

AGENDA

CAMPBELL COUNTY BOARD OF COMMISSIONERS

COLLEEN FABER, Chairman
DEL SHELSTAD
JIM FORD
BUTCH KNUTSON
KELLEY MCCREERY

JULY 5, 2023

08:00 BOARD BRIEFING | 09:00 MEETING CALLED TO ORDER PLEDGE OF ALLEGIANCE

CONSENT AGENDA

- A. [Consent Agenda](#)

VOUCHERS

- B. Vouchers

COMMISSION CALENDAR OF EVENTS

- C. Commission Calendar

REGULAR BUSINESS

- | | |
|---|--------------------------|
| D. 9:05 Devon Energy Grant Application, Sheriff's Office | Paul Pownall |
| E. 9:10 Sole Source Purchase-Body Cameras, Sheriff's Office | Kevin Theis |
| F. 9:15 CAM-PLEX Capital Request | Aaron Lyles/Tony Langone |
| G. 9:20 Landfill Capital Request | Tony Langone |
| H. 9:25 Gillette Area Leadership Institute (GALI) Applications | Chairman Faber |
| I. 9:30 Mill Levy FY2023-2024 | Cindy Lovelace |
| J. 9:35 Order Levying Requisite Taxes FY2023-2024 | Cindy Lovelace |
| K. 9:40 NARM Tornado Information Brief | David King |

PUBLIC COMMENT

- L. 10:00 For the Good of the County*
- M. 10:30 Commissioners Final Comments

EXECUTIVE SESSION

- N. 10:45 Wyoming Statute 16-4-405 Statutory Reasons for Executive Sessions
Matters Posing Threat to Security of Public or Private Property or Threat to Public Access
Personnel Matters | Pending or Potential Litigation | National Security Matters
Real Estate-Site Selection or Purchases | Attorney Client Privileged Information

ADJOURN

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

Consent Agenda

MINUTES

Board of Commissioners Special Meeting, June 5, 2023
Board of Commissioners Directors Workshop, June 19, 2023
Board of Commissioners Budget Hearing, June 19, 2023
Board of Commissioners Regular Meeting, June 20, 2023
Board of Commissioners Special Meeting, June 28, 2023

PAYROLL PAYMENTS

April 30, 2023; April 29, 2023; May 13, 2023; May 27, 2023; June 10, 2023; June 24, 2023;
June 30, 2023

AGREEMENTS

Grant Agreement between the City of Gillette and Campbell County Juvenile & Family Drug Court in the amount of \$15,000 to provide intensive and supervised substance abuse treatment from July 1, 2023 to June 30, 2024.

Grant Agreement between the City of Gillette and Campbell County Adult Treatment Court in the amount of \$15,000 to provide intensive and supervised substance abuse treatment from July 1, 2023 to June 30, 2024.

Professional Services Agreement between Tyler Technologies and Campbell County in the amount of \$13,600 for the implementation and project management of the Contract Management Module.

COMMENT LETTER

Submission of comment letter to Bureau of Land Management (BLM) regarding BLM Conservation and Landscape Health Proposed Rule.
Federal Register/Vol. 88, No. 63/Monday, April 3, 2023/Proposed Rule/Page 19583 and
Federal Register/Vol. 88, No. 117/Tuesday, June 20, 2023/Proposed Rule/Page 39818

COUNTY INVESTMENTS

Transfer of investments from WyoStar to Wyoming Class with approval of specific accounts and amounts by the County Treasurer and Board of Commissioners.

DONATIONS

Commissioner's Office – Approval to acquire a refrigerator – Winia PTSM-18 Glass Shelf TM Ref W donated by Kelley McCreery, with a donation value of \$746.99

LINE ITEM TRANSFERS

Airport

Transfer \$31,867.78 from 310311-67400 Unanticipated Grants to 310751-67280 Project
STATE CAP GRANT

Transfer \$31,867.78 from 310311-46150 Unanticipated Grants to 310751-42740 Project
STATE CAP GRANT

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Children's Developmental Services

Transfer \$290.96 310703-60005 Special Education FT Regular to 310703-67040 Project 703GS23PTB Telephone

Transfer \$289.00 100701-62260 Gen Admin-Prof Serv to 100701-62760 Gen Admin-Office Equip Maint Contracts

Transfer \$3,000.00 from 310703-60005 Special Education FT Regular to 310703-67040 Project 703GS23PTB Utilities

Transfer \$14,000.00 from 310703-60005 Special Education FT Regular to 310703-67040 Project 703GS23PTB Utilities

Extension

Transfer \$135.00 from 100103-62450 EE Dev Meet Trav Meal Lodg to 100103-63420 Program Support

Transfer \$100.00 from 100103-64150 Gasoline to 100103-63420 Program Support

Transfer \$400.00 from 100101-64000 Supplies to 100101.62000 Postage

Juvenile Diversion

Transfer \$200.00 from 100454-62450 EE Dev Meet Trav Meal Lodg to 100454-60800 Additional Requested Payroll

Juvenile & Family Drug Court

Transfer \$210.00 from 310452-67220 Graduation/Incentives Project 452GS23CST-TREATMENT-GRADINCENT to Project 452GS23CST-TREATMENT-QUALLIFE Quality of Life

Transfer \$210.00 from 310452-67220 Substance Abuse TX JFDC Project 452GS23CST-SUBABTREAT-JFDC to Project 452GS23CST-TRAVEL Travel

Transfer \$50.00 from 310452-67220 Substance Abuse TX JFDC Project 452GS23CST-SUBABTREAT-JFDC to Project 452GS23CST-SUPPLIES Office Supplies

Transfer \$21.00 from 310452-67220 Substance Abuse TX JFDC Project 452GS23CST-SUBABTREAT-JFDC to Project 452GSCST-TREATMENT-GRADINCENT Graduation/Incentives

Juvenile Probation

Transfer \$300.00 from 100451-62200 Assn Dues, Fees and Licensure to 100451-62760 Office Equip Maint Contracts

Library

Transfer \$20.00 from 100713-62700 Tech Hardware Main to 100713-62020 Communication/Network

Museum

Transfer \$3,000.00 from 100721-62260 Professional Services to 100721-64450 Collection Exhibits & Acquisitions

Parks & Recreation

Transfer \$75.00 from 100772-62220 EE Dev Meet Trav Meal Lodg Project 770772-EMPLTRAN-MEALSLODG to Project 770772-EMPLTRAN-TRAVTRAN

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Parks & Recreation (continued)

Transfer \$1,300.00 from 100776-64000 Supplies to 100776-65060 Grounds Maintenance
Transfer \$6,800.00 from 100776-63420 Special Event/Program Cost to 100776-65060 Grounds Maintenance
Transfer \$2,400.00 from 100776-65060 Grounds Maintenance to 100776-65060 Grounds Maintenance
Transfer \$2,300.00 from 100776-65000 Veh/Equip Repair/Maint to 100776-65060 Grounds Maintenance
Transfer \$2,400.00 from 100776-62220 Utilities to 100776-62200 Assn Dues, Fees and Licensure
Transfer \$285.00 from 100775-62450 EE Dev Meet Trav Meal Lodg to 100775-63420 Special Event/Program Cost Project 770775-YOUTH-KIDSCAMP-PROGCOST
Transfer \$325.00 from 100775-62450 EE Dev Meet Trav Meal Lodg to 100775-63420 Special Event/Program Cost Project 770775-ADULT-SOFTBALL-PROGCOST
Transfer \$35.00 from 100775-62260 Professional Services to 100775-63420 Special Event/Program Cost Project 770775-ADULT-SOFTBALL-PROGCOST
Transfer \$216.00 from 100775-62260 Professional Services to 100775-63420 Special Event/Program Cost Project 770775-ADMIN-4THJULY-PROGCOST
Transfer \$650.00 from 100776-65000 Vehicle/Equip Repair/Maint to Project 770776-VEHEQREP-GOLFCARTPR
Transfer \$120.00 from 100772-63420 Special Events/Program Costs Project 770772-BDAY PARTY-PROGCOST to 100772-63440 Miscellaneous Expenses

Public Health

Transfer \$200.00 from 100407-64700 Medical Supplies to 100401-62020 Communications/Network

Road & Bridge

Transfer \$13,000.00 from 100141-64200 Diesel to 100141-63020 Machine Equip Lease
Transfer \$4,000.00 from 100141-64200 Diesel to 100141-65160 Fencing
Transfer \$20,000.00 from 100141-64200 Diesel to 100141-65120 Road Materials

Sheriff

Transfer \$40,000.00 from 100052-64650 Food Service to 100052-62220 Utilities
Transfer \$9,500.00 from 100051-62450 EE Dev Meet Trav Meal Lodg to 100051-64750 Law Enforcement Supplies-Firearms
Transfer \$3,250 100052-64060 Janitorial Supplies to 100052-65080 Building
Transfer \$10,000.00 from 100052-64650 Food Service to 100052-62220 Law Enforcement Supplies-Firearms
Transfer \$500.00 from 100051-62300 Investigation & Trial to 100051-62260 Professional Services

POSITION VACANCY JUSTIFICATIONS

Attorney's Office - Victim/Witness Coordinator
Children's Developmental Services - Instructional Assistant
Clerk of District Court - Clerk I
Commissioner's Office - Administrative Assistant

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POSITION VACANCY JUSTIFICATIONS (continued)

Library - Administrative Assistant
Parks & Recreation - Recreation Desk Coordinator
Public Works/Custodial - Custodian I
Road & Bridge - Equipment Operator (2 Positions)

STATE ELECTRICAL CONTRACTOR'S LICENSE

Submission of the Personnel of Applicant Form for Campbell County to renew the State of Wyoming Contractors License

WCCA SPECIAL ASSESSMENT

Approval of Wyoming County Commissioners Association (WCCA) Special Assessment – Building Loan Payoff, in the amount of \$37,203.00

HAND WARRANTS

WAG – Division of Criminal Investigations	\$30.00
IBM Corporation	\$17,800.45
Black Hills Energy	\$4,082.73
CenturyLink	\$258.28
Charter Communications	\$772.27
City of Gillette	\$19,026.04
FedEx	\$62.75
Powder River Energy Corporation	\$529.48
Verizon Wireless – Adult Drug Court	\$145.76
Verizon Wireless – Emergency Management	\$38.52
Verizon Wireless – Public Works	\$569.31
Waste Connections	\$648.07
Wright Water & Sewer District	\$402.75
AT&T Mobility – Children’s Center	\$135.48
Black Hills Energy	\$2,450.39
Campbell County Treasurer – Museum CC Account	\$1,000.00
City of Gillette	\$6,780.74
Verizon Wireless – Juvenile Probation	\$248.90
Waste Connections of Wyoming	\$374.40
State of Wyoming Department of Revenue & Taxation	\$110.68
Campco Federal Credit Union	\$150.00
Circuit Court of Campbell County	\$482.93
Campbell County Clerk Tax Account	\$354,603.74
Campbell County Treasurer – FLX/HSA	\$2,977.49
Great West Trust Company	\$31,065.00
HM Life Insurance Company – Stop/Loss	\$173,921.09
Sheridan County Circuit Court	\$313.53
Wyoming Child Support	\$945.45

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The following page(s) contain the backup material for Agenda Item: [Consent Agenda](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

Office of County Commissioners
June 5, 2023
Gillette, Wyoming

Special Meeting/Budget Workshop

The Campbell County Board of Commissioners met for a Budget Workshop to review proposed budgets for Special Districts, Monday, June 5, 2023, at 9:00 AM.

Present were Colleen Faber, Jim Ford, Butch Knutson, Kelley McCreery, Del Shelstad Commissioners; Denton Knapp, Commissioners Executive Director; Kyle Ferris, Deputy County Attorney; Cindy Lovelace, County Clerk; Shannon Ireland, Chief Deputy County Clerk; Sandra Beeman, Commissioners Administrative Coordinator; Leslie Perkins, Public Information Officer; Michelle Leiker, Elections Coordinator; Rachael Knust, Treasurer; Darcy Goni, Treasurer Accounting Manager; Troy Clements, Assessor.

Members of the Campbell County Weed and Pest Board presented their proposed FY2023-2024 budget to the Board of Commissioners. Discussion was held.

Members of the Campbell County Community Public Recreation District Board presented their proposed FY2023-2024 budget to the Board of Commissioners. Discussion was held.

Members of the Campbell County Cemetery District Board presented their proposed FY2023-2024 budget to the Board of Commissioners. Discussion was held.

No action was taken by the Board. There being no further business to come before the Board of Commissioners, the meeting was adjourned at 11:24 AM.

Cindy Lovelace, County Clerk
Board of County Commissioners

Colleen Faber, Chairman
Board of County Commissioners

Office of County Commissioners

June 19, 2023

Gillette, Wyoming

Directors Meeting

The Campbell County Board of Commissioners met for a Directors Meeting, Monday, June 19, 2023, at 1:30 PM.

Present were Colleen Faber, Jim Ford, Butch Knutson, Kelley McCreery, Del Shelstad, Commissioners; Cindy Lovelace, County Clerk; Shannon Ireland, Chief Deputy Clerk; Kyle Ferris, Deputy County Attorney; Denton Knapp, Commissioners Executive Director; Brandy Elder, Human Resources Executive Director; Kevin Geis, Road & Bridge Director; Matt Olsen, Public Works Director; Kelly Wallem, County Attorney Office Manager; Jeff Bender; Fire Department Chief; Ryan Fox, Fire Department; Robert Henning, Museum Director; Jim Lyon, Juvenile Services Director; Nathan Grotrian, Children's Developmental Services Director; Treasure Boller, Extension Office; Jane Glaser, Public Health Director; Todd Chatfield, Airport Director; Dwayne Dillinger, Parks & Recreation Director; Phil Harvey, IT Director; Chad Beeman, Adult Treatment Court Director; Aaron Lyles, Cam-Plex Executive Director; Liz Edward, Fair Coordinator; Terri Lesley, Library Director; David King, Emergency Management Coordinator.

Phil Harvey provided an update on the Tyler upgrade scheduled for 7/17/2023.

Discussion was held concerning the available Tyler Modules.

Phil Harvey requested that Employee Termination Notices be submitted in a timely manner.

Phil Harvey advised that requested permissions in Munis be first approved by the Clerk or Chief Deputy Clerk prior to requesting permissions from the IT Department. Discussion was held.

Brandy Elder provided a draft of the Employee Merit Evaluation and asked for input from the Directors. She advised the Merit Evaluations are tentatively scheduled for late October or early November 2023.

Brandy Elder advised that the Human Resource Department will be hosting a Campbell County Government Job Fair on July 13, 2023, in the GAMB building.

David King and Ryan Fox provided a review and slideshow on the Vigilant Guard Statewide Exercise held on June 13 -14, 2023.

Commissioner Faber reported the next Joint Powers Land Board meeting is scheduled for July 6, 2023

Commissioner Shelstad moved the Board convene into Executive Session. Commissioner Knutson seconded the motion. All voted aye. Motion carried.

Executive Session was held.

There being no further business to come before the Commissioners, the meeting was adjourned at 3:00 PM.

Next Directors Meeting to be held July 31, 2023, at 1:30 PM.

Cindy Lovelace, County Clerk
Board of County Commissioners

Colleen Faber, Chairman
Board of County Commissioners

In accordance with W.S. 18-3-516(f) the required County Notices of Publication are available on the County's Website at: www.campbellcountyny.gov

Office of County Commissioners
June 19, 2023
Gillette, WY

BUDGET HEARING

Chairman Faber called the Public Hearing for the proposed FY 2023/2024 Campbell County budget to order at 6:00 PM.

Present were Colleen Faber, Jim Ford, Butch Knutson, Kelley McCreery, Del Shelstad, Commissioners; Cindy Lovelace, County Clerk; Shannon Ireland, Chief Deputy County Clerk; Denton Knapp, Commissioners Administrative Director; Sandra Beeman, Commissioners Administrative Coordinator.

Shannon Ireland presented the FY 2023/2024 proposed budget and current budget amendments.

Shannon Ireland presented the Public Library's request to reconsider approval for Part Time Lump Sum Salary. Discussion was held. The Board unanimously approved the Public Library's original budget request for the Part Time Lump Sum Salary to be added as a budget amendment.

An opportunity for public comment was offered. No public comment was given.

Commissioners provided final comments.

There being no further business to come before the Board the Budget Hearing was adjourned at 6:24 PM.

Cindy Lovelace, County Clerk
Board of County Commissioners

Colleen Faber, Chairman
Board of County Commissioners

Office of County Commissioners
June 20, 2023
Gillette, Wyoming

The Campbell County Board of Commissioners met in regular session, Tuesday, June 20, 2023. Chairman Faber called the meeting to order at 9:00 AM. Pastor Mark Mitchell from Crosspoint Church led the Invocation and the Pledge of Allegiance.

Present were Colleen Faber, Jim Ford, Butch Knutson, Kelley McCreery, Del Shelstad, Commissioners; Cindy Lovelace, County Clerk; Denton Knapp, Commissioners Executive Director; Kyle Ferris, Deputy County Attorney.

The following Consent Agenda was presented:

MINUTES

Board of Commissioners, Special Meeting – Budget Workshop, June 5, 2023

Board of Commissioners, Directors Workshop, June 5, 2023

Board of Commissioners, Regular Meeting, June 6, 2023

Board of Commissioners, Public Land Board Meeting, June 8, 2023

Board of Commissioners, Lodging Tax Board Meeting, June 15, 2023

MONTHLY REPORTS

Clerk of District Court – May 2023

Sheriff's Office – May 2023

Treasurer's Office – May 2023

CANCELLATION/REBATE OF TAXES

2021-216, 2021-217, 2021-218, 2021-219, 2021-220, 2021-221, 2021-222, 2021-223

AGREEMENTS

Agreement for Use of Facilities and Assumption of Risk and Liability Release Agreement between International Pathfinder Camporee and Campbell County Parks & Recreation for use of the Recreation Center during the Camporee Event August 6th – 9th, 2024.

Certificate of State Grant-in-Aid between Wyoming Department of Aeronautics Division and Campbell County, State Project No. AGC045X for 2023 Marketing for the Northeast Wyoming Regional Airport, in the amount of \$50,000 with a local match of \$50,000.

Certificate of State Grant-in-Aid between Wyoming Department of Aeronautics Division and Campbell County, State Project No. AGC046X for 2023 Aviation Encouragement for the Northeast Wyoming Regional Airport, in the amount of \$2,500 with no local match requirement.

Conduit and Duct Installation and Occupancy Agreement between Visionary Communications LLC and Campbell County to pull a fiber strand from the Courthouse to the Courthouse Annex Building to provide internet access for the Public Defender's Office.

Letter of Engagement between Thomas & Thomas LLC and Campbell County Library Board in connection with board meetings and general civil legal advice.

Radio Transmission Tower Site Lease Renewal Agreement between Joe A. Hitt and Janet Cranston and Campbell County for the leasing of real property for a radio transmission tower site for Campbell County.

COMMENT LETTER

Comment Letter to the Bureau of Land Management regarding the Notice of Intent to Prepare an Environmental Impact Statement to Analyze the Potential Environmental Effects from Maintaining Secretary Jewell's Coal Leasing Moratorium (Federal Register/Volume 88, No. 83/Monday, May 1, 2023/page 26588).

LINE ITEM TRANSFERS

Airport -Transfer \$1,600.00 from 100751-62450 EE Dev Meet Trav Meal Lodg to 100751-62200 Association Dues

Clerk -Transfer \$229.34 from 100023-62760 Office Equip Maint Contracts to 100023-64000 Supplies

Extension -Transfer \$213.70 from 100106-62450 EE Dev Meet Trav Meal Lodg to 100106-63420 Special Events and Programming; Transfer \$250.00 from 100106-64150 Gasoline to 100106-63420 Special Events and Programming; Transfer \$201.04 from 100101-65000

Repairs/Vehicle Maintenance to 100101-62000 Postage; Transfer \$44.27 from 100101-65020 Furniture & Equipment to 100101-62000 Postage; Transfer \$600.00 from 100105-62450 EE Dev Meet Trav Meal Lodg to 100105-63420 Program Support; Transfer \$500.00 from 100105-64150 Gasoline to 100105-63420 Program Support

Museum -Transfer \$2,000.00 from 100721-62260 Professional Services to 100721-62080 Public Relations/Promotions

Parks & Recreation -Transfer \$800.00 from 100774-65080 Building Maintenance to 100774-64300 Lubricants; Transfer \$130.00 from 100774-64100 Clothing/Uniforms to 100774-62220 EE Dev Meet Trav Meal Lodg Project 770774-EMPLTRAN-MEALSLODG; Transfer \$100.00 from 100774-62220 EE Dev Meet Trav Meal Lodg Project 770774-EMPLTRAN-TRAV TRAN to Project 770774-EMPLTRAN-MEALSLODG; Transfer \$259.00 from 100774-62220 EE Dev Meet Trav Meal Lodg Project 770774-EMPLTRAN-STAFFDEV to Project 770774-EMPLTRAN-MEALSLODG; Transfer \$1,430.00 from 100772-62220 Utilities 770772-UTILITIES-ELECWTRSWR to Project 770772-UTILITIES-PROP NAT GAS; Transfer \$50.00 from 100774-65080 Building Maintenance to 100774-64300 Lubricants; Transfer \$460.00 from 770776-SUPPLIES-GENSUPP to 770776-SUPPLIES-PORTAJOHN; Transfer \$85.00 from 100775-64000 Supplies to 100775-62180 Media/Subscription/Periodical; Transfer \$55.00 from 100776-62080 Public Relations/Promotions to 100776-62180 Media/Subscription/Periodical Public Works -Transfer \$8,550.00 from 170081-66935 District Support Grants to Project 081 DSG Graceland-Roads-GravlMaint; Transfer \$4,550.00 from 170081-66935 District Support Grants to Project 081 DSG WardCreek-Formation; Transfer \$8,000.00 from 100084-68120 Library Install Electronic Door Locks to 100084-68120 Parks & Rec Install Roof Access Transfer \$2,500.00 from 100083-60200 Part Time Regular to 100083-60100 Full Time OT Transfer \$5,000.00 from 100083-62450 EE Dev Meet Trav Meal Lodg to 100083-64060 Janitorial Supplies

Road & Bridge -Transfer \$40,000.00 from 100141-63050 Royalty/Easement to 100141-65000 Vehicle Parts/Repairs; Transfer \$65,000.00 from 100141-64200 Diesel to 100141-65000 Vehicle Parts/Repairs

Sheriff's Office - Transfer \$750.00 from 100053-64700 Medical Supplies to 100053-60200 Part-Time Regular; Transfer \$60.00 from 100053-64700 Medical Supplies to 100053-610000

FICA/Medicare; Transfer \$150.00 from 100053-64700 Medical Supplies to 100053-61400 Retirement

Transfer \$50.00 from 100053-64700 Medical Supplies to 100053-61500 Insurance Benefits
Transfer \$15,000.00 from 100051-60005 Full Time – Regular to 100051-60100 Full Time – OT
Transfer \$10,000.00 from 100052-60005 Full Time – Regular to 100052-60100 Full Time – OT

OFFICIAL BONDS AND OATH

Rocky Point – Rebecca Ann Vondrak
Southfork Estates Improvement & Service District – Pamela Cowen
Village of Heritage – Rebecca Ann Vondrak

POSITION VACANCY JUSTIFICATIONS

Adult Treatment Courts – Administrative Assistant
Public Health – Financial Specialist
Public Works – Custodian I
FY2023-2024 Positions
Clerk – Financial Specialist
Parks & Recreation – Administrative Assistant
Parks & Recreation – Senior Lifeguard

RESOLUTIONS

Resolution Number 3048 Delegation of Authority for Open Burning Restrictions – Board of Campbell County Commissioners delegates authority to the Chief of Campbell County Fire Department to establish the start and end date of all future fire restricts based on threat assessment of environmental conditions.

HAND WARRANTS

Circuit Court of Campbell County	\$484.65
Campbell County Clerk Tax Account	\$313,371.70
Campbell County Treasurer – FLX/HSA	\$41,632.56
Great West Trust Company	\$33,133.86
Wyoming Child Support	\$1,274.21
Campco Federal Credit Union	\$150.00
AT&T Mobility – Parks & Recreation	\$190.93
AT&T Mobility – Airport	\$232.58
Black Hills Energy	\$15,187.71
CenturyLink	\$237.71
Charter Communications	\$1,307.46
City of Gillette	\$90,979.76
Means First Water & Sewer District	\$179.89
Powder River Energy Corporation	\$21,302.79
Waste Connections of Wyoming	\$2,389.46
Wright Water & Sewer District	\$1,390.49
IBM Corporation	\$17,800.45

Commissioner Shelstad moved the Board approve all items of the Consent Agenda as presented.
Commissioner McCreery seconded the motion. All voted Aye. Motion carried.

Commissioner McCreery presented the Commission Calendar

- June 27th – Veterans Breakfast | 8:00 AM | Senior Center
- July 4th – Independence Day | Courthouse Closed
- July 5th – 8:00 AM Board Briefing | 9:00 AM Regular Meeting | Chambers
- July 16th-22nd – National High School Finals Rodeo | CAM-PLEX
- July 17th – Managers Meeting | 1:30 PM | Chambers
- July 18th – 8:00 AM Board Briefing | 9:00 AM Regular Meeting | Chambers

Denton Knapp and Joe Bolton provided the Veterans Update

Commissioner Ford moved the Board approve the Service Provider Agreement between Youth Emergency Services, Inc. and Campbell County to provide Adolescent Substance Use Treatment for the Campbell County Juvenile and Family Drug Court in the amount not to exceed \$59,857.00 for the period of July 1, 2023, to June 30, 2024, as presented. Commissioner Shelstad seconded the motion. All voted Aye. Motion carried.

Commissioner Shelstad moved the Board approve the Service Provider Agreement between Step Stone Counseling, LLC and Campbell County to provide Adult Substance Use Treatment for the Campbell County Juvenile and Family Drug Court in the amount not to exceed \$40,540.00 for the period of July 1, 2023, to June 30, 2024, as presented. Commissioner McCreery seconded the motion. All voted Aye. Motion carried.

Commissioner McCreery moved the Board approve the Service Provider Agreement between Counseling Connections, LLC and Campbell County to provide Individual and Family Therapy And Mental Health for the Campbell County Juvenile and Family Drug Court in the amount not To exceed \$42,000.00 for the period of July 1, 2023, to June 30, 2024, as presented. Commissioner Knutson seconded the motion. All voted Aye. Motion carried.

Commissioner Knutson moved the Board approve Service Provider Agreement between Step Stone Counseling LLC and Campbell County to provide Adult Substance Use Treatment for Adult Treatment Courts, using the amounts outlined in Exhibit 1, for the period of July 1, 2023, to June 30, 2025, as presented. Commissioner McCreery seconded the motion. All voted Aye. Motion carried.

Commissioner Shelstad moved the Board approve for the Director of Adult Treatment Courts to report directly to the Adult Treatment Courts Board, effective immediately, as presented. Commissioner Ford seconded the motion. All voted Aye. Motion carried.

Commissioner Ford moved the Board approve the Creation and Classification of the Senior HR/Risk Management Generalist position for Human Resources/Risk Management, Pay Grade 110 and approve the Job Description, Salary Range Placement Table and the Position Vacancy Justification, as presented. Commissioner Shelstad seconded the motion. All voted Aye. Motion carried.

Commissioner Shelstad moved the Board approve the Creation and Classification of the Deputy Director, Administration Position for the Office of Commissioners, Pay Grade 111, and approve The Job Description, Salary Range Placement Table and the Position Vacancy Justification, as

presented. Commissioner McCreery seconded the motion. All voted Aye. Motion carried.

Commissioner Shelstad moved the Board approve the Contract for Construction Manager at Risk Services (CMAR) Part 2: Construction to Van Ewing Construction for the Courtroom Remodel Project, in the amount of \$3,499,602.50, as presented. Commissioner McCreery seconded the motion. All voted Aye. Motion carried.

Commissioner Ford moved the Board approve the Agreement between HDR Engineering, Inc. And Campbell County for the design and construction administration of the Pronghorn Industrial Park Project, in the amount of \$522,114.35, as presented. Commissioner Shelstad seconded the motion. All voted Aye. Motion carried.

Commissioner Shelstad moved the Board appoint Ernest Gibson to the Corrections Board to Serve an unexpired term, ending June 30, 2024. Commissioner McCreery seconded the motion. All voted Aye. Motion carried.

Commissioner Knutson moved the Board appoint Travis Cochran to the Joint Powers Fire Board To serve a three-year term, ending June 30, 2026. Commissioner McCreery seconded the motion. All voted Aye. Motion carried.

Commissioner McCreery moved the Board appoint Lucas Fralick and Stephanie Murray to the Rockpile Museum Board, each serving a three-year term, ending June 30, 2026. Commissioner Shelstad seconded the motion. All voted Aye. Motion carried.

Commissioner Ford moved the Board appoint Sage Bear to the Public Library Board to serve a three-year term, ending June 30, 2026. Commissioner Shelstad seconded the motion. All voted Aye. Motion carried.

Commissioner Shelstad moved the Board appoint Cory Bryngelson to the Parks & Recreation Board to serve a five-year term, ending June 30, 2028. Commissioner Ford seconded the motion. All voted Aye. Motion carried.

Commissioner Shelstad moved the Board appoint Jack Clary to the Planning Commission to serve a three-year term, ending June 30, 2026. Commissioner McCreery seconded the motion. All voted Aye. Motion carried.

Commissioner Ford moved the Board appoint Donna Schendinger to the Public Health Board to serve a five-year term, ending, June 30, 2028. Commissioner Shelstad seconded the motion. All voted Aye. Motion carried.

Commissioner Shelstad moved the Board appoint Brian Norstegaard, Jerry Means, and Mark Dorr to the Joint Powers Public Land Board, each serving a three-year term, ending June 30 2026. Commissioner Ford seconded the motion. All voted Aye. Motion carried.

Commissioner Ford moved the Board appoint Ed Sisti to the Senior Center Board to serve a

Three year term, ending June 30, 2026. Commissioner McCreery seconded the motion. All voted Aye. Motion carried.

Commissioner Shelstad moved the Board the FY2023 Airport Infrastructure Grant Agreement between the Federal Aviation Administration and Campbell County to Rehabilitate General Aviation Apron at Northeast Wyoming Regional Airport, in the amount of \$891,732 and a local match of \$59,558.80 for the period of July 1, 2023, to June 30, 2024, as presented. Commissioner McCreery seconded the motion. All voted Aye. Motion carried.

Budget Amendments
FY2023-2024

	<u>Fund</u>	<u>Type</u>	<u>Acct#</u>	<u>\$Amount</u>	<u>Description</u>
Decrease	General Fund	Expense	100751.62220	160,000.	Capital Project Funding
Increase	General Fund	Expense	100022.66150	804,500.	Carryover Capital Projects
Increase	General Fund	Expense	100711.60200	6,837.	Substitute Staffing
Increase	General Fund	Expense	100711.61000	523.	Substitute Staffing
Increase	General Fund	Expense	100713.60200	36,508.	Substitute Staffing
Increase	General Fund	Expense	100713.61000	2,793.	Substitute Staffing
Increase	General Fund	Expense	100714.60200	12,091.	Substitute Staffing
Increase	General Fund	Expense	100714.61000	925.	Substitute Staffing

Commissioner Shelstad moved the Board approve the amendments to the proposed budget for Fiscal Year 2023-2024, as presented. Commissioner Ford seconded the motion. All voted Aye. Motion carried.

Commissioner Shelstad moved the Board approve Resolution #3049 for the adoption of the Fiscal Year 2023-2024 County Budget, pursuant to Wyoming Statute §16-4-111(a), as presented. Commissioner Ford seconded the motion. All voted Aye. Motion carried.

ADOPTION OF COUNTY BUDGET FOR FISCAL YEAR 2023-2024

RESOLUTION NO. 3049

WHEREAS, a summary of the proposed budget for Fiscal Year 2023-2024 was entered into the minutes of the Board of County Commissioners on June 6, 2023 and was published in the Gillette News Record on June 10, 2023 pursuant to W.S. §16-4-109(a); and

WHEREAS, the Board of County Commissioners held a public hearing on the proposed budget on June 19, 2023 commencing at 6:00 p.m.; and

WHEREAS, it appears all requirements have been met for adoption of the fiscal year budget and the Fiscal Year 2023-2024 is in order for adoption.

NOW, THEREFORE, BE IT RESOLVED that pursuant to W.S. §16-4-111(a), the Fiscal Year 2023-2024 budget for Campbell County is adopted and the following appropriations are made:

Elected Offices

County Assessor	\$ 1,292,725
County Attorney	\$ 3,224,814
County Clerk	\$ 3,196,478
County Clerk of District Court	\$ 1,717,307
County Commissioners	\$ 8,010,748
County Coroner	\$ 406,461
County Sheriff	\$ 21,274,301
County Treasurer	\$ 1,549,078

Departments & Appointed Boards

Adult Treatment Courts	\$ 115,773
Airport Board	\$ 1,410,384
Children's Developmental Services	\$ 3,363,851
Cooperative Extension Service	\$ 441,465
Emergency Management	\$ 294,036
Fair Board	\$ 571,097
Fleet	\$ 153,030
Human Resources	\$ 2,989,519
Information Technology	\$ 3,183,228
Juvenile Services	\$ 1,134,698
Library Board	\$ 3,903,898
Museum Board	\$ 538,129
Parks & Recreation Board	\$ 6,959,188
Public Health Board	\$ 2,269,968
Public Works	\$ 3,340,880
Road & Bridge	\$ 7,129,884

Joint Powers Boards

Fire Board (including 1% & Construction)	\$ 5,063,377
Public Land Board (CAM-PLEX)	\$ 5,855,805

General

Capital Construction	\$ 14,723,000
E-911 Equipment Fund	\$ 306,000
Optional Sales Tax (1%)	\$ 10,116,326
Grants	\$ 29,729,276
Payment in Lieu of Taxes (PILT)	\$ 132,000
Vehicle Replacement Fund	\$ 2,784,279
Campus Maintenance	\$ 50,000
Recreation Center Maintenance Reserve	\$ 113,000
County Building Maintenance	\$ 3,789,803
Technical Education Center Maintenance Reserve	\$ 70,000
Gaming Funds	<u>\$ 500,000</u>
TOTAL BUDGET	\$ 151,703,806

Severability: If any provision of this resolution is held or deemed inoperative or unenforceable, the same shall not affect any other provision or directive which can be independently construed.

ADOPTED this 20th day of June 2023.

Public Comment was given.

Commissioners Final Comments were given.

A workshop was held via teleconference by Micah Christianson with NACo WIR National Center for Public Lands. Commissioner Shelstad moved the board approve the voluntary assessment for the NACo Western Interstate Region – National Center for Public Lands Counties in the amount of \$50,000 for FY2023 and \$50,000 for FY2024 as presented. Commissioner Knutson seconded the motion. All voted Aye. Motion carried.

There being no further business to come before the Board of Commissioners, the regular meeting was adjourned at 11:32 AM. The next regular meeting of the Commissioners will be held Tuesday, July 5, 2023, at 9:00 AM in the Commissioners Chambers in the Courthouse.

Cindy Lovelace, County Clerk
Board of County Commissioners

Colleen Faber, Chairman
Board of County Commissioners

In accordance with W.S. 18-3-516(f) the required County Notices of Publication are available on the County's Website at: www.campbellcountyny.gov

PAYROLL PAYMENT

FOR THE PAY PERIOD (s) ENDING

4/30, 23
4/29, 23
5/13, 23

We do hereby approve the County Payroll as presented this 5th day of July, 2023

Member

Member

Member

Member

Chairman

PAYROLL PAYMENT

FOR THE PAY PERIOD (s) ENDING

5/27, 23

6/10, 23

6/24, 23

6/30, 23

We do hereby approve the County Payroll as presented this 5th day of July, 2023

Member

Member

Member

Member

Chairman



CITY OF GILLETTE

Finance Division
201 E. 5th Street • Gillette, Wyoming 82716
Phone 307.686.5208
www.gillettesy.gov

GRANT AGREEMENT

1. Parties: This agreement is made between the City of Gillette, Gillette, Wyoming, hereinafter called the "City" and **Campbell County Adult Treatment Court**, hereinafter called "AGENCY".

2. Purpose: The CITY finds that it is in the public interest to provide financial support to the AGENCY, to enable that organization to provide intensive and supervised substance abuse treatment to the citizens of Gillette & Campbell County.

3. Provision of Services: The AGENCY, a governmental organization, engaged in providing the services described in their 2023-2024 Funding Request, agrees to provide those services to the people of Gillette and Campbell County, during the following period of time: City of Gillette Fiscal Year 2023-2024.

4. Payment: In consideration of the agreement of the AGENCY to provide the services described herein, for the period described herein, the CITY agrees to provide funding in the amount up to **\$15,000**. Payment shall be made in one (1) installment of \$15,000 in July of 2023, upon execution of the grant agreement. It will not be necessary to submit an invoice or letter of request to the Finance office.

5. Effective Date/Termination: This agreement shall be effective as of the 1st day of July 2023, and shall continue through the 30th day of June 2024, at which time the contract shall terminate. The agreement may be terminated during the specified contract period by either party upon thirty (30) days written notice. In the event of such termination, the AGENCY shall only receive payment for services rendered and may, as a result of termination, be required to reimburse the CITY.

6. Program Reports: Upon request the AGENCY agrees that it will prepare and submit a written report to the CITY which outlines the activities undertaken and the people or organizations served in accordance with the requirements of the contract, and will be submitted to the attention of the City Finance Director.

7. Financial Accounting: The AGENCY agrees to furnish one of the following, as determined by the CITY: an audit review, audit compilation, or tax return for the year preceding

the contract year. In addition, the AGENCY agrees that the books and accounts of the organization shall be open and available for inspection by officers or designated agents of the City upon reasonable notice and during normal business hours for the purpose of examining the same to assure compliance with the obligations of this agreement and applicable statutes and regulations.

DATED this _____ day of _____, 2023

CITY OF GILLETTE, WYOMING:

Shay Lundvall
Mayor

ATTEST:

Alicia Allen
City Clerk

CAMPBELL COUNTY ADULT DRUG COURT:

BY: _____
Campbell County Commissioners
Chairman

**OFFICE**

500 South Gillette Avenue
Suite 1100
Gillette, Wyoming 82716
(307) 682-7283
(307) 687-6325 FAX

Denton Knapp
Executive Director of Administration

BOARD OF COMMISSIONERS

Colleen Faber, Chairman
Roy Knutson
Jim Ford
Del Shelstad
Kelly McCreery

Contract Approval Form

Instructions: Fill out upon review by legal and risk management. Submit to Commissioner's Office with grant contract to be approved and signed.

Date of Commissioner's Meeting July 5, 2023

Title City of Gillette and Campbell County Juvenile and Family Drug Court

Agency City of Gillette

Recipient Campbell County Juvenile and Family Drug Court

Funding Source City of Gillette 1% funds

Federal – CFDA/ALN ☐

State – State grant identifying number ☐

Other – Please explain: City of Gillette 1% Funding

Please mark as applicable:

☒ Annual Contract Award ☐ New Contract Award ☐ Amendment to Contract Award

☐ Includes Capital Assets ☐ Bid/Request for Proposals Required ☐ Match Fund Required - Request Form Required

Date range of contract July 1, 2023 to June 30, 2024

Amount \$15,000

Summary \$10,000 of the funding will be dedicated to mental health therapy for the JFDC Youth Intervention Track (YIT) participants. The remaining \$5,000 will go towards Quality of Life funds to augment daily living necessities of the YIT participants.

Date of Legal Review 6/26/2023

Date of Risk Management Review 6/26/2023

Approval Signature

Chairman, Coleen Faber

Clerk's Office



CITY OF GILLETTE

Finance Division

201 E. 5th Street • Gillette, Wyoming 82716

Phone 307.686.5208

www.gillettewy.gov

GRANT AGREEMENT

1. Parties: This agreement is made between the City of Gillette, Gillette, Wyoming, hereinafter called the "City" and **Juvenile & Family Drug Court**, hereinafter called "AGENCY".

2. Purpose: The CITY finds that it is in the public interest to provide financial support to the AGENCY, to enable that organization to provide intensive and supervised substance abuse treatment to the citizens of Gillette & Campbell County.

3. Provision of Services: The AGENCY, a governmental organization, engaged in providing the services described in their 2023-2024 Funding Request, agrees to provide those services to the people of Gillette and Campbell County, during the following period: City of Gillette Fiscal Year 2023-2024.

4. Payment: In consideration of the agreement of the AGENCY to provide the services described herein, for the period described herein, the CITY agrees to provide funding in the amount up to **\$15,000**. Payment shall be made in one (1) installment of \$15,000 in July of 2023, upon execution of the grant agreement. It will not be necessary to submit an invoice or letter of request to the Finance office.

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7. Financial Accounting: The AGENCY agrees to furnish one of the following, as determined by the CITY: an audit review, audit compilation, or tax return for the year preceding the contract year. In addition, the AGENCY agrees that the books and accounts of the

organization shall be open and available for inspection by officers or designated agents of the City upon reasonable notice and during normal business hours for the purpose of examining the same to assure compliance with the obligations of this agreement and applicable statutes and regulations.

DATED this _____ day of _____, 2023

CITY OF GILLETTE, WYOMING:

Shay Lundvall
Mayor

ATTEST:

Alicia Allen
City Clerk

CAMPBELL COUNTY JUVENILE & FAMILY DRUG
COURT:

BY: _____
Campbell County Commissioners
Chairman



Quoted By: Christina Young
Quote Expiration: 11/13/23
Quote Name: Campbell County-ERP-Contract
Management Implementation
Quote Description: Contract Management
Implementation

Sales Quotation For:

Campbell County
500 S Gillette Ave
Gillette WY 82716-4239
Phone: 3076824310

Professional Services

Description	Quantity	Unit Price	Ext Discount	Extended Price	Maintenance
Complex - Contract Management - Implementation	32	\$ 200.00	\$ 0.00	\$ 6,400.00	\$ 0.00
Contract Management - Implementation	32	\$ 200.00	\$ 0.00	\$ 6,400.00	\$ 0.00
Project Management	4	\$ 200.00	\$ 0.00	\$ 800.00	\$ 0.00
TOTAL				\$ 13,600.00	\$ 0.00

Summary

	One Time Fees	Recurring Fees
Total Tyler License Fees	\$ 0.00	\$ 0.00
Total SaaS	\$ 0.00	\$ 0.00

Total Tyler Services	\$ 13,600.00	\$ 0.00
Total Third-Party Hardware, Software, Services	\$ 0.00	\$ 0.00
Summary Total	\$ 13,600.00	\$ 0.00
Contract Total	\$ 13,600.00	

Unless otherwise indicated in the contract or amendment thereto, pricing for optional items will be held
For six (6) months from the Quote date or the Effective Date of the Contract, whichever is later.

Customer Approval: _____ Date: _____

Print Name: _____ P.O.#: _____

All Primary values quoted in US Dollars

Comments

Client agrees that items in this sales quotation are, upon Client's signature or approval of same, hereby added to the existing agreement ("Agreement") between the parties and subject to its terms. Additionally, payment for said items, as applicable but subject to any listed assumptions herein, shall conform to the following terms:

- License fees for Tyler and third party software are invoiced upon the earlier of (i) deliver of the license key or (ii) when Tyler makes such software available for download by the Client;
- Fees for hardware are invoiced upon delivery;
- Fees for year one of hardware maintenance are invoiced upon delivery of the hardware;
- Annual Maintenance and Support fees, SaaS fees, Hosting fees, and Subscription fees are first payable when Tyler makes the software available for download by the Client (for Maintenance) or on the first day of the month following the date this quotation was signed (for SaaS, Hosting, and Subscription), and any such fees are prorated to align with the applicable term under the Agreement, with renewals invoiced annually thereafter in accord with the Agreement.
- Fees for services included in this sales quotation shall be invoiced as indicated below.
 - Implementation and other professional services fees shall be invoiced as delivered.

- Fixed-fee Business Process Consulting services shall be invoiced 50% upon delivery of the Best Practice Recommendations, by module, and 50% upon delivery of custom desktop procedures, by module.
 - Fixed-fee conversions are invoiced 50% upon initial delivery of the converted data, by conversion module, and 50% upon Client acceptance to load the converted data into Live/Production environment, by conversion module.
 - Except as otherwise provided, other fixed price services are invoiced upon complete delivery of the service. For the avoidance of doubt, where "Project Planning Services" are provided, payment shall be invoiced upon delivery of the Implementation Planning document. Dedicated Project Management services, if any, will be invoiced monthly in arrears, beginning on the first day of the month immediately following initiation of project planning.
 - If Client has purchased any change management services, those services will be invoiced in accordance with the Agreement.
 - Notwithstanding anything to the contrary stated above, the following payment terms shall apply to services fees specifically for migrations: Tyler will invoice Client 50% of any Migration Fees listed above upon Client approval of the product suite migration schedule. The remaining 50%, by line item, will be billed upon the go-live of the applicable product suite. Tyler will invoice Client for any Project Management Fees listed above upon the go-live of the first product suite. Unless otherwise indicated on this Sales quotation, annual services will be invoiced in advance, for annual terms commencing on the date this sales quotation is signed by the Client. If listed annual service(s) is an addition to the same service presently existing under the Agreement, the first term of the added annual service will be prorated to expire coterminous with the existing annual term for the service, with renewals to occur as indicated in the Agreement.
 - Expenses associated with onsite services are invoiced as incurred.
- Tyler's quote contains estimates of the amount of services needed, based on our preliminary understanding of the scope, level of engagement, and timeline as defined in the Statement of Work (SOW) for your project. The actual amount of services required may vary, based on these factors.

Tyler's pricing is based on the scope of proposed products and services contracted from Tyler. Should portions of the scope of products or services be altered by the Client, Tyler reserves the right to adjust prices for the remaining scope accordingly.

Unless otherwise noted, prices submitted in the quote do not include travel expenses incurred in accordance with Tyler's then-current Business Travel Policy.

Tyler's prices do not include applicable local, city or federal sales, use excise, personal property or other similar taxes or duties, which you are responsible for determining and remitting. Installations are completed remotely but can be done onsite upon request at an additional cost.

In the event Client cancels services less than two (2) weeks in advance, Client is liable to Tyler for (i) all non-refundable expenses incurred by Tyler on Client's behalf; and (ii) daily fees associated with the cancelled services if Tyler is unable to re-assign its personnel.

The Implementation Hours included in this quote assume a work split effort of 70% Client and 30% Tyler.

Implementation Hours are scheduled and delivered in four (4) or eight (8) hour increments.

Tyler provides onsite training for a maximum of 12 people per class. In the event that more than 12 users wish to participate in a training class or more than one occurrence of a class is needed, Tyler will either provide additional days at then-current rates for training or Tyler will utilize a Train-the-Trainer approach whereby the client designated attendees of the initial training can thereafter train the remaining users.

Standard Project Management responsibilities include project plan creation, initial stakeholder presentation, bi-weekly status calls, updating of project plan task statuses, and go-live planning activities.

**OFFICE**

500 S. Gillette Avenue, Suite 1100
Gillette, Wyoming 82716
(307) 682-7283
(307) 687-6325 FAX
www.campbellcountywy.gov

Denton Knapp
Executive Director of Administration

BOARD OF COMMISSIONERS

Colleen Faber, Chairman
Del Shelstad
Jim Ford
Butch Knutson
Kelley McCreery

July 5, 2023

Ms. Tracy Stone-Manning
Director
BUREAU OF LAND MANAGEMENT
Department of the Interior
1849 C St. NW, Room 5646
Washington, DC 20240
Email: <http://www.regulations.gov>
1004-AE-92 (Search box reference)

RE: BLM Conservation and Landscape Health Proposed Rule
Federal Register/Vol. 88, No. 63/Monday, April 3, 2023/Proposed Rule/Page 19583
Federal Register/Vol. 88, No. 117/Tuesday, June 20, 2023/Proposed Rule/Page 39818

Dear Director Stone-Manning:

On behalf of the Campbell County Board of Commissioners (County), we appreciate the opportunity to submit comments regarding the above referenced Proposed Rule. This issue is of great importance to us and working with federal agencies to pursue a balance between multiple use of public lands, continued energy development, protection of private property and the implementation of conservation is critical to the long-term health of our county and the State of Wyoming.

Campbell County is unique as our lands are comprised of approximately 12.5% federal surface and an estimated 87.5% federal minerals. The County has significant uranium reserves that are becoming a more important resource as we move towards nuclear energy development and a net zero emissions goal. Mineral production is not only critical to our county, state and school systems but also for the nation in meeting energy demands.

While Campbell County supports the continued use and conservation of land, federal agencies must respect the custom, culture and socioeconomics of local communities and acknowledge those local values thru the approval and implementation of their rules, regulations and policies. Livestock grazing permits and preference, mineral leases, mining claims, recreation permits and concessionaire contracts, special use leases and permits, and rights-of-way (ROWS) are integral in the administration, governance and economic security of the County's communities and its citizens.

Campbell County opposes the Proposed Conservation Rule and provides the following detailed comments for BLM's consideration:

- State of Wyoming – Campbell County endorses, and incorporates by reference, comments submitted by the State of Wyoming.
- Wyoming County Commissioners Association (WCCA) -- Campbell County endorses, and incorporates by reference, comments submitted by WCCA.

The mission of Campbell County is to provide quality, efficient, and cost-effective services for all Campbell County residents through sound decision making and fiscal responsibility.

- Consistency with Campbell County Natural Resource Plan (CCNRP) – The County encourages federal agencies to be as consistent as allowed by law with the Campbell County Natural Resource Land Use Plan adopted in September of 2022. Furthermore, BLM should conduct a thorough consistency review to ensure that their management objectives are consistent with the county plan. In adopting this land use plan, the Board of Campbell County Commissioners intends to take and defend the following actions as noted on page 2-3 of the County Plan:
 - a. Protect the integrity of environmental systems and natural resources.
 - b. Preserve and promote resource-based industries.
 - c. Promote a robust, diverse, and stable economy.
 - d. Minimize conflicts between land uses.
 - e. Protect public health, safety and welfare.
 - f. Preserve culture, customs, heritage, and economic diversity.
 - g. Recognize and protect private rights and interests in state and federal land resources, including rights-of-way, public access, grazing leases and permits, water rights, special use leases and permits, mineral leases, contracts, and recreational use permits and licenses.

The Federal Land Policy and Management Act (FLPMA) provides a framework for managing public lands that requires a systematic, interdisciplinary approach and requires coordination in land-use planning with other state and federal agencies. Under FLPMA (43 USC 1712 [1976]), the BLM is required to stay apprised of local land use plans, assure consideration is given to local land use plans, assist in resolving inconsistencies with state and local land use plans, and provide meaningful opportunities for local government officials to participate in the development of land use programs, regulations, and decisions for public lands that may have a significant impact on non-federal lands.

This Proposed Rule falls squarely into the category of having a significant impact on management decisions affecting the custom, culture and socioeconomics of our local communities. BLM must provide evidence that our County Plan was reviewed in its entirety and that inconsistencies were resolved in coordination with the County. As a matter of convenience, the most recent Campbell County Natural Resource and Land Use Plan can be found at:

<https://www.campbellcountywy.gov/DocumentCenter/View/20880/2022-Natural-Resource-Land-Use-Plan-Final-Draft-and-Comments>

- Changing the Multiple Use Definition -- Congress declared in FLPMA that the BLM must manage its lands “on the basis of multiple use and sustained yield.” Yet this Proposed Rule seeks to redefine multiple use by including “conservation.” It is clear that the intent of the Proposed Rule is to place conservation as a top priority over all other uses with the inclusion of words such as “require,” “shall,” “must,” and “ensure.”

Congress did not intend for conservation to be one of the defined multiple uses. Congress was intentional in drafting FLPMA. It purposely structured the Act to accomplish its priorities for how public lands should be managed. Congress deliberately placed conservation tools and priorities in its own section of the Act, separate from areas relevant to multiple use or sustained yield. Conservation as a standalone use applies only to specific areas of public lands.

Furthermore, Congress was deliberate in differentiating conservation of public lands and managing for multiple use. Structuring FLPMA in this manner shows Congress’ intent to keep for itself the authority to designate lands for conservation. It reveals an intention from Congress that removing productive activities from public lands is critical to the nation’s independence and domestic security. The County contends that the BLM does not have

the authority to change the definition of multiple use as defined by FLPMA and only Congress has the power to do so.

- Rulemaking versus NEPA Processes – While the County firmly believes that this level of change in land management and land allocation warrants Congressional action and directive, we contend that the changes identified in the Proposed Rule would have significant impacts on the environment, thus warranting analysis through an environmental impact statement under the National Environmental Policy Act (“NEPA”). BLM has taken it further, however, and has declared that the Proposed Rule’s “environmental effects are too broad, speculative, or conjectural to lend themselves to meaningful analysis” (Page 19569) and thus the Proposed Rule will be categorically excluded from NEPA analysis. BLM’s rationale for using a categorical exclusion is not convincing and is flawed.

This is the largest restructuring of FLPMA’s public land management objectives during the life of the Act. This should have been analyzed in an environmental impact statement. NEPA is required for all “major Federal actions significantly affecting the quality of the human environment.” To comply with the obligations under NEPA, the BLM has determined, but not documented how, the Proposed Rule falls under the classification of a Categorical Exclusions (CX). The Proposed Rule simply provides that it plans to apply the CX under 43 C.F.R. §46.210(i). The County does not believe that the BLM’s use of a CX is appropriate for the Proposed Rule. Furthermore, a CX fails to allow meaningful cooperation with local governments to analyze environmental effects and identify alternatives. This Proposed Rule, if implemented, will undoubtedly impact the socioeconomics of local jurisdictions where federal land exists.

Under NEPA, an action may be categorically excluded under 43 C.F.R. § 46.210 which provides in relevant part:

The following actions are categorically excluded under paragraph 46.205(b), unless any of the extraordinary circumstances in section 46.215 apply: ... (i) Policies, directives, regulations, and guidelines that are of an administrative, financial, legal, technical, or procedural nature; or whose environmental effects are too broad, speculative, or conjectural to lend themselves to meaningful analysis and will later be subject to the NEPA process, either collectively or case-by-case.

Campbell County contends that this Proposed Rule constitutes a major federal action and that BLM cannot rely on a CX for NEPA compliance because it will directly impact the actual management and allocation of lands. Despite needing Congressional approval to pursue such a Rule, this management action must go through a Resource Management Plan amendment, which includes a thorough NEPA analysis.

- Cooperating Agency Participation – NEPA establishes a national policy and goals for the protection, maintenance, and enhancement of the environment. Two key requirements of NEPA are that agencies consider alternatives and that the public officials and citizens are involved in the decision-making process. NEPA established a Council on Environmental Quality (42 US Code [USC] 4321 [1970]), which issued regulations for implementing provisions of the law (40 Code of Federal Regulations [CFR] 1500-1508 [1970]). In these regulations is the requirement that federal agencies consider and use local planning documents during their decision making and planning efforts (40 CFR 1506.2 [1978] and 43 CFR 1610.3-2(a) [1983]).

The BLM cannot meet its goals for our Nation’s public lands to continue to provide minerals, energy, forage, timber, and recreational opportunities, as well as habitat, protected water supplies, and landscapes that resist and recover from drought, wildfire, and other disturbances, on its own. Nor can we meet our goals of maintaining our unique cultural heritage with thriving economies on our own. We must work together.

The Proposed Rule, if finalized, will undoubtedly have significant impacts on both federal and non-federal lands within our counties, including substantial impacts to our cultural heritage and the commercial sectors that

impact our economies. The land ownership across Wyoming nearly guarantees BLM land (surface or mineral) are intertwined with use and development of state or private lands.

Upon a Congressional directive to change the definition of multiple use, modifications of this magnitude would be significant and would require an environmental impact statement to adequately analyze impacts effecting the custom, culture and socioeconomics to private landowners, counties and states. Cooperating agencies must be at the table with BLM to participate in this process and an in depth NEPA document is the proper course of action.

- Conservation and In-tact Landscapes – The Proposed Rule seems to misinterpret the very notion of conservation. It would require the BLM to identify intact landscapes on public lands, and manage these lands to protect them “from activities that would permanently or significantly disrupt, impair, or degrade the structure or functionality of intact landscapes.” While the specific activities that would harm these intact landscapes are not identified in the Proposed Rule, we are concerned that different forms of multiple use could be deemed to “disrupt, impair, or degrade” in different situations. Management of intact landscapes under the Proposed Rule will likely threaten many of the activities currently occurring on BLM lands.

Conservation is an essential element of the regular activities, best management practices, and proper stewardship that occur on BLM land every day. The way to enhance conservation on BLM lands is to promote the multiple use of those lands and incentivize the concepts of conservation in all of those uses. The Proposed Rule’s proposed restrictions on “intact landscapes” could ultimately discourage and de-incentivize conservation practices across the west.

- Conservation Leasing – FLPMA did not contemplate Conservation Leasing. While avoidance of impacts to sensitive resources are well within the statutory discretion provided to BLM, identifying landscape level areas deemed off-limits to beneficial uses for multiple use and sustained yield was not. The resources the BLM is proposing to protect using Conservation Leasing are already protected by a myriad of existing laws, regulations and BLM guidance documents. BLM already has the tools to protect habitats deemed most valuable on BLM managed lands.

It is offensive that this Administration does not recognize that conservation is already a common practice in all multiple uses on federal, state and private lands by promoting and implementing reclamation, best management practices and common-sense land stewardship. Importantly, conservation activities are not forbidden on public lands. In fact, conservation is actively intertwined into the authorization process for many of the designated uses allowed. In other words, conservation is already the baseline from which all other uses must deviate only after careful analysis and management directives are determined.

The Proposed Rule does more than clarify the framework, it re-works the framework and creates an entirely new use and leasing program that will remove lands from existing beneficial uses identified in FLPMA and it has a laundry list of new requirements for inventorying and prioritizing land, but also binds the authorized officer to make particular management decisions in the future. The BLM will now be required to implement this new scheme “through land use plan designations, allocations, and other planning decisions that conserve public land resources and seek to balance conservation use with other uses such as energy development and recreation” (Page 19590).

The County is very concerned that other activities could be considered “inconsistent” and disallowed from leased lands. Allowance of conservation leases could allow wilderness advocacy organizations to lease large swaths of BLM land and essentially impose de facto wilderness on public lands without congressional approval. States and counties are not only excluded from holding conservation leases, but do not appear to have any role in the BLM approval process for a conservation lease. Nor is there any indication that the BLM would need to

analyze the potential impacts of a proposed lease under NEPA. Only Congress should determine through congressional action who is eligible to hold leases of any kind.

Given the economic activity and tax revenue generated by beneficial uses such as mining, oil and gas development, and grazing, lands deemed eligible for conservation leasing should be identified and determined through a rigorous public process given they will likely reduce economic activity in jurisdictions where they are broadly applied.

If conservation leasing is ultimately going to preclude the leasing of federal minerals, timber harvesting or grazing to protect surface resources, BLM must put in place a process that assesses conservation leases to the equivalent of lost revenue from multiple use leasing and development. That would include recouping royalties, severance taxes for states, rental payments, bonus bids, cost recovery fees, grazing fees and any other associated costs incumbent on those uses. BLM must also include an analysis of the effects funding and revenue decreases would have on local services and programs, not to mention the decrease to the federal Treasury, should Conservation Leasing be put in place as a new management practice.

Furthermore, BLM should be required to conduct a socioeconomic analysis clearly showing where those funding streams will be recovered if mineral, timber and grazing leasing is significantly reduced or eliminated long-term. The BLM's assumption that "conservation leasing" of intact lands would benefit those lands is misguided. It's been demonstrated over decades that the multiple use and having human interactions on the land has improved the land quality and productive benefit to all who use the land which include human, domestic animals, wildlife, reptile and insect species and plant species.

- Affects to Private Property -- The BLM is an entity charged with managing public lands. It has no authority or jurisdiction over private lands with some exceptions as required by law. Yet, the BLM unequivocally states that this rule "applies to all lands subject to FLPMA", has a high priority to protecting "intact landscapes", and sets as a principle the acquisition of private inholdings.

The County is home to a significant amount of split estate and we are concerned about how this proposal could affect federal minerals underlying private surface lands. This Proposed Rule applies to "all lands subject to FLPMA". It would inherently apply to federal mineral estate. BLM must better explain how Conservation Leasing would apply to private surface and federal mineral situations. We believe that Conservation Leasing should not apply to federal minerals unless authorized by Congress and should only be considered where federal surface exists.

The reach of this proposal is indeed vast and the implications on private lands are too easily accomplished by the intent of this proposal and the ability of the BLM to influence activities on private lands. In the Proposed Rule, BLM states that they will "...prioritize the acquisition of lands or interests in lands that would further protect and connect intact landscapes and functioning ecosystems" (Page 19590). Campbell County is strongly opposed to the implementation of Conservation Leasing unless authorized by an act of Congress.

- Area's of Critical and Environmental Concern (ACEC) – FLPMA authorizes the designation of Areas of Critical Environmental Concern (ACEC). ACECs are lands in need of special management to protect important natural, cultural and scenic resources or to protect human life and safety. The designation of ACECs is already allowed under FLPMA as Congress intended to authorize this level of protection.

Another remaining concern with the BLM's proposal for ACECs is its intention that lands nominated for ACEC protection, but which have not been formally designated, have ACEC-level management conditions applied to them until a designation decision is made. Currently and appropriately so, the BLM is not allowed to manage land as an ACEC until it has determined that the designation meets the criteria established through FLPMA and

is ultimately approved by the agency after an exhaustive analysis has been completed with opportunities for public input.

In short, the Proposed Rule would allow the BLM to start managing potential ACECs in their inventories as ACECs without going through the planning process and without any input from states, local government, or the public. This Proposed Rule would create a process whereby “defacto” ACECs much like “defacto” Wilderness Study Areas (WSAs) are protection without the formal designation. If history has taught us anything, this is the wrong approach to managing public lands.

If the Proposed Rule is adopted, we anticipate a tremendous expansion of lands managed with ACEC level protections after being nominated by members of the public and placed under “interim management” outside of the formal ACEC designations process. This was clearly not the intent of Congress.

- Socio-economics – As stated earlier, mineral production is an important component of the State and County’s economic base. The energy industry generates high paying jobs to hundreds of people throughout the region. To further illustrate its importance, the assessed valuation for coal/oil/gas in Campbell County for the current Fiscal Year 2022 is over \$4.1 billion. That funding derived from mineral development constitutes a significant portion of revenue used to pay for essential services, including roads, fire protection, courthouses and judicial systems, libraries, landfills, hospitals, law enforcement, airports, recreation, public health, and senior citizen centers.

The BLM has concluded that this proposal is not classified as a major rule under the Congressional Review Act because it believes there will not be an economic effect greater than \$100 million per year by its implementation. The County disagrees with this claim. As noted by BLM: Economic Contributions from BLM-Managed Lands, The BLM: A Sound Investment for American 2022, the seven uses on federal lands through designated multiple use (oil and gas, nonenergy minerals, coal, renewables, recreation, grazing and timber) generated over \$114 billion in economic activity in 2022. The proposal goes so far to contemplate closing public access to certain conservation lands. Conservation in lieu of other multiple uses will not replace the revenue stream, it will eliminate it. Contrary to the BLMs claim that the “OIRA has determined that this proposed rule is not significant” (Page 19594) this is in fact a major rule.

Any curtailment of leasing and development activity that significantly impacts the socio-economics of the communities and eliminates a critical funding stream for not just Campbell County, but all counties, the State of Wyoming and its residents will cause reductions to budgets for human services, education, infrastructure and law enforcement. Without that tax revenue derived from the multiple use industry, there would be insufficient funds to provide basic services at a level needed for the protection of the county residents’ health, safety and security. BLM must include an analysis of the effects funding and revenue decreases would have on local services and programs should this Proposed Rule and Conservation Leasing be adopted. Moreover, the BLM should include an in-depth analysis on where those funding streams will be recovered if mineral leasing and development is significantly reduced or eliminated long-term.

In conclusion, Campbell County opposes the Proposed Rule. We contend that these changes to FLPMA warrant Congressional action (i.e. changes to the definition of multiple use to include conservation as a priority, the creation of a Conservation Leasing Program, higher prioritization and changes to ACEC designations). BLM should instead focus its efforts on working closely with states, local governments, and stakeholders on active management and actual conservation of BLM lands within the framework of multiple use and sustained yield. Once given direction by Congress, BLM can reinstate a Resource Management Plan Amendment to change land allocations and this will be done through an environmental impact statement under NEPA, which will include cooperating agencies to participate and jointly develop a plan that is balanced for all uses on federal lands in Wyoming and across the west.

Should you have questions or require additional information, do not hesitate to contact me at 307-682-7283 Colleen.Faber@campbellcountywy.gov or our natural resource policy advisor Dru Palmer at 307-388-2709 (dru@wyoming.com).

Sincerely,

Collen D. Faber
Chairman

CC: The Honorable Governor Mark Gordon
United States Senator John Barrasso
United States Senator Cynthia Lummis
United States Congresswoman Harriet Hageman
Jeremiah Rieman, Wyoming County Commissioners Association



Registration Procedures

To join Wyoming CLASS, please complete the following:

- 1) Read the Wyoming CLASS Indenture of Trust (located in the Document Center at www.wyomingclass.com).
- 2) Pass the resolution authorizing participation in Wyoming CLASS (page 3).
- 3) Complete the Entity Registration (page 5).
- 4) Complete the Authorized Contacts Form (pages 6/7).
- 5) Complete the Accounts to be Established Form (page 8); you may open as many accounts as you wish.
- 6) Keep the original forms for your records and send the completed packet to the Wyoming CLASS Client Service team by fax (866) 987-4446 or by email clientservices@wyomingclass.com

Questions? Please contact us; we would love to hear from you:

Wyoming CLASS Client Service Team
T (866) 987-4445
clientservices@wyomingclass.com

Through the Wyoming CLASS website, www.wyomingclass.com, Participants will be regularly informed of important program information, holidays, upcoming Board meetings, Participant events, conferences, and more. Board of Trustee meetings, which are open to the public, are generally held quarterly and discuss relevant issues to the governance and operations of the Wyoming CLASS program.

Resolution Authorizing Participation in the Wyoming CLASS

A resolution authorizing Campbell County to join with other political subdivisions of the state of Wyoming as a Participant ("Participant") in the Wyoming Cooperative Liquid Assets Securities System "Wyoming CLASS" (the "Trust") to pool funds for investment.

WHEREAS, W.S. 9-4-831 authorizes political subdivisions of the state of Wyoming as defined therein under W.S. 9-4-831(a) ("Political Subdivisions") to invest in eligible securities as defined in W.S. 9-4-831 ("Legal Investments"); and

WHEREAS, W.S. 9-4-831(a)(viii) authorizes Political Subdivisions to invest jointly with other investors in a commingled fund of Legal Investments; and

WHEREAS, the Trust is a statutory trust formed under the laws of the state of Wyoming in accordance with W.S. 17-23-114 and it is the intent and purpose of the Trust to provide for the investment in only those Legal Investments for Political Subdivisions in accordance with W.S. 9-4-831; and

WHEREAS, U.S. Bank National Association is custodian for the Trust ("Custodian") and all eligible securities of the Trust are held through the Custodian; and

WHEREAS, it is in the interest of the Participants to permit their respective cash balances to be invested in the Trust; and

WHEREAS, Campbell County, a Political Subdivision, desires to become a Participant in the Trust.

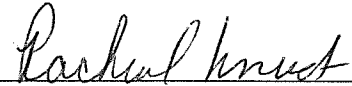
NOW, THEREFORE, it is hereby RESOLVED by the Governing Body of this Political Subdivision as follows:

1. Campbell County hereby approves, adopts, and thereby joins as a Participant with other Political Subdivisions pursuant to the Wyoming CLASS Indenture of Trust dated May 29, 2020, as amended from time-to-time, the terms of which are incorporated herein by this reference and a copy of which shall be filed with the minutes of the meeting at which this Resolution was adopted; and
2. The Custodian, acting as a depository, is hereby designated as a depository for the funds of this Political Subdivision which shall be invested in the Trust on behalf of its general fund and all other accounts, and the Key Contact is directed and authorized to execute any and all depository forms and resolutions of said Custodian, and that said resolutions are adopted as reflected thereon. The application of U.S. Bank

National Association to become a depository is hereby accepted.

3. The Key Contact and Authorized Signatories are those persons listed on the Trust Registration Form attached hereto and incorporated herein. The Authorized Signatories are authorized by the Participant to direct the investment of such Participants' investment funds and to take all such actions deemed necessary or desirable to carry out the activities otherwise authorized by this Resolution, subject to the Authorized Signatories' obligation to take such actions only in the name of and for the benefit of this Participant.
4. The Key Contact and Authorized Signatories may be changed from time-to-time by written notice to Wyoming CLASS.

The undersigned hereby certifies that Campbell County has enacted this Resolution, or another form of Resolution, a copy of which is enclosed, and that such Resolution is a true and correct copy of the original which is in my possession.



Authorized Signature
Rachael Knust

Printed Name

County Treasurer

Title
10-26-2022

Date



Wyoming Cooperative Liquid Assets Securities System

Fund Registration

Entity Information

Entity Name (Participant) Campbell County

Entity Type: ☐ City/Town ☒ County ☐ School District ☐ Special District
☐ Other (Specify) _____

Mailing Address P.O. Box 1027

City Gillette Zip 82717 County Campbell

Physical Address (if different than above) 500 S. Gillette Ave

City Gillette Zip 82716 County Campbell

Tax ID 83-6000103 Fiscal Year End Date (Month/Day) 6/30

Wyoming CLASS is hereby authorized to honor any telephoned, faxed, or electronic request believed to be authentic for withdrawal of funds from the pool. The withdrawal proceeds can be sent only to the bank(s) indicated below unless changed by written instructions. Each local government is responsible for notifying the pool of any changes to its account.

Wires will be distributed every hour with the final distribution ending at 1:00 p.m. MT; distribution times are subject to change as needed by the Wyoming CLASS Administrator.

Banking Information

Bank Name First National Bank Bank Routing Number (ABA) _____

Account Title Campbell County Treasurer Account Number _____

Bank Contact _____ Contact's Phone Number 307-686-3300

☐ Wire ☐ ACH ☒ Both

Additional Banking Information (Optional)

Bank Name _____ Bank Routing Number (ABA) _____

Account Title _____ Account Number _____

Bank Contact _____ Contact's Phone Number _____

☐ Wire ☒ ACH ☐ Both

Authorized Contacts

Key Contact and Authorized Signer

Rachael Knust

Print First and Last Name

Rachael Knust

Signature Required

Rachael.Knust@campbellcountywy.gov

Email

Treasurer

Title

307-682-7268

Phone

307-687-6416

Fax

Email Notifications

☒ Monthly Statements

☒ Transaction Confirmations

Additional Contact (Optional)

Crystal Conley

Print First and Last Name

Crystal Conley, Deputy

*(Signature Required if Authorized Signer)

Crystal.Conley@campbellcountywy.gov

Email

Chief Deputy County Treasurer

Title

307-682-7268

Phone

307-687-6416

Fax

Permissions (check one only)

☒ Authorized Signer to Move Funds*

☐ Read-Only Access

Email Notifications

☐ Monthly Statements

☐ Transaction Confirmations

Additional Contact (Optional)

Yvonne Wagner

Print First and Last Name

Yvonne Wagner, Deputy

*(Signature Required if Authorized Signer)

Yvonne.Wagner@campbellcountywy.gov

Email

Chief Deputy County Treasurer

Title

307-682-7268

Phone

307-687-6416

Fax

Permissions (check one only)

☒ Authorized Signer to Move Funds*

☐ Read-Only Access

Email Notifications

☐ Monthly Statements

☐ Transaction Confirmations



Authorized Contacts (cont.)

Additional Contact (Optional)

Print First and Last Name

Title

*(Signature Required if Authorized Signer)

Phone

Email

Fax

Permissions (check one only)

- ☐ Authorized Signer to Move Funds*
- ☐ Read-Only Access

Email Notifications

- ☐ Monthly Statements
- ☐ Transaction Confirmations

Additional Contact (Optional)

Print First and Last Name

Title

*(Signature Required if Authorized Signer)

Phone

Email

Fax

Permissions (check one only)

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- ☐ Read-Only Access

Email Notifications

- ☐ Monthly Statements
- ☐ Transaction Confirmations

Additional Contact (Optional)

Print First and Last Name

Title

*(Signature Required if Authorized Signer)

Phone

Email

Fax

Permissions (check one only)

- ☐ Authorized Signer to Move Funds*
- ☐ Read-Only Access

Email Notifications

- ☐ Monthly Statements
- ☐ Transaction Confirmations



Accounts to be Established

Entity Name: Campbell County

Desired Subaccount Name(s)*:

(To be completed by Participant)

Building Maintenance

Campus Maintenance

Campus Maintenance Tech

Capital Replacement Reserve

Fleet Management

PLB-Fleet Manangement- City

JT Powers REC Maintenance

Road Machinery/Equipment

Short Term Future Capital Construction

1% Road Machinery Replacement Account

*Name must be limited to 40 characters

Once your Wyoming CLASS account has been established, you will receive a confirmation from the Wyoming CLASS Client Service team (clientservices@wyomingclass.com)



Wyoming Cooperative Liquid Assets Securities System

How did you hear about Wyoming CLASS?

☒ Wyoming CLASS Representative: Troy Hunsucker

☐ Referral by: _____

☐ Wyoming CLASS Website

☐ Email Marketing

☐ Google Search

☐ Other: _____

Internal Use Only:

Date: _____ Investor ID: _____

**Sales Order**

283003004

Scheduled Date **Document Date**

05/23/23

05/16/23

**How did
we do?**

GILLETTE
2610 S DOUGLAS HWY
STE 75
GILLETTE WY 82718
307 682-8883

Sold To

CAMPBELL COUNTY COMMISSIONER
500 S GILLETTE AVE STE 1100
GILLETTE, WY 82716

Ship To

CAMPBELL COUNTY COMMISSIONER
500 S GILLETTE AVE STE 1100
GILLETTE, WY 82716
307 682-7283

Customer Phone#	Sold To Cell#	Terms	Salesperson	Customer #	Store
Home:307 682-7283 Work:		CASH BEFORE DELIV	AMANDA MILLER	283003004	28
Comments					
D - Delivery					

Ln#	Model / Brand	Description	Order	Price	Amount
1	WRTG18HBWCD	*PTSM-18' GLASS SHELF TM REF W	1	\$599.99	
D	WINIA				\$599.99
2	HAUL	HAUL AWAY FEE	1	\$40.00	
D	SER				\$40.00

Merchandise:	\$639.99
Order Discount:	\$0.00
Discount Program:	
Delivery Charge:	\$75.00
Tax:	\$32.00
Total Sales Order:	\$746.99
Amount Paid:	
Current Payments	
CASH PAYMENT	05/16/23
	\$-746.99

Amount Due:

\$0.00

BUDGET LINE-ITEM TRANSFER

TO: Shannon Ireland

FROM: Kristin Young & Shelly Besel - *Airport*

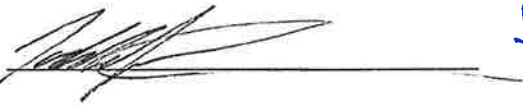
DATE: 6/22/2023

SUBJECT: Line-Item Transfer Request

JUSTIFICATION: State Cap Grant Budget correction. Amount below is fully reimbursable.
Budget was miscalculated for FY23.

Please make the following Budget line-item transfers:

	Transfer From: 310311-67400 (Unanticipated)			Transfer To: 310751-67280 (STATE CAP GRANT)	
Date of Entry	Amount	Account #	Account Name	Account #	Account Name
6/22/2023	\$31,867.78	310311-67400	Unanticipated Grants	310751-67280	STATE CAP GRANT
6/22/2023	\$31,867.78	310311-46150	Unanticipated Grants	310751-42740	STATE CAP GRANT

Department Head Signature: 

Commissioner Signature: _____

1802

BUDGET LINE-ITEM TRANSFER

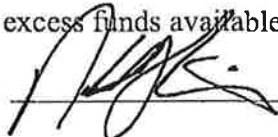
TO: Shannon Ireland
FROM: Jana Webb - *Children's Center*
DATE: June 19, 2023
SUBJECT: Line-Item Transfer Request

Please make the following Budget line-item transfers:

Transfer From:				Transfer To:	
Date of Entry	Amount	Account #	Account Name	Account #	Account Name
6/19/23	290.96	310703-60005	Special Education FT Regular	310703-67040	703GS23PTB Telephone
6/19/23	289.00	100701-62260	Gen Admin – Prof Serv	100701-62760	Gen Admin - Office Equip Maint Contracts
6/19/23	3000.00	310703-60005	Special Education FT Regular	310703-67040	703GS23PTB Utilities

Justification: CDS did not budget enough for Telephone, and Utilities in the 310703 cost center. We budgeted for a Speech Language Pathologist position that has been vacant since July. We would like to transfer some of these unused funds into utilities. (We were able to secure a new Speech Pathologist who started 4/3/23).

We would also like to move funds from 100701 Professional Services to Office Equipment Maintenance Contract. We have excess funds available in Professional Services. Thanks!

Department Head Signature: 

Commissioner Signature: _____

18M

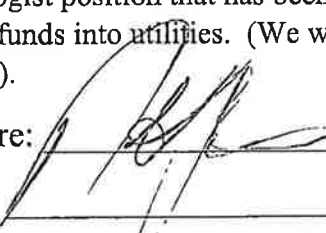
BUDGET LINE-ITEM TRANSFER

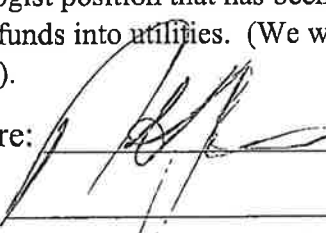
TO: Shannon Ireland
FROM: Jana Webb - *Children's Center*
DATE: June 21, 2023
SUBJECT: Line-Item Transfer Request

Please make the following Budget line-item transfers:

Transfer From:				Transfer To:	
Date of Entry	Amount	Account #	Account Name	Account #	Account Name
6/21/23	14,000.00	310703-60005	Special Education FT Regular	310703-67040	703GS23PTB Utilities

Justification: CDS did not budget enough for Utilities in the 310703 cost center. We budgeted for a Speech Language Pathologist position that has been vacant since July. We would like to transfer some of these unused funds into utilities. (We were able to secure a new Speech Pathologist who started 4/3/23).

Department Head Signature: 

Commissioner Signature: 

1821

BUDGET LINE-ITEM TRANSFER

TO: Shannon Ireland & Board of Commissioners

FROM: Extension Office

DATE: 06/27/2023

SUBJECT: Budget Line-Item Transfer Request

Please make the following Budget line-item transfers:

103.62450 to 103.63420 – please transfer \$135.00 to Program Support. Leftover budget for travel will help with programming support.

103.64150 to 103.63420 – please transfer \$250.00 to Program Support. Leftover budget for fuel will help with programming support.

101.64000 to 101.62000 – please transfer \$400.00 to Postage. Leftover supply budget will help with postage costs.

	Transfer From:			Transfer To:	
Date of Entry	Amount	Account #	Account Name	Account #	Account Name
06/27/2023	\$135.00	103.62450	EE Dev Meet Trav	103.63420	Program Support
06/27/2023	\$100.00	103.64150	Gasoline	103.63420	Program Support
06/27/2023	\$400.00	101.64000	Supplies	101.62000	Postage

Department Head Signature:

Maureen Baller

Commissioner Signature: _____

BUDGET LINE-ITEM TRANSFER

TO: Shannon Ireland & Board of Commissioners

FROM: Juvenile Diversion

DATE: June 27, 2023

SUBJECT: Budget Line-Item Transfer Request

JUSTIFICATION:

Funds will be used to pay for the bus drivers and fuel for the transportation to Camp Postcard.

Please make the following Budget line-item transfers:

	Transfer From:			Transfer To:	
Date of Entry	Amount	Account #	Account Name	Account #	Account Name
6/27/2023	\$200.00	100454-62450	EE Dev Meet Trav Meal Lodge	100454-60800	Additional Requested Payroll

Department Head Signature: _____

Commissioner Signature: _____

Jim 2/1 *18M*

BUDGET LINE-ITEM TRANSFER

TO: Shannon Ireland & Board of Commissioners

FROM: Juvenile and Family Drug Court

DATE: June 22, 2023

SUBJECT: Budget Line-Item Transfer Request

JUSTIFICATION:

JFDC needs to transfer funds within CST from multiple line items which are listed below. Funds are to be transferred into Quality of Life which was used for participants to help meet their needs, Travel for a training coming up next week, and office supplies.

Please make the following Budget line-item transfers:

Date of Entry	Transfer From:			Transfer To:	
	Amount	Account #	Account Name	Account #	Account Name
06/22/23	\$210	452GS23CST-TREATMENT-GRADINCENT (310452-67220)	Graduation/Incentives	452GS23CST-TREATMENT-QUALLIFE (310452-67220)	Quality of Life
06/22/23	\$210	452GS23CST-SUBABTREAT-JFDC (310452-67220)	Substance Abuse TX JFDC	452GS23CST-TRAVEL (310452-67220)	Travel
06/22/23	\$50	452GS23CST-SUBABTREAT-JFDC (310452-67220)	Substance Abuse TX JFDC	452GS23CST-SUPPLIES (310452-67220)	Office Supplies

Department Head Signature: _____

Commissioner Signature: _____



BUDGET LINE-ITEM TRANSFER

TO: Shannon Ireland & Board of Commissioners

FROM: Juvenile and Family Drug Court

DATE: June 27, 2023

SUBJECT: Budget Line-Item Transfer Request

JUSTIFICATION:

JFDC needs to transfer funds within CST from substance abuse TX JFDC to Graduation/Incentives to cover expenses for JFDC graduation and incentives.

Please make the following Budget line-item transfers:

Transfer From:				Transfer To:	
Date of Entry	Amount	Account #	Account Name	Account #	Account Name
06/27/2023	\$21	452GS23CST-SUBABTREAT-JFDC (310452-67220)	Substance Abuse TX JFDC	452GS23CST-GRADINCENT (310452-67220)	Travel
				452GS23CST-Treatment-Grad/Incent	

Department Head Signature: _____

Commissioner Signature: _____

ISM

BUDGET LINE-ITEM TRANSFER

TO: Shannon Ireland & Board of Commissioners

FROM: Juvenile Probation

DATE: June 21, 2023

SUBJECT: Budget Line-Item Transfer Request

JUSTIFICATION: To cover overages of color copies

Please make the following Budget line-item transfers:

	Transfer From: 100451			Transfer To: 100451	
Date of Entry	Amount	Account #	Account Name	Account #	Account Name
6/21/2023	\$300.00	62200	Assn Dues, Fees and Licensure	62760	Office Equip Maint Contracts

Department Head Signature: _____

Commissioner Signature: _____

[Handwritten Signature]

[Handwritten Signature]

BUDGET LINE-ITEM TRANSFER

TO: Board of Commissioners

FROM: Terri Lesley - *Library*

DATE: June 23, 2023

SUBJECT: Budget Line-Item Transfer Request

JUSTIFICATION: (1) Unexpected expense for phone line adjustments

Please make the following Budget line-item transfers:

	Transfer From:			Transfer To:	
Date of Entry	Amount	Account #	Account Name	Account #	Account Name
6/01/2023	\$20	100713.62700	Tech Hardware Main	100713.62020	Communication/ Network

Department Head Signature: _____

Terri Lesley *1/8/23*

Commissioner Signature: _____

BUDGET LINE-ITEM TRANSFER

TO: Shannon Ireland & Board of Commissioners

FROM: Robert Henning, Rockpile Museum

DATE: 6/19/2023

SUBJECT: Budget Line-Item Transfer Request

JUSTIFICATION:

This line-item transfer is necessary to cover design and printing costs for our Dixie Reece exhibit as well as supply acquisition for our mobile homestead shack project.

Please make the following Budget line-item transfers:

	Transfer From:			Transfer To:	
Date of Entry	Amount	Account #	Account Name	Account #	Account Name
6/19/2023	\$3,000.00	100721.62260	Professional Services	100721.64450	Collections Exhibits & Acquisitions

Department Head Signature:

 6/19/23 *RBH*

Commissioner Signature: _____

BUDGET LINE-ITEM TRANSFER

TO: Cindy Lovelace & Board of Commissioners
FROM: Parks and Recreation
DATE: 6-21-2023
SUBJECT: Budget Line-Item Transfer Request (Project Ledger transfer when noted)
JUSTIFICATION: Increased Lubricant costs.

Please make the following Budget line-item transfers:

	Transfer From:			Transfer To:	
Date of Entry	Amount	Account #	Account Name	Account #	Account Name
6/21/23	\$75.00	100772-62220 770772 - EMPLTRAN- MEALSLODG	EE Dev Meet Trav Meals Lodge	100772-62220 770772 - EMPLTRAN- TRAVTRAN	EE Dev Meet Trav Meals Lodge

Department Head Signature:  
Commissioner Signature: _____

BUDGET LINE-ITEM TRANSFER

TO: Cindy Lovelace & Board of Commissioners

FROM: Parks and Recreation

DATE: 6-27-2023

SUBJECT: Budget Line-Item Transfer Request (Project Ledger transfer when noted)

JUSTIFICATION: SEED COST INCREASE FOR FAIRWAYS

Please make the following Budget line-item transfers:

Date of Entry	Transfer From:			Transfer To:	
	Amount	Account #	Account Name	Account #	Account Name
6/27/2023	\$1,300	100776-64000 770776- SUPPLIES-Shop	Supplies	100776-65060 770776- GROUNDMAIN- SEEDSOD	Grounds Maintenance
6/27/2023	\$6,800	100776-63420 770776- SPECEVENT- PROGCOST	Special Event/Program Cost	100776-65060 770776- GROUNDMAIN- SEEDSOD	Grounds Maintenance
6/27/2023	\$2,400	100776-65060 770776- GROUNDMAIN- FERTILIZER	Grounds Maintenance	100776-65060 770776- GROUNDMAIN- SEEDSOD	Grounds Maintenance
6/27/2023	\$2,300	100776-65000 770776- VEHEQREP- GENEQUIP	Veh/Equip Repair/Maint	100776-65060 770776- GROUNDMAIN- SEEDSOD	Grounds Maintenance

Department Head Signature:

 JSM

Commissioner Signature: _____

BUDGET LINE-ITEM TRANSFER

TO: Cindy Lovelace & Board of Commissioners
FROM: Parks and Recreation
DATE: 6/22/2023
SUBJECT: Budget Line-Item Transfer Request (Project Ledger transfer when noted)
JUSTIFICATION:

Transfer of funds needed to cover expenses.

Please make the following Budget line-item transfers:

Transfer From:				Transfer To:	
Date of Entry	Amount	Account #	Account Name	Account #	Account Name
6/22/23	\$2,400	100776-62220 770776-UTILITIES-ELECTRIC	Utilities	100776-62200 770776-ASSNDUES	Assn Dues, Fees and Licensure
6/22/23	\$285	100775-62450 770775-ADMIN-EMPLTRAN-MEALSLODG	EE DEV MEET TRAV	100775-63420 770775-YOUTH-KIDSCAMP-PROGCOST	Special Event/Prog Cost
6/22/23	\$325	100775-62450 770775-ADMIN-EMPLTRAN-MEALSLODG	EE DEV MEET TRAV	100775-63420 770775-ADULT-SOFTBALL-PROGCOST	Special Event/Prog Cost
6/22/23	\$35	100775-62260 770775-ADMIN-PROFSERV	Professional Services	100775-63420 770775-ADULT-SOFTBALL-PROGCOST	Special Event/Prog Cost
6/22/23	\$216	100775-62260 770775-ADMIN-PROFSERV	Professional Services	100775-63420 770775-ADMIN-4THJULY-PROGCOST	Special Event/Prog Cost

6/22/23	\$650.00	100776-65000 770776-VEHEQREP- VEHPARTS	Vehicle/Equip Repair/Maint	100776-65000 770776- VEHEQREP- GOLFCARTPR	Vehicle/Equip Repair/Maint
6/22/23	\$120.00	100772-63420 770772-BDAY PARTY-PROGCOST	Special Events/Program Costs	100772-63440 770772- MISCEXP	Miscellaneous Expenses

Department Head Signature: _____

Dwight Dalling *18M*

Commissioner Signature: _____

BUDGET LINE-ITEM TRANSFER

TO: Shannon Ireland & Board of Commissioners

FROM: Jerrica Sprague - *Public Health*

DATE: 6/23/23

SUBJECT: Budget Line-Item Transfer Request

JUSTIFICATION: Line-item transfer request

Please make the following Budget line-item transfers:

	Transfer From:			Transfer To:	
Date of Entry	Amount	Account #	Account Name	Account #	Account Name
6/23/23	\$200.00	100407-64700	Medical Supplies	100401-62020	Communications/Network

Department Head Signature: Jerrica Sprague for Jane Glaser *JSG*

Commissioner Signature: _____

BUDGET LINE-ITEM TRANSFER

TO: Shannon Ireland & Board of Commissioners

FROM: Road & Bridge

DATE: 6/27/2023

SUBJECT: Budget Line-Item Transfer Request

JUSTIFICATION: End of Year Adjustment/Inflation

Please make the following Budget line-item transfers:

	Transfer From:			Transfer To:	
Date of Entry	Amount	Account #	Account Name	Account #	Account Name
6/27/2023	\$13,000	100141-64200	Diesel	100141-63020	Machine Equip Lease
6/27/2023	\$4,000	100141-64200	Diesel	100141-65160	Fencing
6/27/2023	\$20,000	100141-64200	Diesel	100-141-65120	Road Materials

Department Head Signature: *Nevin L. Heis* *VSM*

Commissioner Signature: _____

BUDGET LINE-ITEM TRANSFER

TO: Shannon Ireland & Board of Commissioners

FROM: Sheriff Scott Matheny

DATE: 6/21/2023

SUBJECT: Budget Line-Item Transfer Request

JUSTIFICATION: Increased expenses.

Please make the following Budget line-item transfers:

	Transfer From:			Transfer To:	
Date of Entry	Amount	Account #	Account Name	Account #	Account Name
6/21/2023	\$40,000	100052-64650	Food Service	100052-62220	Utilities
6/21/2023	\$9,500	100051-62450	EE Dev Meet Trav Meal Lodg	100051-64750	Law Enforcement Supplies - Firearms
6/21/2023	\$3,250	100052-64060	Janitorial Supplies	100052-65080	Building

Department Head Signature: _____

Commissioner Signature: _____

BUDGET LINE-ITEM TRANSFER

TO: Shannon Ireland & Board of Commissioners

FROM: Sheriff Scott Matheny

DATE: 6/27/2023

SUBJECT: Budget Line-Item Transfer Request

JUSTIFICATION: Increased expenses

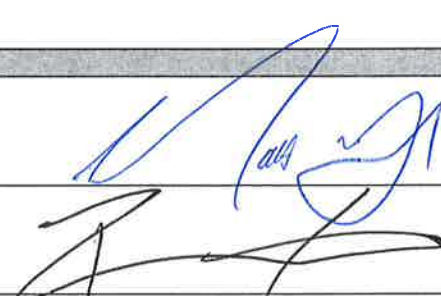
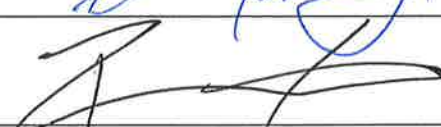
Please make the following Budget line-item transfers:

	Transfer From:			Transfer To:	
Date of Entry	Amount	Account #	Account Name	Account #	Account Name
6/27/2023	\$10,000.00	100052-64650	Food Service	100052-62220 051LAWENF – FIREARMS	Law Enforcement Supplies - Firearms
6/27/2023	\$500.00	100051-62300	Investigation & Trial	100051-62260	Professional Services

Department Head Signature: _____

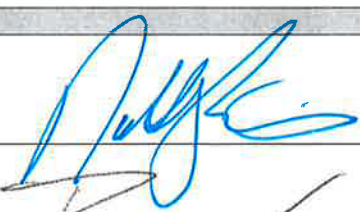
Commissioner Signature: _____

2023-0600 Position Vacancy Justification

Department:	County Attorney's Office	Date:	6/21/23
Position Title:	Victim/Witness Coordinator		
Classification Grade:	109	Current Salary of Incumbent:	NA
Salary Range:	Min \$26.62	Mid \$33.82	Max \$41.01
Justification for Hiring Position:	Current caseload justifies filling this position		
Termed Incumbent:	NA		
Position Originated:	County		
Funding Source for Position:	County: X	State:	Explain Other:
Status Code:	Full-Time X	Part-Time	Number of Annual Hours:
Reason for Vacancy:	Replacement due to Termination:	Replacement due to Retirement:	New Position: X
Existing Budgeted Position:	Position approved for 23/24 budget year		
Benefit Eligible:	Yes		
Department Head Signature & Date			
H.R. Resources Director Approval & Date			
Commissioner Approval & Date			

2023-064

Position Vacancy Justification

Department:	Children's Developmental Services of Campbell County			Date:	6/26/23
Position Title:	Instructional Assistant				
Classification Grade:	103	Current Salary of Incumbent:	\$18.16		
Salary Range:	Min \$16.64	Mid \$21.15	Max \$25.65		
Justification for Hiring Position:	Assists in providing appropriate services to children within the inclusive classroom while closely following National Association for the Education of Young Children (NAEYC) criteria and Developmentally Appropriate Practices (DAP).				
Termed Incumbent:					
Position Originated:					
Funding Source for Position:	County: Yes	State: No	Federal: No	Other: No	Explain Other:
Status Code:	Full-Time Yes	Part-Time No	Number of Annual Hours:		2080
Reason for Vacancy:	Replacement due to Termination: No		Replacement due to Retirement: No		New Position: No
Existing Budgeted Position:	Yes				
Benefit Eligible:	Yes				
Department Head Signature & Date	 06/26/2023				
H.R. Resources Director Approval & Date	 6/27/2023				
Commissioner Approval & Date					

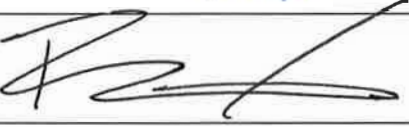
2023-068

Position Vacancy Justification

Department:	Clerk of District Court	Date:	07/03/2023
Position Title:	Clerk I		
Classification Grade:	103	Current Salary of Incumbent:	21.59
Salary Range:	Min 34,611.20	Mid 43,981.60	Max 53,352.00
Justification for Hiring Position:	Resignation, accepted position with the Adult Treatment Court		
Termed Incumbent:			
Position Originated:			
Funding Source for Position:	County: X	State:	Federal:
			Other:
Status Code:	Full-Time X	Part-Time	Number of Annual Hours: 2080
Reason for Vacancy:	Replacement due to Termination: Resignation	Replacement due to Retirement:	New Position:
Existing Budgeted Position:	YES		
Benefit Eligible:	Yes		
Department Head Signature & Date	 07/03/2023		
H.R. Resources Director Approval & Date	 07/3/2023		
Commissioner Approval & Date			

2023-066

Position Vacancy Justification

Department:	Commissioner		Date:	7/5/2023	
Position Title:	Administrative Assistant				
Classification Grade:	104	Current Salary of Incumbent:	N/A		
Salary Range:	Min \$37,064.35	Mid \$47,088.91	Max \$57,113.47		
Justification for Hiring Position:	Replacement/Creation as Position was promoted into newly created role				
Termed Incumbent:					
Position Originated:	Budgeted as backfill for Deputy Director Promotion				
Funding Source for Position:	County: X	State:	Federal:	Other:	Explain Other:
Status Code:	Full-Time X	Part-Time	Number of Annual Hours:		2080
Reason for Vacancy:	Replacement due to Termination:		Replacement due to Retirement:		New Position: X
Existing Budgeted Position:	FY 2024				
Benefit Eligible:	Yes				
Department Head Signature & Date			6/30/2023		
H.R. Resources Director Approval & Date			6/30/2023		
Commissioner Approval & Date					

2023-067

Position Vacancy Justification

Department:	Library		Date:	06/29/2023	
Position Title:	Administrative Assistant				
Classification Grade:	104	Current Salary of Incumbent:	\$40,331.20		
Salary Range:	Min 17.47	Mid 22.20	Max 26.92		
Justification for Hiring Position:	This frontline position for the library administrative office provides reception, performs routine office tasks, and completes bookkeeping tasks.				
Termed Incumbent:					
Position Originated:	Budgeted Position				
Funding Source for Position:	County: YES	State: No	Federal: No	Other: No	Explain Other:
Status Code:	Full-Time YES	Part-Time No	Number of Annual Hours:		2080
Reason for Vacancy:	Replacement due to Termination: x		Replacement due to Retirement:		New Position:
Existing Budgeted Position:	Yes				
Benefit Eligible:	Yes				
Department Head Signature & Date	 6/30/2023				
H.R. Resources Director Approval & Date	 6/30/2023				
Commissioner Approval & Date					

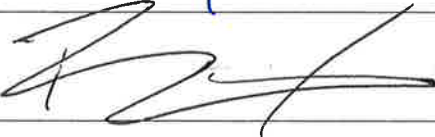
2023-061

Position Vacancy Justification

Department:	Parks and Recreation		Date:	6/23/2023	
Position Title:	Recreation Desk Coordinator				
Classification Grade:	103	Current Salary of Incumbent:	\$20.48		
Salary Range:	Min \$16.97	Mid \$21.57	Max \$26.16		
Justification for Hiring Position:	Open position due to promotion				
Termed Incumbent:					
Position Originated:	1990				
Funding Source for Position:	County: X	State:	Federal:	Other:	Explain Other:
Status Code:	Full-Time X	Part-Time	Number of Annual Hours:		2080
Reason for Vacancy:	Replacement due to Termination: Internal Promotion		Replacement due to Retirement:		New Position:
Existing Budgeted Position:	Yes				
Benefit Eligible:	Yes				
Department Head Signature & Date	 6-23-2023				
H.R. Resources Director Approval & Date	 6/23/2023				
Commissioner Approval & Date					

2023-065

Position Vacancy Justification

Department:	Public Works - Custodial		Date:	6/27/2023	
Position Title:	Custodian I				
Classification Grade:	102	Current Salary of Incumbent:	\$15.85/hour \$32,968/yr		
Salary Range:	Min 15.85	Mid 20.14	Max 24.42		
Justification for Hiring Position:	Position open due to voluntary termination				
Termed Incumbent:					
Position Originated:	Budgeted FY22/23				
Funding Source for Position:	County: x	State:	Federal:	Other:	Explain Other:
Status Code:	Full-Time x	Part-Time	Number of Annual Hours:		2080
Reason for Vacancy:	Replacement due to Termination:		Replacement due to Retirement: x		New Position:
Existing Budgeted Position:	Yes				
Benefit Eligible:	Yes				
Department Head Signature & Date	 6/27/2023				
H.R. Resources Director Approval & Date	 6/27/2023				
Commissioner Approval & Date					

2023-06-2 Position Vacancy Justification

Department:	Road & Bridge		Date:	June 26, 2023	
Position Title:	Equipment Operator				
Classification Grade:	106	Current Salary of Incumbent:	\$25.64		
Salary Range:	Min \$20.18	Mid \$25.64	Max \$31.09		
Justification for Hiring Position:	Equipment operator moving to another state. Currently budgeted position that is needed to continue to maintain roads and infrastructure.				
Termed Incumbent:					
Position Originated:					
Funding Source for Position:	County: X	State:	Federal:	Other:	Explain Other:
Status Code:	Full-Time X	Part-Time	Number of Annual Hours:		2,080
Reason for Vacancy:	Replacement due to Termination: No		Replacement due to Retirement: No – quit to relocate out of state		New Position: No
Existing Budgeted Position:	Yes				
Benefit Eligible:	Yes				
Department Head Signature & Date	 6-26-2023				
H.R. Resources Director Approval & Date	 6/26/2023				
Commissioner Approval & Date					

2023-063

Position Vacancy Justification

Department:	Road & Bridge			Date:	June 26, 2023
Position Title:	Equipment Operator				
Classification Grade:	106	Current Salary of Incumbent:	\$25.47		
Salary Range:	Min \$20.18	Mid \$25.64	Max \$31.09		
Justification for Hiring Position:	Equipment operator left for another position. Currently budgeted position that is needed to continue to maintain roads and infrastructure.				
Termed Incumbent:					
Position Originated:					
Funding Source for Position:	County: X	State:	Federal:	Other:	Explain Other:
Status Code:	Full-Time X	Part-Time	Number of Annual Hours:		2,080
Reason for Vacancy:	Replacement due to Termination: No		Replacement due to Retirement: No – quit for another job		New Position: No
Existing Budgeted Position:	Yes				
Benefit Eligible:	Yes				
Department Head Signature & Date	 6-26-2023				
H.R. Resources Director Approval & Date	 6/26/2023				
Commissioner Approval & Date					

~PERSONNEL OF APPLICANT~

The personnel of an applicant are, for example:

- If you are an individual, the applicant will be listed below.
- If you are a partnership, the members of the partnership including limited partners will be listed below.
- If you are a corporation, the president, vice-president and secretary will be listed below.
- The "personnel" shall also include the Master Electrician of Record when such person is to qualify for applicant.
- Do not list any other employees other employees other than the person(s) stated above. Do not list directors of a corporation.

PERSONNEL OF APPLICANT PRINTED FULL LEGAL NAME	TITLE OR POSITION (OWNER, PARTNER, OFFICER)	RESIDENCE ADDRESS (PHYSICAL ADDRESS)
Colleen Faber	Chairman-Board of Commissioners	500 S. Gillello Ave, Ste 1100 Gillello, WY 82716

IMPORTANT: The following certification must be completed by each person named in "Personnel of Applicant"

I am aware of the provision of the Wyoming Statutes, which require every employer to be insured against liability of workmen's compensation and that all electrical work be supervised by a Wyoming licensed master electrician. I acknowledge receipt of Wyoming Electrical Board Rules and Regulations.

On this _____ day of _____, 20____, I certify under penalty of perjury to the truth and accuracy of all statements, answers and representations made in the application, including all supplementary statements attached hereto and hereby apply for a license under the provisions of W.S. 35-9-125.

INSTRUCTIONS FOR SIGNING

- An application by an individual must be signed by that individual.
- An application by a partnership must be signed by each partner, including limited partners.
- An application must be signed by a qualified officer of the Corporation.

(Owner, Partner, Officer of Corporation)

_____ Title _____

_____ Title _____

_____ Title _____

_____ Title _____

State of _____

County of _____

This _____ signed and sworn to (or affirmed) before me on _____
Title of document being signed & sworn to Date

by _____
Name(s) or Person(s) Making Statement

(Seal)

Signature of Notarial Officer

My Commission Expires: _____

Title (e.g. Notary Public)

Special Assessment - Building Loan Payoff								
County	Population	Assessed Value	PILT	Direct Distribution	Sales Tax	Total	Total FY24	Total FY25
Albany	\$3,184	\$2,118	\$6,672	\$9,708	\$1,988	\$23,670	\$11,835	\$11,835
Big Horn	\$985	\$918	\$5,059	\$5,989	\$1,373	\$14,324	\$7,162	\$7,162
Campbell	\$3,928	\$16,766	\$2,508	\$2,567	\$11,433	\$37,203	\$18,602	\$18,602
Carbon	\$1,240	\$2,920	\$6,088	\$1,985	\$1,456	\$13,688	\$6,844	\$6,844
Converse	\$1,157	\$10,197	\$2,243	\$611	\$6,598	\$20,807	\$10,403	\$10,403
Crook	\$619	\$968	\$3,251	\$3,526	\$1,750	\$10,114	\$5,057	\$5,057
Fremont	\$3,330	\$3,129	\$11,658	\$7,836	\$5,636	\$31,590	\$15,795	\$15,795
Goshen	\$1,061	\$963	\$312	\$5,086	\$1,491	\$8,913	\$4,457	\$4,457
Hot Springs	\$389	\$616	\$3,320	\$6,417	\$620	\$11,362	\$5,681	\$5,681
Johnson	\$730	\$1,336	\$4,718	\$3,135	\$1,658	\$11,577	\$5,789	\$5,789
Laramie	\$8,539	\$9,162	\$109	\$13,235	\$14,253	\$45,297	\$22,649	\$22,649
Lincoln	\$1,706	\$3,427	\$6,565	\$2,233	\$4,477	\$18,408	\$9,204	\$9,204
Natrona	\$6,735	\$5,364	\$15,361	\$15,914	\$5,309	\$48,683	\$24,341	\$24,341
Niobrara	\$206	\$557	\$1,418	\$5,245	\$320	\$7,746	\$3,873	\$3,873
Park	\$2,549	\$3,231	\$8,949	\$4,581	\$5,850	\$25,159	\$12,580	\$12,580
Platte	\$736	\$856	\$1,212	\$4,277	\$1,648	\$8,730	\$4,365	\$4,365
Sheridan	\$2,679	\$2,256	\$4,452	\$6,274	\$3,867	\$19,528	\$9,764	\$9,764
Sublette	\$736	\$9,382	\$3,960	\$438	\$4,342	\$18,859	\$9,429	\$9,429
Sweetwater	\$3,523	\$9,125	\$14,273	\$4,168	\$3,855	\$34,944	\$17,472	\$17,472
Teton	\$1,996	\$11,838	\$8,283	\$893	\$16,566	\$39,575	\$19,788	\$19,788
Uinta	\$1,747	\$1,608	\$6,374	\$5,401	\$1,808	\$16,938	\$8,469	\$8,469
Washakie	\$652	\$595	\$4,959	\$6,966	\$971	\$14,144	\$7,072	\$7,072
Weston	\$571	\$669	\$755	\$6,016	\$731	\$8,741	\$4,370	\$4,370
Total	\$49,000	\$98,000	\$122,500	\$122,500	\$98,000	\$490,000	\$245,000	\$245,000

	FY2024 Proposed
Budgeted Dues	\$490,000
Population - 10%	\$47,500
Assessed Value - 20%	\$95,000
Sales Tax - 20%	\$95,000
PILT - 25%	\$118,750
Direct Distribution - 25%	\$118,750

The following page(s) contain the backup material for Agenda Item: [9:05 Devon Energy Grant Application, Sheriff's Office](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

**OFFICE**

500 South Gillette Avenue
Suite 1100
Gillette, Wyoming 82716
(307) 682-7283
(307) 687-6325 FAX

Denton Knapp
Executive Director of Administration

BOARD OF COMMISSIONERS

Colleen Faber, Chairman
Roy Knutson
Jim Ford
Del Shelstad
Kelley McCreery

Grant Application Approval Form

Instructions: *Submit to Commissioner's Office with grant application attached.*

Date of Commissioner's Meeting July 5th, 2023

Due Date of Grant Application July 5th, 2023

Title Devon Energy Emergency Responder Grant

Agency Devon Energy (private donor)

Recipient Campbell County Sheriff's Office

Funding Source

Federal – CFDA/ALN ☐

State – State grant identifying number ☐

Other – Please explain: ☒ private donation

Please mark as applicable:

☐ Annual/Continuation

☒ New Grant

☐ Match Required
(form attached)

☐ Includes Sub-recipients (list
below)

☒ Includes Capital Assets

☒ Bid/Request for Proposals Required

Date range: 7/1/2023-6/30/2024

Amount \$10,000

Summary Devon Energy Emergency Responder grant program request for the purchase of a DJI MAVIC 3T drone with thermal capability. CCSO will use this drone to assist with search and rescue, fleeing felons, tracking suspects, etc ... in the dark. The drone could improve officer safety by identifying potential threats.

Approval Signature

Chairman, Colleen Faber

Clerk's Office



**CAMPBELL COUNTY
SHERIFF'S OFFICE**
SCOTT MATHENY, SHERIFF

To: Campbell County Commissioners

From: Sheriff Scott Matheny

Ref: Permission to Submit Grant to Devon Energy Emergency Responder for a Drone

In recent years, the Campbell County Sheriff's Office has seen an increased need for an air asset to assist in search and rescue of lost ranchers, hikers, suicides in remote or rugged country, pursuits, suspect surveillance, tracking of arms suspects, and many more needs that may arise. Air assets, by their nature, are extremely expensive to purchase and to maintain.

However, in recent years, Unmanned Aircraft Systems (UAS), or drones, have flourished as battery technology, flight time, flight distance, and accessories have improved which has allowed them to fulfill many niches at a fraction of the cost.

In the 2023 budget proposal a request to purchase a drone was submitted to the County Commissioners, but because of the request by the Commissioners to reduce the overall budget at the Sheriff's Office, the drone was eliminated from this year's budget request.

The Sheriff's Office has recently learned of a grant opportunity provided by Devon Energy and is requesting permission to put in for the Devon Energy Emergency Responders Grant in the amount of \$10,000.00 dollars. If selected to receive the grant, the Sheriff's Office would utilize the grant money to purchase a DJI Mavic 3T Drone with thermal capability.

Sincerely,

A handwritten signature in black ink, appearing to read "Scott Matheny", written over a horizontal line.

Sheriff Scott Matheny



Devon Energy Emergency Responder \$10,000 Grant

Department: Campbell County Sheriff's Office
Address: 600 W. Boxelder Rd
City: Gillette State: WY Zip: 82718
Contact Person Name: Paul Pownall
E-mail: Paul.Pownall@campbellcountywy.gov Phone: 307-687-6110

How would the department utilize a \$10,000 grant? Our agency would use the grant to
purchase a drone with thermal capability.

Why does your department need the grant? I tried purchasing a drone through our capital budget process
but was denied. However, it is a valuable resource. CCSO could use it to assist with search
and rescue, fleeing felons, tracking suspects, etc, in the dark; which many of these activities occur in.

Please include any other information that would be helpful to know. _____

Email to:
Tangi.Smith@dvn.com

Deadline:
Must be received by June 16, 2023



The following page(s) contain the backup material for Agenda Item: [9:10 Sole Source Purchase-Body Cameras, Sheriff's Office](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.



Captain Kevin Theis
Campbell County Sheriff's Office
600 W. Boxelder
Gillette, WY 82718

June 22, 2023

Dear Captain Theis:

We the undersigned hereby affirm that the Intercept Whole Body Contraband Detection Scanner is a product of Tek84, Security Product Line. The Intercept Scanner is uniquely designed, and the following features are exclusive to the product and there are no other whole body contraband detection systems in marketplace production that can meet these combined specifications.

We the undersigned hereby affirm that the Intercept Whole Body Contraband Detection Scanner is a product of Tek84, Security Product Line. The Intercept Scanner is uniquely designed, and the following features are exclusive to the product and there are no other whole body contraband detection systems in marketplace production that can meet these combined specifications.

1. **The Intercept Scanner is the only whole-body scanner that uses an X-ray beam that images below the subjects' feet to above their head with generator and detector array motioning vertically in tandem, scanning on a horizontal plane to assure accurate proportional imaging, no magnification or distortion, and not requiring the subject to move on a platform or conveyer belt during the imaging process. Called Vertical Scanning.**
2. **The Intercept Scanner is the only whole-body scanner that has the ultra-compact 34" x 72" footprint design.**
3. **The Intercept Scanner is the only whole-body scanner that has an exclusion zone equal to the 34" x 72" footprint.**
4. **The Intercept Scanner is the only whole-body scanner that is proven waterproof up to four inches of height from the ground.**
5. **The Intercept Scanner is the only whole-body scanner with Dual Virtual Wall Technology to assure that the subject is standing in the correct position while being scanned to minimize radiation dose as per ANSI/HPS N43.17-2009.**
6. **The Intercept Scanner is the only whole-body scanner that provides a photo, 3 images, scan#, name, time date stamp, comment, unit name, institution name, JMS #, Operator embedded on jpg for evidentiary purposes.**
7. **The Intercept Scanner is transportable, it is not permanently anchored to the floor.**
8. **The Intercept Scanner has a 4 second scan time.**
9. **The Intercept is the only whole-body scanner with an optional integrated thermal scanner with embedded record keeping.**
10. **The only whole-body scanner manufactured in the USA.**

The combination of these features qualifies it for Sole Sourcing your purchase. Additionally, our System has now received four patents (First patent # 10481295). The Intercept Whole Body Contraband Detection System routinely utilizes a low imaging dose of 0.25 uSv per scan that adheres to the ALARA (As Low as Reasonably Achievable) Concept outlined in the American National Standard (ANSI/HPS) Regulations N43.17-2009. Tek84 Engineering products are 100% developed and assembled in the USA.

If you have any other questions, please do not hesitate to contact me at 925-548-4550. Thank You.

Kent Smart.
Vice President Domestic Sales
Tek84 Inc.
kent.smart@tek84.com



Quote

June 22, 2023

Captain Kevin Theis
Campbell County Sheriffs Office-Court Security
600 W. Boxelder
Gillette, WY 82718
307-687-6277
Kevin.Theis@campbellcountywy.gov

QUO 2023-01-22B

Please see the quotation below for the Tek84 Intercept Body Scanner. The scanner includes all that is listed below as well as (1) built in camera to include a photo of the subject with each scan (2) Your agency's logo on the scanner as well as on each scan report. (3) Training by a medical professional on the use of the product, required radiation training and expert training on reading the scan results. (4) A one-time grab or your JMS database to upload the current list of subjects currently and previously in your facility. (5) 1 year parts and labor warranty

Qty	Part Number	Description	Net Each	Ext Price	
1	SSD-018-0100	Tek84 Intercept Whole Body Security Scanning System	\$ 139,000.00	\$ 139,000.00	
		High Strength Aluminum Unibody Frame. 106Kv Monoblock Oil Cooled Generator. 34" X 72" X 90" (79" top removed) foot print. 4 Second Scan Time. Variable Scanning Dosage from 0.25 uSv to 8.0 uSv			
		Tethered Ethernet Connected Work Station with 27" Vertically Mounted Touch Screen Monitor. PC with Win OS and (2) 1 TB HDD. RAID. 1 million image storage capacity. Transportable on Built in Heavy Duty Caster System. Corner Mounting Feet. 16 million Grey Scale Levels. 110 V/60hz. 1Kva			
1	INT-Shipping	Freight from San Diego, CA to Gillette, WY 82718	\$ 1,500.00	\$ 1,500.00	
1	INT-WARRANTY	Initial One (1) Year Parts and Labor on Entire System from Time of Delivery	Included	\$ -	
1	INT-Training	2.5 days Formal, classroom, on-site	Included	\$ -	
		OPTIONAL			
0	INT-PN 13282	Bundled ICI Thermal Scanner - For Temperature Scanning	\$ 20,000.00	\$ -	Initial_____
4	INT-EXT-WAR	Years of Additional Warranty Starting Month 13 *\$8900/yr if selected at the time of initial purchase	\$ 8,900.00	\$ 35,600.00	Initial_____# yrs_____
Total				\$ 176,100.00	**

** Up to Seven Additional years of addition warranty can be purchased. (Indicate as necessary)

By execution of this agreement, by an authorized signature, the customer agrees to purchase the products specified subject to the terms and conditions set forth in the agreement and subject to Tek84 and conditions available at www.Tek84.com.

This quote will expire on: 08/01/23
Delivered-at-place: Gillette, WY 82718
Terms: Net 30
Taxes: Circle one Exemption certificate attached Tax rate provided here:
*if taxes apply, please request updated quote

Accepted By:

Prepared by:

Printed Name and Title: _____

Jeff Parker, Regional Sales Manager

Authorized Signature _____

Date _____

6/22/2023

The following page(s) contain the backup material for Agenda Item: [9:15 CAM-PLEX Capital Request](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

**OFFICE**

500 South Gillette Avenue
Suite 1100
Gillette, Wyoming 82716
(307) 682-7283
(307) 687-6325 FAX
www.ccgov.net

Denton Knapp
Executive Director of Administration

BOARD OF COMMISSIONERS

Colleen Faber, Chairman
Del Shelstad
Jim Ford
Butch Knutson
Kelley McCreery

MEMORANDUM

TO: Campbell County Board of Commissioners

FROM: Anthony Langone, Fleet Manager

RE: FY 2023/24 Capital Request for Cam-Plex

Date: July 5, 2023

Cam-Plex has requested to get a couple pieces of the approved equipment on the ground for NHFR Rodeo. The specific equipment they are looking for are 3 dump trailers and a skid steer. I would like to use our Sourcewell contract purchasing to try and obtain the equipment as quickly as possible. I will be looking for equipment that fits their needs first but also availability.

The skid steer and attachments proposed is Caterpillar, as they are the only manufacture of the Grader Blade for a skid steer with "Smart Grade" an intergraded computer-controlled grader with the capability of cross slope. Wyoming Machinery currently has this equipment in their inventory ready to deliver. This purchase would include a Cat 299D3 skid steer with bucket, box blade, grader blade and 12" auger for **\$ 144,550.00**.

Platinum Trailer currently does not have any 14' goose neck trailers on sight but can order (3) trailers for **\$14,900.00** each. (ETA was not specified in time to include on this memo.)

Absolute Auto as of 6/29/23 has (1) 14' goose neck dump trailer available for **\$14,995.00** and (1) 14' bumper pull dump trailer available for **\$13,995.00**, it is an estimated 2-8 weeks for delivery on 1 more goose neck trailer.

I would like to move forward with the purchase from Absolute Auto as if they are still available, we can have them in use as soon as possible.

The following page(s) contain the backup material for Agenda Item: [9:20 Landfill Capital Request](#)

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BOARD OF COMMISSIONERS

Colleen Faber, Chairman
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Jim Ford
Butch Knutson
Kelley McCreery

MEMORANDUM

TO: Campbell County Board of Commissioners

FROM: Anthony Langone, Fleet Manager

RE: FY 2023/24 Capital Request for Landfill

Date: July 5, 2023

This year Fleet was approved to purchase a heavy mechanic truck with service box and a crane. I budgeted with the intent to bid a cab and chassis the send the truck off to be upfit with the service box, crane, and welder. Over the last month I have been doing some research and searching for this specific vehicle build. I have located 4 trucks that fit exactly what we are after. I would like to ask permission to purchase one of these units to save on time and money as they are all under the budgeted amount. If approved I would like to purchase the closest available truck.

2022 Chevy 6500 with box and crane in Fargo ND	\$184,721.00
2022 Chevy 6500 with box and crane in Stillwater MN	\$184,721.00
2022 Chevy 6500 with box and crane in Stillwater MN	\$189,224.00
2022 Chevy 6500 with box and crane in Tallahassee FL	\$189,170.00

The following page(s) contain the backup material for Agenda Item: [9:30 Mill Levy FY2023-2024](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

Fiscal Year 2023-2024

Fund	Total Cash & Cash Reserves Available For Budget	Total Estimated Revenue Available For Budget	Estimated Total Cash and Revenues Available For Budget	Estimated Total Requirement For Appropriation	Estimate Of Tax Requirements	
					Amount	Mill Levy
Campbell County	\$13,942,706	\$74,424,220	\$88,366,926	\$151,703,806	\$63,336,880	11.100

Detail of Fund Requirements:

County Commissioners - Executive	\$384,758	Public Health Department	\$2,269,968
County Commissioners - Administrative	\$640,837	Information Technology Services	\$3,183,228
County Commissioners - General County	\$5,104,447	Emergency Management	\$294,036
County Commissioners - Transfer to Fleet	\$1,880,706	County Juvenile Services	\$1,134,698
County Grants	\$29,729,276	County Building Maintenance	\$3,789,803
County Adult Treatment Court	\$115,773	Children's Developmental Services	\$3,363,851
County Clerk - Administrative	\$1,981,837	Library	\$3,903,898
County Clerk - Other County Costs	\$946,000	Museum	\$538,129
County Clerk - Elections	\$268,641	Fair	\$571,097
County Treasurer - Administrative	\$1,549,078	Airport	\$1,410,384
County Assessor - Administrative	\$1,292,725	Parks & Recreation	\$6,959,188
County Sheriff - Administrative	\$10,595,374	Fleet / Vehicle / Equipment Replacement	\$2,784,279
County Sheriff - Detention Center	\$10,243,113	Campus Maintenance	\$50,000
County Sheriff - 24/7	\$110,624	Joint Powers Rec Maint Reserve	\$113,000
County Sherff - Dare	\$4,500	PILT	\$132,000
County Sheriff - Inmate Commissary	\$320,690	Gaming Funds	\$500,000
County Attorney	\$3,224,814	1% Optional Sales Tax	\$10,116,326
Public Works - Administrative	\$1,331,220	E-911 Fund	\$306,000
Public Works - Landfill	\$2,009,660	1% Optional Sales Tax (JPB)=Fire Dept.	\$423,250
Public Works - Capital Construction	\$14,723,000	Municipal Tax(JPB)=Complex & Fire Dept.	\$10,495,932
Fleet Department	\$153,030	Tech Education Maintenance Reserve	\$70,000
County Coroner	\$406,461	Sub Total	<u>\$52,409,067</u>
County Extension Department	\$441,465	Grand Total	<u>\$151,703,806</u>
County District Court	\$1,717,307		
County Road & Bridge	\$7,129,884		
Human Resources	\$2,989,519		
Sub Total	<u>\$99,294,739</u>		

Board of County Commissioners
of Campbell County, Wyoming

By: _____
Chairman

Attest: _____
County Clerk

FY 2023-2024 Assessed Valuation 5,706,025,264

The following page(s) contain the backup material for Agenda Item: [9:35 Order Levying Requisite Taxes FY2023-2024](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

**ORDER LEVYING REQUISITE TAXES
FISCAL YEAR 2023/2024**

WHEREAS, on June 6, 2023, this Board adopted a County budget for the 2023- 2024 fiscal year ending June 30, 2024; and

WHEREAS, after deducting all other cash and estimated revenue, it is necessary for the balance to be raised by general taxation; and

WHEREAS, W.S. §39-13-102(g) provides that the Board of County Commissioners shall levy the requisite taxes for the year on or before the first Monday of August; and

WHEREAS, W.S. §11-5-111 provides that the Board of County Commissioners shall levy a tax to carry out the purpose of the Wyoming Weed and Pest Control Act; and

WHEREAS, W.S. §18-9-201 (b) provides that the Board of County Commissioners may levy a tax for a Public Recreation District; and

WHEREAS, W.S. §21-13-201(a) provides that the Board of County Commissioners shall levy a tax of six (6) mills for the support and maintenance of the public schools; and

WHEREAS, W.S. §35-2-414(b) provides that the Board of County Commissioners shall levy a tax for hospital districts; and

WHEREAS, W.S. §35-8-314(b) provides that the Board of County Commissioners shall levy a tax for special cemetery districts; and

WHEREAS, W.S. §39-13-104(c)(i) provides that the Board of County Commissioners shall levy a tax for property within the limits of incorporated cities and towns; and

THEREFORE, IT IS HEREBY ORDERED that, pursuant to the above-cited statutory authorities, property taxes are levied to raise the following amounts for the Fiscal Year ending June 30, 2024:

	Amount	Mill Levy
County General Fund	\$ 63,336,880	11.100
Campbell County Weed & Pest District	\$ 1,945,799	.341
Campbell County School District		
Public Schools	\$ 34,236,152	6.000
Community Public Recreation District	\$ 5,706,025	1.0
BOCHES	\$ 2,853,013	0.500
Campbell County Hospital District	\$ 17,118,076	3.000
Campbell County Cemetery District	\$ 4,474,665	0.784
City of Gillette	\$ 3,069,320	8.000
Town of Wright	\$ 107,745	8.000
Gillette Community College District	\$ 15,006,846	2.630

Severability: If any provision of this resolution is held or deemed inoperative or unenforceable, the same shall not affect any other provision or directive which can be independently construed.

ORDERED this 5th day of July 2023
BOARD OF COUNTY COMMISSIONERS
CAMPBELL COUNTY, WYOMING

Colleen Faber, Chairman

ATTEST:

Cindy Lovelace, County Clerk