and other work provided to or produced by the County in the performance of this Agreement shall be kept confidential by the County unless written permission is granted by the Agency for its release. If and when County receives a request for information subject to this Agreement, County shall notify Agency within ten (10) days of such request and shall not release such information to a third party unless directed to do so by Agency.
- I. **Entirety of Agreement.** This Agreement, consisting of twelve (12) pages; Attachment A, Statement of Work, consisting of one (1) page; and Attachment B, Business Associate Agreement, consisting of six (6) pages, represent the entire and integrated Agreement between the parties and supersede all prior negotiations, representations, and agreements, whether written or oral. In the event of a conflict or inconsistency between the language of this Agreement and the language of any attachment or document incorporated by reference, the language of this Agreement shall control, with the exception of that contained in Attachment B, Business Associate Agreement.
- J. **Ethics.** County shall keep informed of and comply with the Wyoming Ethics and Disclosure Act (Wyo. Stat. § 9-13-101, *et seq.*) and any and all ethical standards governing County's profession.
- K. **Extensions.** Nothing in this Agreement shall be interpreted or deemed to create an expectation that this Agreement will be extended beyond the term described herein. Any extension of this Agreement shall be initiated by the Agency and shall be accomplished through a written amendment between the parties entered into before the expiration of the original Agreement or any valid amendment thereto, and shall be effective only after it is reduced to writing and executed by all parties to the Agreement.
- L. **Force Majeure.** Neither party shall be liable for failure to perform under this Agreement if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays.

- M. Indemnification.** Each party to this Agreement shall assume the risk of any liability arising from its own conduct. Neither party agrees to insure, defend, or indemnify the other.
- N. Independent Contractor.** The County shall function as an independent contractor for the purposes of this Agreement and shall not be considered an employee of the State of Wyoming for any purpose. Consistent with the express terms of this Agreement, the County shall be free from control or direction over the details of the performance of services under this Agreement. The County shall assume sole responsibility for any debts or liabilities that may be incurred by the County in fulfilling the terms of this Agreement and shall be solely responsible for the payment of all federal, state, and local taxes which may accrue because of this Agreement. Nothing in this Agreement shall be interpreted as authorizing the County or its agents or employees to act as an agent or representative for or on behalf of the State of Wyoming or the Agency or to incur any obligation of any kind on behalf of the State of Wyoming or the Agency. The County agrees that no health or hospitalization benefits, workers' compensation, unemployment insurance, or similar benefits available to State of Wyoming employees will inure to the benefit of the County or the County's agents or employees as a result of this Agreement.
- O. Notices.** All notices arising out of, or from, the provisions of this Agreement shall be in writing either by regular mail or delivery in person at the addresses provided under this Agreement.
- P. Ownership and Return of Documents and Information.** Agency is the official custodian and owns all documents, data compilations, reports, computer programs, photographs, data, and other work provided to or produced by the County in the performance of this Agreement. County is the official custodian and owns all data produced in the performance of any work outside the scope of this Agreement. Agency is not responsible for maintaining the privacy or security of County data produced and maintained in the performance of any work outside the scope of this Agreement. Upon termination of services, for any reason, County agrees to return all original and derivative information and documents owned by the Agency to the Agency in a useable format. In the case of electronic transmission, such transmission shall be secured. The return of information by any other means shall be by a parcel service that utilizes tracking numbers.
- Q. Prior Approval.** This Agreement shall not be binding upon either party, no services shall be performed, and the Wyoming State Auditor shall not draw warrants for payment, until this Agreement has been fully executed, approved as to form by the Office of the Attorney General, filed with and approved by A&I Procurement, and approved by the Governor of the State of Wyoming, or his designee, if required by Wyo. Stat. § 9-2-1016(b)(iv).

R. Insurance Requirements.

- (i) During the term of this Agreement, the County shall obtain and maintain, and ensure that each subrecipient obtains and maintains, each type of insurance coverage specified in Insurance Coverage, below.
- (ii) All policies shall be primary over any insurance or self-insurance program carried by the County or the State of Wyoming. All policies shall include clauses stating that each insurance carrier shall waive all rights of recovery under subrogation or otherwise against County or the State, its agencies, institutions, organizations, officers, agents, employees, and volunteers.
- (iii) The County shall provide Certificates of Insurance to the Agency verifying each type of coverage required herein. If the policy is a "claims made" policy instead of an "occurrence" policy, the information provided shall include, but is not limited to, retroactive dates and extended reporting periods or tails.
- (iv) All policies shall be endorsed to provide at least thirty (30) days advance written notice of cancellation to the Agency. A copy of the policy endorsement shall be provided with the Certificate of Insurance.
- (v) In case of a breach of any provision relating to Insurance Requirements or Insurance Coverage, the Agency may, at the Agency's option, obtain and maintain, at the expense of the County, such insurance in the name of the County, or subrecipient, as the Agency may deem proper and may deduct the cost of obtaining and maintaining such insurance from any sums which may be due or become due to the County under this Agreement.
- (vi) All policies required by this Agreement shall be issued by an insurance company with an A.M. Best rating of A- VIII or better.
- (vii) The Agency reserves the right to reject any policy issued by an insurance company that does not meet these requirements.

S. Insurance Coverage. The County shall obtain and maintain the following insurance in accordance with the Insurance Requirements set forth above:

- (i) Commercial General Liability Insurance. Commercial general liability insurance (CGL) coverage, occurrence form, covering liability claims for bodily injury and property damage arising out of premises, operations, products and completed operations, and personal and advertising injury, with minimum limits as follows:
 - (a) \$1,000,000.00 each occurrence
 - (b) \$1,000,000.00 personal injury and advertising injury;
 - (c) \$2,000,000.00 general aggregate; and

- (d) \$2,000,000.00 products and completed operations.

The CGL policy shall include coverage for Explosion, Collapse and Underground property damage. This coverage may not be excluded by endorsement.

- (ii) Workers' Compensation and Employer's Liability Insurance. Employees hired in Wyoming to perform work under this Agreement shall be covered by workers' compensation coverage obtained through the Wyoming Department of Workforce Services' workers' compensation program, if statutorily required. Employees brought into Wyoming from County's home state to perform work under this Agreement shall be covered by workers' compensation coverage obtained through the Wyoming Department of Workforce Services' workers' compensation program or other state or private workers' compensation insurance approved by the Wyoming Department of Workforce Services, if statutorily required.

The County shall provide the Agency with a Certificate of Good Standing or other proof of workers' compensation coverage for all of its employees who are to perform work under this Agreement, if such coverage is required by law. If workers' compensation coverage is obtained by County through the Wyoming Department of Workforce Services' workers' compensation program, County shall also obtain Employer's Liability "Stop Gap" coverage through an endorsement to the CGL policy required by this Contract, with minimum limits as follows:

- (a) Bodily Injury by Accident: \$1,000,000.00 each accident;
 - (b) Bodily Injury by Disease: \$1,000,000.00 each employee; and
 - (c) Bodily Injury by Disease: \$1,000,000.00 policy limit.
- (iii) Unemployment Insurance. The County shall be duly registered with the Department of Workforce Services and obtain such unemployment insurance coverage as required. The County shall supply Agency with a Certificate of Good Standing or other proof of unemployment insurance coverage.
- (iv) Automobile Liability Insurance. Automobile liability insurance covering any auto (including owned, hired, and non-owned) with minimum limits of \$1,000,000.00 each accident combined single limit.
- (v) Professional Liability or Errors and Omissions Liability Insurance. Professional liability insurance or errors and omissions liability insurance protecting against any and all claims arising from the County's alleged or real professional errors, omissions, or mistakes in the performance of professional duties under this Agreement, with minimum limits as follows:

- (a) \$1,000,000.00 each occurrence; and

Memorandum of Understanding between
Wyoming Department of Health, Public Health Division
and Campbell County

(b) \$1,000,000.00 general aggregate.

The policy shall have an extended reporting period of two (2) years.

- T. **Severability.** Should any portion of this Agreement be judicially determined to be illegal or unenforceable, the remainder of the Agreement shall continue in full force and effect, and the parties may renegotiate the terms affected by the severance.
- U. **Sovereign Immunity and Limitations.** Pursuant to Wyo. Stat. § 1-39-104(a), the State of Wyoming and Agency expressly reserve sovereign immunity by entering into this Agreement and the County expressly reserves governmental immunity. Each of them specifically retains all immunities and defenses available to them as sovereign or governmental entities pursuant to Wyo. Stat. § 1-39-101, *et seq.*, and all other applicable law. The parties acknowledge that the State of Wyoming has sovereign immunity and only the Wyoming Legislature has the power to waive sovereign immunity. The parties further acknowledge that there are constitutional and statutory limitations on the authority of the State of Wyoming and its agencies or instrumentalities to agree to certain terms and conditions supplied by the County, including, but not limited to, the following: liability for damages; choice of law; conflicts of law; venue and forum-selection clauses; defense or control of litigation or settlement; liability for acts or omissions of third parties; payment of attorneys' fees or costs; additional insured provisions; dispute resolution, including, but not limited to, arbitration; indemnification of another party; and confidentiality. Any such provisions in the Agreement, or in any attachments or documents incorporated by reference, will not be binding on the State of Wyoming. Designations of venue, choice of law, enforcement actions, and similar provisions shall not be construed as a waiver of sovereign immunity. The parties agree that any ambiguity in this Agreement shall not be strictly construed, either against or for either party, except that any ambiguity as to immunity shall be construed in favor of immunity.
- V. **Taxes.** The County shall pay all taxes and other such amounts required by federal, state, and local law, including, but not limited to, federal and social security taxes, workers' compensation, unemployment insurance, and sales taxes.
- W. **Termination of Agreement.** This Agreement may be terminated, without cause, by the Agency upon thirty (30) days written notice. This Agreement may be terminated by the Agency immediately for cause if the County fails to perform in accordance with the terms of this Agreement.
- X. **Third-Party Beneficiary Rights.** The parties do not intend to create in any other individual or entity the status of third-party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties, and obligations contained in this Agreement shall operate only between the parties to this Agreement and shall inure solely to the benefit of the parties to this Agreement. The provisions of this Agreement are intended only to assist the parties in determining and performing their obligations under this Agreement.

- Y. Time is of the Essence.** Time is of the essence in all provisions of this Agreement.
- Z. Titles Not Controlling.** Titles of sections and subsections are for reference only and shall not be used to construe the language in this Agreement.
- AA. Waiver.** The waiver of any breach of any term or condition in this Agreement shall not be deemed a waiver of any prior or subsequent breach. Failure to object to a breach shall not constitute a waiver.
- BB. Counterparts.** This Agreement may be executed in counterparts. Each counterpart, when executed and delivered, shall be deemed an original and all counterparts together shall constitute one and the same Agreement. Delivery by the County of an originally signed counterpart of this Agreement by facsimile or PDF shall be followed up immediately by delivery of the originally signed counterpart to the Agency. The County's failure to deliver, either personally or via US Mail, postage prepaid, the originally signed counterpart to the Agency within five (5) business days shall be considered a material breach and may result in immediate termination of this Agreement by the Agency.

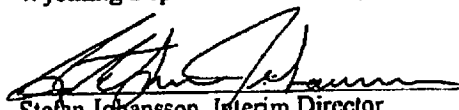
THE REMAINDER OF THIS PAGE WAS INTENTIONALLY LEFT BLANK.

9. **Signatures.** The parties to this Agreement, either personally or through their duly authorized representatives, have executed this Agreement on the dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this Agreement.

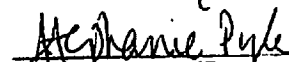
The Effective Date of this Agreement is the date of the signature last affixed to this page.

AGENCY:

Wyoming Department of Health, Public Health Division


Stefan Johansson, Interim Director

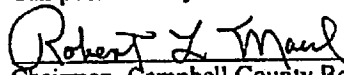
11/8/21
Date


Stephanie Pyle, MBA
Senior Administrator, Public Health Division

11-4-21
Date

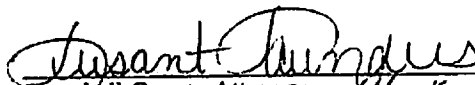
COUNTY:

Campbell County


Robert L. Maul
Chairman, Campbell County Board of Commissioners

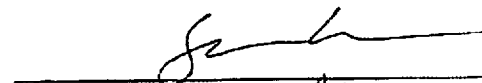
11/2/21
Date

COUNTY ATTORNEY: APPROVAL AS TO FORM


Susan Dumas
Campbell County ~~Attorney~~ Clerk

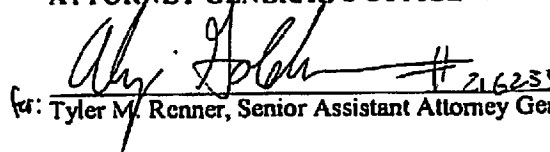
11/2/21
Date

COUNTY CLERK'S ATTESTATION


Susan Dumas
Campbell County ~~Clerk~~ Attorney

11/2/21
Date

ATTORNEY GENERAL'S OFFICE: APPROVAL AS TO FORM


Tyler M. Renner, Senior Assistant Attorney General

10/8/21
Date

THE SECRETARY OF THE ARMY
WASHINGTON, D. C.
JAN 10 1918

TO THE SECRETARY OF THE ARMY

FROM THE SECRETARY OF THE ARMY

SUBJECT: [illegible]

[illegible]

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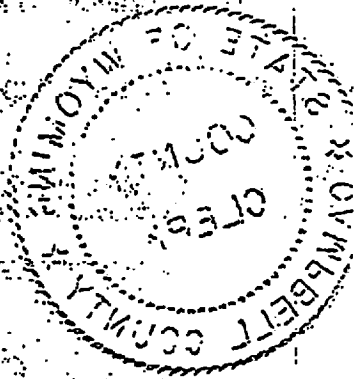
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**ATTACHMENT A
STATEMENT OF WORK
COVID Disease Surveillance**

General Description

This document is a Statement of Work (SOW) to define the use of funding from the Wyoming Department of Health, Public Health Division (Agency) for Campbell County's (County) COVID disease surveillance and testing activities.

Responsibilities of the County

The County agrees to:

- A. Utilize funding to pay COVID-related public health personnel expenses from July 1, 2021 through December 31, 2022. Personnel expenses must be related to disease surveillance, isolation and quarantine, and sample collection or laboratory testing.
 - 1. Public health personnel costs could include, but are not limited to: staff overtime, personnel costs for temporary staff (can include benefits if included by county protocol), and personnel costs for staff that are redirected from their normal duties.
 - 2. Other costs related to additional personnel. Can include, but is not limited to, cell phones and computers.
- B. COVID surveillance and laboratory testing:
 - 1. Costs can include: pay for personnel to implement and conduct expanded testing events, advertising costs for testing events, administration costs for sample collection and handling, supply costs, and other approved expenses. Funding shall only be used for molecular or antigen tests for the detection of SARS-CoV-2; this funding is not approved for serologic testing. This funding is available through December 31, 2022.

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ATTACHMENT B
BUSINESS ASSOCIATE AGREEMENT BETWEEN
THE WYOMING DEPARTMENT OF HEALTH, PUBLIC HEALTH DIVISION AND
CAMPBELL COUNTY

1. **Purpose.** The Parties to this Contract agree that Contractor, Campbell County, is a Business Associate of the Wyoming Department of Health, Public Health Division (Agency), as defined by 45 CFR § 160.103; therefore, this attachment is mandatory for purposes of this Contract. This attachment seeks to satisfy the requirements for the privacy and security and transmission of protected health information found in 45 CFR Parts 160, 162, and 164 as well as applicable Wyoming state law. Applicable Wyoming state law may include, but is not limited to, Wyo. Stat. Ann. § 9-2-125 et seq., and applicable rules and regulations. These statutes, rules, and regulations are collectively referred to as the "Privacy and Security Rules."
2. **Definitions.** The Parties agree that the definitions in 45 CFR Parts 160, 162, and 164 shall apply to the terms used in this attachment. For the purpose of this attachment, Contractor shall be known as the "Business Associate."
3. **Responsibilities of Business Associate Pursuant to this Attachment.** Except as otherwise permitted or required by this attachment, the Business Associate may only create, receive, maintain, or transmit protected health information received from or on behalf of the Agency as necessary for COVID-19 disease surveillance and testing activities as set forth in the Contract, as required by law, or to carry out the proper management and administration or legal responsibilities of the Business Associate. Further, the Business Associate agrees:
 - A. To not create, receive, maintain, or transmit protected health information in a manner that would violate any provision of the Privacy and Security Rules, or other applicable federal, state, or local law.
 - B. To establish, use, and maintain administrative, physical, and technical safeguards to protect the confidentiality, integrity, and availability of all protected health information that the Business Associate creates, receives, maintains, or transmits on behalf of the Agency and to prevent any use or disclosure of protected health information as provided by this attachment.
 - C. To comply with Subpart C of 45 CFR Part 164 with respect to electronic protected health information. The Business Associate shall provide notice of its designated security officer to the Agency within thirty (30) days following execution of this attachment.

ATTACHMENT B
BUSINESS ASSOCIATE AGREEMENT BETWEEN
THE WYOMING DEPARTMENT OF HEALTH, PUBLIC HEALTH DIVISION (AGENCY)
AND CAMPBELL COUNTY (BUSINESS ASSOCIATE)

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- D. To limit its use, disclosure, or requests for protected health information to the extent practicable to the minimum necessary to accomplish the intended purpose of such use, disclosure, or request.
- E. To secure all protected health information in its possession in accordance with the most current standards established by the Secretary of Health and Human Services under 13402(h)(2) of Public Law 111-5 on the Health and Human Services website.
- F. To notify the Agency of any use or disclosure of protected health information not provided for by this attachment, any security incident, or any breach of unsecured protected health information of which the Business Associate becomes aware.
 - i. Such notice shall include the identification of each individual whose protected health information has been, or is reasonably believed to have been subject to such use, disclosure, incident, or breach, a statement indicating whether the protected health information was secured or unsecured, and a description of any security measures used.
 - ii. A disclosure, incident, or breach shall be treated as discovered by the Business Associate as of the first day on which such breach is known to the Business Associate, or, by exercising reasonable diligence, would have been known to the Business Associate. The Business Associate shall be deemed to have knowledge of a disclosure, incident, or breach if the same is known, or, by exercising reasonable diligence, would have been known to any person (other than the person committing the disclosure, incident, or breach) who is an employee, officer, or other agent (determined in accordance with the federal common law of agency) of the Business Associate.
 - iii. All reports of breach involving unsecured protected health information by the Business Associate shall also include the most current contact information available for each individual whose protected health information has been, or is reasonably believed to have been accessed, acquired, or disclosed, and any other information required by 45 CFR § 164.404 for the notification of individuals.
- G. In accordance with 45 CFR §§ 164.502(e)(1)(ii) and 164.308(b)(2), to ensure that any subcontractor that the Business Associate uses to create, receive, maintain, or transmit protected health information on its behalf agrees to the same restrictions,

ATTACHMENT B
BUSINESS ASSOCIATE AGREEMENT BETWEEN
THE WYOMING DEPARTMENT OF HEALTH, PUBLIC HEALTH DIVISION (AGENCY)
AND CAMPBELL COUNTY (BUSINESS ASSOCIATE)

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conditions, and requirements that apply to the Business Associate under the terms of this attachment.

- H. To conduct electronic transactions covered by 45 CFR Part 162 as a standard transaction as required by 45 CFR Part 162, and ensure that any agents, including subcontractors, also process electronic transactions as required therein.
- I. To make all protected health information received from the Agency or otherwise created, maintained, or transmitted on behalf of the Agency available to the Agency as necessary for the Agency to comply with an individual's request for access to protected health information under 45 CFR § 164.524, a public records request under Wyo. Stat. Ann. §§ 16-4-201 through 16-4-205, or any other request that may be required by law. If the Business Associate receives such request for protected health information directly, it shall notify the Agency within three (3) business days following its receipt of such request. Thereafter, the Parties agree to meet to promptly discuss and jointly resolve the request for protected health information. The Parties' failure to reach an agreement regarding any such request prior to the timeframes specified in 45 CFR § 164.524 and Wyo. Stat. Ann. §§ 16-4-201 through 16-4-205 shall be cause to terminate this Contract and all other contracts between the Parties.
- J. To make any amendments to protected health information in a designated record set held by the Business Associate or by any subcontractor or agent pursuant to 45 CFR § 164.526. Should the Business Associate receive such request directly, it shall notify the Agency prior to providing any response to the person requesting amendment. Thereafter, the Parties agree to meet to promptly discuss and jointly resolve the request for amendment to the protected health information. The Parties' failure to reach an agreement regarding any amendment prior to the timeframes specified in 45 CFR § 164.526 shall be cause to terminate this Contract and all other contracts between the Parties.
- K. To make internal practices, books and records relating to the use and disclosure of protected health information received from or created or received by the Business Associate on behalf of the Agency available to the Agency or to the Secretary of Health and Human Services for purposes of determining the Agency's or Business Associate's compliance with the Privacy and Security Rules. The Business Associate shall notify the Agency if it provides such information to the Secretary.
- L. To document such disclosures of protected health information and information related to such disclosures as would be required for the Agency to respond to a request by an individual for an accounting of disclosures under 45 CFR § 164.528.

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THE WYOMING DEPARTMENT OF HEALTH, PUBLIC HEALTH DIVISION (AGENCY)
AND CAMPBELL COUNTY (BUSINESS ASSOCIATE)

The Business Associate shall comply with the Agency's request for such information within seven (7) business days following the Agency's request. Should the Business Associate receive such request directly, it will notify the Agency. Thereafter, the Parties agree to meet to promptly discuss and jointly resolve the request for an accounting of disclosures. The Parties' failure to reach an agreement regarding any accounting of disclosures prior to the timeframes specified in 45 CFR § 164.528 shall be cause to terminate this Contract and all other contracts between the Parties.

- M. Unless otherwise provided, to provide notice within seven (7) business days of any event that triggers the Business Associate's obligation to notify the Agency.
 - N. That Business Associate may be subject to civil and criminal penalties enumerated at sections 1176 and 1177 of the Social Security Act (42 U.S.C. 1320d-5, 1320-6) with respect to violations of this attachment or the Privacy and Security Rules.
 - O. To assume sole responsibility for its own compliance and the compliance of its workforce with the provisions of this section.
4. **Responsibilities of Agency Pursuant to this Attachment.** The Agency shall inform the Business Associate of the Agency's notice of privacy practices and restrictions on protected health information. The first such notice and restrictions shall be given to the Business Associate no later than the date of the last signature to the Contract. In addition, the Agency agrees to the following:
- A. To provide the Business Associate with the notice of privacy practices the Agency produces in accordance with 45 CFR § 164.520, as well as any changes to such notice.
 - B. To provide the Business Associate with any changes in, or revocation of, permission by an individual to use or disclose protected health information, if such changes affect the Business Associate's permitted or required uses and disclosures.
 - C. To notify the Business Associate of any restriction to the use or disclosure of protected health information to which the Agency has agreed and which are applicable to the Business Associate, in accordance with 45 CFR § 164.522 and section 13405(a) of Public Law 111-5.
 - D. To not request that the Business Associate use or disclose protected health information in any manner that would not be permissible under the Privacy and Security Rules if done by the Agency.

ATTACHMENT B
BUSINESS ASSOCIATE AGREEMENT BETWEEN
THE WYOMING DEPARTMENT OF HEALTH, PUBLIC HEALTH DIVISION (AGENCY)
AND CAMPBELL COUNTY (BUSINESS ASSOCIATE)

- E. To timely notify the Business Associate of any material violation of this attachment or material Privacy or Security violation by the Business Associate of which the Agency becomes aware. The Agency shall specify a time for the Business Associate, within which the Business Associate must cure the violation, if cure is possible, or within which the Business Associate must end the violation.

5. Special Business Associate Provisions

- A. **Amendments.** If the Contract must be amended to ensure compliance with the Privacy and Security Rules, the Parties shall meet in good faith to agree upon such amendments. If the Parties cannot agree upon such amendments, then either party may terminate the Contract upon thirty (30) days' prior written notice to the other party.
- B. **Interpretation.** Any ambiguity in this attachment shall be resolved in favor of a meaning that permits the Parties to comply with the Privacy and Security Rules. Nothing in the Contract shall be construed to allow or require either Party to violate such rules.
- C. **Notices.** In addition to the notice provisions set forth in the Contract, notices arising out of or from the provisions of this attachment shall be in writing and shall be deemed provided to each respective party if by personal delivery or by, at least, first class United States mail, postage prepaid. Written notices to the Agency shall be provided to the attention of the Agency's designated representative for this Contract and, by separate mailing, to the WDH Compliance Office, 401 Hathaway Building, Cheyenne, Wyoming 82002.
- D. **Termination.** In addition to the termination provisions in the General Provisions section of this Contract, the Contract may be terminated for cause if the Business Associate materially violates the terms of this attachment.
- i. **Material Violation of Attachment.** Any violation by the Business Associate of any provision of this attachment or any other contract with the Agency which involves the use or disclosure of protected health information, as determined by the Agency, shall constitute a material violation and shall entitle the Agency to terminate this Contract immediately, seek related remedies, and to terminate all other contracts which involve the Business Associate in the use or disclosure of protected health information, by notifying the Business Associate of such termination.
- ii. **Cure.** If the Agency receives evidence of a material violation of the obligations set forth herein, or of the Business Associate's primary contracts

with the Agency, and the Agency does not terminate this Contract pursuant to subsection "i" above, then the Agency may provide an opportunity to cure or end such violation, as applicable, within a reasonable timeframe specified by the Agency. If the Business Associate's efforts to cure or end such violation are unsuccessful within the time specified, the Agency may terminate this Contract, where feasible, or if termination is not feasible, may report the Business Associate's violation to the Secretary of Health and Human Services or his designee.

- iii. Effect of Termination. Upon termination of this Contract for any reason, the Business Associate shall return or destroy all protected health information, regardless of form so that the Business Associate retains no copies of protected health information received or created on behalf of the Agency. If return or destruction of all protected health information is not feasible, the Business Associate shall notify the Agency of the conditions that make return or destruction infeasible. Upon agreement between the parties that the return or destruction of the protected health information is infeasible, the Business Associate shall extend the protections of this attachment to such information, and further limit the use and disclosure of such information only to those purposes that make its return or destruction infeasible, for so long as the Business Associate maintains the information.
- iv. This provision applies equally to the Business Associate and any of its agents or subcontractors in possession or control of protected health information subject to this attachment.

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The following page(s) contain the backup material for Agenda Item: [9:30 State Homeland Security Program Grant Agreement](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

**GRANT AWARD AGREEMENT BETWEEN
WYOMING OFFICE OF HOMELAND SECURITY
AND
CAMPBELL COUNTY**

**Subrecipient Grant Award Agreement for U.S. Department of Homeland Security (DHS)
Federal Emergency Management Agency (FEMA), Grant Programs Directorate, State
Homeland Security Program (SHSP) Grant Fiscal Year 2022**

Subrecipient:	Campbell County
UEI #	W8QKYMHV L4Z3
Federal Award Amount:	\$55,000.00
Period of Performance:	September 1, 2022 through August 31, 2024
CFDA #:	97.067
DHS Grant Code:	EMW-2022-SS-00077
Federal Award Date:	August 26, 2022
Project ID:	22-SHSP-CAM-SO-AET

1. **Parties.** The parties to this Grant Award Agreement (Agreement) are Wyoming Office of Homeland Security (Agency), whose address is: 5500 Bishop Blvd., Cheyenne, WY 82002, and Campbell County (Subrecipient), whose address is: 600 W Boxelder Rd, Gillette, WY 82718.
2. **Purpose of Agreement.** The purpose of this Grant Award Agreement (Agreement) is to set forth the terms and conditions by which the Subrecipient shall support the investment of Addressing Emerging Threats to improve the ability of Campbell County Sheriff's Office to prevent a threatened or an actual act of terrorism; protect citizens, residents, visitors, and assets against the greatest threats that pose the greatest risk to the security of the United States; mitigate the loss of life and property by lessening the impact of future catastrophic events; respond quickly to save lives, protect property and the environment, and meet basic human needs in the aftermath of a catastrophic incident; and/or recover through a focus on the timely restoration, strengthening, accessibility and revitalization of infrastructure, housing, and a sustainable economy, as well as the health, social, cultural, historic, and environmental fabric of communities affected by a catastrophic incident. The funds used under this Agreement will help prevent terrorism and prepare the nation for the threats and hazards that pose the greatest risk to the security of the United States, therefore, funded investments must have a terrorism-nexus. This award is not for the purposes of Research & Development (R&D) as defined in 2 C.F.R. 200.87.
3. **Funding Authority.** The funds the Agency will distribute to Subrecipient under this Agreement are drawn from grant funds distributed to the State of Wyoming by the Fiscal Year 2022 Homeland Security Grant Program, State Homeland Security Program awarded to the State Of Wyoming. The program is authorized by the *Homeland Security Act of 2002* (Public Law 107-296), as amended by section 101 of the Implementing Recommendations of the 9/11 Commission Act of 2007 (Public Law 110-53).

4. **Term of Agreement.** This Agreement is effective when all parties have executed it (Effective Date). The Period of Performance of the Agreement is from September 1, 2022 through August 31, 2024. All services shall be completed during the Period of Performance.

This Agreement may be extended by agreement of both parties in writing and subject to the required approvals. There is no right or expectation of extension and any extension will be determined at the discretion of the Agency.

5. **Payment.**

- A. The Agency agrees to pay the Subrecipient for the services described in Attachment A, Project Description, which is attached to and incorporated into this Agreement by this reference. Total payment under this Agreement shall not exceed fifty-five thousand dollars and zero cents (\$55,000.00). Payment shall be made when services are completed, and within forty-five (45) days after submission of invoice pursuant to Wyo. Stat. § 16-6-602. Subrecipient shall submit invoices in sufficient detail to ensure that payments may be made in conformance with this Agreement. Subrecipient shall submit all invoices within forty-five (45) days after the term of this Agreement.
- B. No payment shall be made for work performed outside the Period of Performance of this Agreement. Should the Subrecipient fail to perform in a manner consistent with the terms and conditions set forth in this Agreement, payment under this Agreement may be withheld until such time as the Subrecipient performs its duties and responsibilities to the satisfaction of Agency.
- C. **Travel.** The payment of travel expenses shall be allowed as set forth below. Subrecipient is expected to procure the most cost efficient travel arrangements.
- (i) **Air Travel.** The Agency agrees to reimburse the Subrecipient's approved air travel expenses related to the performance of this Agreement. Air travel shall be reimbursed based on actual costs, supported by a copy of the original receipt with the invoice. Subrecipient must select the lowest airfare (fares available in the market at the time of booking, preferably well in advance of trip to attain the lowest possible airfare). Subrecipient shall book economy class fares for all domestic travel. First class bookings are not reimbursable.
- (ii) **Personal Vehicle.** The Agency agrees to reimburse the Subrecipient's approved use of personal vehicle. Mileage shall be reimbursed at the current State rate per mile based on standard map mileage. Fuel will not be reimbursed.
- (iii) **Car Rental.** The Agency agrees to reimburse the Subrecipient's approved car rental expenses related to the performance of this Agreement. Car rental expenses shall be reimbursed at actual costs, supported by a copy of the

original receipt with the invoice. Subrecipient must select the lowest rental rates for an appropriate vehicle.

- D. Lodging.** The Agency agrees to reimburse Subrecipient's approved lodging expenses related to the performance of this Agreement. Lodging expenses shall be reimbursed at actual costs, supported by a copy of the original receipt with the invoice. The Subrecipient shall only invoice the Agency for the basic room rate, taxes, and lodging fees. The Agency is not responsible for incidental or miscellaneous expenses charged to the room. Incidental and miscellaneous expenses for which the Agency shall not be responsible include charges such as alcohol, internet, telephone charges, mini-bar, and movies.
- E. Meals.** The Agency agrees to reimburse Subrecipient's approved meal expenses related to the performance of this Agreement. Unless otherwise agreed upon, the Subrecipient shall be reimbursed for meals in accordance with the current U.S. General Services Administration rate per day. This reimbursement amount includes all meal, beverage, and refreshment expenses incurred during the day. Requests for reimbursement shall state the amount allowable for meals and list the actual number of travel days on the invoice.

6. Responsibilities of Subrecipient. The Subrecipient agrees to:

- A.** Complete the project described in Attachment A, Project Description.
- B.** Comply with terms and conditions as described in Attachment B, Agreement Articles, which is attached to and incorporated into this Agreement by this reference.
- C.** Comply with the 2022 Homeland Security Grant Program (HSGP) Notice of Funding Opportunity (NOFO) and the Preparedness Grants Manual to implement this Agreement, and agrees that all use of funds under this Agreement will be in accordance with the SHSP NOFO and Preparedness Grants Manual.
- D. THIRA/SPR.** Complete/actively participate in a whole community Threat and Hazard Risk Assessment (THIRA) or Stakeholder Preparedness Report (SPR) update, or both, annually by the deadline, established by the Agency, of each year during the entire term of this Agreement.
- E. NIMS.** Maintain adoption and implementation of the National Incident Management System (NIMS). Subrecipient must use standardized resource management concepts for resource typing, credentialing, and an inventory to facilitate the effective identification, dispatch, deployment, tracking, and recovery of resources. Subrecipient shall update or modify its operational plans, and training and exercise activities, as necessary, to achieve conformance with the National Response Framework and NIMS implementation guidelines.
- F. Point of Contact.** Keep the Agency up-to-date as to the name of the person acting as the primary contact person for this Agreement using the Point of Contact

Information Form provided by the Agency, which is incorporated into this Agreement by this reference, including any change of contact person, address, email, or telephone information. Subrecipient's primary contact shall cooperate with any assessments, national evaluation efforts, or information or data collect requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within this Agreement.

G. Procurement. Subrecipient must use its own documented procurement procedures that reflect applicable state, local, territorial, and tribal laws and regulations, provided that the procurements conform to applicable federal law and the standards identified in 2 C.F.R. Part 200. All procurement activity must be conducted in accordance with Federal Procurement Standards 2 C.F.R. Part 200.317-200.326.

H. Equipment.

(i) Subrecipient may not use the funding provided under this Agreement to purchase equipment not specifically authorized in the Authorized Equipment List (AEL), which is incorporated into this Agreement by this reference, unless the proposed acquisition is reviewed by the Agency and approved by the U.S. Department of Homeland Security in writing prior to purchase.

(ii) Subrecipient shall ensure all equipment purchased with funds provided under this Agreement is maintained and available for response to terrorist incidents. Subrecipient agrees that, when practicable, any equipment or supplies purchased with grant funding shall be prominently marked as follows: "Purchased with funds provided by the U.S. Department of Homeland Security and administered by the Wyoming Office of Homeland Security."

(iii) Subrecipient shall maintain property records for all equipment purchased with HSGP funds in accordance with 2 C.F.R. 200.313(1) to include: a description of the property, a serial number or other identification number, the source of funding for the property (including the FAIN), who holds the title, the acquisition date, and cost of the property, percentage of federal participation in the project costs for the federal award under which the property was acquired, the location, use and condition of the property, and any ultimate disposition data including the date of disposal and sale price of the property. Subrecipient shall provide Agency with updated property records during the close-out of this Agreement.

I. Training and Exercise. Training conducted using HSGP funds should address a performance gap identified through an Integrated Preparedness Plan, THIRA/SPR process, or other assessment and contribute to building a capability that will be evaluated through a formal exercise. Exercises conducted with this Agreement should be managed and conducted consistent with Homeland Security Exercise and Evaluation Program (HSEEP).

J. Nationwide Cybersecurity Review. Subrecipient shall complete the 2022 Nationwide Cybersecurity Review (NCSR). The Chief Information Officer, Chief Information Security Officer, or equivalent for Subrecipient should complete the NCSR. The NCSR is available at no cost to the user and takes approximately two to three (2-3) hours to complete. The NCSR will open from October – December 2022.

K. Closeout.

- (i) Subrecipient shall submit a final project and financial report to the Agency within forty-five (45) days after the termination of this Agreement. The final report must include project description detailing accomplishments, qualitative summary of the impact of those accomplishments, financial summary, as well as other documents required by program guidance or terms and conditions of the award, to include updated property records. Failure to provide a final report may jeopardize future funding.
- (ii) Subrecipient must maintain and retain the following: backup documentation such as bids and quotes, cost/price analyses on file for review, other documents required by federal regulations applicable at the time funds are granted. Subrecipient shall keep detailed records of all transactions involving this Agreement including but not limited to: specifications, solicitations, competitive quotes or proposals, basis for selection decisions, purchase orders, contracts, invoices, and cancelled checks. Failure to fully document all purchases may result in Agency questioning and subsequently disallowing Subrecipient's expenditures. Subrecipient must maintain its records for three (3) years after the close of the underlying federal award.

7. Responsibilities of Agency. The Agency agrees to:

- A.** Pay Subrecipient in accordance with Section 5 above.
- B.** Be available to provide necessary and feasible technical advice as requested by Subrecipient.
- C.** Notify Subrecipient of information and updates received from FEMA or other federal agencies, which may affect or otherwise restrict the availability of funds awarded to Subrecipient herein.

8. Special Provisions.

- A. Assumption of Risk.** The Subrecipient shall assume the risk of any loss of state or federal funding, either administrative or program dollars, due to the Subrecipient's failure to comply with state or federal requirements. The Agency shall notify the Subrecipient of any state or federal determination of noncompliance.

- B. Environmental Policy Acts.** Subrecipient agrees all activities under this Agreement will comply with the Clean Air Act, the Clean Water Act, the National Environmental Policy Act, and other related provisions of federal environmental protection laws, rules or regulations.
- C. Human Trafficking.** As required by 22 U.S.C. § 7104(g) and 2 C.F.R. Part 175, this Agreement may be terminated without penalty if a private entity that receives funds under this Agreement:
- (i) Engages in severe forms of trafficking in persons during the period of time that the award is in effect;
 - (ii) Procures a commercial sex act during the period of time that the award is in effect; or
 - (iii) Uses forced labor in the performance of the award or subawards under the award.
- D. Kickbacks.** Subrecipient certifies and warrants that no gratuities, kickbacks, or contingency fees were paid in connection with this Agreement, nor were any fees, commissions, gifts, or other considerations made contingent upon the award of this Agreement. If Subrecipient breaches or violates this warranty, Agency may, at its discretion, terminate this Agreement without liability to Agency, or deduct from the agreed upon price or consideration, or otherwise recover, the full amount of any commission, percentage, brokerage, or contingency fee.
- E. Limitations on Lobbying Activities.** By signing this Agreement, Subrecipient certifies and agrees that, in accordance with P.L. 101-121, payments made from a federal grant shall not be utilized by Subrecipient or its sub-subrecipients in connection with lobbying member(s) of Congress, or any federal agency in connection with the award of a federal grant, Agreement, cooperative agreement, or loan.
- F. Monitoring Activities.** Agency shall have the right to monitor all activities related to this Agreement that are performed by Subrecipient or its sub-subrecipients. This shall include, but not be limited to, the right to make site inspections at any time and with reasonable notice; to bring experts and consultants on site to examine or evaluate completed work or work in progress; to examine the books, ledgers, documents, papers, and records pertinent to this Agreement; and to observe personnel in every phase of performance of Agreement related work.
- G. Nondiscrimination.** The Subrecipient shall comply with the Civil Rights Act of 1964, the Wyoming Fair Employment Practices Act (Wyo. Stat. § 27-9-105, *et seq.*), the Americans with Disabilities Act (ADA), 42 U.S.C. § 12101, *et seq.*, and the Age Discrimination Act of 1975 and any properly promulgated rules and regulations thereto and shall not discriminate against any individual on the grounds

of age, sex, color, race, religion, national origin, or disability in connection with the performance under this Agreement.

- H. No Finder's Fees:** No finder's fee, employment agency fee, or other such fee related to the procurement of this Agreement, shall be paid by either party.
- I. Publicity.** Any publicity given to the projects, programs, or services provided herein, including, but not limited to, notices, information, pamphlets, press releases, research, reports, signs, and similar public notices in whatever form, prepared by or for the Subrecipient and related to the services and work to be performed under this Agreement, shall identify the Agency as the sponsoring agency and shall not be released without prior written approval of Agency.
- J. Suspension and Debarment.** By signing this Agreement, Subrecipient certifies that neither it nor its principals/agents are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction or from receiving federal financial or nonfinancial assistance, nor are any of the participants involved in the execution of this Agreement suspended, debarred, or voluntarily excluded by any federal department or agency in accordance with Executive Order 12549 (Debarment and Suspension), 44 C.F.R. Part 17, or 2 C.F.R. Part 180, or are on the debarred, or otherwise ineligible, vendors lists maintained by the federal government. Further, Subrecipient agrees to notify Agency by certified mail should it or any of its principals/agents become ineligible for payment, debarred, suspended, or voluntarily excluded from receiving federal funds during the term of this Agreement.
- K. Administration of Federal Funds.** Subrecipient agrees its use of the funds awarded herein is subject to the Uniform Administrative Requirements of 2 C.F.R. Part 200, *et seq.*; any additional requirements set forth by the federal funding agency; all applicable regulations published in the Code of Federal Regulations; and other program guidance as provided to it by Agency.
- L. Copyright License and Patent Rights.** Subrecipient acknowledges that federal grantor, the State of Wyoming, and Agency reserve a royalty-free, nonexclusive, unlimited, and irrevocable license to reproduce, publish, or otherwise use, and to authorize others to use, for federal and state government purposes: (1) the copyright in any work developed under this Agreement; and (2) any rights of copyright to which Subrecipient purchases ownership using funds awarded under this Agreement. Subrecipient must consult with Agency regarding any patent rights that arise from, or are purchased with, funds awarded under this Agreement.
- M. Federal Audit Requirements.** Subrecipient agrees that if it expends an aggregate amount of seven hundred fifty thousand dollars (\$750,000.00) or more in federal funds during its fiscal year, it must undergo an organization-wide financial and compliance single audit. Subrecipient agrees to comply with the audit requirements of the U.S. General Accounting Office Government Auditing Standards and Audit Requirements of 2 C.F.R. Part 200, Subpart F. If findings are made which cover any part of this Agreement, Subrecipient shall provide one (1) copy of the audit

report to Agency and require the release of the audit report by its auditor be held until adjusting entries are disclosed and made to Agency's records.

- N. Non-Supplanting Certification.** Subrecipient hereby affirms that federal grant funds shall be used to supplement existing funds, and shall not replace (supplant) funds that have been appropriated for the same purpose. Subrecipient should be able to document that any reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds under this Agreement.
- O. Program Income.** Subrecipient shall not deposit grant funds in an interest bearing account without prior approval of Agency. Any income attributable to the grant funds distributed under this Agreement must be used to increase the scope of the program or returned to Agency.

9. General Provisions.

- A. Amendments.** Any changes, modifications, revisions, or amendments to this Agreement which are mutually agreed upon by the parties to this Agreement shall be incorporated by written instrument, executed by all parties to this Agreement.
- B. Applicable Law, Rules of Construction, and Venue.** The construction, interpretation, and enforcement of this Agreement shall be governed by the laws of the State of Wyoming, without regard to conflicts of law principles. The terms "hereof," "hereunder," "herein," and words of similar import, are intended to refer to this Agreement as a whole and not to any particular provision or part. The Courts of the State of Wyoming shall have jurisdiction over this Agreement and the parties. The venue shall be the First Judicial District, Laramie County, Wyoming.
- C. Assignment Prohibited and Agreement Shall Not be Used as Collateral.** Neither party shall assign or otherwise transfer any of the rights or delegate any of the duties set out in this Agreement without the prior written consent of the other party. The Subrecipient shall not use this Agreement, or any portion thereof, for collateral for any financial obligation without the prior written permission of the Agency.
- D. Audit and Access to Records.** The Agency and its representatives shall have access to any books, documents, papers, electronic data, and records of the Subrecipient which are pertinent to this Agreement. The Subrecipient shall immediately, upon receiving written instruction from the Agency, provide to any independent auditor or accountant all books, documents, papers, electronic data, and records of the Subrecipient which are pertinent to this Agreement. The Subrecipient shall cooperate fully with any such independent auditor or accountant during the entire course of any audit authorized by the Agency.
- E. Availability of Funds.** Each payment obligation of the Agency is conditioned upon the availability of government funds which are appropriated or allocated for the payment of this obligation and which may be limited for any reason including, but not limited to, congressional, legislative, gubernatorial, or administrative

action. If funds are not allocated and available for continued performance of the Agreement, the Agreement may be terminated by the Agency at the end of the period for which the funds are available. The Agency shall notify the Subrecipient at the earliest possible time of the services which will or may be affected by a shortage of funds. No penalty shall accrue to the Agency in the event this provision is exercised, and the Agency shall not be obligated or liable for any future payments due or for any damages as a result of termination under this section.

- F. Award of Related Agreements.** The Agency may award supplemental or successor agreements for work related to this Agreement or may award agreements to other subrecipients for work related to this Agreement. The Subrecipient shall cooperate fully with other subrecipients and the Agency in all such cases.
- G. Compliance with Laws.** The Subrecipient shall keep informed of and comply with all applicable federal, state, and local laws and regulations, and all federal grant requirements and executive orders in the performance of this Agreement.
- H. Confidentiality of Information.** Except when disclosure is required by the Wyoming Public Records Act or court order, all documents, data compilations, reports, computer programs, photographs, data, and other work provided to or produced by the Subrecipient in the performance of this Agreement shall be kept confidential by the Subrecipient unless written permission is granted by the Agency for its release. If and when Subrecipient receives a request for information subject to this Agreement, Subrecipient shall notify Agency within ten (10) days of such request and shall not release such information to a third party unless directed to do so by Agency.
- I. Entirety of Agreement.** This Agreement, consisting of thirteen (13) pages; Attachment A, Project Description, consisting of one (1) page; and Attachment B, Agreement Articles, consisting of ten (10) pages, represent the entire and integrated Agreement between the parties and supersede all prior negotiations, representations, and agreements, whether written or oral. In the event of a conflict or inconsistency between the language of this Agreement and the language of any attachment or document incorporated by reference, the language of this Agreement shall control.
- J. Ethics.** Subrecipient shall keep informed of and comply with the Wyoming Ethics and Disclosure Act (Wyo. Stat. § 9-13-101, *et seq.*) and any and all ethical standards governing Subrecipient's profession.
- K. Extensions.** Nothing in this Agreement shall be interpreted or deemed to create an expectation that this Agreement will be extended beyond the term described herein. Any extension of this Agreement shall be initiated by the Agency and shall be accomplished through a written amendment between the parties entered into before the expiration of the original Agreement or any valid amendment thereto, and shall be effective only after it is reduced to writing and executed by all parties to the Agreement.

- L. Force Majeure.** Neither party shall be liable for failure to perform under this Agreement if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays.
- M. Indemnification.** Each party to this Agreement shall assume the risk of any liability arising from its own conduct. Neither party agrees to insure, defend, or indemnify the other.
- N. Independent Contractor.** The Subrecipient shall function as an independent contractor for the purposes of this Agreement and shall not be considered an employee of the State of Wyoming for any purpose. Consistent with the express terms of this Agreement, the Subrecipient shall be free from control or direction over the details of the performance of services under this Agreement. The Subrecipient shall assume sole responsibility for any debts or liabilities that may be incurred by the Subrecipient in fulfilling the terms of this Agreement and shall be solely responsible for the payment of all federal, state, and local taxes which may accrue because of this Agreement. Nothing in this Agreement shall be interpreted as authorizing the Subrecipient or its agents or employees to act as an agent or representative for or on behalf of the State of Wyoming or the Agency or to incur any obligation of any kind on behalf of the State of Wyoming or the Agency. The Subrecipient agrees that no health or hospitalization benefits, workers' compensation, unemployment insurance, or similar benefits available to State of Wyoming employees will inure to the benefit of the Subrecipient or the Subrecipient's agents or employees as a result of this Agreement.
- O. Notices.** All notices arising out of, or from, the provisions of this Agreement shall be in writing either by regular mail or delivery in person at the addresses provided under this Agreement.

Contact for the Agency:

Ashley Paulsrud
Grants/Finance Section Chief
5500 Bishop Boulevard
Cheyenne, Wyoming 82009
307-777-4907
Ashley.paulsrud@wyo.gov

With a copy to:

Lynn Budd (Awarding Official)
Director, Wyoming Office of Homeland Security
5500 Bishop Boulevard

Cheyenne, Wyoming 82009
307-777-8511
Lynn.budd@wyo.gov

- P. Ownership and Return of Documents and Information.** Agency is the official custodian and owns all documents, data compilations, reports, computer programs, photographs, data, and other work provided to or produced by the Subrecipient in the performance of this Agreement. Upon termination of services, for any reason, Subrecipient agrees to return all such original and derivative information and documents to the Agency in a useable format. In the case of electronic transmission, such transmission shall be secured. The return of information by any other means shall be by a parcel service that utilizes tracking numbers.
- Q. Patent or Copyright Protection.** The Subrecipient recognizes that certain proprietary matters or techniques may be subject to patent, trademark, copyright, license, or other similar restrictions, and warrants that no work performed by the Subrecipient or its sub-subrecipients will violate any such restriction. The Subrecipient shall defend and indemnify the Agency for any infringement or alleged infringement of such patent, trademark, copyright, license, or other restrictions.
- R. Prior Approval.** This Agreement shall not be binding upon either party and the Wyoming State Auditor shall not draw warrants for payment, until this Agreement has been fully executed, approved as to form by the Office of the Attorney General, filed with and approved by A&I Procurement, and approved by the Governor of the State of Wyoming, or his designee, if required by Wyo. Stat. § 9-2-3204(b)(iv).
- S. Severability.** Should any portion of this Agreement be judicially determined to be illegal or unenforceable, the remainder of the Agreement shall continue in full force and effect, and the parties may renegotiate the terms affected by the severance.
- T. Sovereign Immunity and Limitations.** Pursuant to Wyo. Stat. § 1-39-104(a), the State of Wyoming and Agency expressly reserve sovereign immunity by entering into this Agreement and the Subrecipient expressly reserves governmental immunity. Each of them specifically retains all immunities and defenses available to them as sovereigns or governmental entities pursuant to Wyo. Stat. § 1-39-101, *et seq.*, and all other applicable law. The parties acknowledge that the State of Wyoming has sovereign immunity and only the Wyoming Legislature has the power to waive sovereign immunity. Designations of venue, choice of law, enforcement actions, and similar provisions shall not be construed as a waiver of sovereign immunity. The parties agree that any ambiguity in this Agreement shall not be strictly construed, either against or for either party, except that any ambiguity as to immunity shall be construed in favor of immunity.
- U. Taxes.** The Subrecipient shall pay all taxes and other such amounts required by federal, state, and local law, including, but not limited to, federal and social security taxes, workers' compensation, unemployment insurance, and sales taxes.

- V. Termination of Agreement.** This Agreement may be terminated, without cause, by the Agency upon thirty (30) days written notice. This Agreement may be terminated by the Agency immediately for cause if the Subrecipient fails to perform in accordance with the terms of this Agreement.
- W. Third-Party Beneficiary Rights.** The parties do not intend to create in any other individual or entity the status of third-party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties, and obligations contained in this Agreement shall operate only between the parties to this Agreement and shall inure solely to the benefit of the parties to this Agreement. The provisions of this Agreement are intended only to assist the parties in determining and performing their obligations under this Agreement.
- X. Time is of the Essence.** Time is of the essence in all provisions of this Agreement.
- Y. Titles Not Controlling.** Titles of sections and subsections are for reference only and shall not be used to construe the language in this Agreement.
- Z. Waiver.** The waiver of any breach of any term or condition in this Agreement shall not be deemed a waiver of any prior or subsequent breach. Failure to object to a breach shall not constitute a waiver.
- AA. Counterparts.** This Agreement may be executed in counterparts. Each counterpart, when executed and delivered, shall be deemed an original and all counterparts together shall constitute one and the same Agreement. Delivery by the Subrecipient of an originally signed counterpart of this Agreement by facsimile or PDF shall be followed up immediately by delivery of the originally signed counterpart to the Agency.

THE REMAINDER OF THIS PAGE WAS INTENTIONALLY LEFT BLANK.

10. **Signatures.** The parties to this Agreement, either personally or through their duly authorized representatives, have executed this Agreement on the dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this Agreement.

The Effective Date of this Agreement is the date of the signature last affixed to this page.

AGENCY:

Wyoming Office of Homeland Security

Lynn Budd, Director

Date

SUBRECIPIENT:

Campbell County

Subrecipient Designee Signature

Date

Printed Name and Title of Designee

SUBRECIPIENT ATTORNEY: APPROVAL AS TO FORM

Attorney

Date

ATTORNEY GENERAL'S OFFICE: APPROVAL AS TO FORM

Brie M. Richardson #226553
Brie M. Richardson, Assistant Attorney General

11/10/2022
Date

Attachment A: Project Description

Subrecipient Campbell County
Project ID: 22-SHSP-CAM-SO-AET
IJ ID #: 9.2

The following submitted project(s) have been approved for the Federal Fiscal Year 2022 U.S. Department of Homeland Security State Homeland Security Program Grant. Only expenditures within the scope of the below projects will be reimbursed by the Wyoming Office of Homeland Security. Any changes to the scope of work must be approved through the Wyoming Office of Homeland Security prior to implementation.

REMINDER: Fuel, oil and routine maintenance charges are **NOT** covered under this grant.

Description	Amount
Eligible Expenses as follows: Purchase of a digital hybrid radio control assembly, case, allowable accessories and shipping. FCC permit fees NOT allowed.	\$55,000.00

For questions regarding individual project eligibility, the scope of an approved project, or the 2022 SHSP grant, please contact:

Grant Program Manager
Wyoming Office of Homeland Security
307-777-4917

Ashley Paulsrud, Grants/Finance Section Chief
Wyoming Office of Homeland Security
307-777-4907

ATTACHMENT B
AGREEMENT ARTICLES

Homeland Security Grant Program

GRANTEE:	Wyoming Office of Homeland Security
PROGRAM:	Homeland Security Grant Program
AGREEMENT NUMBER:	EMW-2022-SS-00077-S01

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Article I - Summary Description of Award

The purpose of the FY 2022 HSGP is to support state and local efforts to prevent terrorism and other catastrophic events and to prepare the Nation for the threats and hazards that pose the greatest risk to the security of the United States. The HSGP provides funding to implement investments that build, sustain, and deliver the 32 core capabilities essential to achieving the National Preparedness Goal of a secure and resilient Nation. Among the five basic homeland security missions noted in the DHS Quadrennial Homeland Security Review, HSGP supports the goal to Strengthen National Preparedness and Resilience. The building, sustainment, and delivery of these core capabilities are not exclusive to any single level of government, organization, or community, but rather, require the combined effort of the whole community. This HSGP award consists of State Homeland Security Program (SHSP) funding in the amount of \$4,847,500. This grant program funds a range of activities, including planning, organization, equipment purchase, training, exercises, and management and administration across all core capabilities and mission areas.

Article II - HSGP Performance Goal

In addition to the Biannual Strategy Implementation Report (BSIR) submission requirements outlined in the Preparedness Grants Manual, recipients must demonstrate how the grant-funded project addressed the core capability gap associated with this project and identified in the Threat and Hazard Identification and Risk Assessment (THIRA) or Stakeholder Preparedness Review (SPR) or sustains existing capabilities as applicable. The capability gap reduction must be addressed in the Project Description of the BSIR for each project.

Article III - DHS Standard Terms and Conditions Generally

The Fiscal Year (FY) 2022 DHS Standard Terms and Conditions apply to all new federal financial assistance awards funded in FY 2022. These terms and conditions flow down to subrecipients unless an award term or condition specifically indicates otherwise. The United States has the right to seek judicial enforcement of these obligations.

All legislation and digital resources are referenced with no digital links. The FY 2022 DHS Standard Terms and Conditions will be housed on dhs.gov at www.dhs.gov/publication/fy15-dhs-standard-terms-and-conditions.

Article IV - Assurances, Administrative Requirements, Cost Principles, Representations and Certifications

I. DHS financial assistance recipients must complete either the Office of Management and Budget (OMB) Standard Form 424B Assurances - Non-Construction Programs, or OMB Standard Form 424D Assurances - Construction Programs, as applicable. Certain assurances in these documents may not be applicable to your program, and the DHS financial assistance office (DHS FAO) may require applicants to certify additional assurances. Applicants are required to fill out the assurances as instructed by the awarding agency.

II. DHS financial assistance recipients are required to follow the applicable provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards located at Title 2, Code of Federal Regulations (C.F.R.) Part 200 and adopted by DHS at 2 C.F.R. Part 3002.

III. By accepting this agreement, recipients, and their executives, as defined in 2 C.F.R. section 170.315, certify that their policies are in accordance with OMB's guidance located at 2 C.F.R. Part 200, all applicable federal laws, and relevant Executive guidance.

Article V - General Acknowledgements and Assurances

All recipients, subrecipients, successors, transferees, and assignees must acknowledge and agree to comply with applicable provisions governing DHS access to records, accounts, documents, information, facilities, and staff.

I. Recipients must cooperate with any DHS compliance reviews or compliance investigations conducted by DHS.

II. Recipients must give DHS access to examine and copy records, accounts, and other documents and sources of information related to the federal financial assistance award and permit access to facilities or personnel.

III. Recipients must submit timely, complete, and accurate reports to the appropriate DHS officials and maintain appropriate backup documentation to support the reports.

IV. Recipients must comply with all other special reporting, data collection, and evaluation requirements, as prescribed by law, or detailed in program guidance.

V. Recipients (as defined in 2 C.F.R. Part 200 and including recipients acting as pass-through entities) of federal financial assistance from DHS or one of its awarding component agencies must complete the DHS Civil Rights Evaluation Tool within thirty (30) days of receipt of the Notice of Award for the first award under which this term applies. Recipients of multiple awards of DHS financial assistance should only submit one completed tool for their organization, not per award. After the initial submission, recipients are required to complete the tool once every two (2) years if they have an active award, not every time an award is made. Recipients should submit the completed tool, including supporting materials, to CivilRightsEvaluation@hq.dhs.gov. This tool clarifies the civil rights obligations and related reporting requirements contained in the DHS Standard Terms and Conditions. Subrecipients are not required to complete and submit this tool to DHS. The evaluation tool can be found at <https://www.dhs.gov/publication/dhs-civil-rights-evaluation-tool>.

The DHS Office for Civil Rights and Civil Liberties will consider, in its discretion, granting an extension if the recipient identifies steps and a timeline for completing the tool. Recipients should request extensions by emailing the request to CivilRightsEvaluation@hq.dhs.gov prior to expiration of the 30-day deadline.

Article VI - Acknowledgement of Federal Funding from DHS

Recipients must acknowledge their use of federal funding when issuing statements, press releases, requests for proposal, bid invitations, and other documents describing projects or programs funded in whole or in part with federal funds.

Article VII - Activities Conducted Abroad

Recipients must ensure that project activities performed outside the United States are coordinated as necessary with appropriate government authorities and that appropriate licenses, permits, or approvals are obtained.

Article VIII - Age Discrimination Act of 1975

Recipients must comply with the requirements of the Age Discrimination Act of 1975, Public Law 94-135 (1975) (codified as amended at Title 42, U.S. Code, section 6101 et seq.), which prohibits discrimination on the basis of age in any program or activity receiving federal financial assistance.

Article IX - Americans with Disabilities Act of 1990

Recipients must comply with the requirements of Titles I, II, and III of the Americans with Disabilities Act, Pub. L. 101-336 (1990) (codified as amended at 42 U.S.C. sections 12101 - 12213), which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities.

Article X - Best Practices for Collection and Use of Personally Identifiable Information

Recipients who collect personally identifiable information (PII) are required to have a publicly available privacy policy that describes standards on the usage and maintenance of the PII they collect. DHS defines PII as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. Recipients may also find the DHS Privacy Impact Assessments: Privacy Guidance and Privacy Template as useful resources respectively.

Article XI - Civil Rights Act of 1964 - Title VI

Recipients must comply with the requirements of Title VI of the Civil Rights Act of 1964 (codified as amended at 42 U.S.C. section 2000d et seq.), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. DHS implementing regulations for the Act are found at 6 C.F.R. Part 21 and 44 C.F.R. Part 7.

Article XII - Civil Rights Act of 1968

Recipients must comply with Title VIII of the Civil Rights Act of 1968, Pub. L. 90-284, as amended through Pub. L. 113-4, which prohibits recipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex (see 42 U.S.C. section 3601 et seq.), as implemented by the U.S. Department of Housing and Urban Development at 24 C.F.R. Part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units - i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators) - be designed and constructed with certain accessible features. (See 24 C.F.R. Part 100, Subpart D.)

Article XIII - Copyright

Recipients must affix the applicable copyright notices of 17 U.S.C. sections 401 or 402 and an acknowledgement of U.S. Government sponsorship (including the award number) to any work first produced under federal financial assistance awards.

Article XIV - Debarment and Suspension

Recipients are subject to the non-procurement debarment and suspension regulations implementing Executive Orders (E.O.) 12549 and 12689, which are at 2 C.F.R. Part 180 as adopted by DHS at 2 C.F.R. Part 3002. These regulations restrict federal financial assistance awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs or activities.

Article XV - Drug-Free Workplace Regulations

Recipients must comply with drug-free workplace requirements in Subpart B (or Subpart C, if the recipient is an individual) of 2 C.F.R. Part 3001, which adopts the Government-wide implementation (2 C.F.R. Part 182) of Sec. 5152-5158 of the Drug-Free Workplace Act of 1988 (41 U.S.C. sections 8101-8106).

Article XVI - Duplication of Benefits

Any cost allocable to a particular federal financial assistance award provided for in 2 C.F.R. Part 200, Subpart E may not be charged to other federal financial assistance awards to overcome fund deficiencies; to avoid restrictions imposed by federal statutes, regulations, or federal financial assistance award terms and conditions; or for other reasons. However, these prohibitions would not preclude recipients from shifting costs that are allowable under two or more awards in accordance with existing federal statutes, regulations, or the federal financial assistance award terms and conditions.

Article XVII - Education Amendments of 1972 (Equal Opportunity in Education Act) - Title IX

Recipients must comply with the requirements of Title IX of the Education Amendments of 1972, Pub. L. 92-318 (1972) (codified as amended at 20 U.S.C. section 1681 et seq.), which provide that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance. DHS implementing regulations are codified at 6 C.F.R. Part 17 and 44 C.F.R. Part 19.

Article XVIII - Energy Policy and Conservation Act

Recipients must comply with the requirements of the Energy Policy and Conservation Act, Pub. L. 94- 163 (1975) (codified as amended at 42 U.S.C. section 6201 et seq.), which contain policies relating to energy efficiency that are defined in the state energy conservation plan issued in compliance with this Act.

Article XIX - False Claims Act and Program Fraud Civil Remedies

Recipients must comply with the requirements of the False Claims Act, 31 U.S.C. sections 3729- 3733, which prohibit the submission of false or fraudulent claims for payment to the Federal Government. (See 31 U.S.C. sections 3801-3812, which details the administrative remedies for false claims and statements made.)

Article XX - Federal Debt Status

All recipients are required to be non-delinquent in their repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. (See OMB Circular A-129.)

Article XXI - Federal Leadership on Reducing Text Messaging while Driving

Recipients are encouraged to adopt and enforce policies that ban text messaging while driving as described in E.O. 13513, including conducting initiatives described in Section 3(a) of the Order when on official government business or when performing any work for or on behalf of the Federal Government.

Article XXII - Fly America Act of 1974

Recipients must comply with Preference for U.S. Flag Air Carriers (air carriers holding certificates under 49 U.S.C.) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974, 49 U.S.C. section 40118, and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.

Article XXIII - Hotel and Motel Fire Safety Act of 1990

Recipients must ensure that all conference, meeting, convention, or training space funded in whole or in part with federal funds complies with the fire prevention and control guidelines of Section 6 of the Hotel and Motel Fire Safety Act of 1990, 15 U.S.C. section 2225a.

Article XXIV - John S. McCain National Defense Authorization Act of Fiscal Year 2019

Recipients, subrecipients, and their contractors and subcontractors are subject to the prohibitions described in section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. No. 115-232 (2018) and 2 C.F.R. sections 200.216, 200.327, 200.471, and Appendix II to 2 C.F.R. Part 200. Beginning August 13, 2020, the statute - as it applies to DHS recipients, subrecipients, and their contractors and subcontractors - prohibits obligating or expending federal award funds on certain telecommunications and video surveillance products and contracting with certain entities for national security reasons.

Article XXV - Limited English Proficiency (Civil Rights Act of 1964 - Title VI)

Recipients must comply with Title VI of the Civil Rights Act of 1964, (42 U.S.C. section 2000d et seq.) prohibition against discrimination on the basis of national origin, which requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance: <https://www.dhs.gov/guidance-published-help-department-supported-organizations-provide-meaningful-access-people-limited> and additional resources on <http://www.lep.gov>.

Article XXVI - Lobbying Prohibitions

Recipients must comply with 31 U.S.C. section 1352, which provides that none of the funds provided under a federal financial assistance award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any federal action related to a federal award or contract, including any extension, continuation, renewal, amendment, or modification.

Article XXVII - National Environmental Policy Act

Recipients must comply with the requirements of the National Environmental Policy Act of 1969, (NEPA) Pub. L. 91-190 (1970) (codified as amended at 42 U.S.C. section 4321 et seq.) and the Council on Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions of NEPA, which require recipients to use all practicable means within their authority, and consistent with other essential considerations of national policy, to create and maintain conditions under which people and nature can exist in productive harmony and fulfill the social, economic, and other needs of present and future generations of Americans.

Article XXVIII - Nondiscrimination in Matters Pertaining to Faith-Based Organizations

It is DHS policy to ensure the equal treatment of faith-based organizations in social service programs administered or supported by DHS or its component agencies, enabling those organizations to participate in providing important social services to beneficiaries. Recipients must comply with the equal treatment policies and requirements contained in 6 C.F.R. Part 19 and other applicable statutes, regulations, and guidance governing the participations of faith-based organizations in individual DHS programs.

Article XXIX - Non-Supplanting Requirement

Recipients receiving federal financial assistance awards made under programs that prohibit supplanting by law must ensure that federal funds do not replace (supplant) funds that have been budgeted for the same purpose through non-federal sources.

Article XXX - Notice of Funding Opportunity Requirements

All the instructions, guidance, limitations, and other conditions set forth in the Notice of Funding Opportunity (NOFO) for this program are incorporated here by reference in the award terms and conditions. All recipients must comply with any such requirements set forth in the program NOFO.

Article XXXI - Patents and Intellectual Property Rights

Recipients are subject to the Bayh-Dole Act, 35 U.S.C. section 200 et seq, unless otherwise provided by law. Recipients are subject to the specific requirements governing the development, reporting, and disposition of rights to inventions and patents resulting from federal financial assistance awards located at 37 C.F.R. Part 401 and the standard patent rights clause located at 37 C.F.R. section 401.14.

Article XXXII - Procurement of Recovered Materials

States, political subdivisions of states, and their contractors must comply with Section 6002 of the Solid Waste Disposal Act, Pub. L. 89-272 (1965), (codified as amended by the Resource Conservation and Recovery Act, 42 U.S.C. section 6962.) The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition.

Article XXXIII - Rehabilitation Act of 1973

Recipients must comply with the requirements of Section 504 of the Rehabilitation Act of 1973, Pub. L. 93-112 (1973) (codified as amended at 29 U.S.C. section 794), which provides that no otherwise qualified handicapped individuals in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

Article XXXIV - Reporting of Matters Related to Recipient Integrity and Performance

General Reporting Requirements:

If the total value of any currently active grants, cooperative agreements, and procurement contracts from all federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this federal award, then the recipients must comply with the requirements set forth in the government-wide Award Term and Condition for Recipient Integrity and Performance Matters located at 2 C.F.R. Part 200, Appendix XII, the full text of which is incorporated here by reference in the award terms and conditions.

Article XXXV - Reporting Subawards and Executive Compensation

Reporting of first tier subawards:

Recipients are required to comply with the requirements set forth in the government-wide award term on Reporting Subawards and Executive Compensation located at 2 C.F.R. Part 170, Appendix A, the full text of which is incorporated here by reference in the award terms and conditions.

Article XXXVI - Required Use of American Iron, Steel, Manufactured Products, and Construction Materials

Recipients and subrecipients must comply with the Build America, Buy America Act (BABAA), which was enacted as part of the Infrastructure Investment and Jobs Act Sections 70901-70927, Pub. L. No. 117-58 (2021); and Executive Order 14005, Ensuring the Future is Made in All of America by All of America's Workers. See also Office of Management and Budget (OMB), Memorandum M-22-11, Initial Implementation Guidance on Application of Buy America Preference in Federal Financial Assistance Programs for Infrastructure.

Recipients and subrecipients of federal financial assistance programs for infrastructure are hereby notified that none of the funds provided under this award may be used for a project for infrastructure unless:

- (1) all iron and steel used in the project are produced in the United States--this means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States;
- (2) all manufactured products used in the project are produced in the United States--this means the manufactured product was manufactured in the United States; and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation; and
- (3) all construction materials are manufactured in the United States--this means that all manufacturing processes for the construction material occurred in the United States.

The Buy America preference only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America preference apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project, but are not an integral part of the structure or permanently affixed to the infrastructure project.

Waivers

When necessary, recipients may apply for, and the agency may grant, a waiver from these requirements.

(a) When the federal agency has made a determination that one of the following exceptions applies, the awarding official may waive the application of the domestic content procurement preference in any case in which the agency determines that:

- (1) applying the domestic content procurement preference would be inconsistent with the public interest;
- (2) the types of iron, steel, manufactured products, or construction materials are not produced in the United States in sufficient and reasonably available quantities or of a satisfactory quality; or

(3) the inclusion of iron, steel, manufactured products, or construction materials produced in the United States will increase the cost of the overall project by more than 25 percent.

A request to waive the application of the domestic content procurement preference must be in writing. The agency will provide instructions on the format, contents, and supporting materials required for any waiver request. Waiver requests are subject to public comment periods of no less than 15 days and must be reviewed by the OMB Made in America Office.

There may be instances where an award qualifies, in whole or in part, for an existing waiver described. For awards by the Federal Emergency Management Agency (FEMA), existing waivers are available and the waiver process is described at ["Buy America" Preference in FEMA Financial Assistance Programs for Infrastructure | FEMA.gov](#). For awards by other DHS components, please contact the applicable DHS FAO.

To see whether a particular DHS federal financial assistance program is considered an infrastructure program and thus required to include a Buy America preference, please either contact the applicable DHS FAO, or for FEMA awards, please see [Programs and Definitions: Build America, Buy America Act | FEMA.gov](#).

Article XXXVII - SAFECOM

Recipients receiving federal financial assistance awards made under programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications.

Article XXXVIII - Terrorist Financing

Recipients must comply with E.O. 13224 and U.S. laws that prohibit transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. Recipients are legally responsible to ensure compliance with the Order and laws.

Article XXXIX - Trafficking Victims Protection Act of 2000 (TVPA)

Trafficking in Persons:

Recipients must comply with the requirements of the government-wide financial assistance award term which implements Section 106 (g) of the Trafficking Victims Protection Act of 2000 (TVPA), codified as amended at 22 U.S.C. section 7104. The award term is located at 2 C.F.R. section 175.15, the full text of which is incorporated here by reference.

Article XL - Universal Identifier and System of Award Management

Requirements for System for Award Management and Unique Entity Identifier Recipients are required to comply with the requirements set forth in the government-wide financial assistance award term regarding the System for Award Management and Universal Identifier Requirements located at 2 C.F.R. Part 25, Appendix A, the full text of which is incorporated here by reference.

Article XLI - USA PATRIOT Act of 2001

Recipients must comply with requirements of Section 817 of the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act of 2001 (USA PATRIOT Act), which amends 18 U.S.C. sections 175-175c.

Article XLII - Use of DHS Seal, Logo and Flags

Recipients must obtain permission from their DHS FAO prior to using the DHS seal(s), logos, crests or reproductions of flags or likenesses of DHS agency officials, including use of the United States Coast Guard seal, logo, crests or reproductions of flags or likenesses of Coast Guard officials.

Article XLIII - Whistleblower Protection Act

Recipients must comply with the statutory requirements for whistleblower protections (if applicable) at 10 U.S.C section 2409, 41 U.S.C. section 4712, and 10 U.S.C. section 2324, 41 U.S.C. sections 4304 and 4310.

Article XLIV - Environmental Planning and Historic Preservation (EHP) Review

DHS/FEMA funded activities that may require an Environmental Planning and Historic Preservation (EHP) review are subject to the FEMA EHP review process. This review does not address all federal, state, and local requirements. Acceptance of federal funding requires the recipient to comply with all federal, state, and local laws.

DHS/FEMA is required to consider the potential impacts to natural and cultural resources of all projects funded by DHS/FEMA grant funds, through its EHP review process, as mandated by: the National Environmental Policy Act; National Historic Preservation Act of 1966, as amended; National Flood Insurance Program regulations; and any other applicable laws and executive orders. To access the FEMA EHP screening form and instructions, go to the DHS/FEMA website. In order to initiate EHP review of your project(s), you must complete all relevant sections of this form and submit it to the Grant Programs Directorate (GPD) along with all other pertinent project information. The EHP review process must be completed before funds are released to carry out the proposed project; otherwise, DHS/FEMA may not be able to fund the project due to noncompliance with EHP laws, executive orders, regulations, and policies.

If ground disturbing activities occur during construction, applicant will monitor ground disturbance, and if any potential archeological resources are discovered the applicant will immediately cease work in that area and notify the pass-through entity, if applicable, and DHS/FEMA.

Article XLV - Applicability of DHS Standard Terms and Conditions to Tribes

The DHS Standard Terms and Conditions are a restatement of general requirements imposed upon recipients and flow down to subrecipients as a matter of law, regulation, or executive order. If the requirement does not apply to Indian tribes or there is a federal law or regulation exempting its application to Indian tribes, then the acceptance by Tribes of, or acquiescence to, DHS Standard Terms and Conditions does not change or alter its inapplicability to an Indian tribe. The execution of grant documents is not intended to change, alter, amend, or impose additional liability or responsibility upon the Tribe where it does not already exist.

Article XLVI - Acceptance of Post Award Changes

In the event FEMA determines that changes are necessary to the award document after an award has been made, including changes to period of performance or terms and conditions, recipients will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate recipient acceptance of the changes to the award. Please call the FEMA/GMD Call Center at (866) 927-5646 or via e-mail to ASK-GMD@fema.dhs.gov if you have any questions.

Article XLVII - Disposition of Equipment Acquired Under the Federal Award

For purposes of original or replacement equipment acquired under this award by a non-state recipient or non-state subrecipients, when that equipment is no longer needed for the original project or program or for other activities currently or previously supported by a federal awarding agency, you must request instructions from FEMA to make proper disposition of the equipment pursuant to 2 C.F.R. section 200.313. State recipients and state subrecipients must follow the disposition requirements in accordance with state laws and procedures.

The following page(s) contain the backup material for Agenda Item: [9:35 Sole Source Purchase Request, Sheriff's Office](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

**REMOTEC****REMOTEC, INC. SERVICE DEPARTMENT QUOTE**

353 J.D. Yarnell Pkwy
Clinton, TN 37716
Phone: (865) 318-3594
Fax: (865) 483-1436
E-mail: eric.key@peraton.com

Attn: Eric Key

CMPNY: Campbell County Sheriff Dept.

ATTN: Kevin Theis

ADDR: 600 W. Boxelder Rd.

Gillette, WY 82718

PHONE: (307) 687-6150

FAX:

Email: Kevin.Theis@campbellcountywv.gov

PAGE 1 OF 1

Date: 11/8/2022

Terms: Net 30 Days

Prices are F.O.B. Clinton, TN

Delivery: 180 Days After Receipt of Order
Or Sooner

This pricing is valid for 90 days.

ROBOT MODEL:

F6

ROBOT S/N:

QUOTE #:

8471

RMA#

ITEM	DESCRIPTION	PART NO.	QTY.	UNIT PRICE	TOTAL PRICE
1	Digital Hybrid Radio Control Assembly (requires frequencies prior to production)	2463-8480-XXXXX	1	\$ 46,847.00	\$ 46,847.00
2	Case for Hybrid Radio (Included in item 1)	CASE-024	1		\$ -
3	X-Ray Assembly (fits Golden X-Ray Systems) Works with drum & "bread-maker" style film	E7050-5800	1	\$ 1,793	\$ 1,792.80
	Receiver Grip Assy. (Gripper Block)	B2461-5850	1	\$ 243	\$ 243.00
4	F6 Front/Rear Hitch Bundle		1	\$ 3,991	\$ 3,990.60
	Includes the following:				\$ -
	2 - Receiver Hitch	B2455-7580			\$ -
	1 - Water Disrupter Deployer Kit (Grip & Hitch compatible)	C2461-7585			\$ -
	1 - Drawbar Package	C2461-7590			\$ -
5	Spare Vehicle Battery Assembly	D2450-1600	1	\$ 811	\$ 811.08
6	Truck Cable Kit, 20' between Monitor and Data Link	B2455-8100-2	1	\$ 756	\$ 756.00
7	Shipping		1	\$ 300.00	\$ 300.00
					\$ -

Shipping Via: _____

TOTAL COST \$ 54,740.48

(1) Prices listed are for sales in U.S.A. only. Export prices are available upon request.

(2) Add travel, labor and subsistence costs if training is located at customer's facility.

(3) All products have a one-year warranty. Extended Maintenance Contracts are available.

(4) Prices are based upon acceptance of REMOTEC's Terms and Conditions (attached). Any deviation from these conditions may result in a price increase.

(5) Pricing does not include any taxes, fees or other related items unless specifically called out.

REMOTEC®

DOMESTIC SALES TERMS AND CONDITIONS

A. DEFINITIONS

"Seller" means REMOTEC, Inc.

"Buyer" means the other party to this agreement that is purchasing the goods subject to these terms and conditions.

B. ACCEPTANCE/AGREEMENT

All orders are subject to factory acceptance. Additional or different terms or any attempt by the Buyer to vary, in any degree, any of the terms of this sales agreement form shall be deemed material and are objected to or rejected, but this sales agreement form shall not operate as a rejection of the Buyer's offer unless it contains variances in the terms of the description, quantity, price or delivery schedule of the goods.

C. LIMITED WARRANTY

Seller covenants and agrees that the work and equipment delivered under this order shall be free from defects in material and workmanship at the time of delivery. Whenever Seller is acting as a reseller of the products of another manufacturer, Seller provides this warranty solely as a "pass-through" warranty on behalf of the original equipment manufacturer (OEM). Seller will, at its sole options, repair, correct, or replace (or facilitate such repair, correction or replacement by the OEM), F.O.B. point of manufacture, any such work or equipment which proves to be defective, provided that Seller is given written notice of any such defect no later than one (1) year after being shipped (as hereafter defined) by Seller. Seller will conduct the defect investigation of the work and/or equipment at the installation site and repair, correct or replace the defective item at such site or at its designated facility. Repair correction or replacement in the manner provided above shall constitute complete fulfillment of all Seller's obligations under this assurance. Such assurance shall not apply to design or to any equipment or parts which have been subjected to accident, misuse or unauthorized alteration, to normal wear (which includes components with innately limited life), or to defects caused by not complying with Seller's installation and service requirements (if the failed equipment or parts were not installed by Seller).

This assurance shall apply to and include the correction of Technical Data pertinent to defective work and equipment to the extent-delineated hereinabove, but in no event to include computer software.

The product may contain reconditioned material. Reconditioned material meets or exceeds all required specifications and is fully covered under the product warranty.

If the repair, correction or replacement of work, or equipment is not within the scope of this clause, then Seller shall require a separate purchase order from the Buyer perform the work.

The warranty provided by Seller herein is exclusively limited to the products manufactured by Seller, specifically the REMOTEC® ANDROS Robot. Warranties, if any, associated with all other products are exclusively and expressly limited to those warranties provided by the manufacturers of such products which are by their terms available to Seller's customers.

The installation or use of any third party accessory, assembly, radio and or tool not tested and approved by Seller's for use on Seller products will cause the warranty on the Seller's products to be voided.

THE FOREGOING COVENANTS ARE EXCLUSIVE AND ARE IN LIEU OF ANY WARRANTY OF MERCHANTABILITY, FITNESS FOR PURPOSE, OR OTHER WARRANTY OF QUALITY, WHETHER EXPRESS, STATUTORY OR IMPLIED. IN NO EVENT SHALL SELLER BE LIABLE FOR SPECIAL, INDIRECT, INCIDENTAL, OR CONSEQUENTIAL DAMAGES.

D. CANCELLATION/TERMINATION

The Buyer may terminate this order in whole or in part for its convenience upon written notice to Seller in which event Seller shall be entitled to termination charges consisting of a percentage of the order price reflecting the percentage of the work performed prior to termination plus actual direct costs resulting from termination.

E. PROPRIETARY INFORMATION

All drawings, diagrams, specifications, and other materials furnished by Seller and identified as proprietary, relating to the use and service of articles furnished hereunder and the information therein, are proprietary to Seller (or in cases where Seller is acting as a reseller, such information is proprietary to the OEM). Buyer may not reproduce or distribute such materials except to Buyer's employees who may use the articles as part of their duties. Seller will treat drawings, specifications, or data furnished by Buyer in connection with this order as proprietary, when identified as such, in connection with this purchase.

F. DELIVERY/ACCEPTANCE

The promised delivery date is the best estimate possible based upon current and anticipated manufacturing capabilities of when the product will be shipped. Seller assumes no liability for loss, damage, or consequential damages due to delay.

G. CLAIMS/NOTICE OF DEFECTS

Failure of the Buyer to object in writing to any merchandise within 30 days after receipt thereof will constitute complete acceptance by Buyer of such merchandise. Rejected material must be returned to Seller, F.O.B. Origin, within 45 days after receipt and with prior authorization from Seller. Seller may (at its option) recondition or replace the rejected material to meet Buyer's specifications within a reasonable time period after receipt. Claims for shipping damage must be made with the carrier.

H. FORCE MAJEURE

Fulfillment of this order is contingent upon the availability of materials. Seller shall not be liable for any delay in delivery or for non-delivery in whole or in part caused by the occurrence of any contingency beyond the control of either Seller or suppliers to Seller including but not limited to war, sabotage, acts of civil disobedience, failure or delay in transportation, act of any Government or agency or subdivision thereof, judicial action, labor dispute, fire, accident, explosion, epidemic, quarantine, restrictions, storm, flood, earthquake, acts of God, shortage of labor, fuel, raw material or machinery, or technical failure where Seller has exercised ordinary care in the prevention thereof.

I. PAYMENT TERMS

Domestic: Seller's payment terms are Net 30 days based on credit approval.

REMOTE[®]

DOMESTIC SALES TERMS AND CONDITIONS

Seller may, at any time, suspend performance of any order or require payment in cash, security, or other adequate assurances satisfactory to Seller when, in Seller's opinion, such action warrants. Seller reserves the right to assess late charges on US accounts due past 30 days at the rate of 18% per annum. All goods delivered by Seller shall remain the property of Seller until the Buyer has paid in full for these goods.

On certain vehicle orders, if mutually agreed between Seller and Buyer, Seller may hold completed vehicle(s) or other products in its facility pending training. If Seller holds completed vehicle(s) or other products to facilitate user training, the vehicle(s)/products will be deemed to have been shipped in place, and Seller will issue an invoice to Buyer for said vehicle(s)/products. If at Buyer's request or to meet Buyer's requirements, training is scheduled to occur more than 30 days after vehicle/product completion, Seller may, at its discretion, charge Buyer a storage fee of \$50.00 per month per vehicle, or \$50.00 per month per other end item, and assess late charges in accordance with Domestic terms as stipulated herein.

International: All payments to Seller are required to be fully paid in advance at the time of contract acceptance by Seller, or secured by a Confirmed Letter of Credit for the full amount of the contract negotiable at Seller Bank's counter. If a Letter of Credit is used, payment terms are 60% of contract value due upon contract acceptance by Seller, and the remaining 40% due within 30 days of successful inspection of completed product at Seller's location for all international orders with a value greater than \$1,000 US. All draws against the Letter of Credit by Seller shall be made upon written certification by Seller that the contract has been accepted, or that the product has been successfully inspected and is ready for shipment, and no other conditions on the draw shall be required. Late charges will be assessed on international accounts due past 30 days at the rate of 20% per annum.

J. REMEDIES IN THE EVENT OF CANCELLATION OR DEFAULT

In the event the Buyer cancels this order, or becomes overdue on its account payable to Seller by failing to pay for this order when due in accordance with the terms hereof, in addition to the charges assessed to the Buyer pursuant to Paragraphs D and I of this Agreement, the Buyer shall be required to pay all costs of collection, including, whether suit be brought or not, attorney fees, court costs, collection expenses, and other expenses which Seller may incur or pay in the prosecution of defense of its rights hereunder, whether in judicial proceedings at law or in equity, including bankruptcy court and appellate proceedings, or whether out of court.

K. GENERAL PROVISIONS

Any cause of action arising from this agreement, or breach of it, must be commenced after the cause of action occurs within the statute of limitations period allowed under applicable law. Seller reserves the right to correct any stenographical or clerical errors in any of the writings issued by it. The terms and conditions of sale and any description on the face of Seller's writings constitute a complete and exclusive statement of the terms and conditions of the sale of the goods by Seller to Buyer. Buyer may not assign any rights to, or delegate any performance owed under the agreement without the written consent of Seller, which shall not be unreasonable withheld.

L. LIMITATION OF LIABILITY

Notwithstanding any contrary provision contained in this or any other agreement, Seller shall not be responsible to Buyer in contract or tort (including negligence) or otherwise for any indirect, incidental, special or consequential damages of whatsoever nature, or for attorney's fees, loss of use, loss of market share, or lost profits however these are characterized. Seller shall not be liable to Buyer for an amount, which in combination with all claims by Buyer against Seller under this agreement exceeds the value of this sales agreement. In any event, the liability of Seller to Buyer, whether in contract, tort (including negligence) or under any warranty, or otherwise, is exclusively limited to the remedies expressly provided under the terms of this agreement, in lieu of any and all other remedies at law or in equity.

M. COMPLIANCE WITH LAW

Buyer agrees to comply with all applicable U.S. Government, state, and local statutes, laws, and regulations, including without limitation the Arms Export Control Act, Foreign Corrupt Practices Act, Federal Aviation Administration (FAA) regulations on the use and operation of Unmanned Aircraft Systems (UASs), and all applicable export regulations, and hereby agrees to indemnify and hold harmless Seller from any and all liability, loss, or damage caused by Buyers' violation of any such statutes, laws, or regulations.

N. INDEPENDENT CONTRACTOR

Under the provisions of this Agreement, the parties shall act solely as independent contractors, and nothing contained herein, express or implies, shall at any time be construed to create any other relationship.

O. APPLICABLE LAW

This Agreement shall be governed by, and construed in accordance with, the laws of the State of Tennessee, except with regard to its rules concerning choice of law.

P. SHIPPING POINT

All goods are shipped FOB Clinton, Tennessee 37716, United States of America.

Q. PRODUCT OPERATION

Buyer shall be solely responsible for the proper use of all products, shall comply with all applicable laws and regulations in its operations per Paragraph M above, shall strictly adhere to the instructions in all applicable operation and maintenance manuals, and shall properly train its operators in the safe use of all products.

R. INDEMNIFICATION FOR USE

Each Party shall be responsible for and bear the costs of all claims including third party claims, liabilities, losses or damages, arising from each Party's respective negligent or intentional acts or omissions under the Order or use of product(s) delivered under the Order.

S. EXPORT

The Buyer shall not re-export or transfer any export-controlled goods or information (e.g. technical data) from the United States ("U.S.") to any non-U.S. person, country, government, or entity without first complying with all the requirements of the ITAR or EAR, as applicable. Any Party requesting U.S. Government authorization to export export-controlled information provided by the other Party under this agreement must first obtain the disclosing Party's written consent. Written consent by the disclosing Party, however, shall not relieve the other Party of its obligations to comply with U.S. export control laws and regulations.

The following page(s) contain the backup material for Agenda Item: [9:40 AIP Grant Application, Acquire Snow Removal Equipment](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

Grant Application Summary Request Form

Please submit this form completed with your Grant Application to the Grants Specialist, no later than seven business days prior to the intended scheduled Commissioners meeting.

Commissioner Meeting Date Preferred: December 6, 2022

Grant Fiscal Year: 2023 Period of Performance: 05/02/2023 -05/01/2024

Grant Project Name: 3-56-0012-053-2023 Acquire SRE Dedicated Broom

Funding Agency: Federal Aviation Administration

CFDA #: 20.106 Circle One: FEDERAL/ STATE/ LOCAL/ OTHER Funding: Federal

Application Due Date to Funding Agency: _____

Campbell County Department Applying for Grant: Airport

Grant Amount Request: \$1,256,194.00 Business Unit where Grant Is Budgeted: 310751.67080

Match Amount Request: \$47,107.00/\$31,405.00 Match Sources: 310751.67280/100752.68120

Please describe the purpose of this grant and how this project relates to the departments mission and how this project will benefit Campbell County: Acquire Snow Removal Equipment Dedicated Broom

Describe your proposed project. What are your goals and outcomes and how they will be achieved? How will the project be sustained after the grant is over? This project is included in the Airport Improvement Program.

Office Use Only:

Grants Specialist Review: _____

Revisions Required: _____

Revisions Received: _____

Commissioner Approval Date: _____ Date Returned to Department: _____

Application for Federal Assistance SF-424

*** 1. Type of Submission:**

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

*** 2. Type of Application:**

- ☒ New
☐ Continuation
☐ Revision

*** If Revision, select appropriate letter(s):**

*** Other (Specify):**

*** 3. Date Received:**

11/14/2022

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*** a. Legal Name:** Northeast Wyoming Regional Airport

*** b. Employer/Taxpayer Identification Number (EIN/TIN):**

83-6000103

*** c. UEI:**

W8QKYMHL4Z3

d. Address:

*** Street1:** 2000 Airport Road, Suite 108

Street2:

*** City:** Gillette

County/Parish:

*** State:** WY: Wyoming

Province:

*** Country:** USA: UNITED STATES

*** Zip / Postal Code:** 82716-7680

e. Organizational Unit:

Department Name:

Campbell County Commissioners

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

*** First Name:**

Todd

Middle Name:

*** Last Name:** Chatfield

Suffix:

Title: Executive Airport Director

Organizational Affiliation:

Northeast Wyoming Regional Airport

*** Telephone Number:** 307-686-1042

Fax Number:

*** Email:** todd.chatfield@campbellcountywy.gov

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

Federal Aviation Administration

11. Catalog of Federal Domestic Assistance Number:

20.106

CFDA Title:

Airport Improvement Program

* 12. Funding Opportunity Number:

3-56-0012-053-2023

* Title:

Acquire SRE - Dedicated Broom

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

* 15. Descriptive Title of Applicant's Project:

Acquire Snow Removal Equipment Dedicated Broom

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424**16. Congressional Districts Of:*** a. Applicant * b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:* a. Start Date: * b. End Date: **18. Estimated Funding (\$):**

* a. Federal	1,177,682.00
* b. Applicant	31,405.00
* c. State	47,107.00
* d. Local	
* e. Other	
* f. Program Income	
* g. TOTAL	1,256,194.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☒ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title: * Telephone Number: Fax Number: * Email: * Signature of Authorized Representative: * Date Signed:

The following page(s) contain the backup material for Agenda Item: [9:45 AIP Grant Application, Rehabilitate General Aviation Apron](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

Grant Application Summary Request Form

Please submit this form completed with your Grant Application to the Grants Specialist, no later than seven business days prior to the intended scheduled Commissioners meeting.

Commissioner Meeting Date Preferred: December 6, 2022

Grant Fiscal Year: 2023 Period of Performance: 05/02/2023 -05/01/2024

Grant Project Name: 3-56-0012-054-2023 Rehabilitate GA Apron

Funding Agency: Federal Aviation Administration

CFDA #: 20.106 Circle One: FEDERAL/ STATE/ LOCAL/ OTHER Funding: Federal

Application Due Date to Funding Agency: _____

Campbell County Department Applying for Grant: Airport

Grant Amount Request: \$1,087,069.00 Business Unit where Grant is Budgeted: 310751.67080

Match Amount Request: \$40,765/\$27,177.00 Match Sources: 310751 67280 /100752.68140

Please describe the purpose of this grant and how this project relates to the departments mission and how this project will benefit Campbell County: Rehabilitate the General Aviation Apron.

Describe your proposed project. What are your goals and outcomes and how they will be achieved? How will the project be sustained after the grant is over? This project is included in the Airport Improvement Program.

Office Use Only:

Grants Specialist Review: _____

Revisions Required: _____

Revisions Received: _____

Commissioner Approval Date: _____ Date Returned to Department: _____

Application for Federal Assistance SF-424**16. Congressional Districts Of:*** a. Applicant * b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:* a. Start Date: * b. End Date: **18. Estimated Funding (\$):**

* a. Federal	1,019,127.00
* b. Applicant	27,177.00
* c. State	40,765.00
* d. Local	
* e. Other	
* f. Program Income	
* g. TOTAL	1,087,069.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☒ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title: * Telephone Number: Fax Number: * Email: * Signature of Authorized Representative: * Date Signed:

Application for Federal Assistance SF-424

*** 1. Type of Submission:**

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

*** 2. Type of Application:**

- ☒ New
☐ Continuation
☐ Revision

*** If Revision, select appropriate letter(s):**

*** Other (Specify):**

*** 3. Date Received:**

11/14/2022

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*** a. Legal Name:** Northeast Wyoming Regional Airport

*** b. Employer/Taxpayer Identification Number (EIN/TIN):**

83-6000103

*** c. UEI:**

W8QKYMHL4Z3

d. Address:

*** Street1:** 2000 Airport Road, Suite 108

Street2:

*** City:** Gillette

County/Parish:

*** State:** WY: Wyoming

Province:

*** Country:** USA: UNITED STATES

*** Zip / Postal Code:** 82716-7680

e. Organizational Unit:

Department Name:

Campbell County Commissioners

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

*** First Name:**

Todd

Middle Name:

*** Last Name:** Chatfield

Suffix:

Title: Executive Airport Director

Organizational Affiliation:

Northeast Wyoming Regional Airport

*** Telephone Number:** 307-686-1042

Fax Number:

*** Email:** todd.chatfield@campbellcountywy.gov

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

Federal Aviation Administration

11. Catalog of Federal Domestic Assistance Number:

20.106

CFDA Title:

Airport Improvement Program

* 12. Funding Opportunity Number:

3-56-0012-054-2023

* Title:

Rehabilitate GA Apron

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

* 15. Descriptive Title of Applicant's Project:

Rehabilitate General Aviation Apron

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

The following page(s) contain the backup material for Agenda Item: [9:50 Urban Systems Cooperative Agreement](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

AMENDED AND RESTATED COOPERATIVE AGREEMENT AMONG
THE WYOMING DEPARTMENT OF TRANSPORTATION,
CITY OF GILLETTE AND CAMPBELL COUNTY

1. **Parties.** The parties to this Amended and Restated Agreement (Agreement) are the **Wyoming Department of Transportation** (WYDOT) whose address is: 5300 Bishop Boulevard, Cheyenne, WY 82009-3340, the **City of Gillette**, (City) whose address is: 201 East 5th Street, Gillette, WY 82716 and **Campbell County** (County) whose address is: 500 South Gillette Avenue, Suite 1100, Gillette, WY 82716.
2. **Purpose of Agreement.** The purpose of this Agreement is to: amend and restate the agreement among the WYDOT, the City, and the County dated April 4, 2000 (the Original Agreement), in its entirety, and to set forth the terms and conditions by which the parties will participate in WYDOT's Urban Systems Program in the Gillette Urban Area, Campbell County, Wyoming.

The Original Agreement, dated April 4, 2000, set forth the terms and conditions by which the parties would participate in WYDOT's Urban Systems Program in the Gillette Urban Area, Campbell County, Wyoming.

3. **Term of Agreement.** This Agreement is effective when all parties have executed it (Effective Date). The term of the Agreement shall remain in full force and effect until terminated. This Agreement is intended to span the duration of the FAST Act (Fixing America's Surface Transportation) highway legislation and any related extensions, continuing resolutions, or modifications to this legislation.
4. **Funding.**

- A. The Surface Transportation Program Urban (STP-U) fund balance is administered and held in trust by WYDOT and is funded at the discretion of the Transportation Commission of Wyoming. WYDOT may distribute STP-U funds for preliminary engineering as well as construction of Urban System projects. WYDOT will allocate and distribute the funds to the urban areas in Wyoming that are in the Urban Program according to the following formula:

$$\frac{\text{Corporate Boundary population}}{\text{Total corporate population of all Urban Systems areas in Wyoming}}$$

The total annual allocation to the Gillette Urban Systems Program under this MOU shall be approximately Five hundred seventy-five thousand six hundred

seventy-five dollars (\$575,675.00). This amount may be adjusted at the time of the decennial census when population numbers become available and/or if the Transportation Commission adjusts the total allocation.

- B. WYDOT agrees to pay a maximum of ninety and forty-nine hundredths percent (90.49%) of the total cost of any Urban Systems projects utilizing Urban Systems funds. The City and/or County agree to reimburse a combined minimum of nine and fifty-one hundredths percent (9.51%) local match of the total cost of any Urban Systems projects utilizing Urban Systems funds. The local match shall be paid by the appropriate local governing agency for all project activities charged to the Urban Systems Program, within the boundaries shown in Attachment A, which is attached to and incorporated into this Agreement by this reference. The total project reimbursement dollar amount under this Agreement by the City and County shall be set by individual Urban Systems project agreements.

5. **Responsibilities of the City and County.** The City and County shall:

- A. Jointly Plan and participate in WYDOT's Urban Systems Program in accordance with WYDOT's Operating Policy 2-4, as may be amended from time to time, and which is incorporated into this Agreement by this reference, or as directed by WYDOT.
- B. Reimburse WYDOT in accordance with Section 4, above.
- C. Be responsible for any costs beyond the maximum amount of funding set forth in Section 4, above.
- D. Ensure that the Special and General Provisions contained in this Agreement also apply to any consultants hired by the City or County under this Agreement.

6. **Responsibilities of WYDOT.** WYDOT shall:

- A. Provide planning, organization, and construction assistance for urban transportation system improvements intended to benefit the traveling public, to include increasing street and highway system traffic capacity and improving safety.
- B. Set aside STP-U funds on an annual basis and pay for the projects funded by this Agreement in accordance with Section 4, above.

7. **Federal Special Provisions.**

- A. **Administration of Federal Funds.** The City and County agree their use of the funds awarded herein is subject to the Uniform Administrative Requirements of 2 CFR Part 200, *et seq.*; any additional requirements set forth by the federal funding

agency; all applicable regulations published in the Code of Federal Regulations; and other program guidance as provided to it by WYDOT.

- B. Assumption of Risk.** The City and County shall assume the risk of any loss of state or federal funding, either administrative or program dollars, due to the City or County's failure to comply with state or federal requirements. WYDOT shall notify the City and County of any state or federal determination of noncompliance.
- C. Conflict of interest.** Per 2 CFR 200.112, the City and County must disclose in writing any potential conflict of interest to WYDOT including financial or other personal interests.
- D. Copyright License and Patent Rights.** The City and County acknowledges that federal grantor, the State of Wyoming, and WYDOT reserve a royalty-free, nonexclusive, unlimited, and irrevocable license to reproduce, publish, or otherwise use, and to authorize others to use, for federal and state government purposes: (1) the copyright in any work developed under this Agreement; and (2) any rights of copyright to which the City or County purchases ownership using funds awarded under this Agreement. The City and County must consult with WYDOT regarding any patent rights that arise from, or are purchased with, funds awarded under this Agreement.
- E. Environmental Policy Acts.** The City and County agree all activities under this Agreement will comply with the Clean Air Act, the Clean Water Act, the National Environmental Policy Act, and other related provisions of federal environmental protection laws, rules or regulations.
- F. Federal Audit Requirements.** The City and County agree that if either expends an aggregate amount of seven hundred fifty thousand dollars (\$750,000.00) or more in federal funds during its fiscal year, that entity must undergo and organization-wide financial and compliance single audit. The City and County agree to comply with the audit requirements of the U.S. General Accounting Office Government Auditing Standards and Audit Requirements of 2 CFR Part 200, Subpart F. If findings are made which cover any part of this Agreement, the City and County shall provide one (1) copy of the audit report to WYDOT and require the release of the audit report by its auditor be held until adjusting entries are disclosed and made to WYDOT's records.
- G. Human Trafficking.** As required by 22 U.S.C. § 7104(g) and 2 CFR Part 175, this Agreement may be terminated without penalty if a private entity that receives funds under this Agreement:

 - (i) Engages in severe forms of trafficking in persons during the period of time that the award is in effect;

- (ii) Procures a commercial sex act during the period of time that the award is in effect; or
 - (iii) Uses forced labor in the performance of the award or subawards under the award.
- H. **Kickbacks.** The City and County certify and warrant that no gratuities, kickbacks, or contingency fees were paid in connection with this Agreement, nor were any fees, commissions, gifts, or other considerations made contingent upon the award of this Agreement. If the City or County breach or violate this warranty, WYDOT may, at its discretion, terminate this Agreement without liability to WYDOT, or deduct from the agreed upon price or consideration, or otherwise recover, the full amount of any commission, percentage, brokerage, or contingency fee.
- I. **Limitations on Lobbying Activities.** By signing this Agreement, the City and County certify and agree that, in accordance with P.L. 101-121, payments made from a federal grant shall not be utilized by the City or County or its subcontractors in connection with lobbying member(s) of Congress, or any federal agency in connection with the award of a federal grant, contract, cooperative agreement, or loan.
- J. **Mandatory Disclosures.** Per 2CFR 200.113, the City and County must disclose, in a timely manner, in writing to WYDOT all violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting this award. Failure to make required disclosures can result in remedies for noncompliance including suspension or debarment.
- K. **Monitoring Activities.** WYDOT shall have the right to monitor all activities related to this Agreement that are performed by the City and County or their subcontractors. This shall include, but not be limited to, the right to make site inspections at any time and with reasonable notice; to bring experts and consultants on site to examine or evaluate completed work or work in progress; to examine the books, ledgers, documents, papers, and records pertinent to this Agreement; and to observe personnel in every phase of performance of Agreement related work.
- L. **No Finder's Fees:** No finder's fee, employment agency fee, or other such fee related to the procurement of this Agreement, shall be paid by either party.
- M. **Non-Supplanting Certification.** The City and County hereby affirm that federal grant funds shall be used to supplement existing funds, and shall not replace (supplant) funds that have been appropriated for the same purpose. The City and County should be able to document that any reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds under this Agreement.

- N. Nondiscrimination.** The City and County shall comply with the Civil Rights Act of 1964, the Wyoming Fair Employment Practices Act (Wyo. Stat. § 27-9-105, *et seq.*), the Americans with Disabilities Act (ADA), 42 U.S.C. § 12101, *et seq.*, and the Age Discrimination Act of 1975 and any properly promulgated rules and regulations thereto and shall not discriminate against any individual on the grounds of age, sex, color, race, religion, national origin, or disability in connection with the performance under this Agreement.
- O. Program Income.** The City and County shall not deposit grant funds in an interest bearing account without prior approval of WYDOT. Any income attributable to the grant funds distributed under this Agreement must be used to increase the scope of the program or returned to WYDOT.
- P. Publicity.** Any publicity given to the projects, programs, or services provided herein, including, but not limited to, notices, information, pamphlets, press releases, research, reports, signs, and similar public notices in whatever form, prepared by or for the City or County and related to the services and work to be performed under this Agreement, shall identify WYDOT and the Federal Highway Administration as the sponsoring agency and shall not be released without prior written approval of WYDOT.
- Q. Suspension and Debarment.** By signing this Agreement, the City and County certify that neither they nor their principals/agents are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction or from receiving federal financial or nonfinancial assistance, nor are any of the participants involved in the execution of this Agreement suspended, debarred, or voluntarily excluded by any federal department or agency in accordance with Executive Order 12549 (Debarment and Suspension), 44 CFR Part 17, or 2 CFR Part 180, or are on the debarred, or otherwise ineligible, vendors lists maintained by the federal government. Further, the City and County agree to notify WYDOT by certified mail should it or any of their principals/agents become ineligible for payment, debarred, suspended, or voluntarily excluded from receiving federal funds during the term of this Agreement.
- 8. State General Provisions.** Pursuant to WYDOT's written notice to proceed, the City and County agree to undertake and prosecute the work hereunder in accordance with the schedule of conditions set forth herein.
- A. Amendments.** Any changes, modifications, revisions or amendments to this Agreement which are mutually agreed upon by the parties to this Agreement shall be incorporated by written instrument, executed by all parties to this Agreement.
- B. Applicable Law, Rules of Construction, and Venue.** The construction, interpretation, and enforcement of this Agreement shall be governed by the laws of the State of Wyoming, without regard to conflicts of law principles. The terms "hereof," "hereunder," "herein," and words of similar import, are intended to refer

to this Agreement as a whole and not to any particular provision or part. The Courts of the State of Wyoming shall have jurisdiction over this Agreement and the parties. The venue shall be the First Judicial District, Laramie County, Wyoming.

- C. Assignment Prohibited and Agreement Shall Not be Used as Collateral.** Neither party shall assign or otherwise transfer any of the rights or delegate any of the duties set out in this Agreement without the prior written consent of the other party. The City and County shall not use this Agreement, or any portion thereof, for collateral for any financial obligation without the prior written permission of WYDOT.
- D. Auditing and Access to Records.** The City and County may be subject to monitoring activities by WYDOT including on-site visits, review of supporting documents, and limited scope audits. WYDOT and its representatives shall have access to any books, documents, papers, electronic data, and records of the City and County which are pertinent to this Agreement. All records relevant to this Agreement are subject to audit, including the assessment of the City's and County's overall accounting and internal control system.
- E. Availability of Funds.** Each payment obligation of WYDOT is conditioned upon the availability of government funds which are appropriated or allocated for the payment of this obligation and which may be limited for any reason including, but not limited to, congressional, legislative, gubernatorial, or administrative action. If funds are not allocated and available for the continued performance of the Agreement, the Agreement may be terminated by WYDOT at the end of the period for which the funds are available. WYDOT shall notify the City and the County at the earliest possible time of the services which will or may be affected by a shortage of funds. No penalty shall accrue to WYDOT in the event this provision is exercised, and WYDOT shall not be obligated or liable for any future payments due or for any damages as a result of termination under this section.
- F. Award of Related Contracts.** WYDOT may undertake or award supplemental or successor agreements for work related to this Agreement or may award agreements to other contractors for work related to this Agreement. The City and County shall cooperate fully with other contractors and WYDOT in all such cases.
- G. Compliance with Laws.** The City and County shall keep informed of and comply with all applicable federal, state, and local laws and regulations in the performance of this Agreement.
- H. Confidentiality of Information.** Except when disclosure is required by the Wyoming Public Records Act or court order, all documents, data compilations, reports, computer programs, photographs, data, and other work provided to or produced by the City and/or County in the performance of this Agreement shall

be kept confidential by the City and County unless written permission is granted by WYDOT for its release. If and when the City or County receive a request for information subject to this Agreement, the City or County shall notify WYDOT within ten (10) days of such request and shall not release such information to a third party unless directed to do so by WYDOT.

- I. Entirety of Agreement.** The Original Agreement, consisting of three (3) pages; the Exhibits, consisting of the pages stamped thereon; This Agreement, consisting of eleven (11) pages; and Attachment A, Gillette Urban Systems Boundary Map, consisting of one (1) page, represent the entire and integrated Agreement between the parties and supersede all prior negotiations, representations, and agreements, whether written or oral. In the event of a conflict or inconsistency between the language of this Agreement and the language of any attachment, exhibit, or document incorporated by reference, the language of this Agreement shall control.
- J. Ethics.** The City and County shall keep informed of and comply with the Wyoming Ethics and Disclosure Act (W.S. § 9-13-101, *et seq.*), and any and all ethical standards governing the City and County's profession.
- K. Force Majeure.** No party shall be liable for failure to perform under this Agreement if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other parties of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays.
- L. Indemnification.** All parties to this Agreement shall assume the risk of any liability arising from their own conduct. No party agrees to insure, defend or indemnify the other parties.
- M. Independent Contractor.** The City and County shall function as independent contractors for the purposes of this Agreement and shall not be considered an employee of the State of Wyoming for any purpose. Consistent with the express terms of this Agreement, the City and County shall be free from control or direction over the details of the performance of services under this Agreement. The City and County shall assume sole responsibility for any debts or liabilities that may be incurred by the City and County in fulfilling the terms of this Agreement and shall be solely responsible for the payment of all federal, state, and local taxes which may accrue because of this Agreement. Nothing in this Agreement shall be interpreted as authorizing the City or County or their agents or employees to act as an agent or representative for or on behalf of the State of Wyoming or WYDOT, or to incur any obligation of any kind on the behalf of the

State of Wyoming or WYDOT. The City and County agree that no health or hospitalization benefits, workers' compensation, unemployment insurance, or similar benefits available to State of Wyoming employees will inure to the benefit of the City and County or the City's and County's agents or employees as a result of this Agreement.

- N. Insurance Requirements.** The City and County are protected by the Wyoming Governmental Claims Act, Wyo. Stat. § 1-39-101, et seq., and certify that they each are members of the Wyoming Association of Risk Management (WARM) pool or the Local Government Liability Pool (LGLP), Wyo. Stat. § 1-42-201, et seq., and shall provide letters verifying their participation in the WARM or LGLP to WYDOT.
- O. Notices.** All notices arising out of, or from, the provisions of this Agreement shall be in writing either by regular mail or delivery in person at the addresses provided under this Agreement.
- P. Ownership and Return of Documents and Information.** WYDOT is the official custodian and owns all documents, data compilations, reports, computer programs, photographs, data, and other work provided to or produced by the City and/or County in the performance of this Agreement. Upon termination of services, for any reason, the City and/or County agree to return all such original and derivative information and documents to WYDOT in a useable format. In the case of electronic transmission, such transmission shall be secured. The return of information by any other means shall be by a parcel service that utilizes tracking numbers.
- Q. Patent or Copyright Protection, and Rights in Data.** The City and County recognize that certain proprietary matters or techniques may be subject to patent, trademark, copyright, license, or other similar restrictions, and warrants that no work performed by the City and/or County or its Consultants shall violate any such restriction. The City and/or County shall defend and indemnify WYDOT for any infringement or alleged infringement of such patent, trademark, copyright, license, or other restrictions.

The City will ensure that the Consultant does not copyright or place other exclusions on any documents or materials developed as a result of this Agreement by a consultant, its sublets, agents or assigns.

The City will ensure that data produced, furnished, acquired, or used in meeting the terms and conditions of this Agreement shall be available to WYDOT and/or the federal funding agency with unlimited rights. Data means all recorded information, regardless of form, to include both technical – scientific or technical nature – and computer software information. It does not include information related to administration of the Agreement such as financial, cost or pricing, or management information. Unlimited rights means that the state or federal agency

has the right to use, disclose, reproduce, and distribute the data in any manner and for any purpose, and to permit others to also have unlimited rights. Meanings and uses described in this Section 8 (P) are superseded and/or supplemented by 48 CFR 52.227-14.

- R. Prior Approval.** This Agreement shall not be binding upon any party, no services shall be performed, and the Wyoming State Auditor shall not draw warrants for payment, until this Agreement has been fully executed, approved as to form by the Office of the Attorney General, filed with and approved by A&I Procurement, and approved by the Governor of the State of Wyoming, or his designee, if required by Wyo. Stat. § 9-2-3204(b)(iv).
- S. Severability.** Should any portion of this Agreement be judicially determined to be illegal or unenforceable, the remainder of the Agreement shall continue in full force and effect, and the parties may renegotiate the terms affected by the severance.
- T. Sovereign Immunity and Limitations.** Pursuant to W.S. § 1-39-104(a), the State of Wyoming and WYDOT expressly reserve sovereign immunity by entering into this Agreement and the City and the County expressly reserve governmental immunity. Each of them specifically retain all immunities and defenses available to them as sovereign or governmental entities pursuant to W.S. § 1-39-101, *et seq.*, and all other applicable law. The parties acknowledge that the State of Wyoming has sovereign immunity and only the Wyoming Legislature has the power to waive sovereign immunity. Designations of venue, choice of law, enforcement actions, and similar provisions shall not be construed as a waiver of sovereign immunity. The parties agree that any ambiguity in this Agreement shall not be strictly construed, either against or for either party, except that any ambiguity as to immunity shall be construed in favor of immunity.
- U. Taxes.** The City and County shall pay all taxes and other such amounts required by federal, state, and local law, including, but not limited to, federal and social security taxes, workers' compensation, unemployment insurance, and sales taxes.
- V. Termination of Agreement.** This Agreement may be terminated, without cause, by any party upon thirty (30) days written notice. If the City or County terminates this Agreement prior to project completion then the City and County will reimburse WYDOT for all federal-aid funds expended. This Agreement may be terminated by WYDOT immediately for cause if the City or County fails to perform in accordance with the terms of this Agreement.
- W. Third-Party Beneficiary Rights.** The parties do not intend to create in any other individual or entity the status of third-party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties, and obligations contained in this Agreement shall operate only between the parties to this Agreement and shall inure solely to the benefit of the parties to this Agreement.

The provisions of this Agreement are intended only to assist the parties in determining and performing their obligations under this Agreement.

- X. Time is of the Essence.** Time is of the essence in all provisions of this Agreement.
- Y. Titles Not Controlling.** Titles of sections and subsections are for reference only and shall not be used to construe the language in this Agreement.
- Z. Waiver.** The waiver of any breach of any term or condition in this Agreement shall not be deemed a waiver of any prior or subsequent breach. Failure to object to a breach shall not constitute a waiver.
- AA. Counterparts.** This Agreement may be executed in counterparts. Each counterpart, when executed and delivered, shall be deemed an original and all counterparts together shall constitute one and the same Agreement. Delivery by the City or County of an originally signed counterpart of this Agreement by facsimile or PDF shall be followed up immediately by delivery of the originally signed counterpart to WYDOT.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

9. **Signatures.** The parties to this Agreement, either personally or through their duly authorized representatives, have executed this Agreement on the dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this Agreement.

The Effective Date of this Agreement is the date of the signature last affixed to this page.

WYOMING DEPARTMENT OF TRANSPORTATION

Mark Gillett, P.E., Chief Engineer

Date

CITY OF GILLETTE

Eric Hanson, Mayor

Date

ATTESTED BY:

Alicia Allen, City Clerk

CAMPBELL COUNTY

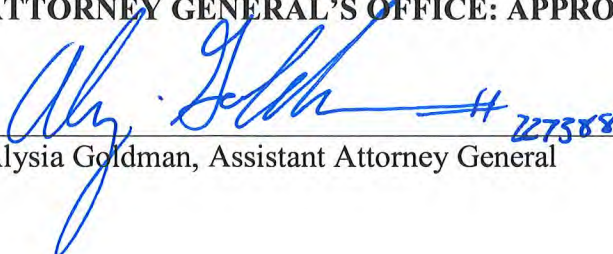
Del Shelstad, Chairman
Campbell County Commissioners

Date

ATTESTED BY:

Susan F. Saunders, County Clerk

ATTORNEY GENERAL'S OFFICE: APPROVAL AS TO FORM



Alysia Goldman, Assistant Attorney General

11/16/22

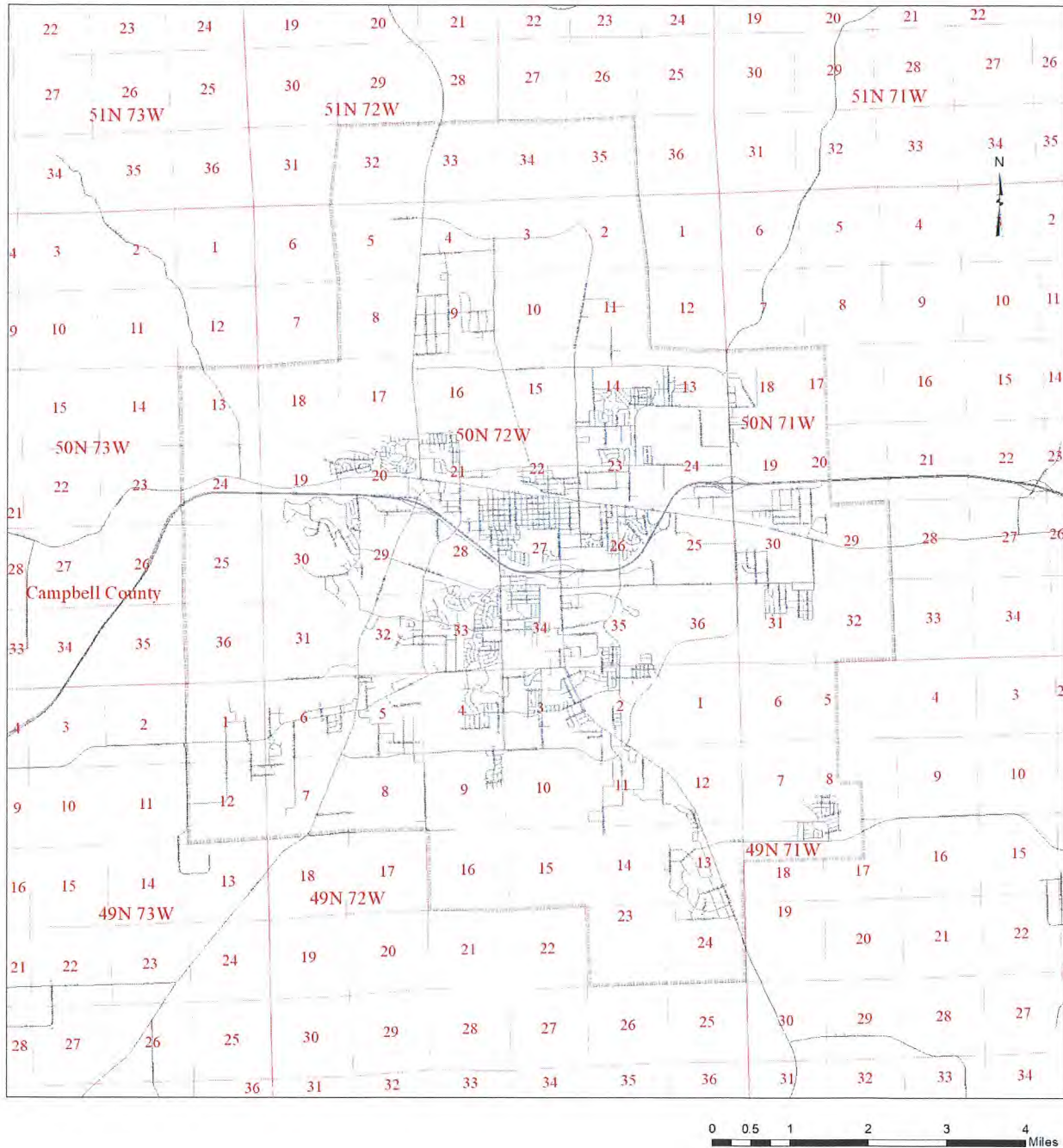
Date

Urban System Boundary Map

Gillette

Legend

URBAN BOUNDARIES



Date Saved: 2/7/2020 12:08 29 PM

The following page(s) contain the backup material for Agenda Item: [9:55 County Land Transfer to Public Land Board, CAM-PLEX Park](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

QUITCLAIM DEED

KNOW ALL MEN BY THESE PRESENTS that, Campbell County, Wyoming, a unit of local government, of 500 S. Gillette Ave., Gillette, Wyoming 82716, **GRANTOR**, for and in consideration of the sum of One Dollar (\$1.00) and other good and valuable consideration, in hand paid, receipt whereof is hereby acknowledged, does hereby **REMISE, RELEASE AND FOREVER QUITCLAIM** to Campbell County Public Land Board, a joint powers board formed pursuant to the Wyoming Joint Powers Act, of 1635 Reata Drive, Gillette, Wyoming, 82716, **GRANTEE**, its successors and assigns, forever, all such right, title, claim and demand as it may have or ought to have, in and to all of the following described premises, to wit:

See attached Exhibit A

SUBJECT TO all easements, restrictions, reservations and encumbrances of record, and;

EXCEPTING AND RESERVING all oil, gas, coal-bed methane gas and other minerals lying and being in and under said premises, together with the right of ingress and egress for the purpose of exploring for, mining, and removing the same.

PROVIDED, HOWEVER, that the property described above is granted to **GRANTEE** upon the express condition that it be used as a multi-use outdoor event flex space. In the event that the described property is disposed of or used for any other purposes than those stipulated above, then and in such case, title and any interest in and to the described property shall automatically revert to **GRANTOR**, together with any improvements thereon at the time and **GRANTEE** shall execute such conveyances as necessary to transfer title.

DATED THIS _____ day of _____, 2022.

CAMPBELL COUNTY BOARD OF COMMISSIONERS

By: Chairman

STATE OF WYOMING)
)§
COUNTY OF CAMPBELL)

The above and foregoing quitclaim deed was acknowledged before me by _____ as chairman of the Campbell County Board of Commissioners on this _____ day of _____, 2022.

Witness my hand and official seal.

Notarial Officer

My commission expires:

EXHIBIT 'A'

DESCRIPTION

A PARCEL OF LAND LOCATED IN A PORTION OF THE SE1/4NE1/4 OF SECTION 25, T50N, R72W, 6TH P.M., CAMPBELL COUNTY, WYOMING, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE QUARTER CORNER COMMON TO SECTION 25, T50N, R72W, AND SECTION 30, T50N, R71W, SAID POINT BEING MONUMENTED BY A BRASS CAP AND BEING THE **TRUE POINT OF BEGINNING**;

THENCE (L1) N89°24'52"W, A DISTANCE OF 419.01';

THENCE CONTINUING (L2) N89°24'52"W, A DISTANCE OF 1070.32';

THENCE (L3) N00°53'31"W, A DISTANCE OF 943.37';

THENCE (L4) S81°35'21"E, A DISTANCE OF 410.62';

THENCE (L5) N06°36'39"E, A DISTANCE OF 163.75';

THENCE (L6) S89°08'38"E, A DISTANCE OF 1062.81';

THENCE (L7) S00°53'15"E, ALONG THE SECTION LINE BETWEEN SAID SECTIONS 25 AND 30 A DISTANCE OF 685.23' TO A POINT, SAID POINT BEING THE NORTHEAST CORNER OF THE CAM-PLEX FIRE DEPARTMENT TRACT AS DESCRIBED IN BOOK 2565, PAGE 674;

THENCE (L8) N89°20'52"W, ALONG THE NORTH BOUNDARY OF SAID CAM-PLEX FIRE DEPARTMENT TRACT, A DISTANCE OF 418.99';

THENCE (L9) S00°52'05"E, ALONG THE WEST BOUNDARY OF SAID CAM-PLEX FIRE DEPARTMENT TRACT, A DISTANCE OF 260.10';

THENCE (L10) S89°20'53"E, ALONG THE SOUTH BOUNDARY OF SAID CAM-PLEX FIRE DEPARTMENT TRACT, A DISTANCE OF 418.99' TO A POINT;

THENCE CLOSING (L11) S00°53'15"E, A DISTANCE OF 100.00' TO THE **POINT OF BEGINNING**.

SAID PARCEL OF LAND CONTAINS 32.043 ACRES, MORE OR LESS.

SEE ATTACHED EXHIBIT (PG 2 OF 2) BY WHICH THIS REFERENCE IS MADE PART HEREOF.

SURVEYOR'S CERTIFICATE:
I, ANTHONY KNIEVEL, A LICENSED PROFESSIONAL LAND SURVEYOR IN THE STATE OF WYOMING DO HEREBY STATE THE MEASUREMENTS AND BOUNDARIES WITHIN THIS EXHIBIT SHOWN HEREON ACCURATELY REPRESENTS TO THE BEST OF MY KNOWLEDGE, INFORMATION, AND BELIEF THE CONDITIONS THAT DO EXIST. THIS EXHIBIT WAS PREPARED UNDER MY DIRECT SUPERVISION, AND THIS EXHIBIT DOES NOT REPRESENT A WARRANTY OR OPINION AS TO OWNERSHIP, LIENHOLDERS, OR QUALITY OF TITLE.



Anthony L. Knievel, P.L.S. Number 11813

PREPARED FOR:

CAM-PLEX

CAMPBELL COUNTY LAND BOARD

PREPARED BY:



DRAWN BY: ALK

DATE: 11/09/2022

CHECKED BY: CN

DATE: 11/09/2022

APP'D BY : MO

DATE: 11/09/2022

TOTALS

1,395,818.6 SQ. FT.

32.043 ACRES±

EXHIBIT 'A'

CAM-PLEX PARK PARCEL AREA
LOCATED IN A PORTION OF THE SE1/4NE1/4 OF
SECTION 25, T50N, R2W, 6TH P.M.
CITY OF GILLETTE, CAMPBELL COUNTY, WYOMING

CAMPBELL COUNTY BOARD OF
COMMISSIONERS

LEGEND

- SECTION LINE
- PARCEL BOUNDARY

EXHIBIT 'A'

CAM-PLEX PARK PARCEL AREA
LOCATED IN A PORTION OF THE SE1/4NE1/4 OF
SECTION 25, T50N, R2W, 6TH P.M.
CITY OF GILLETTE, CAMPBELL COUNTY, WYOMING

LEGEND

- P.O.C. POINT OF COMMENCEMENT
- P.O.B. POINT OF BEGINNING
- P.O.T. POINT OF TERMINUS
- FOUND OR SET MONUMENT AS DESCRIBED

CAMPLEX PARK
OWNER: CAMPBELL COUNTY

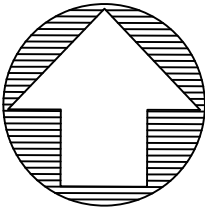
AREA TO CONVEY TO CAMPBELL COUNTY LAND BOARD:
32.043 ACRES±

CAMPBELL COUNTY
FIRE BOARD
BK 2565, PG 674

MARTINGALE DRIVE

GARNER LAKE ROAD

P.O.B.
E¹/₄ SEC. 25



Line Table		
Line #	Direction	Length
L1	N89° 24' 52"W	419.01
L2	N89° 24' 52"W	1070.32
L3	N00° 53' 31"W	943.37
L4	S81° 35' 21"E	410.62
L5	N06° 36' 39"E	163.75
L6	S89° 08' 38"E	1062.81
L7	S00° 53' 15"E	685.23
L8	N89° 20' 52"W	418.90
L9	S00° 52' 05"E	260.10
L10	S89° 20' 53"E	418.99
L11	S00° 53' 15"E	100.00

SURVEY DATUM
HORIZONTAL DATUM = NAD83(2011) WYOMING EAST (U.S. SURVEY FEET)
NOTE:
1. BASIS OF BEARING: EAST/WEST MID-SECTION LINE OF SECTION 25, BEING N89°24'52"W AS MEASURED FROM E¹/₄ TO THE C¹/₄
2. SURFACE OWNERSHIP PROVIDED BY CAMPBELL COUNTY ASSESSORS OFFICE

PREPARED FOR:

CAM-~~PLEX~~

CAMPBELL COUNTY LAND BOARD

PREPARED BY:

Campbell County
w y o m i n g
CAMPBELL COUNTY BOARD OF COMMISSIONERS

DRAWN BY: ALK

DATE: 11/09/2022

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