

AGENDA

CAMPBELL COUNTY BOARD OF COMMISSIONERS

BOB MAUL, Chairman
RUSTY BELL
DG REARDON
DEL SHELSTAD
COLLEEN FABER

SEPTEMBER 21, 2021

09:00 MEETING CALLED TO ORDER PLEDGE OF ALLEGIANCE

CONSENT AGENDA

- A. [Consent Agenda](#)
-

REGULAR BUSINESS

- | | | |
|----|--|----------------------|
| B. | 9:05 CARES Airport Rescue Grant Concessions Application | Todd Chatfield |
| C. | 9:10 CARES Airport Rescue Grant Application | Todd Chatfield |
| D. | 9:15 TANF/CPI Grant Contract | Beth Raab |
| E. | 9:20 Board Appointments, Cottonwood Improvement & Service District | Michelle Leiker |
| F. | 9:25 EDA Grant Application – Pronghorn Industrial Project | Matt Olsen/Beth Rabb |
| G. | 9:30 Resolution for Special Prosecution | Sean Brown |
| H. | 9:35 Ad Valorem Tax Settlement Agreement, Ranch Oil Company | Sean Brown |

PUBLIC HEARING

- | | | |
|----|--|-------------|
| I. | 10:15 Moser Rezoning Request | Sam Proffer |
|----|--|-------------|

PUBLIC COMMENT

- J. 10:25 For the Good of the County*

ADJOURN

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

Consent Agenda

MINUTES

Board of Commissioners Board of Equalization, August 20, 2021
Board of Commissioners Directors Workshop, September 7, 2021
Board of Commissioners Executive Session, September 7, 2021
Board of Commissioners Regular Meeting, September 8, 2021
Board of Commissioners Public Land Board Meeting, September 9, 2021

MONTHLY REPORTS

Clerk of District Court – August 2021
County Clerk – August 2021
Sheriff's Office – August 2021
Treasurer's Office – August 2021

PAYROLL PAYMENTS

September 4, 2021

CANCELLATION/REBATE OF TAXES

#4316

CAPITAL REQUESTS

Human Resources/Risk – To purchase six (6) Zoll Pedi-padz II replacement pads for the AED defibrillators in the amount of \$756 from account 020.7531.

CONTINGENCY REQUESTS

Gillette College Foundation – Grant Writer to complete the Economic Development Administration (EDA) FY2021 American Rescue Plan Act Economic Adjustment Assistance grant application in the amount of \$10,000 from account 020.7531 Contingency.

CHANGE IN POSITION ALLOCATION REQUESTS

Children's Developmental Services – Change the Senior Administration Assistant, Band/Range 104-106, position to an Administrative Coordinator, Band/Range 108.

Parks and Recreation – Change the two (2) benefited Part-Time, 31 hr/week and 35 hr/week, Recreation Desk Coordinator positions to Full-Time 40 hour per week.

LINE ITEM TRANSFERS

Public Health

Transfer \$15,461.00 from 503.6042 Benefits to 503.7488 Misc. Program Support

Fleet

Transfer \$80.50 from 086.6711 Safety Supplies to 086.6153.1 Annual System Certifications

POSITION VACANCY JUSTIFICATIONS

CAM-PLEX – Box Office Personnel

CAM-PLEX – Event Custodial Supervisor

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County Attorney's Office – Deputy County Attorney
Sheriff's Office – Administrative Assistant

SICK LEAVE TRANSFERS

Request transfer of 40 hours from Employee #207415 to Employee #583488

HAND WARRANTS

CCEHBTA – Health	\$726,279.19
CCEHBTA – Dental	41,113.60
Delta Dental Plan of Wyoming	1,816.40
Gallagher Benefit Services (Reliance)	18,284.20
VSP of Wyoming	8,198.12
Campco Federal Credit Union	226.01
Campbell County Clerk Tax Account	277,607.39
Campbell County Treasurer – HSA/FLX	43,914.65
Great West Trust Company	29,467.50
Wyoming Child Support	1,348.23

The following page(s) contain the backup material for Agenda Item: [Consent Agenda](#)

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Office of County Commissioners
August 20, 2021
Gillette, WY

Board of Equalization

The Campbell County Board of Commissioners acting as the County Board of Equalization convened on August 20, 2021 to hear tax appeal protests docketed as appeal nos. 2021-11, 2021-12, 2021-02, 2021-03 and 2021-04, with Commissioner Bob Maul, acting as Chairman, Rusty Bell, DG Reardon, Del Shelstad and Colleen Faber presiding on the within matter.

Also present was Susan F. Saunders, Campbell County Clerk acting as Clerk to the Campbell County Board of Equalization and Carol Seeger, Commissioners Administrative Director, acting as the Hearing Officer.

Docket Nos. 2021-11 and 2021-12 were heard together. The parties were present and represented as follows: Mitch Damsky, County Attorney and Sean Brown, Deputy County Attorney served as counsel to the Assessor's Office; Troy Clements, Campbell County Assessor and James Trevino, Sr. Property Tax Representative for Kinder Morgan. Witnesses for the County Assessor's Office included Bryan Williams, Austin Hixson and Edward Owens, with Thomas Y. Pickett & Company, Inc.

Exhibits A-1 through A-14 and T-1 were submitted with no objections.

Carol Seeger administered the oath.

James Trevino provided background and gave his testimony.

Sean Brown provided an opening statement and questioned James Trevino.

James Trevino answered questions that were asked by the Board of Equalization.

Sean Brown presented information on behalf of the Assessor's Office.

Bryan Williams and Don Owens answered questions from Sean Brown, James Trevino and the Board of Equalization.

James Trevino and Sean Brown provided closing statements.

Docket Nos. 2021-11 and 2021-12 were taken under advisement.

Docket Nos. 2021-02, 2021-03 and 2021-04 were heard together. The parties were present and represented as follows: Mitch Damsky, County Attorney and Sean Brown, Deputy County Attorney served as counsel to the Assessor's Office; Troy Clements, Campbell County Assessor and Wayne Tannenbaum with Pivotal Tax Solutions was present telephonically.

Sean Brown provided an opening statement.

Wayne Tannenbaum provided testimony.

Carol Seeger provided information. The Board of Equalization provided comments and asked questions.

Commissioner Shelstad stepped away from the meeting.

Commissioner Bell moved to grant the Assessors motion to dismiss Docket Nos. 2021-02, 2021-03 and 2021-04. Commissioner Reardon seconded the motion. All – Voted. Aye. Carried.

There being no further business to come before the Board of Equalization the hearing was adjourned at 11:35 PM.

Susan F. Saunders, Clerk
Board of Equalization

Bob Maul, Chairman
Board of Equalization

Office of County Commissioners
September 7, 2021
Gillette, WY

Directors Workshop

The Campbell County Board of Commissioners met for a Directors Workshop, Tuesday, September 7, 2021 at 1:30 PM.

Present were Rusty Bell, Colleen Faber, DG Reardon, Del Shelstad, Colleen Faber, Commissioners; Kendra Anderson, Deputy County Clerk; Carol Seeger, Commissioners Administrative Director; Sean Brown, Deputy County Attorney; Jane Glaser, Public Health Director; Brandy Elder, HR Director; Kevin Geis, Road and Bridge Director and Matt Olsen, Public Works Director.

Discussion was held on creating generic emails for county boards to be published on the county website.

Jane Glaser provided a COVID update.

Commissioner Reardon arrived at the meeting at 2:00 PM.

Tony Langone provided an update on the agricultural equipment bids.

Brandy Elder provided an update on the HR staffing for the next two weeks.

Kevin Geis provided updates on maintenance, mowing, traffic counters, American Road and North Garner Lake Road, phase II.

Matt Olsen provided updates on traffic studies and the Wyoming Innovation Center.

Commissioner Bell moved to convene into an executive session. Commissioner Faber seconded the motion. All Voted – Aye. Carried.

The Board reconvened into the Directors workshop at 3:05 PM.

Carol Seeger discussed the upcoming WACO meetings.

A workshop was held with Jim Ford on the Build Back Better Communities grant.

Commissioner Shelstad left the meeting at 3:35 PM.

It was the consensus of the Board to provide a twenty percent cash match for the Pronghorn Industrial Park.

Discussion was held on assisting with cost for a grant writer for ACC (Assistance to Coal

Communities). Carol Seeger will create a contract to present at the September 21st meeting.

There being no further business to come before the Board the meeting was adjourned at 5:00 PM.

Kendra Anderson, Deputy Clerk
Board of County Commissioners

Bob Maul, Chairman
Board of County Commissioners

Office of County Commissioners
September 8, 2021
Gillette, Wyoming

The Campbell County Board of Commissioners met in regular session, Wednesday, September 8, 2021. Chairman Maul called the meeting to order at 9:00 AM. Pastor Phil Jones led in prayer and Chairman Maul led the Pledge of Allegiance.

Present were Rusty Bell, DG Reardon, Bob Maul, Del Shelstad, Colleen Faber, Commissioners, Kendra Anderson, Deputy County Clerk; Sean Brown, Deputy County Attorney. Carol Seeger, Commissioners Administrative Director was absent from the meeting.

The following consent agenda was presented:

MINUTES:

Board of Commissioners Emergency Meeting, August 10, 2021
Board of Commissioners Special Meeting, August 12, 2021
Board of Commissioners Executive Session, August 12, 2021
Board of Commissioners Directors Workshop, August 16, 2021
Board of Commissioners Regular Meeting, August 17, 2021
Board of Commissioners Parks & Recreation Board Meeting, August 23, 2021
Board of Commissioners Senior Center Board Meeting, August 25, 2021

PAYROLL PAYMENTS:

July 24, 2021; July 31, 2021; August 7, 2021; August 21, 2021; August 31, 2021

CANCELLATION/REBATE OF TAXES:

#4315, 4317

AGREEMENTS:

Subaward Agreement between the Campbell County and Youth Emergency Services for the Volunteers of America (VOA) – Juvenile Justice and Delinquency Prevention (JJDP) program in the amount of \$36,491.00.

Waterline Easement – Amended between Campbell County and Means First Extension Water and Sewer District.

CAPITAL REQUESTS:

Road & Bridge – Quantity change of Capital Purchase Request from three Belly Dump Trailers and three Belly Dump Pups to five of each respectively; purchase equipment with existing approved capital budget with no increase in capital requested.

LINE ITEM TRANSFERS:

Extension Office - Transfer \$76 from 103.6517.5 Meals & Lodging to 103.6283 Meals & Lodging; transfer \$50 from 101.6517.2 Staff Development to 101.6517.5 Meals & Lodging; transfer \$855 from 102.6282 Airplane, Train, Bus to 102.6517.4 Travel & Transportation; transfer \$255 from 102.6517.3 Conf/Seminar Work to 102.6517.2 Staff Development; transfer \$500 from 102.6517.5 Meals & Lodging to 103.6517.4 Travel & Transportation; transfer \$145 from 102.6282 Airplane, Train, Bus to 103.6517.3 Conf/Seminar Work; transfer \$500 from 102.7342 Program Support to 103.7343 Program Support; transfer \$1,000 from 106.7488 Program Support to 106.6283 Meals & Lodging; transfer \$100 from 106.7488 Program Support to 106.6517.2 Staff Development; transfer

\$250 from 106.6281 Automobile to 106.6517.4 Travel & Transportation; transfer \$700 from 106.6517.3 Conf/Seminar Work to 106.7488 Program Support;

Library - Transfer \$31,500 from 713.6022/140000 Fulltime – Regular Salaries and Wages to 713.6024/190000 Parttime-Regular Salaries and Wages

Parks & Recreation - Transfer \$2,000 from 7704.6687 Landscaping Sup. to 7704.6774 Irrigation Maintenance

POSITION VACANCY JUSTIFICATIONS:

Public Works/Custodial – Custodian I

Sheriff's Office – Detention Officer/Deputy Sheriff

SICK LEAVE TRANSFERS:

Transfer 40 hours from Employee #598663 to Employee #688010

HAND WARRANTS:

Campco Federal Credit Union	\$226.01
Campbell County Clerk Tax Account	287,575.00
Campbell County Treasurer – HSA/FLX	43,156.32
Great West Trust Company	29,447.50
Wyoming Child Support	1,348.23
WAG – Division of Criminal Investigation	78.00
CDW Government	447.78
Wyoming Department of Workforce Service – UI	1,320.48
Wyoming Department of Revenue & Taxation	2,134.45
Campco Federal Credit Union	226.01
Campbell County Clerk Tax Account	278,666.56
Campbell County Treasurer – HSA/FLX	43,031.32
Great West Trust Company	29,427.50
Wyoming Child Support	1,348.23
Campco Federal Credit Union	950.00
Campbell County Clerk Tax Account	20,430.04
Campbell County Treasurer – FLX/HSA	2,561.83
Great West Trust Company	4,595.00
HM Life Insurance Company	178,534.81

Commissioner Bell moved to approve all items of the Consent Agenda as presented.

Commissioner Reardon seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve the vouchers as presented. Commissioner Faber seconded the motion. All Voted – Aye. Carried.

A I Distributors	Landfill	\$1,386.87
Above Par Tech	P & R-Bell Nob Golf Course	795.00
Absolute Auto	Road & Bridge	237.00
AdBay Com	Various Departments	22,641.25
Advanced Wear Coat	Landfill	135.64
Air Tech Heating	Maintenance/Custodial	3,243.00
Airpro	Maintenance/Custodial	216.85
Alignment Pros	County Sheriff	218.00
Alsco	Landfill	857.50
Alternative Propane	P & R-Parks	370.00

Amazon Courthouse	Various Departments	528.24
Amazon Library	Various Departments	1,027.29
American Engr Test	Publ Work Capital Construction	473.25
American Family Life	Campbell County General Fund	32.38
American Heart Association	Various Departments	128.26
American Millennium	Commissioner's-Gen Cnty Costs	51.40
American Road W&S	1% Optional Sales Tax Fund	8,547.32
American Welding	Various Departments	113.03
Animal Medical Cntr	County Sheriff	589.69
Architectural Spec	Maintenance/Custodial	45.56
Arrow Printing Grap	Various Departments	1,000.00
Associated Glass	Maintenance/Custodial	245.28
ATT Airport	Northeast Wyoming Regional	195.11
ATT Assessor	County Assessor	103.18
ATT Children's Devel	Children's Dev Svc-Spec Ed	62.40
ATT Emergency Mgmt	Emergency Management	165.19
ATT Park Recreation	Various Departments	111.34
AV Tech	Fleet Sales Tax Funds	599.94
AVI Systems	Commissioner's-Gen Cnty Costs	3,204.00
Axis Forensic Tox	County Coroner	1,470.00
B B Concessions	Fair-General Admin	408.00
Baker, Kelsey Rae	Fair-General Admin	75.00
Barlow, Elizabeth Kelly	County Elections	160.00
Barney Graham Lamb	Commissioner's-Gen Cnty Costs	450.00
Basin Radio Network	Various Departments	679.75
Bauder, Trena R.	Fair-General Admin	24.00
Baughman, Donna	County Elections	183.40
Bears Naturally	County Sheriff	31.78
Big Horn Tire	Various Departments	6,830.07
Bighorn Hydraulics	Various Departments	115.35
Billingsley, Debby	County Elections	180.00
Black Diamond Inves	Fair-General Admin	8,021.00
Black Hills Chemical	Sheriff-Jail Facility	690.29
Black Hills Enrg Gas	Various Departments	15,495.27
Black Hills Pioneer	Various Departments	716.50
Black Stone Sports	P & R-Ice Skating	765.56
Blackstone Audio	CCPL-Main Branch	555.44
Bloedorn Lumber	Maintenance/Custodial	8.49
BLR	Various Departments	511.00
Bob Barker Company	Sheriff-Jail Facility	1,010.70
Bomgaars	Various Departments	1,413.66
Boot Barn	Human Resources	1,092.49
Border States Elec	Various Departments	1,269.29
Bowman, Jennifer L.	Various Departments	56.00
Breannas Bakery	Various Departments	39.00
Britton, Katrina F.	Fair-General Admin	300.00

Brown Kennedy Ranch	Road & Bridge	1,003.52
Brown, Kathy Kay	County Elections	189.20
Brunner, Mary	County Elections	160.00
Buffalo Porta Potty	Road & Bridge	125.00
Buggy Bath Car Wash	County Sheriff	200.00
Burns McDonnell Eng	Various Departments	46,118.67
C B Operations	Road & Bridge	10,814.71
Camelot Pet Castle	County Sheriff	54.00
Carr, Joli A.	Various Departments	89.60
Cash WA Distributing	Sheriff-Jail Facility	1,186.71
Cav Front Range	P & R-Ice Skating	200.00
Caveman Sports	Human Resources	570.95
CBH Co Op	Various Departments	35,315.15
CC Chamber of Commer	Commissioner's-Gen Cnty Costs	11,300.00
CC Dist Crt Rev Wit	State & Fed Mandated Costs	8,500.93
CC Health Misc	Various Departments	1,135.00
CC Public Health	Human Resources	56.00
CC Public Land Brd	1% Municipal Sales Tax Fund	216,552.50
CC School Dist Coop	Sheriff-Jail Facility	1,969.71
CC Weed Pest	Various Departments	1,062.09
CDW Government	County Sheriff	95.94
Cem Aquatics	Maintenance/Custodial	514.68
CenturyLink Long Dis	Information Technology Service	647.21
CenturyLink Phone	Various Departments	16,786.09
Certified Lab	Road & Bridge	220.80
Chapman. Laura	Fair-General Admin	125.00
Charter Comm Cable	Various Departments	1,606.49
Charthouse Learning	Human Resources	814.00
Cheser, Jodelle	County Elections	150.00
Cheyenne Regional Medical Group	County Attorney	4,350.00
Choice Advertising	Fair-General Admin	1,014.77
City Gillette Bldng	Maintenance/Custodial	5.00
City Gillette Misc	Various Departments	3,500.00
City Gillette Util	Various Departments	118,382.89
CivicPlus	Information Technology Service	158.00
Civil Air Patrol Mag	Rockpile Museum - Gen Admin	195.00
Clear Creek Counsel	City of Gillette A Drug Court	255.00
Coca Cola Bottling	Various Departments	447.00
Cogan, Melissa	County Elections	150.00
Cole Sports	P & R-Recreational Division	800.00
Collins Commun	Various Departments	436.72
Collins, Sue	Rockpile Museum - Gen Admin	110.00
Colorado Doorways	P & R-Parks	586.92
Contractors Supply	Various Departments	16,858.12
Cosner, Danny	Fair-General Admin	203.40
Council Community Svc	Various Departments	39,611.78

Counseling Connect	Various Departments	2,100.00
Cowboy State Rebuild	P & R-Parks	150.00
Cowley, Raelene	County Elections	189.20
Craig Distributing	Library-General Administration	234.73
CreativeBug	CCPL-Main Branch	1,200.00
Crescent Electric	Maintenance/Custodial	117.87
Crum Electric Supply	Various Departments	2,761.55
CSS	Sheriff-24/7	1,014.00
Cummins Sales Svc	Road & Bridge	3,955.12
Cunningham, Michelle L.	State & Fed Mandated Costs	509.50
Custom Graphix Signs	Fleet Sales Tax Funds	3,900.00
Dads Truck and Auto	County Sheriff	80.00
Dailey, Kelley	County Elections	152.50
Demco	Library-General Administration	1,630.30
Dennis Supply	Maintenance/Custodial	100.44
Depoorter, Julianne	County Elections	150.00
Dermatec Direct	Various Departments	2,484.99
Design Construction	Campus Maintenance Reserve	9,842.00
DLT Solutions	Public Works	5,049.00
Dominos Pizza Sec St	Extension Dept-4-H Program	36.49
Donathan, Patricia	County Elections	175.00
Dons Supermarket	CCPL-Wright Branch	110.00
Doubet, Justin	Fair-General Admin	580.56
Double D Livestock	Fair-General Admin	120.00
Douglas Budget	Various Departments	640.00
Doyle, Shane M.	Rockpile Museum - Gen Admin	500.00
Dru Consulting	Commissioner's-Gen Cnty Costs	1,322.50
Duluth Trading Co	County Sheriff	894.00
Dustbusters Enter	Publ Work Capital Construction	25,279.39
Earth Works Solutio	1% Optional Sales Tax Fund	71,864.80
Easton, Stacie L.	Children's Dev Svc-Spec Ed	200.00
Eckard, Cheryl	County Elections	185.00
Ekberg, Suzanne	County Elections	152.50
Ela Photography	Fair-General Admin	125.00
Employment Testing	Various Departments	243.00
Energy Laboratories	Various Departments	654.00
Epcon Sign	FAA Cares Act	13,970.00
Ewing, Dianna H.	State & Fed Mandated Costs	117.00
Espresso Lube	Various Departments	773.68
Farcountry Press	Rockpile Museum - Gen Admin	65.15
Farmer, Patricia I.	County Elections	155.00
Faronics Technolog	Information Technology Service	283.50
Fastcase	County Law Library	250.00
Fastenal Company	Various Departments	400.85
FD Construction	Fair-General Admin	800.00
Federal Express	Various Departments	134.73

FIB Mstrcrd Library	CCPL-Main Branch	17.50
FIB Mstrcrd Park Rec	Various Departments	2,228.68
Finch, Betty L.	County Elections	180.00
Firemaster	Various Departments	1,096.00
First Natl Bnk Gil	Various Departments	47,026.43
First Natl Bnk Visa	Various Departments	19,324.75
Floyds Truck Center	Road & Bridge	3,644.33
Forensic Medicine	County Coroner	2,000.00
Franz, Maria	County Elections	12.50
Freedom Hills Is	1% Optional Sales Tax Fund	9,135.38
Freeland, Theresa M.	Children's Dev Svc-Gen Admin	31.83
Fry, Kimberly D.	Extension Dept-4-H Program	681.75
Fuller Law Office	State & Fed Mandated Costs	141.50
Gale Cengage Learn	CCPL-Main Branch	703.80
Gaylord Bros	Rockpile Museum - Gen Admin	71.69
Gebhart, Jane E.	CCPL-Main Branch	31.98
Geer, Amanda	County Elections	155.00
Geis, Gwendolyn	County Elections	185.04
Gemar, Keith E.	County Elections	45.00
Gemar, Shelley	County Elections	17.50
Gilkerson, Daniel Marcus	County Sheriff	331.00
Gillette Abuse Refug	CSGB	2,714.60
Gillette College	Various Departments	159,727.00
Gillette Mem Chapel	County Health Officer	1,700.00
Gillette Printing	Various Departments	756.50
Gillette Steel	Various Departments	355.00
Gillette Winsupply	Various Departments	3,767.57
Git R Done Site Svc	Various Departments	1,660.00
Glaxosmithkline Phar	County Health Nurse	2,008.49
Global Vision Tech	Juvenile Services	1,385.00
Golden West Tech	Information Technology Service	135.00
Good Voice Elk, Bryon	Rockpile Museum - Gen Admin	150.00
GoodHire	Human Resources	149.18
Gormly, Janice	County Elections	185.00
Govens Farm Ranch	Various Departments	7,028.05
Grainger	Various Departments	535.54
Granite Peak Pump	Various Departments	3,373.45
Granquist, Jerry	County Elections	185.00
Greasewood Water	Road & Bridge	1,776.90
Grimms Pump Industrl	Landfill	1,410.84
Grossenburg Implemnt	Landfill	3,860.88
Gulley, Preston	Fair-General Admin	350.00
Hakert, Richard J.	Road & Bridge	2,040.00
Hance, Darlene	County Elections	152.50
Hardy, Matthew	County Elections	180.00
Hauber, Richard	County Elections	219.20

Hawkins	Various Departments	7,837.02
Hayden, Celeste Renee	Extension Dept-Home Economist	726.68
Hayden, Helen	County Elections	180.00
Hays, Daniel F.	Fair-General Admin	300.00
Hazelet, Janice	County Elections	155.00
HDR Engineering	Various Departments	31,007.50
Henkes, Nathan J.	County Attorney	25.38
Henning, Robert A.	Rockpile Museum - Gen Admin	20.33
Hensley, Shellie Ann	Fair-General Admin	29.46
High Glass Window	Maintenance/Custodial	923.00
Hodny, Betty J.	County Elections	180.00
Homax Oil Sales	Various Departments	144,559.98
Home Depot Extension	Extension Department	28.97
Home Depot Landfill	Landfill	379.00
Home Depot Maint	Maintenance/Custodial	681.44
Home Depot Parks Rec	Various Departments	405.11
Home Depot Sheriff	Sheriff-Jail Facility	379.98
Honnen Equipment	Road & Bridge	215.87
Horning, David	County Elections	185.00
Horning, Mary D.	County Elections	175.00
Hub International	Human Resources	4,093.37
Hudson, Richard	CCPL-Main Branch	500.00
Humphrey Law	State & Fed Mandated Costs	2,956.59
IBM	Information Technology Service	17,800.45
Inland Truck Parts	Various Departments	2,405.56
Insight Public Sectr	Various Departments	1,065.59
Interstate Powersyst	Various Departments	1,293.77
J W Equipment	Road & Bridge	711.45
James Tire Service	P & R-Parks	192.12
Jarnot, Leona	County Elections	155.00
Jenniges, Duffy	County Elections	30.00
Jimenez, Rebecca R.	County Health Nurse	11.76
Jims Heating AC Ref	Landfill	3,150.00
JLC Sign Graphic	Human Resources	9.98
Johnson, Sandra G.	County Elections	219.20
Johnstone Supply	Maintenance/Custodial	561.05
Joslyn, Mary Jo	County Elections	155.00
Kadow, Rachelle	County Elections	185.00
Kanopy	CCPL-Main Branch	102.00
Keyhole Broadcasting	Various Departments	1,038.00
Kimball Midwest	Road & Bridge	601.63
Kleiner, Heather	County Elections	157.50
Klug, Jackie	County Elections	155.00
Knesel, Susan	County Elections	145.00
Knife River	P & R-Bell Nob Golf Course	1,814.70
Knutson, Debra Lyn	County Elections	158.36

KSLT KLMP KTPT	Various Departments	400.00
La Quinta Inn	Rockpile Museum - Gen Admin	288.00
Landons Greenhouse	P & R-Parks	49.99
Law Office Curt Todd	County Attorney	1,473.70
Lawson Products	P & R-Parks	213.71
Leichtnam, Cindy	County Elections	180.00
Lesley, Douglas	State & Fed Mandated Costs	50.00
Leslie, Arthur Bryan	County Elections	177.50
LexisNexis	County Sheriff	431.61
Library Foundation	Library-General Administration	62.42
Lieber, Maxine	County Elections	47.50
Lightning Lube	Various Departments	401.00
Lind Adsit, Debra	County Elections	172.50
Lindblom, Reba L.	County Health Nurse	10.64
Little Sprouts Pre	Children's Dev Svc-Spec Ed	950.00
Loetscher, Amber	County Elections	150.00
Loetscher, Catherine	County Elections	150.00
Longleaf Services	Rockpile Museum - Gen Admin	94.72
Lubnau Law Office	State & Fed Mandated Costs	1,589.10
Lubnau, Rita	County Elections	180.00
Luthy, Barbara A.	County Elections	155.00
Lynde, Judy	County Elections	172.92
M G Oil	Commissioner's-Gen Cnty Costs	11,484.17
Macias, Belinda	Children's Dev Svc-Spec Ed	418.75
Macpherson Thompson	Commissioner's-Gen Cnty Costs	1,537.57
Mad Transportation	County Sheriff	1,300.00
Mader, Janet	County Elections	177.50
Maher, Patricia A.	County Elections	185.00
Maul, Teresa	County Elections	192.62
MDE	County Sheriff	1,516.00
Meadow Gold Dairy	Children's Dev Svc-Preschool	455.61
Means First Ext WS	Road & Bridge	137.65
Medical Arts Lab	Sheriff-Jail Facility	3,045.00
Melgaard Construct	Various Departments	904,790.01
Melvin, Robert J.	County Elections	30.00
Menards Airport	Northeast Wyoming Regional	176.85
Menards Maintenance	Maintenance/Custodial	2,544.20
Menards Park Rec	Various Departments	691.86
Menards Road Bridge	Road & Bridge	501.67
Menards Sheriff	Sheriff-Jail Facility	44.55
Merck Sharp Dohme	County Health Nurse	7,510.11
Michael, Mary Ann C.	Children's Dev Svc-Spec Ed	200.00
Midland Implement Co	P & R-Bell Nob Golf Course	1,798.32
Midwest Pest Manag	Maintenance/Custodial	900.00
Miller Welding	Road & Bridge	46,230.00
Miller, Brittany	County Attorney	268.55

Mills, Kahla	County Elections	155.00
Milnes, Amanda M.	County Elections	15.00
Miracle Recreation	P & R-Parks	1,409.45
Monk, Regina	County Elections	170.00
Morgan, Tobey J.	County Sheriff	250.00
Morrison Maierle	Various Departments	226,225.03
Mortensen, Shirley	County Elections	180.00
Moser, Essy	County Elections	205.00
Motorola Solut Maint	Various Departments	75,004.14
Mountain Plains Mus	Rockpile Museum - Gen Admin	200.00
Naramore, James J MD	Sheriff-Jail Facility	1,000.00
Nature Watch	1% Optional Sales Tax Fund	59.70
Nelson Auto Glass	Road & Bridge	1,221.24
Nelson, Kristine J.	Fair-General Admin	125.00
NetWrix Corp	Information Technology Service	5,033.00
News Record	Various Departments	6,250.37
Norchem Drug Test	Various Departments	3,949.20
Norco	Various Departments	8,045.47
North Star Lighting	Various Departments	3,100.00
Northern Trophy	Various Departments	822.10
OAG Flightview	Various Departments	524.66
OC Equity	Fair-General Admin	2,343.22
Octane Garage	Landfill	1,001.20
Office Depot	Various Departments	5,919.90
Office Shop	Various Departments	888.53
One Call of Wyoming	Publ Work Capital Construction	2.25
ONeil Robert J	State & Fed Mandated Costs	375.00
Optum	Human Resources	1,438.75
OReilly Auto Parts	County Sheriff	224.97
Overdrive	Various Departments	8,265.90
Overhead Door Co	Maintenance/Custodial	440.00
Paddock, Vicki	County Elections	153.92
Paintbrush Services	Various Departments	3,744.00
Palone, Dorcas	County Elections	160.00
Papa Johns Pizza	Various Departments	344.37
Patrol Tac Systems	County Sheriff	420.75
Peaks Prairies Golf	Various Departments	1,020.00
Pepsi of Gillette	Various Departments	345.60
Perez, Darrah	Rockpile Museum - Gen Admin	456.32
Personal Frontiers	Sheriff-Jail Facility	1,495.00
Pete Lien Sons	Road & Bridge	669.50
PFM Asset Management	Commissioner's-Gen Cnty Costs	10,214.49
PharmChem	Sheriff-24/7	2,941.55
Phillips, Sandra R.	County Elections	180.00
Pizza Carrello	State & Fed Mandated Costs	167.00
Plains Tire	County Sheriff	645.18

PlusOptix	Children's Dev-Early Head Start	5,915.00
Pokeys BBQ Smoke	Public Works	98.00
Poole, Amy J.	Various Departments	81.76
Powder River Const	Various Departments	199,539.59
Powder River Ener Utl	Various Departments	24,379.49
Powder River Enr Cons	Various Departments	12,300.61
Powder River Exam	Various Departments	120.00
Powder River Heating	Maintenance/Custodial	5,627.04
Price Chopper Wrist	P & R-Recreational Division	74.00
Primetime Paintball	P & R-Intramural Progrms-CCCRD	2,371.00
Proelectric	Road & Bridge	762.50
ProForce Law Enforc	County Sheriff	5,754.34
Purvis Industries	Various Departments	1,509.01
Pyramid Model Consortium	Children's Dev-Early Head Start	1,750.00
Qdoba Mexican Grill	County Elections	255.90
Quintana, Jaelyn	Fair-General Admin	125.00
Rain Locker Car Wash	Various Departments	162.70
Ray Allen Manf	County Sheriff	183.90
Razor City Rental	Various Departments	114.23
Record Supply	Various Departments	4,049.58
Redle, Mary Sue	County Elections	180.00
Reed Smith	Commissioner's-Gen Cnty Costs	11,656.59
Reno, William E.	County Elections	325.04
Riley, Braxton	Fair-General Admin	150.00
Riley, Liberty	Fair-General Admin	150.00
Rocky Mtn Business	Various Departments	4,813.88
Ruff, Jake	Fair-General Admin	125.00
Sanofi Pasteur	County Health Nurse	2,883.22
Schaeffer Manuf	P & R-Parks	465.84
Schuff, Justine	County Elections	180.00
Schurtz, Jessica R.	County Health Nurse	88.48
Secor	P & R-Parks	1,031.42
Seders, Jessica	County Elections	147.50
Sentinel Offender	Various Departments	202.53
Servall Uniform	Road & Bridge	1,031.33
ServiceWear Apparel	County Sheriff	290.76
SGI	Sheriff-Jail Facility	1,926.83
Sharp Saenz, Patricia K.	County Elections	15.00
Sharpe, Marlene M.	County Sheriff	119.95
Sherwin Williams	Various Departments	1,097.03
Shoshone Distribut	Rockpile Museum - Gen Admin	660.00
Siddle, Nick	Fair-General Admin	428.80
Sign Boss	Fair-General Admin	718.45
Simplot Partners	P & R-Bell Nob Golf Course	1,923.64
Simpsons Printing	Northeast Wyoming Regional	140.00
Sir Speedy	Various Departments	1,503.66

Slattery, Dorothy J.	Fair-General Admin	125.00
Smith Psychological Services	Sheriff-Jail Facility	400.00
Snow Crest Chemicals	Maintenance/Custodial	4,282.77
Soldier Wolf, Yufna	Rockpile Museum - Gen Admin	456.32
Source Office Tech	Various Departments	5,955.22
Spearfish Chmbr Com	Various Departments	430.00
Staskiewicz, Cindy	County Elections	145.00
Step Stone Counseling	Various Departments	13,565.00
Stericycle	County Health Nurse	255.00
Stewart, Verna	County Elections	180.00
Stitch	P & R-Intramural Progrms-CCCRD	208.89
Stotz Equipment	P & R-Parks	50.04
Summit Food Services	Sheriff-Jail Facility	40,438.74
Sundahl Powers Kapp & Martin	Commissioner's-Gen Cnty Costs	12,870.65
Sundance Times	Various Departments	325.00
Sundial Heating	Sheriff-Jail Facility	694.77
Sunshine Custom Pain	Human Resources	1,000.00
Surf N Suds	County Health Nurse	25.44
Syntech Systems	Payments In Lieu of Taxes Fund	42.00
Sysco Food Services	Children's Dev Svc-Preschool	2,791.61
Tan, Amy	County Attorney	50.00
Target Sign Company	P & R-Recreational Division	600.00
Temperature Tech	Maintenance/Custodial	1,291.00
Test Gauge	Maintenance/Custodial	193.38
That Embroidery Plac	Fair-General Admin	374.25
The Grease Barrel	County Sheriff	259.95
The Range	P & R-Gen Adm	63.20
Thomas Y Pickett	County Assessor	40,500.00
Thomson Reuters West	County Attorney	760.78
Three D Equipment	Road & Bridge	350.00
Three D Specialties	Road & Bridge	924.44
Thunder Basin Ford	Road & Bridge	1,527.29
Thurston Miller, Jordan Ann	Fair-General Admin	60.00
Thyssenkrupp Elevat	Maintenance/Custodial	491.48
Titan Machinery	Landfill	138.64
Top Office Products	District Court	6.50
Tru Tech Products	Various Departments	91.22
True Colors	Human Resources	1,064.27
True West Publishing	Rockpile Museum - Gen Admin	550.00
Tyler Tech	Payments In Lieu of Taxes Fund	22,900.00
U S Post Treasurer	County Treasurer	245.00
Unique Management	Library-General Administration	107.40
United Parcel Serv	County Sheriff	43.23
Universal Athletic	Various Departments	7,698.79
Urbin Law Office	State & Fed Mandated Costs	8,605.05
UW Animal Science	Fair-General Admin	404.00

Value Line	CCPL-Main Branch	3,375.00
Vavra, Vikkie	County Elections	17.50
Verizon Adlt Drg Crt	Adult Drug Court	100.04
Verizon Emergency Mgmt	Emergency Management	38.52
Verizon Juv Prob	Various Departments	250.10
Verizon Public Hlth	County Health Nurse	252.19
Verizon Public Works	Various Departments	579.43
Verizon Sheriff	Various Departments	4,756.90
Vertex	Information Technology Service	11,862.00
Violet Communications	Various Departments	16,666.00
Visionary Broadband	Various Departments	6,865.56
Vista Leasing	Various Departments	2,932.80
Wacers	Road & Bridge	75.00
Wageman, Cynthia S.	County Elections	147.50
Walmart Children Dev	Various Departments	268.17
Walmart Clerk	County Elections	11.70
Walmart Extension	Various Departments	450.08
Walmart Juvenile Fam	Juvenile Drug Court Grants	107.80
Walmart Library	Various Departments	283.61
Walmart Park Rec	Various Departments	864.82
Walmart Public Hlth	Various Departments	88.13
Walmart Sheriff	Various Departments	181.83
Wandler, Patsy	County Elections	180.00
Warlow, Jodie	County Elections	15.00
Waste Connections	Various Departments	2,903.65
West, Katherin L	Fair-General Admin	75.00
Western Stationers	Various Departments	804.43
Western Waste Sol	Various Departments	920.92
Weston Co Gazette	Various Departments	42.00
Westwood Pharmacy	Sheriff-Jail Facility	2,240.99
Whole Life Counsel	Children's Dev-Early Head Start	1,200.00
Wilbur Ellis Company	P & R-Bell Nob Golf Course	184.00
Williams, Connie	County Elections	150.00
Winland Car Wash	Various Departments	20.60
Wood, Victoria E	Fair-General Admin	125.00
Work Warehouse	Human Resources	3,663.21
World Book	CCPL-Main Branch	1,599.83
Wright Auto Parts	Various Departments	49.86
Wright Water Sewer	Various Departments	3,286.40
Wrigley, Melissa	County Elections	150.00
WY Dept Health Prev	Various Departments	1,680.05
WY Enterprise Tech	County Treasurer	30.45
WY Retirement Life	Campbell County General Fund	496.00
WY Retirement System	Campbell County General Fund	415,391.33
Wy State Library	1% Optional Sales Tax Fund	41,750.00
Wyo Assn Cnty Offic	District Court	225.00

Wyoming Machinery	Various Departments	20,960.91
Wyoming Marine	P & R-Parks	137.31
Wyoming Mechanical	Maintenance/Custodial	41.29
Wyoming Rents	Various Departments	845.00
Wyoming Water Sol	Various Departments	1,244.24
Youth Emergency Serv	Various Departments	5,635.21
Zahn, Ted L.	County Elections	54.69
Ziplocal	Various Departments	680.00
Zweber, Patricia K.	County Elections	180.00

The following are the claims for Part-Time Employees summarized by department for August 2021: Treasurer, 1,268.75; Sheriff, 8,231.37; Coroner, 2,000.00; Extension, 5,280.00; Elections, 9,925.00; District Clerk of Court, 1,384.00; Public Works-Landfill, 1,564.00; Museum, 1,062.00; Public Health, 2,324.19; Public Works-Custodians, 2,800.00; Children's Center, 4,424.62; Library, 51,723.85; Fair, 24,109.64; Parks & Recreation, 111,143.48

Commissioner Shelstad moved to approve Resolution Number 2090 proclaiming September 5th-11th, 2021 as Suicide Prevention Week in Campbell County, as presented. Commissioner Reardon seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve the Vietnam Wall Proclamation, Resolution Number 2091, proclaiming Campbell County citizens to remember, honor, and give thanks to the men and women who served in the Vietnam War, as presented. Commissioner Shelstad seconded the motion. All Voted – Aye. Carried.

Commissioner Reardon moved to approve the Contract for Services between the Board of County Commissioners and Cowboy State Games, in the amount not to exceed \$5,000 from the Optional One Percent Sales Tax, for the period of July 1, 2021 to June 30, 2022, as presented. Commissioner Bell seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve the Contract for Services between the Board of County Commissioners and Gillette Main Street in the amount not to exceed \$500 from the Optional One Percent Sales Tax, for the period of July 1, 2021 to June 30, 2022, as presented. Commissioner Reardon seconded the motion. All Voted – Aye. Carried.

Commissioner Faber moved to approve the Contract for Services between the Board of County Commissioners and the Boys and Girls Club of Campbell County, in the amount not to exceed \$37,500 from the Optional One Percent Sales Tax, for the period of July 1, 2021 to June 30, 2022, as presented. Commissioner Shelstad seconded the motion. All Voted – Aye. Carried.

Commissioner Shelstad moved to approve the Contract for Services between the Board of County Commissioners and The Salvation Army, in the amount not to exceed \$9,600 from the Optional One Percent Sales Tax, for the period of July 1, 2021 to June 30, 2022, as presented. Commissioner Faber seconded the motion. All Voted – Aye. Carried.

Commissioner Reardon moved to approve the Contract for Services between the Board of County Commissioners and the Campbell County Healthcare Foundation, in the amount not to exceed \$4,000 from the Optional One Percent Sales Tax, for the period of July 1, 2021 to June 30, 2022, as presented. Commissioner Bell seconded the motion. All Voted – Aye. Carried.

Commissioner Reardon moved to approve the Contract for Services between the Board of County Commissioners and Northern Wyoming Community College District – Gillette College, in the amount not to exceed \$636,228 and reimbursement of up to \$15,000 for Area 59 memberships for veterans from the Optional One Percent Sales Tax, for the period of July 1, 2021 to June 30, 2022, as presented. Commissioner Shelstad seconded the motion. All Voted – Aye. Carried.

Commissioner Faber moved to appoint Amanda Wells, Dawn Livesay, and Sarah Marrington to the Employee Recognition Committee to each serve a three-year term ending June 30, 2024. Commissioner Shelstad seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve the purchase of agricultural equipment from the identified vendors at the determined cost per unit for the County Fleet as follows: One new Agricultural Tractor with Loader from Stotz Equipment in the total amount of \$34,433.22 per tractor, for CAM-PLEX; one new Compact Agricultural Tractor with Loader from Titan Machinery in the total amount of \$97,651.88 per tractor, for CAM-PLEX. Commissioner Faber seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve the Simple Subdivision for Edward and Peggy Cox, Case Number 21.03 CRSD, to divide 39.41 acres into two parcels, 19.42 acres and 19.99 acres in size, as presented. Commissioner Reardon seconded the motion. All Voted – Aye. Carried.

Commissioner Faber moved to approve the Simple Subdivision for Miles Fortner, Case Number 21.05 CRSD, to divide 37.16 acres into two equal-sized 18.58 acre parcels, as presented. Commissioner Bell seconded the motion. All Voted – Aye. Carried.

Commissioner Reardon moved to appoint Kevin Geis to serve as a viewer in the petition regarding Orlando Drive, in accordance with Wyoming Statute 24-3-101, as presented. Commissioner Bell seconded the motion. All Voted – Aye. Carried.

Commissioner Faber moved to approve the revised Compensation Committee Operating Guidelines Handbook, effective immediately, as presented. Commissioner Reardon seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve the identification of Campbell County as a cooperating party in the submission of Economic Development's application for funding for Phase I Concept Proposals for American Rescue Plan Build Back Better grant funds. Commissioner Reardon seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve the Equipment Lease-Purchase Agreement and the Communication System and Services Agreement between Campbell County and Motorola

Solutions, Inc. for the lease, support and services of the NexGen911 Equipment in the amount of \$519,669.19, as presented. Commissioner Faber seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve the funding requests from the County Treasurer and Assessor for Tyler Technologies to update unknown tax types in Taxwise in the amount of \$1,250 and to remove deleted parcels in Taxwise in the amount of \$500, as presented. Commissioner Faber seconded the motion. All Voted – Aye. Carried.

Several people provided public comment.

There being no further business to come before the Commissioners the meeting was adjourned at 12:05 PM. The next regular meeting of the Commissioners will be held Tuesday, September 21, 2021, at 9:00 AM in the Commissioners Chambers in the Courthouse.

Kendra Anderson, Deputy County Clerk
Board of County Commissioners

Bob Maul, Chairman
Board of County Commissioners

In accordance with W.S. 18-3-516(f) the required County Notices of Publication are available on the County's Website at: www.ccgov.net

Office of County Commissioners
September 9, 2021
Gillette, WY

The Campbell County Board of Commissioners attended the Public Land Board meeting, Thursday, September 9, 2021 at 6:00 PM.

Present were Rusty Bell, Bob Maul, Del Shelstad, Commissioners; Susan F. Saunders, County Clerk; Sean Brown, Deputy County Attorney and Public Land Board members. Commissioner Colleen Faber was present telephonically. Commissioner Reardon and Carol Seeger, Commissioners Administrative Director were absent from the meeting.

Discussion was held on event staffing, a strategic planning session, the letter of support for the Gillette Community College District and boards surrounding the indoor football field for the Wyoming Mustangs.

There being no further business to come before the Board, the Commissioners left the meeting at 6:45 PM

Susan F. Saunders, Clerk
Board of County Commissioners

Bob Maul, Chairman
Board of County Commissioners

Clerk of District Court
Monthly Statement
August 2021

Approved by the Board of County
Commissioners this..... day of
.....A.D. 20.....
.....
.....
.....
.....
.....

The State of Wyoming } ss.
County of Campbell

This instrument was filed
on the____ day of____
20____

County Clerk

By_____
Deputy

MONTHLY STATEMENT

Statement of the Earnings or Collections of Cheryl Chitwood as Clerk of District Court within and for the County of Campbell, State of Wyoming, for the month ending August, 2021, and reported to the Board of District Court within and for the County of Campbell, State of Wyoming, Cheyenne, WY.

CLERK, DISTRICT COURT,

Civil Fees	4-040-0000	\$	6,260.00
Probate Fees	4-041-0000	\$	530.00
Fines	5-001-0000	\$	10,781.94
Jury Fees	4-044-0000	\$	1,150.00
Miscellaneous Fees	4-043-0000	\$	4,405.72

Total Earnings

\$ 23,127.66

STATE OF WYOMING)

) ss

County of Campbell)

I hereby certify that the above is a true and correct statement of the earnings of my office, or of moneys collected by me as such officer during the month above mentioned, and that the same has been by me paid into the County Treasury.

WITNESS my hand and seal this 2nd day of September, 2021.


Cheryl Chitwood, Clerk

County Clerk
Monthly Statement
August 2021



Approved by the Board of County
Commissioners this..... day of
..... A.D. 20.....
.....
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.....
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.....
.....
.....
.....

The State of Wyoming } ss.
County of Campbell }

This instrument was filed
on the ____ day of ____
20 ____.

County Clerk

By _____
Deputy

COUNTY CLERK'S MONTHLY STATEMENT

Statement of the collections of Susan F. Saunders as Campbell County Clerk within and for the County of Campbell, State of Wyoming, for the month ending August 20 21 and filed with the County Clerk for presentation to the Board of County Commissioners of said County as required by Wyoming Statute 18-3-814.

45560-Recording Fees	\$31,899.00	
45610-Marriage Licenses.....	\$1,080.00	
45570-Chattel Mortgages.....	\$14,424.00	
45580-Certificates of Titles.....	\$30,150.00	
45560-Misc Receipts Vault	\$677.00	
45620-Misc Receipts Front	\$168.00	
45600-VINS.....	\$4,140.00	
IDOC Market...Autodeposited in FNBClerk...	\$3,534.00	////1.4696.1
TOTAL	\$86,072.00	

Info for Treasurer's Office

WY Titles	<u>2,010</u>	@ \$15.00	=	<u>\$30,150.00</u>
SO Vins	<u>199</u>	@ \$10.00	=	<u>\$1,990.00</u>
PD Vins	<u>206</u>	@ \$10.00	=	<u>\$2,060.00</u>
GF Vins	<u>9</u>	@ \$10.00	=	<u>\$9.00</u>
HP Vins	<u> </u>	@ \$10.00	=	<u> </u>
WC Vins	<u> </u>	@ \$10.00	=	<u> </u>

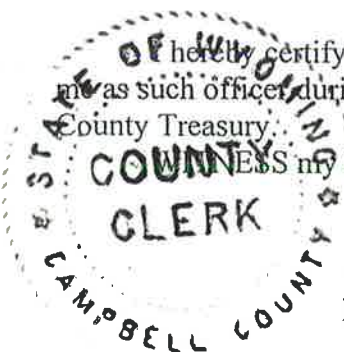
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I hereby certify that the above is a true and correct statement of the monies collected by me as such officer during the month above mentioned, and that the same has been paid into the County Treasury.

WITNESS my hand and seal the 1st day of Sept, 2021

Susan F. Saunders, Campbell County Clerk

BY: K. Baer, Deputy



SHERIFF'S DEPT
Monthly Statement
August 2021

Approved by the Board of County
Commissioners this..... day of
.....A.D. 20.....
.....
.....
.....
.....
.....

The State of Wyoming } ss.
County of Campbell }

This instrument was filed
on the____ day of _____
20_____

County Clerk

By _____
Deputy

MONTHLY SHERIFF'S STATEMENT

Statement of the collections of **Scott Matheny** as Sheriff within and for the County of Campbell, State of Wyoming, for the month ending **August 31st, 2021** and filed with the County Clerk for presentation of the Board of County Commissioners of said County as required by Wyoming State Statute 18-3-814.

	Service Fees	\$5,610.00
	Fingerprint Fees	\$520.00
	Background Fees	\$85.00
	Sex Offender Registration Fees	\$662.50
	Concealed Firearms Permit Fees	\$485.00
	Copy Fees	\$158.00
	Notary	\$2.00
COUNTY SHERIFF	Sheriff Sales/Certificates	\$55.00
	Executions	\$0.00
	Salvage Vehicle Sales	\$00.00
	Towing Fees	\$1,028.50
	Foreclosure Sales	\$0.00
	Misc. Refund	\$0.00
	General Fund	\$320.00
	E911	\$0.00
	Town of Wright Reimbursement	\$1,621.55
	Town of Wright 911	\$74,000.00
	Campbell County Fire Department 911	\$15,000.00
	Campbell County Health 911	\$0.00
	WASCOP Grant	\$0.00
	Campbell County School District SRO	\$0.00
	Sheriff - 1% School Security	\$201,930.63
	SRO For 1-3 Qtrs. 19/20	\$0.00
	Sheriff's Account Interest (May21-Dec. 21)	\$0.00
		\$301,478.18

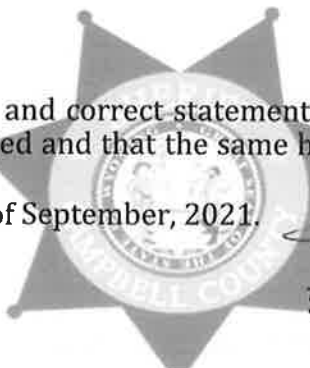
STATE OF WYOMING

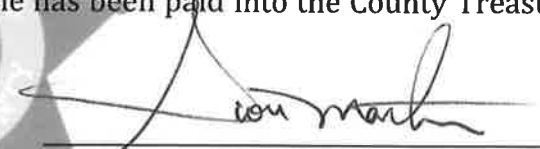
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COUNTY OF CAMPBELL

I hereby certify that the above is a true and correct statement of the monies collected by me as such officer during the month above mentioned and that the same has been paid into the County Treasury, the appropriate court or entity.

WITNESS my hand and seal this 7th day of September, 2021.





Sheriff of Campbell County

FISCAL YEAR 2021-2022

August 31, 2021

FIB	353153976	59,529.75
FNB	007-8	8,811,208.71
ACH	308-5	0.00
FNB CCSD	086-8	195,659.39
FNB Flex	568-1	24,516.11
FNB Health Benefits	315-8	2,131,110.93
FNB Special Escrow	74-4	20,974,938.32
FNB Airport PFC Account	133-3	243,561.53
FNB Library Credit Card Fees	862-1	895.99
FNB Museum Credit Card Fees	11092301	283.38
FNB North Landfill Credit Card Fees	864-8	6,435.98
FNB Narcotics Federal Forfeitures	107-4	0.00
FNB Recreation Credit Card Fees	139-2	47,717.17
FNB State Drug Forfeiture Funds	132-5	20,190.19
FNB Taxes Paid in Protest	2075305	0.73
FNB-CDSCC-Region 13 Preschool Service	24-8	4,667.12
FNB-CDSCC-Early Head Start	91-4	19,105.12
NSF Checks		2,256.36
Long & Short-Treasurer		2,100.00
Clerk-Dist Crt-Sheriff-Engineer-Landfill-Public Health-Parks & Rec-Musei		3,945.63
Cash & Currency		6,150.00
TOTAL CASH ACCOUNTS	32,554,272.41	
TOTAL TDOA'S	248,144,467.92	
Premium & Discounts		22,538.91
WGIF-Building Maintenance		40,157,171.04
WGIF-Campus Maintenance		4,173,077.09
WGIF-Campus Maintenance Tec		2,619,241.94
WGIF-Capital Replacement Reserve		95,708,216.09
WGIF Fleet Management		6,804,717.87
WGIF-Fleet Mgmt-PLB -City		766,573.11
WGIF-Gillette College Activity & Education Center		0.00
WGIF-Gillette College Rodeo		0.00
WGIF-Jt Powers Rec Maint Fund		8,947,075.61
WGIF-Road Equipment		2,257,798.49
WGIF-1% Road Machinery Repl		891,506.84
WGIF-Short Term Future Cap Const		15,372,634.08
WYOSTAR-1% Municipalities		519,983.44
WYOSTAR-1% Optional		6,492,993.72
WYOSTAR-Cap Fac Excess		11,826.20
WYOSTAR-CCSD Dist Fund		79.14
WYOSTAR-Enhanced 911		325,547.40
WYOSTAR-Fleet Management		0.00
WYOSTAR-General		45,397,488.51
WYOSTAR-General Held Revenues		0.00
WYOSTAR-Health Benefits		4,036,052.62
WYOSTAR-PILT		3,652,254.79
WYOSTAR-Pronghorn Center Main Reserve		1,327,828.34
WYOSTAR-SCFM		5,277,220.72
WYOSTAR-Town of Wright Rec Maintenance		1,668,074.72
WYOSTAR-Wyoming Lottery/Off Track Betting		1,737,106.16
TOTAL		280,721,279.24

177,698,012.16

68,709,349.60

Approved by the Board of County Commissioners this _____ day of _____, 2021.

THE STATE OF WYOMING

County of Campbell

ss.

I, Rachael Knust, being first duly sworn according to law, on my oath do depose and say that I am County Treasurer within and for the County of Campbell in the State aforesaid; that the within and foregoing represents a true and correct Trial Balance of my records at the close of business August, 2021; that my statement of Cash is just, true and correct, so help me God.

Gyonne Wagner Deputy
County Treasurer

Subscribed and sworn to before this 9 day of Sept, 2021.

Deborah Anderson
County Clerk

SUMMARY

COUNTY TREASURER
of
Campbell County

8/31/2021

THE STATE OF WYOMING

ss.

County of Campbell

I, Rachael Knust, being first duly sworn according to law, on my oath do depose and say that I am County Treasurer within and for the County of Campbell in the State aforesaid; that the within and foregoing represents a true and correct Summary of all my Receipts and Disbursements by me as such Treasurer, during the time herein designated, so help me God.

Yvonne Wagner, Deputy
County Treasurer

Subscribed and sworn to before me this 6 day of Sept, A.D. 2021.

Edward Saunders
County Clerk

Filed in the office of the County Clerk

, A.D. 2021

County Clerk.

Approved by the Board of County
Commissioners this _ day of _ , A.D. 2021

PAYROLL PAYMENT

FOR THE PAY PERIOD (s) ENDING

September 4, 2021

_____, _____

_____, _____

We do hereby approve the County Payroll as presented this _____ day of _____, _____

Member

Member

Member

Member

Chairman

PETITION FOR REBATE/CANCELLATION OF TAXES

STATE OF WYOMING

COUNTY OF CAMPBELL

No: 4316

8-31-21
date processed

NAME: BNB BARBER SHOP LLC

NOTICE ISSUED FOR:

NOVC#

OTHER: BUSINESS CLOSED

 PARTIAL

 REBATE

X CANCELLATION

YEAR 2020

ACCOUNT/PARCEL# 30061238

TAX NOTICE NO. 9058

DISTRICT NO. 147

ASSESSED VALUATION: 713

AMOUNT:\$ 54.24

taxpense is 54.23

_____ COUNTY ASSESSOR

APPROVED: _____

DENIED: _____

THIS _____ DAY OF _____, 20 _____

BOARD OF COUNTY COMMISSIONERS

FILED _____, 20 _____

_____ COUNTY CLERK

V57111

Maintain Past Years

Action Code: I

V5711

Schedule #: 30061238 Yr: 2020 Owner: BNB BARBER SHOP LLC
Receipt #: 9058 Addr1: ATTN JEFF FARDEN
Parcel ID: 17333300061238 Addr2: PO BOX 317
City: WRIGHT St WY Zip 827320317

Book Page

District . . . : 147 TOWN OF WRIGHT

Owner Type . . . : 4 General Public

Zone Code. . . :

Sq. Ft:

Imps Code. . . :

Acres :

Status : ACTIVE

Yr Blt:

Market

Taxable

----- DESCRIPTION -----

S:

PERSONAL PROPERTY

Land :

Imps :

Eqlz :

Pers : 7,500 713

Exmpt:

Lot/Sec:

State:

Block/Twnshp: Range:

Total: 7,500 713

House#: 105 Dir: St: WRIGHT Suf: BLVD Unt:

F2=Etal F4=Addl Name F5=Addl Legal F6=A/R F8=Note F10=P/D F11=BanK F24=More

8-31-21

Cancellation # 4316
Business Closed

**REQUEST FOR CAPITAL
2018-2019 FISCAL YEAR**

Department: HR Risk
Ship To: 500 S Gillette Ave, Gillette, WY 82716

Date: 9/2/2021
Vendor: Amazon

Attn: Crystal Nichols

Address: same

Account Number	Description	Property No.	Quantity	Estimate Price
020.7531	Zoll Pedi-padz II	N/A	5	120.00
	Shipping Cost			36.00
			Totals:	\$720.00

\$ 756.00 CN

Signature of Department Head, Elected Official, or Board Chairman

Office of the Commissioners Use Only

Date
Received: _____

By: _____

Acct.

Approval Signature:



CAMPBELL COUNTY
Request for Change of Capital Purchase

Agency Requesting Change: HR/Risk _____

Description of Original Purchase Item: N/A _____

Description of New Purchase Item: 6 Zoll Pedi-padz II _____

Account Number: 020.7531 Public Health & Safety _____

Reason for Change: Several of the AED (defibrillator) infant pads are expiring and need replaced. The cost is \$120 each or \$720 total this was the lowest price found. + \$36 shipping cost *CN*

Do you intend to purchase the original capital item later this fiscal year? ____ yes ____ no N/A

If yes, how do you plan to fund the purchase? N/A _____



Signature of Department Head

9/2/2021

Date

Approved _____ Disapproved _____

County Commissioner

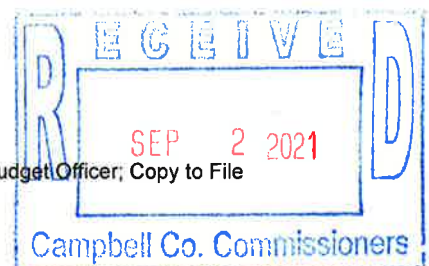
Date

Reason for Disapproval _____

ROUTING:

Originating Department: Complete and submit to Commissioners

Commissioners Office: Review and return to original to requesting Department; Copy to Budget Officer; Copy to File





ZOLL Pediatric Padz (Each)

Brand: Zoll

★★★★★ 2 ratings

Price: **\$120.00** (\$120.00 / Count)

Get \$10 off instantly: Pay \$110.00 upon approval for the Amazon Store Card.

- ZOLL Pediatric Padz (Each)

New (4) from \$120.00 & **FREE Shipping**

Save 10%



Sponsored

Relief Patches Charged by LUMINAS, Fast Acting and Long Lasting, 24 Pack (White...

★★★★★ 546

\$35.99 ~~\$39.99~~ **prime**

Subscribe & Save

Crystal A. Nichols

From: Cindy L. Ewing
Sent: Thursday, September 2, 2021 11:21 AM
To: Susan A. Goff; Crystal A. Nichols
Subject: FW: Your Amazon.com order #111-6235699-4771441

Lucinda L. Ewing

Accounts Payable Clerk
Campbell County Government
500 S Gillette Ave., Ste. 1600
Gillette WY 82716
307-687-6244
LLE02@ccgov.net

E-Mail to and from me, in connection with the transaction of public business, is subject to the Wyoming Public Records Act and may be disclosed to third parties.

From: Amazon.com <auto-confirm@amazon.com>
Sent: Thursday, September 2, 2021 11:13 AM
To: Cindy L. Ewing <LLE02@ccgov.net>
Subject: Your Amazon.com order #111-6235699-4771441

Please be cautious.

This email originated from outside the County organization. If you believe this email is suspicious, report it using the Phish Alert button. Do not forward suspicious emails.

■



Order Confirmation

Hello Campbell,

Thank you for shopping with us. We'll send a confirmation when your items ship.

**CONTRACT FOR SERVICES AGREEMENT
GILLETTE COLLEGE FOUNDATION**

Parties: This agreement is made between the Board of County Commissioners, Campbell County, Wyoming, 500 South Gillette Avenue, Suite 1100, Gillette, Wyoming, (hereafter "COUNTY") and Gillette College Foundation, 300 West Sinclair, Gillette, Wyoming, (hereafter, "CONTRACTOR").

Purpose: This agreement is for use in obtaining assistance to write and submit a grant application for funding for a consultant for economic grant management.

Term: This agreement shall be in effect for a six-month term beginning September 21, 2021 and ending on March 21, 2022.

Payment: The COUNTY shall reimburse the CONTRACTOR upon receipt of a detailed invoice and accurate supporting documentation, an amount not to exceed a total of \$10,000 during the term of this agreement.

Termination: CONTRACTOR may terminate this agreement thirty (30) days after giving notice in writing to COUNTY of intent to terminate. COUNTY may terminate this agreement at any time for any breach thereof by CONTRACTOR or due to lack of sufficient funds in the county treasury. Termination by either party ceases further obligation on the part of COUNTY to make further payments under this agreement and CONTRACTOR shall be required to reimburse COUNTY for monies paid to CONTRACTOR under the terms of this agreement which have been paid in advance for services not yet rendered.

Miscellaneous Provisions: By entering into this agreement, COUNTY does not waive its sovereign immunity, or any other defense provided by law.

Signatures:

CAMPBELL COUNTY

GILLETTE COLLEGE FOUNDATION

Bob Maul, Chairman
Board of Commissioners

J. David Horning, Chairman
Gillette College Foundation Board

ATTEST:

ATTEST:

Susan F. Saunders, County Clerk

Janell Oberlander, Gillette College Vice President

Date

Date

Request for Change in Position Allocation – Additional Position

Current Classification Title of position if applicable: Sr. Adm. Asst or Admin. Asst Band/Range 104-106

Suggested Existing Classification Title for position: Administrative Coordinator Band/Range 108

Department Requesting Change in Allocation: Children's Developmental Services

Explain Request for Change in Allocation and effect on the budget: We are restructuring the administrative functions and reassigning duties as a result of eliminating the Financial Specialist position. This will be an internal hire and will not increase the number of staff. The budgetary effect will be the difference in salary and benefits of the individual selected for the position.

Department Head Signature: [Signature]

Date: 8/4/2021

Submit this document to Human Resources/Risk Management Director for review. HR Director will forward to Budget Officer for review. Budget Officer will forward to the Commissioners for approval. Please attach a list of actual job tasks to be performed and estimate the effect on the budget by Fiscal Year include source of funding.

Human Resources Review Date: 8-17-2021

Request is: ☒ Forwarded ☒ Returned

Reason for action: Promotion and use of best resources/titling

Human Resources Signature: [Signature]

Budget Officer Review Date: 9-7-2021

Request is: ☐ Forwarded ☐ Returned

Reason for action: _____

Budget Officer Signature: [Signature]

County Commissioners Review Date: _____ - _____ - _____

Request is: ☐ Approved ☐ Denied

Chairperson Signature: _____ Date: _____

Distribution of Finalized Form: Original-HR; Copy-Classification File; Copy-Department Head

Request for Change in Position Allocation Redistribution of Hours

Hrs. to be changed Classification Title: Recreation Desk Coordinator

Hrs.: 31 wk. FTE:

Hrs : 35 wk FTE:

Net Change: Add 9 hours a week to one position and 5 to the other

Hrs : 40/week FTE: 1

Department Requesting Change in Allocation: **Parks and Recreation**

See Attached

Department Head Signature:



Date:

9-2-21

Submit this document to Human Resources/Risk Management Director for review. HR Director will forward to Budget Officer for review. Budget Officer will forward to the Commissioners' for approval. Please attach a list of actual job tasks to be performed and estimate the effect on the budget by Fiscal Year include source of funding.

Human Resources Review Date: 10/25/2018

Request is: ☒ Forwarded ☐ Returned

Reason for action: Although there may be no immediate change of FTE or of expense, the potential for increased benefit costs exists by creating Full- Time positions were the positions were part-time.

Human Resources Signature:



9/7/21

Budget Officer Review Date: _____ - _____ - _____

Request is: _____ Forwarded _____ Returned

Reason for action: _____

Budget Officer Signature: _____

County Commissioners Review Date: _____ - _____ - _____

Request is: _____ Approved _____ Denied

Chairperson Signature: _____ Date: _____

Distribution of Finalized Form: Original-HR; Copy-Classification File; Copy-Department Head



Dwayne Dillinger • Executive Director

Campbell County Parks and Recreation
250 Shoshone Avenue • Gillette, WY 82718
Phone: 307-682-7406 • Fax 307-682-7050
Home Page: www.ccprd.com

MEMORANDUM

TO: Campbell County Commissioners
Brandy Elder, Executive Director of HR/Risk

FROM: Dwayne Dillinger, Executive Director

SUBJECT: Chang of Part time to full time of Desk Coordinators

DATE: September 1, 2021

The Parks and Recreation department has 3 benefited desk coordinators and 6-8 part time positions for the desk. Over the years to accommodate budget cuts 1 benefited position has been eliminated, and 2 are less than 40 hours a week. With the insurance change coming January 1st and the part time benefited positions already having to pay a portion of the insurance costs, plus the new employee share, the total amount has already forced one employee to leave for a new position because the monthly co-pay insurance premium was very close to their total take home pay.

A second issue we have been dealing with is the implementation of the Tyler project that last year resulted in \$6,500 in Overtime and we only had \$1,500 budgeted. These additional hours would be used to help with data entry and Tyler implementation reducing the Overtime of current employees.

We are requesting to add 9 hours a week to one of the positions and 5 hours a week to the other. These changes would not take effect until January 1st when the employee co-pay for insurance kicks in. The additional cost of doing this to the budget for the last 6 months of the 2021-2022 budget would be \$10,400.

Over the first 3 months of this fiscal year, we have had a shuffling and change in 6 positions from the retirement of the Director and people leaving because of the benefit change. This will result in a reduction of salaries, taxes, and benefits for the department by roughly \$37,000. We also have 2 employees that will have a status change in their insurance from family to employee plus 1 in January resulting in a savings of \$8,000 for insurance for the remainder of the 2021-2022 fiscal year.

**OFFICE**

500 South Gillette Avenue
Suite 1100
Gillette, Wyoming 82716
(307) 682-7283
(307) 687-6325 FAX
www.ccgov.net

TO: Board of Commissioners
FROM: Susan Saunders *SS*
DATE: 9/14/2021
SUBJECT: Line Item Transfer Request

Please make the following line item transfers:

Transfer From:			Transfer To:	
Amount	Account #	Account Name	Account #	Account Name
\$15,461.00	503.6042	Benefits	503.7488	Misc. Program Support

Explanation: Originally budgeted to the incorrect line item.

Director Approval: _____

**OFFICE**

500 South Gillette Avenue
Suite 1100
Gillette, Wyoming 82716
(307) 682-7283
(307) 687-6325 FAX
www.ccgov.net

TO: Board of Commissioners
FROM: Anthony S. Langone Fleet Manager
DATE: 9/16/2021
SUBJECT: Line Item Transfer Request

Please make the following line item transfers:

	Transfer From:			Transfer To:	
Date of Entry	Amount	Account #	Account Name	Account #	Account Name
9/16/21	\$80.50	086.6711	Safety Supplies	086.6153.1	Annual system certifications

Explanation: For vehicle fire extinguishers annual service.

Director Approval: _____

2021-071

Position Vacancy Justification

Department:	CAM-PLEX			Date:	9/7/2021
Position Title:	Event Custodial Supervisor				
Classification Band / Range:	107	Current Salary of Incumbent:		\$25.48	
Salary Range:	Min \$20.71	Mid \$25.88	Max \$31.06		
Justification for Hiring Position:	Filling existing budgeted position due to separation.				
Promoted Incumbent:					
Position Originated:	1985				
Funding Source for Position:	County: Yes	State: No	Federal: No	Other: Yes	Explain Other: City – 20%
Status Code:	Full-Time Yes	Part-Time	Number of Annual Hours:		2080
Reason for Vacancy:	Replacement due to Separation: X		Replacement due to Retirement:		New Position:
Existing Budgeted Position:	Yes				
Benefit Eligible:	Yes				
Department Head Signature & Date					
Commissioner Approval & Date:					

 9/17/21

2021-072 Position Vacancy Justification

Department:	CAM-PLEX			Date:	9/07/2021
Position Title:	Box Office Personnel				
Classification Band / Range:	106	Current Salary of Incumbent:	\$20.70		
Salary Range:	Min \$39,510.28	Mid \$49,387.84	Max \$59,265.41		
Justification for Hiring Position:	Filling existing budgeted position due to separation.				
Promoted Incumbent:					
Position Originated:	1985				
Funding Source for Position:	County: Yes	State: No	Federal: No	Other: Yes	Explain Other: City – 20%
Status Code:	Full-Time Yes	Part-Time	Number of Annual Hours:		2080
Reason for Vacancy:	Replacement due to separation: X		Replacement due to Retirement:		New Position:
Existing Budgeted Position:	Yes				
Benefit Eligible:	Yes				
Department Head Signature & Date					
Commissioner Approval & Date:	 9/7/21				

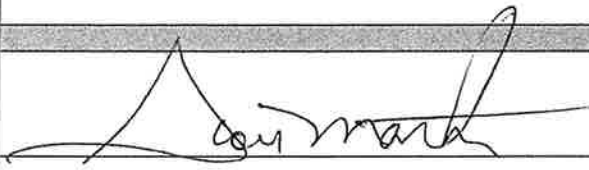
2021-073

Position Vacancy Justification

Department:	County Attorney's Office			Date:	9/14/21
Position Title:	Deputy County Attorney				
Classification Band / Range:	113	Current Salary of Incumbent:	\$89,548.38		
Salary Range:	Min 75,600.81	Mid 94,501.02	Max 113,401.22		
Justification for Hiring Position:	Current case load justifies hiring this position				
Termed Incumbent:	[REDACTED]				
Position Originated:	County				
Funding Source for Position:	County: Yes	State: No	Federal: No	Other: No	Explain Other:
Status Code:	Full-Time Yes	Part-Time No	Number of Annual Hours:		2080 - Exempt position
Reason for Vacancy:	Replacement due to Termination: Yes		Replacement due to Retirement:		New Position:
Existing Budgeted Position:	Yes				
Benefit Eligible:	Yes				
Department Head Signature & Date	 9/14/21				
Commissioner Approval & Date:	 9/14/21				

2021-074

Position Vacancy Justification

Department:	Sheriff's Office			Date:	09/14/2021
Position Title:	Administrative Assistant				
Classification Band / Range:	104	Current Salary of Incumbent:		\$15.99	
Salary Range:	Min \$15.99	Mid \$19.98	Max \$23.98		
Justification for Hiring Position:	Filling existing budgeted position.				
Termed Incumbent:	PT Admin Assistant (Interoffice transfer)				
Position Originated:	Budgeted Position for fiscal year 2021-2022				
Funding Source for Position:	County: Yes	State:	Federal:	Other:	Explain Other:
Status Code:	Full-Time	Part-Time Yes	Number of Annual Hours:		1,664
Reason for Vacancy:	Replacement due to Termination: X – Interoffice Transfer		Replacement due to Retirement:		New Position:
Existing Budgeted Position:	Yes				
Benefit Eligible:	Yes				
Department Head Signature & Date					09/14/2021
Commissioner Approval & Date:					

 9/14/21

SICK LEAVE TRANSFER REQUEST FORM

TO: Campbell County Board of Commissioners

Donating Department: CDS

Receiving Department: CDS

DATE: 9/16/21

Please consider this request to transfer up to 40 hours of accrued sick leave. No single donation should exceed 40 hrs.

This request is # 1 of # 1. (Numbers should indicate order of use as well as total submission.)

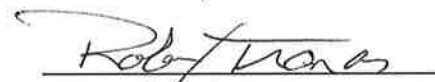
Dates of absence: Beginning: 8/23/21 Through: 9/21/21

Anticipated return: 9 - 22 - 21

From: 207415
Employee Number

To: 583488
Employee Number


Department Head Approval


Department Head Approval

FURTHER INFORMATION: (Please check applicable boxes)

☒ Currently an FMLA Qualifying Leave

☐ Was an FMLA Qualifying Leave



Refer to Personnel Guideline #403 Sick Leave for details regarding Sick Leave Transfers.

For Commission Office Use Only:

Date - Board of Commissioner Action: _____

Approved _____ Disapproved _____ Pending _____

Routing: Origination Department: Complete & print form obtain applicable signatures forward to HR; HR Department: Review & approve, make copy for file and copy to return to department indicating the date of Commissioner meeting, forward original to Commissioners for inclusion on consent agenda; Commissioners: include on consent agenda, after Commissioner action file original; Payroll: After approval record transfer from Commissioners meeting minutes; Origination Department: Check outcome from Commissioners meeting minutes.

The following page(s) contain the backup material for Agenda Item: [9:05 CARES Airport Rescue Grant Concessions Application](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

hsh

OFFICE

500 South Gillette Avenue
Suite 1100
Gillette, Wyoming 82716
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(307) 687-6325 FAX
www.ccgov.net



Carol J. Seeger, Commissioners
Administrative Director

BOARD OF COMMISSIONERS

Robert Maul, Chairman
Rusty Bell
Colleen Faber
D.G. Reardon
Del Shelstad

MEMORANDUM

TO: Campbell County Commissioners

FROM: Bethany Raab

RE: FAA CARES ARP Funds Application

DATE: 09/13/2021

Attached you will find a grant application for the Federal Aviation Administration CARES Airport Rescue Grants. The requested amount is \$1,145,381, which are Federal funds. The Airport does not have this amount budgeted for FY 21. No match funds are required. The Airport wishes to use these funds to update a lift station, the HVAC system and fixtures to help stop the spread of pathogens. They will also update cleaning equipment. Upon reviewing the Airport Rescue Grants FAQ, that the FAA has published, the above-mentioned uses are permitted by these funds. No revisions requested by Grants Specialist.

A representative from the Airport will be presenting this application .

Thank you!

Grant Application Summary Request Form

Please submit this form completed with your Grant Application to the Grants Specialist, no later than seven business days prior to the intended scheduled Commissioners meeting.

Commissioner Meeting Date Preferred: September 21, 2021

Grant Fiscal Year: FY 2021 Period of Performance: 2021 - 2024

Grant Project Name: CARES Development SF - 424 ARP

Funding Agency: Federal Aviation Administration (FAA)

CFDA #: 20.016 Circle One: FEDERAL/ STATE/ LOCAL/ OTHER Funding: Federal

Application Due Date to Funding Agency: November 30, 2021

Campbell County Department Applying for Grant: Airport

Grant Amount Request: \$1,145,381 Business Unit where Grant is Budgeted: _____

Match Amount Request: \$0.00 Match Sources: None

Please describe the purpose of this grant and how this project relates to the departments mission and how this project will benefit Campbell County: This grant is the American Recovery Plan and will be used in accordance for costs related to operations, personnel, cleaning, sanitation, janitorial services, combating the spread of pathogens at the airport, and debt service payments.

Describe your proposed project. What are your goals and outcomes and how they will be achieved? How will the project be sustained after the grant is over? The goal for this grant is to replace the airport lift station, and update the HVAC system and fixtures to help stop the spread of pathogens. also update cleaning equipment and help pay for the janitorial cleaning done at the airport.

Office Use Only:

Grants Specialist Review: 9/13/2021 BUR

Revisions Required: none

Revisions Received: _____

Commissioner Approval Date: _____ Date Returned to Department: _____

Application for Federal Assistance SF-424

*1. Type of Submission:

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

*2. Type of Application * If Revision, select appropriate letter(s):

- ☒ New
☐ Continuation *Other (Specify) _____
☐ Revision

*3. Date Received:

NA

4. Applicant Identifier:

GCC (Northeast Wyoming Regional) Gillette, WY

*5b. Federal Entity Identifier:

56-0012

*5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*a. Legal Name: County of Campbell/Northeast Wyoming Regional Airport Board

*b. Employer/Taxpayer Identification Number (EIN/TIN):

83-6000103

*c. Organizational DUNS:

07-141-3140

d. Address:

*Street 1: 2000 Airport Road Suite 108

Street 2: _____

*City: GILLETTE

County/Parish: _____

*State: WY

Province: _____

*Country: USA: United States

*Zip / Postal Code 82716

e. Organizational Unit:

Department Name:

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: Mr. *First Name: Todd

Middle Name: _____

*Last Name: Chatfield

Suffix: _____

Title: Airport Executive Director

Organizational Affiliation:

*Telephone Number: 307-686-1042

Fax Number:

*Email: tcc75@ccgov.net

Application for Federal Assistance SF-424

***9. Type of Applicant 1: Select Applicant Type:**

X. Airport Sponsor

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*Other (Specify)

***10. Name of Federal Agency:**

Federal Aviation Administration

11. Catalog of Federal Domestic Assistance Number:

20.106

CFDA Title:

Airport Improvement Program

***12. Funding Opportunity Number:**

NA

*Title:

NA

13. Competition Identification Number:

NA

Title:

NA

14. Areas Affected by Project (Cities, Counties, States, etc.):

***15. Descriptive Title of Applicant's Project:**

\$20,216 to provide relief from rent and minimum annual guarantees to eligible small airport concessions located at primary airports.

\$5,054 to provide relief from rent and minimum annual guarantees to eligible large airport concessions located at primary airports.

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424

16. Congressional Districts Of:

*a. Applicant:

*b. Program/Project:

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

*a. Start Date: NA

*b. End Date: NA

18. Estimated Funding (\$):

*a. Federal	<u>\$25,270</u>
*b. Applicant	<u>\$0</u>
*c. State	<u>\$0</u>
*d. Local	<u>\$0</u>
*e. Other	<u>\$0</u>
*f. Program Income	<u>\$0</u>
*g. TOTAL	<u>\$25,270</u>

***19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on _____.
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☒ c. Program is not covered by E. O. 12372

***20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation in attachment.)**

☐ Yes ☒ No

If "Yes", provide explanation and attach _____

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: _____ *First Name: _____

Middle Name: _____

*Last Name: _____

Suffix: _____

*Title:

*Telephone Number:

Fax Number:

* Email:

*Signature of Authorized Representative:

*Date Signed:

The following page(s) contain the backup material for Agenda Item: [9:10 CARES Airport Rescue Grant Application](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

hsh

OFFICE

500 South Gillette Avenue
Suite 1100
Gillette, Wyoming 82716
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(307) 687-6325 FAX
www.ccgov.net



Carol J. Seeger, Commissioners
Administrative Director

BOARD OF COMMISSIONERS

Robert Maul, Chairman
Rusty Bell
Colleen Faber
D.G. Reardon
Del Shelstad

MEMORANDUM

TO: Campbell County Commissioners

FROM: Bethany Raab

RE: FAA CARES ARP Funds Application- Concessions

DATE: 09/13/2021

Attached you will find a grant application for the Federal Aviation Administration CARES Airport Rescue Grants Concessions. The requested amount is \$25,270.00, which are Federal funds. The Airport does not have this amount budgeted for FY 21. No match funds are required. The Airport wishes to use these funds to provide relief from rent and minimum annual guarantees of their onsite rental car companies. Upon reviewing the Airport Rescue Grants FAQ, that the FAA has published, the above-mentioned uses are permitted by these funds. No revisions requested by Grants Specialist.

A representative from the Airport will be presenting this application .

Thank you!

Grant Application Summary Request Form

Please submit this form completed with your Grant Application to the Grants Specialist, no later than seven business days prior to the intended scheduled Commissioners meeting.

Commissioner Meeting Date Preferred: September 21, 2021

Grant Fiscal Year: FY 2021 Period of Performance: 2021 - 2024

Grant Project Name: CARES Development SF - 424 ARP Concessions

Funding Agency: Federal Aviation Administration (FAA)

CFDA #: 20.016 Circle One: FEDERAL/ STATE/ LOCAL/ OTHER Funding: Federal

Application Due Date to Funding Agency: November 30, 2021

Campbell County Department Applying for Grant: Airport

Grant Amount Request: \$25,270 Business Unit where Grant is Budgeted: _____

Match Amount Request: \$0.00 Match Sources: None

Please describe the purpose of this grant and how this project relates to the departments mission and how this project will benefit Campbell County: This grant is the American Recovery Plan and will be used in accordance to provide relief from rent and minimum annual guarantees to eligible small airport concessions located at primary airports.

Describe your proposed project. What are your goals and outcomes and how they will be achieved? How will the project be sustained after the grant is over? The goal for this grant is to make the airport / county whole with offsetting the CPI percentage for the concessions rent.

Office Use Only:

Grants Specialist Review: 9/13/21 AK

Revisions Required: None

Revisions Received: _____

Commissioner Approval Date: _____ Date Returned to Department: _____

Application for Federal Assistance SF-424

*1. Type of Submission:

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

*2. Type of Application

- ☒ New
☐ Continuation
☐ Revision

* If Revision, select appropriate letter(s):

*Other (Specify) _____

*3. Date Received:

NA

4. Applicant Identifier:

GCC (Northeast Wyoming Regional) Gillette, WY

*5b. Federal Entity Identifier:

56-0012

*5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*a. Legal Name: County of Campbell/Northeast Wyoming Regional Airport Board

*b. Employer/Taxpayer Identification Number (EIN/TIN):

83-6000103

*c. Organizational DUNS:

07-141-3140

d. Address:

*Street 1: 2000 Airport Road Suite 108

Street 2: _____

*City: GILLETTE

County/Parish: _____

*State: WY

Province: _____

*Country: USA: United States

*Zip / Postal Code 82716

e. Organizational Unit:

Department Name:

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: Mr. *First Name: Todd

Middle Name: _____

*Last Name: Chatfield

Suffix: _____

Title: Airport Executive Director

Organizational Affiliation:

*Telephone Number: 307-686-1042

Fax Number:

*Email: tcc75@ccgov.net

Application for Federal Assistance SF-424

***9. Type of Applicant 1: Select Applicant Type:**

X. Airport Sponsor

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*Other (Specify)

***10. Name of Federal Agency:**

Federal Aviation Administration

11. Catalog of Federal Domestic Assistance Number:

20.106

CFDA Title:

Airport Improvement Program

***12. Funding Opportunity Number:**

NA

*Title:

NA

13. Competition Identification Number:

NA

Title:

NA

14. Areas Affected by Project (Cities, Counties, States, etc.):

***15. Descriptive Title of Applicant's Project:**

\$1,145,381 for costs related to operations, personnel, cleaning, sanitization, janitorial services, combating the spread of pathogens at the airport, and debt service payments.

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424**16. Congressional Districts Of:**

*a. Applicant: _____

*b. Program/Project: _____

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

*a. Start Date: NA

*b. End Date: NA

18. Estimated Funding (\$):

*a. Federal	_____	\$1,145,381
*b. Applicant	_____	\$0
*c. State	_____	\$0
*d. Local	_____	\$0
*e. Other	_____	\$0
*f. Program Income	_____	\$0
*g. TOTAL	_____	\$1,145,381

***19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on ____.
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☒ c. Program is not covered by E. O. 12372

***20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation in attachment.)**

☐ Yes ☒ No

If "Yes", provide explanation and attach _____

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: _____ *First Name: _____

Middle Name: _____

*Last Name: _____

Suffix: _____

*Title: _____

*Telephone Number: _____

Fax Number: _____

* Email: _____

*Signature of Authorized Representative: _____

*Date Signed: _____

The following page(s) contain the backup material for Agenda Item: [9:15 TANF/CPI Grant Contract](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

h h

OFFICE

500 South Gillette Avenue
Suite 1100
Gillette, Wyoming 82716
(307) 682-7283
(307) 687-6325 FAX
www.ccgov.net



Carol J. Seeger, Commissioners
Administrative Director

BOARD OF COMMISSIONERS

Robert Maul, Chairman
Rusty Bell
Colleen Faber
D.G. Reardon
Del Shelstad

MEMORANDUM

TO: Campbell County Commissioners

FROM: Bethany Raab

RE: TANF/CPI Grant Contract

DATE: 09/07/2021

Attached you will find the FY 21/22 Temporary Assistance for needy Families Community Partnership Initiative (TANF CPI) grant contract. This agreement is to set forth the terms and conditions by which the Contractor shall operate the TANF CPI program in Campbell County. This agreement is effective from October 1, 2021 through September 30, 2022. The award amount is for \$91,000, with no matching funds required. These funds are federal funds. HR/RISK, County Attorney and Grants have all reviewed the contract. Revisions to the contract were requested and received.

The Grants Specialist will be presenting this contract.

Thank you!

Contract #: 215949**Entry Date:**8/27/2021 9:11:55 AM**Department:** Wyoming Department of Family Services**Agency Contact:** Wagner, Kati**Phone:** 5361**Other Agency Contact:** Georgia Auch 307-746-3901WYOMING ATTORNEY
GENERAL'S OFFICE

SEP 02 2021

Megan Pope
APPROVED AS TO FORM**Client Comments:** <p>Template 215150 - Insurance is
different </p>
<p>No SOS </p>**Contractor/Vendor Name:** Campbell County Commissioners**Contract Title:** CPI**Contract Type:** General Services - Federal
Funds**Contract Amount:** 0**Contract Effective Date:****Contract Expiration Date:** 9/30/2022 12:00:00 AM**Status:** AG Approved as to Form**RETURN VIA:** Ink Signature - Inter-agency Mail**Assigned Attorney:** Megan Pope

**CONTRACT BETWEEN
WYOMING DEPARTMENT OF FAMILY SERVICES
AND
CAMPBELL COUNTY COMMISSIONERS**

1. **Parties.** The parties to this Contract are Wyoming Department of Family Services (Agency), whose address is: 2300 Capitol Avenue, Third Floor, Hathaway Building, Cheyenne, Wyoming 82002, and Campbell County Commissioners (Contractor), whose address is: 500 South Gillette Avenue, Suite 1100, Gillette, Wyoming 82716.
2. **Purpose of Contract.** The purpose of this Contract is to set forth the terms and conditions by which the Contractor shall operate the Temporary Assistance for Needy Families Community Partnership Initiative (TANF CPI), a community plan which will provide a continuum of services to Campbell County families as outlined in the Program Statement of Work, Attachment A, which is attached to and incorporated into this Contract by this reference.
3. **Term of Contract.** This Contract is effective October 1, 2021, or upon the date the last required signature is affixed hereto, whichever is later. The term of the Contract is from October 1, 2021 through September 30, 2022. All services shall be completed during this term.
4. **Payment.**
 - A. The Agency agrees to pay the Contractor for the services described in Section 5 below. Total payment under this Contract shall not exceed ninety-one thousand dollars (\$91,000.00). Payment shall be made within forty-five (45) days after submission of invoice pursuant to Wyo. Stat. § 16-6-602. Contractor shall submit invoices in sufficient detail to ensure that payments may be made in conformance with this Contract.
 - B. No payment shall be made for work performed before the Effective Date of this Contract. Should the Contractor fail to perform in a manner consistent with the terms and conditions set forth in this Contract, payment under this Contract may be withheld until such time as the Contractor performs its duties and responsibilities to the satisfaction of Agency. The federal source of funding for this Contract is the Temporary Assistance for Needy Families (TANF) Grant, CFDA #93.558.
 - C. When the Contractor is working at a location requiring an overnight stay, the Contractor shall be reimbursed at the rates set out in Wyo. Stats. §§ 9-3-102 and 9-3-103.
5. **Responsibilities of Contractor.** The Contractor agrees to:
 - A. Provide the services described in Attachment A;

- B. Enhance sustainability beyond the funding period;
- C. Determine TANF eligibility for families participating in the program. Contractor shall ensure that the TANF Participant Application and Eligibility form, Attachment C, which is attached to and incorporated into this Contract by this reference, shall be completed for each family being billed under this Contract or, upon Agency approval, an acceptable substitute, when determining eligibility for families participating in the program;
- D. Bill the Agency for funding quarterly. The Contractor shall only bill for services provided to TANF eligible families. Contractor shall use the TANF CPI FFY21 Quarterly Report and Invoice, Attachment B, which is attached to and incorporated into this Contract by this reference, when submitting quarterly invoices. The quarterly invoice shall be submitted within thirty (30) days following the end of the quarter;
- E. Limit the administrative costs at ten percent (10%) of the program costs per invoice submission;
- F. Provide quarterly program performance reports to the Agency. Contractor shall validate all outcomes utilizing quantitative and qualitative data. The report in Attachment B shall be used for each quarterly report;
- G. Provide reporting that is sufficient to provide an audit trail for state or federal auditors to determine accuracy of direct and indirect costs. Reports shall be submitted within thirty (30) days following the end of each quarter;
- H. Not use funds to purchase non-tangible assets or to purchase or lease equipment. Leased equipment includes the rental of equipment for any period of time;
- I. Not use funds to provide cash, checks, cash equivalents or cash redeemable cards to individuals served by the program, and
- J. Obtain prior approval from the Agency for all budget changes which deviate from the submitted budget in Attachment A.

6. **Responsibilities of Agency.** The Agency agrees to:

- A. Pay Contractor in accordance with Section 4 above;
- B. Instruct Contractor on eligibility for TANF funding;
- C. Monitor quarterly invoices and performance reports for accuracy and to ensure they meet the requirements of TANF and this Contract; and
- D. Monitor Contractor's efforts in securing other funding to ensure the program is

sustainable after the funding period.

7. **Special Provisions.**

- A. **Assumption of Risk.** The Contractor shall assume the risk of any loss of state or federal funding, either administrative or program dollars, due to the Contractor's failure to comply with state or federal requirements. The Agency shall notify the Contractor of any state or federal determination of noncompliance.
- B. **Environmental Policy Acts.** Contractor agrees all activities under this Contract will comply with the Clean Air Act, the Clean Water Act, the National Environmental Policy Act, and other related provisions of federal environmental protection laws, rules or regulations.
- C. **Human Trafficking.** As required by 22 U.S.C. § 7104(g) and 2 CFR Part 175, this Contract may be terminated without penalty if a private entity that receives funds under this Contract:
 - (i) Engages in severe forms of trafficking in persons during the period of time that the award is in effect;
 - (ii) Procures a commercial sex act during the period of time that the award is in effect; or
 - (iii) Uses forced labor in the performance of the award or subawards under the award.
- D. **Kickbacks.** Contractor certifies and warrants that no gratuities, kickbacks, or contingency fees were paid in connection with this Contract, nor were any fees, commissions, gifts, or other considerations made contingent upon the award of this Contract. If Contractor breaches or violates this warranty, Agency may, at its discretion, terminate this Contract without liability to Agency, or deduct from the agreed upon price or consideration, or otherwise recover, the full amount of any commission, percentage, brokerage, or contingency fee.
- E. **Limitations on Lobbying Activities.** By signing this Contract, Contractor certifies and agrees that, in accordance with P.L. 101-121, payments made from a federal grant shall not be utilized by Contractor or its subcontractors in connection with lobbying member(s) of Congress, or any federal agency in connection with the award of a federal grant, contract, cooperative agreement, or loan.
- F. **Monitoring Activities.** Agency shall have the right to monitor all activities related to this Contract that are performed by Contractor or its subcontractors. This shall include, but not be limited to, the right to make site inspections at any time and with reasonable notice; to bring experts and consultants on site to examine or evaluate completed work or work in progress; to examine the books,

ledgers, documents, papers, and records pertinent to this Contract; and to observe personnel in every phase of performance of Contract related work.

- G. Nondiscrimination.** The Contractor shall comply with the Civil Rights Act of 1964, the Wyoming Fair Employment Practices Act (Wyo. Stat. § 27-9-105, *et seq.*), the Americans with Disabilities Act (ADA), 42 U.S.C. § 12101, *et seq.*, and the Age Discrimination Act of 1975 and any properly promulgated rules and regulations thereto and shall not discriminate against any individual on the grounds of age, sex, color, race, religion, national origin, or disability in connection with the performance under this Contract.
- H. No Finder's Fees:** No finder's fee, employment agency fee, or other such fee related to the procurement of this Contract, shall be paid by either party.
- I. Publicity.** Any publicity given to the projects, programs, or services provided herein, including, but not limited to, notices, information, pamphlets, press releases, research, reports, signs, and similar public notices in whatever form, prepared by or for the Contractor and related to the services and work to be performed under this Contract, shall identify the Agency as the sponsoring agency and shall not be released without prior written approval of Agency.
- J. Suspension and Debarment.** By signing this Contract, Contractor certifies that neither it nor its principals/agents are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction or from receiving federal financial or nonfinancial assistance, nor are any of the participants involved in the execution of this Contract suspended, debarred, or voluntarily excluded by any federal department or agency in accordance with Executive Order 12549 (Debarment and Suspension), 44 CFR Part 17, or 2 CFR Part 180, or are on the debarred, or otherwise ineligible, vendors lists maintained by the federal government. Further, Contractor agrees to notify Agency by certified mail should it or any of its principals/agents become ineligible for payment, debarred, suspended, or voluntarily excluded from receiving federal funds during the term of this Contract.
- K. Administration of Federal Funds.** Contractor agrees its use of the funds awarded herein is subject to the Uniform Administrative Requirements of 2 C.F.R. Part 200, *et seq.*; any additional requirements set forth by the federal funding agency; all applicable regulations published in the Code of Federal Regulations; and other program guidance as provided to it by Agency.
- L. Copyright License and Patent Rights.** Contractor acknowledges that federal grantor, the State of Wyoming, and Agency reserve a royalty-free, nonexclusive, unlimited, and irrevocable license to reproduce, publish, or otherwise use, and to authorize others to use, for federal and state government purposes: (1) the copyright in any work developed under this Contract; and (2) any rights of copyright to which Contractor purchases ownership using funds awarded under this Contract. Contractor must consult with Agency regarding any patent rights

that arise from, or are purchased with, funds awarded under this Contract.

- M. Federal Audit Requirements.** Contractor agrees that if it expends an aggregate amount of seven hundred fifty thousand dollars (\$750,000.00) or more in federal funds during its fiscal year, it must undergo an organization-wide financial and compliance single audit. Contractor agrees to comply with the audit requirements of the U.S. General Accounting Office Government Auditing Standards and Audit Requirements of 2 C.F.R. Part 200, Subpart F. If findings are made which cover any part of this Contract, Contractor shall provide one (1) copy of the audit report to Agency and require the release of the audit report by its auditor be held until adjusting entries are disclosed and made to Agency's records.
- N. Non-Supplanting Certification.** Contractor hereby affirms that federal grant funds shall be used to supplement existing funds, and shall not replace (supplant) funds that have been appropriated for the same purpose. Contractor should be able to document that any reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds under this Contract.
- O. Program Income.** Contractor shall not deposit grant funds in an interest bearing account without prior approval of Agency. Any income attributable to the grant funds distributed under this Contract must be used to increase the scope of the program or returned to Agency.

8. General Provisions.

- A. Amendments.** Any changes, modifications, revisions, or amendments to this Contract which are mutually agreed upon by the parties to this Contract shall be incorporated by written instrument, executed by all parties to this Contract.
- B. Applicable Law, Rules of Construction, and Venue.** The construction, interpretation, and enforcement of this Contract shall be governed by the laws of the State of Wyoming, without regard to conflicts of law principles. The terms "hereof," "hereunder," "herein," and words of similar import, are intended to refer to this Contract as a whole and not to any particular provision or part. The Courts of the State of Wyoming shall have jurisdiction over this Contract and the parties. The venue shall be the First Judicial District, Laramie County, Wyoming.
- C. Assignment Prohibited and Contract Shall Not be Used as Collateral.** Neither party shall assign or otherwise transfer any of the rights or delegate any of the duties set out in this Contract without the prior written consent of the other party. The Contractor shall not use this Contract, or any portion thereof, for collateral for any financial obligation without the prior written permission of the Agency.
- D. Audit and Access to Records.** The Agency and its representatives shall have access to any books, documents, papers, electronic data, and records of the Contractor which are pertinent to this Contract. The Contractor shall immediately, upon receiving written instruction from the Agency, provide to any independent

auditor or accountant all books, documents, papers, electronic data, and records of the Contractor which are pertinent to this Contract. The Contractor shall cooperate fully with any such independent auditor or accountant during the entire course of any audit authorized by the Agency.

- E. Availability of Funds.** Each payment obligation of the Agency is conditioned upon the availability of government funds which are appropriated or allocated for the payment of this obligation and which may be limited for any reason including, but not limited to, congressional, legislative, gubernatorial, or administrative action. If funds are not allocated and available for continued performance of the Contract, the Contract may be terminated by the Agency at the end of the period for which the funds are available. The Agency shall notify the Contractor at the earliest possible time of the services which will or may be affected by a shortage of funds. No penalty shall accrue to the Agency in the event this provision is exercised, and the Agency shall not be obligated or liable for any future payments due or for any damages as a result of termination under this section.
- F. Award of Related Contracts.** The Agency may award supplemental or successor contracts for work related to this Contract or may award contracts to other contractors for work related to this Contract. The Contractor shall cooperate fully with other contractors and the Agency in all such cases.
- G. Compliance with Laws.** The Contractor shall keep informed of and comply with all applicable federal, state, and local laws and regulations, and all federal grant requirements and executive orders in the performance of this Contract.
- H. Confidentiality of Information.** Except when disclosure is required by the Wyoming Public Records Act or court order, all documents, data compilations, reports, computer programs, photographs, data, and other work provided to or produced by the Contractor in the performance of this Contract shall be kept confidential by the Contractor unless written permission is granted by the Agency for its release. If and when Contractor receives a request for information subject to this Contract, Contractor shall notify Agency within ten (10) days of such request and shall not release such information to a third party unless directed to do so by Agency.
- I. Entirety of Contract.** This Contract, consisting of eleven (11) pages; Attachment A, Program Statement of Work, consisting of thirty-nine (39) pages; Attachment B, TANF CPI FFY22 Quarterly Report and Invoice, consisting of six (6) pages; and Attachment C, TANF Participant Application and Eligibility Form, consisting of two (2) pages, represent the entire and integrated Contract between the parties and supersedes all prior negotiations, representations, and agreements, whether written or oral. In the event of a conflict or inconsistency between the language of this Contract and the language of any attachment or document incorporated by reference, the language of this Contract shall control.

- J. Ethics.** Contractor shall keep informed of and comply with the Wyoming Ethics and Disclosure Act (Wyo. Stat. § 9-13-101, *et seq.*) and any and all ethical standards governing Contractor's profession.
- K. Extensions.** Nothing in this Contract shall be interpreted or deemed to create an expectation that this Contract will be extended beyond the term described herein.
- L. Force Majeure.** Neither party shall be liable for failure to perform under this Contract if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays.
- M. Indemnification.** Each party to this Contract shall assume the risk of any liability arising from its own conduct. Neither party agrees to insure, defend, or indemnify the other.
- N. Independent Contractor.** The Contractor shall function as an independent contractor for the purposes of this Contract and shall not be considered an employee of the State of Wyoming for any purpose. Consistent with the express terms of this Contract, the Contractor shall be free from control or direction over the details of the performance of services under this Contract. The Contractor shall assume sole responsibility for any debts or liabilities that may be incurred by the Contractor in fulfilling the terms of this Contract and shall be solely responsible for the payment of all federal, state, and local taxes which may accrue because of this Contract. Nothing in this Contract shall be interpreted as authorizing the Contractor or its agents or employees to act as an agent or representative for or on behalf of the State of Wyoming or the Agency or to incur any obligation of any kind on behalf of the State of Wyoming or the Agency. The Contractor agrees that no health or hospitalization benefits, workers' compensation, unemployment insurance, or similar benefits available to State of Wyoming employees will inure to the benefit of the Contractor or the Contractor's agents or employees as a result of this Contract.
- O. Notices.** All notices arising out of, or from, the provisions of this Contract shall be in writing either by regular mail or delivery in person at the addresses provided under this Contract.
- P. Ownership and Return of Documents and Information.** Agency is the official custodian and owns all documents, data compilations, reports, computer programs, photographs, data, and other work provided to or produced by the Contractor in the performance of this Contract. Upon termination of services, for any reason, Contractor agrees to return all such original and derivative

information and documents to the Agency in a useable format. In the case of electronic transmission, such transmission shall be secured. The return of information by any other means shall be by a parcel service that utilizes tracking numbers.

- Q. Prior Approval.** This Contract shall not be binding upon either party, no services shall be performed, and the Wyoming State Auditor shall not draw warrants for payment, until this Contract has been fully executed, approved as to form by the Office of the Attorney General, filed with and approved by A&I Procurement, and approved by the Governor of the State of Wyoming, or his designee, if required by Wyo. Stat. § 9-2-1016(b)(iv).
- R. Insurance Requirements.** Contractor is protected by the Wyoming Governmental Claims Act, Wyo. Stat. § 1-39-101, et seq., and certifies that it is a member of the Wyoming Association of Risk Management (WARM) pool or the Local Government Liability Pool (LGLP), Wyo. Stat. § 1-42-201, et seq., and shall provide a letter verifying its participation in the WARM or LGLP to the Agency.
- S. Insurance Coverage.** The Contractor shall obtain and maintain the following insurance in accordance with the Insurance Requirements set forth above:
- (i) Commercial General Liability Insurance. Commercial general liability insurance (CGL) coverage, occurrence form, covering liability claims for bodily injury and property damage arising out of premises, operations, products and completed operations, and personal and advertising injury, with minimum limits as follows:
 - (a) \$1,000,000.00 each occurrence;
 - (b) \$1,000,000.00 personal injury and advertising injury;
 - (c) \$2,000,000.00 general aggregate; and
 - (d) \$2,000,000.00 products and completed operations.

The CGL policy shall include coverage for Explosion, Collapse and Underground property damage. This coverage may not be excluded by endorsement.
 - (ii) Workers' Compensation and Employer's Liability Insurance. Employees hired in Wyoming to perform work under this Contract shall be covered by workers' compensation coverage obtained through the Wyoming Department of Workforce Services' workers' compensation program, if statutorily required. Employees brought into Wyoming from Contractor's home state to perform work under this Contract shall be covered by workers' compensation coverage obtained through the Wyoming Department of Workforce Services' workers' compensation program or other state or private workers' compensation insurance approved by the Wyoming Department of Workforce Services, if statutorily required.

The Contractor shall provide the Agency with a Certificate of Good Standing or other proof of workers' compensation coverage for all of its employees who are to perform work under this Contract, if such coverage is required by law. If workers' compensation coverage is obtained by Contractor through the Wyoming Department of Workforce Services' workers' compensation program, Contractor shall also obtain Employer's Liability "Stop Gap" coverage through an endorsement to the CGL policy required by this Contract, with minimum limits as follows:

- (a) Bodily Injury by Accident: \$1,000,000.00 each accident;
- (b) Bodily Injury by Disease: \$1,000,000.00 each employee; and
- (c) Bodily Injury by Disease: \$1,000,000.00 policy limit.

(iii) Unemployment Insurance. The Contractor shall be duly registered with the Department of Workforce Services and obtain such unemployment insurance coverage as required. The Contractor shall supply Agency with a Certificate of Good Standing or other proof of unemployment insurance coverage.

(iv) Automobile Liability Insurance. Automobile liability insurance covering any auto (including owned, hired, and non-owned) with minimum limits of \$1,000,000.00 each accident combined single limit.

T. Severability. Should any portion of this Contract be judicially determined to be illegal or unenforceable, the remainder of the Contract shall continue in full force and effect, and the parties may renegotiate the terms affected by the severance.

U. Sovereign Immunity and Limitations. Pursuant to Wyo. Stat. § 1-39-104(a), the State of Wyoming and Agency expressly reserve sovereign immunity by entering into this Contract and the Contractor expressly reserves governmental immunity. Each of them specifically retains all immunities and defenses available to them as sovereigns or governmental entities pursuant to Wyo. Stat. § 1-39-101, *et seq.*, and all other applicable law. The parties acknowledge that the State of Wyoming has sovereign immunity and only the Wyoming Legislature has the power to waive sovereign immunity. Designations of venue, choice of law, enforcement actions, and similar provisions shall not be construed as a waiver of sovereign immunity. The parties agree that any ambiguity in this Contract shall not be strictly construed, either against or for either party, except that any ambiguity as to immunity shall be construed in favor of immunity.

V. Taxes. The Contractor shall pay all taxes and other such amounts required by federal, state, and local law, including, but not limited to, federal and social security taxes, workers' compensation, unemployment insurance, and sales taxes.

W. Termination of Contract. This Contract may be terminated, without cause, by the Agency upon thirty (30) days written notice. This Contract may be terminated

by the Agency immediately for cause if the Contractor fails to perform in accordance with the terms of this Contract.

- X. Third-Party Beneficiary Rights.** The parties do not intend to create in any other individual or entity the status of third-party beneficiary, and this Contract shall not be construed so as to create such status. The rights, duties, and obligations contained in this Contract shall operate only between the parties to this Contract and shall inure solely to the benefit of the parties to this Contract. The provisions of this Contract are intended only to assist the parties in determining and performing their obligations under this Contract.
- Y. Time is of the Essence.** Time is of the essence in all provisions of this Contract.
- Z. Titles Not Controlling.** Titles of sections and subsections are for reference only and shall not be used to construe the language in this Contract.
- AA. Waiver.** The waiver of any breach of any term or condition in this Contract shall not be deemed a waiver of any prior or subsequent breach. Failure to object to a breach shall not constitute a waiver.
- BB. Counterparts.** This Contract may be executed in counterparts. Each counterpart, when executed and delivered, shall be deemed an original and all counterparts together shall constitute one and the same Contract. Delivery by the Contractor of an originally signed counterpart of this Contract by facsimile or PDF shall be followed up immediately by delivery of the originally signed counterpart to the Agency.

THE REMAINDER OF THIS PAGE WAS INTENTIONALLY LEFT BLANK

9. **Signatures.** The parties to this Contract, either personally or through their duly authorized representatives, have executed this Contract on the dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this Contract.

The Effective Date of this Contract is the date of the signature last affixed to this page.

AGENCY:
Wyoming Department of Family Services

Korin A. Schmidt, Director

Date

Kristie Arneson, Economic Security Senior Administrator

Date

CONTRACTOR:
Campbell County Commissioners

Rusty Bell, County Commissioner Chairman

Date

Susan Saunders, County Clerk

Date

ATTORNEY GENERAL'S OFFICE: APPROVAL AS TO FORM

Meg Pope #1215949
Megan Pope, Senior Assistant Attorney General

9/2/21
Date

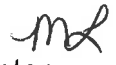
The following page(s) contain the backup material for Agenda Item: [9:20 Board Appointments, Cottonwood Improvement & Service District](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

**Office of
Campbell County Clerk
P.O. Box 3010
Gillette, WY 82717-3010
Phone (307)682-7285 Fax (307)687-6455**

MEMORANDUM

TO: Sandra Beeman
County Commissioners Office

FROM: Michelle L Leiker 
Elections Coordinator

DATE: September 1, 2021

RE: Cottonwood Improvement and Service District

Attached to this memo is a request from Cottonwood Improvement and Service District to appoint Shane Sumners, Aric See and Kenneth McMillin to their Board of Directors. Please place this request on the Commissioners September 21, 2021 regular meeting agenda. I will be presenting.

The district failed to have an election in November 2020. To get the district back on an election cycle and have a current Board of Directors, the above-mentioned individuals need to be appointed by the Board of Commissioners until the next election March 22, 2022.

Please contact me if you need more information.

cc:
Sean Brown

CHANGE NOTICE
FOR
COTTONWOOD IMPROVEMENT DISTRICT

Leaving the board : S.R.Merrifield and dan Beard.

The Board will be Aric See (2 years), Shane Sumners (2 years) and Kenneth(Casey) McMillin (4 years).

Aric See – Senior Director

Shane Sumners – Director

Casey McMillin – Treasurer and keeper of all paperwork

141 Coal Train Rd

(307) 251-4425

S.R. Merrifield
outgoing Secretary
Treasurer

RECEIVED 6/18/21
FILED _____
CAMPBELL COUNTY CLERK

The following page(s) contain the backup material for Agenda Item: [9:25 EDA Grant Application – Pronghorn Industrial Project](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

Application for Federal Assistance SF-424

* 1. Type of Submission: ☐ Preapplication ☒ Application ☐ Changed/Corrected Application	* 2. Type of Application: ☒ New ☐ Continuation ☐ Revision	* If Revision, select appropriate letter(s): * Other (Specify):
---	---	---

* 3. Date Received: 4. Applicant Identifier:

5a. Federal Entity Identifier:	5b. Federal Award Identifier:

State Use Only:

6. Date Received by State: 7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name:	Campbell County Government
------------------	----------------------------

* b. Employer/Taxpayer Identification Number (EIN/TIN): 83-6000103	* c. Organizational DUNS: 0714131400000
---	--

d. Address:

* Street1:	500 South Gillette Avenue, Suite 1100
Street2:	
* City:	Gillette
County/Parish:	Campbell
* State:	WY: Wyoming
Province:	
* Country:	USA: UNITED STATES
* Zip / Postal Code:	82716-4211

e. Organizational Unit:

Department Name: Board of Commissioners	Division Name:
---	-------------------------------

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:	Mrs.	* First Name:	Bethany
Middle Name:	Lyn		
* Last Name:	Raab		
Suffix:			

Title: Grants Specialist

Organizational Affiliation:

* Telephone Number:	307-687-6324	Fax Number:	307-687-6325
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* Email: BLR01@ccgov.net

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

Economic Development Administration

11. Catalog of Federal Domestic Assistance Number:

11.307

CFDA Title:

Economic Adjustment Assistance

* 12. Funding Opportunity Number:

EDA-2021-ARPAEAA

* Title:

FY 2021 American Rescue Plan Act Economic Adjustment Assistance Notice of Funding Opportunity

13. Competition Identification Number:

ARPA-EAA-C

Title:

ARPA EAA Construction Application

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

* 15. Descriptive Title of Applicant's Project:

Pronghorn Industrial Park

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

WY-000

* b. Program/Project

WY-000

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

07/01/2022

* b. End Date:

10/31/2024

18. Estimated Funding (\$):

* a. Federal

11,293,872.00

* b. Applicant

2,823,468.00

* c. State

0.00

* d. Local

0.00

* e. Other

0.00

* f. Program Income

0.00

* g. TOTAL

14,117,340.00

* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?

☐ a. This application was made available to the State under the Executive Order 12372 Process for review on

☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.

☒ c. Program is not covered by E.O. 12372.

* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)

☐ Yes

☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:

Mr.

* First Name:

Robert

Middle Name:

L

* Last Name:

Maul

Suffix:

* Title:

Chairman Board of Commissioners

* Telephone Number:

307-682-7283

Fax Number:

307-687-6325

* Email:

RLM01@ccgov.net

* Signature of Authorized Representative:

Completed by Grants.gov upon submission.

* Date Signed:

Completed by Grants.gov upon submission.

ED-900 GENERAL APPLICATION FOR EDA PROGRAMS

**Campbell County Government
Pronghorn Industrial Park
Grant Application**

A. Application Information

A.1. EDA Application Identifier: None

A.2.

	Name	Sam.gov CAGE Code	SAM.gov Registration Expiration Date	Fiscal Year End Date (mm/dd)
Lead Applicant	Campbell County Government	4F0J5	03/13/2022	06/30
Co-Applicant	None	N/A	N/A	N/A

B. PROJECT INFORMATION

B.1. Provide a geographical definition of the region to be served by the investment (project), including the specific geographic location of the project within the region:

Campbell County is in the northeastern corner of Wyoming, bordering Montana to the north, Crook and Weston Counties to the east, Converse County to the south and Johnson and Sheridan Counties to the west. Campbell County is a rural community covering 4,807 square miles. Per the Wyoming Department of Administration Information Economic Analysis Division, Campbell County's estimated population of 46,341 equates to a population of 10.4 persons per square mile.

There are two incorporated communities in Campbell County, the County Seat, Gillette, which is located nearly in the center of the county, and the Town of Wright, located approximately 40 miles south of Gillette. The City of Gillette is home to 32,030 of Campbell County's residents, and the Town of Wright claims 1,753 residents. The remaining 12,558 residents live in unincorporated areas of the county.

Campbell County lies in the heart of the Powder River Basin (PRB), which contains one of the largest coal deposits in the world. There are 16 active coal mines in the PRB, and 12 are in Campbell County.

In 2020, Campbell County had a workforce of 23,242, in which 22,389 individuals were employed, and 853 or 3.7% were unemployed. The predominant industry is mining, followed by local government (including hospitals and schools), retail trade and services.

The average median household income was \$82,659, and the per capita personal income was \$55,348. 9.1% of the population is deemed to be living in poverty. Campbell County's assessed valuation in 2020 was \$4,242,015,313, in which \$2,199,413,643 or 51.8% is attributed to coal.

B.2. Describe and outline the scope of work for the proposed EDA investment, including a list of tasks to be undertaken:

In 2014, the Campbell County Commissioners purchased 250+ acres of undeveloped property east of Cam-Plex. The purpose of this investment is to produce an industrial park containing eight shovel-ready sites ranging from 10 to 25 acres each to attract value-added, advanced carbon technology manufacturing companies to locate commercial production facilities in Campbell County, Wyoming.

The site has been selected as an ideal location for the Pronghorn Industrial park because of its close proximity to existing city water, sewer, power, and fiber optics; distance to an active coal fired power plant and mine; potential access to a State Highway and Interstate; and the fact that the land has never been occupied or developed so no structures or improvements exist.

Approximately 160 acres of this property are proposed for development. The industrial park will have interior roads with a proposed roadway section of 32-feet of Portland cement paving and 2-foot shoulders; streetlights; fire hydrants; city water; city sanitary sewer; power; natural gas and conduits for data.

The park's development includes constructing the north-south roadway, east-west roadway, storm drainage, water, power, installing conduit for communications, and gas extensions. With the proposed acreage for these lots and a potential wide range of usage, no costs were estimated for over-lot grading in the concept plan, to leave the individual lot design up to the occupant.

B.3 ECONOMIC DEVELOPMENT NEEDS:

B.3.a. Does the region in which the project will be located have a Comprehensive Economic Development Strategy (CEDS)? Yes.

If yes, what is the source? 2016-2021 North East Wyoming Economic Development Comprehensive Development Strategy, approved by the EDA in December of 2016.

B.3.b Describe the economic conditions of your region. Define the economic development need to be addressed by the proposed EDA investment and explain how the proposed investment will address that need:

According to the 2016-2021 North East Wyoming Economic Development Comprehensive Economic Development Strategy (CEDS), approved by the EDA in December 2016, the primary focus for Campbell County is to continue to promote public and private efforts to retain, expand and diversify local business including those related to mineral industries.

Developing an industrial park is directly in line with the goals and strategies outlined in Campbell County's CEDS. Initiatives identified in the CEDS to support diversification through recruitment of new industries specifically include:

- Identify opportunities to build road, water, and sewer extensions to industrial areas so that current businesses are supported, and opportunities are created for new job expansions.

- Target new technology or other appropriate industries for recruitment for Gillette with emphasis on value-added.
- Support the Energy Capital Economic Development Corporation in implementing specific strategies for accomplishing economic diversification, infrastructure enhancement, community improvement needs, and strengthening and expanding existing business and industry.
- Get local business and industrial parks “business ready” and build a spec building for business recruitment.

According to the Wyoming Economic Analysis Division, in 2020, the Wyoming mining sector recorded 6,000 fewer jobs than the prior year (this includes extraction of oil, gas, coal, trona and copper). 2,146 of those can be attributed to Campbell County.

In 2020, mining companies in Wyoming contributed \$6.7 million less in taxes than in 2019, which accounts for a 67% drop. In December 2020, sales and use tax was down in Campbell County alone by 41% or about \$4 million for the county.

Coal production in Campbell County was also down by about 21% from 2019 to 2020. The structural declines in the thermal coal market require Campbell County to quickly diversify its economic base, moving to a broader focus on technologies and industries that can add value to our significant carbon portfolio.

B.4. Applicant’s Capability- Briefly describe the applicant’s capability to administer, implement and maintain the project:

Campbell County is well situated for the administration, implementation, and maintenance of this project.

Campbell County Public Works will provide the project administrative functions for the Pronghorn Industrial Park. Public Works has a long and successful history of managing large capital projects. Our 15-year average annual capital construction budget has been \$17.7 million with projects ranging from a \$10,000 maintenance project, to multi-million-dollar road construction projects, to a \$50M Rec Center. A project manager (Licensed Professional Engineer) will be assigned to the project from beginning to completion, tasked with the following:

- Administering a qualifications-based selection process to procure professional consulting for the project, including developing the RFP, working with EDA to get RFP approval, advertising the RFP, and managing the consultant selection committee
- Developing the consulting contract and garnering approval from EDA and the Board of Commissioners
- Working with the consultant during the design, including scoping meetings, review of incremental design milestone submittals, monitoring budget and incremental cost estimates, and writing monthly reports on the progress
- Working with the consultant and County planning staff on the development of the subdivision and annexation plats

- Participating in the construction bid process and writing a formal recommendation for approval of the successful contractor
- Providing overall project management during construction, utilizing the design consultant and construction administration personnel for inspection, testing, and field monitoring
- Reviewing and approving construction change requests and monthly pay applications
- Working with the County grant administrator to review grant draft requests
- Participating in project close-out functions, including Substantial Completion inspections and documentation, and Final Completion inspections and documentation
- Monitoring warranty items during post-construction and overseeing warranty repairs

Additionally, our in-house Grant Specialist shall be responsible for ensuring all aspects of grant funding are in line with funder requirements, Code of Federal Regulations, and Generally Acceptable Accounting Practices. We also have a dedicated Accounts Payable Specialist who ensures all expenditures are correctly coded and recorded. Our Treasurer's Office provides detailed tracking of all grant revenue we receive to ensure compliance with the Schedule of Expenditures of Federal Awards for our A-133 audit.

The City of Gillette has committed to annexing the park which will ensure that all the infrastructure constructed for the park will be maintained well into the future.

B.5. List and describe the strategic partners and organizations engaged in this project:

Campbell County has multiple strategic partners who are actively working to diversify our region from an extractive economy to an economy based on value-added production and manufacturing using existing resources.

The State of Wyoming Governor's Office through the Wyoming Legislature, allocated funding for an integrated test center (ITC) to allow researchers to study the capture, sequestration, and management of carbon emissions from a Wyoming coal-fired power plant using Carbon Capture, Utilization, and Sequestration (CCUS) technologies. Research at the facility will help ensure the viability of the coal industry, which supports jobs, local and state economies, and keeps electricity prices low for millions of people around the globe. They have also advocated for the testing and discovery of carbon-based technologies in the State of Wyoming.

The Wyoming Legislature has also proven to be a reliable partner with Campbell County. The Legislature's support has included providing substantial financial support to the University of Wyoming's School of Energy Resources for an experimental coal-burning power plant. This power plant would be easier to capture and advance a list of potential new uses of coal, ranging from coal-based asphalt for roads to coal building materials.

University of Wyoming School of Energy Resources (UW SER) has proven to be one of our most enthusiastic advocates. Their carbon-based research in Campbell County has included advanced conversion technologies, clean coal research, minerals value-added products facility study, rare earth element research, and the CarbonSAFE project.

UW SER, Campbell County, and the City of Gillette submitted a proposal to the Department of Energy's (DOE) National Energy Technology Laboratory in response to the DOE's Request for

Proposals for rare earth element extraction from Powder River Basin (PRB) coal byproducts and mining waste. Each entity committed cash matching funds. On June 11, 2020, we were notified by the DOE that they had accepted our proposal.

Energy Capital Economic Development (ECED) is a local economic development organization. Campbell County and the City of Gillette provide direct funding to ECED on an annual basis. The three entities have partnered on several economic development projects, including the Wyoming Innovation Center (WyIC). Once operational, WyIC hopes to attract several advanced carbon technology developers to scale up research and production of minerals value-added products.

Like our other strategic partners, the Campbell County Chamber of Commerce (CCCC) continues to be a reliable partner in efforts to promote Campbell County and the City of Gillette as the Energy Capital of the Nation.

Campbell County has also established a strong partnership with the DOE. In 2018 the DOE, in partnership with the National Association of Counties and Campbell County, hosted a forum for coal-reliant communities. The Strengthening Economies in Wyoming Conference was held in Campbell County. We welcomed Doug Matheney, Senior Advisor to the Secretary, U.S. Department of Energy, Office of Fossil Energy, and his staff.

B.6. Describe the investment (project) impact and fit with EDA funding priorities:

The proposed Pronghorn Industrial Park aligns with three of the seven EDA funding priorities.

Priority 2—Recovery & Resilience: Building the Pronghorn Industrial Park will allow commercial development and manufacturing of technologies in Campbell County to use the abundant natural resources while diversifying our economy.

Campbell County's core energy industries have been facing headwinds for the past several years. Minerals, oil, and natural gas support thousands of jobs and generate hundreds of millions of dollars for our state and local community. The depressed coal, oil, and natural gas markets have taken a devastating toll on Wyoming and Campbell County revenues.

Campbell County is uniquely poised to not only help meet our domestic energy demands but supply a growing international market. To do so, we must continue to invest in our energy infrastructure and ensure we have the best, most innovative energy technologies.

Priority 4: Manufacturing: Most economies start with relatively low-tech and labor-intensive sectors and gradually move towards high-end value chains and more knowledge-intensive service sectors. Making a successful transition requires skillful leveraging of both market forces and governmental support. Campbell County is currently navigating the transition from a more low-tech labor-intensive economy of natural resource extraction toward a high-value knowledge-intensive carbon engineering economy.

Industrial parks need the following to be successful: to be linked to critical elements of infrastructure (railways and highways); to be well-matched to local resources that leverage the

region's comparative advantages; to be part of the global value chain; to be focused not only on exports but also on the domestic market.

Campbell County has strategically focused on linking existing critical infrastructure to locally available carbon resources to leverage our region's comparative advantages. The Pronghorn Industrial Park is the next phase in transitioning our economy toward a high-value advanced carbon economy.

Priority 7: Exports & FDI: Advanced carbon engineering and technologies have global impacts. Campbell County is ideal for a national economic transition from using coal and carbon for energy production to a high-value carbon engineering economy.

Currently, a majority of advanced carbon research has occurred in other countries. The strategic development of plentiful carbon resources allows Campbell County to diversify our extraction-based economy to a high-value carbon economy while providing the U.S. a carbon-centric research, development, and manufacturing center, rivaling international competitors. Furthermore, the manufacturing of advanced carbon technologies provides innovative, high-value products for national and international markets.

Commercial manufacturing of carbon technologies is synergistic for the local economy. Not only are jobs created in the direct manufacturing sector, but also in the industries that service manufacturers and natural resource extraction companies.

B.7. Identify the proposed time schedule for the project:

The Project would begin with engineering consulting services procurement in July 2022 (duration of 16 weeks). Once a successful consultant is selected, designs for the roads and industrial park subdivision will begin and run concurrent with annexation, zoning and subdivision platting of the property (30 weeks). Bid solicitations will commence once bid design drawings are produced (12 weeks). Construction will then start in the late spring 2023 with an anticipated completion of October 2024 (40 weeks with a winter shutdown period). There are no known issues that would affect the project implementation.

B.8. ECONOMIC IMPACTS OF THE PROJECT

B.8.a. Please describe the economic impacts of the project:

For decades Campbell County has been recognized as a global leader in sub-bituminous coal production for thermal generation of steam for power plants. Changing market forces related to coal-fired power plants have contracted coal markets, resulting in devastating financial impacts on the local industry and the overall regional economy.

Carbon-based resources are the most plentiful asset available to Campbell County. Supporting the non-traditional development of these assets is the most effective way to diversify our economy while maintaining high-wage jobs for our skilled workforce.

State and local governments have begun shifting attention from traditional mining and export of coal to supporting existing markets and creating new PRB coal markets. New markets encompass value-added products and commercially viable clean-coal technologies that can be deployed as standalone solutions or used to augment technology developed by others.

The benefits for our community are two-fold. First, by attracting companies focused on emerging advanced carbon engineering to come to Campbell County, we support new markets for the use of coal. Growing coal markets helps ensure the mines in Campbell County continue to produce coal, stabilizing the production market, thereby keeping coal mines, their employees, and support services fully operational.

The second benefit allows Campbell County to diversify its economic base by attracting emerging and established advanced carbon technologies. As established earlier, Campbell County is widely renowned for its coal mining ability. Now our efforts are focused on expanding from low-tech and labor-intensive sectors, like mining, toward high-end value chains and more knowledge-intensive advanced carbon engineering sectors.

The Wyoming State Geological Survey estimates there are 165 billion tons of recoverable coal located in the PRB. Undoubtedly, this is a significant resource for Campbell County. Though used for coal as a thermal source for electric generation is declining, current research demonstrates there are several potential value-added uses for PRB coal, including:

- Advanced conversion technologies
- Carbon value-added products
- Rare earth elements
- Carbon capture use and sequestration.

Advanced conversion technologies research focuses on research and development in the area of low-emissions and advanced coal technologies. Commercially successful deployment of these technologies can enhance and improve the use of sub-bituminous coal at high altitudes, specifically in Wyoming.

Commercial-scale development of coal to value-added products is economically viable in Wyoming, given projected energy prices and regulatory trends. The unique attributes of PRB coal support the development of technologies for the commercial-scale conversion of coal to value-added products.

The Pronghorn Industrial Park provides the next phase in the carbon economy for Campbell County, the State of Wyoming, and the Nation. The carbon economy starts with the extraction of coal, which is either used for energy generation or advanced carbon technology. The Wyoming Innovation Center provides supports and technical assistance for pre-commercialization research and development. The Pronghorn Industrial Park provides an industrial area near carbon feedstocks, critical infrastructure, and skilled labor for commercial operations producing and manufacturing advanced carbon technologies.

The industrial park is intended to support the commercialization phase for advanced carbon engineering companies. Once pre-commercialization research and development are completed at WyIC, the industrial park will also provide large shovel-ready sites for companies currently performing testing and research at the Integrated Test Center (ITC) in Campbell County.

B.8.b. Please identify the total estimated jobs and private investment that is expected to be generated by this project:

Estimated Jobs Created	Estimated Jobs Retained	Estimated Private Investment (\$)

B.8.c. Please identify the source of the Estimates above (check as many as apply):

B.9. Beneficiaries of the project:

Beneficiary Name	NAICS Code	Estimated Jobs Created	Estimated Jobs Retained	Estimated Private Investment (\$)
	Total			

B.10. NON-EDA FUNDING FOR THE PROJECT

B.10.a. Are all non-EDA funds committed to the project, available as needed, and not conditioned or encumbered in any way that would preclude their use consistent with the purpose of the project? No

No (explain): Campbell County will provide a cash match of \$2,800,000, which is 20% of the requested grant amount. These funds are available immediately and can be used for any portion of the project. There are no conditions or encumbrances associated with the funding mentioned above.

B.10.b. Identify the source, nature and amounts of all non-EDA funds:

Source	Amount (\$)	Date Available	Type	Restriction/Comments
Campbell County	\$2,800,000.00	Now	Cash Match	None

B.10.c. Does the applicant plan to seek other federal financial assistance as part of or in connection with this project? If so, please describe the source, amount and any terms and conditions of the funding, and when the funding will be available for use by the applicant.

No

B.11. JUSTIFICATION FOR SOLE SOURCE PROCUREMENT:

Will you contract work to complete part or all of this project?

B.11.b. Yes

If yes, will contracts be awarded by competitive bid?

B.11.b.ii: No

If contracts will not be awarded by competitive bid, please provide a justification. A cost analysis will be necessary when adequate price competition is lacking, and for sole source procurements.

All professional consulting services for design and construction administration will be selected utilizing a qualifications-based selection process. All construction will be competitively bid.

B.12. Equipment:

Will any funds be used to purchase equipment? No

C. REGIONAL ELIGIBILITY

C.1. REGION

Define the area/region that is the basis for the applicant's claim of eligibility. EDA will review and evaluate documentation submitted by the applicant to verify and determine eligibility.

Campbell County lies in the heart of the PRB, a geological structural basin stretching from southeast Montana to through northeast Wyoming, contains one of the largest coal deposits in the world and is the largest coal-producing region in the United States. There are 16 active coal mines in the PRB, 12 of which are located in Campbell County, accounting for 91 percent of the coal mined in Wyoming and approximately 40 percent of the coal mined in the United States.

Coal production that occurs in Campbell County generates significant revenue for the County and the State of Wyoming. When the economy is negatively impacted by declining coal revenue, both the County and State revenues are severely affected, trickling down to communities across the entire state.

Both incorporated areas in Campbell County—Gillette and Wright—are connected to fiber lines. Work continues to improve and expand the systems in some of the rural, outlying areas.

Black Hill Power, the City of Gillette, PacifiCorp, Basin Electric, and Powder River Energy serve the region. There is some concern with the increasing costs of power as coal continues to be under attack, and many coal-burning power plants are either closing or converting to natural gas. The City of Gillette has recently announced a price increase for electricity. Others may follow.

The primary Interstate Highway through the region is I-90, which runs through the northern third of Campbell County. Most of the state and county highways are kept in good condition despite the weather conditions.

The two main railroad companies in the area are BNSF and Union Pacific Corp. that are used mainly to haul coal from the mines in the PRB to various markets throughout the U.S. The reduced coal production has negatively impacted these companies. Many workers have been laid-off, and several engines and railcars sit idle. To add to the woes, the attempts to set-up seaports in Washington and Oregon to export coal have hit many obstacles that have effectively blocked exports at this time.

The only commercial airport in the region is the Northeast Wyoming Regional Airport, located in Gillette. Jet service provides daily flights to Denver. Campbell County is subsidizing these flights to make them possible and to enhance economic development in the area.

The Madison Water Pipeline has been installed from a well in Crook County to the Gillette area to add water capacity. Additionally, the City of Gillette has begun a multi-year project to update the wastewater treatment facility.

As part of the Northern Wyoming Community College District, Gillette College offers students over 30 areas of study, a thriving modern campus. Facilities at Gillette College include the Carter Health Sciences Center, Gillette College Main, Rodeo Facility, Pronghorn Center, Technical Education Center, and Area 59. Area 59 serves Gillette College Science, Technology, Engineering, and Math students and the community at large.

Carter Health Sciences Center opened in June 2008 and serves the Gillette College Nursing and Health Science programs. The 13,000 sq. ft. center was built in conjunction with Campbell County Memorial Hospital, and Hospital employees utilize one of its wings for training and health education.

The Technical Education Center (TEC) provides 91,000 sq. ft. of space for the Gillette College technical programs — Mining, Machine Tool, Diesel, Welding, Industrial Electricity, Industrial Technology, and Engineering.

Area 59 is Wyoming's largest maker space. The facility includes a traditional woodshop with several CNC routers, which allows the maker to add computer-aided design and production to projects; a modern machine shop with traditional mills, lathes and CNC milling machines; and a metalworking area.

C.2.C ECONOMIC DISTRESS:

Check all that apply in establishing regional eligibility (see NOFO for more details).

C.2.C. SPECIAL NEED, INCLUDING:

Other circumstances set forth in the applicable NOFO (please explain below): Coal impacted community. In 2020, Campbell County's estimated civilian labor force had 23,242 workers, 23 percent of whom (5,897) work in the mining, quarrying, and oil and gas extraction. Campbell County's unemployment rate is 3.7%, which is slightly higher than the state average.

Recent market declines in thermal coal usage have placed Campbell County in a precarious economic situation. In 2016, Peabody Energy and Arch Coal laid off 500 miners, due to the

decline in shipments. (Bleizeffer, 2016). The financial picture became even darker on May 10, 2019, when Cloud Peak Energy filed for bankruptcy (McKim, 2019). And then, darker still on July 1, 2019 when the nation's fourth and sixth largest mines—Eagle Butte and Belle Ayr, respectively—held by Blackjewel LLC, unexpectedly sent more than 500 miners' home and shuttered the mines, declaring bankruptcy (Erickson, 2019). Not only did a significant number of coal miners lose their jobs, but the State of Wyoming and Campbell County also found themselves collectively owed nearly 90 million dollars in severance and ad valorem taxes (Johnson, 2019).

The downward slide of coal was further realized on April 23, 2020, when two mines announced a combined layoff of about 300 workers. Peabody Energy laid off 170 workers at the nation's largest producing coal mine, North Antelope Rochelle near Wright. Navajo Transitional Energy Company also announced 57 workers at the Antelope Mine in Wyoming were let go (Johnson, 2020).

An article in the Casper Star-Tribune highlighted the troubled coal market, stating, "The layoffs at the North Antelope Rochelle mine marked the third workforce reduction in Wyoming by Peabody Energy this spring. Earlier this month, Peabody Energy laid off three of its employees at the North Antelope Rochelle mine, in addition to letting go of 10 temporary workers at the Rawhide and Caballo mines. The company also let go of 50 temporary workers at its North Antelope Rochelle mine in March."

In a statement issued by Peabody Energy's President of U.S. operations, Kemal Williamson, noted, "We have made a difficult decision to reduce our workforce at the North Antelope Rochelle Mine based on the need to align our workforce with customer needs. We know this announcement comes at a time when many are already challenged with circumstances surrounding the current national emergency, and we very much regret the added impact this difficult decision has on employees, their families and our nearby communities in northeast Wyoming."

Demonstrating the broad impact of the decline of coal, Kiewit Corp. also reduced its workforce by 60 miners in March. Together, the recent wave of layoffs adds to the steady decline of coal jobs in the PRB since last year, when several significant bankruptcies rocked the region in concise order (Nimmo, 2020).

Demand for coal had continued its steep drop in the early months of 2020 — with output during the first quarter setting a new two-decade low. In 2020, it was reported that the mining companies in Wyoming contributed over \$6.7 million dollars or 67% less in taxes in December compared to December of 2019. The mining sector recorded 6,000 fewer jobs, a 29% decline from the prior year. (Erickson, 2021).

For Wright, a town deeply dependent on coal and other energy industries, the economic downturn could have devastating consequences. A vast majority of families living in Wright rely on the nearby coal mines for employment or business.

Gillette, a city surrounded by several of the nation's largest mines, also sustained blows from the layoffs. Layoffs in the coal mines reverberate throughout the community — not just the coal industry but any of the extractive and service industries in the community.

Since 2011 a structural decline in coal has resulted in reducing both the price and production of short tons. The decline is highlighted by the fact that since 2016 four coal mining companies operating in the PRB have filed for bankruptcy. Projections of surface coal productions in Wyoming do not indicate any relief in sight for struggling coal markets. According to the Wyoming Consensus Revenue Estimating Group, January 2019 report, state and local governments need to prepare for a continued decline in coal production through at least 2024.

The spot price for Powder River Basin (PRB) coal has dropped from \$13.50 per short ton unit in January 2011 to \$11.55 on April 24, 2020, a reduction of approximately 15 percent.

At the end of 2018, Campbell County's 12 mines employed 4,723 employees, and by the end of 2019, the mines employed 145 fewer workers. The decline represents a three percent reduction of workers employed by the mines.

On March 13, 2020, President Donald Trump, following the Robert T Stafford Disaster Relief and Emergency Assistance Act and the Public Health Services Act, declared a national emergency in response to the emerging global pandemic caused by the novel coronavirus, known as SARS-CoV-2 (COVID-19).

In the President's declaration, he stated, "[I] do hereby find and proclaim that the COVID-19 outbreak in the United States constitutes a national emergency, beginning March 1, 2020." In response to the national emergency, many states and local governments instituted shelter-in-place orders, effectively slowing down, and in some cases, completely closing many manufacturing businesses. When large-scale manufacturing significantly slows or stops, the electricity demand also plummets.

Given that coal is a predominant source of electric generation, the profound decrease directly impacted the demand for coal. In the first quarter of 2020, Wyoming coal mines produced 54.6 million tons of coal, a sharp 10.8 million ton drop from the same timeframe in 2019. The COVID-19 crisis appears to have hastened that decline.

Forecasts released by the Energy Information Administration in April 2020 predicts market conditions will likely worsen due to decreased energy demand, declines in global and domestic steel production and overall public health concerns, creating a chilling effect on economies across the globe.

Meanwhile, fiscal analysts for the State of Wyoming have predicted declines in coal production ranging between 10 to 20 percent over the next two-year budget cycle due to the COVID-19 pandemic. According to projections released earlier this month, the estimated declines would be equivalent to \$35 million to \$74 million in lost revenue. The projected declines will disproportionately impact Campbell County, as 91 percent of the coal mined in Wyoming comes from the 11 mines within the county's borders (Wyoming Legislative Service Office Memo, April 10, 2020).

C.3. SUBSTANTIAL DIRECT BENEFIT:

If the project does not meet any of the criteria above, is it located in an Economic Development District (EDD), and will it provide substantial direct benefit to residents of an area within that EDD that does meet the distress criteria? N/A

C.4. Source of data provided for regional eligibility:

Check the box denoting what data source you used to establish eligibility:

C.4.e. Other data to substantiate regional eligibility based on a “special Need” as defined in 13 C.F.R. 300.3.

D. BUDGET AND STAFFING

D.1. BUDGET JUSTIFICATION

MATT

D.2. INDIRECT COSTS

None

D.3. KEY APPLICANT STAFF

Matthew Olsen, M.S., P.E., Director, Campbell County Public Works, will provide the project administration functions for the Pronghorn Industrial Park project. Mr. Olsen is a Licensed Professional Engineer. Campbell County Public Works has a long and successful history of managing large capital projects, including transportation projects similar to the East Boxelder Extension project. Their 10-year average annual capital construction budget has been \$10 million, with a large majority of this total administered through the Public Works Department.

Bethany Raab, Grants Specialist, Campbell County Commissioners Office, is trained by Management Concepts in the administration of federal grants. Ms. Raab is responsible for ensuring all aspects of grant funding are in line with funder requirements, Code of Federal Regulations, and Generally Acceptable Accounting Practices.

No staff will be paid with the requested funding.

E. ADMINISTRATIVE REQUIREMENTS

E.1.a. Does the applicant understand and agree to comply with all applicable civil rights requirements (see 13 C.F.R. 302.20)? Yes

E.1.b. Do identified “Other Parties” (as listed in question B.9), business that will create and/or save fifteen or more jobs as a result of the EDA project, understand and agree to comply with all applicable civil rights requirements under 13 C.F.R. 302.20, including the requirements to provide signed assurances of compliance (ED-900BA)? Yes

E.2. LOBBYING CERTIFICATIONS:

Will you be able to comply with federal requirements regarding lobbying? Yes

E.3. COMPLIANCE WITH EXECUTIVE ORDER, 12372, SINGLE POINT OF CONTACT (SPOC):

Does the state in which the project will be located have a project review process that requires submissions to a Single Point of Contact (SPOC)? No

E.4. SINGLE AUDIT REQUIREMENT:

E.4.a. Does the applicant understand and agree to the requirements of subpart F of 2 C.F.R. part 200 regarding federal audits? Yes

E.4.b. Is the applicant currently audited under the Single Audit Act?

E.4. b.ii. Yes, if yes:

E.4.b.ii.a. What is the date of the most recent audit? 09/30/2020

E.4.b.ii.b. Was this audit submitted to the Federal Audit Clearinghouse? Yes



ED-900 – General Application for EDA Programs

A. Applicant Information

A.1. EDA Application Identifier (if available):

A.2. Please identify all applicants for this project:

	Name	SAM.gov CAGE Code	SAM.gov Registration Expiration Date	Fiscal Year End Date (mm/dd)
Lead Applicant	Campbell County Government	4F0J5	03/13/2022	06/30
Co-Applciant 1				

B. Project Information

B.1. Provide a geographical definition of the region to be served by the investment (project), including the specific geographic location of the project within the region.

Please see attached document- ED-900 General Application for EDA Programs Document.

B.2. Describe and outline the scope of work for the proposed EDA investment, including a list of tasks to be undertaken.

Please see attached document- ED-900 General Application for EDA Programs Document.

B.3. Economic development needs

B.3.a. Does the region in which the project will be located have a Comprehensive Economic Development Strategy (CEDS)?

☒ Yes If Yes, what is the source?

Please see attached document- ED-900 General Application for EDA Programs Document.

☐ No If No, then please check one:

☐ B.3.a.i. An alternate strategic planning document that governs this investment is attached.

Add Attachment

Delete Attachment

View Attachment

☐ B.3.a.ii. This investment is to develop a "strategy grant" to develop, update or refine a CEDS.

☐ N/A – Not Applicable

B.3.b. Describe the economic conditions of your region. Define the economic development need to be addressed by the proposed EDA investment and explain how the proposed investment will address that need.

Please see attached document- ED-900 General Application for EDA Programs Document.

B.4. Applicant's capability

Briefly describe the applicant's capability to administer, implement, and maintain the project.

Please see attached document- ED-900 General Application for EDA Programs Document.

B.5. List and describe the strategic partners and organizations to be engaged in this project

Please see attached document- ED-900 General Application for EDA Programs Document.

B.6. Describe the investment (project) impact and fit with EDA funding priorities

Please see attached document- ED-900 General Application for EDA Programs Document.

B.7. Identify the proposed time schedule for the project

Please see attached document- ED-900 General Application for EDA Programs Document.

B.8. Economic impacts of the project

B.8.a. Please describe the economic impacts of the project:

Please see attached document- ED-900 General Application for EDA Programs Document.

B.8.b. Please identify the total estimated jobs and private investment that is expected to be generated by this project:

Estimated Jobs Created	Estimated Jobs Retained	Estimated Private Investment

B.8.c. Please identify the source of Estimates above (check as many as apply):

- ☐ Letters from Beneficiaries of the Project
☐ Input/Output Model (e.g. IMPLAN, REMI)
☐ Comparison to Similar Projects
☐ Other Method (specify below)

B.9. Beneficiaries of the project

Beneficiary Name	NAICS Code	Estimated Jobs Created	Estimated Jobs Retained	Estimated Private Investment
Total				

B.10. Non-EDA funding for the project

B.10.a. Are all non-EDA funds committed to the project, available as needed, and not conditioned or encumbered in any way that would preclude their use consistent with the purpose of the project?

- ☐ Yes
 ☒ No (explain below)

Please see attached document- ED-900 General Application for EDA Programs Document.

B.10.b. Identify the source, nature and amount of all non-EDA funds.

Source	Amount	Date Available	Type	Restriction/Comments
Campbell County	\$2,800,000.00	09/15/2021	Cash	None

B.10.c. Does the applicant plan to seek other federal financial assistance as part of or in connection with this project? If so, please describe the source, amount and any terms and conditions of the funding, and when the funding will be available for use by the applicant.

- ☐ Yes (explain below)
 ☒ No

B.10.d. Please attach documentation confirming non-EDA (matching or cost share) funding:

Add AttachmentDelete AttachmentView Attachment

B.11. Justification for sole source procurement

Will you contract work to complete part or all of this project?

- ☐ B.11.a. No
- ☒ B.11.b. Yes

If yes, will contracts be awarded by competitive bid?

☐ B.11.b.i. Yes

☒ B.11.b.ii. No

If contracts will not be awarded by competitive bid, please provide a justification. A cost analysis will be necessary when adequate price competition is lacking, and for sole source procurements.

Please see attached document- ED-900 General Application for EDA Programs Word Document.

B.12. Equipment

Will any funds be used to purchase equipment?

- ☒ B.12.a. No
- ☐ B.12.b. Yes

If yes, will project funding be used to install the equipment?

☐ Yes

☐ No

Please attach a list, including cost, description, purpose, and estimated useful life of any equipment that will be purchased as a part of this project.

Add AttachmentDelete AttachmentView Attachment

C. Regional Eligibility

C.1. Region

Define the area/region that is the basis for the applicant's claim of eligibility. EDA will review and evaluate documentation submitted by the applicant to verify and determine eligibility.

Please see attached document- ED-900 General Application for EDA Programs Document.

C.2. Economic Distress

Check all that apply in establishing regional eligibility (see NOFO for more details):

☐ C.2.A. Unemployment rate

☐ C.2.B. Per capita income

☒ C.2.C. Special need, including:

☐ Substantial out-migration or population loss;

☐ Underemployment; that is, employment of workers at less than full-time or at less skilled tasks than their training or abilities permit;

☐ Military base closure or realignment, defense contractor reductions-in-force, or U.S. Department of Energy defense-related funding reductions;

☐ Natural or other major disasters or emergencies;

☐ Extraordinary depletion of natural resources;

☐ Closing or restructuring of an industrial firm or loss of other major employer;

☐ Negative effects of changing trade patterns; or

☒ Other circumstances set forth in the applicable NOFO (please explain below).

Please see attached document- ED-900 General Application for EDA Programs Document.

C.3. Substantial Direct Benefit

If the project does not meet any of the criteria above, is it located in an Economic Development District (EDD), and will it provide substantial direct benefit to residents of an area within that EDD that does meet the distress criteria?

☐ Yes

☐ No

Which Economic Development District?

Please explain how the proposed project will provide a substantial direct benefit to this geographic area within the EDD.

C.4. Source of data provided for regional eligibility determination

Check the box denoting what data source you used to establish eligibility:

☐ C.4.a. The most recent ACS data published by the U.S. Census Bureau.

☐ C.4.b. The most recent Bureau of Labor Statistics Data.

☐ C.4.c. The most recent other federal data for the region in which the project is located (e.g., U.S. Census Bureau or the Bureaus of Economic Analysis, Labor Statistics, Indian Affairs, etc.).

☐ C.4.d. If no federal data are available, the most recent data available through the state government for the region in which the project is located.

- ☒ C.4.e. Other data to substantiate regional eligibility based on a "Special Need" as defined in 13 C.F.R. § 300.3.

Please attach a copy of the documentation used to support your claim of eligibility:

C.4. Source data .pdf

Add Attachment

Delete Attachment

View Attachment

D. Budget and Staffing

To be completed by applicants for non-construction assistance only

D.1. Budget justification

D.2. Indirect costs

None.

D.3. Key applicant staff

Please see attached document- ED-900 General Application for EDA Programs Document.

E. Administrative Requirements

E.1. Civil rights

E.1.a. Does the applicant understand and agree to comply with all applicable civil rights requirements (see 13 C.F.R. § 302.20)?

☒ Yes

☐ No (explain below)

E.1.b. Do identified "Other Parties" (as listed in question B.9.), businesses that will create and/or save fifteen or more jobs as a result of the EDA project, understand and agree to comply with all applicable civil rights requirements under 13 C.F.R. § 302.20, including the requirement to provide signed assurances of compliance (ED-900B)?

☐ Not Applicable (No Other Parties Identified)

☒ Yes

☐ No (explain below)

E.2. Lobbying certifications

Will you be able to comply with federal requirements regarding lobbying?

☒ Yes

☐ No (explain below)

E.3. Compliance with Executive Order 12372, State Single Point of Contact (SPOC)

Does the state in which the project will be located have a project review process that requires submission to a Single Point of Contact (SPOC)?

☒ E.3.a. No. Go to Question E.4

☐ E.3.b. Yes

If Yes, does this request for EDA investment assistance meet the SPOC process established by the state?

☐ E.3.b.i. No ☐ E.3.b.ii. Yes

Please explain why not

If Yes, were SPOC comments/clearance received?

☐ E.3.b.ii.a. Yes

Please attach the comments/clearance:

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☐ E.3.b.ii.b. No. The review period has expired and no comments were received.

☐ E.3.b.ii.c. No. Comments have been requested but the review period has not yet expired.

Please attach evidence of your request for comments:

Add Attachment

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E.4. Single Audit Act Requirement

E.4.a. Does the applicant understand and agree to the requirements of subpart F of 2 C.F.R. part 200 regarding federal audits?

☒ Yes ☐ No

E.4.b. Is the applicant currently audited under the Single Audit Act?

☐ E.4.b.i. No

☒ E.4.b.ii. Yes, If yes:

E.4.b.ii.a. What is the date of the most recent audit?

06/30/2020

E.4.b.ii.b. Was this audit submitted to the Federal Audit Clearinghouse?

☒ Yes ☐ No

F. Requirements for Non-Governmental Applicants (Excluding Public Universities and Certain District Organizations)

As indicated below, non-governmental applicants (excluding public universities and district organizations) must also provide a copy of the following items, either using the Attachments form that is part of the application package downloaded from www.Grants.gov or providing a hard copy.

- F.1. Non-profit organizations must provide a current Certificate of Good Standing from the State in which they are incorporated.

[Add Attachment](#)[Delete Attachment](#)[View Attachment](#)

- F.2. New non-profit organization applicants must provide their Articles of Incorporation and By-Laws. Non-profits with an active EDA grant must either provide a) a revised copy of their Articles of Incorporation or By-Laws if these have been amended or b) a statement certifying that there has been no change in the organization's Articles of Incorporation or By-Laws.

[Add Attachment](#)[Delete Attachment](#)[View Attachment](#)

- F.3. Non-profit organizations must provide a resolution passed by a general purpose political subdivision of a State (e.g., local government entity) or a letter signed by an authorized representative of a local government acknowledging that the applicant is acting in cooperation with officials of the political subdivision. EDA may waive this requirement for certain projects of significant regional or national scope (see 13 CFR § 301.2(b)).

[Add Attachment](#)[Delete Attachment](#)[View Attachment](#)

- F.4. If applying for a construction or RLF investment, an applicant must afford the appropriate general purpose governmental authority a minimum of 15 days to review and comment on the proposed project (13 CFR § 302.9(a)).

Will the applicant be able to provide these comments?

- ☐ Yes
- ☐ Not applicable, because the applicant is not applying for a construction or RLF grant
- ☐ Not applicable, because this requirement has been satisfied under an existing RLF plan
- ☐ No, for another reason (explain below)

C.4. Source of data provided for regional eligibility determination

Newspaper articles illustrating coal impacted community

1. Bl, D. (2016, March 31). Black Thursday: Layoffs hit 500 Wyoming coal miners. WyoFile. <https://www.wyofile.com/black-thursday-layoffs-hit-500-wyoming-coal-miners/>
2. Er, C. (2019, July 1). Two Wyoming coal mines close, send 700 workers home after bankruptcy Filing. Casper Star-Tribune. https://trib.com/business/energy/two-wyoming-coal-mines-close-send-700-workers-home-after-bankruptcy-filing/article_773100d1-b5b4-57d8-af49-842518b9e219.html
3. Jo, G. (2020, April 23). Coal producers lay off 300 PRB workers. Gillette News-Record. https://www.gillettenewsrecord.com/news/local/article_b7840e4d-16e3-5f73-9009-b59f5c8a2dd4.html
4. Er, C. (2021, Jan 14). Wyoming's mining sector suffers largest job decline, losing 6000 jobs. Casper Star Tribune. https://trib.com/business/energy/wyomings-mining-sector-suffers-largest-job-decline-losing-6-000-jobs/article_b89e7b07-9dba-545d-b2a6-977dc012918a.html

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Black Thursday: Layoffs hit 500 Wyoming coal miners



March 31, 2016 by [Dustin Bleizeffer](#) — 3 Comments

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Peabody Energy cut 235 miners, and Arch Coal cut 230 miners on Thursday morning. The reductions represent about 15 percent of each company's Wyoming workforce. Both companies are based in St. Louis, Missouri.

"We regret the impact of these actions on our employees, their families, and the surrounding communities in the Campbell and Converse county areas," Peabody Americas president Kemal Williamson said in a prepared statement.

"The U.S. coal industry has seen unprecedented shipment declines this year," Peabody said in a statement. "Heating degree days year-to-date are 17 percent lower than last year, with March heating degree days down nearly 30 percent versus the 10-year average."

RELATED: Losses mount for Wyoming coal producers

Arch Coal is reorganizing under Chapter 11 bankruptcy, after amassing huge debt betting on metallurgic coal used in steel production. Similarly, Peabody Energy is struggling with debt. Experts predict the company will file for bankruptcy protection any day now.

The bulk of Peabody's layoffs were at its North Antelope Rochelle Mine in southern Campbell County, one of the largest coal mines in the world. Before the layoffs, it employed about 1,500 miners and produced 118 million tons of coal in 2014. Peabody also owns and operates the Caballo and Rawhide mines in Wyoming's Powder River Basin. The company cut about 20 administrative positions in 2015, and continued to trim its Wyoming workforce prior to today's layoffs.

RELATED: Wyoming may see 8 years without major coal lease sale

Arch Coal's layoffs mostly include workers at its Black Thunder coal mine, also located in southern Campbell County. The mine shipped 101 million tons of coal in 2014, and as of December 2015 employed more than 1,600 miners. Arch also owns and operates the Coal Creek mine in the central portion of the Powder River Basin.

"We regret the need for this difficult step and the impacts it will have on our employees, their families and the local community," Keith Williams, Arch's president of Western operations, said in a prepared statement. "We have made every effort to preserve as many positions as possible, and this decision was

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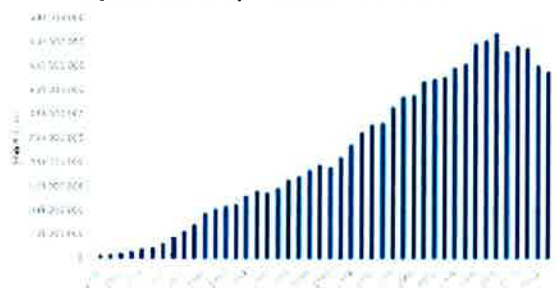
commitments to retirees through Chapter 11 bankruptcy, Bonacorsi said, "Yes, we are and fully expect to continue to make retiree benefit payments."

RELATED: Laid off coal miners on their own after fueling Wyo economy for decades

The layoffs come after the Powder River Basin mining industry shed about 115 direct jobs from 2014 to 2015. The region lost 750 oil and gas jobs during the same period, but state economists say the reductions in mining may have a more lasting effect on communities in the region.

Wyoming's overall "coal economy" makes up 11 percent of Wyoming's gross state product, according to the UW study. Coal mining contributes \$1.3 billion annually, or 11.2 percent of all government revenues collected in the state.

Figure 1a: Wyoming Coal Production: 1970 - 2013



Mead deploys state services

Gov. Matt Mead held a press conference Friday afternoon to announce he is deploying state employees from Wyoming Workforce Services and other state agencies to the mines and local communities on Friday and Saturday to help those who lost their jobs. However, he cautioned, there are no mechanisms or jobs programs to immediately meet the needs of coal miners and their families.

Mead said his message to coal miners is one of thanks and encouragement. "We understand that's not going to alleviate the immediate situation to you or your family."

Gov. Mead recently signed a two-year state budget that cuts more than \$750,000 to Wyoming Workforce Services. It's not clear how that might diminish the agency's ability to help those who will seeking services.

The governor listed natural gas and numerous federal rules and regulations as driving the crunch on Wyoming's coal mining industry, but didn't mention the mining companies' own financial management, a factor that some economists say has forced many into bankruptcy. Wyoming operators Alpha Natural Resources and Arch Coal have already filed bankruptcy, and industry experts expect Peabody to do the same.

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the University of Wyoming, and to promote expanded and continuing markets for coal. But those are all long-term strategies, and "it provides little comfort today," for those who lost their jobs.

RELATED: Clean Power Plan may cut Wyo coal revenue 31-63 percent

"Today's news is not only troubling for individual miners, but troubling for all of Wyoming," Mead said.

Mines have already cut back on service contracts, which results in job losses that likely outnumber jobs cut at the mines themselves — a dynamic that will ripple throughout northeast Wyoming, Douglas and Casper.

"This isn't a natural disaster, but it's certainly a disaster in those people's lives," he said.

Sean Seems worked at several Powder River Basin coal mines, including Peabody Energy's North Antelope Rochelle mine. He and his wife both left North Antelope Rochelle in 2015 to move to Alaska, where Sean now works at the Fort Knox gold mine. He said he's been on the phone with a lot of friends and former co-workers during the past couple of weeks as rumors flourished about possible layoffs.

"One of my friends just bought a house in Wright just after I left," he said. "I think about that and think, gosh, if he loses his job what is he going to do? ... A lot of my friends I worked with live in Douglas and Casper, not just Gillette. Gillette is pretty much limited to gas field and oil and coal, and right now the market in all three of those is not strong."

" — State experts will be available in Casper, Douglas and Gillette today and Saturday to assist individuals affected by the coal mine layoffs.

CASPER – DWS Casper Workforce Center, 851 Werner Court #120. Phone (307) 234-4591

DOUGLAS – Eastern Wyoming College, Douglas campus, 800 South Wind River Drive. Phone (307) 358-2147

GILLETTE – Gillette College Technical Education Center, 3251 S 4-J Road. Phone (307) 682-9313

2

https://trib.com/business/energy/two-wyoming-coal-mines-close-send-700-workers-home-after-bankruptcy-filing/article_773100d1-b5b4-57d8-af49-842518b9e219.html

Two Wyoming coal mines close, send 700 workers home after bankruptcy filing

From the A look at Blackjewel's bankruptcy and mine closures in Wyoming's Powder River Basin series

Camille Erickson

Jul 1, 2019



A truck hauls coal at the Eagle Butte mine near Gillette. The mine closed Monday after its owner, Blackjewel, filed for Bankruptcy.

File, Star-Tribune

Camille Erickson

Two coal mines in Wyoming closed and sent 700 workers home Monday afternoon after their owner filed for bankruptcy, the latest blow to a region that has been battered by an economic downturn in the fossil fuel sector.

Blackjewel LLC, which operates Eagle Butte and Belle Ayr mines near Gillette, sent the workers home after a bank denied the company \$20 million in financing to continue operations during bankruptcy proceedings, CEO Jeffery Hoops said.

Eagle Butte and Belle Ayr are the fourth- and sixth-largest producing coal mines in the country. The sudden closure hearkens back to March 2016, when **two nearby mines laid off more than 460 workers**, touching off economic shock waves that are **still being felt in the Powder River Basin today**.

“Really what we are concerned about are the workers that are affected, and similar to what we did in 2016, we are going to do everything we can to make sure they are taken care of, whether that’s retraining with college education or workforce services,” City of Gillette spokesman Geno Palazzari said on Monday evening.

Blackjewel owes at least \$500 million in liabilities, including about \$6 million owed to employees, according to court documents. Its financial problems, along with much of the coal sector, come amid increased competition from natural gas and renewables.



Eastern violations follow coal CEO to Wyoming as mine transfers hit snags
Heather Richards

“The ripple effect of this bankruptcy might be felt severely (by) Wyoming taxpayers and vendors,” said Clark Williams-Derry, director of energy finance at Sightline Institute, a Seattle-based environmental think tank. “And the millions upon millions of dollars Campbell (County) is owed, they might not get.”

Hoops bought the Wyoming coal mines two years ago from Contura Energy. Another of Hoops' companies in the case, Revelation Energy LLC, operates mines in West Virginia, Kentucky and Virginia.

Hoops told the Star-Tribune that he learned at a Monday morning court hearing that United Bank of West Virginia denied the company the \$20 million financing it sought to continue mining operations in the interim.

Workers were sent home from the mines on Monday afternoon by the company.

“We just advised them that the mines are out of order until further notice we are continuing to try to solve the problem,” Hoops said.

According to Hoops, workers were paid cashier checks this week.

“United Bank was really insensitive. They put (about) 700 people’s lives, (they) really turned their lives upside down,” Hoops added.

A United Bank spokesperson could not immediately be reached for comment Monday evening.

Industry in decline

Blackjewel is the sixth coal producer in Wyoming to file for bankruptcy in recent years. Bristol, Tennessee-based **Alpha Natural Resources filed for bankruptcy** in 2015, followed by Peabody Energy and Arch Coal in 2016. Westmoreland Coal, which operates the Kemmerer Mine in southwest Wyoming, **filed for bankruptcy** in October.

In May, **Cloud Peak Energy declared bankruptcy**. The coal giant owns the Antelope and Cordero Rojo mines in the Powder River Basin.



Wyoming coal giant Cloud Peak files for bankruptcy
Joshua Wolfson

Even with half of Wyoming’s coal country undergoing consolidation and the other half in bankruptcy proceedings, few experts predicted that the once lucrative Powder River Basin would undergo **such a rapid decline**, including Rob Godby, professor and

director for the University of Wyoming's Energy Economics and Public Policies Center.

"Up until a few years ago, everyone, including me, knew that thermal electricity from coal was declining, but the Powder River Basin stood as the healthiest of the coal-producing areas," Godby said. "People in Wyoming took that for granted."

A decade ago, Campbell County produced over 400 million tons of coal. Last year, output sank to 283 million, according to the Wyoming Mining Association.

As the price of coal and demand for the commodity fell, a significant lender for Blackjewel recently pulled out, throwing the company's already unsteady financial picture into further trouble, according to a company statement.

Still, Hoops' initial response to the joint filings, which was released prior to the hearing, remained optimistic.



Federal judge approves sale of Kemmerer coal mine
Nick Reynolds

"We are confident that this restructuring will solidify Blackjewel's position as a significant participant in the US coal market," he said in a statement. "(The company) will continue as a significant player in the U.S. coal industry for the foreseeable future."

Difficult choices

The choices are numbered for smaller, debt-saddled coal companies struggling in a shrinking market. Despite an unprecedented flood of bankruptcy announcements by Wyoming's coal sector in recent years, none of the major coal companies in the basin have shut down. Blackjewel announced it would continue producing coal during financial "restructuring."

"All the mines (in the basin) are still producing, and yet the market is only two-thirds what it used to be," Godby said.



Eastern violations follow coal CEO to Wyoming as mine transfers hit snags

Heather Richards

In part, that's because with closure comes mandated and costly reclamation, often more expensive than the operation of the coal mine itself.

“(The companies) are between a rock and a hard place,” he added.

But Campbell County and Blackjewel's roughly 700 employees in Wyoming have the most at stake, according to Godby. More senior secured creditors often have first dibs on returns during the bankruptcy process.

While Blackjewel owns and operates the Campbell County mines, Contura still holds the mine permits. Due to concerns from landowners over Blackjewel's lack of assets and its checkered environmental past, the state has yet to finalize the transfer. Blackjewel delayed applying for the transfer for months after ownership changed hands too.



Photos: Westmoreland Coal's bankruptcy leaves a southwest Wyoming community on the brink

From the very beginning of the ownership transfer, Blackjewel fell behind on its ad valorem taxes to the county, amassing \$37 million in tax liability. This spring, the county and company signed a new financial agreement. But Monday's announcement casts doubt on these recent conciliatory efforts.

The Powder River Basin Resource Council, a landowner's group in Wyoming, will be keeping a close eye on the company's responsibility to the land and its workers.

“We worry about who will continue the reclamation efforts at both mines, and whether the financial guarantees will cover the hundreds of millions of dollars in reclamation bonds,” the group's chairwoman Joyce Evans said in a statement. “There will be

serious consequences for the state but more immediately for Campbell County and its residents.”



Coal giants announce Powder River Basin deal; company doesn't expect miner layoffs

Brandon Foster , Nick Reynolds

Gov. Mark Gordon said he was committed to working with the Department of Workforce to provide workforce assistance and the Department of Environmental Quality to ensure appropriate bonding is set.

“This announcement is hardest on the individuals who work at these important mines and their families, and our most immediate concerns lay with them,” Gordon said in a statement. “We are not unprepared for this set of circumstances and are eager to do all we can for the hardworking employees of these mines.”

IN THIS SERIES

A look at Blackjewel's bankruptcy and mine closures in Wyoming's Powder River Basin

Updated Sep 15, 2019

Despite sale approval, Blackjewel mines have yet to reopen

Updated Dec 5, 2019

With bidders on the horizon, Cloud Peak auction delayed again

Updated Sep 18, 2019

Judge approves sale of Blackjewel coal mines to Contura

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Camille Erickson

Energy and Natural Resources Reporter

Camille Erickson covers the state's energy industries. She received her master's degree at Northwestern University's Medill School of Journalism. Before moving to Casper in 2019, she reported on business and labor in Minneapolis, Chicago and Washington.

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https://www.gillettenewsrecord.com/news/local/article_b7840e4d-16e3-5f73-9009-b59f5c8a2dd4.html

BREAKING

FREE

Coal producers lay off 300 PRB workers

By GREG JOHNSON NEWS RECORD MANAGING EDITOR gjohnson@gillettenewsrecord.net

Apr 23, 2020



A shovel fills a haul truck at Peabody Energy's North Antelope Rochelle mine south of Gillette.

File Photo Courtesy Peabody Energy Corp.

The Powder River Basin's coal workforce shrunk by about 6% Thursday with the layoff of 300 workers from three mines.

Peabody Energy Corp. employees were informed Thursday that about 170 employees have been laid off from the North Antelope Rochelle mine near Wright in Campbell County.

Navajo Transitional Energy Co. also announced 130 layoffs, 73 from its Spring Creek Mine in southern Montana and 57 employees at the Antelope Mine in southern Campbell County.



The layoffs represent about 6% of the 4,834 people employed by Powder River Basin coal mines at the end of 2019, according to the federal Mine Safety and Health Administration.

"We have made a difficult decision to reduce our workforce at the North Antelope Rochelle mine based on the need to align our workforce with customer needs," said Peabody President of U.S. Operations Kemal Williamson in a prepared statement confirming the layoffs.

"We know this announcement comes at a time when many are already challenged with circumstances surrounding the current national emergency, and we very much regret the added impact this difficult decision has on employees, their families and our nearby communities in northeast Wyoming," he said.

The employee reductions are immediate and those affected have been offered a separation package, Peabody said. They'll also receive outplacement services and support from the company's employee assistance

program.

North Antelope Rochelle is the world's largest coal mine and produced 85.3 million tons of thermal coal in 2019, according to the federal Mine Safety and Health Administration. That's nearly 33% less coal than the 118 million tons NARM mined in 2014.

Including 60 layoffs from Kiewit Corp.'s Buckskin mine and workforce reductions of 63 from Peabody over the last six weeks, the PRB coal industry is down about 420 jobs so far this year.

Given a "dismal" market for coal now, the Powder River Basin can expect to lose more coal jobs, said Rob Godby, a UW energy economist.

"Right now for this year, at the rate (Wyoming coal mines) are producing, we're tracking almost 60 million tons less than last year," he said. "If you think about it, we were already at a really slow pace, but since the (coronavirus) outbreak started in Wyoming, our production is down 16% more from what we were already doing in a really bad year."



Given that demand for coal is typically weakest this time of year and that coal is more expensive than natural gas, Godby said more coal layoffs are likely to happen.

"I would expect that this is just the start," he said. "The awful news today is what's happening in the national economy is catching up to the coal miners. The unfortunate reality is firms will have to readjust their labor forces to deal with that."

"You can't continue to keep as many workers as you have when production is down this much."

Before Thursday, NARM employed 1,189 people, making the 170 workers a reduction of more than 14% of the mine's workforce.

NTEC, which bought the Antelope, Cordero Rojo and Spring Creek mines from a bankrupt Cloud Peak Energy in October, said a weak market for thermal coal has been exacerbated by the COVID-19 pandemic that has reduced coal demand further.

"We regret the hardship that this decision creates for families and our communities," said NTEC CEO Clark Mosely in a press release. "We are confident in our projections for future sales, and all mines will continue operations to fulfill orders as we look to better days ahead."

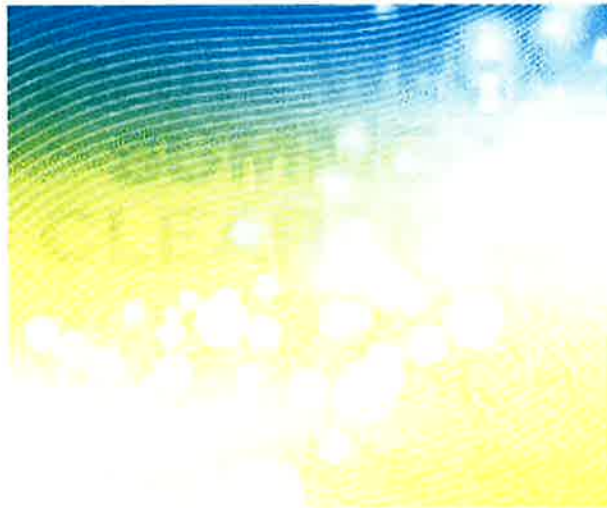
The layoffs also come as the company continues to work with the Department of the Interior to fully transfer all leases and mining permits to NTEC. It has payment agreements in place with the federal government for the Cloud Peak royalty payments NTEC assumed as part of the sale.

It also has payment plans with the state, Campbell and Converse counties for payment of production taxes owed that also were assumed as part of the deal.

The layoffs also come as the company continues to negotiate with the federal government over royalty payments left over from the Cloud Peak, which means NTEC is operating on Cloud Peak's mining permit.

The 130 layoffs at Spring Creek and Antelope represent more than 15.5% of NTEC's 831 employees at the two mines.

This is a developing story and will be updated as more information is available.



MORE INFORMATION

Arch loses money on PRB coal in Q1

Weak market, COVID-19 make for grim Q1 report for Peabody

Greg Johnson

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https://trib.com/business/energy/wyomings-mining-sector-suffers-largest-job-decline-losing-6-000-jobs/article_b89e7b07-9dba-545d-b2a6-977dc012918a.html

BREAKING TOP STORY

Wyoming's mining sector suffers largest job decline, losing 6,000 jobs

Camille Erickson
Jan 14, 2021



A BNSF Railway train hauling carloads of coal from the Powder River Basin of Montana and Wyoming is seen east of Hardin, Montana, last summer. Wyoming's mining sector reported 6,000 less jobs in November, compared to the year before.

Matt Brown, Associated Press

Camille Erickson

For workers in Wyoming's mining industries, the COVID-19 pandemic has been brutal.

A **new report** published by Wyoming's Economic Analysis Division last week shows the mining sector lost more jobs than any other sector late last year. The sector recorded 6,000 fewer jobs in November — a staggering 29% decline from a year ago.

Mining jobs in Wyoming down by 6,000

The mining sector encompasses a wide variety of jobs that involve the extraction of oil, gas, coal, trona, uranium and even copper, according to Dylan Bainer, the state's principal economist.

The collapse in energy markets worldwide incited by the pandemic led many mineral producers to dramatically scale back production, shut in wells and hope for better times.

"This is the 11th consecutive month the mining sector has experienced year-over-year declines in employment," Bainer said.

Sales and use taxes also lost substantial ground in Wyoming in the close of last year.

Mining companies contributed \$6.7 million less in taxes last month, compared to December 2019. That's a 67% drop. Counties dependent on energy and other mineral jobs have buckled under the loss of the once dependable tax base.

The number of people seeking unemployment aid soared last week to 965,000, the most since late August and a sign that the resurgent virus has likely escalated layoffs. The latest figures for jobless claims, issued Thursday by the Labor Department, remain at levels never seen until the virus struck.

In December, sales and use tax collection was down 41% year to date in Campbell County, a loss of about \$4 million for the county.

Coal production in November in Wyoming landed at 19.2 million tons, 3.3 million tons shy of 2019. Annual coal production in Wyoming last year fell by about 20%, according to initial data collected by the U.S. Energy Information Administration.

According to Rick Mansheim, manager of the Workforce Services in Gillette, the number of workers coming into the center seeking help has stabilized since the rush he saw in the beginning days of the pandemic. But when it comes to jobs in the mining sector, they're becoming more few and far between, he said.

"There are just not as many of the types of jobs as we're used to seeing," he said.

"There are still a lot of jobs out there, but not the jobs associated with energy and mining."



Wyoming's economy on slow road to recovery
Camille Erickson

"I think the coal mines here, I don't think we can expect any jump (in jobs) or anything," he added. "I think there is going to be a gradual decline."

There could be a slight reprieve for coal miners in the near term, but it could be temporary. Energy analysts predict higher natural gas prices could help boost coal production in 2021.

The average natural gas price at the Opal Hub in December came out to \$3.24 per million British thermal units, about \$0.34 higher than the average in December 2019. Utilities can provide electricity to customers using natural gas or coal, but generally gravitate toward the cheaper power source.

Oil and gas activity has also been slow to recover in Wyoming, though commodity prices have been somewhat revived since the beginning of the pandemic.

“The West Texas Intermediate monthly average price for crude oil increased in December to \$47.03 per barrel, an increase of 14.9% from November,” Bainer said. For Wyoming Sour and Wyoming Sweet, the average price in December was \$33.15 and \$37.92, respectively.



The US Senate flipped. What does that mean for Wyoming's energy sectors?
Camille Erickson

According to Baker Hughes, the average oil rig count in December here was six, compared to 21 the year before. The rig count is a helpful indicator for how much new drilling activity is taking place.

But the mining sector hasn't been alone in its struggle to stay afloat in recent months.

There were 14,400 fewer jobs in Wyoming in November, when compared to 2019, a decline of 5%. The state reported 274,600 total non-farm wage and salary jobs in November.

The report revealed the state collected \$11 million less in sales and use taxes in November than in the year before. According to the report, only three sectors Wyoming's economy (of the 12 used in the report) witnessed increases in tax collection, with each reporting less than a 7% uptick year over year.

Photos: A look at how one coal bankruptcy affected a southwest Wyoming community



ED-900A - Additional EDA Assurances for Construction *Or* Non-Construction Investments

For **ALL** investments: As a duly authorized representative of the applicant, I further certify that the applicant:

1. Understands that attorneys' or consultants' fees, whether direct or indirect, expended for securing or obtaining EDA investment assistance are not eligible costs. See 13 C.F.R. § 302.10(a).
2. Understands that conflicts of interest or appearances of conflicts of interest are prohibited and may jeopardize this application or result in the forfeiture of investment funds. A conflict of interest occurs, for example, where a representative, official, employee, architect, attorney, engineer, or inspector of the applicant, or a representative or official of the federal, State or local government, has a direct or indirect financial interest in the acquisition or furnishing of any materials, equipment, or services to or in connection with the project. See 13 C.F.R. § 302.17.
3. Will comply with the reporting requirements under the Government Performance and Results Act (GPRA) of 1993 and the GPRA Modernization Act of 2010 (GPRAMA) for measuring and reporting project performance.

For **CONSTRUCTION** investments: As a duly authorized representative of the applicant, I further certify that the applicant:

1. Will operate and maintain the facility in accordance with at least the minimum standards as may be required or prescribed by applicable federal, State and local agencies for the maintenance and operation of such facilities.
2. Will require the facility to be designed to comply with the Americans with Disabilities Act of 1990 (ADA) (42 U.S.C. 12101 et seq.), the Architectural Barriers Act of 1968 (42 U.S.C. 4151 et seq.) and the Accessibility Guidelines for Buildings and Facilities regulations, as amended (36 C.F.R. part 1191), and will be responsible for conducting inspections to insure compliance with these requirements.
3. For the two-year period beginning on the date EDA investment assistance is awarded, will refrain from employing, offering any office or employment to, or retaining for professional services any person who, on the date on which the investment assistance is awarded or within the one-year (1) period ending on that date, served as an officer, attorney, agent or employee of the Department of Commerce and occupied a position or engaged in activities that EDA determines involved discretion with respect to the award of investment assistance under PWEDA. See section 606 of PWEDA and 13 C.F.R. §302.10(b).
4. Will have no facilities under ownership, lease or supervision to be utilized in this project that are listed or under consideration for listing on EPA's List of Violating Facilities.
5. Will comply with Executive Order 12699, "Seismic Safety of Federal and Federally Assisted or Regulated New Building Construction," which imposes requirements that federally-assisted facilities be designed and constructed in accordance with the most current local building codes determined by the awarding agency or by the Interagency Committee for Seismic Safety in Construction (ICSSC) and the most recent edition of the American National Standards Institute Standards A58, Minimum Design Loads for Buildings and Other Structures.

6. Will observe and comply with federal procurement rules, as set forth in 2 C.F.R. part 200, as applicable, for award of any contracts for architectural engineering, grant administration services, or construction financed with EDA investment assistance

For **NON-CONSTRUCTION** investments: As a duly authorized representative of the applicant, I further certify that the applicant:

1. Will comply with applicable regulations regarding indirect cost rates, if indirect costs are included in the application.
2. Will comply with the requirement that this investment assistance will not provide a proprietary benefit to a private individual, for-profit corporation, or other commercial entity.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL

Completed on submission to Grants.gov

TITLE

Chairman Board of Commissioners

APPLICANT ORGANIZATION

Campbell County Government

DATE SUBMITTED

Completed on submission to Grants.gov



ED-900C – EDA Application Supplement for Construction Programs

A. Metropolitan Area Review

A.1. Projects involving the development of hospitals, airports, libraries, water supply and distribution facilities, sewage and waste treatment works, highways, transportation facilities, water development, or land conservation within a metropolitan statistical area (MSA) require comments from the metropolitan area clearinghouse/agency. Does the proposed project involve any of the above identified developments within an MSA?

☐ Yes ☒ No

A.2. If Yes, please attach either:

☐ Comments from the responsible metropolitan area clearinghouse/agency and a statement that such comments have been considered; or

☐ An explanation as to why comments are not available; or

☐ A statement indicating the date the application was made available to the appropriate metropolitan area clearinghouse/agency and units of general local government for review and certifying that the application has been before the metropolitan area clearinghouse/agency for a period of 60 days without comments or recommendations.

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B. District Organization Project Administration

B.1. Will the District Organization for the region in which the project will be located administer the project for the applicant?

☐ Yes ☒ No

B.2. If Yes, you must certify to all of the following and indicate your certification by checking each box:

☐ The administration of the project is beyond the capacity of the applicant's current staff and would require hiring additional staff or contracting for such services;

☐ No local organization/business exists that could administer the project in a more efficient or cost-effective manner than the District Organization; and

☐ The District Organization will administer the project without subcontracting the work.

B.3. If the project will be administered by the District Organization and you did not certify to all of the above, explain below.

C. Preliminary Engineering Report

To be considered for assistance, all construction and design applications must include a **Preliminary Engineering Report (PER)** that at a minimum provides the following information:

- C.1. Description of project components. Provide a general description of all project components involved in the project. Indicate whether the project involves the construction of new infrastructure or facilities or the renovation or replacement of existing ones. Describe each of the project components in terms of dimensions, quantities, capacities, square footage, etc.
- C.2. A statement verifying that the project components described in the engineering report are consistent with the EDA investment project description that is provided in Section B.2 of Form ED-900. Engineering reports that describe project components that are inconsistent with the EDA investment project description in Section B.2 of Form ED-900 will not be considered valid.
- C.3. Drawings showing the general layout and location of the existing site conditions and of the project components as well as location of any project beneficiary identified in Section B.9 of Form ED-900 that provide economic justification for the project, if any. Rough dimensions and quantities for major project components should be shown and labeled on the drawings. Drawings should clearly identify the project components that are being proposed. Applicants are encouraged to clarify such drawings, for example, through color coding, labeling, and other appropriate methods.
- C.4. A feasibility analysis for the constructability of the project. Include a review of the existing conditions and note particular features, alignments, and circumstances affecting construction of project components.
- C.5. The proposed method of construction. Indicate whether construction procurement will be done through competitive bid or other method. Indicate if any portion of the project is to be done by design/build, construction management at risk, the applicant's own forces, or a third-party construction manager. If an alternate construction procurement method (other than traditional design/bid/build with sealed competitive bid process) is proposed, a construction services procurement plan must be provided to EDA for approval in accordance with EDA's regulation at 13 C.F.R. § 305.6(a).
- C.6. The number of construction contracts anticipated. If multiple contracts are proposed, describe the project components included in each contract. If separate contracts are anticipated for demolition or site work, the budget information cost classification should reflect the estimated costs for these components. If project phasing is proposed, a project phasing request must be provided to EDA for approval per EDA's regulation at 13 C.F.R. § 305.9(a).
- C.7. A current detailed construction cost estimate for each of the project components. Show quantities, unit prices, and total costs and provide a basis for the determination of construction contingencies. The total of this estimate should match the construction line item of the SF-424C.
- C.8. Real property acquisition. If the budget includes costs for acquisition of real property, include a current fair market value appraisal completed by a certified appraiser for the property to be purchased.

- C.9. A list of all permits required for the proposed project and their current status. Identify all permits required; include the timeline to obtain the permits and discuss how the permitting relates to the overall project schedule. If the project crosses a railroad right-of-way or is within a railroad right-of-way, explain any permitting or approvals that may be required from the railroad or other authority and the timeframe for obtaining these permits or approvals.
- C.10. An overall estimated project schedule. This schedule should agree with the project schedule outlined in the ED-900. Include the number of months for each of the following:
- design period;
 - period of time to obtain required permits;
 - period of time to obtain any required easements or rights-of-way;
 - solicitation of bids and awarding of contracts, and
 - construction period.
- C.11. Overall project budget breakdown. For each "cost classifications" line item that the applicant indicates will be included in the project budget on Form SF-424C, the applicant must provide a breakdown of the proposed project costs and tasks that is consistent with the detailed construction cost estimate for the project provided in the PER.

[Add Attachment](#)[Delete Attachment](#)[View Attachment](#)

D. Title Requirements

D.1. Does the applicant currently hold title to all project facilities, underlying land, necessary easements, and rights-of-way required for the project?

☒ Yes (go to question D.2) ☐ No (explain below)

D.1.a. If No, does the applicant plan to obtain title?

☐ D.1.a.i. Yes

How and when will the applicant obtain title? (After answering, go to question D.2)

☐ D.1.a.ii. No

Please explain why not

D.1.b. If you indicated that the applicant does not currently have title and does not intend to obtain title, does the applicant hold a long-term lease or hold interest in project property for a period not less than the estimated useful life of the project?

☐ D.1.b.i. Yes. Go to question D.2

☐ D.1.b.ii. No. Please explain below how the applicant will satisfy EDA's title regulation at 13 C.F.R. § 314.7.

D.2. EDA regulations normally require recipients to provide a security interest and/or covenant of use in the real property or significant items of tangible personal property acquired or improved with EDA investment assistance (see 13 C.F.R. §§ 314.8 & 314.9). Will you be able to provide the required security interest?

☒ Yes ☐ No (explain how you will satisfy the requirements of 13 C.F.R. §§ 314.8 & 314.9)

D.3. Will real property or project facilities to be acquired or improved with EDA investment assistance, including any industrial or commercial park acreage, be mortgaged or used to collateralize any type of financing, including but not limited to bonds or tax credits, or is any real property to be used for the project currently mortgaged or being used as collateral?

☐ Yes (explain below) ☒ No

D.4. Describe any required State permits, easements, rights-of-way or leases necessary to construct, operate, and maintain the project.

It is anticipated that the following permits will be required to complete the project: City of Gillette Subdivision, City of Gillette Zoning, City of Gillette construction permit for roadway and subdivision infrastructure, Wyoming DEQ Storm Water Permit.

D.5. Describe any liens, mortgages, other encumbrances, reservations, reversionary interests or other restrictions on the applicant's interest in the property.

None

D.6. Is the project located on a military or Department of Energy installation that is closed or scheduled for closure or realignment?

☐ Yes

☒ No

D.7. Does the project involve construction within a railroad's right-of-way or over a railroad crossing?

☐ Yes (explain below) ☒ No

D.8. Does the project include construction of a highway owned by a State or local government (other than the applicant)?

☐ Yes (explain below) ☒ No

E. Sale or Lease

E.1. Does the applicant intend to sell, lease, transfer, dedicate or otherwise convey any interest in the project facilities, underlying land, or any land improved with EDA investment assistance?

☒ Yes (explain below) ☐ No

Campbell County will sell the individual subdivided lots to private or public entities that wish to locate their commercial operations in the industrial park. The lots will be sold based on the purchase price of the bare land. Improvements completed with EDA funding will NOT be calculated in the sales price of the lot.

E.2. Is the purpose of the project to construct facilities to serve an industrial or commercial park or sites owned by the applicant for sale or lease to private parties?

☒ No

☐ Yes

Identify the owners of the acreage, provide an estimate of the number of acres benefiting from the proposed investment and explain how EDA's requirements will continue to be met after any sale or lease.

Note: Applicants may be asked to provide documentation that EDA's requirements will continue to be met after the sale or lease of project property.

E.3. Is the purpose of the project to construct facilities to serve a privately owned industrial or commercial party or other privately owned sites for sale or lease?

☒ No

☐ Yes

If Yes, identify the owners of the acreage, estimate the number of acres benefiting from the proposed investment, and explain below how EDA's requirements will continue to be met after the sale or lease. Note that EDA may require that the private owner agree to certain restrictions on the use of the property and may require that those restrictions survive any sale or transfer of the property. In addition, EDA may require evidence that the private party has title to the park or site and may require the private party to provide other assurance that EDA determines are necessary to ensure that the property is used in a manner consistent with the project purpose. See 13 C.F.R. § 314.3(c) and § 314.7.

E.4. For privately owned land improved by the proposed project, is the private owner willing to enter into an agreement to limit the sale price of the improved land to its fair market value before the improvements for a reasonable period of time?

☐ Yes (explain below) ☒ No/Not applicable (no private owners)

E.5. Is the purpose of the project to construct, renovate or purchase a building?

☐ Yes (explain below) ☒ No

E.5.a. Will the building be leased in whole or in part?

☐ Yes (explain below) ☐ No

E.5.b. Is the purpose of the building to provide incubator space to new companies?

☐ Yes (explain below) ☐ No

E.5.c. Will there be limitations on the length of the lease term?

☐ Yes (explain below) ☐ No

E.5.d. Is the purpose of the project to provide building space to a single user or multiple users?

☐ Yes ☐ No

E.5.e. Explain below the terms of any proposed lease.

F. State Historic Preservation Requirements

Have comments from the appropriate State Historic Preservation Officer (SHPO) already been received?

☐ Yes (attach comments) ☒ No

Add Attachment

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Note: If comments have not already been received, the applicant will be required to submit materials to SHPO. Regardless of whether the applicant believes historic or archaeological artifacts are present, the applicant will be required work with its SHPO. Specific requirements for states' SHPOs can generally be found on their websites. Applicants can also request additional information from EDA Regional Offices.

Please note that the SHPO clearance process can be lengthy. When submitting this material to the SHPO, the applicant must request that the SHPO submit comments on the proposed project to the EDA Regional Office processing the application.

G. National Environmental Policy Act (NEPA) Requirements

G.1. Please attach an environmental narrative and applicant certification clause using the template found on www.eda.gov.

Add Attachment

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Federal agencies are required by law to assess the expected environmental impacts associated with proposed federal actions. Depending on its analysis of information submitted by the applicant, EDA may request additional information to better understand the current environmental conditions and the project elements that will affect the environment.

Comprehensive information is required to complete an environmental review in accordance with NEPA. Information must be provided for the:

- (i) site where the proposed project facilities will be constructed and the surrounding areas affected by its operation; and
- (ii) areas to be affected by any primary beneficiaries of the project.
- (iii) The information submitted must be sufficient to evaluate all reasonable alternatives to the proposed project and the direct and indirect environmental impacts of the project, as well as the cumulative impacts on the environment as defined in the regulations for implementing the procedural provisions of NEPA. See 40 C.F.R. parts 1500-1508.

The level of detail should be commensurate with the complexity and size of the project and the magnitude of the expected impact. Previously completed environmental impact documentation (assessments, impact statements, etc.) for activities in the region in which the proposed project will be located may be used as documentation.

H. Business Incubators and Accelerators

Does the applicant intend to construct or renovate a business incubator, accelerator, commercialization center, or similar project?

☒ No ☐ Yes

Please attach a feasibility study demonstrating the need for the Project and an operational plan based on industry best practices demonstrating the Eligible Applicant’s plan for ongoing successful operations. See the applicable NOFO for additional information and guidance.

Add Attachment

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ED-900E – Calculation of Estimated Relocation and Land Acquisition Expenses

- a. Are relocation expenses part of the proposed project's EDA budget? ☐ Yes ☒ No
- b. Will the proposed project cause the displacement of individuals, families, businesses or farms? ☐ Yes ☒ No

If **Yes**, explain how relocation procedures will comply with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1990 (13 C.F.R. § 302.5 ; see Certification #11 on Form SF-424D, 'Assurances - Construction Programs', for an explanation of this requirement.)

All applicants must complete the "Calculation of Estimated Relocation and Land Acquisition Expenses" form (below), and enter the estimated total for "costs incidental to land acquisition" (line item 1) on line item 3 ("relocation expenses and payments") of Form SF-424C, 'Budget Information - Construction Programs.' This is separate from the estimated purchase price of the property.

ITEM 1. COSTS INCIDENTAL TO LAND ACQUISITION - ESTIMATES	
Number of land transactions involved (including options, easements and rights-of-way):	
Recording fees, transfer taxes, surveys, appraisals, title search and similar expenses-Section 303(1)	0.00
Penalty costs-Section 303(2)	0.00
Real Property taxes-Section 303(3)	0.00
Litigation expenses-Section 304(a)	0.00
Total - Estimated costs incidental to transfer of title	0.00
ITEM 2. RELOCATION - ESTIMATES	
a. TENANTS - Estimates: Number of Claims	
(1) Moving Expenses:	
Actual Expenses-Section 202(a)(1)	0.00
In lieu payments-Section 202(b)	0.00
Total - Moving Expenses	0.00
(2) Replacement housing payments:	
Rental payments-Section 204(1)	0.00
Down payment-Section 204(2)	0.00
Total - Replacement housing payments	0.00
Total - Estimated Tenants	0.00

b. OWNER-OCCUPANTS - Estimates: Number of Claims	
(1) Moving Expenses:	
Actual Expenses-Section 202(a)(1)	0.00
In lieu payments-Section 202(b)	0.00
Total - Moving Expenses	0.00
(2) Replacement housing payments:	
Purchase payments-Section 203(a)(1)	0.00
Reasonable replacement costs-Section 203(a)(1)(A)	0.00
Increased interest costs-Section 203(a)(1)(B)	0.00
Closing costs-Section 203(a)(1)(C)	0.00
Rental payments-Section 204(1)	0.00
Down payment-Section 204(2)	0.00
Total - Replacement housing payments	0.00
Total - Estimated Owner-Occupants	0.00
c. BUSINESS - Estimates: Number of Claims	
Moving Expenses:	
Actual Expenses-Section 202(a)(1)	0.00
Actual loss of tangible personal property-Section 202(a)(2)	0.00
Actual searching expenses-Section 202(a)(3)	0.00
In lieu payments-Section 202(c)	0.00
Total - Estimated Business	0.00
d. NONPROFIT ORGANIZATIONS - Estimates: Number of Claims	
Moving Expenses:	
Actual Expenses-Section 202(a)(1)	0.00
Actual loss of tangible personal property-Section 202(a)(2)	0.00
Actual searching expenses-Section 202(a)(3)	0.00
In lieu payments-Section 202(c)	0.00
Total - Estimated Nonprofit Organizations	0.00
e. FARM OPERATIONS - Estimates: Number of Claims	
Moving Expenses:	
Actual Expenses-Section 202(a)(1)	0.00
Actual loss of tangible personal property-Section 202(a)(2)	0.00
Actual searching expenses-Section 202(a)(3)	0.00
In lieu payments-Section 202(c)	0.00
Total - Estimated Farm Operations	0.00
f. ADVISORY SERVICES - Estimates: Number of Claims	
Total - Expenses of grantee/borrower-Section 205	0.00

g. ADMINISTRATION - Estimates: Number of Claims	
Contracting with individual, firm, association, or corporation-Section 212	0.00
Agreement w/ Federal or State government agency or instrumentality-Section 212	0.00
Total - Estimated Administration	0.00
ITEM 3. GRAND TOTAL	
Enter the sum of Items 1 and 2 (parts (a) through (g)) in this Item	
GRAND TOTAL RELOCATION EXPENSES	0.00

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 02/28/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

- Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).

Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.

Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).

Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."

Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

RECEIVED Date: Dec 17 2021

Washington Field 1000770060 Binding Organization for Americans 1988 0001 80000000

BUDGET INFORMATION - Construction Programs

NOTE: Certain Federal assistance programs require additional computations to arrive at the Federal share of project costs eligible for participation. If such is the case, you will be notified.

COST CLASSIFICATION	a. Total Cost	b. Costs Not Allowable for Participation	c. Total Allowable Costs (Columns a-b)
1. Administrative and legal expenses	\$ 0.00	\$ 0.00	\$ 0.00
2. Land, structures, rights-of-way, appraisals, etc.	\$ 0.00	\$ 0.00	\$ 0.00
3. Relocation expenses and payments	\$ 0.00	\$ 0.00	\$ 0.00
4. Architectural and engineering fees	\$ 1,719,988.00	\$ 0.00	\$ 1,719,988.00
5. Other architectural and engineering fees	\$ 45,000.00	\$ 0.00	\$ 45,000.00
6. Project inspection fees	\$ 0.00	\$ 0.00	\$ 0.00
7. Site work	\$ 1,000,000.00	\$ 0.00	\$ 1,000,000.00
8. Demolition and removal	\$ 0.00	\$ 0.00	\$ 0.00
9. Construction	\$ 10,586,708.00	\$ 0.00	\$ 10,586,708.00
10. Equipment	\$ 0.00	\$ 0.00	\$ 0.00
11. Miscellaneous	\$ 93,390.00	\$ 0.00	\$ 93,390.00
12. SUBTOTAL (sum of lines 1-11)	\$ 13,445,086.00	\$ 0.00	\$ 13,445,086.00
13. Contingencies	\$ 672,254.00	\$ 0.00	\$ 672,254.00
14. SUBTOTAL	\$ 14,117,340.00	\$ 0.00	\$ 14,117,340.00
15. Project (program) income	\$ 0.00	\$ 0.00	\$ 0.00
16. TOTAL PROJECT COSTS (subtract #15 from #14)	\$ 14,117,340.00	\$ 0.00	\$ 14,117,340.00
FEDERAL FUNDING			
17. Federal assistance requested, calculate as follows: (Consult Federal agency for Federal percentage share.) Enter eligible costs from line 16c Multiply X 80 % Enter the resulting Federal share.			\$ 11,293,872.00

Applicants should also review the instructions for certification included in the regulations before completing this form. Signature on this form provides for compliance with certification requirements under 15 CFR Part 28, 'New Restrictions on Lobbying.' The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Commerce determines to award the covered transaction, grant, or cooperative agreement.

LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 15 CFR Part 28, for persons entering into a grant, cooperative agreement or contract over \$100,000 or a loan or loan guarantee over \$150,000 as defined at 15 CFR Part 28, Sections 28.105 and 28.110, the applicant certifies that to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, 'Disclosure Form to Report Lobbying,' in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure occurring on or before October 23, 1996, and of not less than \$11,000 and not more than \$110,000 for each such failure occurring after October 23, 1996.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above applicable certification.

*** NAME OF APPLICANT**

Campbell County Government

*** AWARD NUMBER***** PROJECT NAME**

Pronghorn Industrial Park

Prefix:

Mr.

*** First Name:**

Robert

Middle Name:

L

*** Last Name:**

Maul

Suffix:*** Title:** Chairman Board of Commissioners*** SIGNATURE:**

Completed by Grants.gov upon submission.

*** DATE:**

Completed by Grants.gov upon submission.

The following page(s) contain the backup material for Agenda Item: [9:30 Resolution for Special Prosecution](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

Resolution # _____
RESOLUTION FOR SPECIAL PROSECUTION

WHEREAS, the Campbell County and Prosecuting Attorney has entered into an agreement with Marcia Bean, Big Horn County Attorney, in and for Big Horn County, Wyoming, or other designee of the Big Horn County Attorney's Office, to represent Campbell County and to make, in their sole discretion, a proper disposition of all potential criminal matters involving the State of Wyoming vs. Brian R. Daly, CR-2021-1030, which the Campbell County Attorney's Office has a conflict of interest;

WHEREAS, Marcia Bean or other designee of the Big Horn County Attorney's Office will provide their services free of charge to Campbell County, however the Campbell County Attorney's Office shall reimburse for all costs and expenses.

WHEREAS, Wyoming Statute §18-3-302 authorizes said action and it benefits Campbell County.

THEREFORE, be it resolved that Marcia Bean or other designee of the Big Horn County Attorney's Office be authorized to act as a Special Deputy County Attorney to make proper disposition of all potential criminal matters involving the State of Wyoming vs. Brian R. Daly. CR-2021-1030, as set forth above on behalf of Campbell County, Wyoming

DATED this _____ day of September, 2021.

**THE BOARD OF COUNTY COMMISSIONERS
CAMPBELL COUNTY, WYOMING**

Bob Maul, Chairman

Rusty Bell, Commissioner

Colleen Faber, Commissioner

Del Shelstad, Commissioner

DG Reardon, Commissioner

ATTEST: _____
Susan Saunders, Campbell County Clerk

STATE OF WYOMING

COUNTY OF CAMPBELL

**APPOINTMENT OF SPECIAL DEPUTY
CAMPBELL COUNTY AND PROSECUTING ATTORNEY**

KNOW ALL PERSONS BY THESE PRESENT:

That I, Mitchell H. Damsky, County and Prosecuting Attorney in and for Campbell County, State of Wyoming, pursuant to the authority granted me by the Board of Commissioners of Campbell County by Resolution No._____, dated the _____ day of September, 2021, does hereby appoint Marcia Bean, Big Horn County Attorney or other designee of the Big Horn County Attorney's Office as Special Deputy County Attorney, in and for Campbell County, Wyoming, to proceed to make, in their sole discretion, a proper disposition of all potential criminal matters involving the State of Wyoming vs. Brian R. Daly, CR-2021-1030, which occurred in Campbell County, Wyoming.

It is understood that said Special Deputy County Attorney shall not receive any fee for the services performed pursuant to this appointment; however, said Special Deputy County Attorney shall be reimbursed for all costs and expenses such Special Deputy County Attorney may incur in the course of performing such services.

DATED this _____ day of September, 2021.

MITCHELL H. DAMSKY – WSB No. 6-2737
County and Prosecuting Attorney
in and for Campbell County, Wyoming
500 South Gillette Avenue, Suite B200
Gillette, Wyoming 82716
Phone: (307) 682-4310 Fax: (307) 687-6441

The following page(s) contain the backup material for Agenda Item: [9:35 Ad Valorem Tax Settlement Agreement, Ranch Oil Company](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

SETTLEMENT AGREEMENT, MUTUAL WAIVER AND RELEASE OF CLAIMS

This Settlement Agreement, Mutual Waiver and Release of Claims (“**Settlement Agreement**”) is entered into effective as of _____, 2021 by and among “**Ranch Oil**” Company and the Campbell County Board of County “**Commissioners**” on behalf of Campbell County, Wyoming and Campbell County “**Treasurer**” (collectively, the Commissioners and Treasurer are referred to herein as “**Campbell**”). Ranch Oil and Campbell may be referred to herein individually as “**Party**” and collectively as “**Parties**”.

WHEREAS, Ranch Oil produces oil from wells located in Campbell County;

WHEREAS, due to the decrease in oil prices, COVID and the limited quantities of oil that it has been able to transport to market, Ranch Oil has been unable to pay its outstanding ad valorem taxes on produced minerals for the 2017, 2018 and 2019 (2018, 2019 and 2020 tax years); and hereinafter collectively “**Production Years**” and individually “**Production Year**”;

WHEREAS, Ranch Oil owes Campbell a total of \$232,656.04 in ad valorem “**Taxes**” on its produced minerals for the Production Years; specifically, Ranch Oil owes \$57,421.52 for the 2017 Production Year, \$96,899.28 for the 2018 Production Year and \$78,335.24 for the 2019 Production Year;

WHEREAS, “**Interest**” is accruing on the Taxes at a rate of eighteen percent (18%) per annum;

WHEREAS, through August 31, 2021, the total Interest owed for the Production Years is \$61,514.30 and the combine Taxes and Interest owed by Ranch Oil to Campbell is \$294,170.34;

WHEREAS, Ranch Oil and Campbell desire for Ranch Oil to become current on all amounts due to Campbell by Ranch Oil;

WHEREAS, the Parties reached an agreement on a payment plan for all amounts due by Ranch Oil for the Production Years and relating to the Taxes; and

WHEREAS, Campbell has agreed to waive all current and future Interest and penalties on the Taxes as consideration for Ranch Oil’s timely payments as described below in Paragraph 2.

Now, therefore, in consideration of the mutual promises contained herein, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

- 1) Subject to Ranch Oil fulfilling its obligations below, Campbell on behalf of itself and all current and future elected officials, employees, agents, departments,

boards, taxing districts and agencies hereby releases, acquits and forever discharges Ranch Oil for all current and future Interest and penalties owed, accrued, accruing or that may accrue on the Taxes.

- 2) Ranch Oil agrees to make eleven (11) equal monthly payments of nineteen thousand three hundred and eight-eight dollars and zero cents (\$19,388.00) and one (1) final monthly payment of nineteen thousand three hundred and eight-eight dollars and four cents (\$19,388.04). Each payment must be paid on or before the first day of the month beginning with November 1, 2021 with the final payment of nineteen thousand three hundred and eight-eight dollars and four cents (\$19,388.04) on October 1, 2022. Each payment shall be “paid” on the date it is postmarked or wired to Campbell’s designated bank account.
- 3) While Ranch Oil is required to make the payments described in Paragraph 2, Ranch Oil shall remain current on all its tax obligations to Campbell County. Nothing in the foregoing shall be construed as a waiver of Ranch Oil’s rights to: i) protest, dispute or appeal amounts assessed by Campbell; ii) request a refund of overpaid amounts; iii) dispute Campbell’s ability to foreclose or conduct a tax sale or pursue the foreclosure or distraint and sale remedy; or iv) redemption.
- 4) The Parties understand and expressly agree that this Settlement Agreement shall bind and benefit their successors and assigns. The Parties further represent that they have full and exclusive authority to release and discharge the other pursuant to the terms of this Settlement Agreement, and that they have not assigned or transferred in any way any claims against the other. This Settlement Agreement is not voidable for future elected officials (e.g. a newly elected or appointed Board or Treasurer). If a future elected Board or Treasurer attempts to avoid or void this Settlement Agreement in any manner (whether in part or in its entirety): Campbell may not be entitled to recover any Interest or penalties on the Taxes; Ranch Oil will be entitled to an injunction to prevent Campbell’s avoidance or voiding of the Settlement Agreement; and Ranch Oil will be entitled to all its attorney fees in pursuing an injunction or any other remedy to prevent Campbell’s avoidance or voiding of this Settlement Agreement.
- 5) This Settlement Agreement constitutes the entire understanding and agreement between the Parties. Any modification of this Settlement Agreement must be in writing and signed by the Parties.
- 6) The Parties agree that this Settlement Agreement is in full accord and satisfaction of any claims and that nothing in this Settlement Agreement constitutes an admission of liability or any factual or legal precedent or finding whatsoever. In the event an action, motion or other pleading has to be filed in order to enforce any term or condition in this Settlement Agreement, the prevailing Party shall be entitled to all attorney fees and costs incurred in the enforcement of this Settlement Agreement.

- 7) Upon the reasonable request of the other, the Parties agree to execute, acknowledge and deliver any and all additional instruments or documents within a commercially reasonable time frame that may be reasonably necessary to carry out the terms of this Settlement Agreement or the intentions thereof.
- 8) The Parties shall bear their own costs and attorney fees in connection with this matter.
- 9) This Settlement Agreement shall be interpreted in accordance with the plain meaning of its terms and not strictly for or against any Party hereto. Wyoming law shall govern the validity, effect and interpretation of this Settlement Agreement.
- 10) If any provision of this Settlement Agreement or the application of any provision to any Party or circumstance shall be prohibited by or invalid under applicable law, such provision shall be ineffective to the extent of such prohibition or invalidity without invalidating the remainder of the provisions of this Settlement Agreement or the application of the provision to other circumstances.
- 11) The Parties are not relying on promises, guarantees, representations, whether written or oral, expressed or implied, outside of this Settlement Agreement; rather, each Party in entering into this Settlement Agreement relies solely on the terms of this Settlement Agreement and the legal remedies for breach of contract that may be available if any Party fails to fulfill any obligation under this Settlement Agreement.
- 12) The Parties represent that they have read this Settlement Agreement, they have had adequate time to review its contents and have discussed it with their respective attorneys, and understand each of the terms of this Settlement Agreement. The Parties further represent that they have entered into the settlement and executed this Settlement Agreement voluntarily, willingly, knowingly, and without duress.
- 13) The Parties hereby agree that the Parties may sign this Settlement Agreement using a verified electronic signature and such signature shall be binding on the Parties the same as a handwritten signature. Electronic and facsimile copies of this Settlement Agreement shall be deemed the same as an original. This Settlement Agreement may be stored electronically and electronic copies of the document may be transmitted in lieu of a hard copy.

Executed on the dates listed below and effective as of _____, 2021.

**Board of Campbell County
Commissioners**

Ranch Oil Company

By: Robert Maul, Chairman

By: Carl Dean, Vice-President

Date:_____

Date:_____

Attest:

Susan Saunders, Campbell County Clerk

Date:_____

**Campbell County Treasurer
Rachel Knust**

Date:_____

Approved as to form:

***By: Sean Brown
Campbell County, Wyoming
Deputy County Attorney***

Date:_____

The following page(s) contain the backup material for Agenda Item: [10:15 Moser Rezoning Request](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.



Memorandum Department of Public Works

TO: Campbell County Board of Commissioners

FROM: Sam Proffer, Planner and Zoning Administrator

DATE: September 21st, 2021 Meeting

SUBJECT: Moser Rezoning Request

Case Number: 21.03.COZ

Summary:

The applicants applied for an Administrative Plat (Case No. 21.06.COSP) that would change the interior lot line of two contiguous parcels located at 3750 and 3760 S. Garner Lake Road both under their ownership. The proposed interior lot line adjustment will increase the area of existing Lot 2 of the Moser Subdivision currently zoned I-1 by decreasing the area of Lot 1 of the Moser Subdivision currently zoned R-R. That portion of Lot 1 zoned R-R proposed to change to I-1 is what is being considered today. (Ref. Exhibit 'A' for full details)

Current Zoning: R-R

Proposed Zoning: I-1

Background:

The Planning Commission reviewed the case at their regularly scheduled meeting on August 19th, 2021. In addition to staff input for compliance with County regulations, the project lies within our Joint Review Area with the City of Gillette. Major discussion points from that meeting included:

- Comments from City of Gillette asking for vegetative buffering between the I-1 zone and contiguous City land.
- Comments from neighbors regarding buffering.
- Ingress/egress provision.

The applicant was prepared for these considerations and supplied a vegetative buffering plan and acquired a driveway approach license from our Road and Bridge department. The applicants are waiting on final approval from the Board of Commissioners before beginning installation of these upgrades.

Planning Commission Recommendation:

The Planning Commission unanimously approved the request provided that the applicant agrees to complete the installation of both the proposed vegetative buffering and driveway/access approach as submitted within six (6) months of Board of Commissioners approval as a condition to final approval of the Administrative Plat Case No. 21.06.COSP.

(Ref. Exhibit 'A1', pages 45-47 of this document)

Exhibits:

- Exhibit 'A1' Planning and Zoning Case Sheet and Meeting Minutes (Pgs. 4 - 47)

Staff Recommendation:

Staff recommends approval of the Moser Rezoning Request, Case no. 21.03.COZ with conditions as set forth by the Planning Commission.

Staff suggests that the time limit for completion as specified by the Planning Commission be changed to state 180 calendar days from Board of Commissioner approval rather than 6-months.

500 South Gillette Avenue
Suite 1500
Gillette, Wyoming 82716
(307) 682-1970
(307) 687-6468 Fax



Department of Building and Zoning

ZONING NOTICE

A public hearing will be held by the Campbell County Commissioners on Tuesday September 21, 2021 at 10:15 A.M. in the Campbell County Courthouse, Commissioners' Chambers, 500 South Gillette Avenue, Gillette, Wyoming for the purpose of hearing a zoning request for Lots 1 & 2, Moser Subdivision. The applicant has requested that a portion of Lot 1 currently zoned R-R Rural Residential be changed to I-1 Industrial.

Anyone having an interest in the property should attend the meeting.

Sam Proffer
Planning & Zoning Administrator

Publish: Saturday, August 28th 2021

ENCLOSURE 2

21.03.COZ MOSER REZONING REQUEST

500 South Gillette Avenue
Suite 1500
Gillette, Wyoming 82716
(307) 682-1970
(307) 687-6468 Fax



**Moser
Zoning Request**

August 12, 2021

Planning Commission Meeting
August 19th, 2021

Board of Commissioners Meeting

Applicant: Mark and Judy Moser

Case Number: 21.03 COZ

Agent: Cevin Imus, Land Surveying Incorporated

Summary: The applicants applied for an Administrative Plat (Case no. 21.06.COSP) that would change the interior lot line of two contiguous parcels under their ownership. The proposed interior lot line adjustment will increase the area of existing Lot 2 of the Moser Subdivision currently zoned I-1 by decreasing the area of Lot 1 of the Moser Subdivision currently zoned R-R. That portion zoned R-R proposed to change to I-1 is what is being considered at this meeting.

Legal Description: Lot 1 of the Moser Subdivision

Location: 3750 S. Garner Lake Rd.

Current Zoning: R-R

Proposed Zoning: I-1

Existing Land Use: Residential

Adjacent Land Uses:

North: City of Gillette R-4 Multi-Family Residential and Planned Unit Development

South: County C-3 Commercial

East: County I-1 Industrial

West: City of Gillette Planned Unit Development and C-3 Commercial

Background:

The applicant originally subdivided the property back in 2005 creating Lot 1, a 5.06-acre parcel that was zoned R-R at the time of subdivision, and Lot 2, a 2.5-acre parcel zoned I-1. The purpose of the 2005 subdivision and zoning classification was to start a Recreational Vehicle storage business on Lot 2.

The applicant applied for an Administrative Plat in June of this year to expand the Recreational Vehicle storage business by increasing the size of Lot 2 by decreasing Lot 1. The applicants were advised that they would have to secure a zoning change for the area taken from Lot 1 zoned R-R before staff could internally approve the proposed Administrative Plat.

Discussion:

The zoning classifications assigned and approved in 2005 did not take into consideration buffering standards or individual driveway access requirements prior to approval. These issues are addressed in this submittal.

The area in question lies within the Joint Review Area (JRA) with the City of Gillette and the County. Gillette Senior City Planner Clark Sanders provided feedback. See attached Exhibit 'A' from Mr. Sanders.

Staff has discussed the issues above with the applicants' agent, and the submittal package includes proposed solutions to these issues.

Attachments:

- Application documents (pgs. 5-9)
- Neighbor letter with rezoning exhibits (pgs. 10-12)
- Neighbor mailing list (pgs. 13-20)
- Exhibit 'A', City of Gillette 'redlined' site plan with comments (p. 21)
- Exhibit 'B' City of Gillette Zoning Map (p.22)
- Exhibit 'C' City of Gillette Zoning District Chart (p. 23)
- Exhibit 'D', Traffic Inquiry (pgs. 24-25)
- Exhibit 'E' Final Proposed Landscape Buffer Plan (p. 26)
- Exhibit 'F' Signed Road and Bridge Access Approach License (pgs. 27-39)

Zoning/Planning Findings of Fact:

1. **Zoning Compatibility:** Chapter 7 Zoning Regulations Section 30.5(5) cites compatibility between nearby commercial areas. The existing zoning classifications do not strictly follow our current zoning regulations. However, because the land is already existing I-1 and there are varying zoning classifications including I-1 adjacent to the subject property, the submittal may be viewed for the spirit of compliance vs. the letter.

2. **Zoning Lot Size:** The proposed lot sizes meet the minimum standards for both Industrial I-1 (no minimum) and R-R Residential (1-acre).
3. **Comprehensive Plan:** Chapter 3, Goal 2, Objective of the County Comprehensive Plan states that land use should be guided to optimal locations for housing, commercial, and industrial development. The site in question sits on a commercial corridor in a transition area between high-density residential/commercial development and industrial zones.
4. **Buffering:** Chapter 7 Zoning Regulations Table 40.30-1 requires buffering between dissimilar zones. The City of Gillette in accordance with our JRA agreement has requested buffering be installed. The applicant has submitted plans for buffering in the required location.
5. **Access:** Chapter 6 Subdivision Regulations Section 7.4(g) requires individual access to each lot. The lots currently share an access easement. The applicant has submitted plans for a driveway approach for the I-1 zoned lot. While the applicant shows an additional driveway approach dedicated to Lot 2 to be installed for future use, staff agrees that it would be acceptable to continue to use the shared access for the R.V. Storage facility.
6. **Safety:** Staff contacted both 911 Services and the Road and Bridge Department to determine if there is any history of accidents associated with this business. There have been no reported accidents at the ingress/egress location for the R.V. Storage facility. (Exhibit 'D')

Staff Recommendation:

Staff recommends approval of the zoning request provided that the applicant agrees to complete the installation of both the proposed vegetative buffering and driveway/access approach as submitted within six (6) months of Board of Commissioners approval as a condition to final approval of the Administrative Plat Case no. 21.06.COSP.

Planning Commission Recommendation:

Board of Commissioners' Decision:



Application for Zoning Amendment

Permit Cost: \$200.00

Primary Code Reference: Chapter 7, Sections 10.60 and 10.5

Applicant Information

Name of Applicant: Mark and Judy Moser	
Applicant Phone Number: 307-299-1863	Applicant Fax Number:
Applicant Mailing Address: P.O. Box 2296, Gillette, WY 82717	
Applicant Email Address: moser@vcn.com	
Relationship of Applicant to Property:	☒ Owner ☐ Tenant ☐ Lessee ☐ Other
Name of Authorized Agent (if applicable): Land Surveying Incorporated	
Agent Phone Number: 307-682-1661	Agent Fax Number: 307-682-1660
Agent Mailing Address: 209 N. Works Ave., Gillette, WY 82716, Cevin Imus	
Agent Email: cimus@lsi-inc.us	

Property and Use Information

Property Address (if different from applicant): 3750 & 3760 Garner Lake Road, Gillette, WY 82716	
Current Zoning: R-R & I-1	Current Use: R-R (Moser Residence), I-1 (EZ RV Storage)
Proposed Zoning: R-R & I-1	Proposed Use: Same as above.
Legal Description(s): Lot 1 & Lot 2, Moser Subdivision - NE 1/4 NE 1/4 - Sec. 2 - T49N - R72W	

Project Information

Description of Amendment: *Please describe your project/use in as much detail as you feel necessary. Use extra sheets if required.*

The Mosers have applied to subdivide their existing two lots of Moser Subdivision to expand their RV storage facility (EZ RV Storage). Their application determined the Campbell County Zoning Map did not reflect previously approved zoning changes from both the Planning Commission and the Board of County Commissioners dated July 2005.

The current Campbell County Zoning of Lot 1 (5.06 ac) Moser Subdivision is Rural Residential (R-R) and the Lot 2 (2.5 ac) is Light Industrial (I-1). The zoning amendment would expand the I-1 classification westerly into a portion of existing Lot 1. The proposed Lot 2A would be (4.53 ac) I-1, and the proposed lot 1A would become (3.02 ac) R-R if approved.

FOR USE BY COUNTY STAFF – DO NOT WRITE HERE

Case Name/No.:	Date Received:
Fee/Amount Paid:	
Planning Comm. Date:	PC Recommendation: ☐ Approve ☐ Modify ☐ Deny
County Comm. Date:	CC Decision: ☐ Approve ☐ Deny
Chairman:	Date Signed:



Application for Zoning Amendment

Page 2

The following items shall be submitted along with this application. Please review Chapter 7, Section 10.60 and/or Section 10.5 for the procedures and approvals required for a Zoning Amendment.

Required Materials:

- A written narrative indicating the requested change in designation and/or the modification of any zoning language, pursuant to the requirements of Section 10.60 or 10.5 and adequate to allow the County Commission to make the findings required by Section 10.60 or 10.5.
- A depiction of the subject property, showing all structures, landscaping, signage, fencing, road access, and other pertinent features, as well as all access points and adjacent roadways.
- The names, addresses, and phone numbers of all property owners within 1,000 feet of the subject property.

Acknowledgement of Right to Appeal

The Applicant herein, or his/her authorized Agent, hereby acknowledges that he/she has been advised of the fact that decisions by the County Commission cannot be administratively appealed and that any appeal must be brought before the District Court, according to the requirements of Section 10.70 of the Zoning Regulations.

Applicant Signature: _____

Mark Moser

Authorized Agent: _____

Carli C. Lums

Agent Authorization and Request for Notification of Changes

The applicant, if signed below, grants the above noted authorized agent the authority to act on the property owners behalf regarding all matters of this application. Please also check YES if the Applicant requests to receive correspondence from the Planning Division regarding any submittals received or changes made during this application.

Applicant Signature: _____

Mark Moser

Date: _____

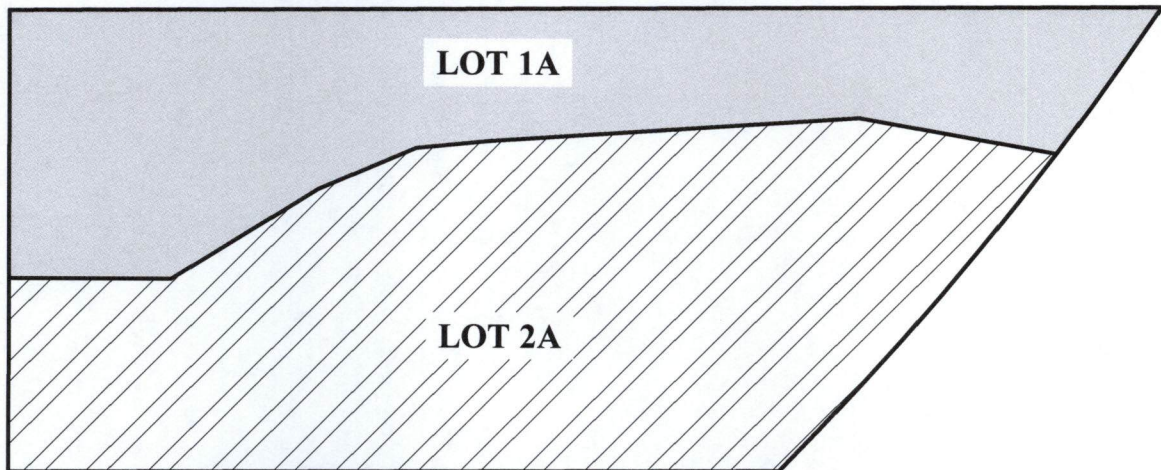
7-16-21

☐ Yes, I request to receive notification of submittal changes made during the application review process.

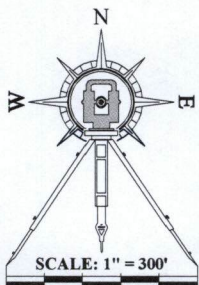
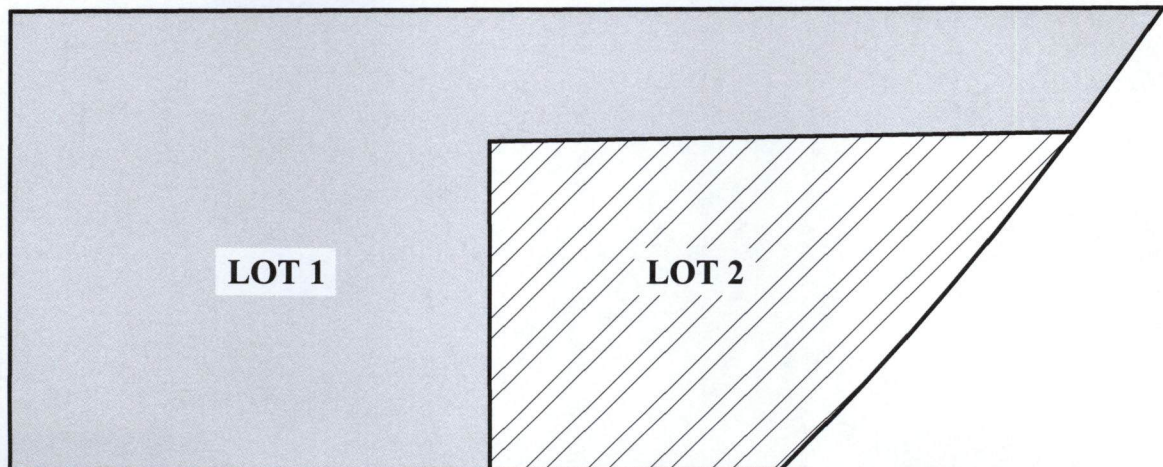
**A RESUBDIVISION OF
LOT 1 & LOT 2, MOSER SUBDIVISION,**

**TO BE KNOWN AS
LOT 1A & LOT 2A, MOSER SUBDIVISION,
LOCATED IN A PORTION OF THE NE 1/4 NE 1/4,
OF SECTION 2, T 49 N - R 72 W, OF THE 6TH P.M.,
CAMPBELL COUNTY, WYOMING**

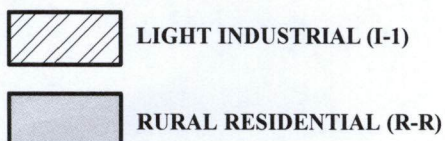
PROPOSED ZONING



EXISTING ZONING (JULY 2021)



ZONING LEGEND



Prepared For:

**MARK & JUDY MOSER
P.O. BOX 2296
GILLETTE, WY 82717-2296**

Prepared By:

**LAND SURVEYING INCORPORATED
209 N. WORKS AVENUE
GILLETTE, WY 82716**



Location:

EXISTING AND PROPOSED ZONING EXHIBIT

**LOT 1A & LOT 2A, MOSER SUBDIVISION,
LOCATED IN A PORTION OF THE NE 1/4 NE 1/4,
OF SECTION 2, T 49 N - R 72 W, OF THE 6TH P.M.,
CAMPBELL COUNTY, WYOMING**

P:\2021\MOSER, MARK AND JUDY\21-061A\DRAWING\21-061A 20210507 CAL\21061A_ZONING.DWG

CREATED BY: CLEPINE CREATION DATE: 5/3/2021 LSI - NEW GILLETTE CITY

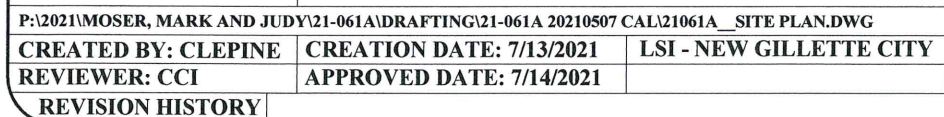
REVIEWER: CCI APPROVED DATE: 7/6/2021

REVISION HISTORY

PRELIMINARY



MODIFIED STATE PLANE
NAD 83, NAVD88, FIPSZONE 4901
ORIGIN N: 1371083.497
 E: 576906.116
GROUND SCALE FACTOR: 1.0002680554

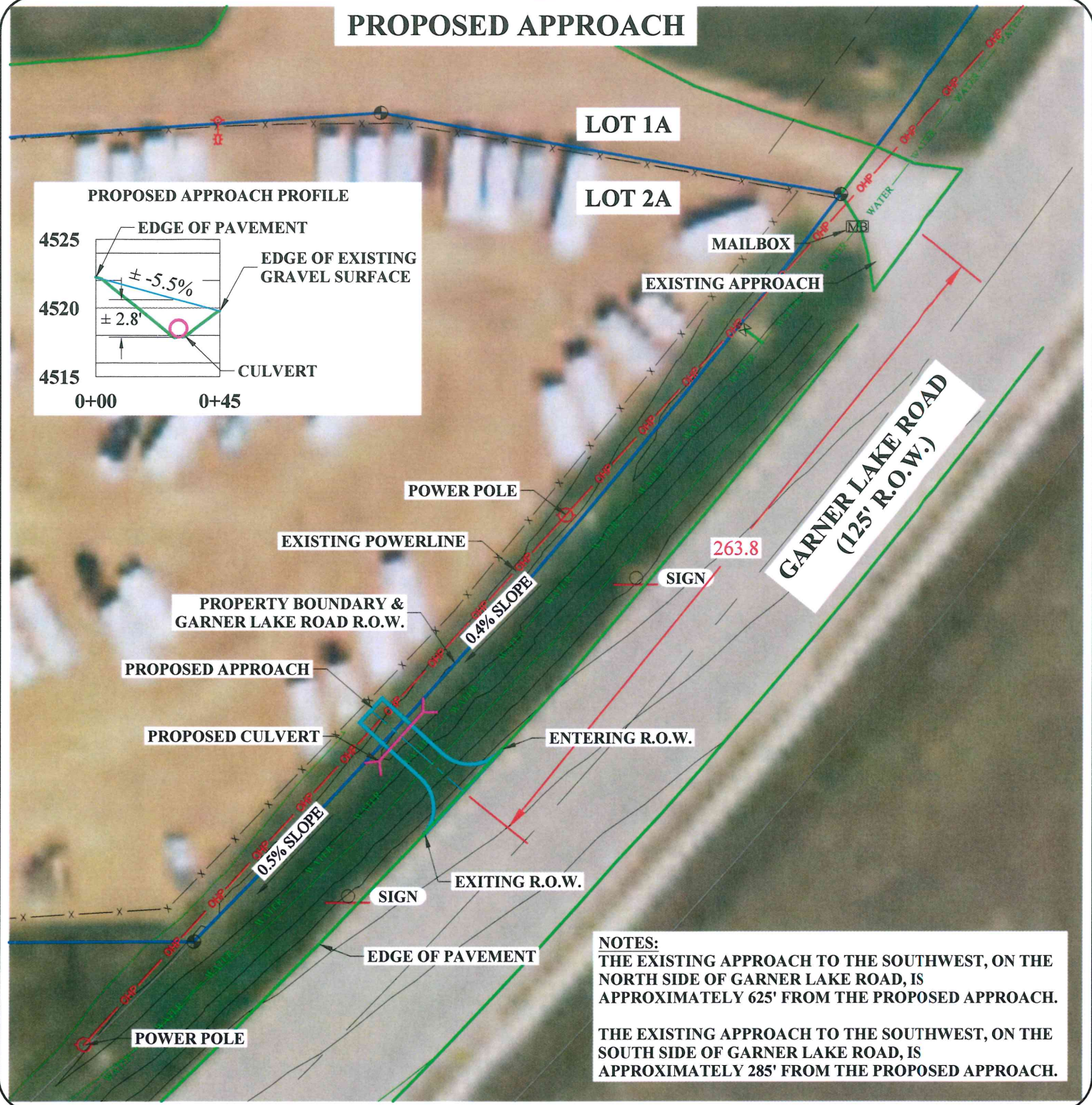
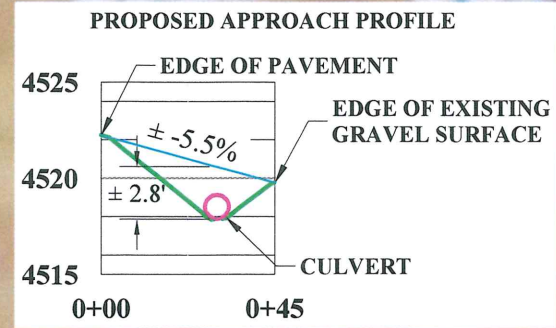


 = (SET) 2021 ALUMINUM CAP, PLS 9328
 = (FOUND) ALUMINUM CAP, LS 2333
 = (FOUND) ALUMINUM CAP, LS 6872
 = LIGHT POLE
ALL COURSES ARE MEASURED, UNLESS NOTED



11

PROPOSED APPROACH



NOTES:

THE EXISTING APPROACH TO THE SOUTHWEST, ON THE NORTH SIDE OF GARNER LAKE ROAD, IS APPROXIMATELY 625' FROM THE PROPOSED APPROACH.

THE EXISTING APPROACH TO THE SOUTHWEST, ON THE SOUTH SIDE OF GARNER LAKE ROAD, IS APPROXIMATELY 285' FROM THE PROPOSED APPROACH.

LEGEND

- WATER — WATER LINE
- OHP — OHP — OVERHEAD POWER LINE
- x — x — FENCE
- — PROPERTY CORNER

Prepared For:

MARK & JUDY MOSER
P.O. BOX 2296
GILLETTE, WY 82717-2296

Prepared By:

LAND SURVEYING INCORPORATED
209 N. WORKS AVENUE
GILLETTE, WY 82716

Location:

PROPOSED APPROACH
3760 GARNER LAKE ROAD (LOT 2A)
MOSER SUBDIVISION
GILLETTE, WY 82718

P:\2021\MOSER, MARK AND JUDY\21-061A\DRAWING\21-061A 20210507 CAL\21061A_APPROACH.DWG

CREATED BY: CLEPINE	CREATION DATE: 7/13/2021	NEW GILLETTE CITY
REVIEWER: CCI	APPROVED DATE: 7/13/2021	

REVISION HISTORY

DEPARTMENT OF PUBLIC WORKS

Building & Planning Division

500 S. Gillette Avenue, Suite 1500
Gillette Wyoming 82716
Phone 307-682-1970 Fax 307-687-6468

7/23/2021

RE: Moser Re-Zoning Request: 3750 and 3760 S. Garner Lake Rd / Lot 1 & 2 Moser Subdivision

Dear Neighboring Landowner:

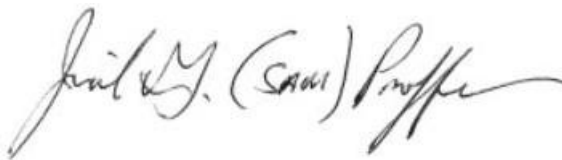
I would like to inform you of a proposed Rezoning request in your area. If you should have any concerns or comments, you are invited to attend the following public hearing:

The County Planning Commission will review the Rezoning request at their meeting on Thursday, August 19th, 2021 at 7 p.m. in the Commissioners' Chambers of the Courthouse, 500 South Gillette Avenue, Gillette, Wyoming.

The attached aerial photo shows the proposed project location highlighted in yellow. Please note that the subject property is in the unincorporated area of Campbell County but contiguous with the City of Gillette.

If you are unable to attend the meeting and have any comments regarding this proposal, you may send a signed letter or fax to this office no later than Wednesday August 11th, 2021 and it will be forwarded to the Commissioners on your behalf. Copies of project documents are enclosed for your review. Please do not hesitate to contact us at 682-1970 if you have any questions.

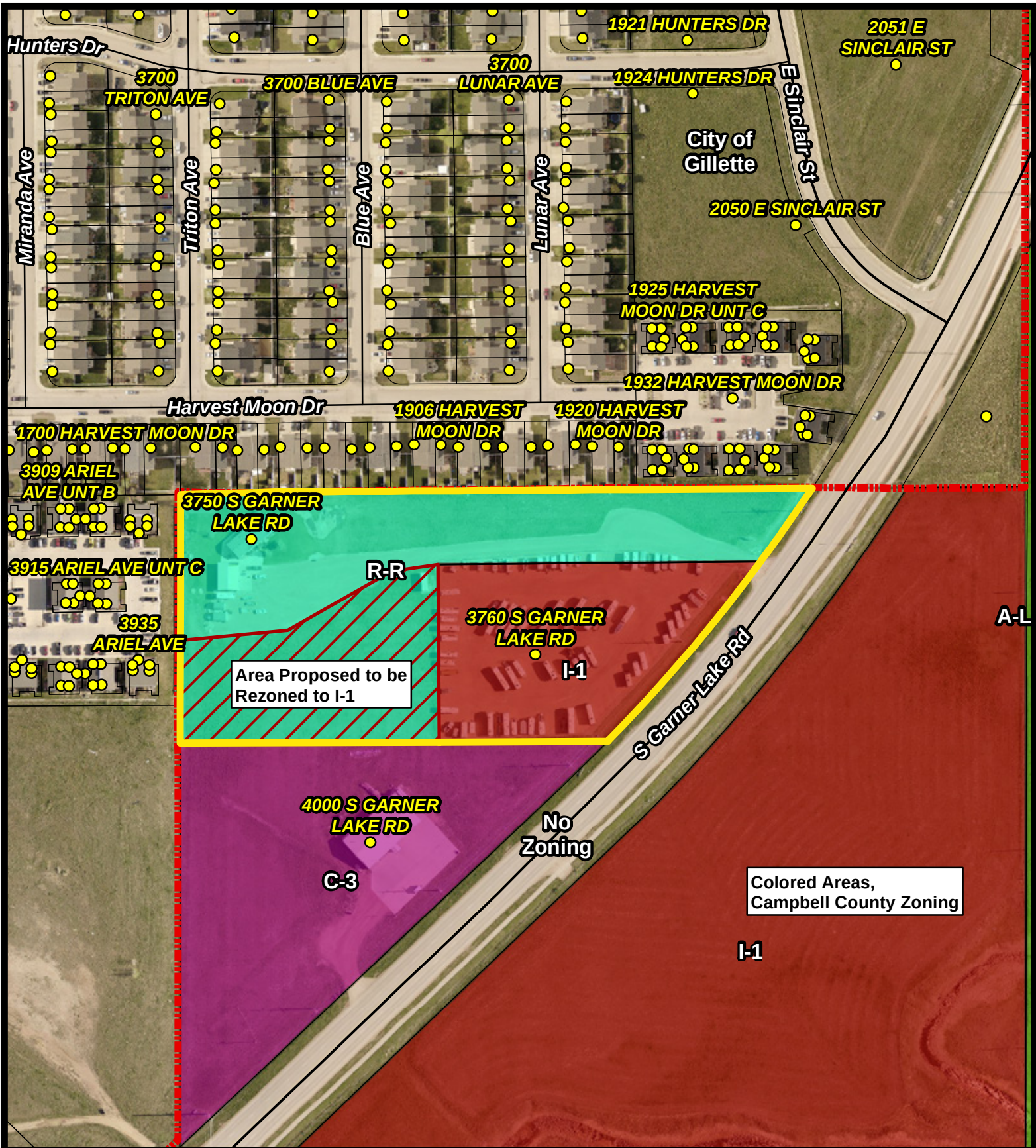
Sincerely,

A handwritten signature in black ink, appearing to read "Sam Proffer", with a stylized flourish at the end.

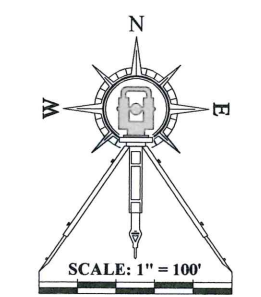
Sam Proffer
Planning and Zoning Administrator

Cc: File

Enclosures: Proposed Zoning Change Map, Proposed Preliminary Site Plan/Subdivision



PRELIMINARY



MODIFIED STATE PLANE
NAD 83, NAVD88, FIPSZONE 4901
ORIGIN N: 1371083.497
E: 576906.116
GROUND SCALE FACTOR: 1.0002680554

 = (SET) 2021 ALUMINUM CAP, PLS 9328
 = (FOUND) ALUMINUM CAP, LS 2333
 = (FOUND) ALUMINUM CAP, LS 6872
 = LIGHT POLE
ALL COURSES ARE MEASURED, UNLESS NOTED

Prepared By:

LAND SURVEYING INCORPORATED
209 N. WORKS AVENUE
GILLETTE, WY 82716



P:\2021\MOSER, MARK AND JUDY\21-061A\DRAWING\21-061A 20210507 CAL\21061A SITE PLAN.DWG		
CREATED BY: CLEPINE	CREATION DATE: 7/13/2021	LSI - NEW GILLETTE CITY
REVIEWER: CCI	APPROVED DATE: 7/14/2021	
REVISION HISTORY		

Name	Mailing Address	Mailing City	Mailing St	Mailing Zip
Michael A & Tammy S Starrett	7961 Grouse Ave	Gillette	WY	82718
Rhys & Williams Sarah Crawford	6807 Greensburgh Ave	Gillette	WY	82718
Campbell County School District Attn Shelly Haney	PO Box 3033	Gillette	WY	82717
Commercial Solutions LLC	PO Box 1893	Gillette	WY	82717
Gary Otto	19 Thomas Paine Rd	Gillette	WY	82718
Nicole Spence	100 E Hogeye Dr	Gillette	WY	82716
Megan Kummerfeld	102 Teak St	Gillette	WY	82718
Shanalea M Zittleman	1021 S 33rd St	Spearfish	SD	57783
Richard L Deaton	1100 Vanscoy Dr	Gillette	WY	82718
Brandi Means	1100 W Beaver Dr	Gillette	WY	82718
Ted C & Ashby Deana P Watkins	1102 Lexington Ct	Gillette	WY	82718
Trevor J & Jill K Matson	1110 N Meadow Brook Ct	Gillette	WY	82718
Perrell Group LLC	1204 Boswell Dr	Laramie	WY	82070
Naveen & Palett Anna Thomas	1300 S Willow St Apt 2102	Denver	CO	80247
Kimanh Truong	1301 W Omaha St Ste 105	Rapid City	SD	57701
Susan Leiker	1315 Overdale Dr	Gillette	WY	82718
Kent & Tamara Laird	1322 7th West Ave	Kemmerer	WY	83101
Jei Group LLC	140 Walterscheid Blvd	Cheyenne	WY	82007
Erik Lopez	1506 Harvest Moon Dr	Gillette	WY	82718
Bradley Mechaley	1508 Harvest Moon Dr	Gillette	WY	82718
Firstier Bank Attn Stacie Linger	1508 Stillwater Ave	Cheyenne	WY	82009
Courtney & Lamasters Casey Conley	1602 Harvest Moon Dr	Gillette	WY	82718
Jonathan & Amber Cohn	1605 Three Forks Dr	Gillette	WY	82718
Brenda Garnick	1608 Harvest Moon Dr	Gillette	WY	82718
William J & Diane K Scalzo	1700 Harvest Moon Dr	Gillette	WY	82718
James S & Jennifer Keller	1702 Harvest Moon Dr	Gillette	WY	82718
Jeffery & Amber Cotney	1704 Harvest Moon Dr	Gillette	WY	82718
Earl W Jr & Dottie L Rankin	1706 Harvest Moon Dr	Gillette	WY	82718
Francis E Lopez	1710 Harvest Moon Dr	Gillette	WY	82718
Kourtney Rang	1733 Walkabout Dr	Pocatello	ID	83204
Dane & Amy Clemetson	177 Rocky Point Rd	Weston	WY	82731

Miranda S Miller	1802 Harvest Moon Dr	Gillette	WY	82718
Calamity Development LLC	1807 Capitol Ave Ste 105	Cheyenne	WY	82001
Frank & Jesse & Rinehart Brennon Silva	18494 County Road 39	Lasalle	CO	80645
Tiffany M Stewart	1906 Harvest Moon Dr	Gillette	WY	82718
Jason Russell	1910 Harvest Moon Dr	Gillette	WY	82718
Andrea Agusta Lind	1912 Harvest Moon Dr	Gillette	WY	82718
Theresa A Mcconnell	1916 Harvest Moon Dr	Gillette	WY	82718
Brittany Williams	1920 Harvest Moon Dr	Gillette	WY	82718
Lorenzo Sierra- Amaya	19601 E Eastman Ave Apt 19601	Aurora	CO	80247
Jerilyn Logan	1961 Wolff Rd	Gillette	WY	82718
Scott J Bailey	1980 Country Rd Lot 115	Rapid City	SD	57701
Carver Patty J Revocable Trust	200 W Lakeway Rd	Gillette	WY	82718
Nguyen Family 2012 Rev Trust	201 Grissom Way	Oxnard	CA	93033
Calamity Development LLC	204 E 22nd St	Cheyenne	WY	82001
Forrest Liston	208 Iroquois Ln	Gillette	WY	82716
D Edward Byers	21129 Pleasant Valley Dr	Sturgis	SD	57785
Justin Kolata	2202 Sawtooth Dr	Gillette	WY	82718
Cody & Elizabeth A Diekroeger	2321 County Rd NO 124	Cheyenne	WY	82009
Jeniffer Dela Calzada	2503 Sage Valley Dr	Gillette	WY	82718
Williams Family Trust (The)	257 Goldenwood Cir	Simi Valley	CA	93065
Trogon Properties LLC	2601 Old Quarry Rd	Missoula	MT	59808
Eric D Paulson	2805 Cedar St Ste B	Gillette	WY	82718
Schaper Trust	281 Howard St	Ventura	CA	93003
Ryan & Melanie Tew	3012 Oakcrest Dr	Gillette	WY	82718
James & Mosby Rosa Wyatt	3210 Watsabaugh Dr	Gillette	WY	82718
Jeff Casselman	3320 W 25th Ave	Denver	CO	80211
Roger L & Kristi K Jordan	3329 Paintbrush Dr	Gillette	WY	82718
Devon Energy Production Co LP Attn Property Tax Group Att	333 W Sheridan Ave	Oklahoma City	OK	73102
Kenneth & Shanna Ferguson	3351 Vaquero Dr	Gillette	WY	82716
Matthew A & Jessica L Taylor	3500 Blue Ave	Gillette	WY	82718
Paula R Paben	3500 Lunar Ave	Gillette	WY	82718
James Dugger	3500 Triton Ave	Gillette	WY	82718

Nathan W & Sara D Foss	3501 Blue Ave	Gillette	WY	82718
James Ray	3501 Triton Ave	Gillette	WY	82718
Edgar & Huus Phoebe Bautista	3502 Blue Ave	Gillette	WY	82718
Cameron Anderson	3502 Triton Ave	Gillette	WY	82718
Michael McCreynolds	3503 Lunar Ave	Gillette	WY	82718
Ian K & Julia A Henrich	3503 Miranda Ave	Gillette	WY	82718
Joseph W & Vicki L Schlautmann	PO Box 2314	Gillette	WY	82717
Francis Family Trust	3504 Triton Ave	Gillette	WY	82718
Kenneth Mitchell & Susan Ruth Bates	3505 Triton Ave	Gillette	WY	82718
Wirz Family Trust (The)	358 Lantana St	Camarillo	CA	93010
Edward M Ho	360 Sunrock Ct	Simi Valley	CA	93065
Tyler Melton	3600 Blue Ave	Gillette	WY	82718
Nathan I & Taylor A Toolen	3600 Lunar Ave	Gillette	WY	82718
Kelcie C Mensing	3601 Lunar Ave	Gillette	WY	82718
Jessica Kay Rennick	3602 Blue Ave	Gillette	WY	82718
Janet Lynn & John Westley Satterly	3602 Triton Ave	Gillette	WY	82718
Vicki L Sarver	3603 Blue Ave	Gillette	WY	82718
Kostiantyn Iantsen	3603 Lunar Ave	Gillette	WY	82718
Nicole M Jacobs	3604 Blue Ave	Gillette	WY	82718
Dallas Kreul	3604 Lunar Ave	Gillette	WY	82718
Brandon Cowell	3604 Triton Ave	Gillette	WY	82718
Janice Croissant	3605 Blue Ave	Gillette	WY	82718
Kodey L & Vogel Danelle M Kanard	3605 Lunar Ave	Gillette	WY	82718
Marvea Barlow	3606 Triton Ave	Gillette	WY	82718
Joshua K & Linda S Richardson	3607 Blue Ave	Gillette	WY	82718
Angela Siegel	3607 Lunar Ave	Gillette	WY	82718
Melissa Estell	3608 Lunar Ave	Gillette	WY	82718
Casey Benner	3608 Triton Ave	Gillette	WY	82718
Brandan Sorch	3609 Blue Ave	Gillette	WY	82718
Richard L & Diana L Ryan	3609 Lunar Ave	Gillette	WY	82718
Valerie Randall	3609 Miranda Ave	Gillette	WY	82718
Drew A & Angel M Dobitz	3609 Triton Ave	Gillette	WY	82718

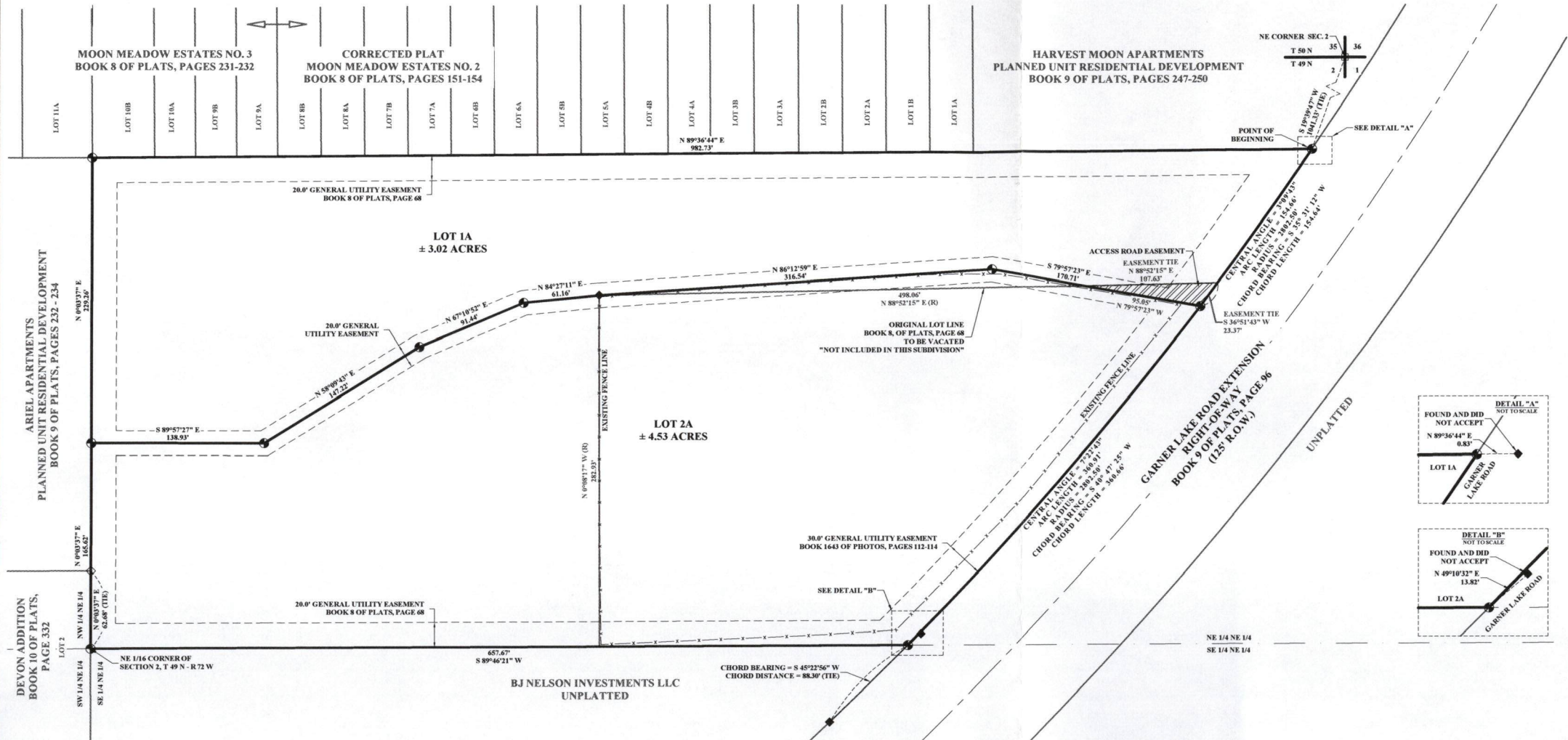
Ryan H Wimber	3610 Lunar Ave	Gillette	WY	82718
Jeffrey T & Cheryl L Sekich	3611 Blue Ave	Gillette	WY	82718
Cory Herdt	3611 Lunar Ave	Gillette	WY	82718
Sterling L Albers	3700 Miranda Ave	Gillette	WY	82718
Ronni L Griffith	3701 Blue Ave	Gillette	WY	82718
Jodi L Burch	3701 Miranda Ave	Gillette	WY	82718
Wolff Katherine A Revocable Trust	3701 Spring Hill Rd	Gillette	WY	82718
Callie Littrel	3701 Triton Ave	Gillette	WY	82718
Kyle Raab	3702 Blue Ave	Gillette	WY	82718
Reba F Borden	3702 Miranda Ave	Gillette	WY	82718
Heidi Lea Britton	3703 Ariel Ave	Gillette	WY	82718
Virgilina C Kimbrough	3703 Lunar Ave	Gillette	WY	82718
Christian T Pettigrew	3703 Miranda Ave	Gillette	WY	82718
Chase & Jennalea Vieth	3703 Triton Ave	Gillette	WY	82718
Robert & Warrie Cossart	3704 Blue Ave	Gillette	WY	82718
Brodie J & Rochelle Rice	3704 Lunar Ave	Gillette	WY	82718
Douglas R & Lori L Meade	3705 Ariel Ave	Gillette	WY	82718
Michael R Stevens	3705 Lunar Ave	Gillette	WY	82718
Kelli Boyce	3705 Miranda Ave	Gillette	WY	82718
Sean Mentzel	3705 Triton Ave	Gillette	WY	82718
Allan L & Jennifer Bonar	3706 Blue Ave	Gillette	WY	82718
Rhonda L Wortman	3706 Lunar Ave	Gillette	WY	82718
Jerry L Cota	3706 Miranda Ave	Gillette	WY	82718
David J Ocampo	3707 Ariel Ave	Gillette	WY	82718
Randy D Schneider	3707 Blue Ave	Gillette	WY	82718
Traci Schladweiler	3707 Lunar Ave	Gillette	WY	82718
Joseph C & Wendi P Cook	3707 Miranda Ave	Gillette	WY	82718
Brittney M & Schiller Bryan M Bunney	3707 Triton Ave	Gillette	WY	82718
Kyle Barbula	3708 Blue Ave	Gillette	WY	82718
Colin S Fulton	3708 Miranda Ave	Gillette	WY	82718
Stephanie Groves	3708 Triton Ave	Gillette	WY	82718
Andrew Lubken	3709 Ariel Ave	Gillette	WY	82718

Dillon A & Katie A Nogy	3709 Lunar Ave	Gillette	WY	82718
Shyla L Baue	3709 Triton Ave	Gillette	WY	82718
Jordan J Kanode	3710 Lunar Ave	Gillette	WY	82718
Christopher L Ingersoll	3710 Miranda Ave	Gillette	WY	82718
James M Vanhorn	3710 Triton Ave	Gillette	WY	82718
Chance A & Charity K Bock	3711 Triton Ave	Gillette	WY	82718
Christopher Monger	3712 Lunar Ave	Gillette	WY	82718
Viridiana Garibay	3712 Miranda Ave	Gillette	WY	82718
Dudley & Dustin Day	3712 Triton Ave	Gillette	WY	82718
Brian G & Heather M Darrington	3713 Ariel Ave	Gillette	WY	82718
Jesse A Mathews	3713 Miranda Ave	Gillette	WY	82718
Seth T Ruff	3713 Triton	Gillette	WY	82718
Joshua L Stevens	3714 Miranda Ave	Gillette	WY	82718
Ivy Cossart	3714 Triton Ave	Gillette	WY	82718
Jeanette M Banks	3715 Ariel Ave	Gillette	WY	82718
Brandon C Gonzales	3715 Triton Ave	Gillette	WY	82718
Amanda Lyn Forister	3716 Blue Ave	Gillette	WY	82718
Womack Family Trust	3716 Miranda Ave	Gillette	WY	82718
Derrick Powell	3716 Triton Ave	Gillette	WY	82718
Tammi Hitt	3717 Blue Ave	Gillette	WY	82718
Denali Hutt	3717 Miranda Ave	Gillette	WY	82718
Michael R & April M Westbrook	3718 Miranda Ave	Gillette	WY	82718
Javier & Laura Baeza	3718 Triton Ave	Gillette	WY	82718
Daniel C Hostrup	3719 Blue Ave	Gillette	WY	82718
Linae Hayden	3719 Miranda Ave	Gillette	WY	82718
Wacey Jo Linneman	3720 Miranda Ave	Gillette	WY	82718
Lindsey Haiar	3721 Miranda Ave	Gillette	WY	82718
Cody H Raab	3722 Miranda Ave	Gillette	WY	82718
Michael Rodman	3723 Ariel Ave	Gillette	WY	82718
Kathy J Stearman	3723 Miranda Ave	Gillette	WY	82718
Tami E Maher	3724 Miranda Ave	Gillette	WY	82718
Gerald A & Sylvia McNutt	3725 Ariel Ave	Gillette	WY	82718

Michael A & Sasha M Rensch	3725 Miranda Ave	Gillette	WY	82718
Elisa Gonzalez	3726 Miranda Ave	Gillette	WY	82718
Eric R & Shawn Lewis	3727 Ariel Ave	Gillette	WY	82718
Jose A Guzman Mejia	3727 Miranda Ave	Gillette	WY	82718
Brett M Egberto	3729 Ariel Ave	Gillette	WY	82718
Monika Johannsen & Steven Yount	3730 Miranda Ave	Gillette	WY	82718
Daniel M & Lizabeth Ragsdale	3731 Ariel Ave	Gillette	WY	82718
Donald R Schlicht	3731 Miranda Ave	Gillette	WY	82718
Mark D & Judy A Moser	PO Box 2296	Gillette	WY	82717
Xiuqin Chen	3800 Lunar Ave	Gillette	WY	82718
Christopher Scott Williamson	3800 Triton Ave	Gillette	WY	82718
Devin James Kirk	3801 Blue Ave	Gillette	WY	82718
Holly Unterseher	3802 Blue Ave	Gillette	WY	82718
Timothy K Green	3802 Triton Ave	Gillette	WY	82718
Cody Minchow	3803 Blue Ave	Gillette	WY	82718
John Gropper	3804 Lunar Ave	Gillette	WY	82718
Angelia K Olson	3804 Triton Ave	Gillette	WY	82718
Thomas Miles	3805 Blue Ave	Gillette	WY	82718
Roger M & Susan L Mcgrath- Nelson	3805 Lunar Ave	Gillette	WY	82718
Jacqueline D Cotton	3806 Blue Ave	Gillette	WY	82718
William Michael & Catrina Anne Eyre	3806 Triton Ave	Gillette	WY	82718
Patrick N & Tripolyn D Johnson	3807 Blue Ave	Gillette	WY	82718
Jaymen Henry Brooks	3807 Triton Ave	Gillette	WY	82718
Steven A & Starla M Yekel	3809 Triton Ave	Gillette	WY	82718
Bj Nelson Investments LLC	PO Box 2545	Gillette	WY	82717
Irma M Kerns	4002 Roanoke Ct	Gillette	WY	82718
Donald & Hazel Vassar	404 S 4 J Rd	Gillette	WY	82716
Kregle Kevin E & Ronda A Rev Living Trust	4041 E Jude Ln	Gilbert	AZ	85298
Gregory E & Dora Henderson	4047 W 175th St	Torrance	CA	90504
Lund Investments LLC	4103 Parkridge Ct	Gillette	WY	82718
Benson Land Investments LLC	PO Box 3413	Gillette	WY	82717
Acada Properties LLC	4301 Longhorn Ave	Gillette	WY	82718

Mary M Grotefend	4324 67th St NW	Albuquerque	NM	87120
Kyle Groves	4505 Gage Ct	Gillette	WY	82718
307 Assets LLC	4505 Gage Ct	Gillette	WY	82718
Larry & Jaelene Ritterhouse	4506 Tate Ave	Gillette	WY	82718
JH Glennon LLC & Jr Glennon LLC Jr Glennon LLC	4604 Triple T Ct	Gillette	WY	82718
Angela R Hartley	500 or Dr #12	Gillette	WY	82718
Jason D Woodward	505 Hickory Knoll Dr	Canton	GA	30114
Robert & McKenzie Hill	5200 Stone Trail Ave	Gillette	WY	82718
Ford Properties LLC	5201 Tarry St	Gillette	WY	82718
Sauer Family Trust	5356 Grand Summit Dr	Prescott	AZ	86301
Denis C & Kristina Ann Cote	541 Secretariat Court	Reno	NV	89521
Given Travis & Jamie Family Rev Trust	5500 Stone Place Ave	Gillette	WY	82718
Deshannon N Shore	5503 Derringer Dr	Gillette	WY	82718
Howard & Susan J Goldman	5621 Middle Crest Drive	Agoura Hills	CA	91301
Brandon Paul	5708 Glock Ave	Gillette	WY	82718
Edward M & Lynn A Gavirati	5753 Indian Pointe Dr	Simi Valley	CA	93063
Fernando Soto	578 Mount Evans St	Longmont	CO	80504
Otinia Naylor	6507 Robin Dr	Gillette	WY	82718
Casey & Christiana Rosdail	6509 Stoney View Lane NO 1	Simi Valley	CA	93063
Thaddeus D Scherer	653 Lakeland Hills Dr	Gillette	WY	82716
Bower 2013 Living Trust	6545 Affermato St	Las Vegas	NV	89131
Rich & Roush Michel Klein	6601 Kicking Horse Ct	Cheyenne	WY	82001
Brenda Christophersen	711 N 6th St	Bismarck	ND	58501
Deirdra L Miller	736 Avon St	Sheridan	WY	82801
Clear Skies Properties LLC	7835 S Hwy 59	Gillette	WY	82718
Kenneth & Judy Kehn	800 Clarion Dr	Gillette	WY	82718
Benjamin M Decker	802 Beech St	Gillette	WY	82716
Robin Kuntz	809 Rodeo St	Gillette	WY	82718
John & Janice Titus	879 Eagle Bend Dr	Colorado Springs	CO	80911
Jordan Rentals LLC	91 Tressa Rd	Gillette	WY	82718
Commercial Oil & Gas LLC Attn Drew Friedrichs Attn Drew Fr PO Box 1009		Gillette	WY	82717
Michael E Thomas	PO Box 101	Grenora	ND	58845

Cameron Persian	PO Box 1327	Gillette	WY	82717
Brady Bower	PO Box 140456	Denver	CO	80214
Scott L Cates	PO Box 1444	Gillette	WY	82717
Nicole Clifford	PO Box 1454	Gillette	WY	82717
Ethan T Arnold	PO Box 1809	Gillette	WY	82717
David L Thrash	PO Box 2027	Pinedale	WY	82941
Harlan Developments LLC	PO Box 214	Big Horn	WY	82833
Trinity Wells	PO Box 237	Rozet	WY	82727
Todd M Reed	PO Box 2481	Gillette	WY	82717
Nicole Rosier	PO Box 2482	Gillette	WY	82717
City Of Gillette Attn Accounts Payable	PO Box 3003	Gillette	WY	82717
City of Gillette & Firstier Bank Firstier Bank	PO Box 3003	Gillette	WY	82717
John L & Myra L Deobald	PO Box 3033	Gillette	WY	82717
Donald W Jr Ozenbaugh	PO Box 314	Wright	WY	82732
Annette L Pridgeon	PO Box 37	Oakdale	CA	95361
Susan G Grant	PO Box 456	Gillette	WY	82717
Morrison Tami L Revocable Trust	PO Box 459	Story	WY	82842
Golden Development LLC	PO Box 519	Gillette	WY	82717
Christopher R Michael	PO Box 519	Gillette	WY	82717
Gordon Reno	PO Box 53	Wall	SD	57790
Teresa Reno Turer	PO Box 596	Big Horn	WY	82833
Monty Worthington	PO Box 635	Wright	WY	82732
James Sherman	PO Box 7028	Gillette	WY	82717
Moon Apts - Common Area Harvest	PO Box 7166	Gillette	WY	82717



BASIS OF BEARING

MODIFIED STATE PLANE
NAD 83, NAVD83, FIPS/ZONE 4901
ORIGIN N:1571083.497
E:576906.116
GROUND SCALE FACTOR: 1.0002680554

CONSIDERING THE LINE BETWEEN THE EAST QUARTER
CORNER AND THE NORTHEAST CORNER OF SECTION 2.
N 0°06'12" E FOR 2733.91'

SUMMARY

TOTAL LOTS: 2
TOTAL AREA: 7.55 ACRES
EXISTING ZONING: A-1 (AGRICULTURAL)

VACATION STATEMENT

THIS PLAT IS THE RESUBDIVISION OF MOSER SUBDIVISION, AS RECORDED IN
BOOK 8 OF PLATS, PAGE 68, FOLDER 28, OF THE RECORDS OF THE CAMPBELL
COUNTY CLERK'S OFFICE. ALL EARLIER PLATS OR PORTIONS HEREOF
ENCOMPASSED BY THE BOUNDARIES OF THIS PLAT ARE HEREBY VACATED.

NOTES:

NO PUBLIC MAINTENANCE OF STREETS OR ROADS.
NO PUBLIC SEWAGE SYSTEMS.
NO PUBLIC WATER SYSTEM.
THE SURFACE ESTATE OF THE LAND TO BE SUBDIVIDED IS SUBJECT
TO FILL AND EFFECTIVE DEVELOPMENT OF THE MINERAL ESTATE.

SURVEYOR'S CERTIFICATE

DEDICATION

KNOW ALL MEN BY THESE PRESENT THAT THE UNDERSIGNED MARK D. MOSER & JUDY A. MOSER, HUSBAND AND WIFE,
BEING THE OWNER(S), PROPRIETOR OR PARTIES OF INTEREST IN THE LAND SHOWN ON THIS PLAT, DO HEREBY CERTIFY:

THAT THE FOREGOING PLAT TO BE KNOWN AS LOT 1A & LOT 2A, MOSER SUBDIVISION, CAMPBELL COUNTY, WYOMING,
BEING MORE PARTICULAR DESCRIBED AS FOLLOWS:

MOSER SUBDIVISION, CAMPBELL COUNTY, WYOMING

SAID TRACT CONTAINS 7.55 ACRES MORE OR LESS.

THE ABOVE AND FOREGOING SUBDIVISION, AS IT IS DESCRIBED AND AS APPEARS ON THIS PLAT, IS MADE WITH THE FREE
CONSENT, AND IN ACCORDANCE WITH THE DESIRES OF THE UNDERSIGNED OWNERS AND PROPRIETORS, AND THAT THIS IS
A CORRECT PLAT OF THE AREA AS IT IS DIVIDED IN LOTS, TRACTS, STREETS AND EASEMENTS, AND

THAT THE UNDERSIGNED OWNERS AND PROPRIETORS OF THE LAND SHOWN AND DESCRIBED ON THIS PLAT DO HEREBY
DEDICATE TO THE PUBLIC FOR PERPETUAL USE, ALL STREETS, ALLEYS, EASEMENTS AND OTHER PUBLIC LANDS WITHIN
THE BOUNDARY LINES OF THE PLAT AS INDICATED AND NOT ALREADY OTHERWISE DEDICATED FOR PUBLIC USE. UTILITY
EASEMENTS AS DESIGNATED ON THIS PLAT ARE HEREBY DEDICATED TO THE PUBLIC FOR PERPETUAL USE FOR
INSTALLING, REPAIRING, REINSTALLING, REPLACING AND MAINTAINING WATER LINES, SEWERS, GAS LINES, ELECTRICAL
LINES, TELEPHONE LINES, CABLE TV LINES AND OTHER FORMS AND TYPES OF PUBLIC UTILITIES NOW OR HEREAFTER
GENERALLY UTILIZED BY THE PUBLIC.

ALL RIGHTS UNDER AND BY VIRTUE OF THE HOMESTEAD EXEMPTION LAWS OF THE STATE OF WYOMING ARE HEREBY
WAIVED AND RELEASED

EXECUTED THIS ___ DAY OF ___, A.D. 20___ BY:

MARK D. MOSER, OWNER

STATE OF WYOMING)
COUNTY OF CAMPBELL) SS.

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME

MARK D. MOSER, OWNER,
AS A FREE AND VOLUNTARY ACT AND DEED.

THIS ___ DAY OF ___, 20___, A.D.

WITNESS MY HAND AND OFFICIAL SEAL.

NOTARY PUBLIC

MY COMMISSION EXPIRES: _____

EXECUTED THIS ___ DAY OF ___, A.D. 20___ BY:

JUDY A. MOSER, OWNER

STATE OF WYOMING)
COUNTY OF CAMPBELL) SS.

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME

JUDY A. MOSER, OWNER,
AS A FREE AND VOLUNTARY ACT AND DEED.

THIS ___ DAY OF ___, 20___, A.D.

WITNESS MY HAND AND OFFICIAL SEAL.

NOTARY PUBLIC

MY COMMISSION EXPIRES: _____

APPROVAL

THE RESUBDIVISION OF LOT 2A, MOSER
PLAT OF

THIS
GRANTED BY

PLANNING &

PUBLIC WORK

RECORD

THIS PLAT WAS
O.C.L.

AND IS DULY

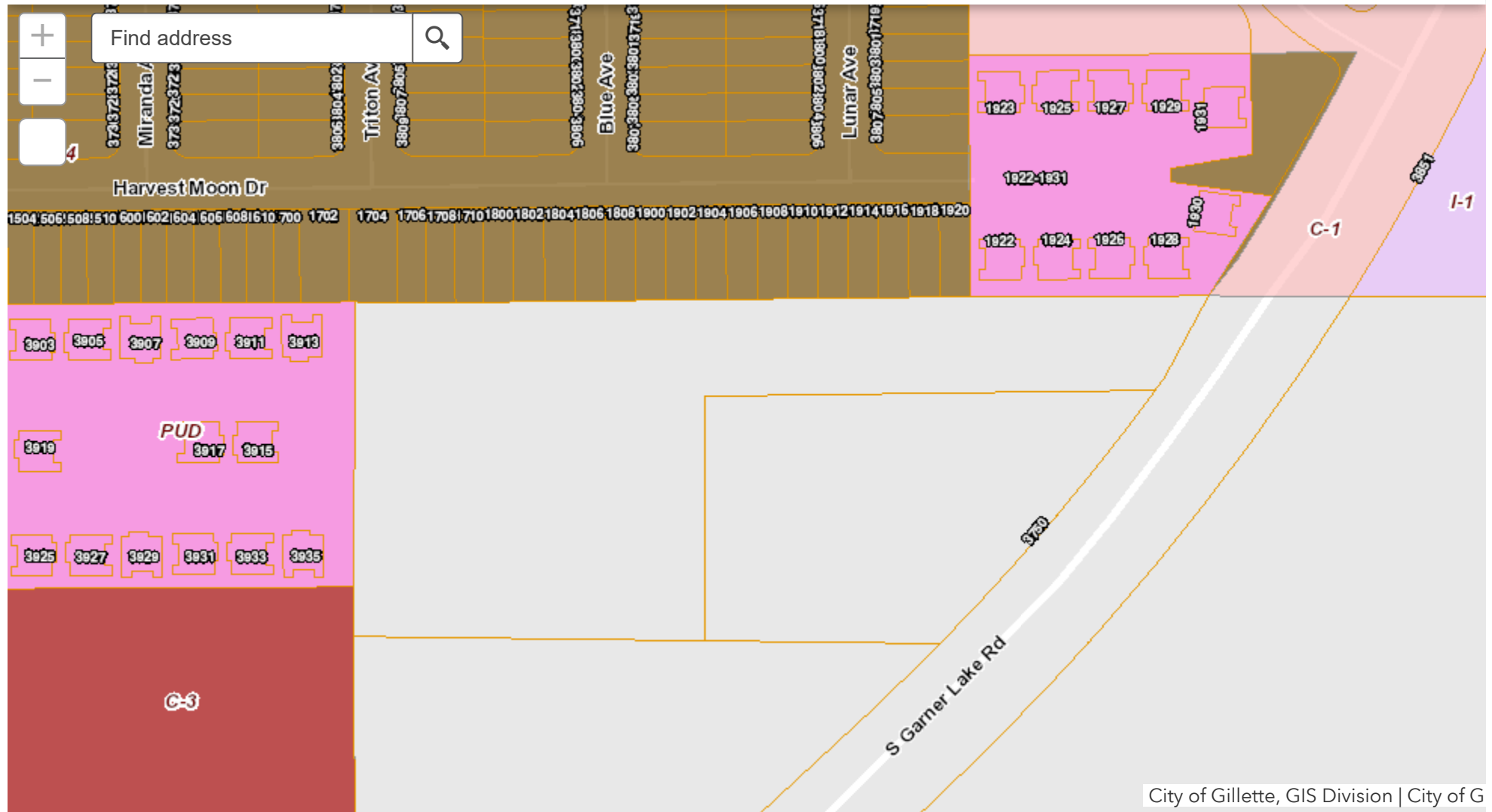
COUNTY CLERK





Official Zoning Map

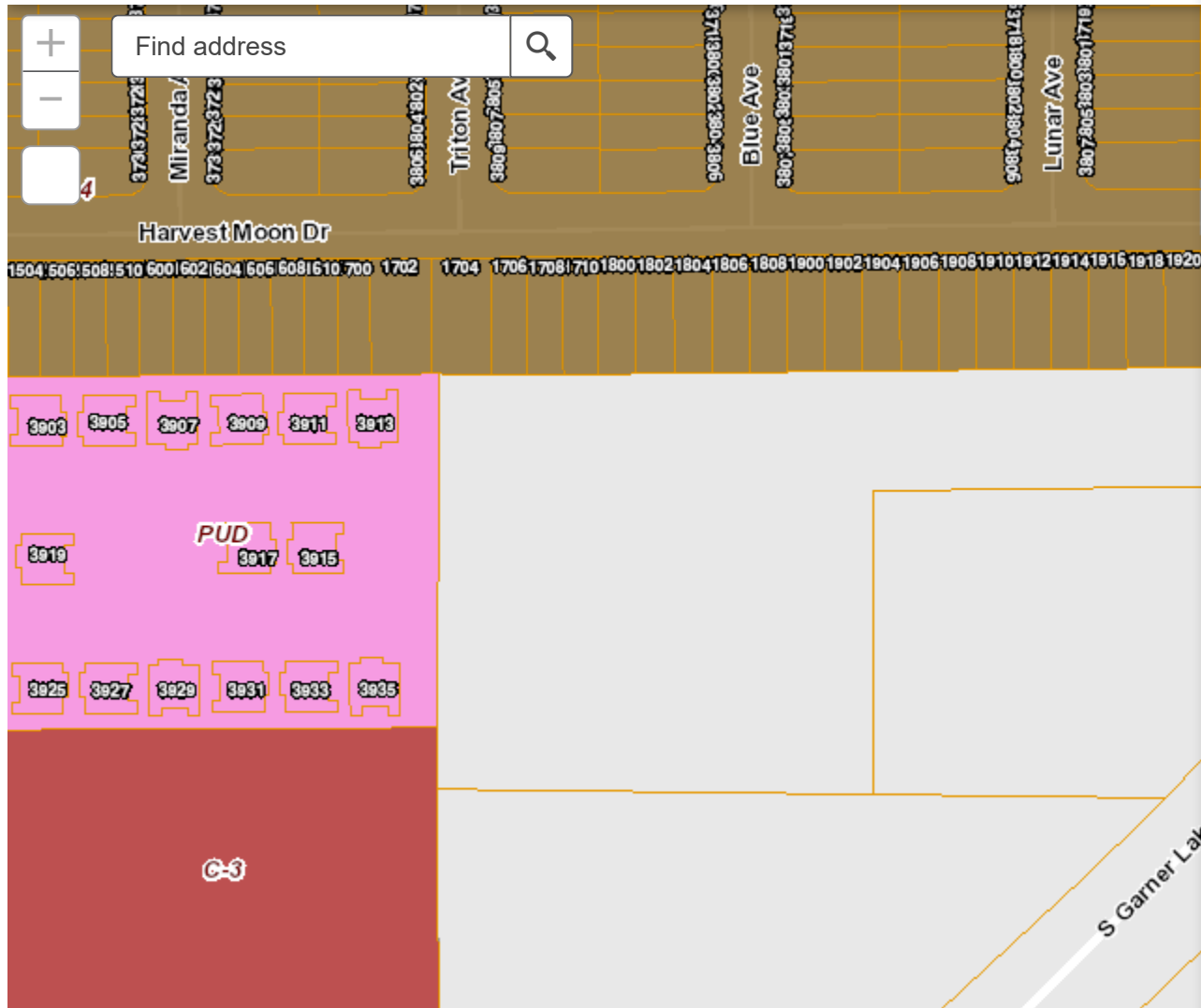
City of Gillette, WY





Official Zoning Map

City of Gillette, WY



Layer List

Layers

Zoning Districts

Zoning Districts

- A, Agricultural
- C-1, General Commercial
- C-2, Central Business
- C-3, Business/Services
- C-O, Office and Institution
- C-P, Planned Neighborhood Business
- E-MH RS, Enhanced Manufactured Home Suburba
- E-MH, Enhanced Manufactured Home
- I-1, Light Industrial
- I-2, Heavy Industrial
- M-H, Mobile Home
- PUD, Planned Unit Development
- R-1, Single Family Residential
- R-2, Single and Two-Family Residential
- R-3, Single and Multiple-Family Residential
- R-4, Multiple-Family Residential
- R-R, Rural Residential
- R-S, Suburban Residential

Sam G. Proffer

From: Kevin F. Geis
Sent: Tuesday, June 29, 2021 2:53 PM
To: Sam G. Proffer
Subject: RE: Incident Reports / 3750 S. Garner Lake Rd.

Sam,
Thanks for the info. My crash report is from 2011 to 2020 and it says there were 29 total crashes in the roadway segment from Hwy 59 to MP 1. The approach in question is at about MP 0.90, but my report doesn't give any finite details. Based on Mr. Acton's info, accidents at the approach appear to not be an issue.

Sincerely,

Kevin Geis
Campbell Co. Road&Bridge

From: Sam G. Proffer <jgp08@ccgov.net>
Sent: Monday, June 28, 2021 11:21 AM
To: Kevin F. Geis <kfg14@ccgov.net>
Subject: FW: Incident Reports / 3750 S. Garner Lake Rd.

Hey Kevin--- FYI --- see the F.D.'s response below..

Jerril G. (Sam) Proffer
Campbell County WY
Planning & Zoning Administrator
500 S. Gillette Ave.
Suite 1500
Gillette WY 82716
307-682-1970 EX 6351

From: Eric Acton <eacton@ccfire.us>
Sent: Monday, June 28, 2021 10:15 AM
To: Sam G. Proffer <jgp08@ccgov.net>
Subject: RE: Incident Reports / 3750 S. Garner Lake Rd.

Please be cautious.

This email originated from outside the County organization. If you believe this email is suspicious, report it using the Phish Alert button. Do not forward suspicious emails.

Good morning, Sam!

Thanks for your inquiry. I don't show any accidents at or within a reasonable distance of the given addresses back through 2005.

I hope this helps! Please feel free to contact me with any questions.

Thank you!

Eric

Eric Acton, ICC-CFM, IAAI-CFI®
Fire Marshal
Campbell County Fire Department
106 Rohan Avenue
Gillette, WY 82716
(307) 682-5319 ext 8912
(307) 686-2222 Fax
(307) 680-9612 Cell

eacton@ccfire.us

FIRST PREVENTERS: Whether their title is Building Official, Inspector, Plan Reviewer, or Fire Marshal, their mission is the same: to prevent harm by ensuring compliance with building safety codes before a disaster occurs. Prevention goes unnoticed by design and definition. Success is a non-event. First Preventers play a major role in saving lives, protecting property, and reducing recovery costs often borne by the public.



From: Sam G. Proffer <jgp08@ccgov.net>
Sent: Friday, June 25, 2021 10:19 AM
To: Jerrica Sprague <jsprague@ccfire.us>
Cc: Chris Prager <cprager@ccfire.us>; Eric Acton <eacton@ccfire.us>
Subject: Incident Reports / 3750 S. Garner Lake Rd.

External Sender:

Good morning Jerrica---Thanks for taking my call today.

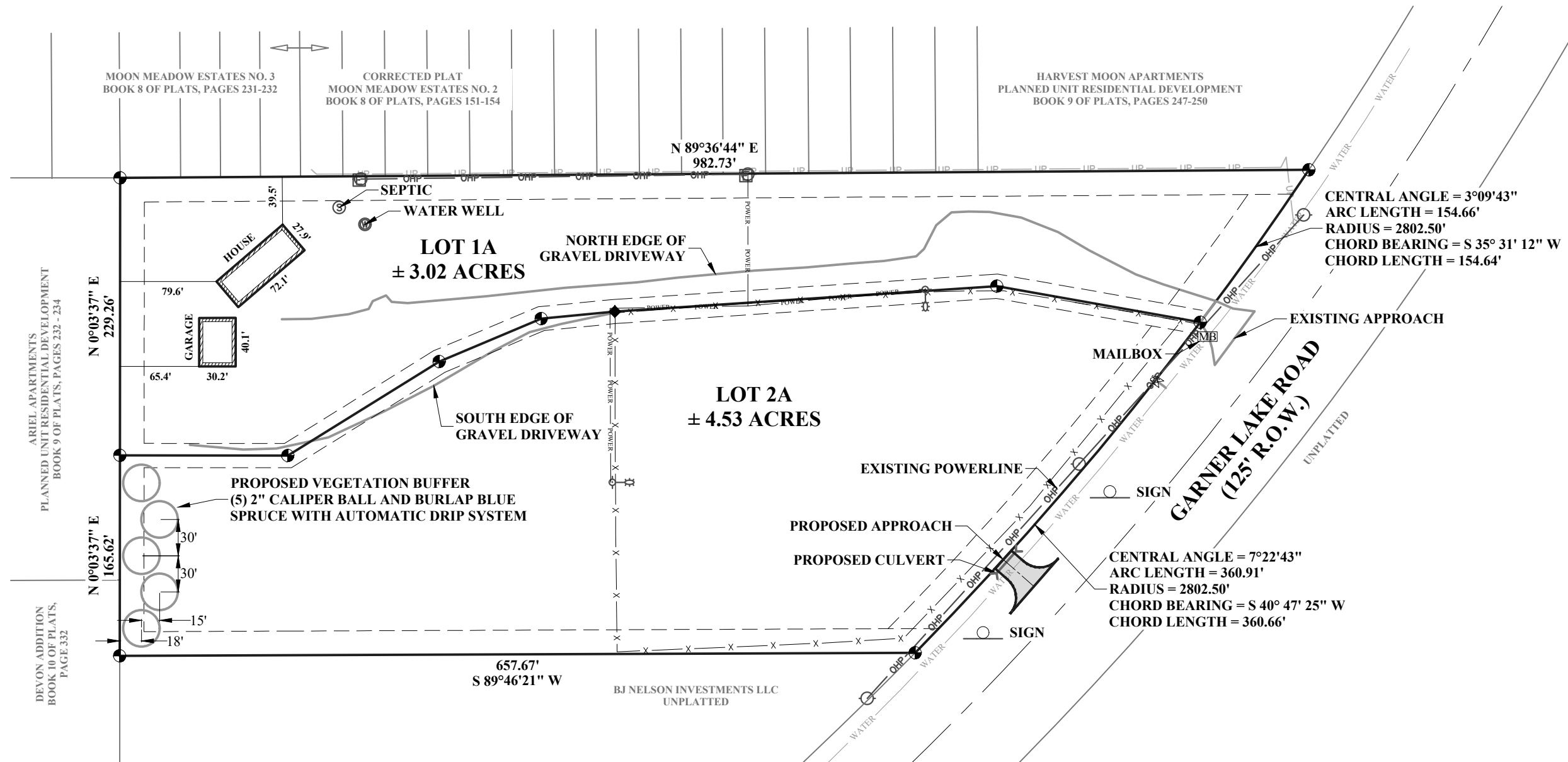
Jerrica, as discussed I am trying to find out the number of accident incident reports at 3750/3760 S. Garner Lake Rd. since 2005.

The owners of the RV storage facility are wanting to expand there size (double), and we are trying to determine if the current ingress/egress point has had any traffic issues.

Thanks!
Sam

Jerril G. (Sam) Proffer
Campbell County WY
Planning & Zoning Administrator

PROPOSED VEGETATION BUFFER & ROAD APPROACH
SITE PLAN
LOT 1A & LOT 2A MOSER SUBDIVISION,
LOCATED IN A PORTION OF THE NE 1/4 NE 1/4,
OF SECTION 2, T 49 N - R 72 W, OF THE 6TH P.M.,
CAMPBELL COUNTY, WYOMING
ZONED R-R & I-1

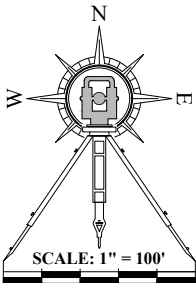


NOTES:
THE APPROACH MUST HAVE AN ALL-WEATHER ROADWAY SURFACE, HOT-MIX ASPHALT OR PCC PAVING.

A MINIMUM CULVERT DIAMETER OF 24" IS REQUIRED.

BASIS OF BEARING

MODIFIED STATE PLANE
NAD 83, NAVD88, FIPZONE 4901
ORIGIN N: 1371083.497
E: 576906.116
GROUND SCALE FACTOR: 1.0002680554



LEGEND

- ⊙ = (SET) 2021 ALUMINUM CAP, PLS 9328
 - ◆ = (FOUND) ALUMINUM CAP, LS 2333
 - ◇ = (FOUND) ALUMINUM CAP, LS 6872
 - ⊕ = LIGHT POLE
- ALL COURSES ARE MEASURED, UNLESS NOTED

Prepared For:
MARK & JUDY MOSER
P.O. BOX 2296
GILLETTE, WY 82717-2296

Prepared By:
LAND SURVEYING INCORPORATED
209 N. WORKS AVENUE
GILLETTE, WY 82716



Location:
**PROPOSED VEGETATION BUFFER & ROAD APPROACH
SITE PLAN
3750 GARNER LAKE ROAD (LOT 1A) &
3760 GARNER LAKE ROAD (LOT 2A)
MOSER SUBDIVISION
GILLETTE, WY 82718**

P:\2021\MOSER, MARK AND JUDY\21-061A\DRAWING\21-061A 20210507 CAL\21061A_VEG LAYOUT.DWG		
CREATED BY: CLEPINE	CREATION DATE: 8/11/2021	LSI - NEW GILLETTE CITY
REVIEWER: CCI	APPROVED DATE: 8/11/2021	
REVISION HISTORY		



Campbell County Government

GENERAL LICENSE

Parties: The Parties to this License are _____, hereinafter referred to as LICENSEE, whose address is _____

and CAMPBELL COUNTY GOVERNMENT and its Road and Bridge Department, whose address is 5901 Hannum Road, Gillette, WY 82716, or Campbell County Public Works, whose address is 500 S. Gillette Avenue, Gillette, WY 82716, hereinafter referred to as COUNTY.

Purpose of License Request: The LICENSEE is planning the construction of _____

hereinafter referred to as FACILITY.

License Location: (Attach aerial photo or topographic map identifying location of proposed License)

Section: _____ Township: _____ Range: _____

GPS Coordinates: (Dec.deg.) Entering R/W Latitude _____ (Dec. deg.): Longitude _____

(Dec.deg.) Exiting R/W Latitude _____ (Dec.deg.): Longitude _____

(GPS Datum NAD/83 accuracy to approximately 30')

County Road Name or Publicly Dedicated Street/Road Name _____

License Type

- ☐ "A" LICENSES: Infrastructure to be placed in COUNTY-controlled rights-of-way (i.e. pipelines, utilities, signs, etc.). **County Road and Bridge will process Type A Licenses**
- ☐ "B" LICENSES: Overhead lines or structures to be placed over COUNTY-controlled rights-of-way. **County Road and Bridge will process Type B Licenses**
- ☐ "C" LICENSES: Underground lines (bores) to be placed across and under COUNTY-controlled rights-of-way. **County Road and Bridge will process Type C Licenses**
- ☐ "D" LICENSES: New approaches onto COUNTY-controlled rights-of-way. **County Road and Bridge will process Type D Licenses.**
- ☐ "E" LICENSES: Infrastructure to be placed in publicly-dedicated rights-of-way other than County-controlled (i.e. gas lines in subdivision roads, etc.). **County Public Works will process Type E Licenses.**

LICENSEE Contact

Name: _____ Phone Number: _____

COUNTY hereby grants a License upon property the COUNTY acquired for and/or utilized in the operation and maintenance of a COUNTY road, to LICENSEE, subject to the following stipulations:

1. The FACILITY will be placed in a manner conforming to recognized standards, applicable federal, state, or local laws, codes, ordinances, and regulations; in the location shown on the attached "Exhibit A"; and as directed by the COUNTY. Placing the FACILITY in a location other than originally approved without obtaining prior COUNTY approval by submitting a revised "Exhibit A", may void the license.
2. Any future alterations, modifications, or removals of the FACILITY within the public right-of-way, required and requested by the COUNTY, shall be completed without delay. Adjustments will be accomplished at no expense to the COUNTY, unless otherwise provided for by law.
3. The license grants permission for the LICENSEE to occupy a portion of the right-of-way controlled by the COUNTY. This permission is limited by the type of controlling interest held by the COUNTY. Responsibility to satisfy any other fee (deeded) interest rests with the LICENSEE.
4. This license will not be modified, transferred, or assigned without the written consent of the COUNTY. This license does not allow for installation of additional facilities, nor does this license set aside a strip of land of specific width for the exclusive use by the LICENSEE.
5. Attached to this license is a map, topographic map, or plan sheet(s) labeled "Exhibit A", dated _____, which clearly shows the FACILITY's alignment, grade, vertical and horizontal clearances, type of material, operating pressure and/or capacity, property ties, as well as dimensions from the proposed FACILITY to the roadway and/or right-of-way line, which by this reference is made a part thereof. For aerial crossing Licenses, Exhibit A shall show at a minimum the low sag design clearance above the high point of the roadway. For buried highway crossing License, Exhibit A shall show at a minimum the depth of the FACILITY relative to natural ground, roadway drainage ditch, and the roadway template as well as the proposed casing type and method of installation. Pipelines require plan sheets, preferably with aerial photo backgrounds, showing proposed alignment and appurtenances. The maximum sheet size for the Exhibit A sheet(s) shall be 11" x 17".
6. The LICENSEE agrees to the standards for traffic control as outlined in the "Manual on Uniform Traffic Control Devices". Standards developed by the LICENSEE may be substituted for the cited manual provided they have been approved by the County Engineer. The LICENSEE must cease all operations if they do not comply with traffic control standards. Traffic control plans and road closure plans may be required by the County for approval prior to starting any work on the street right-of-way.
7. The LICENSEE agrees to forever indemnify the COUNTY and save it harmless from all liability for damages to property, or injury to death of persons, including all costs and expenses related thereto, arising wholly or in part, or in connection with the existence, construction, alteration, repair, renewal, use, or removal of the FACILITY by the LICENSEE or his agents, for those facilities located within the COUNTY right-of-way described or noted herein.
8. Specific construction considerations may be attached to this form by the COUNTY. The LICENSEE agrees to incorporate the applicable requirements into the design of the FACILITY and assures compliance with these requirements during the construction of the FACILITY. Non-compliance will void this permit.
9. The LICENSEE is required to notify the COUNTY in writing to cancel and/or nullify an issued license if the described FACILITY is to be abandoned in place, will be removed, or will not be constructed. The COUNTY will determine if abandonment in place will hinder the COUNTY's future operations and if the FACILITY must be removed at the time of abandonment.
10. This license will be null and void if construction of the described FACILITY does not commence within six (6) months of approval, unless prior arrangements have been made specifying a specific construction period. This license shall be null and void if the described FACILITY is not in use for a period of eighteen (18) months or longer, and the LICENSEE may be required to remove the FACILITY.
11. Based upon the complexity, construction methods or other concerns, the COUNTY may require part-time or full-time inspector(s) to the LICENSEE's project. The cost of such inspection will be at the sole expense of the LICENSEE.
12. The LICENSEE waives all claims against the COUNTY for any loss, damage or injury sustained to property of LICENSEE which is installed on COUNTY right-of-way under this agreement due to ordinary negligence of COUNTY or its employees.
13. The LICENSEE is hereby advised that any work operation in the vicinity of electric power lines shall be in compliance with W.S. 37-3-301 through 37-3-306, titled Wyoming High Voltage Power lines and Safety Restrictions Act, and the LICENSEE is further advised to comply with the provisions W.S. 37-12-301 through 37-12-304, titled Damage to Underground Public Utilities Facilities.
14. This license is issued with the understanding that conventional construction methods like: trenching, plowing, boring, pole setting by truck, etc. will be used. Activities like blasting, erection of poles or structures by helicopter or other other non-conventional methods will require specific prior approval by the COUNTY.
15. LICENSEE shall design, construct, maintain and operate the FACILITY so that it will not interfere with the use of the area subject to this License by the COUNTY. LICENSEE shall restore the surface and any damaged improvements and any disturbed adjacent areas caused by any failure of the design, construction, maintenance or operation of the FACILITY, to a condition comparable to the condition of the disturbed or damaged areas before the failure of the FACILITY.
17. After repair of any asphalt or asphaltic concrete roadways or pathways that are damaged and/or removed as a result of the construction of the FACILITY, the LICENSEE and COUNTY shall meet and document the post-construction condition of the roadway. This data will be used as a baseline to determine future maintenance repairs required of the LICENSEE that result from settlement and/or other means of roadway or pathway failure caused by the failure of the design, construction, maintenance or operation of the FACILITY.

18. No open-trench cutting of a COUNTY-controlled and maintained roadway will be allowed without prior consent of the COUNTY Road and Bridge Director.
19. LICENSEE must call for utility locates prior to installation of any FACILITY.
20. Additional COUNTY Stipulations (COUNTY representative to check those that apply)

Schedules, submittals and notifications (Applies to all License Types)

- ☐ As-constructed plans shall be submitted to Campbell County Public Works within 45-days of project completion
- ☐ As-constructed plans shall be submitted to Campbell County Road and Bridge within 45-days of project completion
- ☐ At least 48 hours notice of construction commencement shall be given to Campbell County Road and Bridge
- ☐ LICENSEE shall provide an as-constructed metes and bounds description of the installed pipeline alignment with the as-constructed drawings.
- ☐ LICENSEE shall submit construction schedule to County Road and Bridge prior to commencement of project
- ☐ LICENSEE shall submit a proposed reclamation schedule to County Road and Bridge prior to commencement of project
- ☐ LICENSEE shall submit traffic control plans to County Road and Bridge for any planned roadway disruption at least 10 days prior to the disruption.
- ☐ At the time of this application, LICENSEE shall notify County Road and Bridge of any anticipated COUNTY road closures or disruptions associated with the installation of the FACILITY.
- ☐ Other _____
- ☐ Other _____

Pipelines, roadway bores, roadway open-trench cuts and general underground utilities (Applies to Type A and C Licenses)

- ☐ An open-trench method of roadway crossing installation is approved. The trench shall be backfilled to the bottom of the surfacing material with a cement-based flowable fill as approved by the COUNTY Road and Bridge Director.
- ☐ Buried roadway crossing must be accomplished by jacking or boring and must be contained in an approved casing.
- ☐ Buried roadway crossing will be allowed to be uncased if the pipeline material meets the requirements of ASME B31.8 (0.5 design factor, Location Class 3)
- ☐ The trench is to be backfilled and compacted daily, and no open trenches will be allowed to be left overnight.
- ☐ Up to _____' of trench may be exposed at any one time providing appropriate barriers are placed around it.
- ☐ Trench backfill shall be compacted to a minimum of _____% of Modified Proctor.
- ☐ Reclamation of pipeline trenches, bore pits and other vegetation scars within the right-of-way must be complete (see exception for seeding) within _____ days of laying pipeline or completing bore. At no time can more than _____ feet of pipeline trench reclamation be incomplete on any given run of pipe. A COUNTY pathway cannot be out of service for longer than forty-five (45) days.
 - ☐ Seeding exception: Reclamation seeding shall not occur from _____ through _____.
- ☐ Depth to top of bore casing must be a minimum of 4 feet below the lowest elevation of the ditch line.
- ☐ Bore casing type and method shall be reviewed by County Road and Bridge Director prior to installation, and must be designed to withstand traffic and roadbed loads. The casing shall be installed in a manner to prevent the formation of a waterway under the roadway, and if used, casing must be installed across the entire portion of the roadway right-of-way.
- ☐ The two ends of the bore casing must be marked at the right-of-way line as directed by the County Road and Bridge Director.
- ☐ Pipeline trench cannot encroach onto slope between shoulder and ditch.
- ☐ Other _____
- ☐ Other _____

Roadway approaches (Applies to Type D Licenses)

- ☐ Approaches onto COUNTY-controlled roadways must be built to at least the minimum standards as outlined on the attached Exhibit, including but not limited to the following:
 1. No water will be allowed to run onto the COUNTY-controlled and maintained roadway from the approach roadway.
 2. An 18" minimum diameter culvert must be installed under the approach if warranted. COUNTY will determine if a larger culvert is required. In this case, COUNTY has required that you install a _____" diameter culvert.
 3. The approach must have an all-weather aggregate (similar material to existing roadway surface, _____required) for gravel roadways and a paved surfacing for paved roadways.
 4. The approach must provide a minimum of 500' of sight distance in each direction.
 - a. Actual sight distance _____ and _____ reviewed by _____
 5. Standard approach width is _____. COUNTY reserves the right to require a wider approach depending on the intended use of the approach. In this case, COUNTY requires a _____' wide approach.
- ☐ Provide photographs looking each direction down County Road from the proposed approach location
- ☐ Other _____
- ☐ Other _____

Overhead/aerial roadway crossings (Applies to Type B Licenses)

- ☐ Based on the electrical power line voltage of _____kV, the minimum low sag clearance above high point of road shall be _____ feet. (per W.S. 37-3-303 and using 18' base height). At no time will a low sag clearance be less than 24 feet.
- ☐ LICENSEE shall provide verification of the as-constructed minimum low sag clearance above the high point of the road within 45-days of completion of installation.
- ☐ All anchor and pole locations must be installed outside of COUNTY-controlled right-of-way.
- ☐ Other _____
- ☐ Other _____

Sign or Pole structures (Applies to Type A Licenses)

- ☐ Signs and sign posts placed within the right-of-way must meet minimum Rural District Detail standards per the Wyoming Department of Transportation (WYDOT). Details must show edge distance, height, break-away post size, sign support details and break-away post drill hole details at minimum.
- ☐ Light posts within ROW must meet _____
- ☐ Other _____

General (Applies to all License Types)

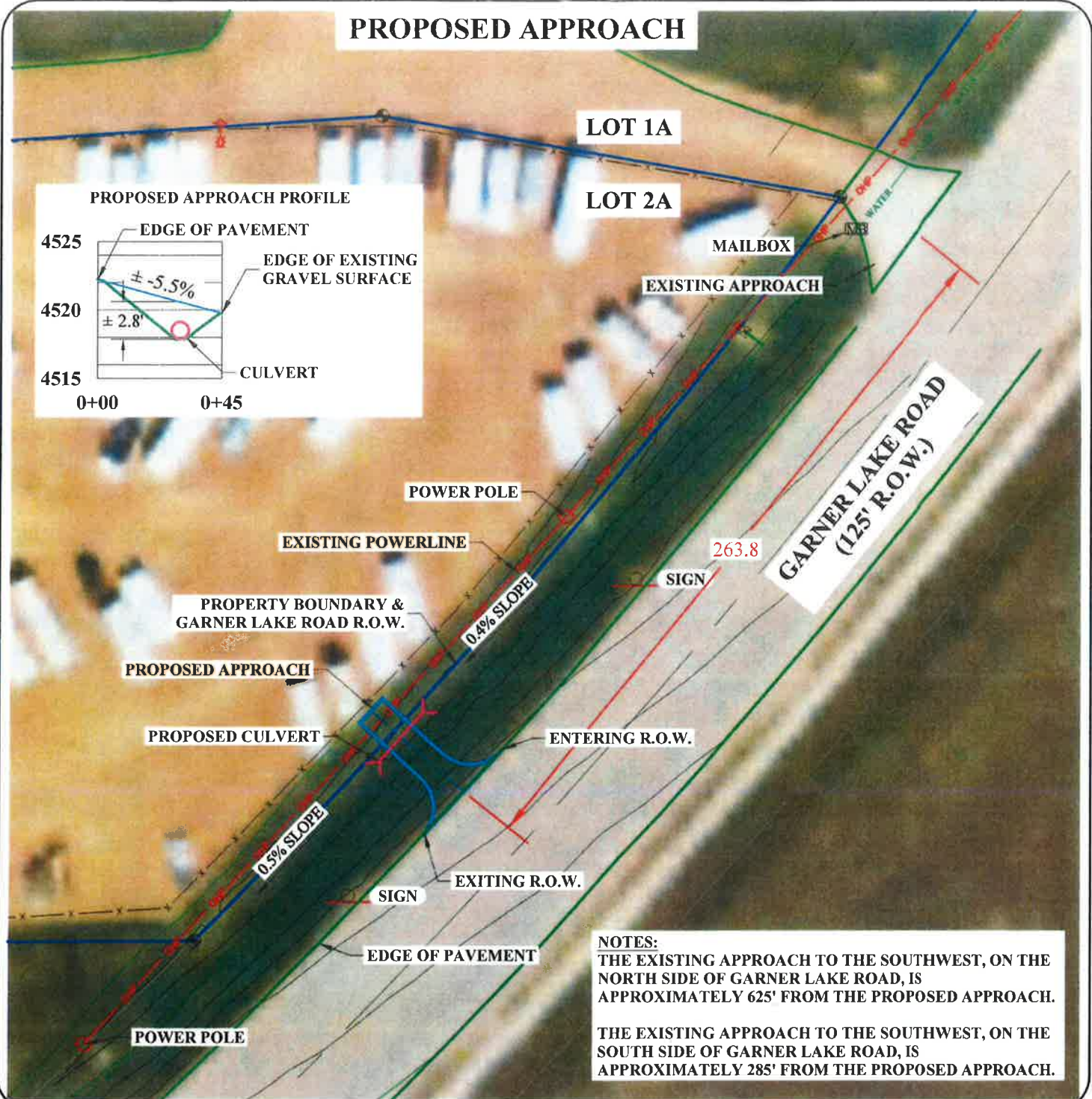
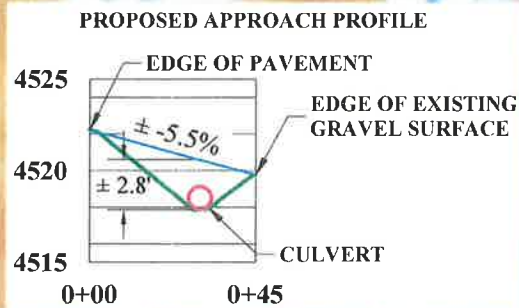
- ☐ No materials or equipment will be stockpiled or parked within right-of-way and/or within 30' of roadway shoulder
- ☐ No work may be conducted from the roadway surface
- ☐ All dirt and debris shall be swept from COUNTY paved roadways and COUNTY pathways on a daily/weekly/bi-weekly/monthly basis during construction
- ☐ Revegetation seed mix must be approved by the County Road and Bridge Director prior to reclamation.
- ☐ Work conducted within _____' of roadway shoulder will require jersey barrier placement

The undersigned, LICENSEE/Owner of the FACILITY, hereby accepts this License, subject to the terms and conditions stated herein.

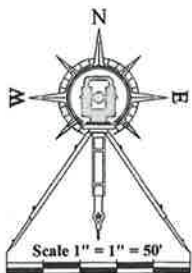
ITEM	LICENSEE/Owner	Campbell County (COUNTY)
COMPANY NAME:	EZ RV Storage	Campbell County Government
BY: (Sign)	<i>Mark Moser</i>	<i>Kevin F. Geis</i>
BY: (print name)	Mark Moser	Kevin F. Geis
TITLE	Owner	Director-Road+Bridge
DATE:	7-16-21	8-10-2021
ADDRESS	3760 S. Garner Lake Rd.	N/A
ADDRESS:	Gillette, WY 82718	N/A
PHONE:	307-299-1863	307-682-4411

AP-17

PROPOSED APPROACH



NOTES:
THE EXISTING APPROACH TO THE SOUTHWEST, ON THE NORTH SIDE OF GARNER LAKE ROAD, IS APPROXIMATELY 625' FROM THE PROPOSED APPROACH.
THE EXISTING APPROACH TO THE SOUTHWEST, ON THE SOUTH SIDE OF GARNER LAKE ROAD, IS APPROXIMATELY 285' FROM THE PROPOSED APPROACH.



LEGEND

- WATER — WATER LINE
- OHP — OHP OVERHEAD POWER LINE
- X — X FENCE
- ⊕ PROPERTY CORNER

Prepared For:

MARK & JUDY MOSER
P.O. BOX 2296
GILLETTE, WY 82717-2296

Prepared By:

LAND SURVEYING INCORPORATED
209 N. WORKS AVENUE
GILLETTE, WY 82716



Location:

PROPOSED APPROACH
3760 GARNER LAKE ROAD (LOT 2A)
MOSER SUBDIVISION
GILLETTE, WY 82718

P:\2021\MOSER, MARK AND JUDY\21-061A\DRAWING\21-061A 20210507 CAL\21061A_APPROACH.DWG

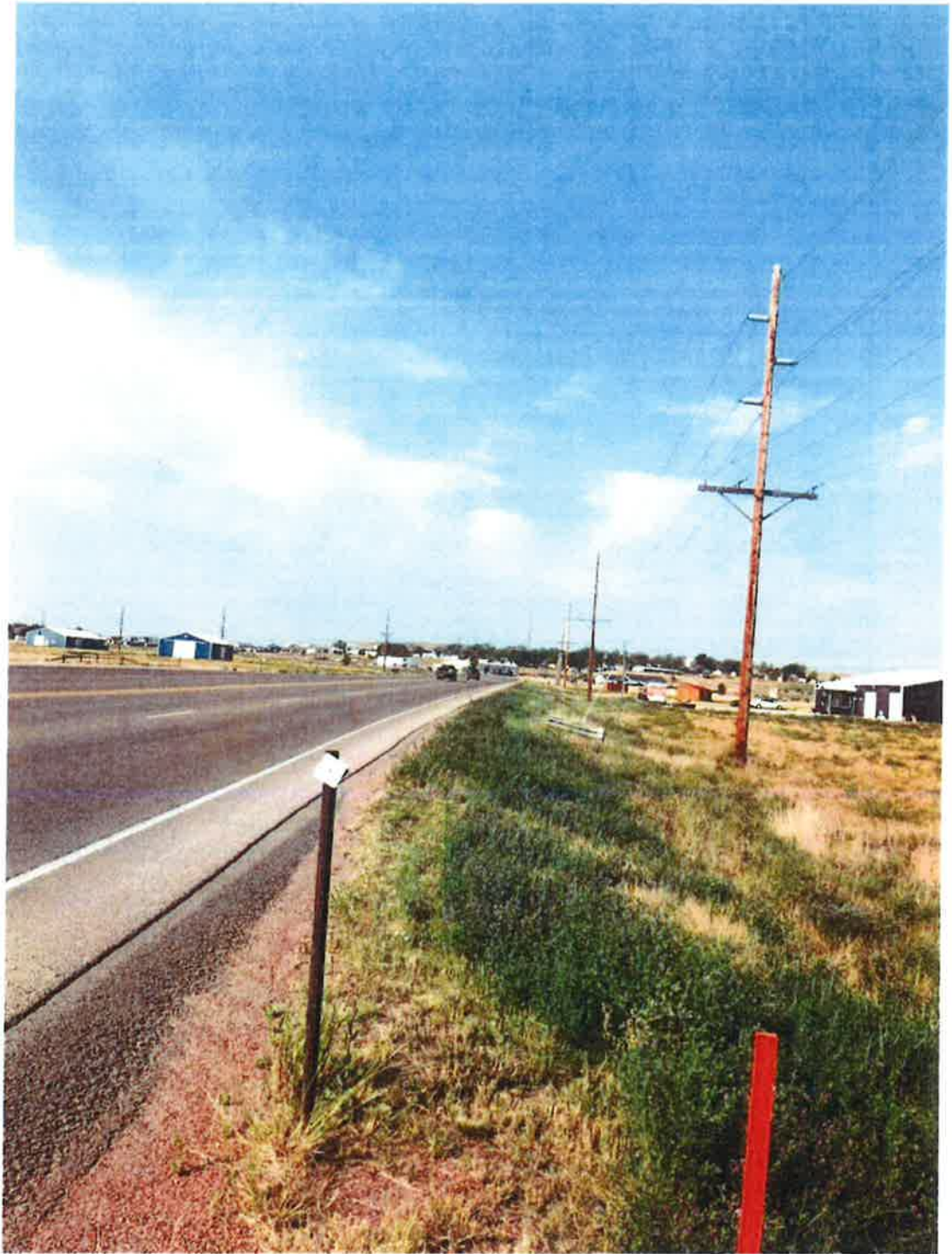
CREATED BY: CLEPINE CREATION DATE: 7/13/2021 NEW GILLETTE CITY

REVIEWER: CCI APPROVED DATE: 7/13/2021

REVISION HISTORY



1. Proposed Moser Approach



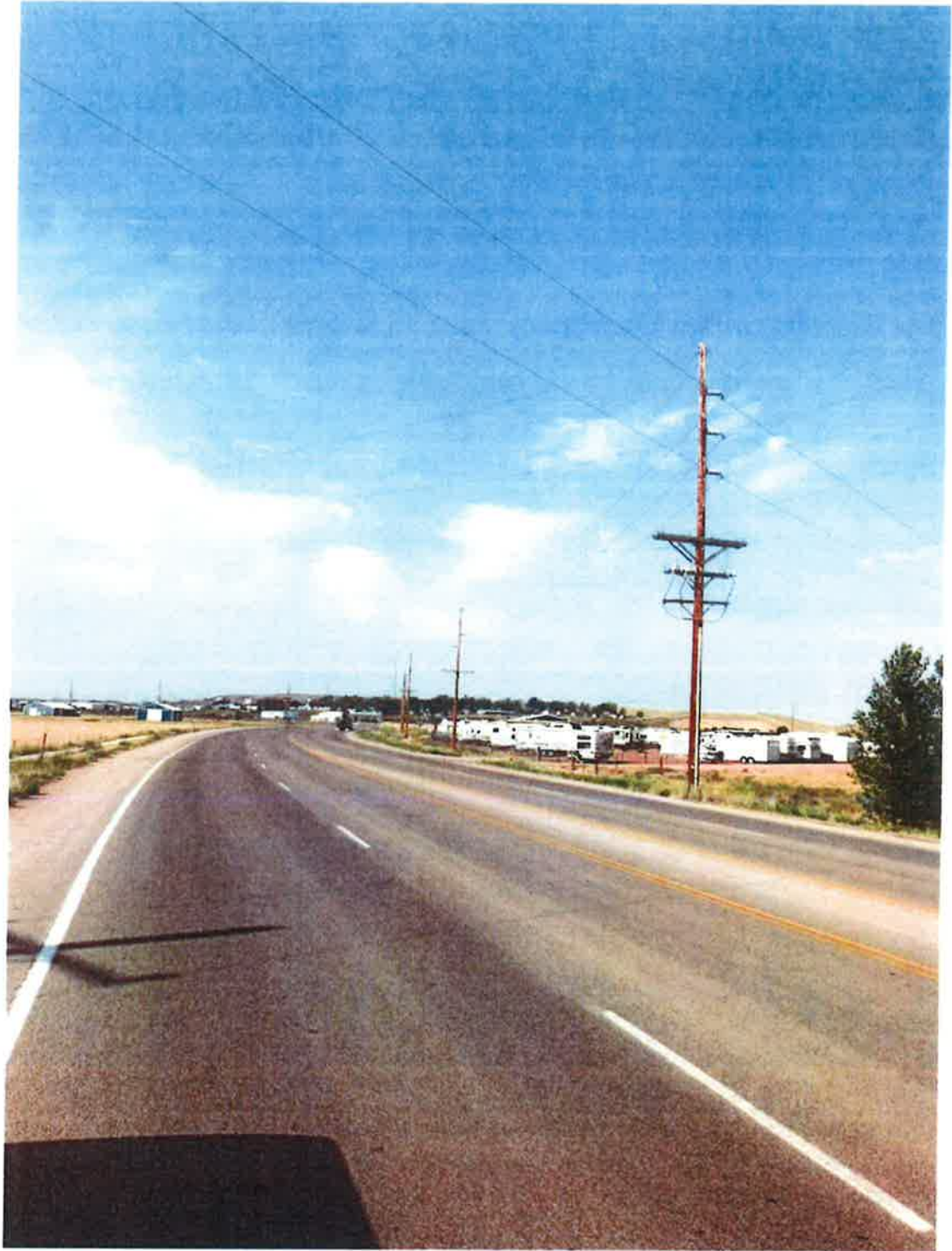
1. Proposed Moser Approach Looking Southerly



3. Proposed Moser Approach Looking Northerly

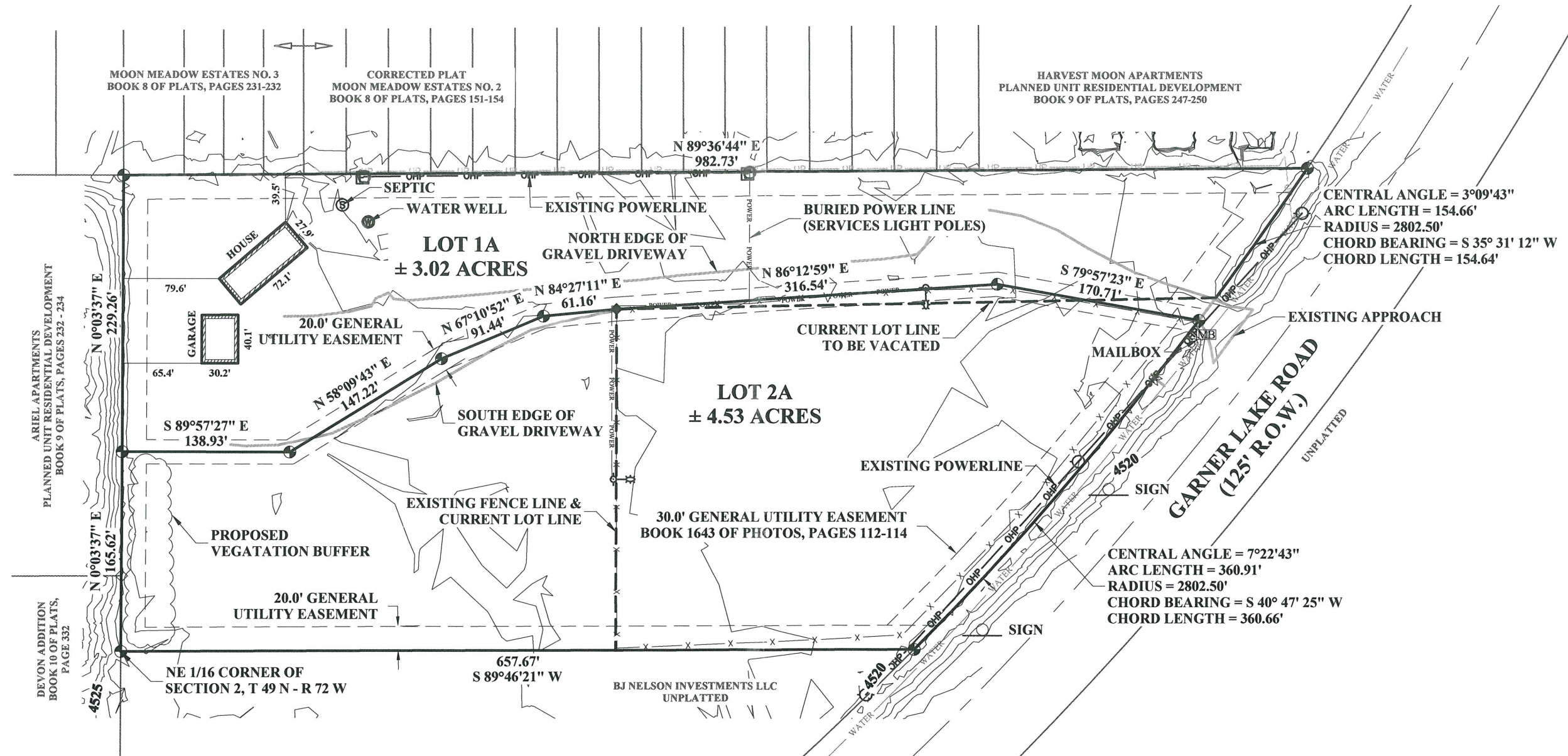


4. Proposed Moser Approach 500 ft Southerly looking back at approach



5. Proposed Moser Approach 500 ft Northerly looking back at approach

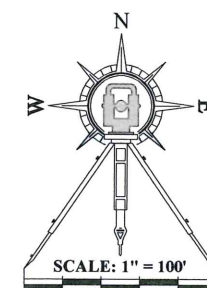
SITE PLAN
LOT 1A & LOT 2A MOSER SUBDIVISION,
LOCATED IN A PORTION OF THE NE 1/4 NE 1/4,
OF SECTION 2, T 49 N - R 72 W, OF THE 6TH P.M.,
CAMPBELL COUNTY, WYOMING
ZONED R-R & I-1



PRELIMINARY

BASIS OF BEARING

MODIFIED STATE PLANE
 NAD 83, NAVD88, FIPSZONE 4901
 ORIGIN N: 1371083.497
 E: 576906.116
 GROUND SCALE FACTOR: 1.0002680554



LEGEND

- ⊕ = (SET) 2021 ALUMINUM CAP, PLS 9328
- ◆ = (FOUND) ALUMINUM CAP, LS 2333
- ◇ = (FOUND) ALUMINUM CAP, LS 6872
- ⊕ = LIGHT POLE
- ALL COURSES ARE MEASURED, UNLESS NOTED

P:\2021\MOSER, MARK AND JUDY\21-061A\DRAWING\21-061A 20210507 CAL\21061A SITE PLAN.DWG		
CREATED BY: CLEPINE	CREATION DATE: 7/13/2021	LSI - NEW GILLETTE CITY
REVIEWER: CCI	APPROVED DATE: 7/14/2021	
REVISION HISTORY		

Prepared For:
MARK & JUDY MOSER
 P.O. BOX 2296
 GILLETTE, WY 82717-2296

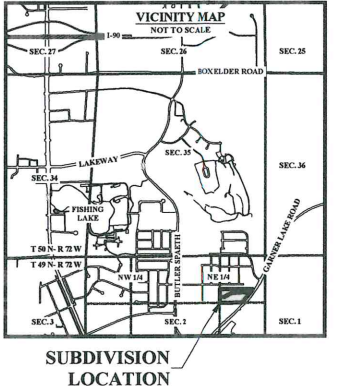
Prepared By:
LAND SURVEYING INCORPORATED
 209 N. WORKS AVENUE
 GILLETTE, WY 82716



Location:
SITE PLAN
3750 GARNER LAKE ROAD (LOT 1A) &
3760 GARNER LAKE ROAD (LOT 2A)
MOSER SUBDIVISION
GILLETTE, WY 82718

FINAL PLAT
A RESUBDIVISION OF
LOT 1 & LOT 2, MOSER SUBDIVISION,

TO BE KNOWN AS
LOT 1A & LOT 2A, MOSER SUBDIVISION,
LOCATED IN A PORTION OF THE NE 1/4 NE 1/4,
OF SECTION 2, T 49 N - R 72 W, OF THE 6TH P.M.,
CAMPBELL COUNTY, WYOMING



MEMBERS PRESENT

MEMBERS ABSENT

Todd Hildebrand, Chairman
Bob Jordan, Vice Chair
Harry Averett, Member
Kurt Siebenaler, Member
Ann Land, Member

STAFF MEMBERS PRESENT

Sam Proffer, Planner and Zoning Administrator
Clark Melinkovich, Senior Engineer & County Recorder

The meeting was brought to order at 7:00 p.m. by Chairman Hildebrand.

Approval of Minutes:

Commissioner Hildebrand asked if the Commissioners had reviewed the minutes from the June 17th, 2021 meeting. All members affirmed that they had done so. Commissioner Hildebrand asked if any members had any changes. Commissioner Siebenaler noted that on page 14 the minutes stated that Commissioner Jordan adjourned the meeting and that it should read Chairman Hildebrand.

Commissioner Jordan motioned to approve the minutes with corrections as stated by Commissioner Siebenaler, seconded by Commissioner Averett.

All voted aye. Motion carried.

Communication:

Commissioner Hildebrand informed the Commission about the annual election of officers as required by the Planning Commission by-laws. Officer appointments are 1-year terms and normally voted on in July but were postponed because the July meeting was cancelled. The officers up for election are the Chairman and Vice-Chairman.

Chairman:

Commissioner Jordan nominated Chairman Hildebrand for the Chairman position to serve for the 2021-2022 term. Commissioner Averett seconded the motion.

Senior Engineer Melinkovich polled the commissioners.

Voting was as follows:

Commissioner Averett:	Yes
Commissioner Jordan:	Yes

Commissioner Land: Yes
Commissioner Siebenaler: Yes

Chairman Hildebrand: Abstain

Motion Carried.

Vice-Chairman:

Chairman Hildebrand nominated Commissioner Siebenaler for Vice-Chairman for the 2021-2022 term. Commissioner Jordan seconded the motion.

Senior Engineer Melinkovich polled the commissioners.

Voting was as follows:

Commissioner Averett: Yes
Commissioner Jordan: Yes
Chairman Hildebrand: Yes
Commissioner Land: Yes
Commissioner Siebenaler: Abstain

Motion Carried.

Case No. 21.05 CRSD Fortner Simple Subdivision

Commissioner Hildebrand introduced the case and asked staff to present. Planner and Zoning Administrator Sam Proffer presented the case.

Mr. Proffer went over the application packet for the Commissioners citing the appropriate sections of Chapter 6 Subdivision Regulations verifying that the submittal meets minimum Chapter 6 requirements. Mr. Proffer noted that the subdivision will share a well, but the applicant has not provided the shared well access and easement agreement until approved by the Planning Commission. Mr. Proffer also pointed out that there is a separate Access Easement for the project that will be recorded upon approval by the Planning Commission.

Chairman Hildebrand asked the Commissioners if there was any discussion.

Commissioner Siebenaler questioned if the proposed 50' by 50' shared access easement for the two lots was adequate. There was general discussion regarding the size and purpose of the access easement and if it shouldn't be enlarged because of the topography at the entrance. After discussion, it was concluded that enlarging the length of the

easement would be appropriate to accommodate for future resale of the property to ensure access by subsequent owners.

Chairman Hildebrand stated that if there were no further discussion, he would entertain a motion. Commissioner Siebenaler made a motion to approve Case 21.05.CRSD Fortner Simple Subdivision provided that the applicant increases the size of the easement to

approximately 200' long to encompass the existing shared driveway. Commissioner Jordan seconded the motion.

Senior Engineer Melinkovich polled the commissioners.
Voting was as follows:

Commissioner Averett:	Yes
Commissioner Jordan:	Yes
Chairman Hildebrand:	Yes
Commissioner Land:	Yes
Commissioner Siebenaler:	Yes

Motion to Carried. 5/0

Case No. 21.03.COZ Moser Rezoning Request

Commissioner Hildebrand introduced the case and asked staff to present. Planner and Zoning Administrator Sam Proffer presented the case.

Mr. Proffer explained that the case was started because the applicants, Mark and Judy Moser own two contiguous lots; the one used for a residence and another for an RV storage business. They had originally applied for an Administrative Plat intending to enlarge the size of the lot containing the RV storage business zoned I-1 by taking from the lot containing the residence zoned R-R. Expanding the size of the lot for the RV storage necessitated a rezoning of that portion taken from the residential lot.

Mr. Proffer further explained that the parcels were created back in 2005 and that the approval of the lots and the zoning at that time did not consider required buffering between the zones nor individual access entrances to the individual lots.

It was further presented that the area is in our Joint Review Area and that comments were provided by the City of Gillette. Gillette staff recommended buffering between the dissimilar zones. Mr. Proffer also explained that staff had worked with the applicant describing the need for individual access points. Both items are required per County zoning and subdivision regulations. It was also brought out that some neighboring properties had called the office to request that buffering be installed as a condition of approval

Discussion was heard how the proposal is in general compliance with Chapter 7 Zoning Regulations and the County Comprehensive Plan. There was also discussion about safety of vehicles ingress/egress at this location. Staff noted that historic records from 911 services and the Road and Bridge Department show that there have been no accidents at this location since the RV storage business has been active.

It was noted that the applicant had provided a submittal that contained all the required buffering and access approach as well as an Access License approved by the County Road and Bridge Department.

There was general discussion about the required access approach and buffering. There was a question about the driveway access approach width, and it was noted that the size was approved by the Road and Bridge department. It was also noted that the applicant was not going to be forced to use the access at this time but could continue to use the existing approach since there had been no historical problems.

There were additional comments concerning what type of surface would be used for the expanded RV storage area. It was determined that it would be gravel surface. There was general concerns and comments about dust control.

Mr. Proffer advised that staff recommendation was to approve the rezoning request as submitted with the provision that the applicant install the buffering and driveway access approach within six months from Board of Commissioners approval with approval of the Administrative Plat and rezoning contingent upon completion of the buffering and entrance.

Chairman Hildebrand asked if there were anymore comments. There were none. Chairman Hildebrand asked if anyone in the audience wanted to address the Commission. No one came forward.

Chairman Hildebrand asked if there was a motion to approve. Commissioner Jordan motioned to approve the zoning request Case Number 21.03.COZ contingent on completion of the buffering and driveway access as submitted within 6 months of Board of Commissioners approval as a condition of final approval of the Administrative Plat Case Number 21.06.COSP. Commissioner Siebenaler seconded the motion.

Senior Engineer Melinkovich polled the commissioners.
Voting was as follows:

Commissioner Averett:	Yes
Commissioner Jordan:	Yes
Chairman Hildebrand:	Yes
Commissioner Land:	Yes
Commissioner Siebenaler:	Yes

Motion to Carried. 5/0

Old Business

None

New Business

None

Adjournment

Chairman Hildebrand thanked those who attended for being there and asked if there was anyone who would like to make further comments. There were none.

There being no further business to come before the Board, Chairman Hildebrand adjourned the meeting at 7:40 p.m.

Chairman Hildebrand, Planning Commission Chairman

NOTE: Campbell County Planning Commission meeting minutes contain a summary of discussions and are not intended to be verbatim.