**AMENDED AGENDA**

**CAMPBELL COUNTY BOARD OF COMMISSIONERS**

**DEL SHELSTAD Chairman**
**RUSTY BELL**
**BOB MAUL**
**COLLEEN FABER**
**DON HAMM**

**OCTOBER 18, 2022**

**07:45 BOARD BRIEFING | 09:00 MEETING CALLED TO ORDER**
**PLEDGE OF ALLEGIANCE**

CONSENT AGENDA

A. Consent Agenda

COMMISSION CALENDAR/VETERANS UPDATE

B. Commission Calendar

C. Veterans Update — Denton Knapp

REGULAR BUSINESS

D. 9:05 Recision of Burning Restriction — Chief Jeff Bender
E. 9:10 Veteran's Day Fireworks Request — Randy Sinclair
F. 9:15 New Year's Fireworks Request — Randy Sinclair
G. 9:20 Contract for Services, Gillette College – Area 59 — Janell Oberlander/Ellen Peterson
H. 9:25 Contract for Services, YES House — Ryan Anderson
I. 9:30 Contract for Services, Second Chance Ministries — Jeannie Miller
J. 9:35 Contract for Services, Personal Frontiers Inc. (PFI) — Kay Guire
K. 9:40 Contract for Services, CLIMB Wyoming — Dane Joselyn
L. 9:45 Contract for Services, Wright Community Assistance — Wayne Vaughn
M. 9:50 Contract for Services, Salvation Army — Jenny Hartung
N. 9:55 Contract for Services, Edible Prairie Project — Erin Galloway
O. 10:00 Contract for Services, Gillette Main Street — Jessica Seders
P. 10:05 Contract for Services, Council of Community Services — Mikel Scott
Q. 10:10 Contract for Services, Gillette Abuse Refuge Foundation (GARF) — Jessica Howard
R. 10:15 Contract for Services, American Legion Post 42 Baseball — Kerri Black
S. 10:20 Contract for Services, Conservation District — Cheyenne Love
T. 10:25 Contract for Services, Energy Capital Economic Development (ECED) — Tyler Miller

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

BREAK

REGULAR BUSINESS

| | | |
|---|---|---|
| U. | 10:40 Community Services Block Grant (CSBG) Agreement | Kristin Young |
| V. | 10:45 Community Services Block Grant (CSBG) Subaward Agreements | Kristin Young |
| W. | 10:50 ARPA Funding | Kristin Young |
| X. | 10:55 Campbell County Board Training, Memorandum of Understanding | Denton Knapp |
| Y. | 11:00 Sole Source Purchase Request, NextRequest | Denton Knapp |
| Z. | 11:05 Resolution Establishing Malt Beverage & Catering Permit Fee | Susan Saunders |
| AA. | 11:10 Landfill Dozer Bid Award | Matt Olsen |
| BB. | 11:15 Centennial Subdivision Request & Final Plat | Matt Olsen |

PUBLIC COMMENT

CC. 11:30 For the Good of the County*

ADJOURN

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

Consent Agenda

**MINUTES**
Board of Commissioners Directors Workshop, October 3, 2022
Board of Commissioners Regular Meeting, October 4, 2022

**MONTHLY REPORTS**
Clerk of District Court – September 2022
County Clerk – September 2022
Sheriff's Office – September 2022
Treasurer's Office – September 2022
Campbell County Clerk – 2022 Abstract Statement
Campbell County Treasurer – 2023 Abstract Statement

**PAYROLL PAYMENTS**
September 30, 2022

**CANCELLATION/REBATE OF TAXES**
#2021-96

**CREDIT CARD REQUESTS**
Road & Bridge – Increase Credit Limit to $5,000

**POSITION VACANCY JUSTIFICATIONS**
Clerk of District Court – Part Time File Clerk
Parks & Recreation – Parks Supervisor
Sheriff's Office – Communications Technician
Sheriff's Office – Detention Officer

**PUBLIC OFFICIAL POSITION SCHEDULE BOND**
Gillette Community College District

**HAND WARRANTS**

| | |
|---|---|
| Campco Federal Credit Union | $950.00 |
| Campbell County Clerk Tax Account | 19,496.64 |
| Campbell County Treasurer – FLX/HSA | 2,335.83 |
| Great West Trust Company | 4,555.00 |
| Campco Federal Credit Union | 150.00 |
| Circuit Court of Campbell County | 966.55 |
| Campbell County Clerk Tax Account | 299,610.71 |
| Campbell County Treasurer – FLX/HSA | 39,893.30 |
| Great West Trust Company | 28,950.00 |
| Wyoming Child Support Enforcement | 1,407.36 |
| CCEHBTA – Health & Dental | 714,582.76 |
| Delta Dental Plan of Wyoming | 1,660.60 |
| Gallagher Benefit Services – Reliance | 18,591.94 |
| VSP of Wyoming | 7,684.51 |
| Campbell County Treasurer | 3,593.18 |
| U.S. Postmaster | 15,000.00 |
| Wex Bank | 489.36 |
| Techna-Flo Engineering Associates Inc. | 4,758.80 |

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The following page(s) contain the backup material for Agenda Item: Consent Agenda

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

Office of County Commissioners
October 3, 2022
Gillette, WY

Directors Workshop

The Campbell County Board of Commissioners met for a Directors Workshop, Monday, October 3, 2022, at 1:30 PM.

Present were Rusty Bell, Colleen Faber, Don Hamm, Bob Maul, Del Shelstad, Commissioners; Susan F. Saunders, County Clerk; Leslie Perkins, Community & Government Relations Coordinator; Matt Olsen, Public Works Director; Kelly Wallem, County Attorney Office Manager; Dwayne Dillinger, Parks & Recreation Director; Kevin Geis, Road & Bridge Director; Bill Beastrom, Facilities Manager; Brandy Elder, HR Director and Denton Knapp, Commissioners Director.

Board liaison reports were given.

Brandy Elder gave an update on the open enrollment, AFLAC Insurance, performance evaluations, 360-degree reviews, Paint Gillette Pink Fundraiser and having the downtown main street trick or treaters stop at the GAMB building instead of the courthouse.

Kevin Geis gave an update on crushing, right of way mowing, bridge on Edwards Road, T-7 Road design in progress, Dry Fork Mine cooperative agreement and CMAQ material.

Discussion was held on states county gravel road program, National Electric Vehicle Initiative establishing corridors for charging stations for electric cars.

Matt Olsen and Bill Beastrom gave an update on the library water main issue and working with the insurance company. Matt Olsen provided an update on the Camporee location, moving of trees, Annex remodel project, property on Warlow, and the Pronghorn project.

Discussion was held on board training, gaming funds, jockey house, and horse racing at Cam-Plex.

Discussion was held on the possibility of zoning industrial sites.

There being no further business to come before the Commissioners, the meeting was adjourned at 3:20 PM.

Susan F. Saunders, County Clerk
Board of County Commissioners

Del Shelstad, Chairman
Board of County Commissioners

Office of County Commissioners
October 4, 2022
Gillette, Wyoming

The Campbell County Board of Commissioners met in regular session, Tuesday, October 4, 2022. Chairman Shelstad called the meeting to order at 9:00 AM. Pastor Caleb Nelson led in prayer and Chairman Shelstad led the Pledge of Allegiance.

Present were Del Shelstad, Rusty Bell, Collen Faber, Don Hamm, Commissioners; Susan F. Saunders, County Clerk; Mitch Damsky County Attorney, and Denton Knapp, Commissioners Executive Director. Commissioner Bob Maul was absent from the meeting.

The following consent agenda was presented:

MINUTES

Board of Commissioners Lodging Tax Board Meeting, September 15, 2022
Board of Commissioners Directors Workshop, September 19, 2022
Board of Commissioners Museum Board Meeting, September 19, 2022
Board of Commissioners Regular Meeting, September 20, 2022
Board of Commissioners Fair Board Meeting, September 20, 2022
Board of Commissioners Library Board Meeting, September 26, 2022

PAYROLL PAYMENTS

September 17, 2022

CAPITAL REQUESTS

Clerk of District Court – Requesting to reallocate leftover funds from judge's office furniture to purchase two (2) desk scanners and ten (10) computer monitors to comply with Supreme Court's request to utilize new case management system; transfer $2,452.76 to IT Capital account.

Public Works – Requesting to change capital purchase from two (2) enclosed side by sides with snowplows to three (3) stand on snow machines with attachments with no change to original budgeted amount of $60,000.

LINE-ITEM TRANSFERS

Extension - Transfer $2,700.00 from 100102-62260 Professional Services to 100101-60200 Part time Regular

Fleet - Transfer $25.00 from 100016-65000 Vehicle/Equip Repair/Maint to 100016-62100 Advert/Publication/Legal Notice

OFFICIAL BOND AND OATH

Central Campbell County Improvement & Service District – Robert L. Zabel

HAND WARRANTS

| | |
|---|---|
| State of Wyoming – Department of Revenue & Taxation | $2,567.33 |
| Campco Federal Credit Union | 150.00 |
| Circuit Court of Campbell County | 483.96 |
| Campbell County Clerk Tax Account | 301,332.60 |
| Campbell County Treasurer – FLX/HSA | 39,128.71 |
| Great West Trust Company | 29,440.00 |
| Wyoming Child Support | 1,407.36 |
| HM Life Insurance | 174,706.64 |

Commissioner Faber moved to approve all items of the Consent Agenda as presented. Commissioner Bell seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve the vouchers as presented. Commissioner Faber seconded the motion. All Voted – Aye. Carried.

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| A Climb Above | Cap Outlay - Buildings Improv | $3,400.00 |
| A I Distributors | Lubricants | $1,612.77 |
| Absolute Auto | Supplies | $58.70 |
| Ace Industrial Sup | Postage & Freight | $884.60 |
| Acord, Shawn | Special Event / Program Cost | $3,700.00 |
| Action Lock Key | Supplies, Bldg Maint | $22.44 |
| AdBay Com | State Op Grant Pub Works | $2,350.00 |
| AFLAC | Payroll Deduction | $32.38 |
| Albertsons Dist Crt | Jurors & Witness Fees | $78.35 |
| Alignment Pros | Vehicle/Equip Repair/Maint | $883.34 |
| Alsco | Janitorial Services | $146.03 |
| Alternative Propane | Vehicle/Equip Repair/Maint | $359.35 |
| Amazon Courthouse | Supplies/Bldg Maint/Misc Exp/ Grant | $748.04 |
| Amazon Library | Local Op Grant HlthWelCuRec | $1,751.52 |
| Ameri Tech Equipment | Vehicle/Equip Repair/Maint | $579.00 |
| American Millennium | Communication/Network Expense | $52.48 |
| American Welding | Supplies | $259.73 |
| Animal Care Equip | Postage & Freight | $157.35 |
| Animal Medical Cntr | Law Enforcement Supplies | $137.54 |
| Ann Me Photograph | Professional Services | $125.00 |
| Arbuckle Lodge | Special Event / Program Cost | $8,560.00 |
| Architectural Spec | Building Maintenance | $5,867.70 |
| Arena Products Svc | Vehicle/Equip Repair/Maint | $4,985.00 |
| Arete Design Group | Cap Outlay - Buildings Improv | $150.00 |
| Arrow Printing Grap | Supplies/Promotions | $2,163.00 |
| Associated Glass | Building Maintenance | $484.96 |
| ATT Airport | Communication/Network Expense | $175.96 |
| ATT Childrens Devel | Fed Op Grant HlthWelCult Rec | $138.33 |
| ATT Emergency Mgmt | Communication/Network Expense | $165.21 |
| ATT Park Recreation | Communication/Network Expense | $233.10 |
| Axis Forensic Tox | Radiology,Lab,Tox Services | $520.00 |
| B Valley Scale | Professional Services | $1,000.00 |
| B Three K Nine | Law Enforcement Supplies | $205.00 |
| Background Invest | Special Event / Program Cost | $299.40 |
| Baker Taylor Cont | Postage & Freight | $89.76 |
| Bargreen Ellingson | Postage & Freight | $372.85 |
| Basin Radio Network | State Grant/FedGrant/Promotions | $7,525.13 |
| Becker Arena Product | Supplies | $68.83 |
| Bell Nob Golf Shop | Assn Dues, Fees and Licensure | $2,510.77 |
| Bennett Weber Hermst | Professional Services | $6,100.00 |
| Best Western Tower | Jurors & Witness Fees | $335.20 |

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| Big Horn Tire | Vehicle/Equip Repair/Maint/Tires | $24,336.32 |
| Big Sky Communicat | Cap Outlay - Equipment | $387.00 |
| Bighorn Hydraulics | Vehicle/Equip Repair/Maint/Supplies | $147.60 |
| Black Diamond Inves | Special Event / Program Cost | $180.00 |
| Black Hills Chemical | Postage & Freight | $64.64 |
| Black Hills Enrg Gas | Fed Op Grant/Utilities | $29,803.91 |
| Black Hills Pioneer | State Op Grant Pub Works | $724.00 |
| Black Stone Sports | Supplies | $1,575.38 |
| Blackstone Audio | Non-Print Materials | $480.48 |
| Bloedorn Lumber | Building Maintenance | $6.38 |
| Bomgaars | Supplies/Programs/Tools/Solid Waste | $3,114.08 |
| Border States Elec | Building Maintenance | $5,794.27 |
| Brown Kennedy Ranch | Royalty Payments/Easements | $993.28 |
| Buffalo Porta Potty | Vehicle/Equip Repair/Maint | $125.00 |
| Bulkley, Alexus J | Reimbursement Expense | $175.00 |
| Burns McDonnell Eng | Reclamation/Remediation/Cmp | $18,568.43 |
| Camelanes Bowling | Janitorial Supplies | $750.00 |
| Camelot Pet Castle | Law Enforcement Supplies | $154.00 |
| Carr, Joli A. | Fed Op Grant HlthWelCult Rec | $69.38 |
| Cash WA Distributing | Food Service and Supplies | $6,508.01 |
| Casper Star Tribune | State Cap Grant Pub Works | $510.56 |
| Casteel, Julie B. | Supplies | $112.25 |
| Caveman Sports | Special Event / Program Cost | $99.99 |
| CBH Coop | Supplies/Gas/Misc | $1,878.70 |
| CC Chamber of Commer | State Grant/Promotions/Program | $2,215.00 |
| CC Dist Crt Rev Wit | Jurors & Witness Fees | $2,798.11 |
| CC Fire Dept | Joint Powers Fire Board | $984,871.50 |
| CC Health Misc | Wellness Program | $31,323.00 |
| CC Health Patient | Medical Services/Claims | $22,851.38 |
| CC Historical Socity | Special Event / Program Cost | $100.00 |
| CC Public Land Brd | CAM-PLEX Operations | $268,228.25 |
| CC School Dist Coop | Supplies | $1,361.44 |
| CDW Government | Supplies/Software/Office Equip | $9,986.40 |
| CEM Aquatics | Building Maintenance | $3,231.24 |
| Centurylink Long Dis | Communication/Network Expense | $651.14 |
| Centurylink Phone | Communication/Network Expense | $17,290.29 |
| Charm Tex | Inmate Supplies | $1,679.30 |
| Charter Comm Cable | Media/Subscriptions/Periodical/Utilities | $1,952.16 |
| Chatfield, Todd | EE Dev Meet Air Meal Lodg | $77.24 |
| Cimco Refrigeration | Cap Outlay - Buildings Improv | $16,158.00 |
| City Gillette Misc | 1%EmergEquip/MaintCont/Network | $377,140.00 |
| City Gillette Util | FedGrant/Network/Utilities | $136,784.78 |
| Clear Creek Counsel | Fed Op Grants Pub Safety | $920.00 |
| Coca Cola Bottling | Supplies | $276.00 |
| Collection Prof | Professional Services | $359.91 |
| Collins Commun | Rent/Media/BldgMaint/Postage | $1,650.12 |

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| Collins, Sue | Board and Committee Expenses | $156.00 |
| Colorado Golf & Turf | Vehicle/Equip Repair/Maint | $157.09 |
| Communication Tech | Vehicle/Equip Repair/Maint | $230.00 |
| Concordance Health | State Op Grant HlthWelCultRec | $177.14 |
| Contractors Supply | Maintenance/Supplies | $3,215.75 |
| Cordant Health Solut | State Grant/MedicalServ | $2,961.07 |
| Coremr | Software Cost (Subs/Maint) | $500.00 |
| Corrisoft | Electronic Monitoring | $192.44 |
| Council Commnity Svc | Fed Op Grant HlthWelCult Rec | $26,457.23 |
| Counseling Connect | Fed Op Grants Pub Safety | $3,209.00 |
| CPS Distributors | Landscaping Supplies | $1,400.24 |
| Craig Distributing | Office/Computer Supplies | $127.14 |
| Crescent Electric | Building Maintenance | $327.15 |
| Crum Electric Supply | Supplies/BldgMaint | $1,857.04 |
| CT Accessories | Cap Outlay - Vehicles | $950.00 |
| Cummins Sales Svc | Vehicle/Equip Repair/Maint | $10,534.77 |
| Cunningham, Michelle | Legal and Court Costs | $310.75 |
| Curalinc Healthcare | Employee Assistance Program | $2,053.20 |
| Custom Graphix Signs | Clothing/Uniforms | $650.00 |
| Dads Truck and Auto | Professional Services | $184.08 |
| Day Law | Legal and Court Costs | $418.75 |
| Dell Marketing | Computer/Tech Equip/Software | $142,602.20 |
| Demco | Postage & Freight | $413.63 |
| Design Construction | Professional Services | $22,776.00 |
| Developmental Presch | Professional Services | $41.67 |
| Donkey Creek Is Dist | 1% District Support Grants | $6,184.00 |
| Douglas Budget | State Op Grant Pub Works | $600.00 |
| Draggin Towing | Professional Services | $453.00 |
| DRU Consulting | Professional Services | $1,000.00 |
| Dustbusters Enter | 1% CO Rd Main & Pave Mgmt | $110,100.44 |
| Election Systems | Postage & Freight | $9,443.06 |
| Employment Testing | Employment Testing/Background | $434.00 |
| Erb, Richard A. Jr | State Op Grant Pub Safety | $262.50 |
| Ewing, Dianna H. | Legal and Court Costs | $84.50 |
| EX Thirty-Five Creat | Fed Op Grant HlthWelCult Rec | $1,500.00 |
| Expresso Lube | Vehicle/Equip Repair/Maint | $172.96 |
| Family Health | Medical Services/Claims | $6,711.00 |
| Fastcase | Law Library | $500.00 |
| Fastenal Company | Postage & Freight | $508.93 |
| Federal Supply USA | Cap Outlay - Equipment | $25,290.00 |
| FIB Mstrcrd Airport | EE Dev Meet Air Meal Lodg | $666.60 |
| FIB Mstrcrd Park Rec | EE Dev Meet Air Meal Lodg | $3,869.82 |
| Firemaster | Supplies/EquipRepairMaint | $542.06 |
| First Natl Bnk Visa | Various | $25,956.81 |
| Floyds Truck Center | Vehicle/Equip Repair/Maint | $513.96 |
| Forensic Medicine | Medical Services/Claims | $8,265.00 |

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| Four Imprint | State Op Grant Pub Works | $218.22 |
| Franz Family Bakerie | Food Service and Supplies | $172.50 |
| Fry, Kimberly D. | Special Event / Program Cost | $24.54 |
| Furman, Craig M. | Investigation and Trial | $150.00 |
| Gale Cengage Learn | Electronic Materials | $749.70 |
| Galls | Postage & Freight | $145.98 |
| GCR Tire & Service | Tires | $6,880.00 |
| Geotech Industrial | Road Materials | $834.00 |
| Gillette Abuse Refug | Fed Op Grant HlthWelCult Rec | $8,162.58 |
| Gillette Comm Colleg | EE Dev Meet Air Meal Lodg | $400.00 |
| Gillette News Record | Advert/Publication/LegalNotice | $11,514.18 |
| Gillette Printing | Printing/Spec Forms/Archiving | $288.50 |
| Gillette Reprod Hlth | Fed Op Grant HlthWelCult Rec | $9,000.00 |
| Gillette RV Tech | Fed Op Grant HlthWelCult Rec | $3,600.00 |
| Gillette Steel | Vehicle/Equip Repair/Maint | $439.50 |
| Gillette Transport | Professional Services | $75.00 |
| Gillette Winsupply | Building Maintenance | $4,568.74 |
| Git R Done Site Svc | Supplies/BldgMaint | $1,370.00 |
| Golden West Tech | Software Cost (Subs/Maint) | $8,501.54 |
| Golf Course Super Am | Assn Dues, Fees and Licensure | $430.00 |
| Gonzalez, Diana Y. | Professional Services | $461.25 |
| Goodhire | Special Event / Program Cost | $168.23 |
| Govens Farm Ranch | Supplies | $5,330.65 |
| Greasewood Water | Road Materials | $1,656.70 |
| Grombacher, Kerry | Special Event / Program Cost | $500.00 |
| Grossenburg Implemnt | Vehicle/Equip Repair/Maint | $27.96 |
| Grubb, Amber L. | State Op Grant HlthWelCultRec | $187.50 |
| Hakert, Richard J. | Royalty Payments/Easements | $1,608.00 |
| Harper, Gordon | EE Dev Meet Air Meal Lodg | $1,084.63 |
| Hawkins | Postage/Supplies | $8,778.25 |
| HDR Engineering | Cap Outlay-Rd Bridge Runwy | $1,287.65 |
| Heartland Kubota | Supplies | $91.43 |
| Homax Oil Sales | Gasoline/Lubricants | $114,918.59 |
| Home Depot Maint | Supplies | $737.88 |
| Home Depot Parks Rec | Supplies | $138.36 |
| Home Depot Sheriff | Building Maintenance | $13.95 |
| Home Fire Foods | Advert/Publication/LegalNotice | $190.00 |
| Humphrey Law | Legal and Court Costs | $9,427.56 |
| Humphreys Bar Grill | Jurors & Witness Fees | $262.15 |
| Hurich, Jamie | State Op Grant Pub Safety | $44.63 |
| Idler, Haley R. | EE Dev Meet Air Meal Lodg | $60.63 |
| Ingram Book | Merch/Supplies for Resale | $207.41 |
| Inland Truck Parts | Supplies/Postage | $4,678.14 |
| Intab | Postage & Freight | $232.04 |
| Internat Identific | Assn Dues, Fees and Licensure | $80.00 |
| Interstate Batt BH | Vehicle/Equip Repair/Maint | $141.95 |

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| Interstate Powersyst | Fed Grant/Repair | $18,477.08 |
| It Outlet | Postage & Freight | $543.42 |
| James Tire Service | Tires | $546.43 |
| Jims Heating Ac Ref | Professional Services | $4,800.00 |
| Johnstone Supply | Building Maintenance | $336.85 |
| Jones Enterprises | Postage & Freight | $367.95 |
| Just, Christopher R. | EE Dev Meet Air Meal Lodg | $195.52 |
| Kelleher Helmrich | Special Event / Program Cost | $4,800.00 |
| Keller, Briana D. | Assn Dues, Fees and Licensure | $60.00 |
| Keller, Jefferson | Professional Services | $665.88 |
| Keyhole Broadcasting | State Op Grant Pub Works | $252.00 |
| Kimball Midwest | Vehicle/Equip Repair/Maint | $418.83 |
| Kistler Tent Awning | Special Event / Program Cost | $10,343.00 |
| Knecht Home Center | Building Maintenance | $29.70 |
| KSLT KLMP KTPT | State Op Grant Pub Works | $430.00 |
| Kuchler, Joseph W. | Fed Op Grant HlthWelCult Rec | $21.00 |
| L.N. Curtis & Sons | Postage & Freight | $339.98 |
| Laerie | Vehicle/Equip Repair/Maint | $589.94 |
| Les Schwab Tires | Vehicle/Equip Repair/Maint | $265.91 |
| Lesley, Douglas | Legal and Court Costs | $50.00 |
| Library Foundation | Postage & Freight | $170.37 |
| Little Sprouts | Professional Services | $680.00 |
| Lowe Roofing | Building Maintenance | $55,369.05 |
| Lubnau Law Office | Legal and Court Costs | $13,117.50 |
| Lynns Auto Repair | Postage & Freight | $4,804.02 |
| MAD Transportation | Professional Services | $90.00 |
| Mainline Inform Sys | Cap Outlay - Computer Software | $235.00 |
| Manning Wrecker Svc | Professional Services | $300.00 |
| Marco Technologies | Cap Outlay-Computer/Tech Equip | $387.79 |
| McKesson Med Surgic | Postage & Freight | $1,383.69 |
| McMahon, Pamela K. | Legal and Court Costs | $100.75 |
| McRae, Ashley D. | Fed Op Grant HlthWelCult Rec | $172.50 |
| Means First Ext WS | Utilities | $189.25 |
| Medical Arts Lab | Medical Services/Claims | $2,765.00 |
| Menards Airport | Supplies | $87.86 |
| Menards Landfill | Supplies | $110.27 |
| Menards Maintenance | Supplies | $921.31 |
| Menards Museum | Supplies | $46.38 |
| Menards Park Rec | Supplies | $939.36 |
| Menards Road Bridge | Tools | $304.76 |
| Menards Sheriff | Investigation and Trial | $133.08 |
| Merck Sharp Dohme | Medical Supplies | $1,878.21 |
| Midland Implement Co | Equipment/Supplies | $31,246.35 |
| Midwest Pest Manag | Building Maintenance | $485.00 |
| Midwest Tapes | Supplies | $714.88 |
| Miracle Recreation | Building Maintenance | $1,831.23 |

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| Moghu USA | Grounds Maintenance | $5,600.00 |
| Moore, Emily | Special Event / Program Cost | $207.71 |
| Morgan, Tobey J. | Janitorial Services | $250.00 |
| Motorola Solut Maint | Communication/Equipment | $70,362.48 |
| Naramore, James J Md | Medical Services/Claims | $1,000.00 |
| National Software | Professional Services | $2,995.95 |
| Next Level Glass | Insurance Claims Expense | $240.99 |
| Norco | Supplies | $14,919.64 |
| OAG Flightview | State Op Grant Pub Works | $577.25 |
| Obsidian F X | Local Op Grant HlthWelCuRec | $8,750.00 |
| Octane Garage | Vehicle/Equip Repair/Maint | $1,528.45 |
| ODP Business Solutio | Office/Computer Supplies | $1,684.13 |
| Office Shop | Office Equip Maint Contracts | $104.93 |
| Office Shop Leasing | Office Equip Maint Contracts | $1,427.64 |
| Oilfield Machine | Building Maintenance | $150.00 |
| One Call Wyoming | Miscellaneous Expense | $2.25 |
| Optum Flex | Professional Services | $270.00 |
| Optum HSA | Professional Services | $1,075.75 |
| OReilly Auto Parts | Vehicle/Equip Repair/Maint | $15.98 |
| Overdrive | Electronic Materials | $6,790.09 |
| Owl Labs | Cap Outlay-Computer/Tech Equip | $1,198.00 |
| Pacific Steel Recyc | Vehicle/Equip Repair/Maint | $1,272.00 |
| Paintbrush Services | TechLease/Program/Serv/Maint | $5,153.19 |
| Pastperfect Software | Software Cost (Subs/Maint) | $812.00 |
| PB Global Airprt | OfficeEquip/Computer/TechLease | $142.53 |
| PB Global Dist Crt | OfficeEquip/Computer/TechLease | $540.87 |
| PB Sheriff | Postage & Freight | $307.90 |
| Peaks Prairies Golf | Assn Dues, Fees and Licensure | $690.00 |
| Pepsi of Gillette | Supplies | $85.20 |
| Peregrine Global | EE Dev Meet Air Meal Lodg | $3,060.00 |
| Personal Frontiers | Professional Services | $1,300.00 |
| Pete Lien Sons | Road Materials | $100.50 |
| PFM Asset Management | Professional Services | $10,005.79 |
| Pharmchem | Medical Supplies | $175.25 |
| Piekkola, Sena M | EE Dev Meet Air Meal Lodg | $20.00 |
| Pizza Carrello | Jurors & Witness Fees | $140.00 |
| Pizza Hut | Supplies | $76.02 |
| PMCH | Professional Services | $10,292.00 |
| Pokeys Bbq Smoke | Recognition, Apprec Awards | $7,030.00 |
| Poole, Amy J. | Fed Op Grant HlthWelCult Rec | $197.52 |
| Powder River En Utl | FedGrant/Communication/Utilities | $26,355.26 |
| Powder River Exam | State Op Grant Pub Works | $120.00 |
| Powder River Heating | Building Maintenance | $1,066.92 |
| Powder River Worksaf | Special Event / Program Cost | $995.00 |
| Power Equipment Co | Postage & Freight | $2,636.53 |
| Purvis Industries | Building Maintenance/Postage | $5,601.55 |

| | | |
|---|---|---|
| Push Pedal Pull | Building Maintenance | $848.62 |
| Quadient Leasing | Office Equip Maint Contracts | $234.39 |
| Rain Locker Car Wash | VehicleMaint/ProfServ | $266.00 |
| Razor City Rental | Supplies/Repair | $79.60 |
| Record Supply | Repair/Supplies/Tools/Grant | $3,977.93 |
| Red Tiger Well Serv | Cap Outlay-Land Improv/Parks | $32,730.45 |
| Reynolds, Mandy M. | EE Dev Meet Air Meal Lodg | $1,995.72 |
| Ricardos Cleaning | Janitorial Supplies | $450.00 |
| Richard, Robert N. | Special Event / Program Cost | $295.00 |
| Rocky Mtn Business | Misc/Lease/Contracts/ProfServ | $7,893.88 |
| Rocky Mtn Inf Netwrk | Assn Dues, Fees and Licensure | $250.00 |
| Rose City Label | Postage & Freight | $307.85 |
| Sanofi Pasteur | Medical Supplies | $3,617.34 |
| Schaeffer Manuf | Lubricants | $2,821.80 |
| Schutz Foss Archit | Cap Outlay - Buildings Improv | $2,000.00 |
| Sentinel Industries | Vehicle/Equip Repair/Maint | $180.00 |
| Sentinel Offender | Electronic Monitoring/StateGrant | $474.00 |
| Servall Uniform | Clothing/Uniforms | $889.00 |
| Sherwin Williams | Supplies /Maint | $398.20 |
| Sign Boss | Repair/Supplies | $473.00 |
| Simplot Partners | Grounds Maintenance | $5,000.62 |
| Simpsons Printing | FedGrant/Promotions/Exhibits/Supplies | $4,401.00 |
| Sir Speedy | PrintingProgram/Supplies/FedGrant | $2,123.84 |
| Smelser, Tanysha | Fed Op Grant HlthWelCult Rec | $11.44 |
| Smith Psychological | Employment Testing/Background | $800.00 |
| Snow Crest Chemicals | Professional Services | $8,720.00 |
| Source Office Tech | Fed Op Grant /Supplies | $5,954.49 |
| Southland Medical | Supplies | $226.00 |
| Sportsmith | Supplies | $70.07 |
| Springhill Ste Chey | EE Dev Meet Air Meal Lodg | $960.00 |
| Step Stone Counselin | Fed Op Grants Pub Safety | $8,303.82 |
| Stericycle | Medical Supplies | $271.77 |
| Stinson Construction | Building Maintenance | $121.60 |
| Stotz Equipment | Supplies | $736.53 |
| Summit Food Services | Miscellaneous Expense | $136.96 |
| Sun Brite Cleaners | Clothing/Uniforms | $27.96 |
| Sundahl Powers Kapp | Legal and Court Costs | $4,594.14 |
| Sundance Times | State Op Grant Pub Works | $487.50 |
| Surf N Suds | Medical Supplies | $24.57 |
| Syntech Systems | Vehicle/Equip Repair/Maint | $109.00 |
| T Shirt Guy | Special Event / Program Cost | $103.45 |
| Teachers Pay Teacher | Fed Op Grant HlthWelCult Rec | $122.99 |
| Teaching Strategies | Fed Op Grant HlthWelCult Rec | $27,110.00 |
| Temperature Tech | Building Maintenance | $912.50 |
| Test Gauge | Supplies | $121.90 |
| That Embroidery Plac | Clothing/Uniforms /Supples | $298.40 |

| | | |
|---|---|---|
| The Grease Barrel | Vehicle/Equip Repair/Maint | $921.72 |
| The Range | Board and Committee Expenses | $156.55 |
| Thomas Y Pickett | Professional Services | $13,500.00 |
| Thomson Reuters West | Media/Subscriptions/Periodical | $783.60 |
| Thunder Basin Ford | Vehicle/Equip Repair/Maint | $189.80 |
| Top Office Products | Supplies | $7,142.23 |
| Torgersons | Vehicle/Equip Repair/Maint | $1,009.15 |
| Total Construction | Royalty Payments/Easements | $369.60 |
| Tractor Supply PR | Supplies | $149.97 |
| Tri State Industries | Vehicle/Equip Repair/Maint | $351.82 |
| Tri State Truck Equi | Vehicle/Equip Repair/Maint | $4,177.41 |
| Trinity Services Grp | Food Service and Supplies | $34,654.61 |
| Tyler Tech | Professional Services | $100,840.00 |
| U S Post CDS | Fed Op Grant HlthWelCult Rec | $60.00 |
| Unique Management | Software Cost (Subs/Maint) | $144.20 |
| United Parcel Serv | Building Maintenance /Postage | $92.86 |
| Universal Athletic | Program Cost/Janitorial Supplies | $7,643.45 |
| Urbin Law Office | Legal and Court Costs | $2,625.89 |
| Value Line | Electronic Materials | $3,400.00 |
| Verizon Adlt Drg Crt | Communication/Network Expense | $145.98 |
| Verizon Emergcy Mgmt | Communication/Network Expense | $38.52 |
| Verizon Juv Prob | Communication/Network Expense | $249.45 |
| Verizon Public Hlth | Communication/Network Expense | $252.11 |
| Verizon Public Works | Communication/Network Expense | $669.67 |
| Verizon Sheriff | Communication/Network Expense | $4,833.92 |
| Violet Communication | County Matching Funds | $16,666.00 |
| Visionary Broadband | Communication/Network Expense | $7,264.08 |
| Vista Leasing Co | TechLease/MaintContract/ProfServ. | $6,900.24 |
| Vital Records Cont | Professional Services | $200.00 |
| Walmart Children Dev | Supplies | $656.10 |
| Walmart Clerk | Supplies | $48.86 |
| Walmart Extension | Supplies | $362.69 |
| Walmart Human Res | Special Event / Program Cost | $8.88 |
| Walmart Its | Office/Computer Supplies | $41.47 |
| Walmart Juvenile Fam | State Op Grant Pub Safety | $35.58 |
| Walmart Library | Special Event / Program Cost | $54.63 |
| Walmart Museum | Supplies | $81.78 |
| Walmart Park Rec | Special Event / Program Cost | $788.81 |
| Walmart Public Hlth | EE Dev Meet Air Meal Lodg | $23.68 |
| Walmart Public Works | Supplies | $220.96 |
| Walmart Sheriff | Miscellaneous Expense | $159.36 |
| Waste Connections | FedGrant/Utilities/BldgMaint | $3,162.31 |
| Water Gear | Merch/Supplies for Resale | $1,351.66 |
| Water Guy | Professional Services | $682.00 |
| WCC Restoration | Cap Outlay - Buildings Improv | $1,350.00 |
| Webb, Jana E. | Fed Op Grant HlthWelCult Rec | $25.15 |

| | | |
|---|---|---|
| Western States Fire | Janitorial Services | $600.00 |
| Western Stationers | Supplies | $1,779.69 |
| Western Waste Sol | FedGrant/Utilities | $991.50 |
| Weston Co Gazette | State Op Grant Pub Works | $45.00 |
| Westwood Pharmacy | Medical Services/Claims | $3,540.07 |
| Whites Energy Motors | Vehicle/Equip Repair/Maint | $2,306.53 |
| Whites Frontier Mtrs | Vehicle/Equip Repair/Maint | $16.36 |
| Work Warehouse | Program Cost/Clothing | $3,332.96 |
| World Book | Electronic Materials | $1,599.83 |
| World Class Flags | Postage & Freight | $374.75 |
| Wright Auto Parts | Vehicle/Equip Repair/Maint | $11.49 |
| Wright Booster Club | Public Relations/Promotions | $50.00 |
| Wright Water Sewer | Utilities /RoadMaterials | $4,524.94 |
| WY Dept Health Prevt | Medical Supplies /Services | $632.00 |
| WY Enterprise Tech | Office Equip Maint Contracts | $33.83 |
| WY Family Services | Office/Computer Supplies | $70.00 |
| WY Law Enf Acad Bsic | Law Enforcement Supplies | $2,324.00 |
| WY State Vet Lab | Professional Services | $61.63 |
| Wyo Conf Bldg Offic | EE Dev Meet Air Meal Lodg | $175.00 |
| Wyoming Airport Coal | EE Dev Meet Air Meal Lodg | $156.84 |
| Wyoming Conty Officr | Assn Dues, Fees and Licensure | $400.00 |
| Wyoming Library Assn | Assn Dues, Fees and Licensure | $20.00 |
| Wyoming Machinery | Vehicle/Equip Repair/Maint | $31,095.73 |
| Wyoming Rents | Vehicle/Equip Repair/Maint | $100.00 |
| Wyoming Retirement Life | Payroll Deduction | $608.00 |
| Wyoming Retirement System | Payroll Run-Sept.2022 | $451,199.51 |
| Wyoming Water Sol | Supplies/Post/BldgMaint/EEDev/ProfServ | $1,612.63 |
| Yellowjacket Constr | Professional Services | $12,480.00 |
| Youth Awards Comm | Special Event / Program Cost | $1,000.00 |
| Youth Awards Prem | Special Event / Program Cost | $19,232.00 |
| Youth Emergency Serv | StateGrant/Programs/ProfServ. | $12,237.28 |

The following are the claims for Part-Time Employees summarized by department for September 2022: County Clerk, $2,250.70; Sheriff-Detention, 8,407.54; Public Works, 3,274.20; Public Works-Landfill, 1,672.80; Coroner, 2,000.00; Extension, 1,353.00; District Clerk of Court, 3,578.72; Children's Center, 10,693.67; Museum, 2,153.85 Fair, 343.00; Library, 49,928.61 Parks & Recreation, 75,647.77

Toni Brown presented the Wreaths Across America Program.

Commissioner Bell moved to approve Resolution 3026 proclaiming October as "Domestic Violence Awareness Month," as presented. Commissioner Hamm seconded the motion. All Voted – Aye. Carried.

Commissioner Faber moved to approve the Memorandum of Understanding between Obstetrix Medical Group of Colorado, P.C. and Campbell County Public Health for usage of the Public

Health facility to provide a pediatric gastrointestinal clinic to the residents in Campbell County, as presented. Commissioner Bell seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve the Sole Source Purchase Request for the Sheriff's Office to purchase an Aerco Innovation Water Heater from Taft Engineering, in the amount of $35,685.83, as presented. Commissioner Faber seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve the purchase of two (2) 2023 Ford Transit 150 passenger vans from Thunder Basin Ford, in the amount of $51,065 per vehicle, as presented. Commissioner Faber seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve the Capital Contingency Request for the Sheriff's Office to purchase a pre-owned skid steer from Torgerson's in Gillette, and transfer $40,200 from the Optional One Percent Sales Tax - Contingency Account to the Optional One Percent Sales Tax - Sheriff Emergency Safety Account, as presented. Commissioner Hamm seconded the motion. All Voted – Aye. Carried.

Commissioner Faber moved to approve to purchase a 2022 Case IH Farmall 120U Tractor from Torgerson's in Gillette, in the amount of $82,700 (with a trade-in of a 2015 John Deer 6125M) from the Public Land Board Fleet Equipment Account, as presented. Commissioner Bell seconded the motion. All Voted – Aye. Carried.

Commissioner Faber moved to award the Recreation Center Gym Floor Refinish Project to Wyoming Wood Floors LLC, in the amount of $117, 234 and authorize the execution of all documents to complete the project, as presented. Commissioner Hamm seconded the motion. All Voted – Aye. Carried.

Commissioner Hamm moved to approve the Cooperative Agreement between Western Fuels, Wyoming, Inc. – Dry Fork Mine and Campbell County Road and Bridge for the Traffic Control and Blasting Plan for Garner Lake Road, as presented. Commissioner Faber seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve the submission of the Christopher and Dana Reeve Foundation Grant Application for the purchase of a SoloRider Golf Car to accommodate golfers with disabilities at the Bell Nob Golf Course, in the amount of $14,700, as presented. Commissioner Faber seconded the motion. All Voted – Aye. Carried.

Commissioner Faber moved to revoke the appointment of Acacia Acord and Joey Leegard from the Fair Board. Commissioner Hamm seconded the motion. All Voted – Aye. Carried.

Commissioner Faber presented the Commissioners upcoming calendar of events.

Mitch Damsky left the meeting.

Public comment was given.

There being no further business to come before the Commissioners the meeting was adjourned at 10:15 AM. The next regular meeting of the Commissioners will be held Tuesday, October 18, 2022, at 9:00 AM, in the Commissioners Chambers in the Courthouse.

Susan F. Saunders, Clerk
Board of County Commissioners

Del Shelstad, Chairman
Board of County Commissioners

In accordance with W.S. 18-3-516(f) the required County Notices of Publication are available on the County's Website at: www.ccgov.net

CLERK OF DISTRICT COURT
MONTHLY STATEMENT
SEPTEMBER 2022

Approved by the Board of County Commissioners this..... day of .....A.D. 20.....
.....
.....
.....
.....
.....

The State of Wyoming }
County of Campbell } ss.

This instrument was filed on the____day of_____ 20_____

_____
County Clerk

By_____
Deputy

MONTHLY STATEMENT

Statement of the Earnings or Collections of Cheryl Chitwood as Clerk of District Court within and for the County of Campbell, State of Wyoming, for the month ending **September**, 2022, and reported to the Board of District Court within and for the County of Campbell, State of Wyoming, Cheyenne, WY.

| Template | Org | Object | Full Acct | Description | | Amount |
|---|---|---|---|---|---|---|
| DIST COURT | 100111 | 43190 | 1000-10-110-111-0000-43190 | MISC FEES | | $ 5,546.25 |
| DIST COURT | 100111 | 43200 | 1000-10-110-111-0000-43200 | CIVIL FEE | | $ 5,890.00 |
| DIST COURT | 100111 | 43210 | 1000-10-110-111-0000-43210 | PROBATE FEES | | $ 225.00 |
| DIST COURT | 100111 | 43220 | 1000-10-110-111-0000-43220 | JURY FEES (Restitution of) | | $ 700.00 |
| DIST COURT | 500552 | 45000 | 5000-00-500-552-0000-45000 | FINES / Forfietures | | $ 11,228.35 |
| DIST COURT | 100000 | 46000 | 1000-00-000-000-0000-46000 | Postage ACH / Other | | |
| | | | | | **Total** | $ 23,589.60 |

**Tender Summary:**

| **Cash** | Quantity | | Total |
|---|---|---|---|
| Coin | | | |
| $ 1s | | x1 | 0 |
| $ 5s | | x5 | 0 |
| $ 10s | | x10 | 0 |
| $ 20s | | x20 | 0 |
| $ 50s | | x50 | 0 |
| $100S | | x100 | 0 |
| Other | | | 0 |
| Cash Total | | | 0 |
| Checks | 1 | #52238 | 23,589.60 |
| Total | | | $ 23,589.60 |
| Difference | | | $ - |

STATE OF WYOMING)
)ss
County of Campbell)

I hereby certify that the above is a true and correct statement of the earnings of my office, or of moneys collected by me as such officer during the month above mentioned, and that the same has been by me paid into the County Treasury.

**WITNESS my hand and seal this 3rd day of September, 2022**

Cheryl Chitwood

Cheryl Chitwood, Clerk

COUNTY CLERK
MONTHLY STATEMENT
SEPTEMBER 2022

Approved by the Board of County Commissioners this..... day of .....A.D. 20.....
.....
.....
.....
.....
.....

The State of Wyoming } ss.
County of Campbell }

This instrument was filed on the____day of_____ 20_____.

_____
County Clerk

By_____
Deputy

CAMPBELL COUNTY TREASURER
MISCELLANEOUS

Trans Date: 10/03/2022

Receipt#: 8666
Clerk ID: Tmm03

Receipt Type: MISC
Received Of: COUNTY CLERK REVENUE
On Account Of: COUNTY CLERK'S MONTHLY STATEMENT CK 11387

Receipt Total: 71,259.00

| Line# | PT | Account | Description | Amount |
|---|---|---|---|---|
| 1 | R | 1000-10-020-021-0000-43170 | County Abandon, Veh title & Fees | 1,818.00 |
| 2 | R | 1000-10-020-021-0000-43140 | Recording Fees | 22,001.00 |
| 3 | R | 1000-10-020-021-0000-43870 | Software Access Fees | 1,557.00 |
| 4 | R | 1000-10-020-021-0000-43150 | Financing Fees | 15,400.00 |
| 5 | R | 1000-10-020-021-0000-43160 | Vehicle Title Fees | 25,452.00 |
| 6 | R | 1000-10-020-021-0000-41140 | Marriage License | 900.00 |
| 7 | R | 1000-10-020-021-0000-43180 | Vin Fees, Sheriff & General | 1,490.00 |
| 8 | R | 1000-10-020-021-0000-43190 | Misc Fees | 591.00 |
| 9 | R | 5000-00-500-576-0000-43180 | Police Vins | 2,050.00 |

| Payment Type | Doc# | Description | Amount |
|---|---|---|---|
| CHECK | 11387 | CAMPBELL COUNTY CLERK'S OFFICE | 71,259.00 |

# COUNTY CLERK'S MONTHLY STATEMENT

Statement of the collections of Susan F. Saunders as Campbell County Clerk within and for the County of Campbell, State of Wyoming, for the month ending _September_____ 2022__, and filed with the County Clerk for presentation to the Board of County Commissioners of said County as required by WS 18-3-814.

| CNTY CLERK | | | | | |
|---|---|---|---|---|---|
| Template | Org | Object | Full Acct | Description | Amount |
| CNTY CLERK | 100021 | 43170 | 1000-10-020-021-0000-43170 | County Abandon, Veh title & Fees | $ 1,818.00 |
| CNTY CLERK | 100021 | 43140 | 1000-10-020-021-0000-43140 | Recording Fees | 22,001.00 |
| CNTY CLERK | 100021 | 43870 | 1000-10-020-021-0000-43870 | Software Access Fees | 1,557.00 |
| CNTY CLERK | 100021 | 43150 | 1000-10-020-021-0000-43150 | Financing Fees | 15,400.00 |
| CNTY CLERK | 100021 | 43160 | 1000-10-020-021-0000-43160 | Vehicle Title Fees | 25,452.00 |
| CNTY CLERK | 100021 | 41140 | 1000-10-020-021-0000-41140 | Marriage License | 900.00 |
| CNTY CLERK | 100021 | 43180 | 1000-10-020-021-0000-43180 | Vin Fees, Sheriff & General | 1,490.00 |
| CNTY CLERK | 100021 | 43190 | 1000-10-020-021-0000-43190 | Misc Fees | 591.00 |
| CNTY CLERK | 500566 | 43180 | 5000-00-500-566-0000-43180 | Hwy Patrol Vins | |
| CNTY CLERK | 500576 | 43180 | 5000-00-500-576-0000-43180 | Police Vins | 2,050.00 |
| CNTY CLERK | 100021 | 41100 | 1000-10-020-021-0000-41100 | FULL/ LTD LIQUOR LICENSES | |
| CNTY CLERK | 100021 | 41120 | 1000-10-020-021-0000-41120 | MALT BEV/ CATERING PERMITS | - |
| CNTY CLERK | 100023 | 43820 | 1000-10-020-023-0000-43820 | REIMBURSEMENT INCOME | |
| CNTY CLERK | 500569 | 43180 | 5000-00-500-569-0000-43180 | Game & Fish Vins | - |
| | | | | **Total** | $ 71,259.00 |

**Tender Summary:**

| **Cash** | Quantity | | Total |
|---|---|---|---|
| Coin | | | |
| $ 1s | | x1 | 0 |
| $ 5s | | x5 | 0 |
| $ 10s | | x10 | 0 |
| $ 20s | | x20 | 0 |
| Other | | | 0 |
| Cash Total | | | 0 |
| Checks | xx | | |
| Total | | | $ - |
| Difference | | | $ 71,259.00 |

State of Wyoming )
County of Campbell )

I, hereby certify that the above is a true and corect statement of the monies collected by me as such officer during the month above mentioned, and that the same has been paid into the County Treasury.

WITNESS my hand and seal this 3rd day of Oct, 20 22

COUNTY CLERK CAMPBELL COUNTY

*Susan F. Saunders, Campbell County Clerk*

BY: _____, Deputy

Sheriff's Dept
Monthly Statement
September 2022

Approved by the Board of County Commissioners this..... day of .....A.D. 20.....

.....

.....

.....

.....

.....

The State of Wyoming }
County of Campbell } ss.

This instrument was filed on the____day of_____ 20_____.

_____
County Clerk

By_____
Deputy

# MONTHLY SHERIFF'S STATEMENT

Statement of the collections of **Scott Matheny** as Sheriff within and for the County of Campbell, State of Wyoming, for the month ending **September 30th, 2022** and filed with the County Clerk for presentation of the Board of County Commissioners of said County as required by Wyoming State Statute 18-3-814.

| | | | |
|---|---|---|---|
| 1000-20-050-051-0000-42280 | LAW ENFORCEMENT FORFEITURES | $ | - |
| 1000-20-050-051-0000-43115 | E-911 FEES | $ | - |
| 1000-20-050-051-0000-43190 | MISC FEES | $ | 7,190.78 |
| 1000-20-050-051-0000-43820 | REIMBURSEMENT INCOME | $ | - |
| 1000-20-050-051-0000-46000 | MISCELLANEOUS | $ | - |
| 1000-20-050-051-0000-49010 | TRANSFERS IN FROM 1% | $ | - |
| 1000-20-050-052-0000-43190 | MISC FEES | $ | - |
| 1000-20-050-052-0000-43820 | REIMBURSEMENT INCOME | $ | 31,860.31 |
| 1000-20-050-052-0000-46000 | MISCELLANEOUS | $ | - |
| 1000-20-050-053-0000-43090 | SHERIFF 24/7 PROGRAM FEES | $ | 133.80 |
| 1800-20-050-051-0000-43115 | E-911 FEES | $ | - |
| 3600-20-050-052-0000-43670 | RESALE ITEMS | $ | - |
| 3600-20-050-052-0000-43680 | CONCESSIONS/REVENUE/REIMB | $ | 3,991.94 |
| | **COUNTY TREASURY DEPOSIT:** | **$** | **43,176.83** |

| | | | |
|---|---|---|---|
| ATTORNEY GENERAL'S OFFICE | SEX OFFENDER REGISTRATION FEES | $ | 370.00 |
| TOW COMPANIES | TOWING FEES | $ | 1,302.00 |
| CIRCUIT/DISTRICT COURTS | EXECUTIONS | $ | - |
| VARIOUS LAW FIRMS | FORECLOSURE SALES | $ | - |
| VARIOUS OUTSIDE ENTITIES | FORECLOSURE REDEMPTIONS | $ | - |
| | **INTERMEDIARY FUNDS:** | **$** | **1,672.00** |

| | | |
|---|---|---|
| **TOTAL:** | **$** | **44,848.83** |

STATE OF WYOMING

§

COUNTY OF CAMPBELL

I hereby certify that the above is a true and correct statement of the monies collected by me as such officer during the month above mentioned and that the same has been paid into the County Treasury, the appropriate court or entity.

WITNESS my hand and seal this 5th day of October, 2022.

Sheriff of Campbell County

**FISCAL YEAR 2022-2023**

**September 30, 2022**

| | | | |
|---|---|---|---|
| FIB | 353153976 | 52,525.36 | |
| FNB | 007-8 | 11,156,105.18 | |
| ACH | 308-5 | 92,037.38 | |
| FNB CCSD | 086-8 | 182,483.99 | |
| FNB Flex | 568-1 | 30,819.37 | |
| FNB Health Benefits | 315-8 | 2,767,266.40 | |
| FNB Special Escrow | 74-4 | 18,635,234.30 | |
| FNB Airport PFC Account | 133-3 | 358,797.00 | |
| FNB Library Credit Card Fees | 862-1 | 2,268.73 | |
| FNB Museum Credit Card Fees | 11092301 | 732.72 | |
| FNB North Landfill Credit Card Fees | 864-8 | 5,779.18 | |
| FNB Sheriff Inmate Account | 41-8 | 398,613.37 | |
| FNB Recreation Credit Card Fees | 139-2 | 43,918.29 | |
| FNB State Drug Forfeiture Funds | 132-5 | 23,899.43 | |
| FNB Taxes Paid in Protest | 2075305 | 0.73 | |
| FNB-CDSCC-Region 13 Preschool Service | 24-8 | (0.00) | |
| FNB-CDSCC-Early Head Start | 91-4 | (0.00) | |
| NSF Checks | | 2,637.39 | |
| Long & Short-Treasurer | | 2,100.00 | |
| Clerk-Dist Crt-Sheriff-Engineer-Landfill-Public Health-Parks & Rec-Muse | | 3,945.63 | |
| Cash & Currency | | 6,150.00 | |
| **TOTAL CASH ACCOUNTS** | 33,765,314.45 | | |
| **TOTAL TDOA'S** | 287,828,745.63 | | |
| Premium & Discounts | | 22,538.91 | |
| WGIF-Building Maintenance | | 40,912,592.33 | 181,887,143.75 |
| WGIF-Campus Maintenance | | 4,203,855.69 | |
| WGIFCampus Maintenance Tec | | 2,523,515.10 | |
| WGIF-Capital Replacement Reserve | | 97,354,332.28 | |
| WGIF-Fleet Management | | 7,531,125.75 | |
| WGIF-Fleet Mgmt-PLB -City | | 1,133,724.59 | |
| WGIF-Gillette College Activity & Education Center | | 0.00 | |
| WGIF-Gillette College Rodeo | | 0.00 | |
| WGIF-Jt Powers Rec Maint Fund | | 9,112,369.69 | |
| WGIF-Road Equipment | | 2,753,966.31 | |
| WGIF-1% Road Machinery Repl | | 2,511,735.20 | |
| WGIF-Short Term Future Cap Const | | 13,849,926.81 | |
| WYOSTAR-1% Municipalities | | 3,900,154.24 | 102,962,678.88 |
| WYOSTAR-1% Optional | | 9,215,419.56 | |
| WYOSTAR-Cap Fac Excess | | 2,845.42 | |
| WYOSTAR-CCSD Dist Fund | | 13,652,000.00 | |
| WYOSTAR-Enhanced 911 | | 425,036.87 | |
| WYOSTAR-Fleet Management | | 0.00 | |
| WYOSTAR-General | | 58,215,756.34 | |
| WYOSTAR-General Held Revenues | | 0.00 | |
| WYOSTAR-Health Benefits | | 4,992,617.26 | |
| WYOSTAR-PILT | | 3,486,292.47 | |
| WYOSTAR-Pronghorn Center Main Reserve | | 1,335,869.79 | |
| WYOSTAR-SCFM | | 6,058,510.56 | |
| WYOSTAR-Town of Wright Rec Maintenance | | 1,678,176.37 | |
| WYOSTAR-Wyoming Lottery/Off Track Betting | | 2,978,923.00 | |
| **TOTAL** | | 321,616,598.99 | |

Approved by the Board of County Commissioners this _____ day of _____, 2022.

_____

_____

_____

_____

_____

_____

THE STATE OF WYOMING )
) ss.
County of Campbell )

I, Rachael Knust, being first duly sworn according to law, on my oath do depose and say that I am County Treasurer within and for the County of Campbell in the State aforesaid; that the within and foregoing represents a true and correct Trial Balance of my records at the close of business Sept _____, 2022; that my statement of Cash is just, true and correct, so help me God.

Yvonne Wagner, Deputy
County Treasurer

Subscribed and sworn to be before this 7 day of Oct, 2022.

Susan Saunders
County Clerk

| 9/30/2022 | |
|---|---|
| Airport | 0.00 |
| American Road | 131.98 |
| Antelope Valley | 0.00 |
| Bennor Estates | 0.00 |
| BOCHES | 235,630.29 |
| Bond Disclosure | 4,500.00 |
| Box N Ranch Rd | 0.00 |
| Brunsen | 0.00 |
| Buckskin | 0.00 |
| Car Company Tax | 0.00 |
| Cash Reserve | 15,000,000.00 |
| Cemetery | 422,907.98 |
| Central Campbell County | 896.33 |
| Certificates of Purchase | 0.00 |
| City of Gillette | 93,270.44 |
| Collins Heights | 0.00 |
| Cottonwood I&S | 0.00 |
| County Sales Tax | 0.00 |
| Country Living Acres | 0.00 |
| Countryside I&S | 0.00 |
| Crestview I & S | 0.00 |
| Donkey Creek | 0.00 |
| Eight Mile I&S | 0.00 |
| Fair | 0.00 |
| Fire | 0.00 |
| Foundation | 5,655,127.56 |
| Fox Park | 0.00 |
| Fox Ridge | 500.00 |
| Freedom Hills | 567.26 |
| General County | 45,749,298.65 |
| Gillette Community College Dist | 105,957.65 |
| Graceland | 0.00 |
| Green Valley Estates | 0.00 |
| Health Benefits Trust | 7,759,883.66 |
| Heritage Village | 1,019.08 |
| High Country Estates | 0.00 |
| Highway VIN Fees | 0.00 |
| Hospital | 1,413,781.85 |
| Hospital Bond | 40.43 |
| Hospital Bond Interest | 5.02 |
| Interstate Industrial | 0.00 |
| Investments-1% Muni Jt Powers | 2,928,902.77 |
| Investments-1% Optional | 9,215,419.56 |
| Investments-Building Maintenance | 40,912,592.33 |
| Investments-Campus Maintenance | 4,203,855.69 |
| Investments-Campus Tech Center- Fund 004/027 | 2,523,515.10 |
| Investments-Cap Fac Excess | 2,845.42 |
| Investments-Capital Replace Reserve | 97,354,332.28 |
| Investments-Enhanced 911 Fees | 443,113.54 |
| Investments-Fleet Management | 13,930,551.85 |
| Investments-Gillette College | 0.00 |
| Investments-Jt Powers Rec Maintenance - Fund 028 | 9,112,369.69 |
| Investments-PILT | 3,486,292.47 |
| Investments-Pronghorn Center Main Reserve | 1,335,869.79 |
| Investments-SCFM County Road Funds | 6,096,982.50 |
| Investments-Short Term Future Capital Construction-Fund 696 | 13,849,926.81 |
| Investments-Town of Wright Rec Maintenance-Fund 695 | 1,678,176.37 |
| Investments-Wyoming Lottery/Off Track Betting | 2,978,923.00 |
| Library | 0.00 |
| Little Thunder I&S | 1,115.71 |
| Lodging Tax | (0.00) |
| Los Caballos | 0.00 |
| McKenny | 0.00 |
| Meadow Springs I&S | 0.00 |

| | |
|---|---|
| Means | 0.00 |
| Means,Carter,N Hannum | 200.00 |
| Moon Ridge | 187.50 |
| Motor Vehicle County Fees | 0.00 |
| Motor Vehicle State Fees | 86,431.37 |
| Motor Vehicle Non Apportioned Fees | 0.00 |
| Motor Vehilce Temp Sticker/paper Fee | 0.00 |
| Mobile Machinery County Fees | 0.00 |
| Mobile Machinery Pro-Rate | 0.00 |
| Motor Vehicle Pro-Rate | 0.00 |
| Motor Vehicle In Transit Permit | 0.00 |
| Motor Vehicle Temp Worker Decals | 0.00 |
| Museum | 0.00 |
| North Rangeland | 0.00 |
| Organ Donor Donations | 13.00 |
| Oriva Hills | 1,323.78 |
| Overbrook I&S | 0.00 |
| Peoples | 0.00 |
| Pineview | 0.00 |
| Pinnacle Heights | 0.00 |
| Prairieview | 80,230.00 |
| Predatory | 0.00 |
| Premium & Discounts | 22,538.91 |
| Rafter D | 0.00 |
| Recreation | 0.00 |
| Rock Road I&S | 0.00 |
| Rocky Point | 496.94 |
| Rustic Hills | 0.00 |
| Sales & Use Tax | 847,743.41 |
| School--1 Mill Optional | 0.00 |
| School--6 Mill County Wide | 2,831,231.29 |
| School--25 Mill Special School | 11,796,796.64 |
| School--BOCES | 0.00 |
| School--Cap Main | 0.00 |
| School--General School | 71,170.62 |
| School--Rec Mill | 471,871.92 |
| School Bond Redemption | 0.00 |
| School Bond Redemption Interest | 0.00 |
| Small Buttes | 0.00 |
| South Douglas Hwy | 0.00 |
| Southern Industrial | 0.00 |
| Southfork Estates | 0.00 |
| Southside | 0.00 |
| Special Escrow | 18,630,734.30 |
| Spring Hill Ranch I&S | 0.00 |
| Stonegate Estates | 0.00 |
| Sundog | 0.00 |
| Taxes-Transportable Homes | 0.00 |
| Taxes-2023 | 0.00 |
| Taxes-Interest 2023 | 0.00 |
| Taxes-2022 | 0.00 |
| Taxes-Interest 2022 | 0.00 |
| Taxes-2021 | (0.00) |
| Taxes-Interest 2021 | 0.00 |
| Taxes-2020 | 0.00 |
| Taxes-Interest 2020 | 0.00 |
| Taxes-2019 | 0.00 |
| Taxes-Interest 2019 | 0.00 |
| Taxes-2018 | 0.00 |
| Taxes-Interest 2018 | 0.00 |
| Taxes-2017 | 0.00 |
| Taxes-Interest 2017 | 0.00 |
| Taxes-2016 | 0.00 |
| Taxes-Interest 2016 | 0.00 |
| Taxes-2015 | 0.00 |
| Taxes-Interest 2015 | 0.00 |

| | |
|---|---|
| Taxes-2014 | 0.00 |
| Taxes-Interest 2014 | 0.00 |
| Taxes-2013 | 0.00 |
| Taxes-Interest 2013 | 0.00 |
| Taxes-2012 | 0.00 |
| Taxes-Interest 2012 | 0.00 |
| Taxes-2011 | 0.00 |
| Taxes-Interest 2011 | 0.00 |
| Taxes-2010 | 0.00 |
| Taxes-Interest 2010 | 0.00 |
| Taxes-2009 | 0.00 |
| Taxes-Interest 2009 | 0.00 |
| Taxes-2008 | 0.00 |
| Taxes-Interest 2008 | 0.00 |
| Taxes-2007 | 0.00 |
| Taxes-Interest 2007 | 0.00 |
| Taxes-2006 | 0.00 |
| Taxes-Interest 2006 | 0.00 |
| Taxes-2005 | 0.00 |
| Taxes-Interest 2005 | 0.00 |
| Taxes-2004 | 0.00 |
| Taxes-Interest 2004 | 0.00 |
| Taxes-2003 | 0.00 |
| Taxes-Interest 2003 | 0.00 |
| Taxes-2002 | 0.00 |
| Taxes-Interest 2002 | 0.00 |
| Taxes-2001 | 0.00 |
| Taxes-Interest 2001 | 0.00 |
| Taxes-2000 | 0.00 |
| Taxes-Interest 2000 | 0.00 |
| Taxes-1999 | 0.00 |
| Taxes-Interest 1999 | 0.00 |
| Taxes-1998 | 0.00 |
| Taxes-Interest 1998 | 0.00 |
| Taxes-1997 | 0.00 |
| Taxes-Interest 1997 | 0.00 |
| Taxes-1996 | 0.00 |
| Taxes-Interest 1996 | 0.00 |
| Taxes-1995 | 0.00 |
| Taxes-Interest 1995 | 0.00 |
| Taxes-1994 | 0.00 |
| Taxes-Interest 1994 | 0.00 |
| Taxes-1993 | 0.00 |
| Taxes-Interest 1993 | 0.00 |
| Taxes-1992 | 0.00 |
| Taxes-Interest 1992 | 0.00 |
| Taxes-1991 | 0.00 |
| Taxes-Interest 1991 | 0.00 |
| Taxes-1990 | 0.00 |
| Taxes-Interest 1990 | 0.00 |
| Taxes Paid in Protest | 0.73 |
| Town of Wright | 3,222.00 |
| Veterans Exemptions | 0.00 |
| Watercraft VIN Fees | 0.00 |
| Weed & Pest | 269,679.99 |
| Wessex Impr & Service | 0.00 |
| Wild Horse Creek I&S | 0.00 |
| Wildlife Conservation Donation | 13.61 |
| Wright Water & Sewer | 4,409.92 |
| | 321,616,598.99 |
| | |
| | 321,616,598.99 |
| | 321,616,598.99 |
| | (0.00) |

SUMMARY

COUNTY TREASURER
of
Campbell County

**9/30/2022**

THE STATE OF WYOMING
ss.
County of Campbell

I, Rachael Knust, being first duly sworn according to law, on my oath do depose and say that I am County Treasurer within and for the County of Campbell in the State aforesaid; that the within and foregoing represents a true and correct Summary of all my Receipts and Disbursements by me as such Treasurer, during the time herein designated, so help me God.

Yvonne Wagner, Deputy
County Treasurer

Subscribed and sworn to before me this 7 day of October ,A.D. 2022.

Susan Saunders
County Clerk

Filed in the office of the County Clerk

_____, A.D. 2022

_____
County Clerk.

Approved by the Board of County
Commissioners this _ day of_ , A.D. 2022

_____

_____

_____

_____

_____

**Census:**
**ENTITY: Campbell County Clerk**
**COUNTY: CAMPBELL**
**CURRENT PRIMARY MAILING ADDRESS:**
P.O. Box 3010
Gillette
WY
82717-3010
**REPORT YEAR: 2022**

**DIRECT EXPENDITURES**

| F-66 (WY-1A) County Clerk's Abstract Statement | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | **Omit Cents** | | | | | | | | | | | |
| Item Description | Wages/Salaries | Operations | Construction | Capital | Cash Transfers to county boards | Total | User Charges and fees | Federal State Grants | Designated State/Local Revenues | County general revenues | Total | comments |
| | (a) | (b) | (c) | (d) | (e) | | (f) | (g) | (h) | (i) | | |
| Board of county commissioners | 297,387 | 43,138 | | | | 340,525 | | | | | | |
| County clerk | 1,556,225 | 171,610 | | 749 | | 1,728,584 | | | | | | |
| County treasurer | 1,057,945 | 107,565 | | | | 1,165,510 | | | | | | |
| County assessor | 1,060,799 | 140,686 | | | | 1,201,485 | | | | | | |
| County sheriff | 7,689,972 | 859,232 | | 359,967 | | 8,909,171 | | | | | | |
| County attorney | 2,350,450 | 257,164 | | | | 2,607,614 | | | | | | |
| County planner | | | | | | | | | | | | |
| County surveyor | 1,128,156 | 120,943 | 112,718 | 2,109 | | 1,363,926 | | | | | | |
| County coroner | 155,905 | 98,570 | | | | 254,475 | | | | | | |
| Agricultural department | 262,895 | 130,258 | | | | 393,153 | | | | | | |
| District court | 852,707 | 628,908 | | | | 1,481,615 | | | | | | |
| Circuit court/Drug court | 355,829 | 263,706 | | 590 | | 620,125 | | | | | | |
| Courthouse | 2,177,931 | 1,002,517 | 309,173 | 3,384 | | 3,493,005 | | | | | | |
| Jail | 7,309,964 | 1,134,411 | | | | 8,444,375 | | | | | | |
| Road and bridge | 3,575,406 | 2,609,772 | 2,950,080 | 738,275 | | 9,873,533 | | | | | | |
| Water commissioner | | | | | | | | | | | | |
| Sewerage | | | | | | | | | | | | |
| Civil defense/emergency management | 109,522 | 42,848 | | 2,153 | | 154,523 | | | | | | |
| Elections | 116,414 | 73,966 | | | | 190,380 | | | | | | |
| Health (other than hospitals) | 1,707,949 | 570,491 | | | | 2,278,440 | | | | | | |
| County hospital | | | | | | | | | | | | |
| Libraries | 2,903,737 | 564,160 | 112,751 | 4,218 | | 3,584,866 | | | | | | |
| Fair | 136,973 | 384,608 | | | | 521,581 | | | | | | |
| County airport | 788,260 | 443,220 | 2,850,746 | 20,001 | | 4,102,227 | | | | | | |
| Fire | | 3,540,446 | 8,860 | 492,307 | | 4,041,613 | | | | | | |
| Protective inspection and regulation | | | | | | | | | | | | |
| Trash collection/landfill | 1,167,788 | 568,835 | 480,281 | | | 2,216,904 | | | | | | |
| Natural resources | | 250,000 | | | | 250,000 | | | | | | |
| Parks/Recreation/Museums | 4,133,742 | 4,444,465 | 374,484 | 531,456 | | 9,484,147 | | | | | | |
| Financial administration | 1,412,675 | 2,026,679 | | 478 | | 3,439,832 | | | | | | |
| Juvenile probation | 1,084,325 | 45,809 | | 2,109 | | 1,132,243 | | | | | | |
| Social services - Welfare | 5,488,345 | 354,947 | 10,050 | 4,218 | | 5,857,560 | | | | | | |
| Social services - Other | | 627,048 | | | 272,928 | 899,976 | | | | | | |
| County administration | 1,554,298 | 3,671,834 | 2,473,887 | 2,994 | | 7,703,013 | | | | | | |
| **Miscellaneous Expenditures** | | | | | | | | | | | | |

| | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Improvement Service & Water & Sewer Districts | | 87,491 | | | | 87,491 | | | | | | |
| College Campus | | 640,278 | 93,636 | | | 733,914 | | | | | | |
| Miscellaneous- Economic Development | | 100,000 | | | | 100,000 | | | | | | |
| | | | | | | | | | | | | |
| | | | | | | | | | | | | |
| | | | | | | | | | | | | |
| Miscellaneous Total | | 827,769 | 93,636 | | | 921,405 | | | | | | |
| Total EXPENDITURES | 50,435,599 | 26,005,605 | 9,776,666 | 2,165,008 | 272,928 | 88,655,806 | | | | | | |

**COMMENTS**

COMMENTS

**DATA SUPPLIED BY**


**Name of Official:** Susan Saunders

**Title:** County Clerk

**Phone:** 3076604201

**Fax:**

**Email:** susan.saunders@campbellcountywy.gov


Chairman

Date

# Census:
# ENTITY: Campbell County Treasurer
# COUNTY: CAMPBELL
# CURRENT PRIMARY MAILING ADDRESS:

P.O. Box 1027
Gillette
WY
82717-1027

# REPORT YEAR: 2022

**PART I : TAXES - ALL FUNDS**

| F-66 (WY-1) County Treasurer's Abstract Statement | | |
|---|---|---|
| **TAXES** | **Omit Cents** | |
| Item Description | Total Collected (a) | County portion of (b) |
| Property taxes collected | 197,220,382 | 36,013,868 |
| Delinquent taxes collected | 8,003,695 | 1,479,618 |
| Penalties and interest 18% | 464,867 | 84,159 |
| One-half percent collection fee retained | 18,190 | 18,190 |
| Proceeds of tax sales - include cost of tax sales | 3,780 | 3,780 |
| Resort district taxes | | |
| Economic development taxes | | |
| Capital facility - 1% option | 2,349 | |
| County option 1% - General Revenue | 13,941,819 | 13,941,819 |
| Enhanced 911 | 467,488 | 467,488 |
| Lodging tax (Total collected) | 870,438 | |
| Motor vehicle registration fees includes apportioned an nonapportioned | 17,876,464 | 2,528,413 |
| Occupational and business licenses and permits | 5,616 | 5,616 |
| Nonbusiness licenses and permits | 16,475 | 16,475 |
| **TOTAL TAXES** | 238,891,563 | 54,559,426 |
| **Taxes for education** - *Enter here the amount of your county's 6 mil school tax* | 20,066,657 | |

**PART II : INTERGOVERNMENTAL REVENUE**

| **A. DIRECT FEDERAL AID - Funds received by Federal Check or Warrant only** | | |
|---|---|---|
| | **Omit Cents** | |
| Item Description | Total Collected (a) | County portion of (b) |
| Airport | 2,331,967 | 2,331,967 |
| PILT | 645,398 | 645,398 |
| Federal - Road and Bridge | | |
| community services block Grant | 187,496 | 187,496 |
| Bankhead-Jones | 191,243 | 191,243 |
| Wildlife Refuge *(indicate Federal agency)* | | |
| Disaster Assistance - FEMA | | |
| BLM grants | | |
| Prisoner care | 391,603 | 391,603 |
| Other - *Specify* | | |
| Medicaid, Medicare, Misc Grants | 7,251,119 | 7,251,119 |

| | | |
|---|---|---|
| **TOTAL FEDERAL AID** | 10,998,826 | 10,998,826 |
| **B. STATE AID** | | |
| Education | | |
| **General local government support** | | |
| 4% sales and use tax | 3,331,447 | 3,331,447 |
| Mineral severance tax | 509,013 | 509,013 |
| Railroad car tax | 134,284 | 25,050 |
| Cigarette tax | 30,295 | 30,295 |
| Veteran's Exemption | 282,835 | 47,915 |
| Indian Exemption | | |
| Appropriation from Legislature | 328,975 | 328,975 |
| Lottery and Pari-Mutuel Funds | 714,306 | 714,306 |
| All other amounts per definition of C30 | 239,777 | 239,777 |
| **Total general local government support** | 5,570,932 | 5,226,778 |
| Health and hospitals | | |
| **Highway** | | |
| Gas tax | 1,021,204 | 1,021,204 |
| County roads | 600,289 | 600,289 |
| **Total highway** | 1,621,493 | 1,621,493 |
| **Housing and community development** | | |
| Community development block grant | | |
| Natural resources (Fire control) | | |
| Public welfare | | |
| Sewerage | | |
| Water supply systems | | |
| Electric power systems | | |
| Gas supply systems | | |
| Public mass transit systems | | |
| **All other State aid (except employee retirement system aid)** | | |
| Special fuels tax | 1,639,498 | 1,639,498 |
| US forest reserve | | |
| Taylor Grazing Act | 33,543 | |
| State loan and investment board grants | 697,971 | 697,971 |
| Livestock - predatory animal control | 91,452 | |
| All other amounts per definition of C89 | 4,918,962 | 4,918,962 |
| **Subtotal All other State aid (except employee retirement system aid)** | 7,381,426 | 7,256,431 |
| **TOTAL STATE AID** | 14,573,851 | 14,104,702 |
| **C. FROM OTHER LOCAL GOVERNMENTS** | | |
| Education | | |
| General local government support | 170,223 | 170,223 |
| Health and hospitals | 3,722 | 3,722 |
| Highways | | |

| | | |
|---|---|---|
| Housing and community development | | |
| Public welfare | | |
| Sewerage | | |
| Utilities | | |
| Water supply systems | | |
| Electric power systems | | |
| Gas supply systems | | |
| Public mass transit systems | | |
| All other local government revenue | 234,556 | 234,556 |
| **TOTAL OTHER LOCAL GOVERNMENTS** | 408,501 | 408,501 |

**PART III : MISCELLANEOUS REVENUE**

| | Omit Cents | |
|---|---|---|
| Item Description | Total Collected (a) | County portion of (b) |
| Special Assessments | | |
| Sale of property | | |
| Housing and community development | | |
| Other county property | 299,728 | 299,728 |
| Interest earnings | 878,823 | 878,823 |
| Fines and forfeitures | 1,177,907 | 1,177,907 |
| Rents | 8,779 | 8,779 |
| Royalties | | |
| Donations from private sources | | |
| Miscellaneous general revenue | 1,373,707 | 1,373,707 |
| **TOTAL MISCELLANEOUS REVENUE** | 3,738,944 | 3,738,944 |

**PART IV : CHARGES FOR SERVICES**

| | Omit Cents | |
|---|---|---|
| Item Description | Total Collected (a) | County portion of (b) |
| Airport transportation | 540,796 | 540,796 |
| Highway charges | | |
| Housing and community development | | |
| Parking facilities | | |
| Parks and recreation | 2,505,695 | 2,505,695 |
| Solid waste management fees | | |
| All other general current charges | | |
| **TOTAL CHARGES FOR SERVICES** | 3,046,491 | 3,046,491 |
| **TOTAL REVENUE** | 271,658,176 | 86,856,890 |

**PART V : INDEBTEDNESS**

**A. Long-term debt -** Bonds, mortgages, etc. with an original term of more than one year issued in the name of your government or of particular agencies. **Exclude lease purchase installment contracts and amounts for compensated absences.**

| | Omit Cents | | | |
|---|---|---|---|---|
| **Debt** | **Outstanding at beginning of fiscal year** | **Issued during fiscal year** | **Retired during fiscal year** | **Outstanding at end of fiscal year** |

| | | | | |
|---|---|---|---|---|
| Public debt for privately owned housing or industrial or business purpose | | | | |
| All other purposes | | | | |

| | |
|---|---|
| **B. Short-term (interest-bearing) debt -** Tax-anticipation notes, bond-anticipation notes, interest-bearing warrants, and other obligations with a term of one year or less. Exclude accounts payable and other noninterest-bearing obligations. | |
| 1. Amount outstanding at beginning of fiscal year | |
| 2. Amount outstanding at end of fiscal year | |
| **C. Interest on Debt -** Amount of interest paid, including any interest on short-term or nonguaranteed obligations as well as general obligations. Include capitalized interest paid on construction loans. | |

**VI : DISBURSEMENTS**

| | Omit Cents |
|---|---|
| **A. COUNTY WARRANTS PAID** | 69,066,804 |
| **B. DISBURSED TO COUNTY BOARDS (Not districts)** | |
| Airport board | |
| Cemetery board | |
| Fair board | |
| Fire board | |
| Hospital board | |
| Library board | |
| Museum board | |
| Recreation board | |
| 911 board | |
| Other - *Specify* | |
| | |
| **TOTAL DISBURSED TO COUNTY BOARDS** | |
| REMARKS | |

**VII : CASH AND INVESTMENTS ASSETS**

| | |
|---|---|
| **NOTE -** Report **all** cash and investments owned by the county using the following classifications. Please note in the a, b, c descriptions which fund types are applicable in each fund balance classification. Securities should be reported at market value as of the end of the fiscal year. | |
| | **Omit Cents** |
| | Cash and investments Total |
| A. Non-spendable Fund Balance – Cannot be spent because it is not in spendable form or legally/contractually required to remain intact. | |
| a. N/A | |
| b. N/A | |
| c. N/A | |
| B. Restricted Fund Balance – Constraints externally imposed or constrained by enabling legislation which has legal enforceability. | |
| a. Cash Accounts | 17,265,885 |
| b. Bldg Mnt, Campus Mnt, Campus Mnt Tech, Fleet PLB, JTPWR | 57,786,194 |
| c. Cap Fac, CCSD Dist, E911, Pronghorn, SCFM, Town of Wright | 9,390,573 |
| C. Committed Fund Balance – Amounts only allowed for a specific purpose pursuant to constraints of formal action by highest level of entity authority. Such purpose cannot be changed except by the same type of action (i.e., legislation, resolution, and ordinance.) | |

| | |
|---|---|
| a. Cash Accounts | 257,660 |
| b. Cap Replacement | 97,174,088 |
| c. 1% Munic, 1% Optional | 8,663,135 |
| D. Assigned Fund Balance – Amounts constrained by government's intent to be used for specific purpose, but not restricted or committed. | |
| a. Cash Accounts | 16,714,716 |
| b. Fleet Mgmt, Rd Equip, 1% Rd Mach, Short Term Future | 26,634,734 |
| c. General, Health Benefits, Pilt, Lotter/Off Track | 53,659,960 |
| E. Unassigned – Fund balance is the residual classification for the general fund and includes all amounts not contained in the other classifications. | |
| a. Cash Accounts | 62,836 |
| b. | |
| c. | |
| Total | 287,609,781 |
| REMARKS | |

**DATA SUPPLIED BY**

**Name of Official:** Crystal Conley

**Title:** Chief Deputy Treasurer

**Phone:** 307-682-7268

**Fax:** 307-6876418

**Email:** Crystal.Conley@campbellcountywy.gov

Chairman

Date

# PAYROLL PAYMENT

***FOR THE PAY PERIOD (s) ENDING***

September 30, 2022

_____, _____

_____, _____

We do hereby approve the County Payroll as presented this _____ day of _____, _____

_____
Member

_____
Member

_____
Member

_____
Member

_____
Chairman

Campbell County
wyoming

# CREDIT CARD REQUEST

**Please complete the credit card request form and submit it to the Office of Commissioners.**

**First Name**: Kevin **Last Name**: Geis

**Department**: Road & Bridge

**Mailing Address**: 5901 Hannum Road

**City**: Gillette **State**: WY **Zip Code**: 82716

**Business Phone**: 307-682-4411 ***Cell Phone**:

**Credit Increase Amount**: $ 5,000

** If the bank detects suspicious charges on the card, the bank's fraudulent department will call the cell phone number on file to verify the charges.*

---

*As an authorized cardholder, I understand that the card may be used for authorized Campbell County business and that no personal expenses are to be charged to the card. I am responsible for all charges made against the card and I am expected to submit itemized receipts/documentation for every transaction, resolve any discrepancies, and follow proper card security measures.*

Kevin J Geis — **Employee Signature**

10-13-2022 — **Date**

Kevin J Geis — **Authorizing Department Signature**

10-13-2022 — **Date**

---

***FOR COMMISSIONERS OFFICE USE ONLY***

**Credit Card Request:** ☐ **Approve** ☐ **Deny** **Credit Limit Increase:** ☐ **Approve** ☐ **Deny**

**Date:** **Chairman Signature:**

**Master Number:**

**1st Line on Card:**

**2nd Line on Card:**

**Credit Limit:** **$5,000**

**Date Submitted to First National Bank:**

2022-108

# Position Vacancy Justification

| | | | | | |
|---|---|---|---|---|---|
| Department: | **Clerk of District Court** | | | Date: | **10/07/22** |
| Position Title: | **Part Time File Clerk less than 20 hours** | | | | |
| Classification Grade: | **102** | | Current Salary of Incumbent: | **$15.85 per hour** | |
| Salary Range: | Min **$32,968.00** | | Mid **$41,880.80** | Max **$50,793.60** | |
| Justification for Hiring Position: | Resignation/Replacing file clerk that is leaving to stay home | | | | |
| Termed Incumbent: | | | | | |
| Position Originated: | | | | | |
| Funding Source for Position: | County: **xx** | State: | Federal: | Other: | Explain Other: |
| Status Code: | Full-Time | Part-Time **XX** | Number of Annual Hours: | | **988** |
| Reason for Vacancy: | Replacement due to Termination: | | Replacement due to Retirement: Resignation | | New Position: |
| Existing Budgeted Position: | **Yes** | | | | |
| Benefit Eligible: | **NO** | | | | |
| Department Head Signature & Date | Cheryl Critwood 10/7/22 | | | | |
| H.R. Resources Director Approval & Date | 10/7/2022 | | | | |
| Commissioner Approval & Date | | | | | |

2022-109

# Position Vacancy Justification

| | | | | |
|---|---|---|---|---|
| Department: | **Campbell County Parks and Recreation** | | Date: | **10-16-2022** |
| Position Title: | **Parks Supervisor** | | | |
| Classification Grade: | **110** | Current Salary of Incumbent: | **$70,106.40** | |
| Salary Range: | Min **$60,361.60** | Mid **$76,668.80** | Max **$92,976.00** | |
| Justification for Hiring Position: | Performs administrative, supervisory, and manual tasks to assure the maintenance, development, and operations of parks facilities. | | | |
| Termed Incumbent: | | | | |
| Position Originated: | | | | |

| Funding Source for Position: | County: | State: | Federal: | Other: | Explain Other: |
|---|---|---|---|---|---|
| | X | | | | |

| Status Code: | Full-Time | Part-Time | Number of Annual Hours: | |
|---|---|---|---|---|
| | X | | | **2080** |

| Reason for Vacancy: | Replacement due to Termination: | Replacement due to Retirement: Stepping down to Parks Maintenance Tech position | New Position: |
|---|---|---|---|
| | | | |

| | |
|---|---|
| Existing Budgeted Position: | **Yes** |
| Benefit Eligible: | **Yes** |
| Department Head Signature & Date | Dwayne Dalton 10-6-2022 |
| H.R. Resources Director Approval & Date | 10/7/2022 |
| Commissioner Approval & Date | |

2022-110

# Position Vacancy Justification

| | | | | | |
|---|---|---|---|---|---|
| Department: | **Sheriff's Office** | | | Date: | **10/11/2022** |
| Position Title: | **Communications Technician** | | | | |
| Classification Grade: | **108** | | Current Salary of Incumbent: | **$68,125.62** | |
| Salary Range: | Min **$50,793.60** | | Mid **$64,532.00** | Max **$78,270.40** | |
| Justification for Hiring Position: | Filling existing position. | | | | |
| Termed Incumbent: | | | | | |
| Position Originated: | Budgeted Position for Fiscal Year 2022-2023 | | | | |
| Funding Source for Position: | County: **Yes** | State: | Federal: | Other: | Explain Other: |
| Status Code: | Full-Time **Yes** | Part-Time | Number of Annual Hours: | | **2,080** |
| Reason for Vacancy: | Replacement due to Termination: | | Replacement due to Retirement: **Yes** | | New Position: |
| Existing Budgeted Position: | **Yes** | | | | |
| Benefit Eligible: | **Yes** | | | | |
| Department Head Signature & Date | | | | | **10/11/2022** |
| H.R. Resources Director Approval & Date | | | | | 10/11/2022 |
| Commissioner Approval & Date | | | | | |

2022-111

# Position Vacancy Justification

| | | | | |
|---|---|---|---|---|
| Department: | **Sheriff's Office** | | Date: | **10/11/2022** |
| Position Title: | **Detention Officer** | | | |
| Classification Grade: | **109** | Current Salary of Incumbent: | **$61,626.86** | |
| Salary Range: | Min **$55,369.60** | Mid **$70,335.20** | Max **$85,300.80** | |
| Justification for Hiring Position: | Filling existing budgeted position. | | | |
| Termed Incumbent: | | | | |
| Position Originated: | Budgeted Position for Fiscal Year 2022-2023 | | | |
| Funding Source for Position: | County: **Yes** | State: | Federal: | Other: / Explain Other: |
| Status Code: | Full-Time **Yes** | Part-Time | Number of Annual Hours: | **2080** |
| Reason for Vacancy: | Replacement due to Termination: **Yes** | Replacement due to Retirement: | New Position: | |
| Existing Budgeted Position: | **Yes** | | | |
| Benefit Eligible: | **Yes** | | | |
| Department Head Signature & Date: | Tony Mark | | | **10/11/2022** |
| H.R. Resources Director Approval & Date | | | | 10/12/22 |
| Commissioner Approval & Date | | | | |

WESTERN SURETY COMPANY • ONE OF AMERICA'S OLDEST BONDING COMPANIES

# Western Surety Company

## PUBLIC OFFICIAL POSITION SCHEDULE BOND

Bond No. 65667196

Name of Insured Gillette Community College District

WESTERN SURETY COMPANY, as Surety, in consideration of an agreed premium is held and firmly bound unto the Obligee, for the faithful discharge of the duties of any Officer or Employee while occupying any position named in the schedule attached, or added thereto by written acceptance of the Surety, while in the service of the Insured, not exceeding the sum specified in said schedule or written acceptance of the Surety as to said position after the

18th day of October, 2021.

This bond is subject to the following expressed conditions:

1. Automatic coverage is granted for the first thirty days' service of any Officer or Employee occupying a newly created position identical with one listed in the schedule of positions, in an equal amount.

Provided, however, that the automatic coverage herein granted shall be void and of no effect from the beginning, unless during the said thirty day period the Insured has requested in writing that the position be added to the schedule, and the Surety by written acceptance has consented thereto.

2. Coverage on any position may be increased or decreased upon written request of the Insured, and agreed to in writing by the Surety.

3. The Surety's liability under this bond shall not be cumulative, and in no event shall the Surety be called upon to pay as a loss hereunder an amount greater than the largest single amount for which the position occupied by any Officer or Employee causing said loss is or has been covered in the schedule, whether said loss occurred during any one or more years. The liability of the Surety for any Officer or Employee occupying more than one position at one time, or at different times, shall not exceed the largest amount of coverage specified for any single position occupied by said Officer or Employee. The liability of the Surety shall never exceed the amount in effect for the position when the act of the Officer or Employee causing the loss shall have occurred. In the event there are more Officers or Employees occupying the position covered in the schedule than are listed therein, the Surety shall be liable for such proportion of the amount of coverage as the number of Officers or Employees listed bears to the number of Officers or Employees actually occupying the position when the loss occurred.

4. Cancellation hereunder is effective, and all liability under this bond shall cease as to the future acts or omissions as to any Officer or Employee on the date specified in written notice given by the Insured to the Surety as to any or all positions or Officers or Employees, or after thirty days' written notice given by the Surety to the Insured of its intent to cancel this bond in its entirety, or as to any Officer or Employee or position.

5. None of the specifications of this bond shall be altered or waived, except in writing by the Surety executed by the Chairman of the Board, its President, Vice President, Secretary, Assistant Secretary or Treasurer.

6. The liability of the Surety hereunder is subject to the terms and conditions of the following or to the following Riders attached thereto:

Dated this 19th day of October, 2021.

WESTERN SURETY COMPANY

By Paul T. Bruflat
Surety

Form 1110-10-2016

WESTERN SURETY COMPANY • ONE OF AMERICA'S OLDEST BONDING COMPANIES

SCHEDULE OF POSITIONS EFFECTIVE October 18th, 2021

(If there is more than one position of like classification, list by number, thus: Cashier No. 1, Cashier No. 2)

| Number | Position | Location | Amount | Premium |
|---|---|---|---|---|
| 1 | Treasurer | Campbell County, WY | $100,000.00 | $500.00 |
| ********** End of Schedule ********** | | | | |

Approved by the Board of County Commissioners this..... day of

.....A.D. 20.....

.....

.....

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.....

.....

MS 11/12/22 ok

The following page(s) contain the backup material for Agenda Item: 9:05 Recision of Burning Restriction

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

# RECISION OF OPEN BURING RESTRICTION

## RESOLUTION NO. 3027

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**WHEREAS,** on July 19, 2022, the Board of Campbell County Commissioners, pursuant to W.S.§ 35-9-301, ordered an open burn restriction for Campbell County effective immediately.; and

**WHEREAS,** the Chief of the Campbell County Fire Department has recommended lifting that order due to a lessening of the fire danger;

**THEREFORE, BE IT RESOLVED** that the open burn restriction ordered by the Board of Campbell County Commissioners adopted on July 19, 2022 in Resolution No. 3023 is hereby rescinded.

**RESOLVED** this 18th day of October, 2022.
**BOARD OF COUNTY COMMISSIONERS**
**IN AND FOR CAMPBELL COUNTY**

| | |
|---|---|
| _____ | _____ |
| Del Shelstad, Chairman | Rusty Bell, Member |
| _____ | _____ |
| Bob Maul, Member | Colleen Faber, Member |
| _____ | ATTEST:_____ |
| Don Hamm, Member | Susan Saunders, County Clerk |

The following page(s) contain the backup material for Agenda Item: 9:10 Veteran's Day Fireworks Request

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

# FIREWORKS RESOLUTION – VETERAN'S DAY CEREMONY

## RESOLUTION NO. 3028

**BE IT RESOLVED** by the Board of County Commissioners, Campbell County, Wyoming, that enforcement of the prohibition of the sale and use of fireworks as provided by Resolution of this Board dated July 9, 1985, shall be stayed for the period of November 11, 2022 from 11:00 a.m. to 1:00 p.m. for the purpose of facilitating a firework display to commemorate our Veterans.

**BE IT FURTHER RESOLVED** that the commercial sale of fireworks will remain banned, and the use of fireworks during the time period outlined above shall be limited:

1. A display presented for the Veteran's Day Ceremony at Lasting Legacy Park.

**BE IT FURTHER RESOLVED** that from and after 1:01 p.m. November 11, 2022, the prohibition prescribed by the Resolution of July 9, 1985, shall be in full force and effect.

**RESOLVED** this 18th day of October 2022.
**BOARD OF COUNTY COMMISSIONERS**
**CAMPBELL COUNTY, WYOMING**

| | |
|---|---|
| _____ | _____ |
| Del Shelstad, Chairman | Rusty Bell, Member |
| _____ | _____ |
| Bob Maul, Member | Colleen Faber, Member |
| _____ | ATTEST:_____ |
| Don Hamm, Member | Susan Saunders, County Clerk |

The following page(s) contain the backup material for Agenda Item: 9:15 New Year's Fireworks Request

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

# FIREWORKS RESOLUTION – NEW YEAR'S

## RESOLUTION NO. 3029

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**BE IT RESOLVED,** by the Board of County Commissioners, Campbell County, Wyoming, that enforcement of the prohibition of the sale and use of fireworks as provided by Resolution of this Board dated July 9, 1985, shall be stayed for the period from and after 12:01 a.m., December 26, 2022, to and until 12:01 a.m. January 2, 2023.

**BE IT FURTHER RESOLVED,** that the sale and use of fireworks during the time periods outlined above, shall be limited by the following terms and conditions:

1. No fireworks shall be ignited within 100 feet of a residence.
2. Any fireworks ignited shall be done so that it does not cause a fire.
3. Possession, sale, or use of fireworks, commonly referred to as "pop bottle rockets," is prohibited.
4. All Fireworks vendors must register and provide contact information with the Campbell County Fire Department.

**BE IT FURTHER RESOLVED**, that from and after 12:01 a.m. January 2, 2023, the prohibition prescribed by the Resolution of July 9, 1985, shall be in full force and effect.

**RESOLVED** this 18th day of October 2022.
**BOARD OF COUNTY COMMISSIONERS**
**CAMPBELL COUNTY, WYOMING**

| | |
|---|---|
| _____ | _____ |
| Del Shelstad, Chairman | Rusty Bell, Member |
| _____ | _____ |
| Bob Maul, Member | Colleen Faber, Member |
| _____ | ATTEST:_____ |
| Don Hamm, Member | Susan Saunders, County Clerk |

The following page(s) contain the backup material for Agenda Item: 9:20 Contract for Services, Gillette College – Area 59

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

**CONTRACT FOR SERVICES AGREEMENT**
**GILLETTE COMMUNITY COLLEGE DISTRICT – AREA 59**
**Fiscal Year 2022-2023**

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**Parties:** This agreement is made between the Board of County Commissioners, Campbell County, Wyoming, 500 South Gillette Avenue, Suite 1100, Gillette, Wyoming, (hereafter "COUNTY") and Gillette Community College District, Gillette, Wyoming, (hereafter, "CONTRACTOR").

**Purpose:** This agreement is for the purpose of establishing the terms and conditions of the contract for services between COUNTY and CONTRACTOR, as authorized by W.S. 35-1-614 (a).

**Term:** This agreement shall be in effect for a one-year term beginning July 1, 2022 and ending on June 30, 2023.

**Payment:** The COUNTY shall reimburse the CONTRACTOR, upon receipt of a detailed invoice and accurate supporting documentation, up to a total of $20,000 for services outlined below.

**Termination:** CONTRACTOR may terminate this agreement thirty (30) days after giving notice in writing to COUNTY of intent to terminate. COUNTY may terminate this agreement at any time for any breach thereof by CONTRACTOR or due to lack of sufficient funds in the county treasury. Termination by either party ceases further obligation on the part of COUNTY to make further payments under this agreement and CONTRACTOR shall be required to reimburse COUNTY for monies paid to CONTRACTOR under the terms of this agreement which have been paid in advance for services not yet rendered.

**Responsibilities of Contractor:** CONTRACTOR shall:

1. Utilize funds for Area 59 memberships for veterans.
2. Submit 'Reimbursement Request' to the Campbell County Commissioners Office via email to Kristin Young kristin.young@campbellcountywy.gov and Sandra Beeman sandra.beeman@campbellcountywy.gov by the 11th of each month. A 'Reimbursement Request' must contain the following:
    a. An invoice.
    **b. Supporting documentation of all amounts appearing on the invoice.**
    c. *As applicable*: Itemized receipts/invoices detailing expenditures. An itemized receipt has the following elements:
        i. The vendor/place of purchase with address.
        ii. The amount.
            1. If the organization is exempt from paying sales tax, sales tax is not reimbursable. Do not include it in the reimbursement total. If sales tax is on the receipt, cross it out and make a note that sales tax was removed. Exceptions for out-of-state purchases may be made on a case by case basis.
        iii. The detail of what was purchased. If it is unclear, please write notes on what the expenditure was. For example, if the receipt says: DZ BOX ASSORT, make the note '1 dozen bagels' to explain the purchase.

iv. The date.
v. Clearly indicate the amount charged to the county and the amount charged to another funding source if the organization must split up bills.
vi. For services rendered: statement(s) of service. Individual names may be redacted and instead client numbers provided.

d. The county can be invoiced only for received expenditures for which the organization has already paid. It is recommended, but not required, to provide in the 'Reimbursement Request' proof of payment to the vendor along supporting documentation in any one of the following forms:
   i. Canceled check
   ii. Bank statements
   iii. Reconciliation statement showing the check number and that the payment was received or "cashed"
   iv. General ledger posting proof of reconciliation (budget detail with check #)
   **v. The county may request the above items at any time as part of our monitoring process.**

3. Ensure all Board Members attend a board training workshop once during their Board term.

4. **Campbell County would like to track 1% funds used to support community services for Veterans. The County would like to encourage organizations to add *voluntary* disclosure of Veteran status to intake forms or some other form for collecting this information appropriate to your organization. Suggested wording:**

> Voluntary Disclosure - This information will be kept confidential and will only be used for reporting purposes on 1% funds used for services provided and for no other purpose. Providing this information may help the County and this organization maintain and or increase services in the future.
>
> Are you, or someone in your household, a veteran?
>
> Yes/No/Choose not to Answer

**As applicable, organizations will be asked to provide the number of Veterans served if such information is provided to your organization.**

**Miscellaneous Provisions:**

1. By entering into this agreement, COUNTY does not waive its sovereign immunity, or any other defense provided by law.

2. It is understood by both parties the funding provided to the CONTRACTOR is budgeted through the Optional One Percent Sales Tax account, most recently approved by the voters of Campbell County in November 2018.

**Signatures:**

CAMPBELL COUNTY

Del Shelstad, Chairman
Board of Commissioners

Date

ATTEST:

Susan F. Saunders, County Clerk

GILLETTE COMMUNITY COLLEGE DISTRICT

Janell Oberlander, President
Gillette Community College District

10-10-2022
Date

ATTEST:

~~Barry Spriggs, Vice President~~ Anne Larsen, Vice President Administrative Services | CFO
Gillette Community College District

The following page(s) contain the backup material for Agenda Item: 9:25 Contract for Services, YES House

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

**CONTRACT FOR SERVICES AGREEMENT**
**YOUTH EMERGENCY SERVICES, INC.**
**Fiscal Year 2022-2023**

---

**Parties:** This agreement is made between the Board of County Commissioners, Campbell County, Wyoming, 500 South Gillette Avenue, Suite 1100, Gillette, Wyoming, (hereafter "COUNTY") and Youth Emergency Services, Inc., 905 Gurley, Gillette, Wyoming, (hereafter, "CONTRACTOR").

**Purpose:** This agreement is for the purpose of establishing the terms and conditions of the contract for services between COUNTY and CONTRACTOR, as authorized by W.S. 35-1-614 (a).

**Term:** This agreement shall be in effect for a one-year term beginning July 1, 2022 and ending on June 30, 2023.

**Payment:** The COUNTY shall reimburse the CONTRACTOR, upon receipt of a detailed invoice and accurate supporting documentation, up to a total of $283,500 with $4,4324.25 supplemental for a total of $287,824.25 for services outlined below.

**Termination:** CONTRACTOR may terminate this agreement thirty (30) days after giving notice in writing to COUNTY of intent to terminate. COUNTY may terminate this agreement at any time for any breach thereof by CONTRACTOR or due to lack of sufficient funds in the county treasury. Termination by either party ceases further obligation on the part of COUNTY to make further payments under this agreement and CONTRACTOR shall be required to reimburse COUNTY for monies paid to CONTRACTOR under the terms of this agreement which have been paid in advance for services not yet rendered.

**Responsibilities of Contractor:** CONTRACTOR shall:

1. For operating costs associated with the Crisis Shelter, Y.E.S. House and Group Home. Funds may also be used to leverage state and federal grant opportunities.
2. Monthly Reimbursement packet submitted to the Campbell County CARE Board via email to Kristin Young kristin.young@campbellcountywy.gov and Sandra Beeman sandra.beeman@campbellcountywy.gov in the Campbell County Commissioners Office by the 11th of each month. A 'Monthly Reimbursement Packet' must contain the following:
    a. A signed invoice using 'Attachment A' '2022-2023 County 1 % Tracking Workbook' . The invoice must be signed for each monthly tab.
    b. Email the '2022-2023 County 1 % Tracking Workbook' in Excel workbook 'attachment A' along with the expenditure packet.
    **c. Supporting documentation of all amounts appearing on the invoice.**
    d. *As applicable*: Itemized receipts/invoices detailing expenditures. An itemized receipt has the following elements:
        i. The vendor/place of purchase with address.
        ii. The amount.
            1. If the organization is exempt from paying sales tax, sales tax is not reimbursable. Do not include it in the reimbursement total. If sales tax is on the receipt, cross it out and make a note that sales tax was

removed. Exceptions for out-of-state purchases may be made on a case by case basis.

iii. The detail of what was purchased. If it is unclear, please write notes on what the expenditure was. For example, if the receipt says: DZ BOX ASSORT, make the note '1 dozen bagels' to explain the purchase.

iv. The date.

v. Clearly indicate the amount charged to the county and the amount charged to another funding source if the organization must split up bills.

vi. For services rendered: statement(s) of service. Individual names may be redacted and instead client numbers provided.

vii. For scholarships: Proof of program enrollment or applicable statement for scholarships. Individual names may be redacted and instead client numbers provided.

e. *As applicable*: For grants-in-aid (including scholarships), please complete the 'Grants-in-aid' spreadsheet provided (Attachment B), in addition to providing all the supporting documentation above from 2d.

f. *As applicable*: Salary/Employee Fringe Benefits detail/payroll report – Must clearly indicate the amount charged to the county and provide supporting documentation such as timesheets and pay detail.

g. The county can be invoiced only for received expenditures for which the organization has already paid. *Exceptions to this are services and scholarships considered grants-in-aid.* It is recommended, but not required, to provide in the 'Monthly Reimbursement Packet' proof of payment to the vendor along supporting documentation in any one of the following forms:

i. Canceled check

ii. Bank statements

iii. Reconciliation statement showing the check number and that the payment was received or "cashed"

iv. General ledger posting proof of reconciliation (budget detail with check #)

**v. The county may request the above items at any time as part of our monitoring process.**

3. Submit to the COUNTY a copy of your previous year's annual financial compilation, review, or audit when completed.

4. Participate in an annual compliance monitoring visit with the CARE Board.

5. Ensure all Board Members attend a board training workshop once during their Board term.

6. **Campbell County would like to track 1% funds used to support community services for Veterans. The County would like to encourage organizations to add ***voluntary*** disclosure of Veteran status to intake forms or some other form for collecting this information appropriate to your organization. Suggested wording:**

Voluntary Disclosure - This information will be kept confidential and will only be used for reporting purposes on 1% funds used for services provided and for no other purpose. Providing this information may help the County and this organization maintain and or increase services in the future.

Are you, or someone in your household, a veteran?

Yes/No/Choose not to Answer

**As applicable, organizations will be asked to provide the number of Veterans served if such information is provided to your organization.**

**Miscellaneous Provisions:**

1. By entering into this agreement, COUNTY does not waive its sovereign immunity, or any other defense provided by law.

2. It is understood by both parties the funding provided to the CONTRACTOR is budgeted through the Optional One Percent Sales Tax account, most recently approved by the voters of Campbell County in November 2018.

**Signatures:**

CAMPBELL COUNTY

_____ _____

Del Shelstad, Chairman
Board of Commissioners

Date

ATTEST:

_____

Susan F. Saunders, County Clerk

YOUTH EMERGENCY SERVICES, INC.

_____ 10-5-22

Chairman (print & sign)
Board of Directors

Date

ATTEST:

_____

Secretary (print & sign)

The following page(s) contain the backup material for Agenda Item: 9:30 Contract for Services, Second Chance Ministries

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

**CONTRACT FOR SERVICES AGREEMENT**
**SECOND CHANCE MINISTRIES**
**Fiscal Year 2022-2023**

---

**Parties:** This agreement is made between the Board of County Commissioners, Campbell County, Wyoming, 500 South Gillette Avenue, Suite 1100, Gillette, Wyoming, (hereafter "COUNTY") and Second Chance Ministries, 706 Longmont Street, Gillette, Wyoming, (hereafter, "CONTRACTOR").

**Purpose:** This agreement is for the purpose of establishing the terms and conditions of the contract for services between COUNTY and CONTRACTOR, as authorized by W.S. 35-1-614 (a).

**Term:** This agreement shall be in effect for a one-year term beginning July 1, 2022 and ending on June 30, 2023.

**Payment:** The COUNTY shall reimburse the CONTRACTOR, upon receipt of a detailed invoice and accurate supporting documentation, up to a total of $20,000 for services outlined below.

**Termination:** CONTRACTOR may terminate this agreement thirty (30) days after giving notice in writing to COUNTY of intent to terminate. COUNTY may terminate this agreement at any time for any breach thereof by CONTRACTOR or due to lack of sufficient funds in the county treasury. Termination by either party ceases further obligation on the part of COUNTY to make further payments under this agreement and CONTRACTOR shall be required to reimburse COUNTY for monies paid to CONTRACTOR under the terms of this agreement which have been paid in advance for services not yet rendered.

**Responsibilities of Contractor:** CONTRACTOR shall:

1. Provide assistance to clients residing in Campbell County to transition into the community following release from incarceration with a focus on obtaining employment.
2. Monthly Reimbursement packet submitted to the Campbell County CARE Board via email to Kristin Young kristin.young@campbellcountywy.gov and Sandra Beeman sandra.beeman@campbellcountywy.gov in the Campbell County Commissioners Office by the 11th of each month. A 'Monthly Reimbursement Packet' must contain the following:
    a. A signed invoice using 'Attachment A' '2022-2023 County 1 % Tracking Workbook' . The invoice must be signed for each monthly tab.
    b. Email the '2022-2023 County 1 % Tracking Workbook' in Excel workbook 'attachment A' along with the expenditure packet.
    **c. Supporting documentation of all amounts appearing on the invoice.**
    d. *As applicable*: Itemized receipts/invoices detailing expenditures. An itemized receipt has the following elements:
        i. The vendor/place of purchase with address.
        ii. The amount.
            1. If the organization is exempt from paying sales tax, sales tax is not reimbursable. Do not include it in the reimbursement total. If sales tax is on the receipt, cross it out and make a note that sales tax was

removed. Exceptions for out-of-state purchases may be made on a case by case basis.

iii. The detail of what was purchased. If it is unclear, please write notes on what the expenditure was. For example, if the receipt says: DZ BOX ASSORT, make the note '1 dozen bagels' to explain the purchase.

iv. The date.

v. Clearly indicate the amount charged to the county and the amount charged to another funding source if the organization must split up bills.

vi. For services rendered: statement(s) of service. Individual names may be redacted and instead client numbers provided.

vii. For scholarships: Proof of program enrollment or applicable statement for scholarships. Individual names may be redacted and instead client numbers provided.

e. *As applicable*: For grants-in-aid (including scholarships), please complete the 'Grants-in-aid' spreadsheet provided (Attachment B), in addition to providing all the supporting documentation above from 2d.

f. *As applicable*: Salary/Employee Fringe Benefits detail/payroll report – Must clearly indicate the amount charged to the county and provide supporting documentation such as timesheets and pay detail.

g. The county can be invoiced only for received expenditures for which the organization has already paid. *Exceptions to this are services and scholarships considered grants-in-aid.* It is recommended, but not required, to provide in the 'Monthly Reimbursement Packet' proof of payment to the vendor along supporting documentation in any one of the following forms:

i. Canceled check

ii. Bank statements

iii. Reconciliation statement showing the check number and that the payment was received or "cashed"

iv. General ledger posting proof of reconciliation (budget detail with check #)

**v. The county may request the above items at any time as part of our monitoring process.**

3. Submit to the COUNTY a copy of your previous year's annual financial compilation, review, or audit when completed.

4. Participate in an annual compliance monitoring visit with the CARE Board.

5. Ensure all Board Members attend a board training workshop once during their Board term.

6. **Campbell County would like to track 1% funds used to support community services for Veterans. The County would like to encourage organizations to add ***voluntary*** disclosure of Veteran status to intake forms or some other form for collecting this information appropriate to your organization. Suggested wording:**

> Voluntary Disclosure - This information will be kept confidential and will only be used for reporting purposes on 1% funds used for services provided and for no other purpose. Providing this information may help the County and this organization maintain and or increase services in the future.

Are you, or someone in your household, a veteran?

Yes/No/Choose not to Answer

**As applicable, organizations will be asked to provide the number of Veterans served if such information is provided to your organization.**

**Miscellaneous Provisions:**

1. By entering into this agreement, COUNTY does not waive its sovereign immunity, or any other defense provided by law.

2. It is understood by both parties the funding provided to the CONTRACTOR is budgeted through the Optional One Percent Sales Tax account, most recently approved by the voters of Campbell County in November 2018.

**Signatures:**

CAMPBELL COUNTY

_____ _____

Del Shelstad, Chairman
Board of Commissioners

Date

ATTEST:

_____

Susan F. Saunders, County Clerk

SECOND CHANCE MINISTRIES

Clint Haskins

Chairman (print & sign)
Board of Directors

10/5/2022

Date

ATTEST:

Maggi McCreery Maggi McCreery

Secretary (print & sign)

The following page(s) contain the backup material for Agenda Item: 9:35 Contract for Services, Personal Frontiers Inc. (PFI)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

**CONTRACT FOR SERVICES AGREEMENT**
**PERSONAL FRONTIERS, INC.**
**Fiscal Year 2022-2023**

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**Parties:** This agreement is made between the Board of County Commissioners, Campbell County, Wyoming, 500 South Gillette Avenue, Suite 1100, Gillette, Wyoming, (hereafter "COUNTY") and Personal Frontiers, Inc., 310 South Miller Avenue, P.O. Box 754, Gillette, Wyoming, (hereafter, "CONTRACTOR").

**Purpose:** This agreement is for the purpose of establishing the terms and conditions of the contract for services between COUNTY and CONTRACTOR, as authorized by W.S. 35-1-614 (a).

**Term:** This agreement shall be in effect for a one-year term beginning July 1, 2022 and ending on June 30, 2023.

**Payment:** The COUNTY shall reimburse the CONTRACTOR, upon receipt of a detailed invoice and accurate supporting documentation, up to a total of $34,000 with $4,324.25 in supplemental for a total of $38,324.25 for services outlined below.

**Termination:** CONTRACTOR may terminate this agreement thirty (30) days after giving notice in writing to COUNTY of intent to terminate. COUNTY may terminate this agreement at any time for any breach thereof by CONTRACTOR or due to lack of sufficient funds in the county treasury. Termination by either party ceases further obligation on the part of COUNTY to make further payments under this agreement and CONTRACTOR shall be required to reimburse COUNTY for monies paid to CONTRACTOR under the terms of this agreement which have been paid in advance for services not yet rendered.

**Responsibilities of Contractor:** CONTRACTOR shall:

1. $38,324.25 to assist with funding to offset the sliding fee scale with the actual cost of providing counseling to clients in Campbell County.
2. Monthly Reimbursement packet submitted to the Campbell County CARE Board via email to Kristin Young kristin.young@campbellcountywy.gov and Sandra Beeman sandra.beeman@campbellcountywy.gov in the Campbell County Commissioners Office by the 11th of each month. A 'Monthly Reimbursement Packet' must contain the following:
    a. A signed invoice using 'Attachment A' '2022-2023 County 1 % Tracking Workbook' . The invoice must be signed for each monthly tab.
    b. Email the '2022-2023 County 1 % Tracking Workbook' in Excel workbook 'attachment A' along with the expenditure packet.
    **c. Supporting documentation of all amounts appearing on the invoice.**
    d. *As applicable*: Itemized receipts/invoices detailing expenditures. An itemized receipt has the following elements:
        i. The vendor/place of purchase with address.
        ii. The amount.
            1. If the organization is exempt from paying sales tax, sales tax is not reimbursable. Do not include it in the reimbursement total. If sales tax is on the receipt, cross it out and make a note that sales tax was

removed. Exceptions for out-of-state purchases may be made on a case by case basis.

iii. The detail of what was purchased. If it is unclear, please write notes on what the expenditure was. For example, if the receipt says: DZ BOX ASSORT, make the note '1 dozen bagels' to explain the purchase.

iv. The date.

v. Clearly indicate the amount charged to the county and the amount charged to another funding source if the organization must split up bills.

vi. For services rendered: statement(s) of service. Individual names may be redacted and instead client numbers provided.

vii. For scholarships: Proof of program enrollment or applicable statement for scholarships. Individual names may be redacted and instead client numbers provided.

e. *As applicable*: For grants-in-aid (including scholarships), please complete the 'Grants-in-aid' spreadsheet provided (Attachment B), in addition to providing all the supporting documentation above from 2d.

f. *As applicable*: Salary/Employee Fringe Benefits detail/payroll report – Must clearly indicate the amount charged to the county and provide supporting documentation such as timesheets and pay detail.

g. The county can be invoiced only for received expenditures for which the organization has already paid. *Exceptions to this are services and scholarships considered grants-in-aid.* It is required to provide in the 'Monthly Reimbursement Packet' proof of payment to the vendor along supporting documentation in any one of the following forms:

i. Canceled check

ii. Bank statements

iii. Reconciliation statement showing the check number and that the payment was received or "cashed"

iv. General ledger posting proof of reconciliation (budget detail with check #)

**v. The county may request the above items at any time as part of our monitoring process.**

3. Submit to the COUNTY a copy of your previous year's annual financial compilation, review, or audit when completed.

4. Participate in an annual compliance monitoring visit with the CARE Board.

5. Ensure all Board Members attend a board training workshop once during their Board term.

6. **Campbell County would like to track 1% funds used to support community services for Veterans. The County would like to encourage organizations to add *voluntary* disclosure of Veteran status to intake forms or some other form for collecting this information appropriate to your organization. Suggested wording:**

> Voluntary Disclosure - This information will be kept confidential and will only be used for reporting purposes on 1% funds used for services provided and for no other purpose. Providing this information may help the County and this organization maintain and or increase services in the future.

Are you, or someone in your household, a veteran?

Yes/No/Choose not to Answer

**As applicable, organizations will be asked to provide the number of Veterans served if such information is provided to your organization.**

**Miscellaneous Provisions:**

1. By entering into this agreement, COUNTY does not waive its sovereign immunity, or any other defense provided by law.

2. It is understood by both parties the funding provided to the CONTRACTOR is budgeted through the Optional One Percent Sales Tax account, most recently approved by the voters of Campbell County in November 2018.

**Signatures:**

CAMPBELL COUNTY

_____ _____

Del Shelstad, Chairman
Board of Commissioners

Date

ATTEST:

_____

Susan F. Saunders, County Clerk

PERSONAL FRONTIERS, INC

Nicole Gillespie Oct. 6, 2022

Chairman (print & sign)
Board of Directors

Date

ATTEST:

_____

Secretary (print & sign)

The following page(s) contain the backup material for Agenda Item: 9:40 Contract for Services, CLIMB Wyoming

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

**CONTRACT FOR SERVICES AGREEMENT**
**CLIMB WYOMING OF CAMPBELL COUNTY**
**Fiscal Year 2022-2023**

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**Parties:** This agreement is made between the Board of County Commissioners, Campbell County, Wyoming, 500 South Gillette Avenue, Suite 1100, Gillette, Wyoming, (hereafter "COUNTY") and CLIMB Wyoming, 405 W. Boxelder Road, Gillette, Wyoming, (hereafter, "CONTRACTOR").

**Purpose:** This agreement is for the purpose of establishing the terms and conditions of the contract for services between COUNTY and CONTRACTOR, as authorized by W.S. 35-1-614 (a).

**Term:** This agreement shall be in effect for a one-year term beginning July 1, 2022 and ending on June 30, 2023.

**Payment:** The COUNTY shall reimburse the CONTRACTOR, upon receipt of a detailed invoice and accurate supporting documentation, up to a total of $20,000 for services outlined below with an supplemental funding of $4,324.25 for a total $24,324.25.

**Termination:** CONTRACTOR may terminate this agreement thirty (30) days after giving notice in writing to COUNTY of intent to terminate. COUNTY may terminate this agreement at any time for any breach thereof by CONTRACTOR or due to lack of sufficient funds in the county treasury. Termination by either party ceases further obligation on the part of COUNTY to make further payments under this agreement and CONTRACTOR shall be required to reimburse COUNTY for monies paid to CONTRACTOR under the terms of this agreement which have been paid in advance for services not yet rendered.

**Responsibilities of Contractor:** CONTRACTOR shall:

1. Utilize funding for expenses related to career training programs in Campbell County.
2. Monthly Reimbursement packet submitted to the Campbell County CARE Board via email to Kristin Young kristin.young@campbellcountywy.gov and Sandra Beeman sandra.beeman@campbellcountywy.gov in the Campbell County Commissioners Office by the 11th of each month. A 'Monthly Reimbursement Packet' must contain the following:
    a. A signed invoice using 'Attachment A' '2022-2023 County 1 % Tracking Workbook' . The invoice must be signed for each monthly tab.
    b. Email the '2022-2023 County 1 % Tracking Workbook' in Excel workbook 'attachment A' along with the expenditure packet.
    **c. Supporting documentation of all amounts appearing on the invoice.**
    d. *As applicable*: Itemized receipts/invoices detailing expenditures. An itemized receipt has the following elements:
        i. The vendor/place of purchase with address.
        ii. The amount.
            1. If the organization is exempt from paying sales tax, sales tax is not reimbursable. Do not include it in the reimbursement total. If sales

tax is on the receipt, cross it out and make a note that sales tax was removed. Exceptions for out-of-state purchases may be made on a case by case basis.

iii. The detail of what was purchased. If it is unclear, please write notes on what the expenditure was. For example, if the receipt says: DZ BOX ASSORT, make the note '1 dozen bagels' to explain the purchase.

iv. The date.

v. Clearly indicate the amount charged to the county and the amount charged to another funding source if the organization must split up bills.

vi. For services rendered: statement(s) of service. Individual names may be redacted and instead client numbers provided.

vii. For scholarships: Proof of program enrollment or applicable statement for scholarships. Individual names may be redacted and instead client numbers provided.

e. *As applicable*: For grants-in-aid (including scholarships), please complete the 'Grants-in-aid' spreadsheet provided (Attachment B), in addition to providing all the supporting documentation above from 2d.

f. *As applicable*: Salary/Employee Fringe Benefits detail/payroll report – Must clearly indicate the amount charged to the county and provide supporting documentation such as timesheets and pay detail.

g. The county can be invoiced only for received expenditures for which the organization has already paid. *Exceptions to this are services and scholarships considered grants-in-aid.* It is recommended, but not required, to provide in the 'Monthly Reimbursement Packet' proof of payment to the vendor along supporting documentation in any one of the following forms:

i. Canceled check

ii. Bank statements

iii. Reconciliation statement showing the check number and that the payment was received or "cashed"

iv. General ledger posting proof of reconciliation (budget detail with check #)

**v. The county may request the above items at any time as part of our monitoring process.**

3. Submit to the COUNTY a copy of your previous year's annual financial compilation, review, or audit when completed.

4. Participate in an annual compliance monitoring visit with the CARE Board.

5. Ensure all Board Members attend a board training workshop once during their Board term.

6. **Campbell County would like to track 1% funds used to support community services for Veterans. The County would like to encourage organizations to add *voluntary* disclosure of Veteran status to intake forms or some other form for collecting this information appropriate to your organization. Suggested wording:**

Voluntary Disclosure - This information will be kept confidential and will only be used for reporting purposes on 1% funds used for services provided and for no other

purpose. Providing this information may help the County and this organization maintain and or increase services in the future.

Are you, or someone in your household, a veteran?

Yes/No/Choose not to Answer

**As applicable, organizations will be asked to provide the number of Veterans served if such information is provided to your organization.**

**Miscellaneous Provisions:**

1. By entering into this agreement, COUNTY does not waive its sovereign immunity, or any other defense provided by law.

2. It is understood by both parties the funding provided to the CONTRACTOR is budgeted through the Optional One Percent Sales Tax account, most recently approved by the voters of Campbell County in November 2018.

**Signatures:**

CAMPBELL COUNTY

_____ _____

Del Shelstad, Chairman
Board of Commissioners

Date

ATTEST:

_____

Susan F. Saunders, County Clerk

CLIMB WYOMING

Jennifer Hanrahan Director of Finance

Chair (print & sign)
~~Board of Directors~~

Oct 4, 2022

Date

ATTEST:

Secretary (print & sign)

The following page(s) contain the backup material for Agenda Item: 9:45 Contract for Services, Wright Community Assistance

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

**CONTRACT FOR SERVICES AGREEMENT**
**WRIGHT COMMUNITY ASSISTANCE**
**Fiscal Year 2022-2023**

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**Parties:** This agreement is made between the Board of County Commissioners, Campbell County, Wyoming, 500 South Gillette Avenue, Suite 1100, Gillette, Wyoming, (hereafter "COUNTY") and Wright Community Assistance, 265 Rochelle Drive, P.O. Box 476, Wright, Wyoming, (hereafter, "CONTRACTOR").

**Purpose:** This agreement is for the purpose of establishing the terms and conditions of the contract for services between COUNTY and CONTRACTOR, as authorized by W.S. 35-1-614 (a).

**Term:** This agreement shall be in effect for a one-year term beginning July 1, 2022 and ending on June 30, 2023.

**Payment:** The COUNTY shall reimburse the CONTRACTOR, upon receipt of a detailed invoice and accurate supporting documentation, up to a total of $8,000 for services outlined below.

**Termination:** CONTRACTOR may terminate this agreement thirty (30) days after giving notice in writing to COUNTY of intent to terminate. COUNTY may terminate this agreement at any time for any breach thereof by CONTRACTOR or due to lack of sufficient funds in the county treasury. Termination by either party ceases further obligation on the part of COUNTY to make further payments under this agreement and CONTRACTOR shall be required to reimburse COUNTY for monies paid to CONTRACTOR under the terms of this agreement which have been paid in advance for services not yet rendered.

**Responsibilities of Contractor:** CONTRACTOR shall:

1. Provide assistance and resources to low-income citizens of southern Campbell County.
2. Monthly Reimbursement packet submitted to the Campbell County CARE Board via email to Kristin Young kristin.young@campbellcountywy.gov and Sandra Beeman sandra.beeman@campbellcountywy.gov in the Campbell County Commissioners Office by the 11th of each month. A 'Monthly Reimbursement Packet' must contain the following:
    a. A signed invoice using 'Attachment A' '2022-2023 County 1 % Tracking Workbook' . The invoice must be signed for each monthly tab.
    b. Email the '2022-2023 County 1 % Tracking Workbook' in Excel workbook 'attachment A' along with the expenditure packet.
    c. **Supporting documentation of all amounts appearing on the invoice.**
    d. *As applicable*: Itemized receipts/invoices detailing expenditures. An itemized receipt has the following elements:
        i. The vendor/place of purchase with address.
        ii. The amount.
            1. If the organization is exempt from paying sales tax, sales tax is not reimbursable. Do not include it in the reimbursement total. If sales tax is on the receipt, cross it out and make a note that sales tax was removed. Exceptions for out-of-state purchases may be made on a case by case basis.

iii. The detail of what was purchased. If it is unclear, please write notes on what the expenditure was. For example, if the receipt says: DZ BOX ASSORT, make the note '1 dozen bagels' to explain the purchase.
iv. The date.
v. Clearly indicate the amount charged to the county and the amount charged to another funding source if the organization must split up bills.
vi. For services rendered: statement(s) of service. Individual names may be redacted and instead client numbers provided.
vii. For scholarships: Proof of program enrollment or applicable statement for scholarships. Individual names may be redacted and instead client numbers provided.

e. *As applicable*: For grants-in-aid (including scholarships), please complete the 'Grants-in-aid' spreadsheet provided (Attachment B), in addition to providing all the supporting documentation above from 2d.

f. *As applicable*: Salary/Employee Fringe Benefits detail/payroll report – Must clearly indicate the amount charged to the county and provide supporting documentation such as timesheets and pay detail.

g. The county can be invoiced only for received expenditures for which the organization has already paid. *Exceptions to this are services and scholarships considered grants-in-aid.* It is recommended, but not required, to provide in the 'Monthly Reimbursement Packet' proof of payment to the vendor along supporting documentation in any one of the following forms:
i. Canceled check
ii. Bank statements
iii. Reconciliation statement showing the check number and that the payment was received or "cashed"
iv. General ledger posting proof of reconciliation (budget detail with check #)
**v. The county may request the above items at any time as part of our monitoring process.**

3. Submit to the COUNTY a copy of your previous year's annual financial compilation, review, or audit when completed.
4. Participate in an annual compliance monitoring visit with the CARE Board.
5. Ensure all Board Members attend a board training workshop once during their Board term.
6. **Campbell County would like to track 1% funds used to support community services for Veterans. The County would like to encourage organizations to add *voluntary* disclosure of Veteran status to intake forms or some other form for collecting this information appropriate to your organization. Suggested wording:**

Voluntary Disclosure - This information will be kept confidential and will only be used for reporting purposes on 1% funds used for services provided and for no other purpose. Providing this information may help the County and this organization maintain and or increase services in the future.

Are you, or someone in your household, a veteran?

Yes/No/Choose not to Answer

**As applicable, organizations will be asked to provide the number of Veterans served if such information is provided to your organization.**

**Miscellaneous Provisions:**

1. By entering into this agreement, COUNTY does not waive its sovereign immunity, or any other defense provided by law.

2. It is understood by both parties the funding provided to the CONTRACTOR is budgeted through the Optional One Percent Sales Tax account, most recently approved by the voters of Campbell County in November 2018.

**Signatures:**

CAMPBELL COUNTY

Del Shelstad, Chairman
Board of Commissioners

Date

ATTEST:

Susan F. Saunders, County Clerk

WRIGHT COMMUNITY ASSISTANCE

Anne M Ziegenhorn — Anne M Ziegenhorn — 10/7/22

Chairman (print & sign)
Board of Directors

Date

ATTEST:

LORETTA COSSINS — Loretta Cossins — 10/7/22

Secretary (print & sign)

The following page(s) contain the backup material for Agenda Item: 9:50 Contract for Services, Salvation Army

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

**CONTRACT FOR SERVICES AGREEMENT**
**THE SALVATION ARMY, A CALIFORNIA CORPORATION**
**Fiscal Year 2022-2023**

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**Parties:** This agreement is made between the Board of County Commissioners, Campbell County, Wyoming, 500 South Gillette Avenue, Suite 1100, Gillette, Wyoming, (hereafter "COUNTY") and The Salvation Army, a California Corporation, P.O. Box 161, Gillette, Wyoming, (hereafter, "CONTRACTOR").

**Purpose:** This agreement is for the purpose of establishing the terms and conditions of the contract for services between COUNTY and CONTRACTOR, as authorized by W.S. 35-1-614 (a).

**Term:** This agreement shall be in effect for a one-year term beginning July 1, 2022 and ending on June 30, 2023.

**Payment:** The COUNTY shall reimburse the CONTRACTOR, upon receipt of a detailed invoice and accurate supporting documentation, up to a total of $9,600 for services outlined below.

**Termination:** CONTRACTOR may terminate this agreement thirty (30) days after giving notice in writing to COUNTY of intent to terminate. COUNTY may terminate this agreement at any time for any breach thereof by CONTRACTOR or due to lack of sufficient funds in the county treasury. Termination by either party ceases further obligation on the part of COUNTY to make further payments under this agreement and CONTRACTOR shall be required to reimburse COUNTY for monies paid to CONTRACTOR under the terms of this agreement which have been paid in advance for services not yet rendered.

**Responsibilities of Contractor:** CONTRACTOR shall:

1. Funds will be ulitized for food purchases.
2. Monthly Reimbursement packet submitted to the Campbell County CARE Board via email to Kristin Young kristin.young@campbellcountywy.gov and Sandra Beeman sandra.beeman@campbellcountywy.gov in the Campbell County Commissioners Office by the 11th of each month. A 'Monthly Reimbursement Packet' must contain the following:
    a. A signed invoice using 'Attachment A' '2022-2023 County 1 % Tracking Workbook' . The invoice must be signed for each monthly tab.
    b. Email the '2022-2023 County 1 % Tracking Workbook' in Excel workbook 'attachment A' along with the expenditure packet.
    **c. Supporting documentation of all amounts appearing on the invoice.**
    d. *As applicable*: Itemized receipts/invoices detailing expenditures. An itemized receipt has the following elements:
        i. The vendor/place of purchase with address.
        ii. The amount.
            1. If the organization is exempt from paying sales tax, sales tax is not reimbursable. Do not include it in the reimbursement total. If sales tax is on the receipt, cross it out and make a note that sales tax was removed. Exceptions for out-of-state purchases may be made on a case by case basis.

iii. The detail of what was purchased. If it is unclear, please write notes on what the expenditure was. For example, if the receipt says: DZ BOX ASSORT, make the note '1 dozen bagels' to explain the purchase.
iv. The date.
v. Clearly indicate the amount charged to the county and the amount charged to another funding source if the organization must split up bills.
vi. For services rendered: statement(s) of service. Individual names may be redacted and instead client numbers provided.
vii. For scholarships: Proof of program enrollment or applicable statement for scholarships. Individual names may be redacted and instead client numbers provided.

e. *As applicable*: For grants-in-aid (including scholarships), please complete the 'Grants-in-aid' spreadsheet provided (Attachment B), in addition to providing all the supporting documentation above from 2d.

f. *As applicable*: Salary/Employee Fringe Benefits detail/payroll report – Must clearly indicate the amount charged to the county and provide supporting documentation such as timesheets and pay detail.

g. The county can be invoiced only for received expenditures for which the organization has already paid. *Exceptions to this are services and scholarships considered grants-in-aid.* It is recommended, but not required, to provide in the 'Monthly Reimbursement Packet' proof of payment to the vendor along supporting documentation in any one of the following forms:
   i. Canceled check
   ii. Bank statements
   iii. Reconciliation statement showing the check number and that the payment was received or "cashed"
   iv. General ledger posting proof of reconciliation (budget detail with check #)
   **v. The county may request the above items at any time as part of our monitoring process.**

3. Submit to the COUNTY a copy of your previous year's annual financial compilation, review, or audit when completed.
4. Participate in an annual compliance monitoring visit with the CARE Board.
5. Ensure all Board Members attend a board training workshop once during their Board term.
6. **Campbell County would like to track 1% funds used to support community services for Veterans. The County would like to encourage organizations to add *voluntary* disclosure of Veteran status to intake forms or some other form for collecting this information appropriate to your organization. Suggested wording:**

   Voluntary Disclosure - This information will be kept confidential and will only be used for reporting purposes on 1% funds used for services provided and for no other purpose. Providing this information may help the County and this organization maintain and or increase services in the future.

   Are you, or someone in your household, a veteran?

Yes/No/Choose not to Answer

**As applicable, organizations will be asked to provide the number of Veterans served if such information is provided to your organization.**

**Miscellaneous Provisions:**

1. By entering into this agreement, COUNTY does not waive its sovereign immunity, or any other defense provided by law.

2. It is understood by both parties the funding provided to the CONTRACTOR is budgeted through the Optional One Percent Sales Tax account, most recently approved by the voters of Campbell County in November 2018.

**Signatures:**

CAMPBELL COUNTY

_____ _____

Del Shelstad, Chairman
Board of Commissioners

Date

ATTEST:

_____

Susan F. Saunders, County Clerk

THE SALVATION ~~ARMY, A~~ CALIFORNIA CORPORATION

_____ 10/12/2022

Chairman (print & sign)
Board of Directors

**Mike Dickinson, Major**
**Divisional Commander**

Date

ATTEST:

_____

Secretary (print & sign)

The following page(s) contain the backup material for Agenda Item: 9:55 Contract for Services, Edible Prairie Project

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

**CONTRACT FOR SERVICES AGREEMENT**
**EDIBLE PRAIRE PROJECT**
**Fiscal Year 2022-2023**

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**Parties:** This agreement is made between the Board of County Commissioners, Campbell County, Wyoming, 500 South Gillette Avenue, Suite 1100, Gillette, Wyoming, (hereafter "COUNTY") and Edible Prairie Project, P.O. Box 3799, Gillette, Wyoming, (hereafter, "CONTRACTOR").

**Purpose:** This agreement is for the purpose of establishing the terms and conditions of the contract for services between COUNTY and CONTRACTOR, as authorized by W.S. 35-1-614 (a).

**Term:** This agreement shall be in effect for a one-year term beginning July 1, 2022 and ending on June 30, 2023.

**Payment:** The COUNTY shall reimburse the CONTRACTOR, upon receipt of a detailed invoice and accurate supporting documentation, up to a total of $3,000 for services outlined below.

**Termination:** CONTRACTOR may terminate this agreement thirty (30) days after giving notice in writing to COUNTY of intent to terminate. COUNTY may terminate this agreement at any time for any breach thereof by CONTRACTOR or due to lack of sufficient funds in the county treasury. Termination by either party ceases further obligation on the part of COUNTY to make further payments under this agreement and CONTRACTOR shall be required to reimburse COUNTY for monies paid to CONTRACTOR under the terms of this agreement which have been paid in advance for services not yet rendered.

**Responsibilities of Contractor:** CONTRACTOR shall:

1. Provide Veggie Basket program, Summer Weekend Meals for Kids and Garden Kit for SNAP and WIC clients.
2. Monthly Reimbursement packet submitted to the Campbell County CARE Board via email to Kristin Young kristin.young@campbellcountywy.gov and Sandra Beeman sandra.beeman@campbellcountywy.gov in the Campbell County Commissioners Office by the 11th of each month. A 'Monthly Reimbursement Packet' must contain the following:
    a. A signed invoice using 'Attachment A' '2022-2023 County 1 % Tracking Workbook' . The invoice must be signed for each monthly tab.
    b. Email the '2022-2023 County 1 % Tracking Workbook' in Excel workbook 'attachment A' along with the expenditure packet.
    **c. Supporting documentation of all amounts appearing on the invoice.**
    d. *As applicable*: Itemized receipts/invoices detailing expenditures. An itemized receipt has the following elements:
        i. The vendor/place of purchase with address.
        ii. The amount.
            1. If the organization is exempt from paying sales tax, sales tax is not reimbursable. Do not include it in the reimbursement total. If sales tax is on the receipt, cross it out and make a note that sales tax was

removed. Exceptions for out-of-state purchases may be made on a case by case basis.

iii. The detail of what was purchased. If it is unclear, please write notes on what the expenditure was. For example, if the receipt says: DZ BOX ASSORT, make the note '1 dozen bagels' to explain the purchase.

iv. The date.

v. Clearly indicate the amount charged to the county and the amount charged to another funding source if the organization must split up bills.

vi. For services rendered: statement(s) of service. Individual names may be redacted and instead client numbers provided.

vii. For scholarships: Proof of program enrollment or applicable statement for scholarships. Individual names may be redacted and instead client numbers provided.

e. *As applicable*: For grants-in-aid (including scholarships), please complete the 'Grants-in-aid' spreadsheet provided (Attachment B), in addition to providing all the supporting documentation above from 2d.

f. *As applicable*: Salary/Employee Fringe Benefits detail/payroll report – Must clearly indicate the amount charged to the county and provide supporting documentation such as timesheets and pay detail.

g. The county can be invoiced only for received expenditures for which the organization has already paid. *Exceptions to this are services and scholarships considered grants-in-aid.* It is recommended, but not required, to provide in the 'Monthly Reimbursement Packet' proof of payment to the vendor along supporting documentation in any one of the following forms:

i. Canceled check

ii. Bank statements

iii. Reconciliation statement showing the check number and that the payment was received or "cashed"

iv. General ledger posting proof of reconciliation (budget detail with check #)

**v. The county may request the above items at any time as part of our monitoring process.**

3. Submit to the COUNTY a copy of your previous year's annual financial compilation, review, or audit when completed.

4. Participate in an annual compliance monitoring visit with the CARE Board.

5. Ensure all Board Members attend a board training workshop once during their Board term.

6. **Campbell County would like to track 1% funds used to support community services for Veterans. The County would like to encourage organizations to add ***voluntary*** disclosure of Veteran status to intake forms or some other form for collecting this information appropriate to your organization. Suggested wording:**

> Voluntary Disclosure - This information will be kept confidential and will only be used for reporting purposes on 1% funds used for services provided and for no other purpose. Providing this information may help the County and this organization maintain and or increase services in the future.

Are you, or someone in your household, a veteran?

Yes/No/Choose not to Answer

**As applicable, organizations will be asked to provide the number of Veterans served if such information is provided to your organization.**

**Miscellaneous Provisions:**

1. By entering into this agreement, COUNTY does not waive its sovereign immunity, or any other defense provided by law.

2. It is understood by both parties the funding provided to the CONTRACTOR is budgeted through the Optional One Percent Sales Tax account, most recently approved by the voters of Campbell County in November 2018.

**Signatures:**

CAMPBELL COUNTY

_____ _____

Del Shelstad, Chairman
Board of Commissioners

Date

ATTEST:

_____

Susan F. Saunders, County Clerk

EDIBLE PRAIRIE PROJECT

_____ 10/13/22

Lexi Ostlund, Chair
Board of Directors

Date

ATTEST:

_____

Eric Barlow, Secretary

The following page(s) contain the backup material for Agenda Item: 10:00 Contract for Services, Gillette Main Street

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

**CONTRACT FOR SERVICES AGREEMENT**
**GILLETTE MAIN STREET**
**Fiscal Year 2022-2023**

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**Parties:** This agreement is made between the Board of County Commissioners, Campbell County, Wyoming, 500 South Gillette Avenue, Suite 1100, Gillette, Wyoming, (hereafter "COUNTY") and Gillette Main Street, P.O. Box 7256, Gillette, Wyoming, (hereafter, "CONTRACTOR").

**Purpose:** This agreement is for the purpose of establishing the terms and conditions of the contract for services between COUNTY and CONTRACTOR, as authorized by W.S. 35-1-614 (a).

**Term:** This agreement shall be in effect for a one-year term beginning July 1, 2022 and ending on June 30, 2023.

**Payment:** The COUNTY shall reimburse the CONTRACTOR, upon receipt of a detailed invoice and accurate supporting documentation, up to a total of $1,000 for services outlined below.

**Termination:** CONTRACTOR may terminate this agreement thirty (30) days after giving notice in writing to COUNTY of intent to terminate. COUNTY may terminate this agreement at any time for any breach thereof by CONTRACTOR or due to lack of sufficient funds in the county treasury. Termination by either party ceases further obligation on the part of COUNTY to make further payments under this agreement and CONTRACTOR shall be required to reimburse COUNTY for monies paid to CONTRACTOR under the terms of this agreement which have been paid in advance for services not yet rendered.

**Responsibilities of Contractor:** CONTRACTOR shall:

1. Utilize funds for the Trick-or-Treat Main Street event.
2. Submit 'Reimbursement Request' to the Campbell County Commissioners Office via email to Kristin Young kristin.young@campbellcountywy.gov and Sandra Beeman sandra.beeman@campbellcountywy.gov by the 11th of each month. A 'Reimbursement Request' must contain the following:
    a. An invoice.
    **b. Supporting documentation of all amounts appearing on the invoice.**
    c. *As applicable*: Itemized receipts/invoices detailing expenditures. An itemized receipt has the following elements:
        i. The vendor/place of purchase with address.
        ii. The amount.
            1. If the organization is exempt from paying sales tax, sales tax is not reimbursable. Do not include it in the reimbursement total. If sales tax is on the receipt, cross it out and make a note that sales tax was removed. Exceptions for out-of-state purchases may be made on a case by case basis.
        iii. The detail of what was purchased. If it is unclear, please write notes on what the expenditure was. For example, if the receipt says: DZ BOX ASSORT, make the note '1 dozen bagels' to explain the purchase.

iv. The date.
v. Clearly indicate the amount charged to the county and the amount charged to another funding source if the organization must split up bills.
vi. For services rendered: statement(s) of service. Individual names may be redacted and instead client numbers provided.

d. The county can be invoiced only for received expenditures for which the organization has already paid. It is recommended, but not required, to provide in the 'Reimbursement Request' proof of payment to the vendor along supporting documentation in any one of the following forms:
   i. Canceled check
   ii. Bank statements
   iii. Reconciliation statement showing the check number and that the payment was received or "cashed"
   iv. General ledger posting proof of reconciliation (budget detail with check #)
   **v. The county may request the above items at any time as part of our monitoring process.**

3. Ensure all Board Members attend a board training workshop once during their Board term.

4. **Campbell County would like to track 1% funds used to support community services for Veterans. The County would like to encourage organizations to add *voluntary* disclosure of Veteran status to intake forms or some other form for collecting this information appropriate to your organization. Suggested wording:**

> Voluntary Disclosure - This information will be kept confidential and will only be used for reporting purposes on 1% funds used for services provided and for no other purpose. Providing this information may help the County and this organization maintain and or increase services in the future.
>
> Are you, or someone in your household, a veteran?
>
> Yes/No/Choose not to Answer

**As applicable, organizations will be asked to provide the number of Veterans served if such information is provided to your organization.**

**Miscellaneous Provisions:**

1. By entering into this agreement, COUNTY does not waive its sovereign immunity, or any other defense provided by law.

2. It is understood by both parties the funding provided to the CONTRACTOR is budgeted through the Optional One Percent Sales Tax account, most recently approved by the voters of Campbell County in November 2018.

**Signatures:**

CAMPBELL COUNTY

_____ _____

Del Shelstad, Chairman
Board of Commissioners

Date

ATTEST:

_____

Susan F. Saunders, County Clerk

GILLETTE MAIN STREET

Derek Smith October 7, 2022

Chairman (print & sign)
Board of Directors

Date

ATTEST:

Megan Bailey

Secretary (print & sign)

The following page(s) contain the backup material for Agenda Item: 10:05 Contract for Services, Council of Community Services

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

**CONTRACT FOR SERVICES AGREEMENT**
**COUNCIL OF COMMUNITY SERVICES**
**Fiscal Year 2022-2023**

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**Parties:** This agreement is made between the Board of County Commissioners, Campbell County, Wyoming, 500 South Gillette Avenue, Suite 1100, Gillette, Wyoming, (hereafter "COUNTY") and Council of Community Services, 114 4J Road, Gillette, Wyoming, (hereafter, "CONTRACTOR").

**Purpose:** This agreement is for the purpose of establishing the terms and conditions of the contract for services between COUNTY and CONTRACTOR, as authorized by W.S. 35-1-614 (a).

**Term:** This agreement shall be in effect for a one-year term beginning July 1, 2022 and ending on June 30, 2023.

**Payment:** The COUNTY shall reimburse the CONTRACTOR, upon receipt of a detailed invoice and accurate supporting documentation, up to a total of $26,775 with supplemental $4,324.25 supplemental for a total of $30,999.25 for services outlined below.

**Termination:** CONTRACTOR may terminate this agreement thirty (30) days after giving notice in writing to COUNTY of intent to terminate. COUNTY may terminate this agreement at any time for any breach thereof by CONTRACTOR or due to lack of sufficient funds in the county treasury. Termination by either party ceases further obligation on the part of COUNTY to make further payments under this agreement and CONTRACTOR shall be required to reimburse COUNTY for monies paid to CONTRACTOR under the terms of this agreement which have been paid in advance for services not yet rendered.

**Responsibilities of Contractor:** CONTRACTOR shall:

1. Provide assistance and resources to low-income citizens of Campbell County.
2. Monthly Reimbursement packet submitted to the Campbell County CARE Board via email to Kristin Young kristin.young@campbellcountywy.gov and Sandra Beeman sandra.beeman@campbellcountywy.gov in the Campbell County Commissioners Office by the 11th of each month. A 'Monthly Reimbursement Packet' must contain the following:
    a. A signed invoice using 'Attachment A' '2022-2023 County 1 % Tracking Workbook' . The invoice must be signed for each monthly tab.
    b. Email the '2022-2023 County 1 % Tracking Workbook' in Excel workbook 'attachment A' along with the expenditure packet.
    **c. Supporting documentation of all amounts appearing on the invoice.**
    d. *As applicable*: Itemized receipts/invoices detailing expenditures. An itemized receipt has the following elements:
        i. The vendor/place of purchase with address.
        ii. The amount.
            1. If the organization is exempt from paying sales tax, sales tax is not reimbursable. Do not include it in the reimbursement total. If sales tax is on the receipt, cross it out and make a note that sales tax was

removed. Exceptions for out-of-state purchases may be made on a case by case basis.

iii. The detail of what was purchased. If it is unclear, please write notes on what the expenditure was. For example, if the receipt says: DZ BOX ASSORT, make the note '1 dozen bagels' to explain the purchase.

iv. The date.

v. Clearly indicate the amount charged to the county and the amount charged to another funding source if the organization must split up bills.

vi. For services rendered: statement(s) of service. Individual names may be redacted and instead client numbers provided.

vii. For scholarships: Proof of program enrollment or applicable statement for scholarships. Individual names may be redacted and instead client numbers provided.

e. *As applicable*: For grants-in-aid (including scholarships), please complete the 'Grants-in-aid' spreadsheet provided (Attachment B), in addition to providing all the supporting documentation above from 2d.

f. *As applicable*: Salary/Employee Fringe Benefits detail/payroll report – Must clearly indicate the amount charged to the county and provide supporting documentation such as timesheets and pay detail.

g. The county can be invoiced only for received expenditures for which the organization has already paid. *Exceptions to this are services and scholarships considered grants-in-aid.* It is recommended, but not required, to provide in the 'Monthly Reimbursement Packet' proof of payment to the vendor along supporting documentation in any one of the following forms:

i. Canceled check

ii. Bank statements

iii. Reconciliation statement showing the check number and that the payment was received or "cashed"

iv. General ledger posting proof of reconciliation (budget detail with check #)

**v. The county may request the above items at any time as part of our monitoring process.**

3. Submit to the COUNTY a copy of your previous year's annual financial compilation, review, or audit when completed.

4. Participate in an annual compliance monitoring visit with the CARE Board.

5. Ensure all Board Members attend a board training workshop once during their Board term.

6. **Campbell County would like to track 1% funds used to support community services for Veterans. The County would like to encourage organizations to add *voluntary* disclosure of Veteran status to intake forms or some other form for collecting this information appropriate to your organization. Suggested wording:**

> Voluntary Disclosure - This information will be kept confidential and will only be used for reporting purposes on 1% funds used for services provided and for no other purpose. Providing this information may help the County and this organization maintain and or increase services in the future.

Are you, or someone in your household, a veteran?

Yes/No/Choose not to Answer

**As applicable, organizations will be asked to provide the number of Veterans served if such information is provided to your organization.**

**Miscellaneous Provisions:**

1. By entering into this agreement, COUNTY does not waive its sovereign immunity, or any other defense provided by law.

2. It is understood by both parties the funding provided to the CONTRACTOR is budgeted through the Optional One Percent Sales Tax account, most recently approved by the voters of Campbell County in November 2018.

**Signatures:**

CAMPBELL COUNTY

_____ _____

Del Shelstad, Chairman
Board of Commissioners

Date

ATTEST:

_____

Susan F. Saunders, County Clerk

COUNCIL OF COMMUNITY SERVICES

Tonja Cale 10/6/2022

Chair (print & sign) Tonja Cale
Board of Directors

Date

ATTEST:

_____

Secretary (print & sign)

The following page(s) contain the backup material for Agenda Item: 10:10 Contract for Services, Gillette Abuse Refuge Foundation (GARF)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

**CONTRACT FOR SERVICES AGREEMENT**
**GILLETTE ABUSE REFUGE FOUNDATION**
**Fiscal Year 2022-2023**

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**Parties:** This agreement is made between the Board of County Commissioners, Campbell County, Wyoming, 500 South Gillette Avenue, Suite 1100, Gillette, Wyoming, (hereafter "COUNTY") and Gillette Abuse Refuge Foundation, Inc. (GARF), 910 East Third Street, Suite I, P.O. Box 3110 Gillette, Wyoming, (hereafter, "CONTRACTOR").

**Purpose:** This agreement is for the purpose of establishing the terms and conditions of the contract for services between COUNTY and CONTRACTOR, as authorized by W.S. 35-1-614 (a).

**Term:** This agreement shall be in effect for a one-year term beginning July 1, 2022 and ending on June 30, 2023.

**Payment:** The COUNTY shall reimburse the CONTRACTOR, upon receipt of a detailed invoice and accurate supporting documentation, up to a total of $83,160 for services outlined below.

**Termination:** CONTRACTOR may terminate this agreement thirty (30) days after giving notice in writing to COUNTY of intent to terminate.. COUNTY may terminate this agreement at any time for any breach thereof by CONTRACTOR or due to lack of sufficient funds in the county treasury. Termination by either party ceases further obligation on the part of COUNTY to make further payments under this agreement and CONTRACTOR shall be required to reimburse COUNTY for monies paid to CONTRACTOR under the terms of this agreement which have been paid in advance for services not yet rendered.

**Responsibilities of Contractor:** CONTRACTOR shall:

1. Provide community facilities, services, and programs, used or operated to provide shelter and crisis services for victims of family violence or sexual assault to the citizens of Campbell County.
2. Monthly Reimbursement packet submitted to the Campbell County CARE Board via email to Kristin Young kristin.young@campbellcountywy.gov and Sandra Beeman sandra.beeman@campbellcountywy.gov in the Campbell County Commissioners Office by the 11th of each month. A 'Monthly Reimbursement Packet' must contain the following:
    a. A signed invoice using 'Attachment A' '2022-2023 County 1 % Tracking Workbook' . The invoice must be signed for each monthly tab.
    b. Email the '2022-2023 County 1 % Tracking Workbook' in Excel workbook 'attachment A' along with the expenditure packet.
    **c. Supporting documentation of all amounts appearing on the invoice.**
    d. *As applicable*: Itemized receipts/invoices detailing expenditures. An itemized receipt has the following elements:
        i. The vendor/place of purchase with address.
        ii. The amount.
            1. If the organization is exempt from paying sales tax, sales tax is not reimbursable. Do not include it in the reimbursement total. If sales tax is on the receipt, cross it out and make a note that sales tax was

removed. Exceptions for out-of-state purchases may be made on a case by case basis.

iii. The detail of what was purchased. If it is unclear, please write notes on what the expenditure was. For example, if the receipt says: DZ BOX ASSORT, make the note '1 dozen bagels' to explain the purchase.

iv. The date.

v. Clearly indicate the amount charged to the county and the amount charged to another funding source if the organization must split up bills.

vi. For services rendered: statement(s) of service. Individual names may be redacted and instead client numbers provided.

vii. For scholarships: Proof of program enrollment or applicable statement for scholarships. Individual names may be redacted and instead client numbers provided.

e. *As applicable*: For grants-in-aid (including scholarships), please complete the 'Grants-in-aid' spreadsheet provided (Attachment B), in addition to providing all the supporting documentation above from 2d.

f. *As applicable*: Salary/Employee Fringe Benefits detail/payroll report – Must clearly indicate the amount charged to the county and provide supporting documentation such as timesheets and pay detail.

g. The county can be invoiced only for received expenditures for which the organization has already paid. *Exceptions to this are services and scholarships considered grants-in-aid.* It is recommended, but not required, to provide in the 'Monthly Reimbursement Packet' proof of payment to the vendor along supporting documentation in any one of the following forms:

i. Canceled check

ii. Bank statements

iii. Reconciliation statement showing the check number and that the payment was received or "cashed"

iv. General ledger posting proof of reconciliation (budget detail with check #)

**v. The county may request the above items at any time as part of our monitoring process.**

3. Submit to the COUNTY a copy of your previous year's annual financial compilation, review, or audit when completed.

4. Participate in an annual compliance monitoring visit with the CARE Board.

5. Ensure all Board Members attend a board training workshop once during their Board term.

6. **Campbell County would like to track 1% funds used to support community services for Veterans. The County would like to encourage organizations to add *voluntary* disclosure of Veteran status to intake forms or some other form for collecting this information appropriate to your organization. Suggested wording:**

> Voluntary Disclosure - This information will be kept confidential and will only be used for reporting purposes on 1% funds used for services provided and for no other purpose. Providing this information may help the County and this organization maintain and or increase services in the future.

Are you, or someone in your household, a veteran?

Yes/No/Choose not to Answer

**As applicable, organizations will be asked to provide the number of Veterans served if such information is provided to your organization.**

**Miscellaneous Provisions:**

1. By entering into this agreement, COUNTY does not waive its sovereign immunity, or any other defense provided by law.

2. It is understood by both parties the funding provided to the CONTRACTOR is budgeted through the Optional One Percent Sales Tax account, most recently approved by the voters of Campbell County in November 2018.

**Signatures:**

CAMPBELL COUNTY

_____ _____

Del Shelstad, Chairman
Board of Commissioners

Date

ATTEST:

_____

Susan F. Saunders, County Clerk

GILLETTE ABUSE REFUGE FOUNDATION

Ashley McGrath Ashley McGrath 10/5/22

Chair (print & sign)
Board of Directors

Date

ATTEST:

Molly McColley Molly McColley 10-6-22

Secretary (print & sign)

The following page(s) contain the backup material for Agenda Item: 10:15 Contract for Services, American Legion Post 42 Baseball

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

**CONTRACT FOR SERVICES AGREEMENT**
**AMERICAN LEGION POST 42 BASEBALL**
**Fiscal Year 2022-2023**

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**Parties:** This agreement is made between the Board of County Commissioners, Campbell County, Wyoming, 500 South Gillette Avenue, Suite 1100, Gillette, Wyoming, (hereafter "COUNTY") and American Legion Post 42 Baseball, P.O. Box 2436, Gillette, Wyoming, (hereafter, "CONTRACTOR").

**Purpose:** This agreement is for the purpose of establishing the terms and conditions of the contract for services between COUNTY and CONTRACTOR, as authorized by W.S. 35-1-614 (a).

**Term:** This agreement shall be in effect for a one-year term beginning July 1, 2022 and ending on June 30, 2023.

**Payment:** The COUNTY shall reimburse the CONTRACTOR, upon receipt of a detailed invoice and accurate supporting documentation, up to a total of $5,000 for services outlined below.

**Termination:** CONTRACTOR may terminate this agreement thirty (30) days after giving notice in writing to COUNTY of intent to terminate. COUNTY may terminate this agreement at any time for any breach thereof by CONTRACTOR or due to lack of sufficient funds in the county treasury. Termination by either party ceases further obligation on the part of COUNTY to make further payments under this agreement and CONTRACTOR shall be required to reimburse COUNTY for monies paid to CONTRACTOR under the terms of this agreement which have been paid in advance for services not yet rendered.

**Responsibilities of Contractor:** CONTRACTOR shall:

1. Utilize funds for field maintenance and the NW Regional Tournament.
2. Monthly Reimbursement packet submitted to the Campbell County CARE Board via email to Kristin Young kristin.young@campbellcountywy.gov and Sandra Beeman sandra.beeman@campbellcountywy.gov in the Campbell County Commissioners Office by the 11th of each month. A 'Monthly Reimbursement Packet' must contain the following:
    a. A signed invoice using 'Attachment A' '2022-2023 County 1 % Tracking Workbook' . The invoice must be signed for each monthly tab.
    b. Email the '2022-2023 County 1 % Tracking Workbook' in Excel workbook 'attachment A' along with the expenditure packet.
    **c. Supporting documentation of all amounts appearing on the invoice.**
    d. *As applicable*: Itemized receipts/invoices detailing expenditures. An itemized receipt has the following elements:
        i. The vendor/place of purchase with address.
        ii. The amount.
            1. If the organization is exempt from paying sales tax, sales tax is not reimbursable. Do not include it in the reimbursement total. If sales tax is on the receipt, cross it out and make a note that sales tax was removed. Exceptions for out-of-state purchases may be made on a case by case basis.

iii. The detail of what was purchased. If it is unclear, please write notes on what the expenditure was. For example, if the receipt says: DZ BOX ASSORT, make the note '1 dozen bagels' to explain the purchase.
iv. The date.
v. Clearly indicate the amount charged to the county and the amount charged to another funding source if the organization must split up bills.
vi. For services rendered: statement(s) of service. Individual names may be redacted and instead client numbers provided.
vii. For scholarships: Proof of program enrollment or applicable statement for scholarships. Individual names may be redacted and instead client numbers provided.

e. *As applicable*: For grants-in-aid (including scholarships), please complete the 'Grants-in-aid' spreadsheet provided (Attachment B), in addition to providing all the supporting documentation above from 2d.

f. *As applicable*: Salary/Employee Fringe Benefits detail/payroll report – Must clearly indicate the amount charged to the county and provide supporting documentation such as timesheets and pay detail.

g. The county can be invoiced only for received expenditures for which the organization has already paid. *Exceptions to this are services and scholarships considered grants-in-aid.* It is recommended, but not required, to provide in the 'Monthly Reimbursement Packet' proof of payment to the vendor along supporting documentation in any one of the following forms:
i. Canceled check
ii. Bank statements
iii. Reconciliation statement showing the check number and that the payment was received or "cashed"
iv. General ledger posting proof of reconciliation (budget detail with check #)
**v. The county may request the above items at any time as part of our monitoring process.**

3. Submit to the COUNTY a copy of your previous year's annual financial compilation, review, or audit when completed.
4. Participate in an annual compliance monitoring visit with the CARE Board.
5. Ensure all Board Members attend a board training workshop once during their Board term.
6. **Campbell County would like to track 1% funds used to support community services for Veterans. The County would like to encourage organizations to add ***voluntary*** disclosure of Veteran status to intake forms or some other form for collecting this information appropriate to your organization. Suggested wording:**

> Voluntary Disclosure - This information will be kept confidential and will only be used for reporting purposes on 1% funds used for services provided and for no other purpose. Providing this information may help the County and this organization maintain and or increase services in the future.
>
> Are you, or someone in your household, a veteran?

Yes/No/Choose not to Answer

**As applicable, organizations will be asked to provide the number of Veterans served if such information is provided to your organization.**

**Miscellaneous Provisions:**

1. By entering into this agreement, COUNTY does not waive its sovereign immunity, or any other defense provided by law.

2. It is understood by both parties the funding provided to the CONTRACTOR is budgeted through the Optional One Percent Sales Tax account, most recently approved by the voters of Campbell County in November 2018.

**Signatures:**

CAMPBELL COUNTY

_____ _____

Del Shelstad, Chairman
Board of Commissioners

Date

ATTEST:

_____

Susan F. Saunders, County Clerk

AMERICAN LEGION POST 42 BASEBALL

_____ _____

Chairman (print & sign)
Board of Directors

Date

ATTEST:

_____

Secretary (print & sign)

The following page(s) contain the backup material for Agenda Item: 10:20 Contract for Services, Conservation District

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

**CONTRACT FOR SERVICES AGREEMENT**
**CAMPBELL COUNTY CONSERVATION DISTRICT**
**Fiscal Year 2022-2023**

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**Parties:** This agreement is made between the Board of County Commissioners, Campbell County, Wyoming, 500 South Gillette Avenue, Suite 1100, Gillette, Wyoming, (hereafter "COUNTY") and Campbell County Conservation District, 601 West 4J, Suite D, P.O. Box 2577, Gillette, Wyoming, (hereafter, "DISTRICT").

**Purpose:** This agreement is for the purpose of memorializing the DISTRICT'S acceptance of the COUNTY'S contribution of funds pursuant to W.S. 11-16-133(b).

**Term:** This agreement shall be in effect for a one-year term beginning July 1, 2022 and ending on June 30, 2023.

**Payment:** The COUNTY shall reimburse the DISTRICT, upon receipt of a detailed invoice and accurate supporting documentation, up to a total of $275,000 during the term of this agreement.

**Termination:** DISTRICT may terminate this agreement thirty (30) days after giving notice in writing to COUNTY of intent to terminate. COUNTY may terminate this agreement at any time for any breach thereof by DISTRICT or due to lack of sufficient funds in the county treasury. Termination by either party ceases further obligation on the part of COUNTY to make further payments under this agreement and DISTRICT shall be required to reimburse COUNTY for monies paid to DISTRICT under the terms of this agreement which have been paid in advance for services not yet rendered.

**Responsibilities of Contractor:** DISTRICT shall:

1. Provide soil and water conservation programs, resources, and education to the citizens of Campbell County in accordance with the application for funding which by this reference is incorporated herein.
2. Submit 'Reimbursement Request' to the Campbell County Commissioners Office via email to Kristin Young kristin.young@campbellcountywy.gov and Sandra Beeman sandra.beeman@campbellcountywy.gov by the 11th of each month. A 'Reimbursement Request' must contain the following:
    a. An invoice.
    **b. Supporting documentation of all amounts appearing on the invoice.**
    c. Monthly financial statements and program statistics with specific detail on how County funds are being expended. Documentation must be approved by the DISTRICT Board and signed by the Board Chairman.
    d. *As applicable*: Itemized receipts/invoices detailing expenditures. An itemized receipt has the following elements:
        i. The vendor/place of purchase with address.
        ii. The amount.
            1. If the organization is exempt from paying sales tax, sales tax is not reimbursable. Do not include it in the reimbursement total. If sales

tax is on the receipt, cross it out and make a note that sales tax was removed. Exceptions for out-of-state purchases may be made on a case by case basis.

iii. The detail of what was purchased. If it is unclear, please write notes on what the expenditure was. For example, if the receipt says: DZ BOX ASSORT, make the note '1 dozen bagels' to explain the purchase.

iv. The date.

v. Clearly indicate the amount charged to the county and the amount charged to another funding source if the organization must split up bills.

vi. For services rendered: statement(s) of service. Individual names may be redacted and instead client numbers provided.

e. The county can be invoiced only for received expenditures for which the organization has already paid. It is recommended, but not required, to provide in the 'Reimbursement Request' proof of payment to the vendor along supporting documentation in any one of the following forms:

i. Canceled check

ii. Bank statements

iii. Reconciliation statement showing the check number and that the payment was received or "cashed"

iv. General ledger posting proof of reconciliation (budget detail with check #)

**v. The county may request the above items at any time as part of our monitoring process.**

3. Ensure all Board Members attend a board training workshop once during their Board term.

4. **Campbell County would like to track 1% funds used to support community services for Veterans. The County would like to encourage organizations to add *voluntary* disclosure of Veteran status to intake forms or some other form for collecting this information appropriate to your organization. Suggested wording:**

> Voluntary Disclosure - This information will be kept confidential and will only be used for reporting purposes on 1% funds used for services provided and for no other purpose. Providing this information may help the County and this organization maintain and or increase services in the future.
>
> Are you, or someone in your household, a veteran?
>
> Yes/No/Choose not to Answer

**As applicable, organizations will be asked to provide the number of Veterans served if such information is provided to your organization.**

**Miscellaneous Provisions:**

1. By entering into this agreement, COUNTY does not waive its sovereign immunity, or any other defense provided by law.

2. It is understood by both parties the funding provided to the CONTRACTOR is budgeted through the Optional One Percent Sales Tax account, most recently approved by the voters of Campbell County in November 2018.

**Signatures:**

CAMPBELL COUNTY

_____ _____

Del Shelstad, Chairman Date
Board of Commissioners

ATTEST:

_____

Susan F. Saunders, County Clerk

CAMPBELL COUNTY CONSERVATION DISTRICT

Richard J Hauber 10/11/22

Chairman (print & sign) Date
Board of Directors

ATTEST:

Bonnie T Price

Secretary (print & sign)

The following page(s) contain the backup material for Agenda Item: 10:25 Contract for Services, Energy Capital Economic Development (ECED)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

**CONTRACT FOR SERVICES AGREEMENT**
**ENERGY CAPITAL ECONOMIC DEVELOPEMENT**
**Fiscal Year 2022-2023**

**Parties:** This agreement is made between the Board of County Commissioners, Campbell County, Wyoming, 500 South Gillette Avenue, Suite 1100, Gillette, Wyoming, (hereafter "COUNTY") and Energy Capital Economic Development, 345 Sinclair Street, Gillette, Wyoming, (hereafter, "CONTRACTOR").

**Purpose:** This agreement is for the purpose of establishing the terms and conditions of the contract for services between COUNTY and CONTRACTOR, as authorized by W.S. 35-1-614 (a); and for the purpose of furthering industrial development, as authorized by W.S. 18-3-521.

**Term:** This agreement shall be in effect for a one-year term beginning July 1, 2022 and ending on June 30, 2023.

**Payment:** The COUNTY shall reimburse the CONTRACTOR quarterly, upon receipt of a detailed invoice and accurate supporting documentation, up to a total of $100,000 for services outlined below, and up to 34,250 in matching funds for fundraising.

**Termination:** CONTRACTOR may terminate this agreement thirty (30) days after giving notice in writing to COUNTY of intent to terminate. COUNTY may terminate this agreement at any time for any breach thereof by CONTRACTOR or due to lack of sufficient funds in the county treasury. Termination by either party ceases further obligation on the part of COUNTY to make further payments under this agreement and CONTRACTOR shall be required to reimburse COUNTY for monies paid to CONTRACTOR under the terms of this agreement which have been paid in advance for services not yet rendered.

**Responsibilities of Contractor:** CONTRACTOR shall:

1. Pursuant to W.S. 18-3-521, advertise the resources of the county, make efforts to further the county's commercial and industrial development, and encourage exhibits at fairs, expositions and conventions.
2. Submit 'Reimbursement Request' to the Campbell County Commissioners Office via email to Kristin Young kristin.young@campbellcountywy.gov and Sandra Beeman sandra.beeman@campbellcountywy.gov by the 11th of each month. A 'Reimbursement Request' must contain the following:
    a. An invoice.
    **b. Supporting documentation of all amounts appearing on the invoice.**
    c. *As applicable*: Itemized receipts/invoices detailing expenditures. An itemized receipt has the following elements:
        i. The vendor/place of purchase with address.
        ii. The amount.
            1. If the organization is exempt from paying sales tax, sales tax is not reimbursable. Do not include it in the reimbursement total. If sales tax is on the receipt, cross it out and make a note that sales tax was

removed. Exceptions for out-of-state purchases may be made on a case by case basis.

iii. The detail of what was purchased. If it is unclear, please write notes on what the expenditure was. For example, if the receipt says: DZ BOX ASSORT, make the note '1 dozen bagels' to explain the purchase.

iv. The date.

v. Clearly indicate the amount charged to the county and the amount charged to another funding source if the organization must split up bills.

vi. For services rendered: statement(s) of service. Individual names may be redacted and instead client numbers provided.

d. The county can be invoiced only for received expenditures for which the organization has already paid. It is recommended, but not required, to provide in the 'Reimbursement Request' proof of payment to the vendor along supporting documentation in any one of the following forms:

i. Canceled check

ii. Bank statements

iii. Reconciliation statement showing the check number and that the payment was received or "cashed"

iv. General ledger posting proof of reconciliation (budget detail with check #)

**v. The county may request the above items at any time as part of our monitoring process.**

3. Ensure all Board Members attend a board training workshop once during their Board term.

4. **Campbell County would like to track 1% funds used to support community services for Veterans. The County would like to encourage organizations to add *voluntary* disclosure of Veteran status to intake forms or some other form for collecting this information appropriate to your organization. Suggested wording:**

> Voluntary Disclosure - This information will be kept confidential and will only be used for reporting purposes on 1% funds used for services provided and for no other purpose. Providing this information may help the County and this organization maintain and or increase services in the future.
>
> Are you, or someone in your household, a veteran?
>
> Yes/No/Choose not to Answer

**As applicable, organizations will be asked to provide the number of Veterans served if such information is provided to your organization.**

**Miscellaneous Provisions:**

1. By entering into this agreement, COUNTY does not waive its sovereign immunity, or any other defense provided by law.

2. It is understood by both parties the funding provided to the CONTRACTOR is budgeted through the Optional One Percent Sales Tax account, most recently approved by the voters of Campbell County in November 2018.

**Signatures:**

CAMPBELL COUNTY

Del Shelstad, Chairman
Board of Commissioners

Date

ATTEST:

Susan F. Saunders, County Clerk

ENERGY CAPITAL ECONOMIC DEVELOPMENT

Tyler Miller

Chairman (print & sign)
Board of Directors Tyler Miller

10/10/2022
Date

ATTEST:

Phil Christopherson

~~Secretary~~ (print & sign)
CEO

The following page(s) contain the backup material for Agenda Item: 10:40 Community Services Block Grant (CSBG) Agreement

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

**OFFICE**
500 South Gillette Avenue
Suite 1100
Gillette, Wyoming 82716
(307) 682-7283
(307) 687-6325 FAX

Campbell County
wyoming

Denton Knapp
Executive Director of Administration

**BOARD OF COMMISSIONERS**
Del Shelstad, Chairman
Rusty Bell
Colleen Faber
Bob Maul
Don Hamm

# MEMORANDUM

**TO**: Elected Officials & Department Directors

**FROM**: Kristin Young, Grants Specialist

**RE**: Community Service Block Grant Contract(s)

**DATE:** October 18th, 2022

Attached you will find the contract between the Wyoming Department of Health, Public Health Division and Campbell County for the Community Service Block Grant (CSBG) and the Campbell County subaward agreements to local agencies. The plan which will assist low-income Campbell County individuals and families to with activities and supportive services designed to empower them to overcome the effects of poverty and to support their progress toward greater self-sufficiency. The award period for this grant is 10/1/2022 to 9/30/2023 in the amount of $224,290 (federally funded CFDA# 93.569). The sub-awards are the Council of Community Services ($111,419), Gillette Abuse Refuge Foundation ($30,752), Personal Frontiers, Inc ($40,495), and Gillette Reproductive Health ($34,664). Campbell County direct costs ($5,460) and Technical Assistance/Capacity Building ($1,500) are also included in the contract amount. The contract and the sub-award contracts have been reviewed by Grants, HR/Risk Management, and the County Attorney's Office.

Kind regards,

Kristin Young
Office of Commissioners, Grants Specialist

**CONTRACT BETWEEN**
**WYOMING DEPARTMENT OF HEALTH, PUBLIC HEALTH DIVISION**
**AND**
**CAMPBELL COUNTY**

1. **Parties.** The parties to this Contract are Wyoming Department of Health, Public Health Division (Agency), whose address is: 122 West 25th Street, Third Floor West, Cheyenne, Wyoming 82002, and Campbell County (Subrecipient), whose address is: 500 South Gillette Avenue, Suite 1100, Gillette, Wyoming 82716. This Contract pertains to the Community Services Program.

2. **Purpose of Contract.** The purpose of this Contract is to set forth the terms and conditions by which the Subrecipient shall provide funding and oversight of the Community Services Block Grant (CSBG) program in Campbell County, Wyoming, to assist low-income individuals and families with activities and supportive services that empower them to overcome the effects of poverty and to support their progress toward greater self-sufficiency.

3. **Term of Contract.** This Contract is effective when all parties have executed it (Effective Date). The term of the Contract is from Effective Date through November 15, 2023. All services shall be completed during this term. The period of performance in which Subrecipient must spend grant funds runs through September 30, 2023.

4. **Payment.**

   **A.** The Agency agrees to pay the Subrecipient for the services described in Attachment A, Statement of Work, which is attached to and incorporated into this Contract by this reference. Total payment under this Contract shall not exceed two hundred twenty-four thousand, two hundred ninety dollars ($224,290.00). An initial one-twelfth (1/12th) payment shall be made upon execution of the Contract in the amount of eighteen thousand, six hundred ninety dollars and eighty-three cents ($18,690.83). Thereafter, Subrecipient will send a monthly invoice to the Agency for the prior month of services. Payment shall be made within forty-five (45) days after submission of invoice pursuant to Wyo. Stat. § 16-6-602. Subrecipient shall submit invoices in sufficient detail to ensure that payments may be made in conformance with this Contract.

   **B.** The maximum amount of federal funds provided under CFDA# 93.569 shall not exceed two hundred twenty-four thousand, two hundred ninety dollars ($224,290.00).

   **C.** No payment shall be made for work performed before the Effective Date of this Contract. Should the Subrecipient fail to perform in a manner consistent with the terms and conditions set forth in this Contract, payment under this Contract may be withheld until such time as the Subrecipient performs its duties and responsibilities to the satisfaction of Agency.

**D.** Except as otherwise provided in this Contract, the Subrecipient shall pay all costs and expenses, including travel, incurred by Subrecipient or on its behalf in connection with Subrecipient's performance and compliance with all of Subrecipient's obligations under this Contract.

**5.** **Responsibilities of Subrecipient.** The Subrecipient agrees to:

**A.** Provide the services described in Attachment A, Statement of Work.

**6.** **Responsibilities of Agency.** The Agency agrees to:

**A.** Pay Subrecipient in accordance with Section 4 above.

**B.** Recognize that this Contract is subject to the FFY 2023 Wyoming CSBG State Management Plan and the Subrecipient's FFY 2023 CSBG Application, both of which shall be available for review at the Agency and are incorporated into this Contract by this reference.

**C.** Consult with the Subrecipient, as necessary, regarding the requirements of this Contract.

**D.** Monitor and evaluate the Subrecipient's compliance with the conditions set forth in this Contract.

**E.** Provide training and technical assistance as necessary.

**7.** **Special Provisions.**

**A.** **Assumption of Risk.** The Subrecipient shall assume the risk of any loss of state or federal funding, either administrative or program dollars, due to the Subrecipient's failure to comply with state or federal requirements. The Agency shall notify the Subrecipient of any state or federal determination of noncompliance.

**B.** **Environmental Policy Acts.** Subrecipient agrees all activities under this Contract will comply with the Clean Air Act, the Clean Water Act, the National Environmental Policy Act, and other related provisions of federal environmental protection laws, rules or regulations.

**C.** **Human Trafficking.** As required by 22 U.S.C. § 7104(g) and 2 CFR Part 175, this Contract may be terminated without penalty if a private entity that receives funds under this Contract:

**(i)** Engages in severe forms of trafficking in persons during the period of time that the award is in effect;

**(ii)** Procures a commercial sex act during the period of time that the award is

in effect; or

**(iii)** Uses forced labor in the performance of the award or subawards under the award.

**D.** **Kickbacks.** Subrecipient certifies and warrants that no gratuities, kickbacks, or contingency fees were paid in connection with this Contract, nor were any fees, commissions, gifts, or other considerations made contingent upon the award of this Contract. If Subrecipient breaches or violates this warranty, Agency may, at its discretion, terminate this Contract without liability to Agency, or deduct from the agreed upon price or consideration, or otherwise recover, the full amount of any commission, percentage, brokerage, or contingency fee.

**E.** **Limitations on Lobbying Activities.** By signing this Contract, Subrecipient certifies and agrees that, in accordance with P.L. 101-121, payments made from a federal grant shall not be utilized by Subrecipient or its sub-subrecipients in connection with lobbying member(s) of Congress, or any federal agency in connection with the award of a federal grant, contract, cooperative agreement, or loan.

**F.** **Monitoring Activities.** Agency shall have the right to monitor all activities related to this Contract that are performed by Subrecipient or its sub-subrecipients. This shall include, but not be limited to, the right to make site inspections at any time and with reasonable notice; to bring experts and consultants on site to examine or evaluate completed work or work in progress; to examine the books, ledgers, documents, papers, and records pertinent to this Contract; and to observe personnel in every phase of performance of Contract related work.

**G.** **Nondiscrimination.** The Subrecipient shall comply with the Civil Rights Act of 1964, the Wyoming Fair Employment Practices Act (Wyo. Stat. § 27-9-105, *et seq.*), the Americans with Disabilities Act (ADA), 42 U.S.C. § 12101, *et seq.*, and the Age Discrimination Act of 1975 and any properly promulgated rules and regulations thereto and shall not discriminate against any individual on the grounds of age, sex, color, race, religion, national origin, or disability in connection with the performance under this Contract. Federal law requires the Subrecipient to include all relevant special provisions of this Contract in every subcontract awarded over ten thousand dollars ($10,000.00) so that such provisions are binding on each sub-subrecipient.

**H.** **No Finder's Fees:** No finder's fee, employment agency fee, or other such fee related to the procurement of this Contract, shall be paid by either party.

**I.** **Publicity.** Any publicity given to the projects, programs, or services provided herein, including, but not limited to, notices, information, pamphlets, press releases, research, reports, signs, and similar public notices in whatever form, prepared by or for the Subrecipient and related to the services and work to be performed under this Contract, shall identify the Agency as the sponsoring agency and shall not be released without prior written approval of Agency.

J. **Suspension and Debarment.** By signing this Contract, Subrecipient certifies that neither it nor its principals/agents are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction or from receiving federal financial or nonfinancial assistance, nor are any of the participants involved in the execution of this Contract suspended, debarred, or voluntarily excluded by any federal department or agency in accordance with Executive Order 12549 (Debarment and Suspension), 44 CFR Part 17, or 2 CFR Part 180, or are on the debarred, or otherwise ineligible, vendors lists maintained by the federal government. Further, Subrecipient agrees to notify Agency by certified mail should it or any of its principals/agents become ineligible for payment, debarred, suspended, or voluntarily excluded from receiving federal funds during the term of this Contract.

K. **Administration of Federal Funds.** Subrecipient agrees its use of the funds awarded herein is subject to the Uniform Administrative Requirements of 2 C.F.R. Part 200, *et seq.*; Subtitle B of Public Law 105-285, the "Community Services Block Grant Act"; C.F.R. Title 45, Part 96, Subpart I; the U.S. Department of Health and Human Services 2020 Poverty Guidelines, which are incorporated into this Contract by this reference; any additional requirements set forth by the federal funding agency; all applicable regulations published in the Code of Federal Regulations; and other program guidance as provided to it by Agency.

L. **Copyright License and Patent Rights.** Subrecipient acknowledges that federal grantor, the State of Wyoming, and Agency reserve a royalty-free, nonexclusive, unlimited, and irrevocable license to reproduce, publish, or otherwise use, and to authorize others to use, for federal and state government purposes: (1) the copyright in any work developed under this Contract; and (2) any rights of copyright to which Subrecipient purchases ownership using funds awarded under this Contract. Subrecipient must consult with Agency regarding any patent rights that arise from, or are purchased with, funds awarded under this Contract.

M. **Federal Audit Requirements.** Subrecipient agrees that if it expends an aggregate amount of seven hundred fifty thousand dollars ($750,000.00) or more in federal funds during its fiscal year, it must undergo an organization-wide financial and compliance single audit. Subrecipient agrees to comply with the audit requirements of the U.S. General Accounting Office Government Auditing Standards and Audit Requirements of 2 C.F.R. Part 200, Subpart F. If findings are made which cover any part of this Contract, Subrecipient shall provide one (1) copy of the audit report to Agency and require the release of the audit report by its auditor be held until adjusting entries are disclosed and made to Agency's records.

N. **Non-Supplanting Certification.** Subrecipient hereby affirms that federal grant funds shall be used to supplement existing funds, and shall not replace (supplant) funds that have been appropriated for the same purpose. Subrecipient should be able to document that any reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds under this Contract.

O. **Program Income.** Subrecipient shall not deposit grant funds in an interest bearing account without prior approval of Agency. Any income attributable to the grant funds distributed under this Contract must be used to increase the scope of the program or returned to Agency.

P. **Health Equity.** The Subrecipient shall ensure that services are equitable to under-resourced, socially disadvantaged, and ethnically diverse groups; provide services that are culturally and linguistically appropriate; collect demographic information, to the extent practicable; and engage in partnerships with other public or private providers to eliminate health disparities and improve the health of all people.

Q. **Construction Prohibitions.** Subrecipient agrees this Contract, unless superseded by program-specific regulations, may not be used for construction or the purchase of land.

R. **Drug-Free Workplace Requirement.** Subrecipient agrees to maintain a drug-free workplace and must publish a statement informing employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and establishing the actions that will be taken against employees violating these prohibitions. The Subrecipient agrees to notify the Agency if an employee is convicted of violating a criminal drug statute so the Agency can notify its federal funding source in a timely manner. Failure to comply with these requirements may be cause for debarment.

S. **Pro-Kids Act of 1994.** Subrecipient agrees to not permit smoking in any portion of any indoor facility owned or regularly used for the provision of health, day care, education, or library services to children under the age of eighteen (18), if the services are funded by CSBG or any other Federal programs whether directly or through State or local governments. Federal programs include grants, cooperative agreements, loans and loan guarantees, and contracts. The law does not apply to children's services provided in private residences, facilities funded solely by Medicare or Medicaid funds, and portions of facilities used for inpatient drug and alcohol treatment.

The above language must be included in any subcontracts that contain provisions for children's services and all sub-subrecipients shall certify compliance accordingly. Failure to comply with the provisions of this law may result in the imposition of a civil monetary penalty of up to one thousand dollars ($1,000.00) per day.

T. **Purchase of American-Made Equipment.** Subrecipient agrees that, to the greatest extent practicable, all equipment and products purchased with CSBG funding should be American-made.

U. **Religious Activities.** The Subrecipient and any sub-subrecipient shall not use the CSBG funding to support inherently religious activities such as religious instruction, worship, or proselytization. Therefore, organizations must take steps to separate, in time or location, their inherently religious activities from the services

funded under this program.

V. **Whistleblower Protection Act.** Pursuant to 41 U.S.C. § 4712, an employee of any non-Federal employer receiving covered funds may not be discharged, demoted, or otherwise discriminated against as a reprisal for disclosing, including a disclosure made in the ordinary course of an employee's duties, to the Board, an inspector general, the Comptroller General, a member of Congress, a State or Federal regulatory or law enforcement agency, a person with supervisory authority over the employee (or such other person working for the employer who has the authority to investigate, discover, or terminate for misconduct), a court or grand jury, the head of a federal agency, or their representatives, information that the employee reasonably believes is evidence of:

**(i)** Gross mismanagement of a federal contract or grant relating to covered funds;

**(ii)** A gross waste of covered funds;

**(iii)** A substantial and specific danger to public health or safety related to the implementation or use of covered funds;

**(iv)** An abuse of authority related to the implementation or use of covered funds; or

**(v)** A violation of law, rule, or regulation related to a federal contract (including the competition for or negotiation of a contract) or grant, awarded or issued relating to covered funds.

**8. <u>General Provisions</u>.**

**A. Amendments.** Any changes, modifications, revisions, or amendments to this Contract which are mutually agreed upon by the parties to this Contract shall be incorporated by written instrument, executed by all parties to this Contract.

**B. Applicable Law, Rules of Construction, and Venue.** The construction, interpretation, and enforcement of this Contract shall be governed by the laws of the State of Wyoming, without regard to conflicts of law principles. The terms "hereof," "hereunder," "herein," and words of similar import, are intended to refer to this Contract as a whole and not to any particular provision or part. The Courts of the State of Wyoming shall have jurisdiction over this Contract and the parties. The venue shall be the First Judicial District, Laramie County, Wyoming.

**C. Assignment Prohibited and Contract Shall Not be Used as Collateral.** Neither party shall assign or otherwise transfer any of the rights or delegate any of the duties set out in this Contract without the prior written consent of the other party. The Subrecipient shall not use this Contract, or any portion thereof, for collateral for any financial obligation without the prior written permission of the Agency.

D. **Audit and Access to Records.** The Agency and its representatives shall have access to any books, documents, papers, electronic data, and records of the Subrecipient which are pertinent to this Contract. The Subrecipient shall immediately, upon receiving written instruction from the Agency, provide to any independent auditor or accountant all books, documents, papers, electronic data, and records of the Subrecipient which are pertinent to this Contract. The Subrecipient shall cooperate fully with any such independent auditor or accountant during the entire course of any audit authorized by the Agency.

E. **Availability of Funds.** Each payment obligation of the Agency is conditioned upon the availability of government funds which are appropriated or allocated for the payment of this obligation and which may be limited for any reason including, but not limited to, congressional, legislative, gubernatorial, or administrative action. If funds are not allocated and available for continued performance of the Contract, the Contract may be terminated by the Agency at the end of the period for which the funds are available. The Agency shall notify the Subrecipient at the earliest possible time of the services which will or may be affected by a shortage of funds. No penalty shall accrue to the Agency in the event this provision is exercised, and the Agency shall not be obligated or liable for any future payments due or for any damages as a result of termination under this section.

F. **Award of Related Contracts.** The Agency may award supplemental or successor contracts for work related to this Contract or may award contracts to other subrecipients for work related to this Contract. The Subrecipient shall cooperate fully with other subrecipients and the Agency in all such cases.

G. **Compliance with Laws.** The Subrecipient shall keep informed of and comply with all applicable federal, state, and local laws and regulations, and all federal grant requirements and executive orders in the performance of this Contract.

H. **Confidentiality of Information.** Except when disclosure is required by the Wyoming Public Records Act or court order, all documents, data compilations, reports, computer programs, photographs, data, and other work provided to or produced by the Subrecipient in the performance of this Contract shall be kept confidential by the Subrecipient unless written permission is granted by the Agency for its release. If and when Subrecipient receives a request for information subject to this Contract, Subrecipient shall notify Agency within ten (10) days of such request and shall not release such information to a third party unless directed to do so by Agency.

I. **Entirety of Contract.** This Contract, consisting of thirteen (13) pages; and Attachment A, Statement of Work, consisting of three (3) pages, represent the entire and integrated Contract between the parties and supersede all prior negotiations, representations, and agreements, whether written or oral. In the event of a conflict or inconsistency between the language of this Contract and the language of any attachment or document incorporated by reference, the language of this Contract shall control.

J. **Ethics.** Subrecipient shall keep informed of and comply with the Wyoming Ethics and Disclosure Act (Wyo. Stat. § 9-13-101, *et seq.*) and any and all ethical standards governing Subrecipient's profession.

K. **Extensions.** Nothing in this Contract shall be interpreted or deemed to create an expectation that this Contract will be extended beyond the term described herein.

L. **Force Majeure.** Neither party shall be liable for failure to perform under this Contract if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays.

M. **Indemnification.** Each party to this Contract shall assume the risk of any liability arising from its own conduct. Neither party agrees to insure, defend, or indemnify the other.

N. **Independent Contractor.** The Subrecipient shall function as an independent contractor for the purposes of this Contract and shall not be considered an employee of the State of Wyoming for any purpose. Consistent with the express terms of this Contract, the Subrecipient shall be free from control or direction over the details of the performance of services under this Contract. The Subrecipient shall assume sole responsibility for any debts or liabilities that may be incurred by the Subrecipient in fulfilling the terms of this Contract and shall be solely responsible for the payment of all federal, state, and local taxes which may accrue because of this Contract. Nothing in this Contract shall be interpreted as authorizing the Subrecipient or its agents or employees to act as an agent or representative for or on behalf of the State of Wyoming or the Agency or to incur any obligation of any kind on behalf of the State of Wyoming or the Agency. The Subrecipient agrees that no health or hospitalization benefits, workers' compensation, unemployment insurance, or similar benefits available to State of Wyoming employees will inure to the benefit of the Subrecipient or the Subrecipient's agents or employees as a result of this Contract.

O. **Notices.** All notices arising out of, or from, the provisions of this Contract shall be in writing either by regular mail or delivery in person at the addresses provided under this Contract, or email.

P. **Ownership and Return of Documents and Information.** Agency is the official custodian and owns all documents, data compilations, reports, computer programs, photographs, data, and other work provided to or produced by the Subrecipient in the performance of this Contract. Upon termination of services, for any reason,

Subrecipient agrees to return all such original and derivative information and documents to the Agency in a useable format. In the case of electronic transmission, such transmission shall be secured. The return of information by any other means shall be by a parcel service that utilizes tracking numbers.

**Q.** **Patent or Copyright Protection.** The Subrecipient recognizes that certain proprietary matters or techniques may be subject to patent, trademark, copyright, license, or other similar restrictions, and warrants that no work performed by the Subrecipient or its sub-subrecipients will violate any such restriction. The Subrecipient shall defend and indemnify the Agency for any infringement or alleged infringement of such patent, trademark, copyright, license, or other restrictions.

**R.** **Prior Approval.** This Contract shall not be binding upon either party, no services shall be performed, and the Wyoming State Auditor shall not draw warrants for payment, until this Contract has been fully executed, approved as to form by the Office of the Attorney General, filed with and approved by A&I Procurement, and approved by the Governor of the State of Wyoming, or his designee, if required by Wyo. Stat. § 9-2-3204(b)(iv).

**S.** **Insurance Requirements.**

**(i)** During the term of this Contract, the Subrecipient shall obtain and maintain, and ensure that each subrecipient obtains and maintains, each type of insurance coverage specified in Insurance Coverage, below.

**(ii)** All policies shall be primary over any insurance or self-insurance program carried by the Subrecipient or the State of Wyoming. All policies shall include clauses stating that each insurance carrier shall waive all rights of recovery under subrogation or otherwise against Subrecipient or the State, its agencies, institutions, organizations, officers, agents, employees, and volunteers.

**(iii)** The Subrecipient shall provide Certificates of Insurance to the Agency verifying each type of coverage required herein. If the policy is a "claims made" policy instead of an "occurrence" policy, the information provided shall include, but is not limited to, retroactive dates and extended reporting periods or tails.

**(iv)** All policies shall be endorsed to provide at least thirty (30) days advance written notice of cancellation to the Agency. A copy of the policy endorsement shall be provided with the Certificate of Insurance.

**(v)** In case of a breach of any provision relating to Insurance Requirements or Insurance Coverage, the Agency may, at the Agency's option, obtain and maintain, at the expense of the Subrecipient, such insurance in the name of the Subrecipient, or subrecipient, as the Agency may deem proper and may

deduct the cost of obtaining and maintaining such insurance from any sums which may be due or become due to the Subrecipient under this Contract.

**(vi)** All policies required by this Contract shall be issued by an insurance company with an A.M. Best rating of A- VIII or better.

**(vii)** The Agency reserves the right to reject any policy issued by an insurance company that does not meet these requirements.

**T.** **Insurance Coverage.** The Subrecipient shall obtain and maintain the following insurance in accordance with the Insurance Requirements set forth above:

**(i)** Commercial General Liability Insurance. Commercial general liability insurance (CGL) coverage, occurrence form, covering liability claims for bodily injury and property damage arising out of premises, operations, products and completed operations, and personal and advertising injury, with minimum limits as follows:

**(a)** $1,000,000.00 each occurrence;
**(b)** $1,000,000.00 personal injury and advertising injury;
**(c)** $2,000,000.00 general aggregate; and
**(d)** $2,000,000.00 products and completed operations.

The CGL policy shall include coverage for Explosion, Collapse and Underground property damage. This coverage may not be excluded by endorsement.

**(ii)** Automobile Liability Insurance. Automobile liability insurance covering any auto (including owned, hired, and non-owned) with minimum limits of $1,000,000.00 each accident combined single limit.

**(iii)** Professional Liability or Errors and Omissions Liability Insurance. Professional liability insurance or errors and omissions liability insurance protecting against any and all claims arising from the Subrecipient's alleged or real professional errors, omissions, or mistakes in the performance of professional duties under this Contract, with minimum limits as follows:

**(a)** $1,000,000.00 each occurrence; and
**(b)** $1,000,000.00 general aggregate.

The policy shall have an extended reporting period of two (2) years.

**U.** **Severability.** Should any portion of this Contract be judicially determined to be illegal or unenforceable, the remainder of the Contract shall continue in full force and effect, and the parties may renegotiate the terms affected by the severance.

V. **Sovereign Immunity and Limitations.** Pursuant to Wyo. Stat. § 1-39-104(a), the State of Wyoming and Agency expressly reserve sovereign immunity by entering into this Contract and the Subrecipient expressly reserves governmental immunity. Each of them specifically retains all immunities and defenses available to them as sovereigns or governmental entities pursuant to Wyo. Stat. § 1-39-101, *et seq.*, and all other applicable law. The parties acknowledge that the State of Wyoming has sovereign immunity and only the Wyoming Legislature has the power to waive sovereign immunity. Designations of venue, choice of law, enforcement actions, and similar provisions shall not be construed as a waiver of sovereign immunity. The parties agree that any ambiguity in this Contract shall not be strictly construed, either against or for either party, except that any ambiguity as to immunity shall be construed in favor of immunity.

W. **Taxes.** The Subrecipient shall pay all taxes and other such amounts required by federal, state, and local law, including, but not limited to, federal and social security taxes, workers' compensation, unemployment insurance, and sales taxes.

X. **Termination of Contract.** This Contract may be terminated, without cause, by the Agency upon thirty (30) days written notice. This Contract may be terminated by the Agency immediately for cause if the Subrecipient fails to perform in accordance with the terms of this Contract. If at any time during the performance of this Contract, in the opinion of the Agency, the work is not progressing satisfactorily or within the terms of this Contract, then, at the discretion of the Agency and after written notice to the Subrecipient, the Agency may terminate this Contract or any part of it. As of the termination date, the Subrecipient will be entitled to a pro rata payment for all work accomplished and accepted by the Agency; however, the Subrecipient shall be liable to the Agency for the entire cost of replacement services for the duration of the Contract term.

Y. **Third-Party Beneficiary Rights.** The parties do not intend to create in any other individual or entity the status of third-party beneficiary, and this Contract shall not be construed so as to create such status. The rights, duties, and obligations contained in this Contract shall operate only between the parties to this Contract and shall inure solely to the benefit of the parties to this Contract. The provisions of this Contract are intended only to assist the parties in determining and performing their obligations under this Contract.

Z. **Time is of the Essence.** Time is of the essence in all provisions of this Contract.

AA. **Titles Not Controlling.** Titles of sections and subsections are for reference only and shall not be used to construe the language in this Contract.

BB. **Waiver.** The waiver of any breach of any term or condition in this Contract shall not be deemed a waiver of any prior or subsequent breach. Failure to object to a breach shall not constitute a waiver.

**CC. Counterparts.** This Contract may be executed in counterparts. Each counterpart, when executed and delivered, shall be deemed an original and all counterparts together shall constitute one and the same Contract. Delivery by the Subrecipient of an originally signed counterpart of this Contract by facsimile or PDF shall be followed up immediately by delivery of the originally signed counterpart to the Agency. The Subrecipient's failure to deliver, either personally or via US Mail, postage prepaid, the originally signed counterpart to the Agency within five (5) business days shall be considered a material breach and may result in immediate termination of this Contract by the Agency.

**THE REMAINDER OF THIS PAGE WAS INTENTIONALLY LEFT BLANK.**

9. **Signatures.** The parties to this Contract, either personally or through their duly authorized representatives, have executed this Contract on the dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this Contract.

The Effective Date of this Contract is the date of the signature last affixed to this page.

**AGENCY:**
Wyoming Department of Health, Public Health Division

_____ _____
Stefan Johansson, Director Date

_____ _____
Stephanie Pyle, MBA Date
Senior Administrator, Public Health Division

**SUBRECIPIENT:**
Campbell County

_____ _____
Del Shelstad, Commission Chairman Date

**ATTORNEY GENERAL'S OFFICE: APPROVAL AS TO FORM**

for: Cole R. White, Assistant Attorney General #226598 — 10-10-2022 Date

**ATTACHMENT A**
**STATEMENT OF WORK**
**Community Services Block Grant**

## General Description

This document is a Statement of Work (SOW) to identify and describe the important milestones and deliverables for the Contract between the Wyoming Department of Health, Public Health Division (Agency) and Campbell County (Subrecipient).

## Responsibilities of Subrecipient

The Subrecipient agrees to:

| Task | Description |
|---|---|
| **1.** | Recognize this Contract is subject to the FFY 2023 Wyoming Community Service Block Grant (CSBG) State Management Plan and addendums and the Subrecipient's FFY 2023 CSBG Application, both of which shall be located for review at Agency. |
| **2.** | Collect, maintain, and compile the federally required demographic, programmatic, and financial data and submit in compiled format the Annual Report to the Agency by a date determined by the Office of Community Services and the Agency. This is generally between the months from December to March, typically with at least one (1) months' notice. |
| **3.** | Upload the most recent required documentation showing that the Organizational Standards have been met into the CSBG statewide database by January 31, 2023. For those Grantees below a seventy percent (70%) met rate, a Technical Assistance Plan (TAP) will be required to be turned in and approved by the State office by May 31, 2023. For those Grantees below a seventy percent (70%) met rate by July 1, 2023, a Quality Improvement Plan will be administered by the State office. |
| **4.** | Utilize the CSBG statewide database provided by the Agency. |
| **5.** | Abide by the federal eligibility requirements of the program through an application process which requires proof of income that indicates the applicant(s) is at or below the current Federal Poverty Guidelines and verify every ninety (90) days for clients with continued services. |
| **6.** | Return any unexpended grant funds from the FFY23 Grant to the Agency by November 15, 2023. CSBG funds cannot be carried over. The Agency shall also be entitled to recover from the Subrecipient any full or partial payment made under this Contract for any payments used for purposes not authorized, or performed outside the Contract, any payments for services the Subrecipient is unable to provide, and any payments for services the Subrecipient did not provide but was required to provide under the terms of this Contract. |
| **7.** | Monitor each sub-subrecipient on-site at least one (1) time every one (1) year period to assure compliance with federal requirements and performance goals. Monitoring reports should be completed after the visit and copies of the report should be provided to the sub-subrecipient and the Agency within sixty (60) days after the visit. Any findings should be noted and required follow-up should be explained in detail. Any sub-subrecipient with significant findings should be placed on a Corrective Action Plan (CAP) or Quality Improvement Plan (QIP) and provided training. A follow-up visit should be scheduled within one (1) year of the first visit to re-evaluate the findings. A |

| | |
|---|---|
| | follow-up report should be completed within sixty (60) days after the visit and copies of the report sent to the sub-subrecipient and the Agency. Any consistent noncompliance issues should be reported to the Agency as appropriate. |
| **8.** | Submit monthly expenditure reports by the tenth ($10^{th}$) day of each month for the preceding month. These reports should be completed by each service provider and a compiled report shall be completed by the Subrecipient. This report shall indicate the actual current month expenses, year-to-date expenses for the grant term, and percent expended by line item, as approved and submitted in the Subrecipient's application. |
| **9.** | Submit a Quarterly Performance Report (QPR) to the Agency on the tenth ($10^{th}$) day of the following month preceding the completion of a quarter. QPRs should be completed with input and guidance from the Tripartite Board, and will require a Board Chair signature upon submission to the Agency. Failure to complete a QPR in the timeframe listed above will result in a hold placed on your monthly reimbursement. |
| **10.** | Refer, as appropriate, income eligible clients to the Wyoming Department of Workforce Services, One-Stop Centers. |
| **11.** | Refer, as appropriate, custodial parents in single-parent families that participate in CSBG-funded programs, and eligible parents to the Wyoming Department of Health, Child Support Program. |
| **12.** | Maintain records, documents, and other evidence which sufficiently reflects all expenditures under this Contract for a period of three (3) years after the termination of this Contract. Such records shall be made available to the Agency or its designee, or the appropriate federal agency for review and audit. |
| **13.** | Sign a legally binding agreement or contract with any and all CSBG sub-subrecipients to include the provisions of this Contract, as applicable. Provide the Agency with a copy of the agreement(s) no later than October 31, 2022. |
| **14.** | Conduct a time allocation analysis for any position dually-funded from other sources of funds to account for apportioned time charged against this Contract. |
| **15.** | Meals and travel charged to CSBG are not to exceed the U.S. General Services Administration (GSA) meals and incidental expenses (M&IE) rates. |
| **16.** | Abide by the Wyoming Department of Health Financial Statements and Audit policy FS-2001. |

**THE REMAINDER OF THIS PAGE WAS INTENTIONALLY LEFT BLANK.**

**ATTACHMENT A**
**STATEMENT OF WORK**
**Community Services Block Grant**

## Budget Narrative

The following outline shows specific tasks, milestones, and completion dates for the Contract.

| | Deliverable | Completion Date | Cost |
|---|---|---|---|
| **1.** | **Council of Community Services**<br>Food Pantry, Medical, Dental, Vision, Screening, Prescriptions | September 30, 2023 | $111,419 |
| **2.** | **Gillette Abuse Refuge Foundation**<br>Housing and Utilities, Deposits and Payments | September 30, 2023 | $30,752 |
| **3.** | **Gillette Reproductive Health**<br>Medical Services, Visits, Prevention, Screenings, Prescriptions | September 30, 2023 | $34,664 |
| **4.** | **Personal Frontiers, Inc.**<br>Substance abuse screening, Coaching, Counseling Adults | September 30, 2023 | $40,495 |
| **5.** | **Campbell County Administrative Direct Costs** | September 30, 2023 | $5,460 |
| **6.** | **Discretionary**<br>T/TA- Agency Capacity Building | September 30, 2023 | $1,500 |
| | **TOTAL NOT TO EXCEED:** | | **$224,290.00** |

**THE REMAINDER OF THIS PAGE WAS INTENTIONALLY LEFT BLANK.**

The following page(s) contain the backup material for Agenda Item: 10:45 Community Services Block Grant (CSBG) Subaward Agreements

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

**COUNCIL OF COMMUNITY SERVICES**
**SUBAWARD AGREEMENT**
**AWARD # _____**
**CFDA # 93.569**

**THIS AGREEMENT** , made effective October 1, 2022, is entered into by and between Campbell County, Wyoming, by and through the Campbell County Care Board ("Board" or "Care Board"), of 500 S. Gillette Ave., Ste. 1100, Gillette, WY 82716 and the Council of Community Services, ("CCS"), of 114 S. 4-J Rd, Gillette, WY 82718;

**RECITALS:**

**A.** The Board has submitted its application to receive funding from the Community Services Block Grant (CSBG) administered by the Wyoming Department of Health, Public Health Division (WDH);

**B.** Through CSBG, WDH has awarded The Board the total sum of Two Hundred Twenty Four Thousand Two Hundred Ninety Dollars ($224,290.00) to be used as approved in the Statement of Work referenced in the Contract Between Wyoming Department of Health and Campbell County Commissioners, effective October 1, 2022, attached hereto as **Exhibit A**;

**C.** The Board has entered into a contract with WDH setting forth certain terms upon which the funding is conditioned; and,

**D.** The Board desires to provide to CCS and CCS desires to accept from the Board the part of the awarded proceeds; namely, the sum of One Hundred Eleven Thousand Four Hundred Nineteen Dollars ($111,419.00).

**NOW THEREFORE**, in consideration of the mutual covenants, agreements and representations set forth below, the above recitals, and other good and adequate consideration, the receipt and sufficiency of which is acknowledged, the parties agree as follows:

1. In exchange for the Board providing the award amount referenced in the above Recitals, CCS hereby agrees to provide services as specified and approved under the attachments referenced in **Exhibit A**. These services are for the period commencing October 1, 2022, and ending September 30, 2023. The terms and conditions contained in **Exhibit A** and all referenced attachments identified in **Exhibit** A are incorporated herein by this reference.
2. CCS agrees to administer the program as outlined in the attachments to **Exhibit A**

to the best of its ability without creating exposure of liability to the County or Board. CCS shall indemnify, hold harmless and defend the Campbell County, the Board and its commissioners, trustees, directors, officers, agents, representatives, and employees from and against any and all claims, demands, penalties, liens, losses, fines, liabilities, damages, interest, costs, or expenses (including, without limitation, reasonable attorneys' fees and court costs), whether or not involving a third party claim, arising out of or in connection with: (i) the acts, errors, omissions, conduct, or operations of CCS or any of its officers, agents, or employees; or (ii) any breach by CCS of any of the representations, warranties, covenants, obligations or duties contained in this Agreement; or (c) any violation of any federal, state, or local laws, rules, or regulations by CCS. The indemnification obligations herein shall not be limited by reason of the enumeration of any insurance coverage and shall survive the termination of this Agreement. It is specifically agreed and understood that a condition of the grant award is quarterly reporting and the gathering and keeping of data in order to secure output measure for reporting purposes. CCS agrees to cooperate in all respects with regard to complying with this requirement and all other requirements set forth in attached **Exhibit A**.

3. It is a pre-condition to the Board providing any funds to CCS under this Agreement that CCS initiate, maintain, and complete each of the following, as the case may be:

   a. Each staff member of CCS providing services under this Agreement must attend:

   i. CAP60 training sessions as available;

   ii. CSNOWYO training sessions as they become available; and,

   iii. Any additional training required by the Care Board.

   b. Each Board member of CCS must attend any training required by the Care Board.

   c. CCS must submit all required report forms and CAP60 data to the Care Board by the 11$^{th}$ of each month.

   d. CCS must upload all client intake documentation, proof of income, grants-

in-aid statements/receipts, and client eligibility information into CAP60.

e. CCS must provide updates to the Care Board regarding how the funds awarded under this Agreement have been utilized. CCS must comply with this requirement by submitting the meeting minutes from at least one CCS Board meeting quarterly.

f. Complete any other requirement communicated by the Care Board.

4. It is specifically agreed and understood that the amount of funding to be contributed by the Board is limited to the funding received from WDH through the CSBG grant referenced in the Recitals to this Agreement. CCS shall be responsible for any and all additional costs, including but not limited to, all liability for any costs of this program which exceed the amount of the funds received herein. Additionally, the Board's obligation to reimburse up to the amount of the grant funding referenced herein is conditioned upon actual receipt of the same. If for any reason the Board should not receive such funding, its obligations under this agreement are null and void and the terms of this agreement are not a general obligation of the Board or a commitment for funding out of its general revenue.

5. In the event CCS fails to abide by the terms and conditions of this Agreement or **Exhibit A**, the Board may immediately suspend payments provided for under this Agreement and transfer such funding to another entity who is willing and able to perform the services provided for under this agreement.

6. In addition to the above remedy, in the event CCS defaults or is deficient in the performance of any term of this Agreement or any requirements as set out in **Exhibit A**, or any rules and regulations under the CSBG program, the Board shall have the right to exercise all remedies provided by law or in equity, including, without limitation, the following:

a. Immediately terminating this Agreement without further liability of obligation of the Board;

b. Requiring CCS to reimburse any amounts improperly expended and reprogram the use of the funds in accordance with applicable requirements;

c. Changing the method of payment to CCS; and/or

d. Reducing, withdrawing, suspending or adjusting the amount of the funds

given to CCS under this Agreement.

7. Any persons hired or engaged by CCS in the performance of this agreement shall be employees of CCS and not the Board for any purpose, including but not limited to, salaries, benefits, employment taxes and personnel policies and regulations.

8. The parties hereto agree that the terms and conditions of this Agreement may be amended or modified at any time upon mutual consent, in writing, of the parties hereto. No provision of this Agreement may be waived except by a written document executed by the party entitled to the benefits of the provision. No waiver of a provision will be deemed to be or will constituted a waiver of any other provision of this Agreement. A waiver will be effective only in the specific instance and for the purpose for which it was given, and will not constitute a continuing waiver.

9. Construction, interpretation and enforcement of this Agreement shall be governed by the laws of the State of Wyoming. The courts of the State of Wyoming shall have jurisdiction over this Agreement and venue shall be the Sixth Judicial District, Campbell County, Wyoming. Campbell County and its governmental subdivisions do not waive governmental immunity and all defenses available to it pursuant to W.S. 1-39-101 et. seq and nothing in this agreement shall be interpreted to affect any such immunity or defense provided by law.. All remedies at law, in equity, by statute or otherwise shall be cumulative and may be enforced concurrently herewith or from time to time, and the election of any one or more shall not constitute a waiver of the right to pursue other available remedies.

10. CCS shall be liable to the Board for reasonable attorney's fees incurred by the Board in connection with the collection, or attempt to collect, any damages arising from any act or omission of CCS, or its agents or from CCS's failure to perform any aspect of the services or fulfill any obligations or responsibilities provided under this Agreement.

11. The provisions of this Agreement shall be severable, and if any provision shall be prohibited by law, invalid, or unenforceable in whole or in part for any reason, the remaining provisions shall remain in full force and effect.

12. The parties agree that this writing constitute the entire Agreement between them

and that there are no other agreements or understandings of any kind or character except those contained within this Agreement and the attached Exhibits.

**IN WITNESS WHEREOF,** the parties, by their duly authorized representatives, whom have the authority to bind the respective parties have executed this Agreement as of the dates indicated below.

**CAMPBELL COUNTY CARE BOARD**

_____ _____

**Richard Burton, Chairman** **DATE**

**CAMPBELL COUNTY**

_____ _____

**Del Shelstad, Chairman** **DATE**

**Attest:**

_____ _____

**Susan Saunders, Clerk**

**CCS**

BY: _____ _____

**DATE**

_____ _____

**Printed Name** **Printed Title**

**GILLETTE ABUSE REFUGE FOUNDATION**
**SUBAWARD AGREEMENT**
**AWARD # _____**
**CFDA # 93.569**

**THIS AGREEMENT** , made effective October 1, 2022, is entered into by and between Campbell County, Wyoming, by and through the Campbell County Care Board ("Board" or "Care Board"), of 500 S. Gillette Ave., Ste. 1100, Gillette, WY 82716 and the Gillette Abuse Refuge Foundation, ("GARF"), of 910 E 3rd St I, Gillette, WY 82716;

**RECITALS:**

**A.** The Board has submitted its application to receive funding from the Community Services Block Grant (CSBG) administered by the Wyoming Department of Health, Public Health Division (WDH);

**B.** Through CSBG, WDH has awarded The Board the total sum of Two Hundred Twenty Four Thousand Two Hundred Ninety Dollars ($224,290.00) to be used as approved in the Statement of Work referenced in the Contract Between Wyoming Department of Health and Campbell County Commissioners, effective October 1, 2022, attached hereto as **Exhibit A**;

**C.** The Board has entered into a contract with WDH setting forth certain terms upon which the funding is conditioned; and,

**D.** The Board desires to provide to GARF and GARF desires to accept from the Board the part of the awarded proceeds; namely, the sum of Thirty Thousand Seven Hundred Fifty Two Dollars ($30,752.00).

**NOW THEREFORE**, in consideration of the mutual covenants, agreements and representations set forth below, the above recitals, and other good and adequate consideration, the receipt and sufficiency of which is acknowledged, the parties agree as follows:

1. In exchange for the Board providing the award amount referenced in the above Recitals, GARF hereby agrees to provide services as specified and approved under the attachments referenced in **Exhibit A**. These services are for the period commencing October 1, 2022, and ending September 30, 2023. The terms and conditions contained in **Exhibit A** and all referenced attachments identified in **Exhibit** A are incorporated herein by this reference.
2. GARF agrees to administer the program as outlined in the attachments to **Exhibit**

**A** to the best of its ability without creating exposure of liability to the County or Board. GARF shall indemnify, hold harmless and defend the Campbell County, the Board and its commissioners, trustees, directors, officers, agents, representatives, and employees from and against any and all claims, demands, penalties, liens, losses, fines, liabilities, damages, interest, costs, or expenses (including, without limitation, reasonable attorneys' fees and court costs), whether or not involving a third party claim, arising out of or in connection with: (i) the acts, errors, omissions, conduct, or operations of GARF or any of its officers, agents, or employees; or (ii) any breach by GARF of any of the representations, warranties, covenants, obligations or duties contained in this Agreement; or (c) any violation of any federal, state, or local laws, rules, or regulations by GARF. The indemnification obligations herein shall not be limited by reason of the enumeration of any insurance coverage and shall survive the termination of this Agreement. It is specifically agreed and understood that a condition of the grant award is quarterly reporting and the gathering and keeping of data in order to secure output measure for reporting purposes. GARF agrees to cooperate in all respects with regard to complying with this requirement and all other requirements set forth in attached **Exhibit A**.

3. It is a pre-condition to the Board providing any funds to GARF under this Agreement that GARF initiate, maintain, and complete each of the following, as the case may be:

   a. Each staff member of GARF providing services under this Agreement must attend:

   i. CAP60 training sessions as available;

   ii. CSNOWYO training sessions as they become available; and,

   iii. Any additional training required by the Care Board.

   b. Each Board member of GARF must attend any training required by the Care Board.

   c. GARF must submit all required report forms and CAP60 data to the Care Board by the 11$^{th}$ of each month.

   d. GARF must upload all client intake documentation, proof of income,

grants- in-aid statements/receipts, and client eligibility information into CAP60.

e. GARF must provide updates to the Care Board regarding how the funds awarded under this Agreement have been utilized. GARF must comply with this requirement by submitting the meeting minutes from at least one GARF Board meeting quarterly.

f. Complete any other requirement communicated by the Care Board.

4. It is specifically agreed and understood that the amount of funding to be contributed by the Board is limited to the funding received from WDH through the CSBG grant referenced in the Recitals to this Agreement. GARF shall be responsible for any and all additional costs, including but not limited to, all liability for any costs of this program which exceed the amount of the funds received herein. Additionally, the Board's obligation to reimburse up to the amount of the grant funding referenced herein is conditioned upon actual receipt of the same. If for any reason the Board should not receive such funding, its obligations under this agreement are null and void and the terms of this agreement are not a general obligation of the Board or a commitment for funding out of its general revenue.

5. In the event GARF fails to abide by the terms and conditions of this Agreement or **Exhibit A**, the Board may immediately suspend payments provided for under this Agreement and transfer such funding to another entity who is willing and able to perform the services provided for under this agreement.

6. In addition to the above remedy, in the event GARF defaults or is deficient in the performance of any term of this Agreement or any requirements as set out in **Exhibit A**, or any rules and regulations under the CSBG program, the Board shall have the right to exercise all remedies provided by law or in equity, including, without limitation, the following:

a. Immediately terminating this Agreement without further liability of obligation of the Board;

b. Requiring GARF to reimburse any amounts improperly expended and reprogram the use of the funds in accordance with applicable requirements;

c. Changing the method of payment to GARF; and/or

d. Reducing, withdrawing, suspending or adjusting the amount of the funds given to GARF under this Agreement.

7. Any persons hired or engaged by GARF in the performance of this agreement shall be employees of GARF and not the Board for any purpose, including but not limited to, salaries, benefits, employment taxes and personnel policies and regulations.

8. The parties hereto agree that the terms and conditions of this Agreement may be amended or modified at any time upon mutual consent, in writing, of the parties hereto. No provision of this Agreement may be waived except by a written document executed by the party entitled to the benefits of the provision. No waiver of a provision will be deemed to be or will constituted a waiver of any other provision of this Agreement. A waiver will be effective only in the specific instance and for the purpose for which it was given, and will not constitute a continuing waiver.

9. Construction, interpretation and enforcement of this Agreement shall be governed by the laws of the State of Wyoming. The courts of the State of Wyoming shall have jurisdiction over this Agreement and venue shall be the Sixth Judicial District, Campbell County, Wyoming. Campbell County and its governmental subdivisions do not waive governmental immunity and all defenses available to it pursuant to W.S. 1-39-101 et. seq and nothing in this agreement shall be interpreted to affect any such immunity or defense provided by law.. All remedies at law, in equity, by statute or otherwise shall be cumulative and may be enforced concurrently herewith or from time to time, and the election of any one or more shall not constitute a waiver of the right to pursue other available remedies.

10. GARF shall be liable to the Board for reasonable attorney's fees incurred by the Board in connection with the collection, or attempt to collect, any damages arising from any act or omission of GARF, or its agents or from GARF's failure to perform any aspect of the services or fulfill any obligations or responsibilities provided under this Agreement.

11. The provisions of this Agreement shall be severable, and if any provision shall be prohibited by law, invalid, or unenforceable in whole or in part for any reason, the remaining provisions shall remain in full force and effect.

12. The parties agree that this writing constitute the entire Agreement between them and that there are no other agreements or understandings of any kind or character except those contained within this Agreement and the attached Exhibits.

**IN WITNESS WHEREOF,** the parties, by their duly authorized representatives, whom have the authority to bind the respective parties have executed this Agreement as of the dates indicated below.

**CAMPBELL COUNTY CARE BOARD**

_____ _____
**Richard Burton, Chairman** **DATE**

**CAMPBELL COUNTY**

_____ _____
**Del Shelstad, Chairman** **DATE**

**Attest:**

_____ _____
**Susan Saunders, Clerk**

**GARF**

BY: _____ _____
**DATE**

_____ _____
**Printed Name** **Printed Title**

**GILLETTE REPRODUCTIVE HEALTH**
**SUBAWARD AGREEMENT**
**AWARD # _____**
**CFDA # 93.569**

**THIS AGREEMENT** , made effective October 1, 2022, is entered into by and between Campbell County, Wyoming, by and through the Campbell County Care Board ("Board" or "Care Board"), of 500 S. Gillette Ave., Ste. 1100, Gillette, WY 82716 and the Gillette Reproductive Health, ("GRH"), of 1304 West 4th St, Gillette, WY 82178;

**RECITALS:**

**A.** The Board has submitted its application to receive funding from the Community Services Block Grant (CSBG) administered by the Wyoming Department of Health, Public Health Division (WDH);

**B.** Through CSBG, WDH has awarded The Board the total sum of Two Hundred Twenty Four Thousand Two Hundred Ninety Dollars ($224,290.00) to be used as approved in the Statement of Work referenced in the Contract Between Wyoming Department of Health and Campbell County Commissioners, effective October 1, 2022, attached hereto as **Exhibit A**;

**C.** The Board has entered into a contract with WDH setting forth certain terms upon which the funding is conditioned; and,

**D.** The Board desires to provide to GRH and GRH desires to accept from the Board the part of the awarded proceeds; namely, the sum of Thirty Four Thousand Six Hundred Sixty Four Dollars ($34,664.00).

**NOW THEREFORE**, in consideration of the mutual covenants, agreements and representations set forth below, the above recitals, and other good and adequate consideration, the receipt and sufficiency of which is acknowledged, the parties agree as follows:

1. In exchange for the Board providing the award amount referenced in the above Recitals, GRH hereby agrees to provide services as specified and approved under the attachments referenced in **Exhibit A**. These services are for the period commencing October 1, 2022, and ending September 30, 2023. The terms and conditions contained in **Exhibit A** and all referenced attachments identified in **Exhibit** A are incorporated herein by this reference.
2. GRH agrees to administer the program as outlined in the attachments to **Exhibit A** to the best of its ability without creating exposure of liability to the County or

Board. GRH shall indemnify, hold harmless and defend the Campbell County, the Board and its commissioners, trustees, directors, officers, agents, representatives, and employees from and against any and all claims, demands, penalties, liens, losses, fines, liabilities, damages, interest, costs, or expenses (including, without limitation, reasonable attorneys' fees and court costs), whether or not involving a third party claim, arising out of or in connection with: (i) the acts, errors, omissions, conduct, or operations of GRH or any of its officers, agents, or employees; or (ii) any breach by GRH of any of the representations, warranties, covenants, obligations or duties contained in this Agreement; or (c) any violation of any federal, state, or local laws, rules, or regulations by GRH. The indemnification obligations herein shall not be limited by reason of the enumeration of any insurance coverage and shall survive the termination of this Agreement. It is specifically agreed and understood that a condition of the grant award is quarterly reporting and the gathering and keeping of data in order to secure output measure for reporting purposes. GRH agrees to cooperate in all respects with regard to complying with this requirement and all other requirements set forth in attached **Exhibit A**.

3. It is a pre-condition to the Board providing any funds to GRH under this Agreement that GRH initiate, maintain, and complete each of the following, as the case may be:

   a. Each staff member of GRH providing services under this Agreement must attend:

   i. CAP60 training sessions as available;

   ii. CSNOWYO training sessions as they become available; and,

   iii. Any additional training required by the Care Board.

   b. Each Board member of GRH must attend any training required by the Care Board.

   c. GRH must submit all required report forms and CAP60 data to the Care Board by the 11$^{th}$ of each month.

   d. GRH must upload all client intake documentation, proof of income, grants-in-aid statements/receipts, and client eligibility information into CAP60.

e. GRH must provide updates to the Care Board regarding how the funds awarded under this Agreement have been utilized. GRH must comply with this requirement by submitting the meeting minutes from at least one GRH Board meeting quarterly.

f. Complete any other requirement communicated by the Care Board.

4. It is specifically agreed and understood that the amount of funding to be contributed by the Board is limited to the funding received from WDH through the CSBG grant referenced in the Recitals to this Agreement. GRH shall be responsible for any and all additional costs, including but not limited to, all liability for any costs of this program which exceed the amount of the funds received herein. Additionally, the Board's obligation to reimburse up to the amount of the grant funding referenced herein is conditioned upon actual receipt of the same. If for any reason the Board should not receive such funding, its obligations under this agreement are null and void and the terms of this agreement are not a general obligation of the Board or a commitment for funding out of its general revenue.

5. In the event GRH fails to abide by the terms and conditions of this Agreement or **Exhibit A**, the Board may immediately suspend payments provided for under this Agreement and transfer such funding to another entity who is willing and able to perform the services provided for under this agreement.

6. In addition to the above remedy, in the event GRH defaults or is deficient in the performance of any term of this Agreement or any requirements as set out in **Exhibit A**, or any rules and regulations under the CSBG program, the Board shall have the right to exercise all remedies provided by law or in equity, including, without limitation, the following:

   a. Immediately terminating this Agreement without further liability of obligation of the Board;

   b. Requiring GRH to reimburse any amounts improperly expended and reprogram the use of the funds in accordance with applicable requirements;

   c. Changing the method of payment to GRH; and/or

   d. Reducing, withdrawing, suspending or adjusting the amount of the funds given to GRH under this Agreement.

7. Any persons hired or engaged by GRH in the performance of this agreement shall be employees of GRH and not the Board for any purpose, including but not limited to, salaries, benefits, employment taxes and personnel policies and regulations.

8. The parties hereto agree that the terms and conditions of this Agreement may be amended or modified at any time upon mutual consent, in writing, of the parties hereto. No provision of this Agreement may be waived except by a written document executed by the party entitled to the benefits of the provision. No waiver of a provision will be deemed to be or will constituted a waiver of any other provision of this Agreement. A waiver will be effective only in the specific instance and for the purpose for which it was given, and will not constitute a continuing waiver.

9. Construction, interpretation and enforcement of this Agreement shall be governed by the laws of the State of Wyoming. The courts of the State of Wyoming shall have jurisdiction over this Agreement and venue shall be the Sixth Judicial District, Campbell County, Wyoming. Campbell County and its governmental subdivisions do not waive governmental immunity and all defenses available to it pursuant to W.S. 1-39-101 et. seq and nothing in this agreement shall be interpreted to affect any such immunity or defense provided by law. All remedies at law, in equity, by statute or otherwise shall be cumulative and may be enforced concurrently herewith or from time to time, and the election of any one or more shall not constitute a waiver of the right to pursue other available remedies.

10. GRH shall be liable to the Board for reasonable attorney's fees incurred by the Board in connection with the collection, or attempt to collect, any damages arising from any act or omission of GRH, or its agents or from GRH's failure to perform any aspect of the services or fulfill any obligations or responsibilities provided under this Agreement.

11. The provisions of this Agreement shall be severable, and if any provision shall be prohibited by law, invalid, or unenforceable in whole or in part for any reason, the remaining provisions shall remain in full force and effect.

12. The parties agree that this writing constitute the entire Agreement between them and that there are no other agreements or understandings of any kind or character

except those contained within this Agreement and the attached Exhibits.

**IN WITNESS WHEREOF,** the parties, by their duly authorized representatives, whom have the authority to bind the respective parties have executed this Agreement as of the dates indicated below.

**CAMPBELL COUNTY CARE BOARD**

_____ _____

**Richard Burton, Chairman** **DATE**

**CAMPBELL COUNTY**

_____ _____

**Del Shelstad, Chairman** **DATE**

**Attest:**

_____ _____

**Susan Saunders, Clerk**

**GRH**

BY: _____ _____

**DATE**

_____ _____

**Printed Name** **Printed Title**

**COUNCIL OF COMMUNITY SERVICES**
**SUBAWARD AGREEMENT**
**AWARD # _____**
**CFDA # 93.569**

**THIS AGREEMENT** , made effective October 1, 2022, is entered into by and between Campbell County, Wyoming, by and through the Campbell County Care Board ("Board" or "Care Board"), of 500 S. Gillette Ave., Ste. 1100, Gillette, WY 82716 and the Personal Frontiers, Inc., ("PFI"), of 310 S Miller Ave Suite G, Gillette, WY 82716;

**RECITALS:**

**A.** The Board has submitted its application to receive funding from the Community Services Block Grant (CSBG) administered by the Wyoming Department of Health, Public Health Division (WDH);

**B.** Through CSBG, WDH has awarded The Board the total sum of Two Hundred Twenty Four Thousand Two Hundred Ninety Dollars ($224,290.00) to be used as approved in the Statement of Work referenced in the Contract Between Wyoming Department of Health and Campbell County Commissioners, effective October 1, 2022, attached hereto as **Exhibit A**;

**C.** The Board has entered into a contract with WDH setting forth certain terms upon which the funding is conditioned; and,

**D.** The Board desires to provide to PFI and PFI desires to accept from the Board the part of the awarded proceeds; namely, the sum of Forty Thousand Four Hundred Ninety Five Dollars ($40,495.00).

**NOW THEREFORE**, in consideration of the mutual covenants, agreements and representations set forth below, the above recitals, and other good and adequate consideration, the receipt and sufficiency of which is acknowledged, the parties agree as follows:

1. In exchange for the Board providing the award amount referenced in the above Recitals, PFI hereby agrees to provide services as specified and approved under the attachments referenced in **Exhibit A**. These services are for the period commencing October 1, 2022, and ending September 30, 2023. The terms and conditions contained in **Exhibit A** and all referenced attachments identified in **Exhibit** A are incorporated herein by this reference.
2. PFI agrees to administer the program as outlined in the attachments to **Exhibit A** to the best of its ability without creating exposure of liability to the County or

Board. PFI shall indemnify, hold harmless and defend the Campbell County, the Board and its commissioners, trustees, directors, officers, agents, representatives, and employees from and against any and all claims, demands, penalties, liens, losses, fines, liabilities, damages, interest, costs, or expenses (including, without limitation, reasonable attorneys' fees and court costs), whether or not involving a third party claim, arising out of or in connection with: (i) the acts, errors, omissions, conduct, or operations of PFI or any of its officers, agents, or employees; or (ii) any breach by PFI of any of the representations, warranties, covenants, obligations or duties contained in this Agreement; or (c) any violation of any federal, state, or local laws, rules, or regulations by PFI. The indemnification obligations herein shall not be limited by reason of the enumeration of any insurance coverage and shall survive the termination of this Agreement. It is specifically agreed and understood that a condition of the grant award is quarterly reporting and the gathering and keeping of data in order to secure output measure for reporting purposes. PFI agrees to cooperate in all respects with regard to complying with this requirement and all other requirements set forth in attached **Exhibit A**.

3. It is a pre-condition to the Board providing any funds to PFI under this Agreement that PFI initiate, maintain, and complete each of the following, as the case may be:

   a. Each staff member of PFI providing services under this Agreement must attend:

   i. CAP60 training sessions as available;

   ii. CSNOWYO training sessions as they become available; and,

   iii. Any additional training required by the Care Board.

   b. Each Board member of PFI must attend any training required by the Care Board.

   c. PFI must submit all required report forms and CAP60 data to the Care Board by the 11$^{th}$ of each month.

   d. PFI must upload all client intake documentation, proof of income, grants-in-aid statements/receipts, and client eligibility information into CAP60.

   e. PFI must provide updates to the Care Board regarding how the funds

awarded under this Agreement have been utilized. PFI must comply with this requirement by submitting the meeting minutes from at least one PFI Board meeting quarterly.

f. Complete any other requirement communicated by the Care Board.

4. It is specifically agreed and understood that the amount of funding to be contributed by the Board is limited to the funding received from WDH through the CSBG grant referenced in the Recitals to this Agreement. PFI shall be responsible for any and all additional costs, including but not limited to, all liability for any costs of this program which exceed the amount of the funds received herein. Additionally, the Board's obligation to reimburse up to the amount of the grant funding referenced herein is conditioned upon actual receipt of the same. If for any reason the Board should not receive such funding, its obligations under this agreement are null and void and the terms of this agreement are not a general obligation of the Board or a commitment for funding out of its general revenue.

5. In the event PFI fails to abide by the terms and conditions of this Agreement or **Exhibit A**, the Board may immediately suspend payments provided for under this Agreement and transfer such funding to another entity who is willing and able to perform the services provided for under this agreement.

6. In addition to the above remedy, in the event PFI defaults or is deficient in the performance of any term of this Agreement or any requirements as set out in **Exhibit A**, or any rules and regulations under the CSBG program, the Board shall have the right to exercise all remedies provided by law or in equity, including, without limitation, the following:

   a. Immediately terminating this Agreement without further liability of obligation of the Board;

   b. Requiring PFI to reimburse any amounts improperly expended and reprogram the use of the funds in accordance with applicable requirements;

   c. Changing the method of payment to PFI; and/or

   d. Reducing, withdrawing, suspending or adjusting the amount of the funds given to PFI under this Agreement.

7. Any persons hired or engaged by PFI in the performance of this agreement shall be

employees of PFI and not the Board for any purpose, including but not limited to, salaries, benefits, employment taxes and personnel policies and regulations.

8. The parties hereto agree that the terms and conditions of this Agreement may be amended or modified at any time upon mutual consent, in writing, of the parties hereto. No provision of this Agreement may be waived except by a written document executed by the party entitled to the benefits of the provision. No waiver of a provision will be deemed to be or will constituted a waiver of any other provision of this Agreement. A waiver will be effective only in the specific instance and for the purpose for which it was given, and will not constitute a continuing waiver.

9. Construction, interpretation and enforcement of this Agreement shall be governed by the laws of the State of Wyoming. The courts of the State of Wyoming shall have jurisdiction over this Agreement and venue shall be the Sixth Judicial District, Campbell County, Wyoming. Campbell County and its governmental subdivisions do not waive governmental immunity and all defenses available to it pursuant to W.S. 1-39-101 et. seq and nothing in this agreement shall be interpreted to affect any such immunity or defense provided by law.. All remedies at law, in equity, by statute or otherwise shall be cumulative and may be enforced concurrently herewith or from time to time, and the election of any one or more shall not constitute a waiver of the right to pursue other available remedies.

10. PFI shall be liable to the Board for reasonable attorney's fees incurred by the Board in connection with the collection, or attempt to collect, any damages arising from any act or omission of PFI, or its agents or from PFI's failure to perform any aspect of the services or fulfill any obligations or responsibilities provided under this Agreement.

11. The provisions of this Agreement shall be severable, and if any provision shall be prohibited by law, invalid, or unenforceable in whole or in part for any reason, the remaining provisions shall remain in full force and effect.

12. The parties agree that this writing constitute the entire Agreement between them and that there are no other agreements or understandings of any kind or character except those contained within this Agreement and the attached Exhibits.

**IN WITNESS WHEREOF,** the parties, by their duly authorized representatives, whom have the authority to bind the respective parties have executed this Agreement as of the dates indicated below.

**CAMPBELL COUNTY CARE BOARD**

_____ _____

**Richard Burton, Chairman** **DATE**

**CAMPBELL COUNTY**

_____ _____

**Del Shelstad, Chairman** **DATE**

**Attest:**

_____ _____

**Susan Saunders, Clerk**

**PFI**

BY: _____ _____

**DATE**

_____ _____

**Printed Name** **Printed Title**

The following page(s) contain the backup material for Agenda Item: 10:50 ARPA Funding

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

**OFFICE**
500 South Gillette Avenue
Suite 1100
Gillette, Wyoming 82716
(307) 682-7283
(307) 687-6325 FAX

Campbell County
wyoming

Denton Knapp
Executive Director of Administration

**BOARD OF COMMISSIONERS**
Del Shelstad, Chairman
Rusty Bell
Colleen Faber
Bob Maul
Don Hamm

# MEMORANDUM

**TO**: County Commissioners

**FROM**: Kristin Young, Grants Specialist

**RE**: American Rescue Plan Act (ARPA) Funding

**DATE:** October 18th, 2022

---

I am requesting the Commissioners accept the following American Rescue Plan Act (ARPA) funding:

ARPA funding through Wyoming Department of Family Services WY Childcare Stabilization Grant Fund for Children's Developmental Services in the amount of $353,300 (in two $176,650 payments). This grant provides financial support to eligible childcare providers that have experienced increased costs, disruptions, and challenges due to the COVID19 pandemic. The grant is for General Stabilization & Support and Staff Retention and Recruitment. CFDA#93.575

ARPA funding through the U.S. Treasury State and Local Fiscal Recovery Funds (SLFRF) program. The total is $9,001,196 with the first tranche received August 17, 2021 in the amount of $4,500,598 and the second tranche received September 29th, 2022 in the amount of $4,500,598 (CFDA# 21.019). ARPA funding through the U.S. Treasury Local Assistance and Tribal Consistency (LATC) Fund in the amount of $588,225.48 in two equal payments to be disbursed upon submission of the acceptance (CFDA# 21.032). The funding for both the SLFRF and LATC are to be used for eligible projects listed as:

- Construction of schools & hospitals
- Road and building maintenance, and other infrastructure
- Health and other services
- Environmental remediation
- Provision of police, fire, and other public safety services (including the purchase of fire trucks and police vehicles)

  - Ineligible projects are:
- Extraordinary contributions to pensions
- Debt service
- Rainy day funds/financial reserves/investments
- Satisfaction of settlement or judgement
- Use of funds may not undermine COVID-19 mitigation practices in line with CDC guidance or recommendations
- May not violate Uniform Guidance conflict-of-interest or other applicable laws

compensation -

**Jana E. Webb**

**From:** WY_ARPA_Grant <WY_ARPA_Grant@pubknow.com>
**Sent:** Tuesday, January 11, 2022 5:11 PM
**To:** Jana E. Webb; Tausha M. Edmonds
**Cc:** penny.hotovec@wyo.gov
**Subject:** WY Child Care Stabilization Grant Award
**Attachments:** WY_ARPA_ACHForm.pdf; W-9.pdf

**Please be cautious:**
This email originated from outside the County organization. If you believe this email is suspicious, report it using the Phish Alert button. Do not forward suspicious emails.

Dear Jana and Tausha,

On behalf of Wyoming Department of Family Services, we are pleased to confirm your award of $353,300 in WY Child Care Stabilization Grant funding for Children's Developmental Services of Campbell County. This grant provides financial support to eligible child care providers that have experienced increased costs, disruptions, and challenges during the COVID-19 pandemic.

Grant amounts are broken into types of eligible uses as shown here:

| Eligible Use | Award Amount |
|---|---|
| General Stabilization and Support | $ 271,800 |
| Staff Retention and Recruitment | $ 81,500 |

| | |
|---|---|
| **Total Grant Award** | **$ 353,300** |
| First Payment | $ 176,650 |
| Second Payment | $ 176,650 |

Additional Details:

- Guidance on **eligible uses can be found in the grant FAQ**.
- **You will be required to report each quarter on how funds are used** until the end of the award. This is necessary to ensure compliance and meet federal reporting requirements. Please keep documentation on how funds were used; you may be selected for audit.
- Grant awards must be used within the grant period January 2020 – September 2023. Please reach out if you want guidance on additional ways to use your grant.
- **Grant awards will be distributed in two equal payments.** Your first payment will occur within two weeks of receipt of completed financial information. The second payment will occur 3 months later.

Next Steps:

1. Fill out W-9 and ACH forms.
    a. W-9: For incorporated businesses use your EIN.
    b. Please be sure to check all items in the form for completeness. Incomplete items will delay processing time.
2. Upload them to the secure file site. **Do NOT send directly through email.**
    a. Document Name in "your name" field: For DFS licensed providers, use your license number that appears on your DFS certificate. For Exempt providers use your provider number used to receive subsidies.
    b. By uploading these items you are acknowledging your acceptance of the terms discussed above.

We look forward to hearing from you on how this funding supports you and the children in your care.

Sincerely,

Wyoming Child Care Stabilization Grant Team

Public Knowledge® pubknow.com
Wyoming Department of Family Services dfs.wyo.gov

OMB Approved No. 1505-0271
Expiration Date: November 30, 2021

U.S. DEPARTMENT OF THE TREASURY
CORONAVIRUS LOCAL FISCAL RECOVERY FUNDS

| | |
|---|---|
| Recipient name and address: [*Recipient to provide*]<br>Campbell County<br>500 South Gillette Ave.; Suite 1100<br>Gillette, WY 82716 | DUNS Number: [*Recipient to provide*] W8QKYMHVL4Z3<br>Taxpayer Identification Number: [*Recipient to provide*] 83-600103<br>Assistance Listing Number: 21.027 |

Sections 602(b) and 603(b) of the Social Security Act (the Act) as added by section 9901 of the American Rescue Plan Act, Pub. L. No. 117-2 (March 11, 2021) authorize the Department of the Treasury (Treasury) to make payments to certain recipients from the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund.

Recipient hereby agrees, as a condition to receiving such payment from Treasury, to the terms attached hereto.

Recipient:

_____

Authorized Representative:

Title: Del Shelstad
Board of Commissioners, Chairman
Date signed:

U.S. Department of the Treasury:

_____

Authorized Representative:

Title:

Date:

PAPERWORK REDUCTION ACT NOTICE
The information collected will be used for the U.S. Government to process requests for support. The estimated burden associated with this collection of information is 15 minutes per response. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be directed to the Office of Privacy, Transparency and Records, Department of the Treasury, 1500 Pennsylvania Ave., N.W., Washington, D.C. 20220. DO NOT send the form to this address. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid control number assigned by OMB.

U.S. DEPARTMENT OF THE TREASURY
CORONAVIRUS LOCAL FISCAL RECOVERY FUND
AWARD TERMS AND CONDITIONS

1. Use of Funds.
   a. Recipient understands and agrees that the funds disbursed under this award may only be used in compliance with section 603(c) of the Social Security Act (the Act), Treasury's regulations implementing that section, and guidance issued by Treasury regarding the foregoing.

   b. Recipient will determine prior to engaging in any project using this assistance that it has the institutional, managerial, and financial capability to ensure proper planning, management, and completion of such project.

2. Period of Performance. The period of performance for this award begins on the date hereof and ends on December 31, 2026. As set forth in Treasury's implementing regulations, Recipient may use award funds to cover eligible costs incurred during the period that begins on March 3, 2021, and ends on December 31, 2024.

3. Reporting. Recipient agrees to comply with any reporting obligations established by Treasury as they relate to this award.

4. Maintenance of and Access to Records
   a. Recipient shall maintain records and financial documents sufficient to evidence compliance with section 603(c) of the Act, Treasury's regulations implementing that section, and guidance issued by Treasury regarding the foregoing.

   b. The Treasury Office of Inspector General and the Government Accountability Office, or their authorized representatives, shall have the right of access to records (electronic and otherwise) of Recipient in order to conduct audits or other investigations.

   c. Records shall be maintained by Recipient for a period of five (5) years after all funds have been expended or returned to Treasury, whichever is later.

5. Pre-award Costs. Pre-award costs, as defined in 2 C.F.R. § 200.458, may not be paid with funding from this award.

6. Administrative Costs. Recipient may use funds provided under this award to cover both direct and indirect costs.

7. Cost Sharing. Cost sharing or matching funds are not required to be provided by Recipient.

8. Conflicts of Interest. Recipient understands and agrees it must maintain a conflict of interest policy consistent with 2 C.F.R. § 200.318(c) and that such conflict of interest policy is applicable to each activity funded under this award. Recipient and subrecipients must disclose in writing to Treasury or the pass-through entity, as appropriate, any potential conflict of interest affecting the awarded funds in accordance with 2 C.F.R. § 200.112.

9. Compliance with Applicable Law and Regulations.
   a. Recipient agrees to comply with the requirements of section 603 of the Act, regulations adopted by Treasury pursuant to section 603(f) of the Act, and guidance issued by Treasury regarding the foregoing. Recipient also agrees to comply with all other applicable federal statutes, regulations, and executive orders, and Recipient shall provide for such compliance by other parties in any agreements it enters into with other parties relating to this award.

   b. Federal regulations applicable to this award include, without limitation, the following:

      i. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 C.F.R. Part 200, other than such provisions as Treasury may determine are inapplicable to this Award and subject to such exceptions as may be otherwise provided by Treasury. Subpart F – Audit Requirements of the Uniform Guidance, implementing the Single Audit Act, shall apply to this award.

      ii. Universal Identifier and System for Award Management (SAM), 2 C.F.R. Part 25, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 25 is hereby incorporated by reference.

      iii. Reporting Subaward and Executive Compensation Information, 2 C.F.R. Part 170, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 170 is hereby incorporated by reference.

      iv. OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement), 2 C.F.R. Part 180, including the requirement to include a term or condition in all lower tier covered transactions (contracts and subcontracts described in 2 C.F.R. Part 180, subpart B) that the award is subject to 2 C.F.R. Part 180 and Treasury's implementing regulation at 31 C.F.R. Part 19.

      v. Recipient Integrity and Performance Matters, pursuant to which the award term set forth in 2 C.F.R. Part 200, Appendix XII to Part 200 is hereby incorporated by reference.

      vi. Governmentwide Requirements for Drug-Free Workplace, 31 C.F.R. Part 20.

      vii. New Restrictions on Lobbying, 31 C.F.R. Part 21.

      viii. Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655) and implementing regulations.

      ix. Generally applicable federal environmental laws and regulations.

   c. Statutes and regulations prohibiting discrimination applicable to this award include, without limitation, the following:

      i. Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq.) and Treasury's implementing regulations at 31 C.F.R. Part 22, which prohibit discrimination on the basis of race, color, or national origin under programs or activities receiving federal financial assistance;

ii. The Fair Housing Act, Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), which prohibits discrimination in housing on the basis of race, color, religion, national origin, sex, familial status, or disability;

iii. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of disability under any program or activity receiving federal financial assistance;

iv. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101 et seq.), and Treasury's implementing regulations at 31 C.F.R. Part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance; and

v. Title II of the Americans with Disabilities Act of 1990, as amended (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto.

10. Remedial Actions. In the event of Recipient's noncompliance with section 603 of the Act, other applicable laws, Treasury's implementing regulations, guidance, or any reporting or other program requirements, Treasury may impose additional conditions on the receipt of a subsequent tranche of future award funds, if any, or take other available remedies as set forth in 2 C.F.R. § 200.339. In the case of a violation of section 603(c) of the Act regarding the use of funds, previous payments shall be subject to recoupment as provided in section 603(e) of the Act.

11. Hatch Act. Recipient agrees to comply, as applicable, with requirements of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328), which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by this federal assistance.

12. False Statements. Recipient understands that making false statements or claims in connection with this award is a violation of federal law and may result in criminal, civil, or administrative sanctions, including fines, imprisonment, civil damages and penalties, debarment from participating in federal awards or contracts, and/or any other remedy available by law.

13. Publications. Any publications produced with funds from this award must display the following language: "This project [is being] [was] supported, in whole or in part, by federal award number [enter project FAIN] awarded to [name of Recipient] by the U.S. Department of the Treasury."

14. Debts Owed the Federal Government.
    a. Any funds paid to Recipient (1) in excess of the amount to which Recipient is finally determined to be authorized to retain under the terms of this award; (2) that are determined by the Treasury Office of Inspector General to have been misused; or (3) that are determined by Treasury to be subject to a repayment obligation pursuant to section 603(e) of the Act and have not been repaid by Recipient shall constitute a debt to the federal government.

    b. Any debts determined to be owed the federal government must be paid promptly by

Recipient. A debt is delinquent if it has not been paid by the date specified in Treasury's initial written demand for payment, unless other satisfactory arrangements have been made or if the Recipient knowingly or improperly retains funds that are a debt as defined in paragraph 14(a). Treasury will take any actions available to it to collect such a debt.

15. Disclaimer.
    a. The United States expressly disclaims any and all responsibility or liability to Recipient or third persons for the actions of Recipient or third persons resulting in death, bodily injury, property damages, or any other losses resulting in any way from the performance of this award or any other losses resulting in any way from the performance of this award or any contract, or subcontract under this award.

    b. The acceptance of this award by Recipient does not in any way establish an agency relationship between the United States and Recipient.

16. Protections for Whistleblowers.
    a. In accordance with 41 U.S.C. § 4712, Recipient may not discharge, demote, or otherwise discriminate against an employee in reprisal for disclosing to any of the list of persons or entities provided below, information that the employee reasonably believes is evidence of gross mismanagement of a federal contract or grant, a gross waste of federal funds, an abuse of authority relating to a federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal contract (including the competition for or negotiation of a contract) or grant.

    b. The list of persons and entities referenced in the paragraph above includes the following:
        i. A member of Congress or a representative of a committee of Congress;
        ii. An Inspector General;
        iii. The Government Accountability Office;
        iv. A Treasury employee responsible for contract or grant oversight or management;
        v. An authorized official of the Department of Justice or other law enforcement agency;
        vi. A court or grand jury; or
        vii. A management official or other employee of Recipient, contractor, or subcontractor who has the responsibility to investigate, discover, or address misconduct.

    c. Recipient shall inform its employees in writing of the rights and remedies provided under this section, in the predominant native language of the workforce.

17. Increasing Seat Belt Use in the United States. Pursuant to Executive Order 13043, 62 FR 19217 (Apr. 18, 1997), Recipient should encourage its contractors to adopt and enforce on-the-job seat belt policies and programs for their employees when operating company-owned, rented or personally owned vehicles.

18. Reducing Text Messaging While Driving. Pursuant to Executive Order 13513, 74 FR 51225 (Oct. 6, 2009), Recipient should encourage its employees, subrecipients, and contractors to adopt and enforce policies that ban text messaging while driving, and Recipient should establish workplace safety policies to decrease accidents caused by distracted drivers.

OMB Approved No. 1505-0276
Expiration Date: March 31, 2023

U.S. DEPARTMENT OF THE TREASURY
LOCAL ASSISTANCE AND TRIBAL CONSISTENCY FUND

| | |
|---|---|
| Recipient name and address:<br>Campbell County Government<br>500 South Gillette Avenue, Suite 1100<br>GILLETTE, Wyoming 82718 | UEI: W8QKYMHVL4Z3<br><br>Taxpayer Identification Number: 836000103 |
| Amount of Federal Funds Obligated (Total of Fiscal Year 2022 and Fiscal Year 2023 Tranches): $585,225.48<br><br>Total Amount of Federal Funds Obligated: $585,225.48<br><br>The Federal Award Date is the date of the Recipient's signature below, provided that all other conditions of the award have been met. | Assistance Listing Number: 21.032<br><br>Assistance Listing Title: Local Assistance and Tribal Consistency Fund |

Section 605(b) of the Social Security Act, as added by section 9901 of the American Rescue Plan Act, Pub. L. No. 117-2 (March 11, 2021) authorizes the Department of the Treasury (Treasury) to make payments to certain recipients from the Local Assistance and Tribal Consistency Fund

Recipient hereby agrees, as a condition to receiving such payments from Treasury, to the terms attached hereto.

Recipient: Campbell County Government

_____

Authorized Representative: Del Shelstad

Title: Chairman

Date Signed: October 7, 2022

U.S. DEPARTMENT OF THE TREASURY
LOCAL ASSISTANCE AND TRIBAL CONSISTENCY FUND
AWARD TERMS AND CONDITIONS FOR ELIGIBLE REVENUE SHARING COUNTY GOVERNMENTS

1. Payment of Funds.

a. Recipient understands that the Department of the Treasury (Treasury) will disburse funds under this award (the award funds) in two tranches, subject to any remedial actions taken pursuant to section 7 or any offsets imposed to satisfy any debt owed pursuant to section 9 of these award terms and conditions.

b. In addition to the limitations provided in paragraph (a), payments under this award will be subject to the availability of funding, and, should the provisions of section 605 of the Social Security Act (42 U.S.C. § 805) addressing allocations or recipient eligibility be amended or the amount of the appropriation for implementation of such section be reduced, Treasury may reallocate the amount of the appropriation that remains available and adjust Recipient's total award amount accordingly. In the event Recipient's total award amount is reduced, the amount of a second tranche payment may be reduced to account for the receipt of amounts disbursed in the first tranche.

c. If eligible revenue sharing county governments other than Recipient decline or do not claim the amounts allocated to them by Treasury from the Local Assistance and Tribal Consistency Fund, Treasury may supplement this award with an additional allocation to Recipient. The amount of this additional allocation will be determined by Treasury in its discretion as provided in section 605 of the Act and will be subject to the limitations provided in paragraphs a and b.

d. Any change in an allocation will be deemed an amendment to this award to increase or decrease the total award amount, as applicable, unless, in the case of an increased allocation, Recipient declines the increased total award amount.

2. Use of Funds.

a. The award funds may be used to cover any cost incurred on or after March 15, 2021, for any governmental purpose other than a lobbying activity, as provided in paragraph b.

b. Recipients may not use the award funds directly or indirectly to pay for any personal service, advertisement, telegram, telephone, letter, printed or written matter, or other device, intended or designed to influence in any manner a Member of Congress, a jurisdiction, or an official of any government, to favor, adopt, or oppose, by vote or otherwise, any legislation, law, ratification, policy, or appropriation, whether before or after the introduction of any bill, measure, or resolution proposing such legislation, law, ratification, policy, or appropriation.

c. Recipient must expend and account for the funds in accordance with the financial management, procurement, and conflicts of interest standards, laws, policies, and procedures applicable to Recipient's expenditure of and accounting for its own funds.

3. Reporting. Recipient agrees to submit an annual project and expenditure report to Treasury for this award in the form provided by Treasury. Recipient acknowledges total award and expenditure amounts may be publicly disclosed.

4. Cost Sharing. Cost sharing or matching funds are not required to be provided by Recipient.

5. Compliance with Applicable Law and Regulations.

a. Recipient agrees to comply with the requirements of section 605 of the Act and guidance issued by Treasury regarding the Local Assistance and Tribal Consistency Fund program. Recipient acknowledges that the funds constitute federal financial assistance and are subject to federal law applicable to federal financial assistance. Recipient also agrees to comply with all other applicable federal statutes, regulations, and executive orders in the course of its use of the award funds.

b. Federal regulations applicable to this award include, without limitation, the following:

i. Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq.) and Treasury's implementing regulations at 31 C.F.R. Part 22, which prohibit discrimination on the basis of race, color, or national origin under programs or activities receiving federal financial assistance;

ii. The Fair Housing Act, Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), which prohibits discrimination in housing on the basis of race, color, religion, national origin, sex, familial status, or disability;

iii. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of disability under any program or activity receiving federal financial assistance;

iv. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101 et seq.), and Treasury's implementing regulations at 31 C.F.R. Part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance;

v. Title II of the Americans with Disabilities Act of 1990, as amended (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto;

vi. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 C.F.R. §§ 200.100-110, 203, and 303, and Subpart F (Audit Requirements).

vii. Universal Identifier and System for Award Management (SAM), 2 C.F.R. Part 25, Subparts A, B, and D, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 25 is hereby incorporated by reference.

viii. The provisions of Reporting Subaward and Executive Compensation Information, 2 C.F.R. Part 170 applicable to executive compensation but not to subawards, pursuant to which the subsections of the award term set forth in Appendix A to 2 C.F.R. Part 170 applicable to executive compensation are hereby incorporated by reference.

ix. OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement), 2 C.F.R. Part 180, including the requirement to include a term or condition in all lower tier covered transactions (contracts and subcontracts described in 2 C.F.R. Part 180, subpart B) that the award is subject to 2 C.F.R. Part 180 and Treasury's implementing regulation at 31 C.F.R. Part 19.

x. Governmentwide Requirements for Drug-Free Workplace, 31 C.F.R. Part 20.

xi. Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655) and implementing regulations.

xii. Generally applicable federal environmental laws and regulations.

6. Maintenance of and Access to Records.

a. Recipient will maintain records and financial documents sufficient to evidence compliance with section 605 of the Act, this award agreement, and implementing guidance issued by Treasury for a period of five (5) years after all funds have been expended or returned to Treasury.

b. Recipient acknowledges that Treasury, including the Treasury Office of Inspector General, and the Government Accountability Office or their authorized representatives will have the right of access to records of Recipient in order to conduct audits or other investigations.

7. Remedial Actions. In the event of Recipient's noncompliance with section 605 of the Act, these terms and conditions, other applicable laws, guidance, or any reporting or other program requirements, Treasury may take any of the following remedies:

A. Impose additional conditions on the receipt of the second tranche of the award;

B. Temporarily withhold the second tranche of the award in whole or in part;

C. Require recoupment of payments under this award;

D. Terminate the Federal award;

E. Initiate suspension or debarment proceedings as authorized under 2 CFR part 180 and Treasury regulations; and

F. Take other remedies that may be legally available.

8. False Statements. Recipient understands that making false statements or claims in connection with this award is a violation of federal law and may result in criminal, civil, or administrative sanctions, including fines, imprisonment, civil damages and penalties, debarment from participating in federal awards or contracts, and/or any other remedy available by law.

9. Debts Owed the Federal Government.

a. Any funds paid to Recipient (1) in excess of the amount to which Recipient is finally determined to be authorized to retain under the terms of this award; or (2) that are determined by Treasury to be subject to a repayment obligation and have not been repaid by Recipient shall constitute a debt to the federal government.

b. Any debts determined to be owed the federal government must be paid promptly by Recipient. A debt is delinquent if it has not been paid by the date specified in Treasury's initial written demand for payment, unless other satisfactory arrangements have been made or if the Recipient knowingly or improperly retains funds that are a debt as defined in paragraph (a). Treasury will take any actions available to it to collect such a debt.

10. Disclaimer.

a. The United States expressly disclaims any and all responsibility or liability to Recipient or third persons for the actions of Recipient or third persons resulting in death, bodily injury, property damages, or any other losses resulting in any way from the performance of this award or any other losses resulting in any way from the performance of this award or any contract, or subcontract under this award.

b. The acceptance of this award by Recipient does not in any way establish an agency relationship between the United States and Recipient.

11. Amendments.

a. The terms of this award may be amended with the written approval of Recipient and Treasury.

b. In addition, Treasury reserves the right to amend the terms of this award if required by U.S. law or regulation without the consent of Recipient.

c. Notwithstanding the above, Treasury may, upon reasonable notice to Recipient, unilaterally amend this agreement for the sole purpose of making ministerial or administrative changes or correcting scrivener's errors.

PAPERWORK REDUCTION ACT NOTICE

The estimated burden associated with the collection of information provided for in section 6 of the terms and conditions is 15 minutes per response. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be directed to the Office of Privacy, Transparency and Records, Department of the Treasury, 1500 Pennsylvania Ave., N.W., Washington, D.C. 20220. DO NOT send the form to this address. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid control number assigned by OMB.

OMB Approved No. 1505-0271
Expiration Date: 11/30/2021
Printed Date: 10/7/2022

**SLFRF Second Tranche**

# SLT-2899

## Recipient Information

Recipient Name: **Campbell County Government**

Recipient's Taxpayer ID Number: **836000103**

Recipient's UEI: **W8QKYMHVL4Z3**

Recipient Address: **500 South Gillette Avenue, Suite 1100, GILLETTE, WY 82718**

Recipient Type: **Local Government**

## Authorized Representative / Point of Contact

Authorized Representative Name: **Del Shelstad**

Authorized Representative Title: **Chairman**

Authorized Representative Phone: **307-687-7283**

Authorized Representative Email: **del.shelstad@campbellcountywy.gov**

Contact Person Name: **Kristin Young**

Contact Person Title: **Grants Specialist**

Contact Person Phone: **307-687-6324**

Contact Person Email: **kristin.young@campbellcountywy.gov**

## Financial Institution Information

Routing Tranist Number (Wire): **XXXXX1050**

Routint Transit Number (ACH): **XXXXX1050**

Recipient's Account Number: **XX0078**

Financial Institution Name: **First National Bank of Gillette**

Financial Institution Address: **319 South Gillette Avenue Gillette WY 82716**

Financial Institution Phone: **307-686-3300**

OMB Approved No. 1505-0271
Expiration Date: November 30, 2021

# ASSURANCES OF COMPLIANCE WITH CIVIL RIGHTS REQUIREMENTS

## ASSURANCES OF COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964

As a condition of receipt of federal financial assistance from the Department of the Treasury, the recipient named below (hereinafter referred to as the "Recipient") provides the assurances stated herein. The federal financial assistance may include federal grants, loans and contracts to provide assistance to the Recipient's beneficiaries, the use or rent of Federal land or property at below market value, Federal training, a loan of Federal personnel, subsidies, and other arrangements with the intention of providing assistance. Federal financial assistance does not encompass contracts of guarantee or insurance, regulated programs, licenses, procurement contracts by the Federal government at market value, or programs that provide direct benefits.

The assurances apply to all federal financial assistance from or funds made available through the Department of the Treasury, including any assistance that the Recipient may request in the future.

The Civil Rights Restoration Act of 1987 provides that the provisions of the assurances apply to all of the operations of the Recipient's program(s) and activity(ies), so long as any portion of the Recipient's program(s) or activity(ies) is federally assisted in the manner prescribed above.

1. Recipient ensures its current and future compliance with Title VI of the Civil Rights Act of 1964, as amended, which prohibits exclusion from participation, denial of the benefits of, or subjection to discrimination under programs and activities receiving federal financial assistance, of any person in the United States on the ground of race, color, or national origin (42 U.S.C. § 2000d *et seq.*), as implemented by the Department of the Treasury Title VI regulations at 31 CFR Part 22 and other pertinent executive orders such as Executive Order 13166, directives, circulars, policies, memoranda, and/or guidance documents.
2. Recipient acknowledges that Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency," seeks to improve access to federally assisted programs and activities for individuals who, because of national origin, have Limited English proficiency (LEP). Recipient understands that denying a person access to its programs, services, and activities because of LEP is a form of national origin discrimination prohibited under Title VI of the Civil Rights Act of 1964 and the Department of the Treasury's implementing regulations. Accordingly, Recipient shall initiate reasonable steps, or comply with the Department of the Treasury's directives, to ensure that LEP persons have meaningful access to its programs, services, and activities. Recipient understands and agrees that meaningful access may entail providing language assistance services, including oral interpretation and written translation where necessary, to ensure effective communication in the Recipient's programs, services, and activities.
3. Recipient agrees to consider the need for language services for LEP persons when Recipient develops applicable budgets and conducts programs, services, and activities. As a resource, the Department of the Treasury has published its LEP guidance at 70 FR 6067. For more information on taking reasonable steps to provide meaningful access for LEP persons, please visit http://www.lep.gov.

4. Recipient acknowledges and agrees that compliance with the assurances constitutes a condition of continued receipt of federal financial assistance and is binding upon Recipient and Recipient's successors, transferees, and assignees for the period in which such assistance is provided.

5. Recipient acknowledges and agrees that it must require any sub-grantees, contractors, subcontractors, successors, transferees, and assignees to comply with assurances 1-4 above, and agrees to incorporate the following language in every contract or agreement subject to Title VI and its regulations between the Recipient and the Recipient's sub-grantees, contractors, subcontractors, successors, transferees, and assignees:

   *The sub-grantee, contractor, subcontractor, successor, transferee, and assignee shall comply with Title VI of the Civil Rights Act of 1964, which prohibits recipients of federal financial assistance from excluding from a program or activity, denying benefits of, or otherwise discriminating against a person on the basis of race, color, or national origin (42 U.S.C. § 2000d et seq.), as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, which are herein incorporated by reference and made a part of this contract (or agreement). Title VI also includes protection to persons with "Limited English Proficiency" in any program or activity receiving federal financial assistance, 42 U.S.C. § 2000d et seq., as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, and herein incorporated by reference and made a part of this contract or agreement.*

6. Recipient understands and agrees that if any real property or structure is provided or improved with the aid of federal financial assistance by the Department of the Treasury, this assurance obligates the Recipient, or in the case of a subsequent transfer, the transferee, for the period during which the real property or structure is used for a purpose for which the federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is provided, this assurance obligates the Recipient for the period during which it retains ownership or possession of the property.

7. Recipient shall cooperate in any enforcement or compliance review activities by the Department of the Treasury of the aforementioned obligations. Enforcement may include investigation, arbitration, mediation, litigation, and monitoring of any settlement agreements that may result from these actions. The Recipient shall comply with information requests, on-site compliance reviews and reporting requirements.

8. Recipient shall maintain a complaint log and inform the Department of the Treasury of any complaints of discrimination on the grounds of race, color, or national origin, and limited English proficiency covered by Title VI of the Civil Rights Act of 1964 and implementing regulations and provide, upon request, a list of all such reviews or proceedings based on the complaint, pending or completed, including outcome. Recipient also must inform the Department of the Treasury if Recipient has received no complaints under Title VI.

9. Recipient must provide documentation of an administrative agency's or court's findings of non-compliance of Title VI and efforts to address the non-compliance, including any voluntary compliance or other

agreements between the Recipient and the administrative agency that made the finding. If the Recipient settles a case or matter alleging such discrimination, the Recipient must provide documentation of the settlement. If Recipient has not been the subject of any court or administrative agency finding of discrimination, please so state.

10. If the Recipient makes sub-awards to other agencies or other entities, the Recipient is responsible for ensuring that sub-recipients also comply with Title VI and other applicable authorities covered in this document State agencies that make sub-awards must have in place standard grant assurances and review procedures to demonstrate that that they are effectively monitoring the civil rights compliance of sub-recipients.

The United States of America has the right to seek judicial enforcement of the terms of this assurances document and nothing in this document alters or limits the federal enforcement measures that the United States may take in order to address violations of this document or applicable federal law.

Under penalty of perjury, the undersigned official(s) certifies that official(s) has read and understood the Recipient's obligations as herein described, that any information submitted in conjunction with this assurances document is accurate and complete, and that the Recipient is in compliance with the aforementioned nondiscrimination requirements.

Campbell County

Recipient Date

Signature of Authorized Official

PAPERWORK REDUCTION ACT NOTICE

The information collected will be used for the U.S. Government to process requests for support. The estimated burden associated with this collection of information is 30 minutes per response. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be directed to the Office of Privacy, Transparency and Records, Department of the Treasury, 1500 Pennsylvania Ave., N.W., Washington, D.C. 20220. DO NOT send the form to this address. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid control number assigned by OMB.

The following page(s) contain the backup material for Agenda Item: 10:55 Campbell County Board Training, Memorandum of Understanding

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

# Campbell County Government

# Board Education Sessions

## Memorandum of Understanding

This is Memorandum of Understanding (MOU) between Campbell County Government (client) and Incite! Consulting/Kari Anderson (contractor) for Board Education sessions to be held in Gillette, WY on December 13-14, 2022.

**Scope of Services - contractor**

Contractor agrees to deliver the following during the two, 2.5-hour trainings:

- Board governance best practices - legal responsibilities, oversight, risk management, serving as a fiduciary, transparency, supporting leadership staff
- The nuances between "public-facing boards" (county commissioners, city council) vs. nonprofit boards
- How to create a more engaged, proactive and accountable board
- Ensuring that board service is both actionable and meaningful

**Scope of Services - client**

Campbell County Government agrees to provide the following:

- Ensure that IT services are available at Gillette College
- Send training session invitations to interested parties in Campbell County
- Provide attendee contact information (names, email addresses)

**Compensation:**

- Contractor's fee for service is $4,500.  Payment is due at time of service.
- Contractor also requests reimbursement for travel costs incurred as a part of the training.

**Independent Contractor:**

- Contractor acknowledges that services rendered under this MOU shall be performed by him or her as an independent contractor. Contractor is responsible for the payment of all federal, state and local income taxes related to his fees for service.

**Remedies:**

- Should tasks listed under Section II: Scope of Services not be carried out by the Contractor as agreed upon, all compensation will be refunded to Campbell County Government. In addition to any and all other rights a party may have available according to law, if a party defaults by failing to substantially perform any provision, term, or condition of this MOU, the other party may terminate the MOU by providing written notice to the defaulting party. Unless waived by a party providing notice, the failure to cure the defaults within such time period shall result in the automatic termination of this contract.

**Confidentiality:**

- Both parties agree to adhere to generally accepted confidentiality practices and to provide each other with their best efforts in fulfillment of this contract. Contractor agrees not to disclose private information about the organization or its donors. "Private information" does not include information available in the public domain.

**Guarantees:**

- Contractor shall perform all duties requested and agreed to by both parties and shall submit work in good faith. This contract may be renegotiated or terminated with 15 days written notice at the request of either party.

**Entire MOU:**

- This MOU contains the entire MOU of the parties, and there are no other promises or condition in any other MOU concerning the subject matter. This MOU may be amended or modified in writing.

**By and Between:**

Contractor: Kari Anderson, Principal, Incite! Consulting Date:

Client: Campbell County Government

Printed Name and Title: Date:

Signature:

The following page(s) contain the backup material for Agenda Item: 11:00 Sole Source Purchase Request, NextRequest

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

**OFFICE**
500 South Gillette Avenue
Suite 1100
Gillette, Wyoming 82716
(307) 682-7283
(307) 687-6325 FAX

Campbell County
wyoming

Denton Knapp
Executive Director of Administration

**BOARD OF COMMISSIONERS**
Del Shelstad, Chairman
Rusty Bell
Colleen Faber
Bob Maul
Don Hamm

# MEMORANDUM

**TO**: Campbell County Commissioners

**FROM**: Denton Knapp, Administrative Director and Leslie Perkins, Community & Government Relations Coordinator

**RE**: NextRequest Purchase

**DATE:** October 13, 2022

---

We are requesting contingency funding for the purchase of services by NextRequest. This software serves as a records management, document tracking, collection and redaction service specifically designed for governments and public records requests. NextRequest is a subsidiary of CivicPlus, the current website platform used by Campbell County which also owns services of ArchiveSocial the platform which handles all the social media archiving for the county and Monsido, which provides ADA accessibility to the Campbell County website. NextRequest services other entities in the State of Wyoming such as Department of Environmental Quality, Wyoming Department of Corrections and Wyoming Highway Patrol. This is a sole source request as there are no other services equivalent to what is offered by NextRequest.

The services NextRequest provides would substantially reduce staff time in document redaction and sorting through email duplication. Additionally, the form can be set with alerts which limit request for information, which is not a Campbell County Record, immediately directing the requester to the correct source, i.e. birth certificates and divorce decrees - saving time of the requester. The platform allows task management to each department to assist in adhering to deadlines and statute regulations.

We are asking for contingency funding of $4194.00 as this purchase was not included 2022/2023 budget. Purchase of this program will reduce staff time spent on requests, maintain statue compliance, reduce opportunities for human error and provide the ability for all requests to be searchable within the site by the public.

NextRequest
POWERED BY CIVICPLUS

NextRequest Co.
212 W Main St
Durham, NC 27701
Office (833) 698-7778

September 26, 2022

Campbell County, WY
500 S. Gillette Ave
Gillette, WY 82716

To Whom it May Concern:

This letter serves to document that NextRequest is the sole creator of the functionality that our software delivers. To our knowledge, there is no other company that produces the following combination of functionality, expertise and customer service:

1) ***NextRequest is the only public records solution company that provides Data Loss Prevention tools as a part of a records request management platform.***

   This Risk Module assessment tool will automatically scan your documents to try to determine the likelihood that they contain sensitive information, alerting you to any potential PII (Personal Identifiable Information) or PHI (Personal Health Information) within your portal

   This risk assessment will identify documents that potentially are high risk, medium risk or low risk, to help ensure the information can be redacted or protected from inadvertent release.

2) ***NextRequest is the only company that provides a true batch and draft redaction module as a part of a records request management platform.*** This RapidReview tool includes processing, redacting, reviewing, and releasing a large number of responsive documents for records requests collaboratively.

   The tool makes it easier for multiple users to manipulate and interact with large numbers of files within a defined workflow. It allows staff users working with large PST or ZIP files which contain thousands of emails to: extract those large files, batch redact them and release them to the public or to the requester all at once. Redactions may be applied across all selected documents (even thousands of documents).

   Draft redaction allows collaborative redaction that persists across visits and allows multiple users to work on redacting documents, exit out of the redaction tool and return to the tool to complete the redactions later. The tool allows staff users to comment back and forth and collaborate on suggested redactions, before burning redactions into the document. Draft redactions are autosaved.

   The tools can also be used to view many files rapidly to determine whether or not files need redaction, organize those files and zip them together to prepare for release.

3) ***NextRequest is the only company that is solely focused on public records request management.***

   We are the only company that is 100% built for managing public records requests. While other companies offer a FOIA request management module as part of a larger suite of products, it's all we do. This hyper-focus allows us to develop a product that meets the needs of government agencies even as laws around records requests are rapidly changing.

   NextRequest has implemented and launched our all-in-one public records request platform to more than 230 city, county, state agencies, special districts and universities across the U.S. Each customer is assigned a dedicated Customer Experience Specialist

who is an expert in configuring your account to meet your agency's specific needs while adhering to state requirements.

Due to our sole focus on public records request management, NextRequest is uniquely poised as an expert in best practices for configuration, management and ongoing development of a public request software system for your organization.

The aforementioned factors are core and critical to a successful implementation of a public records request management system for Campbell County, and are solely available through the NextRequest platform.

Sincerely,

**Reed Duecy-Gibbs**
Chief Strategy Officer/ Co-Founder, NextRequest

# Executive Summary

## NextRequest

By: Leslie Perkins

**10/13/2022**

| | |
|---|---|
| **Proposal:** | **NextRequest Wyoming Public Records Act Request Support Tools** |
| **Objective:** | NextRequest is a web-based program to help with Wyoming Public Records Act requests. As you know we received a lot of PRA requests and in an effort to be more transparent. NextRequest has all the features to save time and money processing PRA requests for the County. |
| **Benefits** | ● Increased transparency. Proactively publishing public records. We choose what requests are public and/or documents that can be made public.<br>● Can set up unique to our agencies needs<br>● Unlimited to staff members<br>● Premier security package<br>● Email Monitoring and task assignment and tracking and automated reminders<br>● Public Portal<br>● Once a PRA is filled and requested again, we can just direct the public to the portal where they can get the same request there. Mainly Media requests would save time and money in staff time in preparing the same request more than once.<br>● Automated invoicing with a time tracker and online payments with an approved payments processor<br>● Easy redactions. Rapid review (Batch and Draft redactions)<br>● Retention and accountability for all PRA Requests<br>● Automated denials, letters and appeals<br>● Ability to discuss with requestor for questions or concerns via email<br>● Increased productivity of staff members handling PRA requests<br>● All requests are logged and easily track how many PRA requests are completed, denied or review more than once.<br>● Decentralizing multiple tools used for tracking PRA requests. Overall impacting time and workflow, logging, tracking, routing, communicating, and redacting in several different systems.<br>● NextRequest is part of CivicPlus, in which we already have several products including ArchiveSocial, Monsido, and CivicEngage. |

NextRequest
POWERED BY CIVICPLUS

# NextRequest for Campbell County, WY

Prepared for: Leslie Perkins
Prepared by: Brandon Sifrar (NextRequest)
Date: Sep 8, 2022

| | |
|---|---|
| **What do I get with NextRequest?** | *An all-in-one platform for managing records requests* across your entire agency. It's an annual subscription and includes:<br>• Workflow Tools<br>• Document Hosting & Management<br>• Dashboards and Custom Reporting<br>• Request Diversion<br>• Regular Product Improvements and Feature Updates |
| **Security?** | We protect your information using:<br>• SOC 2 Security Audit<br>• Encryption and Threat/Uptime Monitoring<br>• See a full overview at: nextrequest.com/security |
| **Technical Requirements?** | NextRequest is entirely web based and software-as-a-service<br>• Everything in the cloud - no downloads or installations<br>• Works on all modern web browsers |

# NextRequest & Campbell County, WY Agreement

Current Date: Sep 8, 2022 (valid for 60 days from Current Date)

| | | | |
|---|---|---|---|
| Customer Name | **Campbell County, WY** | | |
| Account URL(s)* | **TBD** | | |
| Primary Contact | **Leslie Perkins** | Start Date | **10/1/2022** |
| | **leslie.perkins@campbellcountywy.gov** | Invoice Date | **10/1/2022** |
| | | Renewal Date | **10/1/2023** |

**Account URL **cannot** be altered after its created*

| **Billing Contact** | | | **PO** |
|---|---|---|---|
| Name: Leslie Perkins | Email: leslie.perkins@campbellcountywy.gov | Phone: (307) 687-6318 | Yes/No |

| Name | Price | QTY | Subtotal |
|---|---|---|---|

NextRequest
POWERED BY CIVICPLUS

| | | | |
|---|---|---|---|
| NextRequest Standard License (monthly pricing, billed annually)<br>• **Unlimited Staff users**<br>• **Up to 10 Admin-Publisher users**<br>• **Up to 2 TB of storage**<br>• **Core Features:**<br>  • Public Request Portal<br>  • Public Reading Room<br>  • Premier Security Package<br>  • Premium Email Monitoring Suite<br>  • Email notifications<br>  • Automatic Reminders<br>  • Task assignment and tracking<br>  • Time Tracking<br>  • Invoicing<br>• **Review and Redaction Features:**<br>  • Redaction with unlimited users<br>  • RapidReview (Batch and Draft Redaction)<br>  • OCR (Optical Character Recognition)<br>• **IT & Compliance Features:**<br>  • Retention<br>  • Single Sign-On<br>  • Custom URL<br>  • Online Payments (with approved payments processor)<br>  • SOC 2 Type II Audit<br>  • CJIS & HIPAA Compliance (with BAA) | $699.00 | 12 | $8,388.00 |
| One-Time Credit for Service<br>One-Time Credit of $699 applied for 6 months of service due to the CivicPlus Promotion. | -$699.00 | 6 | -$4,194.00 |
| Standard Set Up & Onboarding (One-time)<br>• Dedicated Onboarding Team<br>• Kickoff Call<br>• Up to 1 dedicated training session (60 minutes)<br>• Go-Live Success Plans<br>• Weekly Group Training Webinars<br>• In-app Training<br>• Video Tutorials<br>• Knowledge Base Articles<br>• Service Level Agreement | $1,500.00 | 1 | $1,500.00 |
| Set Up Waiver<br>If signed by 10/31/2022 | -$1,500.00 | 1 | -$1,500.00 |
| | | Subtotal | **$4,194.00** |

NextRequest

POWERED BY CIVICPLUS

| | |
|---|---|
| **Total** | **$4,194.00** |

**Acceptance**

Acceptance of this Account Order Form is subject to the NextRequest Terms and Conditions available at https://www.nextrequest.com/terms-conditions and includes acceptance of the following: NextRequest's maximum liability in performance of the Services to the Customer listed above is limited to the total amount of fees received during the 12 month period immediately preceding the event giving rise to such liability, except this limitation will not apply to NextRequest's indemnification obligations, if any, for intellectual property infringement or personal injury, for which the maximum indemnification liability in aggregate shall be $1,000,000.

**Renewals**

Pricing may be subject to a standard 5% annual increase to account for application improvements, new features and inflation.

**Download our W-9 at:** nextrequest.com/w-9 *(password: foiasoftware)*

NextRequest
an Optimere brand

# Powerful Features for your records requests

## NextRequest By the Numbers

**8,550,311**
Records Downloaded

**1,310,000**
Records Released

**9,128**
NextRequest Users

## ADMINISTRATIVE TOOLS

- Staff user roles allow controlled access to specific feature sets
- Configurable departments and related request routing
- User-configurable alerts
- User-configurable templates for responses and request closures
- Customizable tags to categorize requests

## MESSAGING & COMMUNICATION

- Private messages for internal staff communication
- Private documents facilitate internal review and redaction before release
- Email bridge that allows users to send personal messages via email without logging into the application
- Automatic email notifications for “request received,” “due soon,” “overdue,” and other actions and statuses related to a request

## PUBLISHING & PERMISSIONS

- Publish individual requests to the public or only the requester
- Control staff permissions
- Review documents internally before release
- Time-based publishing
- Publish requests even if they have sensitive internal content on them
- Visibility by department

## CUSTOMER SUPPORT

- Online documentation, including video tutorials
- Phone, email, and chat support

## REQUEST DIVERSION

- Real-time keyword search that deflects requests by routing people to existing information online
- The ability to review and reference past requests and documents to reduce duplicates

## REPORTING & ANALYTICS

- A dashboard including real-time and historical information on requests
- Customized data exports allow for downloading a CSV of request information based on filters like date, department, status, user, etc.
- Time tracking: understand how much time spent on each request
- API for use in business intelligence and other systems

## AUDIT TRAIL

- Staff and requester view
- Automatically logs all correspondence and actions related to a request
- Each event included time, date, and user

Our records request software empowers organizations to collaborate remotely and asynchronously.

### REDACTION

- Area and text-based redaction in browser
- Auto-generate an exemption annotation
- Search based batch redaction
- Automatically generates both redacted and original versions of your documents

### DOCUMENT HOSTING

- Supports any file type, including PDF, email extracts, audio, and video
- Document viewer in application

### ROUTING & ROLES

- Automatically send requests to predefined user groups or departments
- Set roles within a group or department
- Define global user abilities with roles

### COST, INVOICING, AND PAYMENTS

- Time tracking and cost calculation
- Send and track invoices
- Receive payments online via credit card (PCI compliant)
- Option to create custom invoicing templates

### RAPIDREVIEW MODULE

- Extract PST and MSG files for review directly in the NextRequest platform
- Rapidly review documents and emails in context and create document workflows
- Redact hundreds of documents at once
- Take bulk actions on documents and release, delete, move, all at once
- OCR: optical character recognition available to decipher the text on scanned documents (in beta)

### DRAFT REDACTION

- Autosaves redactions so you won't lose your work
- Share and collaborate on redactions before finalizing and releasing
- Leave comments on documents for internal review

### RISK MODULE

- Machine learning capabilities to search a document for potential risk in sensitive data

## PUBLIC ACCESS AND INFORMATION

### BULK DOWNLOAD

- Honor requests so requesters can download some or all documents published for their requests in two clicks

### FULL-TEXT SEARCH (IN BETA)

- Requesters can search the full text of any document published on the public side
- Agency users can search the full text for any documents in the portal for staff side

### CUSTOM FORMS

- Staff can customize requester forms on the public side to select by department, requester subject, etc.
- It makes requests more accessible and easy to understand for requesters
- Saves time to get request to the correct department or connect requester with necessary resources

NextRequest
an Optimere brand

# Current Issues Affecting Public Records Request Management

As a public records management software company, we get to talk to folks from all types of agencies managing public records every day. We hear all kinds of use-cases, from PDs and sheriff departments to small rural town clerks and large state departments. We also hear all types of public records difficulties as well.

From the ever-growing overall number of requests to the increasing complexity of request fulfillment, we wanted to break down some of the most common public records issues and offer up ways to remedy them.

## ISSUE #1:
## Backlogged Records Requests are on the Rise

It's simple logic--as the U.S. population grows, the number of requests for information will increase. The federal FOIA requests have been at an all-time high since 2016, receiving almost 800,000 federal FOIA requests received in America each year from 2016 to 2020.

But when the pandemic began, backlogged cases skyrocketed, increasing 17.7% from 2019, as seen in the chart on the right.

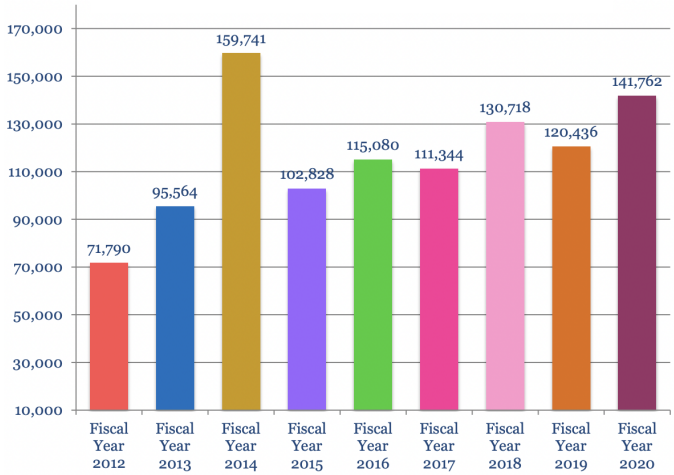
In FY 2020, the federal government received a total of 790,688 FOIA requests. The above data is just for federal requests, and it's easy to see increases in public records across cities like Tacoma, Washington, and Fairfax County, Virginia. But the sum of all public records requests numbers from every local and state municipality in the country are not tracked. What can be drawn from the federal numbers is that there's likely a similar increase in requests in state and local agencies throughout the country.

Backlogged requests can lead to public record lawsuits from watch groups, news organizations, or everyday citizens. Using a public records request management system can help save time and money by streamlining the requests response workflow.

### Backlogged Requests

The total number of backlogged requests across the government at the end of FY 2020 was 141,762, which is a 17.7% increase from the number of backlogged requests reported at the end of FY 2019.[1]

**Number of Backlogged Requests**




Source - Summary of Annual FOIA Reports for Fiscal Year 2020, Office of Information Policy, U.S. Department of Justice

## ISSUE #2:
## Legal Threats and Repeat Requesters

Public records lawsuits have been around as long as public records themselves, and following the previously established logic of more people + more public agencies = more public records requests. If there are more records requests, there will also be more lawsuits.

For example, in 2018, over 800 public records lawsuits were filed at the federal level, equating to a 67% increase from 2017. From a local and municipal standpoint, our Customer Onboarding Specialist, Leah Jaggars, has noticed a rise in threats of legal action some of the clerks she works with have been receiving when requests aren't filled or simply aren't fulfilled as quickly as desired.

Another way some requesters respond to unanswered requests or requests that don't receive the attention they want right away is via a harassment tactic employed by resubmitting identical requests repeatedly.

In recent years, the term "vexatious requester" has become the go-to label in the U.S. for a citizen who repeatedly attempts to get information from their government through frequent or voluminous requests. It's no secret that government agencies struggle to respond to requests on time. An onslaught of vexatious requests can take valuable resources away from proposals in keeping with the law's intent. Vexatious requesters have earned their name from the legal term "vexatious litigation," which happens when "an action or the bringer of an action that is brought without sufficient grounds for winning, purely to annoy the defendant." Other names for vexatious requesters are "frivolous requesters" and "recurrent requesters."

In short, vexatious requesters often accomplish the opposite of their intended goal by clogging up request management systems. Then both requester and requestee are left with a headache.

One example comes from the story of computer programmer Tim Clemans facing off with the Seattle Police Department by filing requests for all department's dispatch calls, police reports, and videos. While he eventually dropped the excessive number of requests, agencies still were forced to spend time and energy responding to them.

## ISSUE #3:
## Increasing Job Complexity

The sheer number of types of data considered public records has mushroomed in the last two decades, with the acceleration of digital bringing more attention to social media and email.

Social media is considered a public record law in all 50 states. Most states' public records laws are that they define a record as content created "regardless of its physical form or characteristic." But the thing about social media is that it's very dynamic, meaning that people can edit, change, and delete their comments 24/7.

A recent ArchiveSocial study found that over one year, the likelihood of a social media record getting deleted was about one in 12. And for most public communicators, managing these platforms is only part of their role. Today, one in four records requests reference social media content, and three out of four agencies have received social media public records requests.

A **dedicated and secure archiving software** like ArchiveSocial, which captures and retains your records, in-context, and in near-real time, can help reduce your risk and better ensure compliance, so you can successfully communicate online. And with the email communications of public agency employees relevant to their work often considered public record, clerks now need to collect, redact, and sometimes string together tens to hundreds to even thousands of individual emails to a requester. We've come so far with technology, but with it, we've made the entire act of managing records requests so much more difficult.

You've no doubt seen news stories covering the implementation of **body cameras in police departments** across the nation. And in the realm of the public record, issues with body cameras have ranged from a discussion about what footage is considered public record to the complications behind video redaction and storage.

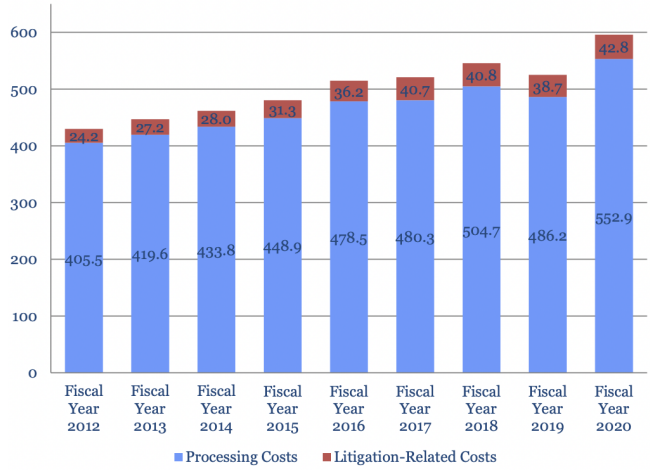
It's the latter issue here causing public records problems. Unlike a document or email, police-worn body cameras combined with their status as the public record can create a lot more redaction effort, like video and audio censorship, for those that have to fulfill the requests.

## ISSUE #4:
## Budgets and Resources

The graph below displays an increasing overall cost for federal FOIA-related activities, including staffing, tools, overtime necessary for responding to requests, and litigation costs. If an agency tends to have fewer FOIA requests, they are less likely to account for the need for staff if more requests come in that year.

It can be difficult to get records requests responded to in time for already stretched thin teams, especially if there is no dedicated employee to respond to requests. Not including the budget for FOIA requests can also backfire. 7.2% of the amount spent in 2020 was on litigation, some of which likely resulted from backlogged requests.

### Approximate Cost of All FOIA-Related Activities (in millions of dollars)




During FY 2020, 5559.37 "full-time FOIA staff" were devoted to the administration of the FOIA throughout the government.[2] The total estimated cost of all FOIA related activities across the government was $595,825,929.10. Nearly 93% ($552,944,675.00) of the total costs was attributed to the administrative processing of requests and appeals by agencies. Roughly 7.2% ($42,881,254.00) was reported to have been spent on litigation-related activities. By the end of the fiscal year, agencies reported collecting a total of $2,113,456.40 in FOIA fees. The FOIA fees collected in FY 2020 amounts to less than .4% of the total costs related to the government's FOIA activities.

## ISSUE #5:
## COVID-19 and Working from Home

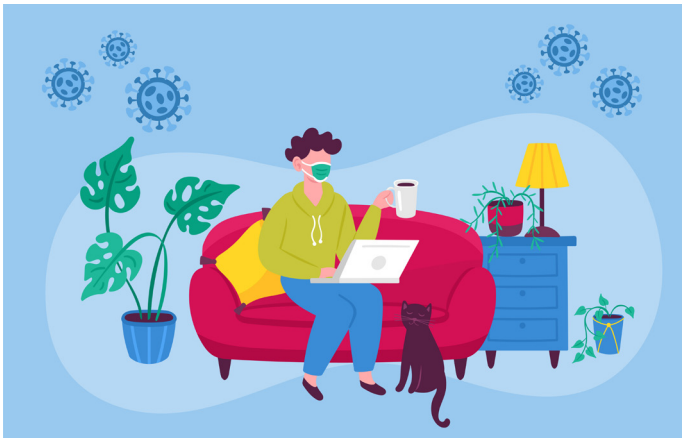
Between national controversies, protests, elections, and not to mention a global pandemic, there was no shortage of demand for public communicators in the past few years. The need to fulfill job functions remotely has been crucial for everyone, including those responsible for responding to FOIA requests.

When COVID-19 initially hit, ArchiveSocial saw a significant spike **(44%) in daily social media usage**, resulting in a substantial rise in the number of records archived. As public agencies continued to rely on social media to communicate to their audience, they reached new volumes of engagement, as well as trolling and misinformation. Citizens began to call for more accountability and transparency from their government, leading to a rise in social media-related lawsuits. Lawsuits involving First Amendment issues on social media **increased from around one per month to nearly one new lawsuit every week.**

The fact is, social media is our now and future. More than half the world now uses social media to seek answers to questions and get help. ArchiveSocial's recent State of Social Media Survey revealed that 70% of **public communicators increased attention to digital services in the last year, and 25% have become more concerned about compliance with records laws, a 16.4% YoY increase.**

Aside from these possible costs for lawsuits, agencies also face the likely costs of simply processing public records requests.

- The Georgia Emergency Management Agency estimated it would cost over $22k to respond to records requests for correspondence regarding COVID-19.
- The City of Elgin, TX, hired two additional staff members to try and handle the number of public records requests they're receiving, nearly 20-30 per week.
- Loudoun County, VA recently fulfilled more than 500 FOIA requests, which cost them $36k to fulfill.



NextRequest has offered agencies the option to work remotely when necessary, given the unprecedented times we are experiencing. Using our software, a COVID outbreak in the office meant that quarantining employees are still able to fulfill records requests from home. Additional features like automated reporting, custom invoicing, and redaction tools helps teams to efficiently manage tasks without letting any requests fall through the cracks.

Online communications have become part of the norm as communities seek more transparency and communication from their government, which has resulted in a steady uptick in public records requests. But the one thing that hasn't increased is staff support. The time frame to fulfill requests isn't going to change, nor is the budget or resources you have to accomplish this. So how can you simplify the process of maintaining and fulfilling requests while ensuring privacy and compliance? An archiving solution and FOIA software that can automate the process.

Remember, good archiving software should have near-real-time capture, active monitoring, advanced search, annotations, alerts, and more. And good FOIA software should be able to reduce risks, speed your response time, and minimize your costs.

## The Takeaway

Most of the problems affecting people who work with public records are symptoms of outdated request management systems. Besides maybe the body camera example, backlogged requests and the legal threats and vexatious requesters that spawn from them are issues agencies can quickly alleviate with a modern software solution like NextRequest.

Our software has tools like request tracking and due date notifications to prevent respondents from missing deadlines that might provoke repeat requests. Other features like redaction, reporting, document workflow, and request diversion offer more efficient request management to prevent request backlogging in the first place.

**Visit nextrequest.com to see why we're the best available solution for public records request management.**

We've seen how vital social media usage has been in the past few years. Still, unfortunately, the networks just weren't built with compliance in mind -- this is why it's so important to have an archive in place so you CAN comply with the public records laws in your state.

**Visit archivesocial.com to learn more about the most trusted social media archiving software for compliance and risk management.**

ArchiveSocial an Optimere brand | NextRequest an Optimere brand

**LINKS:**

- https://www.justice.gov/oip/page/file/1393381/download
- https://www.thenewstribune.com/news/politics-government/article65673537.html
- http://foiaproject.org/2018/11/12/annual-report-foia-lawsuits-reach-record-highs-in-fy-2018/
- https://www.heraldnet.com/news/ag-rejects-seattle-mans-request-for-600-million-emails/

The following page(s) contain the backup material for Agenda Item: 11:05 Resolution Establishing Malt Beverage & Catering Permit Fee

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

# RESOLUTION ESTABLISHING MALT BEVERAGE AND CATERING PERMIT FEE

## RESOLUTION NO. 3030

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**WHEREAS,** Wyoming Statute §12-4-502 provides for the issuance of malt beverage and catering permits subject to the approval of the appropriate licensing authority and further provides for the establishment of a fee for such permits of not less than ten dollars ($10) nor more than one hundred dollars ($100) per twenty four hour period, payable to the appropriate licensing authority, and;

**WHEREAS**, the Board of Campbell County Commissioners established the fees for malt beverage and catering permits in Resolution 1712 signed on June 15, 2010.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of County Commissioners in and for Campbell County hereby establish the following fee for malt beverage and catering permits coming under its licensing authority:

1. Ten Dollars ($10) for all malt beverage and catering permits per 24-hour period.
2. The effective date for the imposition of the fee shall be October 18, 2022.

**BE IT FURTHER RESOLVED** that this resolution supersedes Resolution 1712.

**RESOLVED** this 18th day of October 2022.
**BOARD OF COUNTY COMMISSIONERS**
**IN AND FOR CAMPBELL COUNTY**

| | |
|---|---|
| _____ | _____ |
| Del Shelstad, Chairman | Rusty Bell, Member |
| _____ | _____ |
| Bob Maul, Member | Colleen Faber, Member |
| _____ | ATTEST:_____ |
| Don Hamm, Member | Susan Saunders, County Clerk |

The following page(s) contain the backup material for Agenda Item: 11:10 Landfill Dozer Bid Award

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

Campbell County
wyoming

**Department of Public Works** *Matt Olsen, P.E., Director*

500 S. Gillette Avenue, Suite 1400, Gillette, WY 82716 ● 307-685-8061 ● Building 307-682-1970 ● Solid Waste/Recycle 307-682-9499

## *MEMORANDUM*

TO: Campbell County Board of Commissioners

FROM: Matt Olsen, P.E., Director of Public Works MDO

DATE: October 18, 2022

SUBJECT: 2022 Landfill Dozer Bid Award

The North Landfill dozer and compactor are the two most vital pieces of equipment for our daily operations. Both the compactor and the dozer need to be specifically built for a landfill application as handling solid waste is one of the harshest environments for heavy equipment. By utilizing the dozer and compactor to achieve optimal compaction, we are greatly extending the life of the landfill. Since moving from bale-and-transfer to loose fill, we have calculated that the life of the landfill has been extended by approximately 30 years. Figuring an annual revenue of $3M/year, that is an additional $90M in revenue for the current facility during its lifetime.

The dozer is used in many types of applications which include, but aren't limited to:

| | |
|---|---|
| • Placing and removing daily cover<br>• Striking off intermediate and final cover grades<br>• Building and maintaining roads<br>• Moving litter fencing around the active face and other locations<br>• Ripping cover material to aid the scraper | • Prepping area for weekly deliveries of lime slurry<br>• Pulling/pushing out equipment when stuck or broke down<br>• Managing the C&D cell<br>• Pushing garbage at the active face to feed the compactor |

On September 2nd, 2022, Public Works received three (3) bids from local heavy equipment vendors for providing a new landfill dozer (85,000+ pounds) for the North Landfill to replace our four-year-old CASE 2050M. Bids were submitted from Wyoming Machinery Co. (CAT), Komatsu Equipment Co. (Komatsu) and Honnen Equipment Co. (John Deere). The bids submitted provided pricing for a new dozer and a 7-year/7500hour extended warranty, along with additional options for a maintenance agreement and undercarriage/track replacement.

The bid results are included on the following sheet. Two (2) of the bids came in under the approved budget of $988,677.00 with Komatsu at $962,591.00 and John Deere at $964,300.24. CAT came in at $1,093,810.00.

Landfill staff called around the area to get feedback from local heavy equipment operators and the responses in general are as follows:

- John Deere – Contacted Casper Landfill where they have had a John Deere dozer recently. It seemed to have many break downs and parts were very hard to get. Lots of down time. Ultimately, they switched to a CAT.

- Komatsu – Contractors like running these machines but parts can be an issue. They like the GPS (TopCon) system in the "I" machines. The coal mines (Eagle Butte, Belle Ayr) that run the larger machines (475's and 575's) like them and say that parts do seem to be available for these larger sized machines. Anything smaller there seems to be a parts issue with some instances taking 3 to 4 weeks to get parts in.

- CAT - All stated that CAT is the most reliable with great service and parts availability resulting in less down time. One contractor complained of the GPS system being third party installed which was not what they were expecting.

In conclusion, noting that the landfill will only have the one dozer, mitigating down time is vital to the success of the operation. The compactor is nearing 11,000 hours and is starting to have major components fail. This dozer will be the backup for the compactor until it is replaced in the next couple years. By our calculations, every day that we are not able to achieve our compaction goals of 1,100 pounds/CY, this costs the County $1,000 in airspace.

Public Works Solid Waste Division also has familiarity with CAT service and our maintenance tools are all set up for CAT including our diagnostic tool. Therefore, we recommend awarding the bid to Wyoming Machinery Inc. (CAT) for $1,093,810.00. Depending on if funds are available, this would require a budget increase of $105,133.00. The second choice would be Komatsu at $962,591.00 with no budget changes.

**Campbell County Landfill Dozer - Bid Evaluation**

September 2, 2022

| | CAT | KOMATSU | JOHN DEERE |
|---|---|---|---|
| **Tractor Proposed** | | | |
| Model | **D8T** | **D155AXi-8** | **1050K** |
| **Requirements** | | | |
| Compliance with bid requirements (Y/N)* | **Y** | **N*** | **Y** |
| **Preference** | | | |
| Landfill Personnel Order of Preference** | **1** | **2** | **3** |
| **Pricing** | | | |
| **Base Bid:** | | | |
| New Dozer Sale Price | $1,093,810.00 | $932,841.00 | $894,320.24 |
| Extended Warranty - 84 Month / 7,500 Hour* | $0.00 | $29,750.00 | $69,980.00 |
| **Total Cost:** | **$1,093,810.00** | **$962,591.00** | **$964,300.24** |
| **Additional Options:** | | | |
| Maintenance Agreement - 36 Month / 3,000 Hour | $14,285.08 | $8,800.00 | $19,660.38 |
| Undercarriage/track replacement | $60,000.00 | $72,121.21 | $126,681.00 |
| **Delivery Time** | | | |
| Days | 300 | 240 | 120 |
| **Comparable Sales/Depreciation***** | | | |
| 2015-2017 Model - around 7,000 hours | $200,000.00 | $170,000.00 | $125,000.00 |
| % Depreciation | 81.72% | 81.78% | 86.02% |

Notes:

* - Komatsu offered a 60 month / 7,000 hour extended warranty in their bid in lieu of the requested 84 month / 7,500 hour requested. It is most likely that the landfill dozer will hit the hours first before the time which would result in a difference in the extended warranty of 500 hours less than requested. This equates to about 4-6 months of operation.

** - Preferece was determined by several key factors. 1) Reputation. 2) Service Capabilities. 3) Parts Availability. In addition to these factors, preference was also given for first hand experience. All landfill heavy equipment currently is CAT (with the exception for the CASE dozer being replaced) and the service recieved has been excellent. The landfill in-house maintenance capabilities are all geared towards CAT equipment including our diagnostic tools.

*** - Comparable sales were provided by John Onders of JJ Kane Auctioneers out of Aurora, CO. The year 2015-2017 was used to evaluate values on comparable machines with approximately 7,000 hours.

Campbell County
wyoming

**Department of Public Works** *Matt Olsen, P.E., Director*

500 S. Gillette Avenue, Suite 1400, Gillette, WY 82716 • 307-685-8061 • Building 307-682-1970 • Solid Waste/Recycle 307-682-9499

## Campbell County Landfill Waste Handler Dozer
## Proposal Bid Form

| Item | Quantity | Description | Proposed Purchase Price |
|---|---|---|---|
| **Base Bid:** | | | |
| 1. New Dozer Sale Price | 1 | Landfill Dozer | $ 1,093,810 |
| 2. Extended Warranty | 1 | 84 mo. or 7,500 hrs | $ included |
| | | **Total Cost to County** | $ 1,093,810 |
| **Additional Options:** | | | |
| 1. Maintenance Agreement | 1 | 36 mo. / 3,000 HR | $ 14,245.08 |
| 2. Undercarriage/Track repl. | 1 | Between 0-10,000 hrs | $ 30-60,000 pending Parts needed |

The County reserves the right to reject any of the line items above regarding the Warranty, Maintenance Agreement, and Undercarriage/Track replacement.

Manufacturer Caterpillar

Model D8T

Per Section V. (C), submit optional equipment and pricing on a separate attached sheet(s).

In compliance with this Request for Proposal, and subject to the conditions thereof, the undersigned offers to furnish the landfill dozer at the price quoted above, delivered FOB Campbell County Landfill, within 300 days of receipt of a County Purchase Order (September 2022).

Company Name: Wyoming Machinery Date: 9-01-22

Address: 5505 Mohan Rd.

Phone: 307-670-3885

By: Shawn Johnson Title: Territory Manager

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## Equipment Specification Checklist (complete and return with proposal)

| Specification | Vendor Response |
|---|---|
| **1. Operating Weight** | |
| A. Operating Weight >= 85,000lbs | yes |
| **2. Engine** | |
| A. Make | Cat |
| B. Water-cooled turbocharged diesel | yes |
| C. Automatic reversing cooling fan | yes |
| D. Radiator fins per inch | 6.35 fins per inch |
| E. Horsepower | 354 HP |
| F. Cold Start aid/block heater | yes |
| G. Tier IV EPA Compliant | yes |
| **3. Transmission** | |
| A. Min. 2 speeds fwd and reverse | yes |
| **4. Steering** | |
| A. Hydraulic assist | yes |
| B. Joystick controls | yes |
| C. Integrated speed and direction controls | yes |
| **5. Brakes** | |
| A. OSHA compliant | yes |
| B. Spring applied/hydraulic released fail-safe parking/emergency brakes – hold on 4:1 slope | yes |
| C. Hydrodynamic braking (acceptable) | No |
| **6. Blade** | |
| A. Semi-U | yes |
| B. Reversible cutting edges/replacement bits | yes |
| **7. Multi-shank Ripper** | |
| A. Multi-shank Ripper | yes |
| **8. Tracks/Undercarriage** | |
| A. Compatible with mfg guards and protection | yes |
| B. MSW and cohesive clay compatible | Yes |
| C. 24"-28" track width | 26" HD XL |

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| | |
|---|---|
| **9. Guarding** | |
| A. Striker bars front and rear | yes |
| B. Fuel and hydraulic tank guarding | yes |
| C. Heavy duty hinged radiator guard | |
| D. "Landfill Package" guarding provided during assembly at the factory | yes |
| **10. Operator Station** | |
| A. ROPS/FOPS | yes |
| B. Water type heater | yes |
| C. Factory air conditioning | yes |
| D. Defroster front/rear, windshield wiper | yes |
| E. Air suspension seat, belts, adjustable arm rests | yes |
| F. Rearview mirrors (in and out) | yes |
| G. Rearview camera and screen | yes |
| H. Backup alarm | yes |
| I. Front and rear LED lighting for night operations and LED strobe | yes |
| J. AM/FM radio | yes |
| K. 12v convertor and power point in cab | yes |
| **11. Grade Control** | |
| A. Integrated, automatic, full grade control | yes |
| **12. Serviceability** | |
| A. Service points accessible by ground or platform | yes |
| B. Power assisted belly pans | yes |
| **13. Tow Points** | |
| A. Rear tow point | yes |
| **14. Cab Glass** | |
| A. Rubber mounted | yes |
| **15. Vandalism Protection** | |
| A. Door locks; cap locks for radiator, fuel & hydraulic tanks | yes |
| **16. Other** | |
| A. Fire extinguishers | yes |

# Wyoming Machinery Gillette Service Techs and years of service

| | Last | First | RL | Job Title | YRS EXP |
|---|---|---|---|---|---|
| **Shop Techs** | | | | | |
| 1 | CALVERT | JUSTIN | E1 | SHOP TECHNICIAN | 3 |
| 2 | HERMAN | CHAD | E1 | SHOP TECHNICIAN | 3 |
| 3 | MCCLAIN | CRAIG | E1 | MASTER SHOP TECHNICIAN + LEADMAN | 20+ |
| 4 | PHELPS | DENNIS | E1 | MASTER SHOP TECHNICIAN + LEADMAN | 20+ |
| 5 | DUXBURY | RYAN | HT | SHOP TECHNICIAN | 5 |
| 6 | HOLTHAUS | RAYMOND | HT | SHOP TECHNICIAN + LEADMAN | 10 |
| 7 | KJOS | JUSTIN | HT | SHOP TECHNICIAN | 5 |
| 8 | HARPER | JESSICA | HT | SHOP TECHNICIAN | 1 |
| 9 | CARROLL | RYAN | E2 | SHOP TECHNICIAN | 3 |
| 10 | COWLEY | JONATHAN | E2 | SHOP TECHNICIAN | 2 |
| 11 | CROSS | MIKE | E2 | MASTER SHOP TECHNICIAN | 15 |
| 12 | GIESWEIN | MARTY | E2 | MASTER SHOP TECHNICIAN | 30+ |
| 13 | MOORE | RICHARD | E2 | SHOP TECHNICIAN | 15 |
| 14 | RODGERS | RICHARD | E2 | MASTER SHOP TECHNICIAN | 30+ |
| 15 | WUITSCHICK | VERNON | E2 | MASTER SHOP TECHNICIAN + LEADMAN | 20+ |
| **Fied Service** | | | | | |
| 1 | ALBIN | THOMAS | E5 | FIELD TECHNICIAN | 3 |
| 2 | BENSON | SHANE | E5 | FIELD TECHNICIAN | 10 |
| 3 | BROTHERS | EDWIN | E5 | MASTER FIELD TECHNICIAN | 20+ |
| 4 | CAMPBELL | CORY | E5 | MASTER FIELD TECHNICIAN | 6 |
| 5 | DIKE | JAKE | E5 | FIELD TECHNICIAN | 12 |
| 6 | DYK | KIRK | E5 | JOURNEYMAN FIELD TECHNICIAN + LEADMAN | 20+ |
| 7 | ELLIOTT | MARK | E5 | MASTER FIELD TECHNICIAN | 20+ |

| | | | | | |
|---|---|---|---|---|---|
| 8 | GALLIWAY | CURTIS | E5 | FIELD TECHNICIAN | 10 |
| 9 | HATZENBIHLER | JESSE | E5 | JOURNEYMAN FIELD TECHNICIAN | 17 |
| 10 | HENDRICKSON | JOSH | HT | NE RESIDENT FIELD TECHNICIAN | 3 |
| 11 | JESSEN | AARON | E5 | MASTER FIELD TECHNICIAN | 20+ |
| 12 | MENNIE | KARSON | E5 | FIELD TECHNICIAN | 7 |
| 13 | MILLER | BRANDON | E5 | MASTER FIELD TECHNICIAN | 5 |
| 14 | NIX | ERIC | E5 | MASTER FIELD TECHNICIAN | 10 |
| 15 | OGDEN | TRISTEN | E5 | FIELD TECHNICIAN | 3 |
| 16 | SAUTNER | JAMES | E5 | MASTER FIELD TECHNICIAN | 30 |
| 17 | SCHREDER | MATTHEW | E5 | FIELD TECHNICIAN | 2 |
| 18 | SIEH | MIKE | E5 | FIELD TECHNICIAN | 6 |
| 19 | SLAUGHTER | JIMMY (SCOTT) | E5 | MASTER FIELD TECHNICIAN | 15 |
| 20 | SMITH | ERIK | E5 | MASTER FIELD TECHNICIAN/ELECTERICIAN | 20+ |
| 21 | SPAULDING | KODY | E5 | NE RESIDENT JOURNEYMAN FIELD TECHNICIAN + LEADMAN | 20+ |
| 22 | STEWART | TAYLOR | E5 | FIELD TECHNICIAN SHERIDAN RESIDENT | 5 |
| 23 | SWECKER | ROY | E5 | MASTER ELECTRICIAN | 20+ |
| 24 | VILLMOW | BRICE | E5 | MASTER FIELD TECHNICIAN | 20+ |
| 26 | WHEELER | NICK | E5 | NE RESIDENT FIELD TECHNICIAN | 8 |
| 27 | ZIMMERMAN | AUSTIN | E5 | FIELD TECHNICIAN | 5 |
| 28 | DAVIS | ROBERT | E5 | MASTER ELECTRICIAN-TECHNOLOGY | 20+ |
| 29 | HANKINS | BERT | E5 | MASTER FIELD TECHNICIAN-TECHNOLOGY | 20+ |
| 30 | REED | CHARLES | E5 | MASTER FIELD TECHNICIAN | 6 |
| 31 | BLAZEK | NATHAN | GE | FIELD TECHNICIAN | 3 |
| 32 | LIZOTTE | BRADY | GE | MASTER FIELD TECHNICIAN | 5 |
| 33 | RATHAI | KRIS | GE | MASTER FIELD TECHNICIAN | 13 |
| 34 | WATSON | CHANCE | GE | POWER GENERATION FIELD TECHNICIAN | 10 |

# CVA Projection Summary

## CAMPBELL COUNTY LANDFILL

| | | |
|---|---|---|
| Agreement Term Length (Months) | 36 | ( 3 ) Years |
| Agreement Term Utilization (Hours) | 3,000 | 1,000 Hrs / Year |
| Quoted Machine CVA Start Hours: | 5 | |
| Quoted Machine CVA End Hours: | 3,005 | |
| Parts Marketing Plan (if applicable): | | |

*Projection Summary ID# 7319*

| Machine / CVA Description | Up Front * | CPH ** |
|---|---|---|
| CCLF D8T (AW4) Fluid Filter Labor CVA | $ 14,245.08 | $ 4.75 |

** - Up Front - Pay Up Front price*

*** CPH - Cost-Per-Hour Price*

| Pay as Performed | Per Occurrence *** |
|---|---|
| 250 SVC HOUR MAINTENANCE | *DNO* |
| 500 SVC HOUR MAINTENANCE | $ 1,507.82 |
| 1000 SVC HOUR MAINTENANCE | $ 2,940.97 |
| 2000 SVC HOUR MAINTENANCE | $ 3,840.16 |
| | |

**** Includes filters as required.*

*Specific task Does Not Occur within proposed term.*

| Services Performed | # Of Occurrences | Hour Interval |
|---|---|---|
| 250 SVC HOUR MAINTENANCE | *0* | *N/A* |
| 500 SVC HOUR MAINTENANCE | 3 | 500 |
| 1000 SVC HOUR MAINTENANCE | 2 | 1,000 |
| 2000 SVC HOUR MAINTENANCE | 1 | 2,000 |
| PRIMARY AIR FILTER | 6 | 500 |
| SECONDARY AIR FILTER | 3 | 1,000 |
| CAB AIR FILTER | 6 | 500 |
| | | |
| | | |

*New Machine Sale*
*Pay Upfront*
*Pricing does not include mileage or freight charges.*
*Pricing does not include Product Link hardware or installation.*
*Pricing does not include VisionLink remote monitoring subscription service.*
*Remote monitoring service is required for duration of CVA term.*
*Sales Tax is not included in above pricing. Sales Tax to be charged at time of fulfillment as applicable.*

| Task | PM500 | PM1000 | PM2000 |
|---|---|---|---|
| Secondary Fuel Filter | X | X | X |
| F/W Separator | X | X | X |
| Fuel Tank Cap Filter | X | X | X |
| Engine Oil Filter | X | X | X |
| Lubricate Machine | X | X | X |
| Engine Oil | X | X | X |
| Primary Engine Air Filter | X | X | X |
| Cab Air Filter | X | X | X |
| Transmission Oil Filter | | X | X |
| Steering Oil Filter | | X | X |
| Secondary Engine Air Filter | | X | X |
| Transmission Oil | | X | |
| Transmission & Finals Oil | | | X |
| Hydraulic Oil | | | X |

Caterpillar D8T References

Quality Agg in Moorcroft has 8-10 D8T's

Campbell County Road and Bridge has a D8T

Melgaard, DRM and Earthworks in Gillette have a D8T's

D8T's in landfill applications:

SOLID WASTE AUTHORITY CENTRAL OHIO – Ohio

LASSEN REGIONAL SOLID WASTE – California

BERKELEY CO (LANDFILL) – South Carolina

PRINCE GEORGES CO-LANDFILL – Maryland

Sorry, do to privacy we can't provide name and numbers. But Google is a simple fix for that.

226935-01

Sept 01, 2022

CAMPBELL COUNTY LANDFILL

4 N LANDFILL RD
GILLETTE, Wyoming 82716

Dear Matt Olson,

Thank you for this opportunity to quote Caterpillar products for your business needs. We are pleased to quote the following for your purchase consideration.

One (1) New Caterpillar Inc. Model: D8T Track Type Tractors with all standard equipment in addition to the additional specifications listed below:

Thank you for your interest in Wyoming Machinery Company products for your business needs. This quotation is valid for 30 days, after which time we reserve the right to re-quote. If there are any questions, please do not hesitate to contact me.

Sincerely,

Shawn Johnson
Machine Sales Representative
Wyoming Machinery Company
SDJohnson@wyomingcat.com
307-670-3885

**One (1) New Caterpillar Inc. Model: D8T Track Type Tractors with all standard equipment in addition to the additional specifications listed below:**

**Standard Equipment**

**POWERTRAIN**

C15 ACERT diesel engine
Electronic unit injection
-After-treatment
-Equivalent to U.S. EPA tier 4 final
24-volt electric start
High performance single plane cooling system
Aftercooler, air-to-air (ATAAC)
Air filter, with electronic service indicator
Coolant, extended life
Fan, suction, auto reversing
Fuel priming pump, electric
Sound attenuated exhaust system
Parking brake, electronic
Precleaner, strata-tube dust ejector
Prescreener
Shift management
Full auto shift
Starting aid, automatic ether
Torque divider with lock up clutch
Transmission, electronically-controlled powershift
Four planet, double-reduction planetary final drives
Transmission control module, electronic
Turbocharger
Water separator

**UNDERCARRIAGE**

Rollers and idlers, lifetime lubricated
Sprocket rim segments, replaceable
Suspension-type undercarriage
8-roller tubular track roller frame (Carrier roller ready)
Track adjusters, hydraulic
Track guide
24 inch (610 mm) PPR moderate service grouser with sealed and lubricated track (44 section)
Two-piece master links

**HYDRAULICS**

Hydraulics, independent steering and work tool pumps
Load-sensing dozer lift and tilt
Hydraulics, electronically controlled, load-sensing rear hydraulics, ripper or winch ready
Electronically enabled quick drop valve

**STARTERS, BATTERIES, & ALTERNATORS**

Alternator, 150 amp
Batteries, heavy duty
Starting receptacle, auxiliary

**ELECTRICAL**

Alarm, back-up
Converter, 24V to 12V
Diagnostic connector
Horn, forward warning
Ground level service center with hour meter

**OPERATOR ENVIRONMENT**

Rops mounted air conditioner
Armrest, adjustable
Touch screen operator interface
Electronic monitoring system
Diagnostic service information
Operator preferences
Cab, ROPS/FOPS, sound suppressed
Deactivation switch, hydraulic controls
Access/egress lighting with shutdown timer
Decelerator pedal
Governor switch, electronic
Heater and air conditioning
Mirror, rearview
Radio, AM/FM, Bluetooth
Provision for wire passage in/out of cab
Interior LED courtesy lights
Seat, cloth, air-suspension
Seat belt, retractable
Steering control, direction and speed control thumb switches with recall button
Wipers, intermittent

**TECHNOLOGY PRODUCTS**

RADIOS - Authorization varies by country please contact your Cat marketing lease representative with questions or click on the link below:https://dealer.cat.com /en/products/technology.html
PRODUCT LINK- Availability varies by country, please contact your Cat marketing representative with questions or click on the link below: https://dealer.cat.com/pl/certification

**OTHER STANDARD EQUIPMENT**

CD rom parts book
Engine enclosures
Equalizer bar, pinned
Front pull device
Product link
S.O.S. sampling ports
Steering, electronically controlled power differential

Guards, bottom hinged
Grade control ready
HVAC box - corrosive resistant
Mounting, lift cylinders
Oil cooler, hydraulic
Vandalism protection for fluid compartments
Engine compartment service light
Six lights package

**MACHINE SPECIFICATIONS**

| | | | |
|---|---|---|---|
| D8T 21A TRACTOR | 442-1100 | CAB AR, DUAL PANE | 516-3359 |
| PUSH ARMS | 533-5518 | SEAT, AIR SUSPENSION | 380-1151 |
| PROTECTION, CYLINDER ROD | 0P-3940 | PREMIUM CORP RADIO (12V) | 487-5821 |
| ANTIFREEZE WINDSHIELD WASHER | 0P-1939 | OPERATORS AR, QUICK OPENING | 423-9556 |
| FUEL ANTIFREEZE, -25C (-13F) | 0P-3978 | GRADE WITH 3D | 442-1099 |
| SERIALIZED TECHNICAL MEDIA KIT | 421-8926 | PRODUCT LINK, CELLULAR PLE742 | 486-7008 |
| ROLL ON-ROLL OFF | 0P-6655 | FUEL SYSTEM, STANDARD | 388-9402 |
| LANE 3 ORDER | 0P-9003 | GUARDS, BOTTOM PWRD SEALED HD | 525-1194 |
| INSTRUCTION, DOMESTIC | 442-1057 | GUARD, FAN DEBRIS | 238-9658 |
| WASTE HANDLING ARRANGEMENT | 442-1081 | CYLINDER, LIFT, GRADE CTRL 3D | 388-2151 |
| FINAL DRIVES, STD, GUARDED | 384-4604 | 8 RIPPER, MS W/ STRIKER BAR | 525-1191 |
| ENGINE, THERMAL WRAPPED | 442-1061 | OIL CHANGE SYSTEM HIGH SPEED | 468-1113 |
| PRECLEANER WITH SCREEN | 543-5218 | FLUIDS, STANDARD | 379-0292 |
| BRAKES, BASIC | 463-0215 | ENGINE COOLANT, STD (-37C) | 382-5934 |
| GAUGE, POWERED BOTTOM GRD | 510-1187 | CAT GRADE CONTROL OMM | 0P-3633 |
| UNDERCARRIAGE, HD XL SUS GUARD | 486-6697 | LIGHT, WARNING, STROBE | 510-4941 |
| TRACK, 26" ES,TRAP HD XL | 522-5245 | VISIBILITY AR, CAMERA | 510-4950 |
| NO CARRIER ROLLERS | 385-4734 | WINDOW SHADES | 349-3004 |
| LINES, DUAL TILT | 465-8165 | GUARD, FUEL TANK | 467-7340 |
| REAR HYDRAULICS, RIPPER | 523-3235 | GUARD, GRILL DEBRIS | 450-7429 |
| BATTERIES, HEAVY DUTY | 384-8305 | STRIKER BARS, FRONT, SUSP | 241-3811 |
| ALTERNATOR, 150AMP DUCTED | 530-3046 | 8SU/U DOZER, DUAL TILT GUARD | 539-9137 |
| HEATER, ENGINE COOLANT 120V | 469-6284 | TOOTH, MULTI-SHANK RIPPER | 4T-8987 |
| LIGHTS, PREMIUM | 425-5363 | SU Blade, landfill, ARO 602-8503 | |

| | |
|---|---|
| SELL PRICE | $1,093,810.00 |
| EXT WARRANTY | Included |
| **NET BALANCE DUE** | **$1,093,810.00** |

**WARRANTY & COVERAGE**

| | |
|---|---|
| Standard Warranty: | Caterpillar Limited Warranty: New Machines Only Earthmoving, Construction, Material Handling, Forestry Products, and Paving Product Machines for selected models designated by Caterpillar with 12 month / unlimited hour warranty. |
| Extended Warranty: | 84 Month / 7,500 hr Total Machine Warranty. On extended warranty repairs. A loaner machine may be provided pending availability. |

## Campbell County Landfill D8 Undercarriage Overview

New D8 will be ordered with the best undercarriage heavy duty extended life (HD XL) undercarriage.

Caterpillar offers the following D8 undercarriages:

- Heavy Duty Extended Life (HD XL) 4 years/5,000 hours
- Heavy Duty (HD) 4 years/4,000 hours
- General Duty (GD) 4 years/3,000 hours

New D8 undercarriage will have 4 year/5,000 hour prorated parts undercarriage warranty.

- Reseal tracks at 4,900 hours and any parts that do not make reusability will be prorated.
  Example: 30% wear will equal Caterpillar warranty covering 70% cost of non-reusable parts.
- One-year warranty after reseal.

Caterpillar undercarriage versus competitor undercarriages:

- Best warranty in the industry.
- Reseal and reusability of undercarriage components such as tracks, rollers and idlers.
- Undercarriage measurements twice a year to help plan maintenance to undercarriage and/or replacement. This is completed by Wyoming Machinery Company Wear Management Team.
- D8 loaner tracks to prevent undercarriage down time.
- Caterpillar engineers and builds D8 undercarriages versus non Cat machines use aftermarket undercarriages except some Komatsu models.
- Wyoming Machinery has a full track rebuild/repair facility in Casper.

Undercarriage replacement cost options:

- Reseal tracks at 4,900 hours. Cost $15,000, subject to change.
- Install new undercarriage as per Cat wear measurements that Wyoming Machinery provides after measuring bi-annually. Pricing range from $30,000-60,000 depending what parts need replaced and subject to change.
- The HD XL undercarriage are built to last 6,000 hours if tracks are resealed before 5,000 hours. Possible for undercarriage to last 6,000-8,000 hours if not longer depending on wear from Caterpillar undercarriage wear management guidelines.
- Cost options to install HD XL, HD and General duty parts depending on percentage of wear and hours on undercarriage parts.

Parts Department Statement.

We stock over 24,000 different parts here in Gillette. Casper stocks 22,000 parts that we can have the next day.

Our fill rate in Gillette is 92%, and 96% when we source parts next day to Casper and Denver. We can also get parts the next day on UPS RED from Morton.

Our Parts Counter Sales is available Monday-Friday 6am-6pm with call-out available on the weekends and holidays. Parts Warehouse is open Monday-Friday from 5:00am-Midnight, and open on Saturdays 5am-4pm. We run a truck from Gillette to Casper 5 days a week to ensure a quick turnaround time on components as well as getting parts back to Gillette as quick as possible. We receive a stock truck from Denver 5 days a week that also has emergency orders for our customers to have parts next day from Denver.

# D8T WH

## Waste Handler

| Engine | | |
|---|---|---|
| Engine Model | Cat® C15 ACERT™ | |
| Emissions | U.S. Tier 4 Interim/EU Stage IIIB | |
| Net Power – ISO 9249 | 231 kW | 310 hp |
| Net Power – ISO 9249 (DIN) | | 314 hp |

| Weights | | |
|---|---|---|
| Operating Weight – SU Blade WHA | 38 887 kg | 85,650 lb |
| Operating Weight – LGP WHA | 41 436 kg | 91,270 lb |
| Shipping Weight – WHA | 32 758 kg | 72,220 lb |
| Shipping Weight – LGP WHA | 35 308 kg | 77,840 lb |

**D8T Waste Handler Features**

**Powerful Productivity**
*Standard electro-hydraulic controls help improve precision and response. Dedicated hydraulics and machine control systems aid overall productivity. Features like Enhanced Auto Shift, Multi Velocity Program and hydraulic demand fan help reduce overall fuel use and reduce operating costs.*

**Operator Station**
*Ease of operation, cab comfort and layout help keep operators focused and more productive.*

**Engine and Emissions Technology**
*Cat® C15 ACERT™ engine and Cat aftertreatment solutions meet U.S. EPA Tier 4 Interim and EU Stage IIIB emission standards.*

**Waste Handling Features**
*Application specific guarding and attachments help optimize the machine for landfill performance, service life and uptime.*

**Integrated Technologies**
*Grade Control Ready feature means easy installation of the performance enhancing Cat AccuGrade™ system. Cat Product Link helps fleet managers maximize fleet utilization and control costs.*

**Serviceability and Customer Support**
*Ease of serviceability, Cat dealer support expertise and machine rebuild capability help to reduce overall owning and operating costs.*

**Note: Some options and blades may not be available in all areas. Please see your Cat dealer for details.**

**Contents**

Operator Station and Controls ..... 3
Engine and Emissions Technology ..... 4
Powertrain ..... 5
Cooling System ..... 5
Waste Handling Guarding and Seals ..... 6
Optional Waste Handling Attachments ..... 7
Integrated Technologies ..... 8
Undercarriage ..... 9
Sustainability ..... 9
Serviceability and Customer Support ..... 10
Specifications ..... 11

**The Cat® D8T Waste Handler has earned a reputation for best-in-class versatility, productivity and resale value. Landfill customers choose the D8T WH because it excels at multiple tasks from pushing trash and spreading cover to cell construction and closing. Cat Waste Handlers are designed and built from the frame up to handle the demands of landfill work – and they do it with industry leading comfort and reliability. The D8T WH meets U.S. Tier 4 Interim/ EU Stage IIIB emission standards.**

# Operator Station and Controls

## Ergonomically designed for ease of operation

The D8T cab is designed and equipped for operator productivity, safety and comfort. An isolation-mounted cab reduces noise and vibration. Large windows, tapered hood and notched fuel tank offer excellent all-around visibility.

Updated dash and instrumentation streamline the display in a format that is common across the Cat tractor line. An air-ride suspension seat is standard, with a heated/ventilated seat as an option. Heating and air conditioning controls are conveniently located and well placed air vents add to operator comfort. Carbon filters are available for the cab air filters to help reduce odor.

### Steering and Dozer Controls

Responsive electro-hydraulic differential steering controls direction and degree of turns, forward-reverse shifting, and gear selection in a single control handle. Ergonomically designed dozer and rear implement controls offer ease of operation, precise control and enhanced operator comfort.

### Auto-Shift/Auto-Kickdown

Operators can pre-select a forward and reverse speed setting for easy, efficient directional changes. Auto-shift settings include first forward to second reverse and second forward to second reverse. Auto-kickdown allows the transmission to automatically downshift when significant load increases are detected.

### In-Cab Safety Features

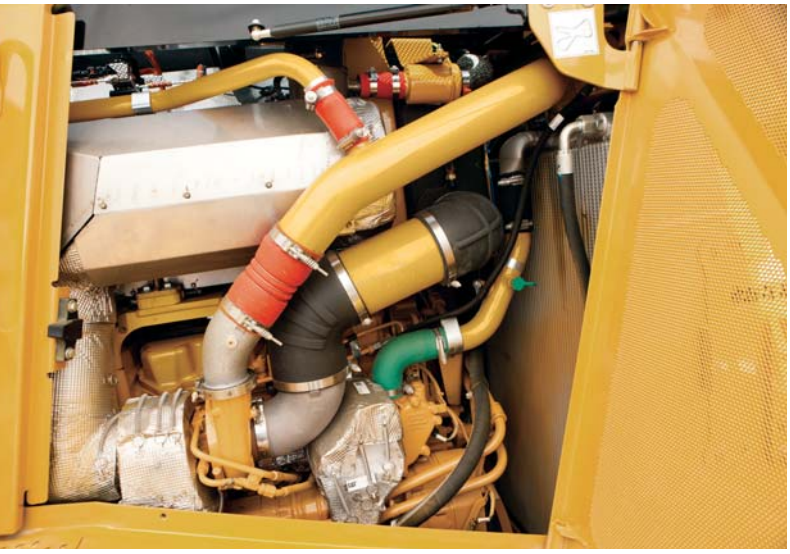
The Operator Not Present monitoring system senses when an operator has left the seat. When the transmission is in neutral, and at zero ground speed, the Operator Not Present monitoring system sets the park brake and disables the implements to prevent unintentional machine/implement movement during ingress or egress.

When activated, the Implement/Work Tool Lock-Out Switch prevents inadvertent operation of hydraulic work tool attachments.

An in-cab monitoring system provides electronic Fluid Level Verification at startup for the coolant, powertrain and engine oil systems. This reduces the need to climb on the machine to check fluid levels prior to operation.

# Engine and Emissions Technology

## Reliable, integrated solutions



The D8T features a Cat C15 ACERT™ engine and a Cat Clean Emissions Module to deliver the performance and efficiency that customers demand, while meeting U.S. EPA Tier 4 Interim/ EU Stage IIIB emission standards.

### Cat $NO_x$ Reduction System

The Cat $NO_x$ Reduction System captures and cools a small quantity of exhaust gas, then routes it into the combustion chamber where it drives down combustion temperatures and reduces $NO_x$ emissions.

### Aftertreatment Technologies

A **Diesel Oxidation Catalyst** (DOC) uses a chemical process to eliminate regulated emissions present in the exhaust system. The **Diesel Particulate Filter** (DPF) traps particulate matter that is carried into the exhaust stream. System components are contained in the Cat Clean Emissions Module (CEM) to protect components, minimize the aftertreatment footprint and simplify maintenance. In Waste Handlers, the Clean Emissions Module is insulated for protection in high debris applications.

### Cat Regeneration System

The Cat Regeneration System is designed to work transparently, without any interaction needed from the operator. Under many operating conditions, engine exhaust is hot enough to oxidize soot through passive regeneration.

If supplemental regeneration is needed, the Cat Regeneration System elevates exhaust gas temperatures to remove soot in the Diesel Particulate Filter (DPF). This process happens automatically, but the operator can initiate the cycle when convenient or interrupt regeneration as needed. A soot level monitor and regeneration indicator lights are integrated into the dash display.

### Delayed Engine Shutdown

Delayed Engine Shutdown feature is available to allow the machine to cool immediately after a heavy work load or regeneration cycle.

### Engine Idle Shutdown Timer

An optional Engine Idle Shutdown Timer will sound a warning and shut down the engine after the machine has been idling for a pre-set period of time.

# Powertrain

## Powerful efficiency

The power shift transmission and differential steering work with the C15 ACERT engine to deliver the outstanding power, productive performance and reliability expected from Cat Track-Type Tractors. Differential steering maintains full power to both tracks to provide best-in-class turning with a loaded blade. When one track speeds up, the other slows down an equal amount. Maneuverability – especially with large blade loads – is improved, as well as cycle times in some applications. Greater load capacity, power and speed control are possible in soft underfoot conditions on steep slopes.

### Enhanced Auto Shift

The new Enhanced Auto Shift feature uses the simple "shift up, idle back" principle during forward and reverse travel to save fuel and improve overall dozing cycle fuel efficiency. The feature also simplifies machine operation for added operator comfort.

# Cooling System

## Durable and efficient

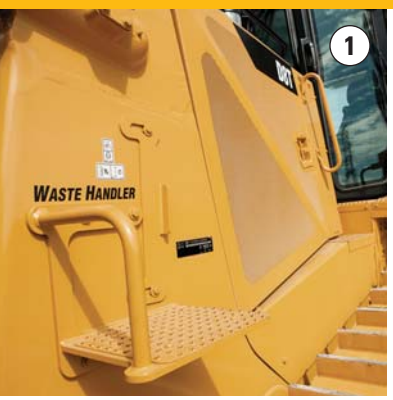
The D8T Waste Handler offers outstanding cooling performance and serviceability. The engine radiator, Air To Air After Cooler (ATAAC), and hydraulic oil cooler are packaged in a single plane. Aluminum bar plate construction provides durability and allows for higher heat transfer and superior corrosion resistance. The standard cores feature six fins per inch to allow debris to pass through and reduce plugging concerns.

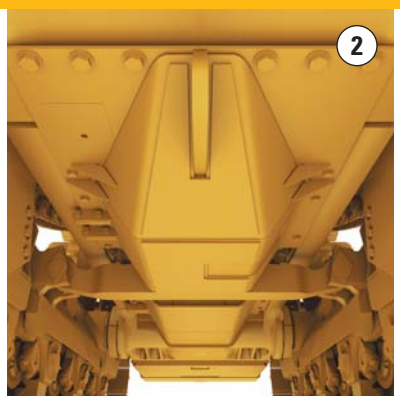
In cooler conditions, a hydraulically driven demand fan reduces speed to conserve power, save fuel and decrease sound levels.

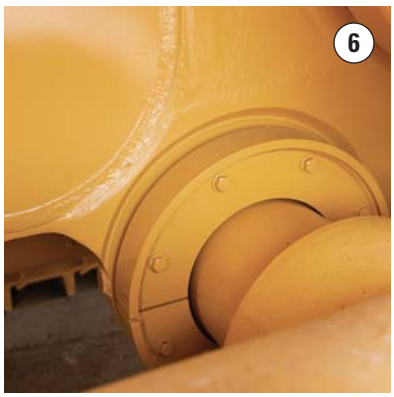
An automatic reversing fan changes the fan rotation while the machine is backing up or stationary. This feature includes access slots in the side of the radiator guard for cleaning access. ROPS-mounted air conditioning removes the condenser unit from under the hood. This helps reduce heat load, improves cleaning access and increases ambient capability.

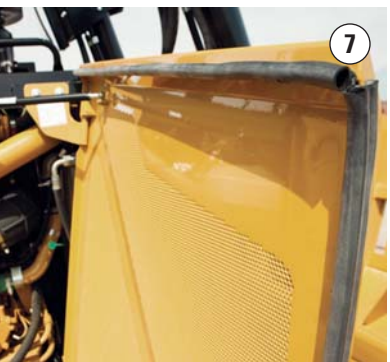
# Waste Handling Guarding and Seals

## Features to help maximize performance





Cat Waste Handlers are purpose-built to handle the rigors of landfill work. Factory installed guarding and debris-resistant features help protect vital machine components to maximize service life and uptime.

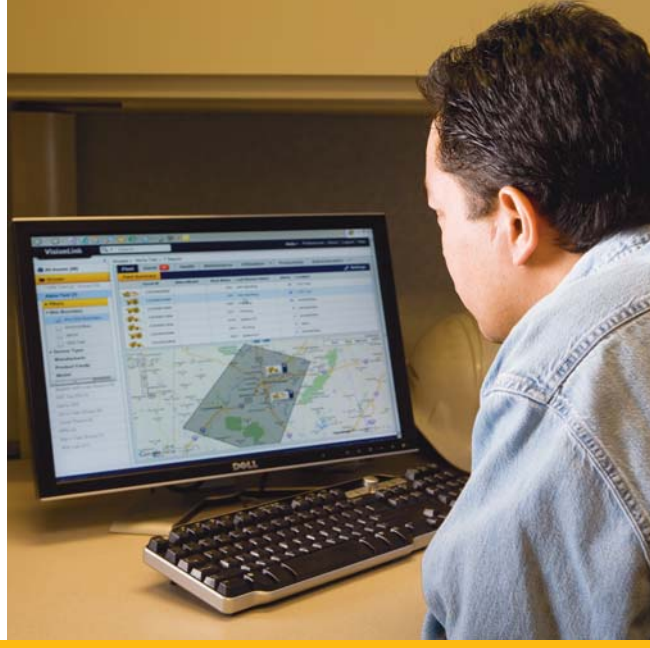
- Hinged cleanout slot covers offer quick access to the front side of the radiator cores for cleaning.
- Engine enclosures (1) have perforated hood and side panels to help prevent airborne debris from entering the engine compartment and helps reduce radiator plugging. (Sound suppression arrangement features solid doors. Perforated hood is replaced with larger rectangular perforations.)
- Heavy-duty handles (1) are manufactured from solid steel to withstand the rigors of landfill work.
- Insulated Cat Clean Emissions Module.
- Bottom guards (2) chassis guards and tilt cylinder guards (3) help protect against contact damage and help keep debris out of vital machine compartments.
- Lights (4) are mounted up and away from the concentrated debris environment for excellent illumination of the work area and protection from debris.
- Guarding helps protect implement hydraulic oil tank, battery box and fuel tank (5) in high debris applications.
- Optional rear striker bars (5) incorporate a rigid drawbar and housing with large access doors for storage on machines not equipped with rippers. The rear striker bars are counterweight-ready.
- Final drive guarding helps prevent wire wrap. Idler, pivot shaft (6) and final drive seal guards help keep debris from wrapping around and damaging the Duo-Cone™ seals.
- Additional sealing (7) helps eliminate debris entry from key areas.
- High-capacity ducted alternator provides additional power required for electrical accessories. Ducting helps prevent debris from entering the alternator for longer life.
- Air conditioner condenser (8) and fans are mounted on the back of the ROPS to protect from waste materials and reduce heat/potential debris load under the hood for better cooling. Machine height is maintained.
- Turbine air precleaner with screen – delivers clean air and provides longer filter life.

# Optional Waste Handling Attachments

## Recommended for improved performance in landfill applications

A number of optional features are recommended to help customers get optimal performance from Cat Waste Handlers.

- Cat landfill blades increase the dozing capacity in trash and help prevent material from spilling over the blade and entering the radiator. Wear plates help prolong service life when working in highly abrasive materials.
- Front striker bars angled design helps prevent debris from riding up the track for greater machine protection.
- Center-hole track shoes help extend service life by reducing refuse packing within the track. The center hole design allows the sprocket to punch out most dirt and debris.
- Multi-shank rippers are available to penetrate tough material fast.
- Cab roof-mounted strobe light indicates the machine is operational.
- Auxiliary disconnect switch, located on the left side of the operator seat at knee level, allows the operator to access the disconnect switch quickly.
- Enhanced clean air module increases cab air pressure to help keep dust out and provide additional air filtration, greatly increasing cab air filter life.
- Rear vision camera – display mounted in the front of the cab helps the operator more easily see behind the machine, enhancing overall visibility and safety.
- High intensity discharge lighting with additional lamps for optimum visibility under low light conditions.



# Integrated Technologies

## Solutions to make work easier and more efficient

### Computer Aided Earthmoving System (CAES)

The Computer Aided Earthmoving System (CAES) is a high-technology landfill tool that allows machine operators to hold tighter grades/slopes. This helps conserve valuable airspace and cover soil without stakes and crews. The system uses Global Navigation Satellite System (GNSS) technology, machine mounted components, a radio network and office management software to deliver real-time information on an in-cab display. Additionally, CAES permits the identification of site specific storage areas such as hazardous waste, medical, industrial, organic, and other materials which require special handling or a record of their placement.

### AccuGrade™

AccuGrade™ is a dealer installed machine control and guidance system that uses Laser, Global Navigation Satellite System (GNSS) and/or Universal Tracking Station (UTS) technology, machine mounted components and off-board hardware. This system provides accurate blade positioning information and automatics for greater efficiency. The D8T Waste Handler is Grade Control Ready, with deeply integrated harnesses incorporated into the machine during assembly. It can also be ordered AccuGrade Ready, with optional brackets and hardware installed, making the tractor ready to plug in the dealer installed AccuGrade system.

### Cat Product Link

Remote monitoring with Product Link improves overall fleet-management effectiveness. Product Link is deeply integrated into machine systems. Events and diagnostic codes, as well as hours, fuel, idle time and other detailed information are transmitted to a secure web based application, VisionLink™. VisionLink includes powerful tools to convey information to users and dealers, including mapping, working and idle time, fuel level and more.

# Undercarriage

## Engineered for performance

The D8T WH features the Cat elevated sprocket design that isolates final drives, axles, and steering components from harsh impacts. The undercarriage is designed for easy clean-out, and a modular design aids serviceability to help reduce maintenance costs.

Heavy Duty Undercarriage is recommended for waste handling applications. Components are designed for extended wear life in abrasive conditions and high impact applications.

Several track shoe options are available, but a center-hole track shoe is recommended when working in trash to help shed waste that might otherwise help accelerate internal track wear.

# Sustainability

## Thinking generations ahead

The Cat D8T WH is designed to benefit your business, and reduce emissions.

- Meets U.S. Tier 4 Interim/EU Stage IIIB emission standards.
- Fuel efficient engine, and features like Enhanced Auto Shift and a hydraulic demand fan, helps decrease overall fuel consumption.
- Technologies like AccuGrade and Product Link help improve overall efficiency, saving fuel and fluids, as well as wear and tear on equipment.
- Grab handles, steps, lighting packages and a ground level service center help enhance job site safety.
- Major components are built to be rebuilt, eliminating waste and saving customers money by giving the machine and/or major components a second – and even third – life.

# Serviceability and Customer Support

## When uptime counts

### Ease of Serviceability

The D8T WH offers full left-side engine serviceability, including fill tube, dipstick, air cleaner, fuel filters, oil filter and coolant level check. Cooling system access is also improved for inspection and cleaning. To reduce maintenance cost and time, the D8T WH features a new high capacity filter element and improved powertrain filter bypass strategy to extend service intervals. The in-cab monitoring system also provides electronic fluid level verification at startup.

### Ground Level Service Center

The new ground level service center is accessible on the left hand fender without setting foot on the machine, giving easy access to the battery disconnect and secondary engine shutdown switches. Optional access light switch, digital hour meter and jacket water heater plug are also available.

### Access/Egress

Newly designed steps and handles make climbing on and off the tractor easier than ever. An access light switch is included with optional light packages that turns on the cab-mounted exterior light for night time visibility when mounting/dismounting the machine.

### Renowned Cat Dealer Support

From helping you choose the right machine to knowledgeable ongoing support, Cat dealers provide the best in sales and service. Manage costs with preventive maintenance programs like Custom Track Service, Scheduled Oil Sampling (S·O·S$^{SM}$) analysis, and guaranteed maintenance contracts. Stay productive with best-in-class parts availability. Cat dealers can even help you with operator training to help boost your profits.

And when it's time for machine replacement, your Cat dealer can help you save even more with Genuine Cat Remanufactured parts. Receive the same warranty and reliability as new products at cost savings of 40 to 70 percent for powertrain and hydraulic components.

## Engine

| | | |
|---|---|---|
| Engine Model | Cat® C15 ACERT™ | |
| Global Emissions | U.S. Tier 4 Interim/ EU Stage IIIB | |
| Gross Power – SAE J1995 | 259 kW | 348 hp |
| Gross Power – ISO 14396 | 237 kW | 318 hp |
| Gross Power – ISO 14396 (DIN) | | 322 hp |
| Net Power – SAE J1349 | 231 kW | 310 hp |
| Net Power – ISO 9249 | 231 kW | 310 hp |
| Net Power – ISO 9249 (DIN) | | 314 hp |
| Net Power – EU 80/1269 | 231 kW | 310 hp |
| Bore | 137 mm | 5.4 in |
| Stroke | 172 mm | 6.75 in |
| Displacement | 15.2 L | 928 $in^3$ |

- Engine ratings apply at 1,850 rpm.
- Net power advertised is the power available at the flywheel when the engine is equipped with fan, air cleaner, muffler, and alternator.
- No derating required up to 3566 m (11,700 ft) altitude, beyond 3566 m (11,700 ft) automatic derating occurs.

## Service Refill Capacities

| | | |
|---|---|---|
| Fuel Tank | 643 L | 170 gaI |
| Cooling System | 77 L | 20.3 gal |
| Engine Crankcase* | 38 L | 10 gal |
| Powertrain | 155 L | 41 gal |
| Final Drives (each) | 12.5 L | 3.3 gal |
| Roller Frames (each) | 65 L | 17.2 gal |
| Pivot Shaft Compartment | 40 L | 10.6 gal |
| Hydraulic Tank | 75 L | 19.8 gal |

* With oil filters.

- All nonroad U.S. EPA Tier 4, European Union (EU) Stage IIIB and IV, and Japan (MLIT) Step 4 diesel engines are required to use only Ultra Low Sulfur Diesel (ULSD) fuels containing 15 ppm (mg/kg) sulfur or less. Biodiesel blends up to B20 are acceptable when blended with 15 ppm (mg/kg) sulfur or less ULSD and when the biodiesel feedstock meets ASTM D7467 specifications. Cat® DEO-ULS™ or oils that meet the Cat ECF-3, API CJ-4, and ACEA E9 specifications are required.

## Weights

| | | |
|---|---|---|
| Operating Weight – SU Blade WHA | 38 887 kg | 85,650 lb |
| Operating Weight – LGP WHA | 41 436 kg | 91,270 lb |
| Shipping Weight – WHA | 32 758 kg | 72,220 lb |
| Shipping Weight – LGP WHA | 35 308 kg | 77,840 lb |

- Operating Weight: Includes hydraulic controls, blade tilt cylinder, coolant, lubricants, 100% fuel, ROPS, FOPS cab, SU-landfill blade, striker bar, counterweight sections 610 mm (24 in) MS shoe, and operator.
- Shipping Weight: Includes coolant, lubricants, 10% fuel, ROPS, FOPS cab, striker bar, counterweight sections and 610 mm (24 in) MS shoes.

## Undercarriage

| | | |
|---|---|---|
| Shoe Type | Moderate Service | |
| Width of Shoe | 610 mm | 24 in |
| Width of Shoe (LGP) | 965 mm | 38 in |
| Shoes/Side | 44 | |
| Grouser Height | 78 mm | 3 in |
| Pitch | 216 mm | 8.5 in |
| Ground Clearance | 618 mm | 24.3 in |
| Track Gauge | 2082 mm | 82 in |
| Track Gauge (LGP) | 2340 mm | 92 in |
| Length of Track on Ground | 3207 mm | 10.5 ft |
| Ground Contact Area | 3.58 $m^2$ | 5,554 $in^2$ |
| Ground Contact Area (LGP) | 6.2 $m^2$ | 9,576 $in^2$ |
| Track Rollers/Side | 8 | |
| Number of Carrier Rollers | 1 per side (optional) | |

- Positive Pin Retention Track.

# D8T Waste Handler Specifications

## Hydraulic Controls

| | | |
|---|---|---|
| Pump Type | Piston-type, Variable Displacement | |
| Pump Output (Steering) | 276 L/min | 73 gal/min |
| Pump Output (Implement) | 226 L/min | 60 gal/min |
| Tilt Cylinder Rod End Flow | 130 L/min | 34 gal/min |
| Tilt Cylinder Head End Flow | 170 L/min | 45 gal/min |
| Bulldozer Relief Valve Setting | 24 000 kPa | 3,480 psi |
| Tilt Cylinder Relief Valve Setting | 24 000 kPa | 3,480 psi |
| Ripper (Lift) Relief Valve Setting | 24 000 kPa | 3,480 psi |
| Ripper (Pitch) Relief Valve Setting | 24 000 kPa | 3,480 psi |
| Steering | 39 200 kPa | 5,700 psi |

- Steering Pump output measured at 2,300 rpm (pump speed) and 30 000 kPa (4,351 psi).
- Implement Pump output measured at 1,850 rpm and 6895 kPa (1,000 psi).
- Electro-hydraulic pilot valve assists operations of ripper and dozer controls. A standard hydraulic system includes four valves.
- Complete system consists of pump, tank with filter, oil cooler, valves, lines, linkage and control levers.

## Transmission

| | | |
|---|---|---|
| 1 Forward | 3.4 km/h | 2.1 mph |
| 2 Forward | 6.1 km/h | 3.8 mph |
| 3 Forward | 10.6 km/h | 6.6 mph |
| 1 Reverse | 4.5 km/h | 2.8 mph |
| 2 Reverse | 8 km/h | 5 mph |
| 3 Reverse | 14.2 km/h | 8.8 mph |
| 1 Forward – Drawbar Pull (1000) | 618.5 N | 139 lbf |
| 2 Forward – Drawbar Pull (1000) | 338.2 N | 76 lbf |
| 3 Forward – Drawbar Pull (1000) | 186.9 N | 42 lbf |

## Blades

| | | |
|---|---|---|
| Type | 8SU Landfill | |
| Capacity (SAE J1265) | 20 $m^3$ | 26.1 $yd^3$ |
| Width (over end bits) | 3940 mm | 12.9 ft |
| Height | 2464 mm | 8.1 ft |
| Digging Depth | 582 mm | 22.9 in |
| Ground Clearance | 1231 mm | 48.3 in |
| Maximum Tilt | 951 mm | 37.4 in |
| Weight* (without hydraulic controls) | 5466 kg | 12,025 lb |
| Total Operating Weight** | 38 887 kg | 85,650 lb |
| Type | 8U Landfill | |
| Capacity (SAE J1265) | 24.8 $m^3$ | 32.4 $yd^3$ |
| Width (over end bits) | 4267 mm | 14 ft |
| Height | 2515 mm | 8.25 ft |
| Digging Depth | 582 mm | 22.9 in |
| Ground Clearance | 1231 mm | 48.3 in |
| Maximum Tilt | 1028 mm | 40.5 in |
| Weight* (without hydraulic controls) | 6313 kg | 13,888 lb |
| Total Operating Weight** | 39 734 kg | 87,513 lb |
| Type | 8SU LGP Landfill | |
| Capacity (SAE J1265) | 21.1 $m^3$ | 27.6 $yd^3$ |
| Width (over end bits) | 4520 mm | 14.8 ft |
| Height | 2465 mm | 8.09 ft |
| Digging Depth | 582 mm | 22.9 in |
| Ground Clearance | 1231 mm | 48.3 in |
| Maximum Tilt | 729 mm | 28.7 in |
| Weight* (without hydraulic controls) | 5624 kg | 12,400 lb |
| Total Operating Weight** | 41 594 kg | 91,645 lb |

*Includes blade tilt cylinder.

**Operating Weight: Includes hydraulic controls, blade tilt cylinder, coolant, lubricants, 100% fuel, ROPS, FOPS cab, blade, Waste Handling Arrangement, 610 mm (24 in) MS shoes, and operator.

## Rippers

| | | |
|---|---|---|
| Type | Single-Shank, Adjustable Parallelogram | |
| Number of Pockets | 1 | |
| Maximum Clearance Raised (under tip, pinned in bottom hole) | 636 mm | 25 in |
| Maximum Penetration (standard tip) | 1130 mm | 44.4 in |
| Maximum Penetration Force (shank vertical) | 127.3 kN | 28,620 lb |
| Pry out Force | 222.7 kN | 50,070 lb |
| Weight (without hydraulic controls) | 4085 kg | 9,005 lb |
| Total Operating Weight* (with SU-Blade and Ripper) | 37 506 kg | 82,630 lb |
| Type | Multi-Shank, Adjustable Parallelogram | |
| Number of Pockets | 3 | |
| Overall Beam Width | 2464 mm | 97 in |
| Maximum Clearance Raised (under tip, pinned in bottom hole) | 593 mm | 23.35 in |
| Maximum Penetration (standard tip) | 780 mm | 30.7 in |
| Maximum Penetration Force (shank vertical) | 124.2 kN | 27,920 lb |
| Pry out Force (Multi-Shank Ripper with one tooth) | 227.9 kN | 51,230 lb |
| Weight (one shank, without hydraulic controls) | 4877 kg | 10,752 lb |
| Additional Shank | 332 kg | 732 lb |
| Total Operating Weight* (with SU-Blade and Ripper) | 38 298 kg | 84,377 lb |

*Total Operating Weight: Includes hydraulic controls, blade tilt cylinder, coolant, lubricants, 100% fuel, ROPS, FOPS cab, blade, Waste Handling Arrangement, 610 mm (24 in) MS shoes, and operator.

## Winches

| Winch Model | PA14OVS | |
|---|---|---|
| Weight* | 1790 kg | 3,947 lb |
| Oil Capacity | 15 L | 4 gal |
| Increased Tractor Length | 563 mm | 22.2 in |
| Winch Length | 1430 mm | 56.3 in |
| Winch Case Width | 1160 mm | 45.6 in |
| Drum Width | 320 mm | 12.6 in |
| Flange Diameter | 457 mm | 18 in |
| Recommended Cable Size | 29 mm | 1.13 in |
| Optional Cable Size | 32 mm | 1.25 in |
| Drum Capacity – Recommended Cable Size | 84 m | 276 ft |
| Drum Capacity – Optional Cable | 59 m | 193 ft |
| Cable Ferrule Sizes – Outside Diameter | 60 mm | 2.36 in |
| Cable Ferrule Sizes – Length | 70 mm | 2.76 in |

- Variable speed, hydraulically driven, dual braking system, three roller fairlead.

* Weight: Includes pump and operator controls.

## Standards

| ROPS/FOPS | ISO 3471-2008, ISO 3449-2005 |
|---|---|
| Brakes | ISO 10265-2008 |

**Cab – North American Arrangement**

The operator sound exposure Leq (equivalent sound pressure level) measured according to the work cycle procedures specified in ANSI/SAE J1166 OCT98 is 81 dB(A), and as measured by ISO 6396:2008 is 77 dB(A), for cab offered by Caterpillar, when properly installed and maintained and tested with the doors and windows closed.

- Hearing protection may be needed when operating with an open cab (when not properly maintained or doors/windows open) for extended periods and noisy environment.
- The exterior sound pressure level for the standard machine measured at a distance of 15 meters according to the test procedures specified in SAE J88 APR95, mid-gear-moving operation, is 89 dB(A).

**Cab – European Arrangement**

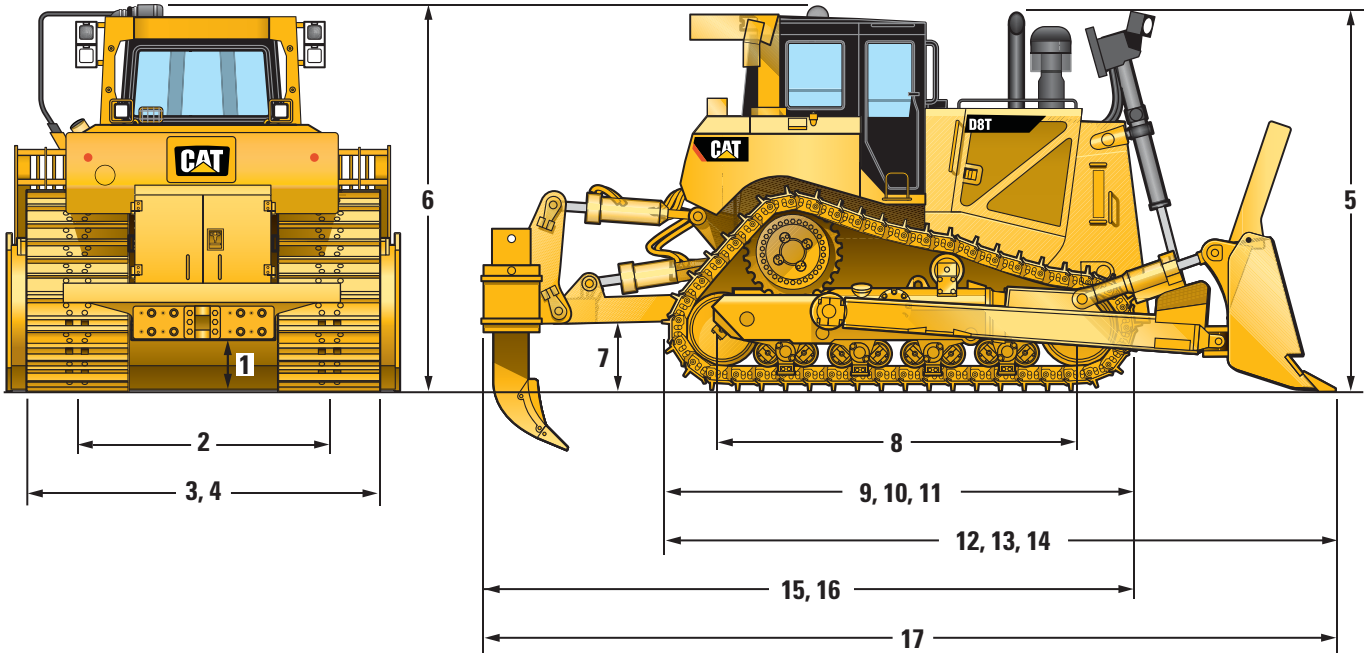
The operator sound exposure Leq (equivalent sound pressure level) measured according to the work cycle procedures specified in ANSI/SAE J1166 OCT98 is 81 dB(A), and as measured by ISO 6396:2008 is 76 dB(A), for cab offered by Caterpillar, when properly installed and maintained and tested with the doors and windows closed.

- Hearing protection may be needed when operating with an open cab (when not properly maintained or doors/windows open) for extended periods and noisy environment.
- The exterior sound pressure level for the machine measured by ISO 6395:2008 is 113 dB(A).

# D8T Waste Handler Specifications

## Dimensions

All dimensions are approximate.




| | | STD | | LGP | |
|---|---|---|---|---|---|
| **1** | Ground Clearance | 618 mm | 24.3 in | 618 mm | 24.3 in |
| **2** | Track Gauge | 2080 mm | 6.8 ft | 2340 mm | 7.7 ft |
| **3** | Width without (Standard Shoe) Trunnions | 2693 mm | 8.8 ft | 2953 mm | 9.7 ft |
| **4** | Width Over Trunnions | 3057 mm | 10.0 ft | 3317 mm | 10.9 ft |
| **5** | Height (Top of Stack) | 3518 mm | 11.5 ft | 3518 mm | 11.5 ft |
| **6** | Height (To Top of Roof-Mounted Precleaner) | 3706 mm | 12.1 ft | 3706 mm | 12.1 ft |
| **7** | Drawbar Height (Center of Clevis) | 708 mm | 27.9 in | 708 mm | 27.9 in |
| **8** | Length of Track on Ground | 3207 mm | 10.5 ft | 3207 mm | 10.5 ft |
| **9** | Overall Length Basic Tractor | 4641 mm | 15.2 ft | 4641 mm | 15.2 ft |
| **10** | Length Basic Tractor with Striker Bars with Two Counterweights | 5256 mm | 17.2 ft | 5256 mm | 17.2 ft |
| **11** | Length Basic Tractor with Drawbar | 4998 mm | 16.4 ft | 4998 mm | 16.4 ft |
| **12** | Length Basic Tractor with Winch | 5275 mm | 17.3 ft | 5275 mm | 17.3 ft |
| **13** | Length with SU-Blade | 6091 mm | 20.0 ft | 6091 mm | 20.0 ft |
| **14** | Length with U-Blade | 6434 mm | 21.1 ft | 6434 mm | 21.1 ft |
| **15** | Length with Single-Shank Ripper (Lowered) | 6422 mm | 21.0 ft | 6422 mm | 21.0 ft |
| **16** | Length with Multi-Shank Ripper (Lowered) | 6344 mm | 20.8 ft | 6344 mm | 20.8 ft |
| **17** | Overall Length (SU-Blade/SS Ripper, Lowered) | 7872 mm | 25.8 ft | 7872 mm | 25.8 ft |

# Notes

# D8T WH Waste Handler

For more complete information on Cat products, dealer services, and industry solutions, visit us on the web at **www.cat.com**

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AEHQ6588 (02-2012)

Materials and specifications are subject to change without notice. Featured machines in photos may include additional equipment. See your Cat dealer for available options.

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Campbell County
wyoming
**Department of Public Works** *Matt Olsen, P.E., Director*

500 S. Gillette Avenue, Suite 1400, Gillette, WY 82716 • 307-685-8061 • Building 307-682-1970 • Solid Waste/Recycle 307-682-9499

# Campbell County Landfill Waste Handler Dozer
# Proposal Bid Form

| Item | Quantity | Description | Proposed Purchase Price |
|---|---|---|---|
| **Base Bid:** | | | |
| 1. New Dozer Sale Price | 1 | Landfill Dozer | $ 932,841.00 |
| 2. Extended Warranty | 1 | 84 (60) mo. or 7,500 (7000) hrs | $ 29750.00 |
| | | **Total Cost to County** | $ 962,591.00 |
| **Additional Options:** | | | |
| 1. Maintenance Agreement | 1 | 36 mo./3000 Hr | $ 8800.00 |
| 2. Undercarriage/Track repl. | 1 | Between 0-10,000 hrs | $ 72121.21 current Price |

The County reserves the right to reject any of the line items above regarding the Warranty, Maintenance Agreement, and Undercarriage/Track replacement.

Manufacturer Komatsu

Model D155AX-8 Landfill Spec.

Per Section V. (C), submit optional equipment and pricing on a separate attached sheet(s).

In compliance with this Request for Proposal, and subject to the conditions thereof, the undersigned offers to furnish the landfill dozer at the price quoted above, delivered FOB Campbell County Landfill, within 240 days of receipt of a County Purchase Order (September 2022).

Company Name: Komatsu West Date: 9-2-22

Address: 10790 Hwy 59

Phone: 307 682-1445

By: Tom Balo Title: Territory Manager

Campbell County
wyoming
**Department of Public Works** *Matt Olsen, P.E., Director*

500 S. Gillette Avenue, Suite 1400, Gillette, WY 82716 • 307-685-8061 • Building 307-682-1970 • Solid Waste/Recycle 307-682-9499

## Equipment Specification Checklist (complete and return with proposal)

| Specification | Vendor Response |
|---|---|
| **1. Operating Weight** | |
| A. Operating Weight >= 85,000lbs | 94,421 lbs |
| **2. Engine** | |
| A. Make | Komatsu |
| B. Water-cooled turbocharged diesel | Yes |
| C. Automatic reversing cooling fan | Yes |
| D. Radiator fins per inch | 6 fins per inch |
| E. Horsepower | 354 Net 360 Gross |
| F. Cold Start aid/block heater | Block Heater / Intake Grid Heater |
| G. Tier IV EPA Compliant | Yes |
| **3. Transmission** | |
| A. Min. 2 speeds fwd and reverse | Yes |
| **4. Steering** | |
| A. Hydraulic assist | Yes |
| B. Joystick controls | Yes |
| C. Integrated speed and direction controls | Yes |
| **5. Brakes** | |
| A. OSHA compliant | Yes |
| B. Spring applied/hydraulic released fail-safe parking/emergency brakes – hold on 4:1 slope | Yes |
| C. Hydrodynamic braking (acceptable) | Mechanical Apply Hydraulic Release |
| **6. Blade** | |
| A. Semi-U | Yes |
| B. Reversible cutting edges/replacement bits | Yes |
| **7. Multi-shank Ripper** | |
| A. Multi-shank Ripper | Yes |
| **8. Tracks/Undercarriage** | |
| A. Compatible with mfg guards and protection | Yes |
| B. MSW and cohesive clay compatible | Yes |
| C. 24"-28" track width | 24" Quoted |

Campbell County
wyoming
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500 S. Gillette Avenue, Suite 1400, Gillette, WY 82716 • 307-685-8061 • Building 307-682-1970 • Solid Waste/Recycle 307-682-9499

| | |
|---|---|
| **9. Guarding** | |
| A. Striker bars front and rear | Yes |
| B. Fuel and hydraulic tank guarding | Yes |
| C. Heavy duty hinged radiator guard | Yes |
| D. "Landfill Package" guarding provided during assembly at the factory | JRB Custom Works |
| **10. Operator Station** | |
| A. ROPS/FOPS | Yes |
| B. Water type heater | Yes |
| C. Factory air conditioning | Yes |
| D. Defroster front/rear, windshield wiper | Yes |
| E. Air suspension seat, belts, adjustable arm rests | Yes |
| F. Rearview mirrors (in and out) | Inside Rearview Mirror Not outside |
| G. Rearview camera and screen | Yes |
| H. Backup alarm | Yes |
| I. Front and rear LED lighting for night operations and LED strobe | Yes |
| J. AM/FM radio | Yes |
| K. 12v convertor and power point in cab | Yes |
| **11. Grade Control** | |
| A. Integrated, automatic, full grade control | Yes |
| **12. Serviceability** | |
| A. Service points accessible by ground or platform | Ground or Track |
| B. Power assisted belly pans | Front Fan only |
| **13. Tow Points** | |
| A. Rear tow point | No Rear tow point, Draw Bar & Front Toe Point |
| **14. Cab Glass** | |
| A. Rubber mounted | Some Rubber Some Glue |
| **15. Vandalism Protection** | |
| A. Door locks; cap locks for radiator, fuel & hydraulic tanks | Yes |
| **16. Other** | |
| A. Fire extinguishers | Local Install |

KOMATSU


| | | | |
|---|---|---|---|
| Corporate/Salt Lake City: | 1486 South Distribution Dr. | Salt Lake City, UT 84104 | 801.972.3660 |
| Casper: | 1160 Iron St. | Evansville, WY 82636 | 307.223.4660 |
| Elko: | 4451 P&H Drive | Elko, NV 89801 | 775.753.7557 |
| Gillette: | 10790 South Highway 59 | Gillette, WY 82718 | 307.682.1445 |
| Las Vegas: | 3625 Losee Road | N. Las Vegas, NV 89030 | 702.399.1004 |
| Myton: | 10350 S. Sandwash Road | Myton, UT 84052 | 435.216.7777 |
| Reno: | 900 Marietta Way | Sparks, NV 89431 | 775.356.1334 |
| Rock Springs: | 405 Jonah Dr. | Rock Springs, WY 82901 | 307.686.1300 |
| Springville: | 2198 West 800 North | Springville, UT 84663 | 801.461.2401 |
| St. George: | 1409 East 3850 South | St. George, UT 84790 | 435.986.1000 |
| Wellington: | 1275 W. Ridge Rd | Wellington, UT 84542 | 435.636.6100 |


**Date:** 09/02/2022

**Quoted To:**
CAMPBELL COUNTY PUBLIC LA
1635 REATA DRIVE
GILLETTE WY 82716

**Location:** GILLETTE
**Quote Number:** 001325
**Expiration D:** 09/30/2022
**Salesperson:** Tom Balo
tomb@komatsueq.com
**Responsible:** Tom Balo

We propose to furnish the equipment described herein in accord with the specification, terms, and conditions outlined.

## New D155AXI-8 D155AXi-8 Crawler Dozer 932,841.00

****INCLUDING THE FOLLOWING OPTIONS****
D155AXi-8 Crawler Dozer
STANDARD TRACK ROLLER GAURD K BOGIE
24" (610MM) EXTREME SRVC SHOES
RIPPER KIT,MULTI-SHANK,VARIABL
UHF RADIO TYPE, MC-R3
TANK GUARDS
SEMI U BLADE
REAR STRIKER FOR RIPPER
POWERED CAB AIR PRISSURIZER/PRECLEANER
ALTERNATOR PRECLEANER
HD GRILL
REWORK TRACK SHOE
AUTO REVERSING FAN
WASTE HANDLER DECALS
CHASSIS SEALS
FRONT STEP REINFORCEMENT
POWERED UNDERGAURD
GAURDED CYCLINDER MOUNTED LED WORK LIGHTS
THERMAL HEAT SHIELD FOR EXHAUST
DENGINE DOOR SEAL GAURDS
UNDERGAURD SEALS
FRONT STRIKER BARS
DEFLECTOR BARS
ADDITIONAL RADIATOR CLEANOUT HOLES
FINAL DRIVE SEAL GAURDS
REAR COVER REWROK FOR RIPPER OPTION
RAISED CAB ARI INLET
FIRE SUPRESSION SYSTEM READY
BEACON LAMP
METAL FUEL PREFILTER BOWL

**Comments**
Machine purchase includes the following:
*
1 year bumper to bumper warranty.
*
3 years 2000 hour Komatsu care services.
*
5 year 3000 hour emissions warranty.
*
Komtrax free for the life of the machine.
*
Access to online parts.
**********
This machine includes all other standard features listed in the supplied product brochure books.
*

Sales tax is not calculated in this purchase, I'm assuming this would be a tax exempt purchase.

| | |
|---|---|
| **Selling Price:** | 932,841.00 |
| **Net Selling Price:** | 932,841.00 |

(Subject to Sales Tax if Applicable)

**Accepted by:**

**Prepared by:**

Komatsu References:

| | | | |
|---|---|---|---|
| Cody Hall | Wollam Construction | chall@wollamconstruction.com | 8015774786 |
| Ted Hampson | City of Regina | thampson@regina.ca | 3067777527 |
| Steven Gerber | Dan Hart Patrol | gerberst@danhartpatorl.com | 3077562835 |
| Tyler Miller | Earthworks Solutions | tyler.miller@earthwork.us.com | 3076803605 |

Information on References:

Cody- works for a large scale construction company in the Salt Lake City Utah area. Wollam Construction has multiple D155AXi-8 machines. These machines would be similar with the exception of the landfill package.

Ted Hampson – City of Regina landfill operations. This customer runs D155AX-8 machines with the landfill package. The only option that these guys are not running is intelligent machine control. (GPS dozer)

Steven Gerber – Owner of Dan Hart Patrol in Upton WY. Dan Hart Patrol runs and rents multiple Komatsu GPS dozers as well as TopCon equipment that Komatsu here in Gillette services and sells. The dozers they run are generally the 45000 to 50000 pound machines. They have in the past rented D155AXi dozers similar to the bid machine however no landfill spec machines.

Tyler Miller – Owner of Earthworks solutions. Earthworks Solutions owns multiple Komatsu dozers ranging in the 45000-55000 pound range. All of the Earthworks machines are intelligent machine control like the system bid on for Campbell County. In the past Earthworks has rented the D155AXi dozers, but no landfill spec machines.

All References have been contacted and understand they may be receiving a call.

Komatsu will be willing to supply a loaner machine should they be successful in wining this bid package. Terms would be D155 down for over 1 week for warranty repairs. County is responsible for freight for the machine to and from Campbell County Landfill. Campbell County is also responsible for all cleaning fees. The machine available will likely be of the smaller size D65 machine.

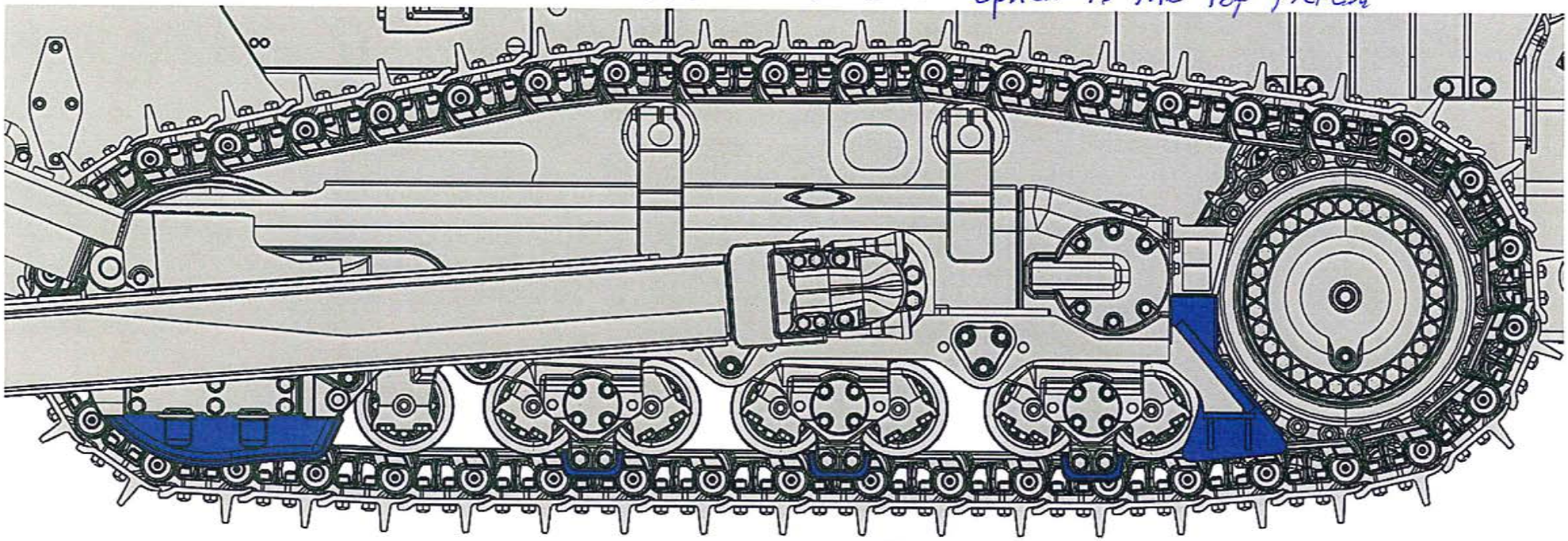
Maintenance contract doesn't include the cost of air filters due to application changes. Current engine air filter price is $215.07

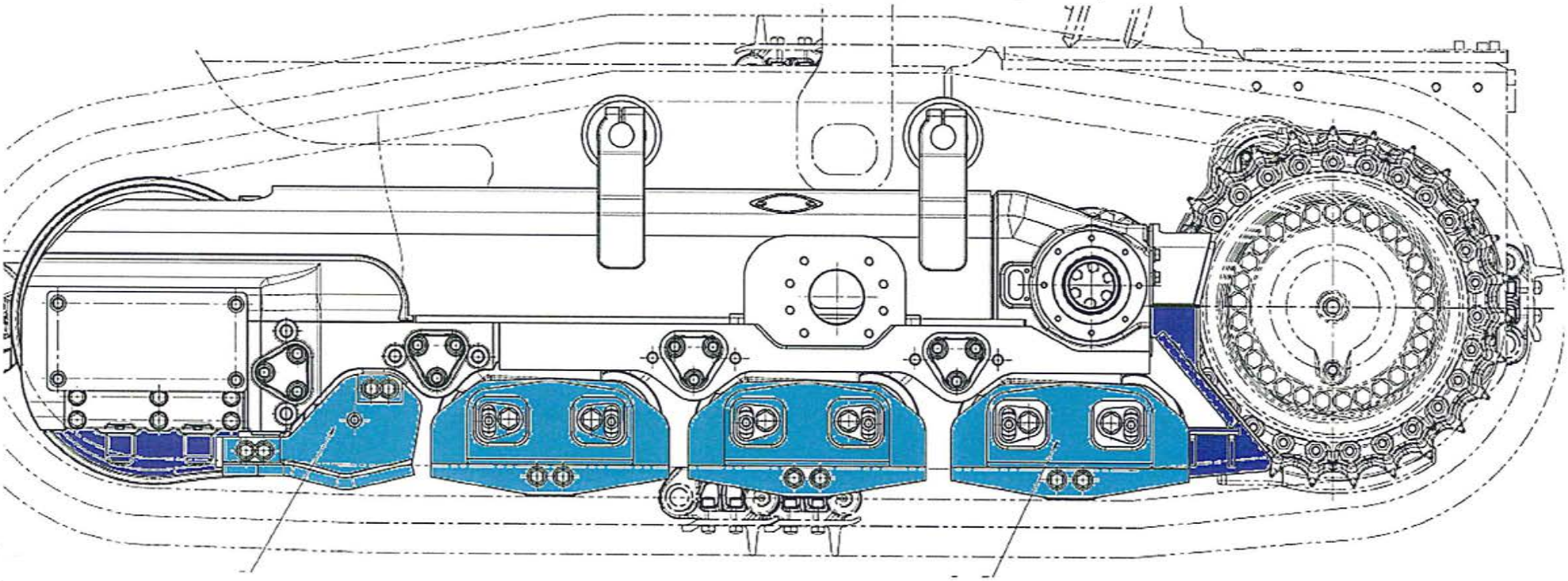
Fire extinguishers will be installed locally by Komatsu.

Best Regards,

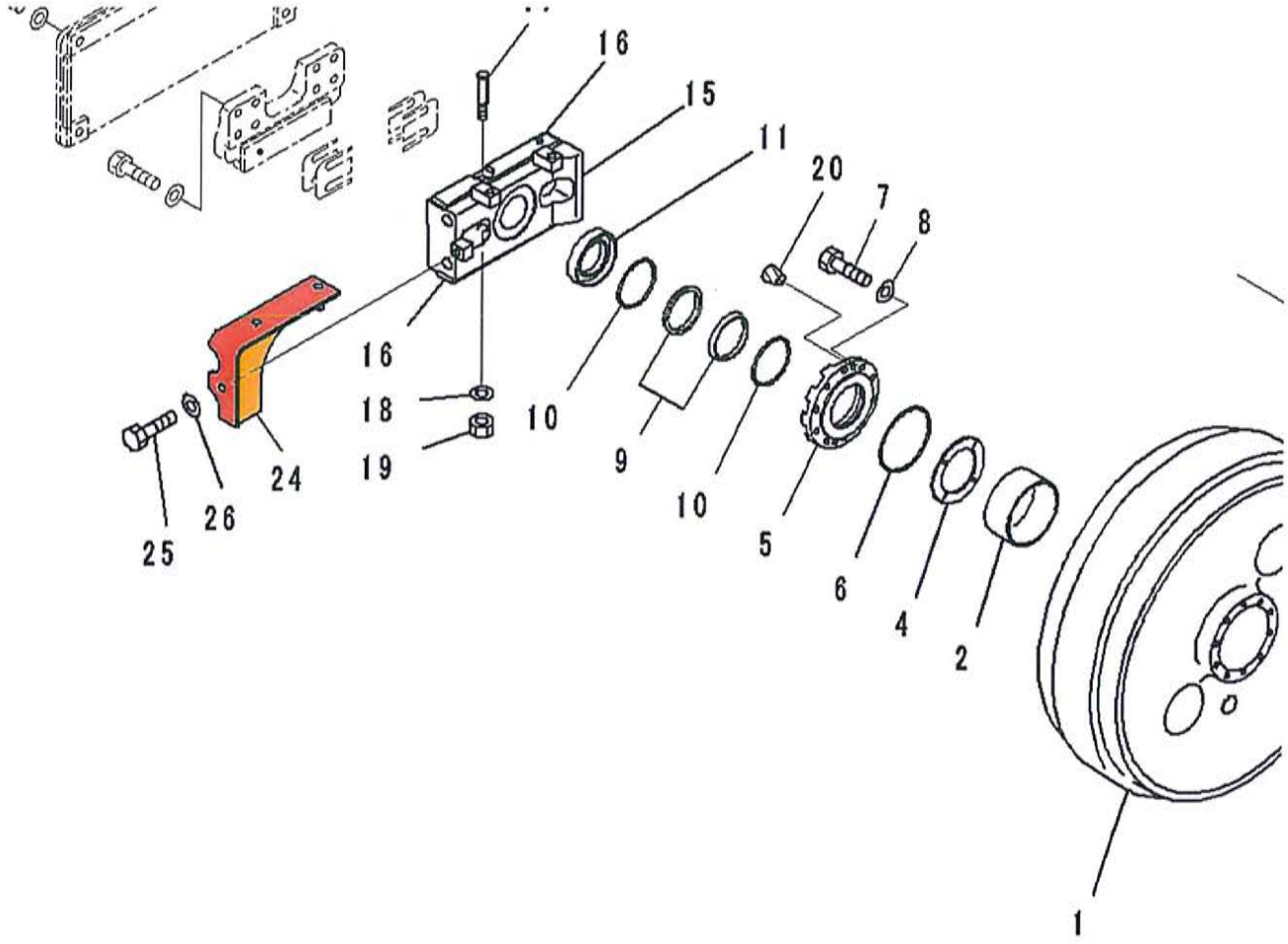
Tom Balo

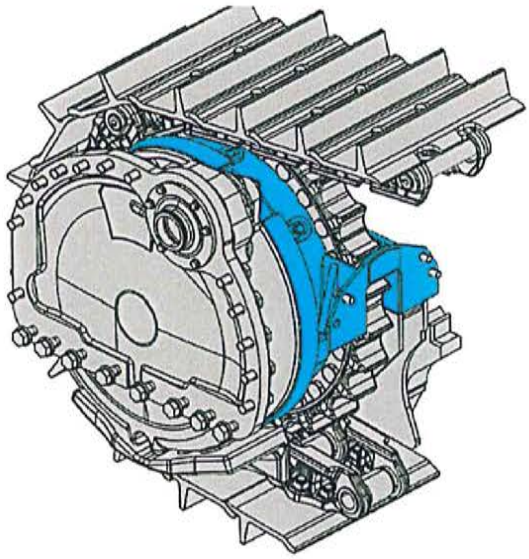
Current Quoted Machine option is the Top Picture

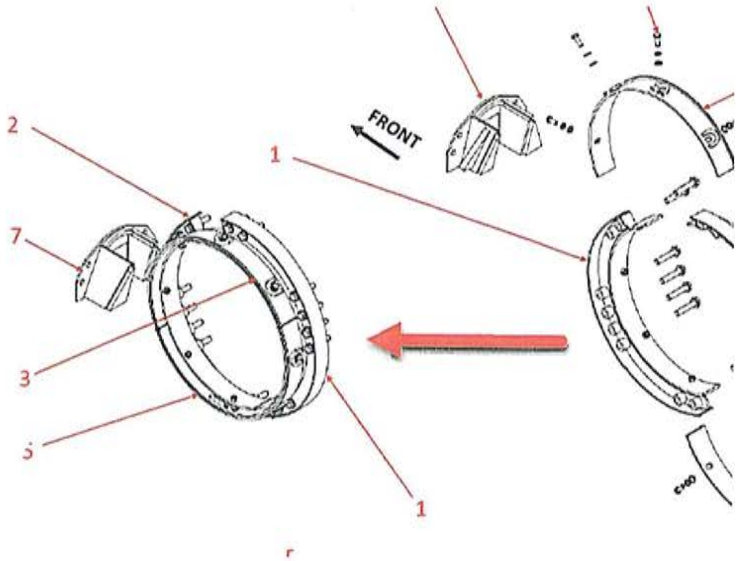




Track Frame,Front Idler, L.H. (For Idler Seal Guard)








Let me know if this works for you

Thanks,

**Scott Ruderman**
Product Marketing Manager
**Komatsu**
8770 W Bryn Mawr Ave
Suite 100
Chicago, IL 60631
United States
Office 847-437-4546
Mobile 847-650-4018
New email address: scott.ruderman@global.komatsu

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Creating value together

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---

**From:** Balo, Tom <tom.balo@global.komatsu>
**Sent:** Tuesday, August 30, 2022 4:06 PM
**To:** Ruderman, Scott <scott.ruderman@global.komatsu>
**Subject:** RE: D155AX-8 Landfill spec machine references

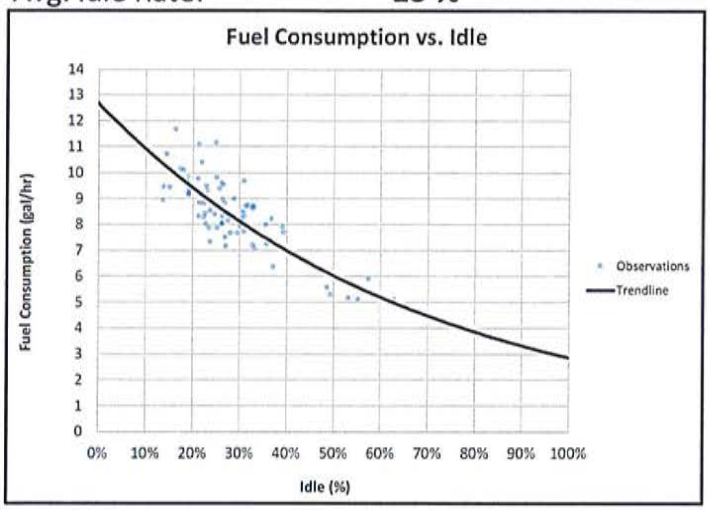
Scott,

In the bid notes, It states the following:

# D155i-8

Avg. Fuel Consumption: **8.4 gal/hr**

Avg. Idle Rate: **28 %**




| D155i-8 | | Population = 73 | |
|---|---|---|---|
| SMR | 75th% | 5,032 | hr |
| | Avg. | 3,655 | hr |
| | 25th% | 1,849 | hr |
| Annual Utilization | 75th% | 1,027 | hr |
| | Avg. | 782 | hr |
| | 25th% | 384 | hr |
| Idle Rate | 75th% | 22 | % |
| | Avg. | 28 | % |
| | 25th% | 32 | % |
| Fuel Consumption | 75th% | 9.3 | gal/hr |
| | Avg. | 8.4 | gal/hr |
| | 25th% | 7.9 | gal/hr |
| Actual Working Fuel Consumption | Avg. | 11.1 | gal/hr |
| DEF Consumption | 75th% | 0.211 | gal/hr |
| | Avg. | 0.186 | gal/hr |
| | 25th% | 0.158 | gal/hr |
| DEF Consumption (% of Fuel) | Avg. | 2.21 | % |
| Active Regeneration | 75th% | 2.07 | % |
| | Avg. | 6.03 | % |
| | 25th% | 6.04 | % |

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Komtrax data was collected from all Tier 4 Interim and Tier 4 Final models running in North America between January/December 2020

# COMPLIMENTARY MAINTENANCE REIMBURSEMENT LETTER

KOMATSU CARE

**TABLE 1** **04/01/2022**

**D155AX-8, D155AXI-8, D155PX-8**

| PARTS | | | | INTERVALS | | | | |
|---|---|---|---|---|---|---|---|---|
| Description | Part Number | Refill Capacity | Claim Quantity | I250 | 500 | 1000 | 1500 | 2000 |
| PM Kit I250 | 1402079H91** | | 1 | X | | | | |
| PM KIT 500 | 1402059H91** | | 1 | | X | | | |
| PM KIT 1000 | 1402080H91** | | 1 | | | X | | |
| PM KIT 1500 | 1402059H91** | | 1 | | | | X | |
| PM KIT 2000 | 1402081H91** | | 1 | | | | | X |
| | PARTS CONTAINED IN ABOVE KITS | | | | | | | |
| HYDRAULIC OIL FILTER | 207-60-71183 | | 1 | X | | | | X |
| HYDRAULIC OIL FILTER O-RING | 07000-15195 | | 1 | X | | | | X |
| O-RING (PT PUMP STRAINER) | 07000-72110 | | 1 | X | | X | | X |
| O-RING (PT PUMP STRAINER) | 07000-72100 | | 1 | X | | X | | X |
| O-RING (SCAVENGING PUMP STRAINER) | 07000-72070 | | 2 | X | | X | | X |
| PT OIL FILTER | 07063-51100 | | 1 | X | X | X | X | X |
| PT OIL FILTER O-RING | 07000-12130 | | 1 | X | X | X | X | X |
| ENGINE OIL FILTER | 600-211-1340 | | 2 | | X | X | X | X |
| FUEL PRE-FILTER | 600-319-4800 | | 1 | | X | X | X | X |
| AC FRESH AIR FILTER | 198-911-9670 | | 2 | | X | X | X | X |
| AC RECIRC AIR FILTER | 427-07-22130 | | 1 | | X | X | X | X |
| FUEL MAIN FILTER | 600-319-3841 | | 1 | | | X | | X |
| FUEL TANK BREATHER | **421-60-35170*** | | 1 | | | X | | X |
| DIESEL EXHAUST FLUID (DEF) TANK BREATHER | **421-60-35170*** | | 1 | | | X | | X |
| HYDRAULIC TANK BREATHER | **421-60-35170*** | | 1 | | | X | | X |
| PT CASE BREATHER | 07030-00252 | | 1 | | | X | | X |
| PILOT FILTER ELEMENT | 20Y-62-51691 | | 1 | | | X | | X |
| PILOT FILTER O-RING | 706-76-71390 | | 1 | | | X | | X |
| DEF PUMP FILTER | 6540-71-2320 | | 1 | | | | | X |
| KCCV FILTER | 600-331-1900 | | 1 | | | | | X |
| KOWA – ENGINE ONLY | 1402801H1 (Bureau Veritas Base Sample)<br>1402809C1 (Fluid Life Base Sample) | | 1 | X | | | | |
| KOWA- ALL COMPARTMENTS | 1402801H1 (Bureau Veritas Base Sample)<br>1402809C1 (Fluid Life Base Sample) | | 5 | | X | X | X | X |
| HYDRAULIC OIL | KOMATSU GENUINE HO46 | 25.1 Gallons | 30 Gallons | X | | | | X |
| POWER TRAIN OIL | KOMATSU GENUINE TO10<br>**KOMATSU GENUINE TO30*** | 23.78 Gallons | 24 Gallons | X | | X | | X |
| FINAL DRIVE OIL | **KOMATSU GENUINE TO30*** | 8.19 Gallons | 17 Gallons | X | | X | | X |
| ENGINE OIL | KOMATSU GENUINE 15W40LA<br>KOMATSU GENUINE 5W40<br>KOMATSU GENUINE 0W40 | 11.9 Gallons | 12 Gallons | | X | X | X | X |
| POWER TRAIN OIL (FOR DAMPER CASE)<br>See OMM for recommended weight | KOMATSU GENUINE TO10<br>**KOMATSU GENUINE TO30*** | 0.4 Gallons | 1 Gallon | | | | | X |

*Quantities must be consolidated when filing a claim using identical part numbers

** PM Kits do not include fluids and KOWA

**Refer to FN11039A and the machine Operation and Maintenance Manual regarding the appropriate use of cold terrain oil**

| ✓ | TASK Description | INTERVALS I250 | 500 | 1000 | 1500 | 2000 |
|---|---|---|---|---|---|---|
| | PERFORM KOWA SAMPLING- ENGINE SAMPLE ONLY | X | | | | |
| | CHANGE HYDRAULIC OIL | X | | | | X |
| | REPLACE HYDRAULIC OIL FILTER | X | | | | X |
| | CHANGE FINAL DRIVE OIL | X | | X | | X |
| | CHANGE POWER TRAIN OIL | X | | X | | X |
| | CLEAN POWER TRAIN PUMP STRAINER | X | | X | | X |
| | CLEAN SCAVENGING PUMP STRAINER | X | | X | | X |
| | REPLACE POWER TRAIN OIL FILTER | X | X | X | X | X |
| | LUBRICATE MACHINE | X | X | X | X | X |
| | CLEAN AIR CLEANER ELEMENT | X | X | X | X | X |
| | DRAIN SEDIMENT FROM FUEL TANK | X | X | X | X | X |
| | COMPLETE 50 POINT INSPECTION FORM; LEAVE PINK COPY WITH CUSTOMER OR IN CAB | X | X | X | X | X |
| | **RESET MONITOR PANEL MAINTENANCE COUNTER FOR APPROPRIATE ITEMS** | X | X | X | X | X |
| | PERFORM KOWA SAMPLING- ENGINE, L&R FINAL DRIVE, TRANSMISSION, HYDRAULICS | | X | X | X | X |
| | REPLACE FUEL PRE-FILTER | | X | X | X | X |
| | CHANGE ENGINE OIL | | X | X | X | X |
| | REPLACE ENGINE OIL FILTER CARTRIDGE | | X | X | X | X |
| | REPLACE A/C FRESH AND RECIRC AIR FILTERS | | X | X | X | X |
| | LUBRICATE UNIVERSAL JOINT | | | X | | X |
| | REPLACE FUEL MAIN FILTER | | | X | | X |
| | REPLACE FUEL TANK BREATHER ELEMENT | | | X | | X |
| | REPLACE POWER TRAIN CASE BREATER ELEMENT | | | X | | X |
| | REPLACE DEF TANK BREATHER | | | X | | X |
| | REPLACE HYDRAULIC TANK BREATHER ELEMENT | | | X | | X |
| | REPLACE PILOT FILTER ELEMENT | | | X | | X |
| | CLEAN FUEL STRAINER | | | X | | X |
| | CHANGE DAMPER CASE OIL | | | | | X |
| | CLEAN DAMPER BREATHER | | | | | X |
| | CHECK PIVOT BEARING OIL (ADD WHEN NECESSARY) | | | | | X |
| | REPLACE DEF FILTER | | | | | X |
| | REPLACE KCCV FILTER ELEMENT | | | | | X |
| | **TOTAL ALLOWABLE LABOR HOURS** | **7.5** | **3.5** | **9.1** | **3.5** | **12.0** |

# MAINTENANCE SCHEDULE

If the currently used diesel fuel which does not include the bio-fuel is changed to the one mixed with the bio-fuel, the replacement interval of the fuel filter is changed as well. See "MAINTENANCE INTERVAL WHEN DIESEL FUEL MIXED WITH BIO-FUEL IS USED".

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# MAINTENANCE PROCEDURE

## INITIAL 250 HOURS MAINTENANCE (ONLY AFTER THE FIRST 250 HOURS)

As the 1st maintenance of a new machine, perform the following maintenance after operating initial 250 hours.

- Replacement of power train oil filter element (500 hours maintenance)
- Replacement of power train case oil and cleaning of power train pump strainer and scavenging pump strainer (1000 hours maintenance)
- Replacement of final drive case oil (1000 hours maintenance)
- Replacement of hydraulic oil, replacement of hydraulic oil filter element (2000 hours maintenance)

For the maintenance method, see 500 hours maintenance, 1000 hours maintenance, and 2000 hours maintenance.

# Komatsu America Corp

**Komatsu Courses Monthly Training Hours**

**Certification 5 out 6**

**July, 2022**

| | |
|---|---|
| ✓ | Complete |
| ◆ | Current Year |
| O | Current Month |

| | | | | Basic | | | Foundation | | | | | | | Advanced | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | Intro to Service | Basic Operation | Structure-Function | Engine | Electrical | Hydraulics | Power Train | Undercarriage | Fuel-Oil-Water-Air | Study-Failure-Invest. | Engine | Electrical | Hydraulics | AC/DC | Undercarriage | Power Train | Warranty Ser Tech | |
| | **ID #** | **Hire Date** | **Branch** | B1 | B2 | B3 | F1 | F2 | F3 | F4 | F5 | F6 | F7 | A1 | A2 | A3 | A4 | A5 | A6 | W1 | Years of Experience |
| Bowman, Tyler | 1439 | 6/6/2022 | Gillette | ✓ | ✓ | | | O | | | | | O | | | | | | | | 6 months |
| Connor, Jeff | 1355 | 8/16/2021 | Gillette | | | | ✓ | ✓ | ✓ | | ✓ | ✓ | ✓ | ✓ | ✓ | | ✓ | ✓ | | ✓ | 14 years |
| Elliott, Cody | 1140 | 1/7/2019 | Gillette | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | | 4 Years |
| Ferrier, Jeremy | 847 | 10/26/2015 | Gillette | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | 24 years |
| Kourt, Sheldon | 1211 | 9/9/2019 | Gillette | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | | 10 years |
| Morfeld, Jody | 753 | 10/16/2014 | Gillette | ✓ | ✓ | | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | | ✓ | | 14 years |
| Persian, Cameron | 754 | 10/20/2014 | Gillette | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | | 5 years |
| Quintard, Wyatt | 1146 | 2/25/2019 | Gillette | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | | ✓ | | ✓ | ✓ | ✓ | 3 years |
| Rogers, Corey | 752 | 9/8/2014 | Gillette | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | | 13 years |
| Shifley, Gilbert | 327 | 11/10/2008 | Gillette | ✓ | ✓ | ✓ | ✓ | | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | | 26 years |
| Tinker, Jeremiah | 604 | 10/16/2017 | Gillette | ✓ | ✓ | | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | | 10 years |
| Tolzien, Zach | 1203 | 8/26/2019 | Gillette | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | | ✓ | 4 Years |
| Winn, Nathan | 217184 | 4/20/2022 | Gillette | ✓ | ✓ | | ◆ | O | ◆ | | ◆ | ◆ | ◆ | | | | | | | ◆ | 10 Years |

KOMATSU®

# D155AX-8

*Tier 4 Final Engine*
*Waste Handler*

D155 WASTE HANDLER

CRAWLER DOZER

Photos may include optional equipment

**NET HORSEPOWER**
354 HP @ 1900 rpm
264 kW @ 1900 rpm

**OPERATING WEIGHT**
94,421 lb
42828 kg

**BLADE CAPACITY**
33.2 yd³ 25.4 m³ Full-U Dozer
26.8 yd³ 20.5 m³ Semi-U Dozer

# WALK-AROUND

D155AX-8 WASTE HANDLER

Photos may include optional equipment.

**NET HORSEPOWER**
354 HP @ 1900 rpm
264 kW @ 1900 rpm

**OPERATING WEIGHT**
94,421 lb
42828 kg

**BLADE CAPACITY**
33.2 $yd^3$ 25.4 $m^3$ Full-U Dozer
26.8 $yd^3$ 20.5 $m^3$ Semi-U Dozer

KOMATSU CARE®

Komatsu Dozers offer great overall value, reliability and versatility. Komatsu's engine, pumps, valves, powertrain and all other major components are designed to work together to maximize efficiency and productivity. Now add the Waste Handler package which is integrated into the base tractor and you have a purpose-built machine that maximizes the amount of material you can push in all waste handling applications.

**Komatsu SAA6D140E-7 variable geometry turbocharged and after-cooled 15.24 liter diesel engine** is EPA Tier 4 Final emissions certified.

- Heavy duty Selective Catalytic Reduction (SCR) system
- Diesel Exhaust Fluid (DEF) system
- Komatsu Diesel Particulate Filter (KDPF) system
- Heavy duty cooled Exhaust Gas Recirculation (EGR) system
- Electronic control system - seamless to the operator
- Variable Geometry Turbocharger (VGT) system
- Heavy duty High Pressure Common Rail (HPCR) fuel injection system

**Fluid neutral or better**
Fuel & DEF total consumption is less than fuel consumed by prior model.

**Komatsu Diesel Particulate Filter (KDPF) and Selective Catalytic Reduction (SCR) systems** reduce particulate matter and NOx while providing automatic regeneration that does not interfere with daily operation.

**Variable Geometry Turbocharger (VGT)** uses a hydraulic actuator to provide optimum air flow under all speed and load conditions.

**Komatsu Auto Idle Shutdown** helps reduce excessive idle time.

**Rear hydraulics (standard)**

**Rear view monitoring system (standard)**

**Advanced diagnostic system** continuously monitors machine operation and vital systems to identify machine issues, assists with troubleshooting, and minimizes down time.

**KOMTRAX®** can send information to a secure website including machine location, SMR, error codes, cautions, maintenance items, fuel usage, fuel levels, DEF levels, ambient conditions and much more.

**Integrated ROPS cab features:**

- Large, quiet, and pressurized cab
- Improved visibility with integrated ROPS structure
- Air suspension heated seat with high capacity
- New roof mounted A/C condenser

**Hydrostatic Steering System (HSS)** provides smooth, quick, and powerful control in various ground conditions. (Counter-rotation is available when in neutral.)

**Complete operator control**

- Palm Command Control System (PCCS)
- Automatic/manual shift selectable modes
- New cancel auto downshift in manual mode added to operator menu
- Shift pattern preset function
- Blade auto pitch mode
- New ripper auto return
- Power and Economy modes

**Extra-low machine profile** provides improved machine balance and low center of gravity.

**Large color monitor:**

- Easy-to-read large 7" high-resolution multi-color monitor
- Easy-to-use multiple choice pull-down menus
- Easy-to-use onboard diagnostics without requiring a laptop
- Ecology guidance

**K-bogie undercarriage system** improves traction, component durability, and operator comfort.

**Parallel Link Undercarriage System (PLUS) (optional):**

- Increases wear life up to two times
- Rotating bushings eliminate the cost and downtime for bushing turns
- Up to 40% lower undercarriage maintenance costs

** All comparisons are to the prior model, unless otherwise stated.

# WASTE HANDLER FEATURES



## DURABILITY

By protecting exposed components, reducing debris entry, and making it easier to clean and service, the Komatsu D155AX-8 dozer works longer for increased productivity.

### Tank Guard

9 mm **0.35"** thick guarding protects the sides and rear of the fuel and hydraulic tank from damage and debris.

### Raised Cab Air Inlet with Pre-cleaner

The raised turbine pre-cleaner removes large particles and extends the life of the cab air filter.

### Chassis Seal Package

Additional sealing is added to the engine doors and chassis components to reduce the amount of debris entering the engine compartment.

### Deflector Bars

Strategically placed on the side and front of the main frame, deflector bars help direct debris away from components.

### Additional Cleanout Holes

Located on both sides of the front frame, these additional holes have bolt-on covers that improve accessibility for cleaning the radiator.

### Alternator Pre-cleaner

The optional alternator pre-cleaner includes a scavenger tube that routes filtered air from the hood mounted pre-cleaner to the alternator.

### Engine Thermal Guard

The thermal guard covers the exhaust manifold, KDPF, SCR system and hot side of the turbocharger, reducing the potential for combustible debris to come in contact with hot surfaces.

### Front Striker Bars

Front striker bars are designed to prevent debris from riding up on the tracks and damaging the chassis. The bolt-on design allows for easy servicing and the bars mount parallel to the tracks.

### Engine Pre-cleaner with Screen

A protective screen twice as long as the previous screen is added to the standard centrifugal engine air pre-cleaner to remove large particles from the air before they reach the filter elements.

### Rear Box with Hitch and Striker Bars

The 2608 kg (5750 lb.) rear box optimizes machine balance for landfill applications and has bolt-on rear striker bars along with a hitch. Additional optional bolt on weight packages 798 kg (1760 lb.) allow for finer weight adjustments.

The rear box is designed with space to hold two tanks for a dual wet/dry fire suppression system. A bracket is also provided in the cab for mounting a manual activation switch and control box for a fire suppression system.

### Final Drive and Idler Seals

Bolt-on and adjustable guards provide an additional layer of protection to the standard triple labyrinth final drive seal design to help minimize debris from entering oil seal areas. The front idler seals are also protected by additional guarding.

# WASTE HANDLER FEATURES

## SERVICABILITY

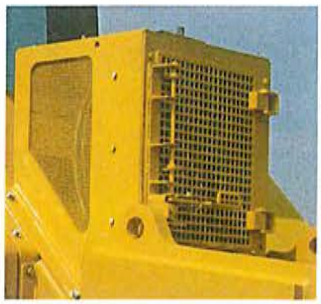
Maintaining a clean engine compartment is a common challenge for dozers working in landfills. The waste handler package includes features to make the D155AX-8 easier to clean and service, maximizing engine performance.

### Powered Engine Underguard

The electric winch, located on the left side of the main frame, powers the hinged, smooth-bottom underguard, which provides easy access to the engine compartment for cleaning accumulated trash.

### Rear Mounted Hydraulic Oil Cooler

The hydraulic oil cooler is relocated to the rear to increase cooling efficiency. It features a flexible core heat exchanger for easier cleaning and maintenance.



### Auto Reversing Fan

The reverse interval and duration of the hydraulic driven fan is programmable through the monitor panel. The waste handler-specific controller allows the fan to auto reverse only when the machine travels in reverse or is in neutral. This minimizes drawing in debris that may come over the trash rack during the fan reverse cycle.

### Track Shoe Holes

Optional trapezoid shaped track shoe holes allow debris to be pushed through and reduce track compacting.

## OPERATOR COMFORT

The newly designed cab of the D155AX-8 reduces noise and vibration for the operator. The waste handler package offers additional features to increase operator comfort.

### Additional LED Work Lights

The two hood mounted lights have been replaced with four cylinder mounted lights to improve visibility over the trash rack and all are now LED lights. Light guards protect the light bulbs from potential damage from debris. The two cab mounted lights have also been upgraded to LED.

### Cab Air Pre-cleaner

The optional cab air filtration system provides pre-cleaned, filtered air to the HVAC system. The pressurized cab minimizes odors and dust. The cab air pre-cleaner replaces the raised turbine pre-cleaner.

### Trash Rack

The vertical bars of the trash rack are designed to ensure good operator visibility and increase blade capacity. The trash rack and blade are painted black to reduce glare. Trash rack options are available for Semi-U and Full-U blades

### Beacon Light

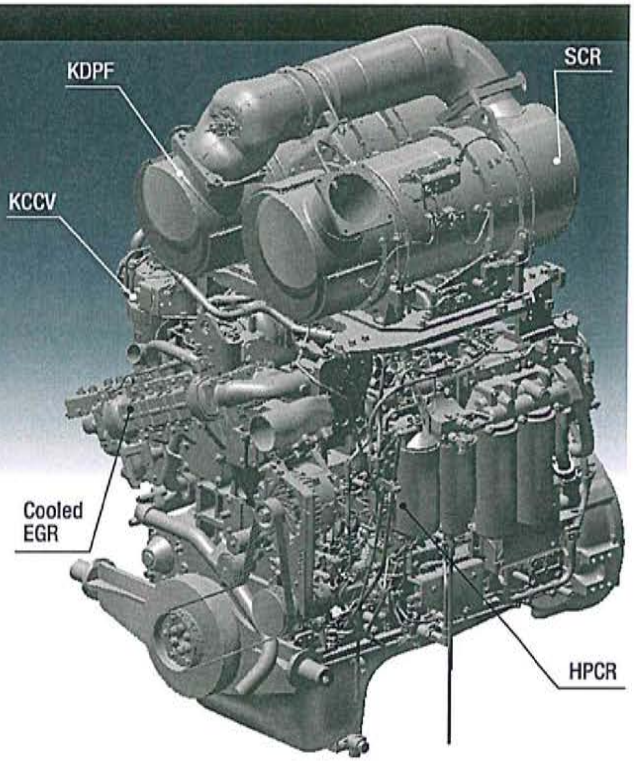
The cab mounted amber strobe beacon lamp is wired through the master disconnect switch. When the battery master disconnect switch is in the on position, the strobe will flash. The raised lamp is visible from all sides of the machine.

# PERFORMANCE FEATURES

KOMATSU NEW ENGINE TECHNOLOGIES

## New Tier 4 Final Engine

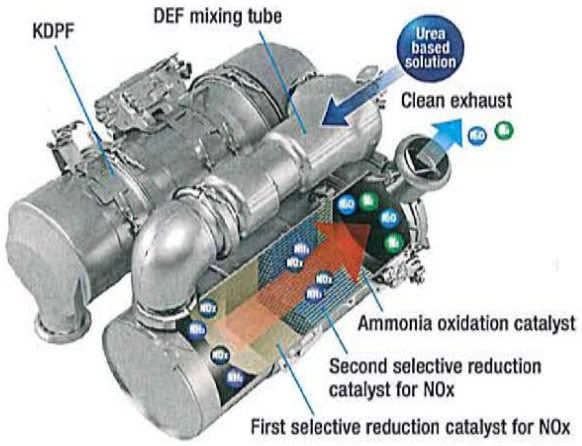
The Komatsu SAA6D140E-7 engine is EPA Tier 4 Final emissions certified and provides exceptional performance while reducing fuel consumption. Based on Komatsu proprietary technologies developed over many years, this new diesel engine reduces nitrogen oxides (NOx) by more than 80% when compared to Tier 4 interim levels. Through the in-house development and production of engines, electronics, and hydraulic components, Komatsu has achieved great advancements in technology, providing high levels of performance and efficiency in virtually all applications.




## Technologies Applied to New Engine

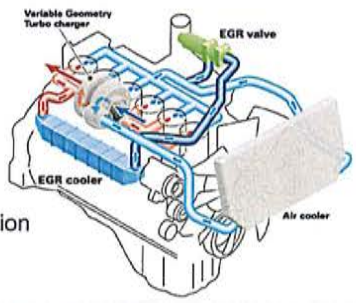
### Heavy-duty aftertreatment system

This new system combines a Komatsu Diesel Particulate Filter (KDPF) and Selective Catalytic Reduction (SCR). The SCR NOx reduction system injects the correct amount of DEF at the proper rate, thereby decomposing NOx into non-toxic water ($H_2O$) and nitrogen gas ($N_2$).




### Heavy-duty cooled Exhaust Gas Recirculation (EGR) system

The system recirculates a portion of exhaust gas into the air intake and lowers combustion temperatures, thereby reducing NOx emissions. EGR gas flow has been decreased for Tier 4 Final with the addition of SCR technology. The system achieves a dynamic reduction of NOx, while helping reduce fuel consumption below Tier 4 Interim levels.

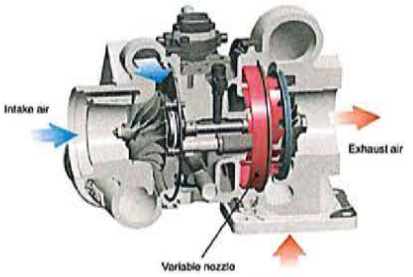



### Advanced Electronic Control System

The electronic control system performs high-speed processing of all signals from sensors installed in the vehicle providing total control of equipment in all conditions of use. Engine condition information is displayed via an on-board network to the monitor inside the cab, providing necessary information to the operator. Additionally, managing the information via KOMTRAX helps customers keep up with required maintenance.

### Variable Geometry Turbocharger (VGT) system

The VGT system features proven Komatsu design hydraulic technology for variable control of air-flow and supplies optimal air according to load conditions. The upgraded version provides better exhaust temperature management.

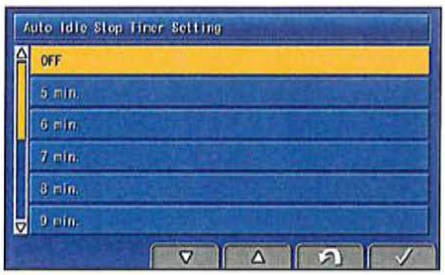


# PERFORMANCE FEATURES



### Komatsu Auto Idle Shutdown

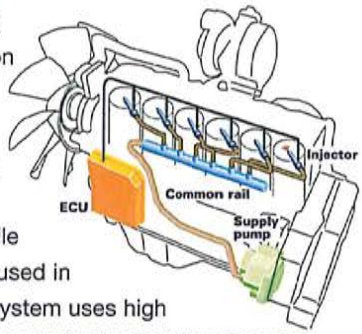
Komatsu auto idle shutdown automatically shuts the engine down after idling for a set period of time to reduce unnecessary fuel consumption and exhaust emissions. The amount of time before the engine is shutdown can be easily programmed from 5 to 60 minutes.




### Secondary Engine Shutdown Switch

A secondary switch is at the side of the front console to shut down the engine.

### Heavy-Duty High-Pressure Common Rail (HPCR) Fuel Injection System



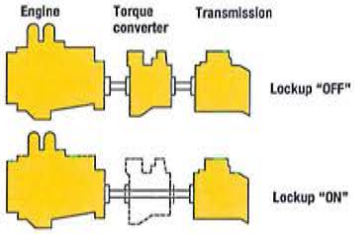

The system is designed to achieve an optimal injection of high-pressure fuel by means of computerized control, providing close to complete combustion to reduce PM emissions. While this technology is already used in current engines, the new system uses high pressure injection, thereby reducing both PM emissions and fuel consumption over the entire range of engine operating conditions. The Tier 4 Final engine has advanced fuel injection timing for reduced fuel consumption and lower soot levels.

### Hydraulically Driven Cooling Fan

The engine cooling fan rotation speed is electronically controlled. The fan rotation speed depends on engine coolant, powertrain oil and hydraulic oil temperatures. The higher the temperature the higher the fan speed. This system increases fuel efficiency, reduces the operating noise levels and requires less horsepower than a belt driven fan. The fan is manually reversible by the operator for periodic cleaning.

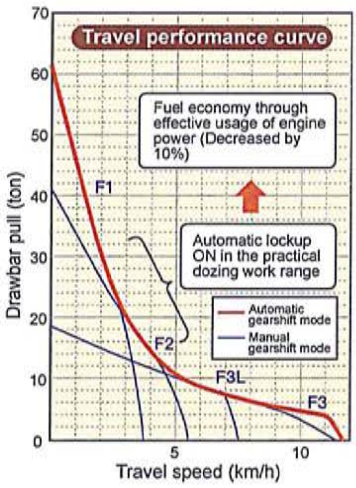
## Automatic Transmission with Lockup Torque Converter

A sharp reduction in fuel consumption and greater power train efficiency is achieved by the automatic gearshift transmission and lock up torque converter. The automatic gearshift transmission selects the optimal gear range depending on the working conditions and load placed on the machine. This means the machine is designed to operate at maximum efficiency. (Manual gearshift mode is selectable with a switch).




## Fuel consumption reduced by 10%

Compared to machine with manual shift transmission




Lockup mechanism of torque converter is automatically actuated to transfer engine power directly to the transmission in usual dozing speed range. Locking up the torque converter eliminates loss of horsepower by 10%. Because the electronically controlled engine is extremely efficient, a decrease in fuel consumption is realized while also maintaining machine power.

## Automatic/Manual Gearshift Selectable Mode

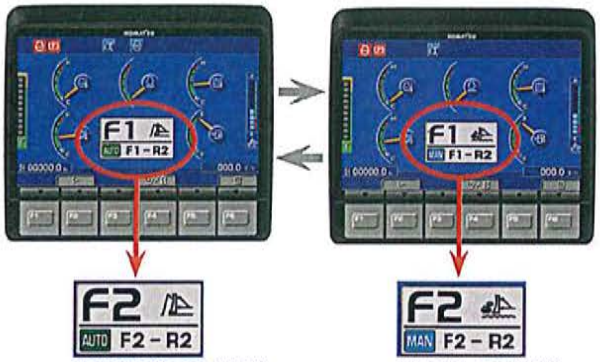
Automatic or manual gearshift modes can be selected with ease to suit the work at hand by simply pressing the switch on the multi-monitor (selection in neutral).

### Automatic gearshift mode

The mode for general dozing. When a load is applied, the gear automatically shifts down, and when the load is off, it automatically shifts up to a set maximum gear speed. This mode economizes both fuel and production where the torque converter lockup mechanism is actuated according to load, automatically selecting the optimum gear speed.

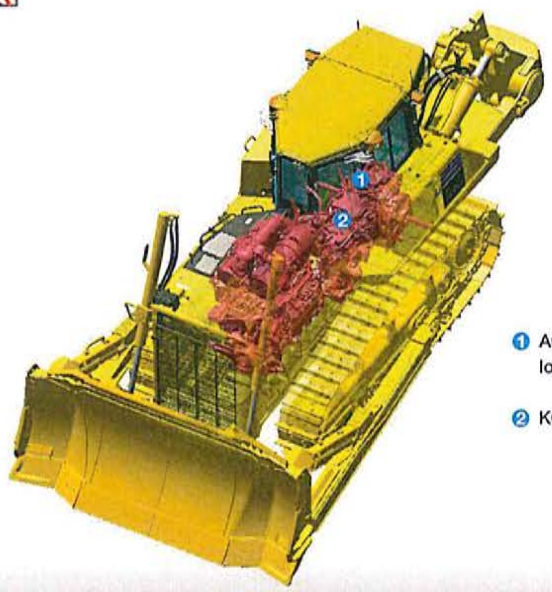
### Manual gearshift mode

The mode for dozing and ripping rough ground. When enabled, the gear automatically shifts down, but does not shift up when the load is off. The operator can specify whether the auto shift down function is enabled or disabled by selection in the monitor.




Automatic gearshift mode screen

Manual gearshift mode screen



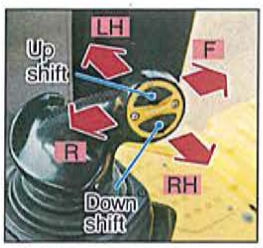
1. Automatic transmission with lockup torque converter
2. KOMATSU SAA6D140E-7 engine

# CONTROL FEATURES



### Palm Command Electronic Controlled Travel Control Joystick

Palm command travel joystick provides the operator with a relaxed posture and superb fine control without operator fatigue. Transmission gear shifting is simplified with thumb push buttons.




### Gearshift Pattern Preset Function

When the gearshift pattern is set to either <F1-R2>, <F2-R2> or <F2-R3L> in automatic gearshift mode, the gear is automatically shifted, reducing round trip repetition work time and operator's effort.

**Automatic gearshift mode**

F1-R1 MODE
Press DOWN switch ↑ ↓ Press UP switch
F1-R2 MODE
Press DOWN switch ↑ ↓ Press UP switch
F2-R2 MODE
Press DOWN switch ↑ ↓ Press UP switch
F2-R3L MODE

**Manual gearshift mode**

F1-R1 MODE
Press DOWN switch ↑ ↓ Press UP switch
F1-R2 MODE
Press DOWN switch ↑ ↓ Press UP switch
F2-R2 MODE

### Electronic Controlled Modulation Valve (ECMV) Controlled Transmission and Brakes

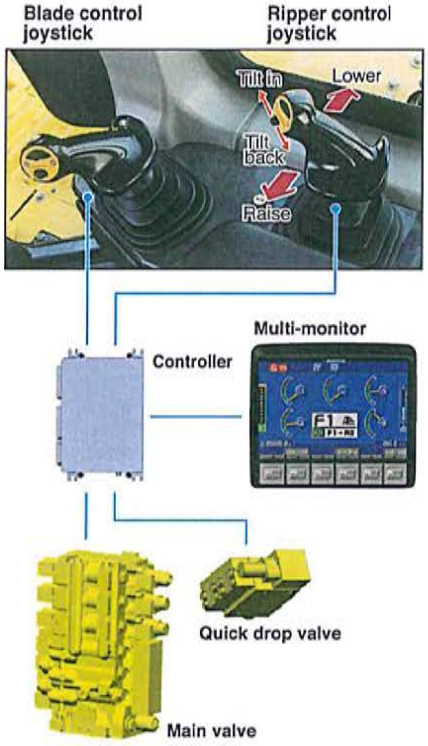
Controller automatically adjusts each clutch engagement depending on travel conditions, providing smooth shockless clutch engagement, improved component life and operator ride comfort.

### Hydrostatic Steering System (HSS) —Smooth, Powerful Turning

The engine power is transmitted to both tracks without power interruption on the inside track for smooth, powerful turns. Counter-rotation while in neutral is available for minimum turning radius providing excellent maneuverability.

### Palm Command Electronic Controlled Blade/Ripper Control Joystick

Electronically-controlled palm command joystick is equipped for blade/ripper control. Combined with the highly reliable Komatsu hydraulic system, superb control is the result.



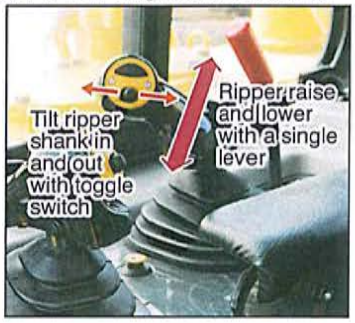
## Auto-pitch Mode*

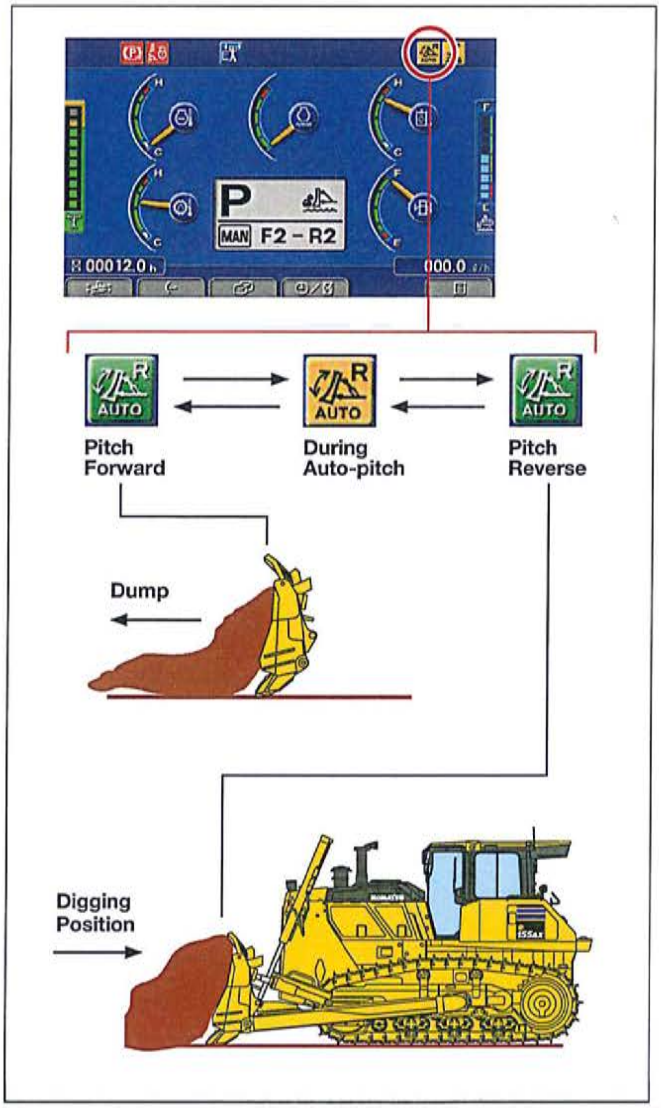
To reduce operator effort and increase operating efficiency the new auto blade pitch mode sets blade pitch position between digging and dump positions while dozing. By pressing the auto-pitch switch it will toggle the pitch position from digging to dump position with no additional lever movements. The blade pitch control can be set through the monitor to automatically return to the digging position when reverse is selected.

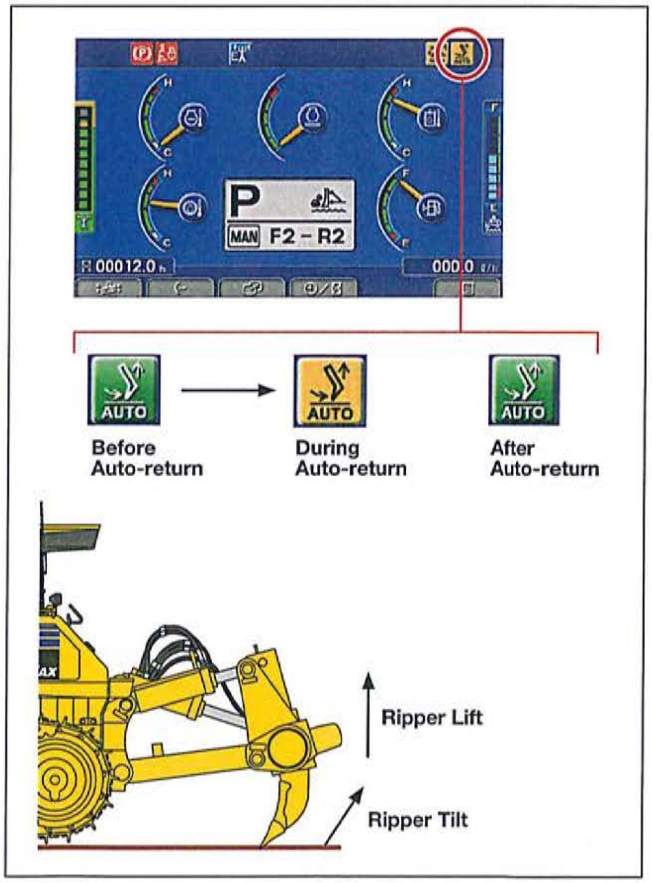
* Requires dual tilt dozer

## Ripper Auto-return

The ripper control lever is new, ergonomic and incorporates an auto-return function that will automatically raise the ripper so the operator is less fatigued at the end of the day. The function starts when travel lever is moved to reverse position.



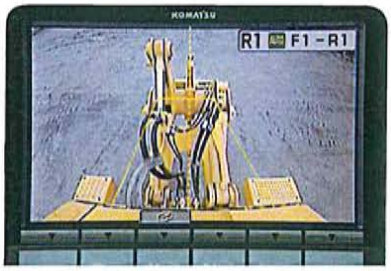
# WORKING ENVIRONMENT

### Integrated ROPS Cab

The D155AX-8 has a tall and long integrated ROPS cab with large glass windows for outstanding visibility. High rigidity and superb sealing performance greatly reduce noise and vibration for the operator and helps prevent dust from entering the cab. The standard air-suspension seat positions the operator comfortably. Cab meets OSHA/MSHA/ROPS and FOPS Level 2 standards.

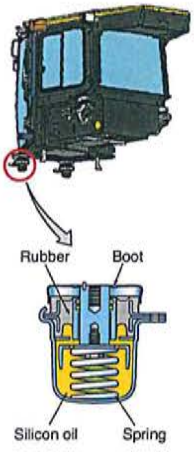
### Rear View Monitoring System (standard)

The operator can view the rear of the machine with a color monitor screen.



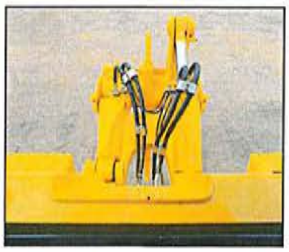

### Comfortable Ride with Cab Damper Mounting

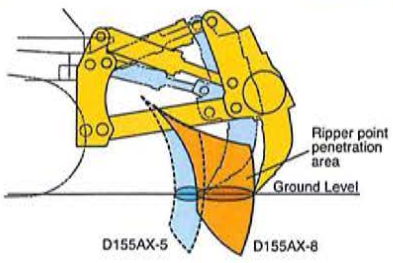
The D155AX-8's cab mount uses a cab damper which provides excellent shock and vibration absorption capacity with its long stroke. Cab damper mounts soften shocks and vibration while traveling over adverse conditions, which conventional mounting systems are unable to match. The cab damper spring isolates the cab from the machine body, suppressing vibration and providing a quiet, comfortable operating environment.




### Ripper Visibility

Ripper cylinders were reduced from four to two, greatly improving rear visibility during ripping. Also, expanded ripper movement offers a wider range of operation.





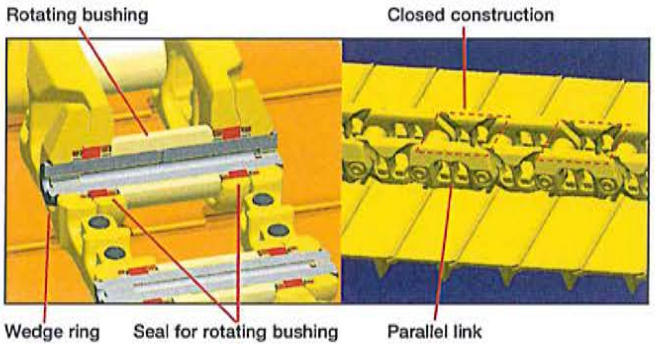
# MAINTENANCE FEATURES

### DEF Tank

A large tank volume extends operating time before refilling and is installed at the operator cab left platform for ease of access.

### Parallel Link Undercarriage System (PLUS) (Optional)

Undercarriage wear life is increased by up to two times and the cost of a bushing turn and downtime is eliminated. Undercarriage maintenance costs are lowered by up to 40%.

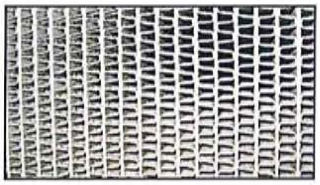



### Flat Face O-ring Seals

Flat face O-ring seals are used to securely seal all hydraulic hose connections and to help prevent oil leakage.

### Wide Core Cooling System

In addition to improved engine compartment sealing, a wide core cooling system is standard. Radiator, oil cooler and charge air cooler use large square-wave fins spaced at 6 fins per inch. This allows more material to pass through, which helps self-cleaning and reduces maintenance.



### Battery Disconnect Switch

A standard battery disconnect switch allows a technician to disconnect the power supply before servicing the machine.

### Maintenance Records

Machine monitor stores and displays maintenance records including scheduled service interval and remaining service hours.

### Easy Radiator Cleaning

The radiator can be cleaned by utilization of the reversible, hydraulically driven cooling fan. The fan auto reverses during operation and can be manually reversed from inside the cab by simply activating via the monitor to reverse. Hinged double doors open wide for access to radiator.

### Oil Pressure Checking Ports

Pressure checking ports for power train components are centralized to promote quick and simple diagnosis.

### Concentrated Engine Check Points

The opening area is large when the gull-wing engine side covers are opened, facilitating engine daily checks and maintenance. Side covers have been changed to a thick one-piece structure with a bolt-on latch to improve durability.

# KOMATSU PARTS & SERVICE SUPPORT



## KOMATSU CARE®

### Program Includes:

*The D155AX-8 comes standard with complimentary factory scheduled maintenance for the first 3 years or 2,000 hours, whichever occurs first.

### Planned Maintenance Intervals at:

500/1000/1500/2000 hour intervals. (250 hr. initial interval for some products) Complimentary Maintenance Interval includes: Replacement of Oils & Fluid Filters with genuine Komatsu Parts, 50-Point inspection, Komatsu Oil & Wear Analysis Sampling (KOWA) / Travel & Mileage (distance set by distributor; additional charges may apply).

### Benefits of Using Komatsu CARE

- Assurance of Proper Maintenance with OEM Parts & Service
- Increased Uptime & Efficiency
- Factory Certified Technicians Performing Work
- Cost of Ownership Savings
- Transferable Upon Resale

### Complimentary KDPF Exchange

The D155AX-8 comes standard with 2 Complimentary KDPF Exchange Units for the first 5 years or 9,000 hours, whichever occurs first. Complimentary KDPF Exchange Units are provided at: The suggested KDPF Exchange Units Service Intervals of 4,500 hours and 9,000 hours during the first 5 years or 9,000 hours, whichever occurs first. End User must have authorized Komatsu distributor perform the removal and installation of the KDPF.

### Complimentary SCR System Maintenance

The D155AX-8 also includes 2 factory suggested services of the Selective Catalytic Reduction (SCR) Diesel exhaust fluid (DEF) system during the first 5 years or 9,000 hours, whichever occurs first, including factory suggested DEF tank flush and strainer cleaning at 4,500 hours and 9,000 hours.

## Komatsu CARE® – Advantage Extended Coverage

- Extended Coverage can provide peace of mind by protecting customers from unplanned expenses that effect cash flow
- Purchasing extended coverage locks-in the cost of covered parts and labor for the coverage period and helps turn these into fixed costs

## Komatsu Parts Support

- 24/7/365 to fulfill your parts needs
- 9 parts Distribution Centers strategically located across the U.S. and Canada
- Distributor network of more than 300 locations across U.S. and Canada to serve you
- Online part ordering through Komatsu eParts
- Remanufactured components with same-as-new warranties at a significant cost reduction

## Komatsu Oil and Wear Analysis (KOWA)

- KOWA detects fuel dilution, coolant leaks, and measures wear metals
- Proactively maintain your equipment
- Maximize availability and performance
- Can identify potential problems before they lead to major repairs
- Reduce life cycle cost by extending component life

| Interval PM | i250 | 500 | 1000 | 1500 | 2000 |
|---|---|---|---|---|---|
| PERFORM KOWA SAMPLING- engine sample only | ✓ | | | | |
| CHANGE HYDRAULIC OIL | ✓ | | | | ✓ |
| REPLACE HYDRAULIC OIL FILTER | ✓ | | | | ✓ |
| CHANGE FINAL DRIVE OIL | ✓ | | ✓ | | ✓ |
| CHANGE POWER TRAIN OIL | ✓ | | ✓ | | ✓ |
| CLEAN POWER TRAIN PUMP STRAINER | ✓ | | ✓ | | ✓ |
| CLEAN SCAVENGING PUMP STRAINER | ✓ | | ✓ | | ✓ |
| REPLACE POWER TRAIN OIL FILTER | ✓ | ✓ | ✓ | ✓ | ✓ |
| LUBRICATE MACHINE | ✓ | ✓ | ✓ | ✓ | ✓ |
| CLEAN AIR CLEANER ELEMENT | ✓ | ✓ | ✓ | ✓ | ✓ |
| DRAIN SEDIMENT FROM FUEL TANK | ✓ | ✓ | ✓ | ✓ | ✓ |
| COMPLETE 50 POINT INSPECTION FORM; LEAVE PINK COPY WITH CUSTOMER OR IN CAB | ✓ | ✓ | ✓ | ✓ | ✓ |
| RESET MONITOR PANEL MAINTENANCE COUNTER FOR APPROPRIATE ITEMS | ✓ | ✓ | ✓ | ✓ | ✓ |
| PERFORM KOWA SAMPLING- engine, I&r final drive,transmission, hydraulics | | ✓ | ✓ | ✓ | ✓ |
| REPLACE FUEL PRE-FILTER | | ✓ | ✓ | ✓ | ✓ |
| CHANGE ENGINE OIL | | ✓ | ✓ | ✓ | ✓ |
| REPLACE ENGINE OIL FILTER CARTRIDGE | | ✓ | ✓ | ✓ | ✓ |

| Interval PM | i250 | 500 | 1000 | 1500 | 2000 |
|---|---|---|---|---|---|
| REPLACE ENGINE OIL FILTER CARTRIDGE | | ✓ | ✓ | ✓ | ✓ |
| REPLACE A/C FRESH AND RECIRC AIR FILTERS | | ✓ | ✓ | ✓ | ✓ |
| LUBRICATE UNIVERSAL JOINT | | | ✓ | | ✓ |
| REPLACE FUEL MAIN FILTER | | | ✓ | | ✓ |
| REPLACE FUEL TANK BREATHER ELEMENT | | | ✓ | | ✓ |
| REPLACE POWER TRAIN CASE BREATHER ELEMENT | | | ✓ | | ✓ |
| REPLACE DEF TANK BREATHER | | | ✓ | | ✓ |
| REPLACE HYDRAULIC TANK BREATHER ELEMENT | | | ✓ | | ✓ |
| REPLACE PILOT FILTER ELEMENT | | | ✓ | | ✓ |
| CLEAN FUEL STRAINER | | | ✓ | | ✓ |
| CHANGE DAMPER CASE OIL | | | | | ✓ |
| CLEAN DAMPER BREATHER | | | | | ✓ |
| CHECK PIVOT BEARING OIL (ADD WHEN NECESSARY) | | | | | ✓ |
| REPLACE DEF FILTER | | | | | ✓ |
| REPLACE KCCV FILTER ELEMENT | | | | | ✓ |
| FACTORY TRAINED TECHNICIAN LABOR | ✓ | ✓ | ✓ | ✓ | ✓ |
| 2 KDPF Exchanges suggested at 4,500 Hrs and 9,000 Hrs. | | | | | |
| 2 SCR System Maintenance Services suggested at 4,500 Hrs. and 9000 Hrs. | | | | | |

* Certain exclusions and limitations apply. Refer to the customer certificate for complete program details and eligibility. Komatsu® and Komatsu Care® are registered trademarks of Komatsu Ltd. Copyright 2019 Komatsu America Corp.

# KOMTRAX EQUIPMENT MONITORING

GET THE WHOLE STORY WITH KOMTRAX®

## WHAT

- KOMTRAX is Komatsu's remote equipment monitoring and management system
- KOMTRAX **continuously monitors and records** machine health and operational data
- Information such as fuel consumption, utilization, and a detailed history **lowering owning and operating cost**

## WHEN

- Know when your machines are **running or idling** and make decisions that will improve your fleet utilization
- Detailed movement records ensure you know when and where your equipment is moved
- Up to date records allow you to **know when maintenance is due** and help you plan for future maintenance needs

## WHERE

- KOMTRAX data **can be accessed virtually anywhere** through your computer, the web or your smart phone
- Automatic alerts keep fleet managers up to date on the latest machine notifications

## WHY

- Knowledge is power - **make informed decisions** to manage your fleet better
- Knowing your idle time and fuel consumption will help maximize your machine efficiency
- **Take control of your equipment** - any time, anywhere

## WHO

- KOMTRAX is **standard** equipment on all Komatsu construction products

**KOMTRAX®** For construction and compact equipment.

**KOMTRAX Plus®** For production and mining class machines.

# SPECIFICATIONS

D155AX-8 WASTE HANDLER

## ENGINE

Model ..... Komatsu SAA6D140E-7**
Type ..... 4-cycle, water-cooled, direct injection
Aspiration ..... Komatsu Variable Geometry Turbocharged, air-to-air aftercooled, cooled EGR
Number of cylinders ..... 6
Bore x stroke ..... 140 mm x 165 mm **5.51" x 6.50"**
Piston displacement ..... 15.24 ltr **930 in³**
Governor ..... Mid-range, electronic
Horsepower
SAE J1995 ..... Gross 268 kW **360 HP**
ISO 9249 / SAE J1349* ..... Net 264 kW **354 HP**
Rated rpm ..... 1900 rpm
Fan drive type ..... Hydraulic
Lubrication system
Method ..... Gear pump, force lubrication
Filter ..... Full-flow

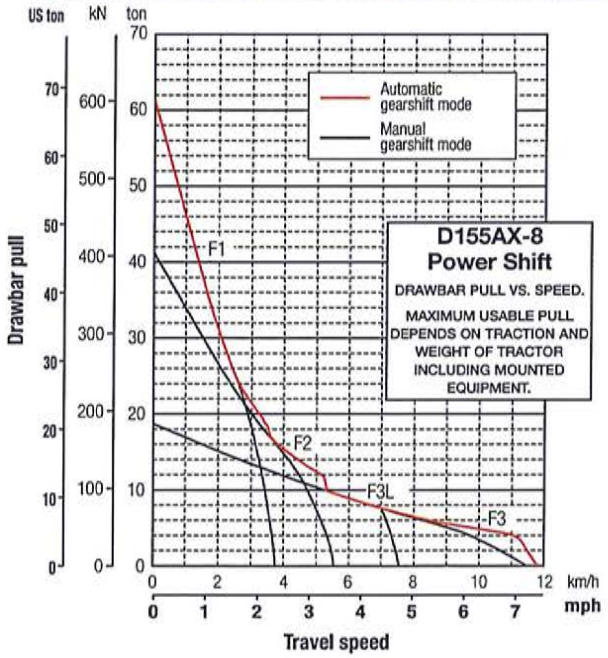
*Net horsepower at the maximum speed of radiator cooling fan ..... 239 kW **320 HP**

**EPA Tier 4 Final emissions certified

## TORQFLOW TRANSMISSION

Komatsu's automatic TORQFLOW transmission consists of a water-cooled, 3-element, 1-stage, 1-phase, torque converter with lockup clutch, and a planetary gear, multiple-disc clutch transmission which is hydraulically actuated and force-lubricated for optimum heat dissipation. Equipped with gearshift lock lever and neutral safety switch.

| Travel speed | Forward | Reverse |
|---|---|---|
| 1st | 3.8 km/h **2.4 mph** | 4.6 km/h **2.9 mph** |
| 2nd | 5.6 km/h **3.5 mph** | 6.8 km/h **4.2 mph** |
| 3rd L | 7.5 km/h **4.7 mph** | 9.2 km/h **5.7 mph** |
| 3rd | 11.6 km/h **7.2 mph** | 14.0 km/h **8.7 mph** |




## FINAL DRIVES

Double-reduction, spur and planetary final drives increase tractive effort. Segmented sprockets are bolt-on for easy in-the-field replacement.

## STEERING SYSTEM

PCCS lever controls for all directional movements. Pushing the PCCS lever forward results in forward machine travel, while pulling it rearward reverses the machine. Simply tilt the PCCS lever to the left to make a left turn. Tilt it to the right for a right turn.

Hydrostatic steering system (HSS) is powered by steering planetary units and an independent hydraulic pump and motor. Counter-rotation turns are also available. Wet, multiple-disc, pedal-controlled service brakes are spring-actuated and hydraulically released. Gearshift lock lever also applies parking brakes.

Minimum turning radius ..... 2.14 m **7'0"**

## UNDERCARRIAGE

Suspension ..... Oscillation-type with equalizer bar and forward mounted pivot shafts
Track roller frame ..... Monocoque, high-tensile-strength steel construction

K-Bogie undercarriage
Lubricated track rollers are resiliently mounted the track frame with a bogie suspension system whose oscillating motion is cushioned by rubber pads.

Track shoes
Lubricated tracks. Unique dust seals for preventing entry of foreign abrasives into pin-to-bushing clearance for extended service. Track tension easily adjusted with grease gun.

Number of shoes (each side) ..... 42
Grouser height ..... 80 mm **3.1"**
Shoe width (standard/maximum) ..... 610 mm **24"**/710 mm **28"**
Ground contact area (without track shoe holes) . 45503 cm² **7,053 in²**
Ground pressure (tractor only) ..... 70.5 kPa 0.72 kg/cm² **10.2 psi**
Number of track rollers (each side) ..... 7
Number of carrier rollers (each side) ..... 2

## SERVICE REFILL CAPACITIES

| | | |
|---|---|---|
| Fuel tank | 625 ltr | **165 U.S. gal** |
| Coolant | 104 ltr | **27.5 U.S. gal** |
| Engine oil | 37 ltr | **9.8 U.S. gal** |
| Damper | 1.5 ltr | **0.4 U.S. gal** |
| Transmission, bevel gear, steering system | 90 ltr | **23.8 U.S. gal** |
| Final drive (each side) | 31 ltr | **8.2 U.S. gal** |
| DEF tank | 39 ltr | **10.3 U.S. gal** |
| Hydraulic oil capacity | 95 ltr | **25.1 U.S. gal** |

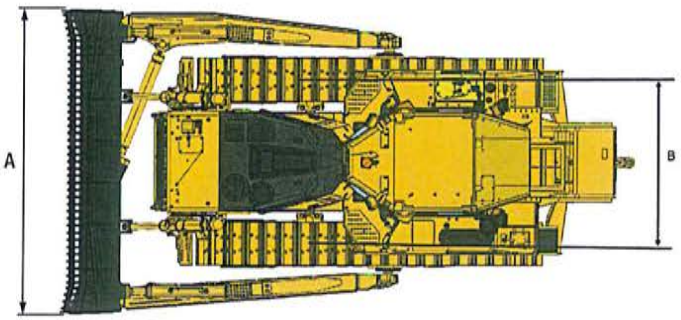
## OPERATING WEIGHT (APPROXIMATE)

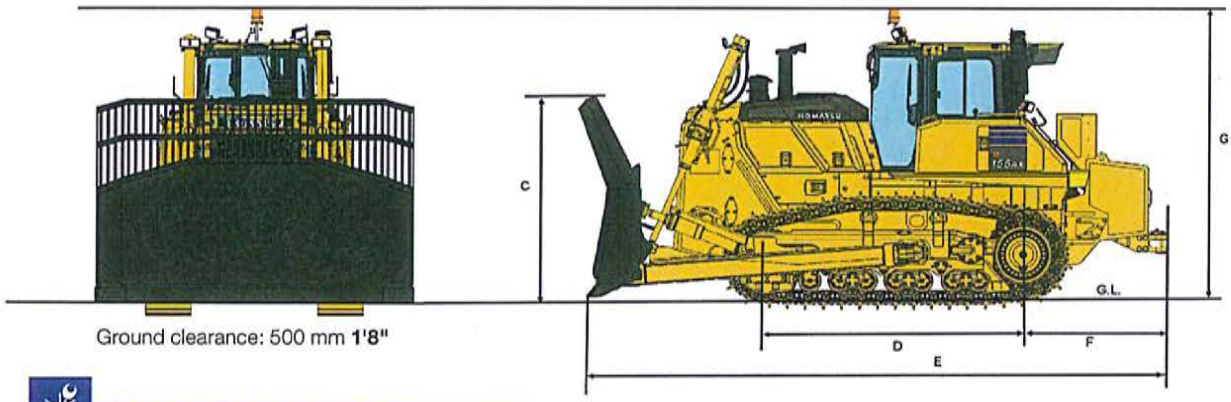
Tractor weight ..... 32700 kg **72,100 lb**
Including rated capacity of lubricant, coolant, full fuel tank, operator, and standard equipment (including ROPS cab).

Operating weight ..... 42828 kg **94,421 lb**
Including Semi-U blade and trash rack, rear box with hitch, rear box additional weight, rear striker bars, pressurized cab air precleaner, alternator precleaner kit, ROPS cab, operator, standard waste handler package equipment, rated capacity of lubricant, coolant and full fuel tank.

## DIMENSIONS

| | | |
|---|---|---|
| A | 4130 mm | **13'7"** |
| B | 2140 mm | **7'0"** |
| C | 2583 mm | **8'6"** |
| D | 3275 mm | **10'9"** |
| E | 7256 mm | **23'9"** |
| F | 1765 mm | **5'9"** |
| G | 3746 mm | **12'4"** |




Ground clearance: 500 mm **1'8"**

## HYDRAULIC SYSTEM

Closed-center load sensing system (CLSS) designed for precise and responsive control, and for efficient simultaneous operation.

Hydraulic control unit:
All spool control valves externally mounted beside the hydraulic tank.

Variable piston pump with capacity (discharge flow) of 325 L/min **85.9 U.S. gal** for steering and 180 L/min **47.6 U.S. gal** for implement at rated engine rpm.

Relief valve setting
. . . . for implement 27.5 MPa 280 kg/cm² **3,980 psi**
. . . . . for steering 38.2 MPa 390 kg/cm² **5,550 psi**

Control valves:
Spool control valve for Semi-U tilt dozer and Full-U tilt dozer.
Positions: Blade lift . . . . . Raise, hold, lower, and float
Blade tilt . . . . . Right, hold, and left

Spool control valve for variable digging angle multi-shank ripper and giant ripper.
Positions: Ripper lift . . . . . Raise, hold, and lower
Ripper tilt . . . . . Increase, hold, and decrease
Hydraulic cylinders . . . . . Double-acting, piston

| | Number of cylinders | Bore |
|---|---|---|
| **Blade Lift** | 2 | 110 mm **4.33"** |
| **Blade Tilt** | 1 | 160 mm **6.30"** |
| **Ripper Lift** | 1 | 180 mm **7.09"** |
| **Ripper Tilt** | 1 | 200 mm **7.87"** |

Hydraulic oil capacity (refill):
Semi-U tilt dozer . . . . . 95.0 ltr **25.1 U.S. gal**
U-tilt dozer . . . . . 95.0 ltr **25.1 U.S. gal**

Ripper equipment (additional volume):
Multi-shank ripper . . . . . 37 ltr **9.8 U.S. gal**
Giant ripper . . . . . 37 ltr **9.8 U.S. gal**

## DOZER EQUIPMENT

Use of high-tensile-strength steel in moldboard for strengthened blade construction. Blade tilt hose piping is mounted inside the dozer push arm to protect from damage.

| Blade with Trash Rack | Overall Length With Dozer | Blade Capacity | Blade Length x Height | Max. Lift Above Ground | Max. Drop Below Ground | Max. Tilt Adjustment | Additional Weight | Ground Pressure** (ISO 16754) |
|---|---|---|---|---|---|---|---|---|
| Full-U | 6785 mm | 25.4 m³ | 4225 mm x 2583 mm | 1245 mm | 590 mm | 920 mm | 7450 kg | 102.1 kPa, 1.04 kg/cm², |
| Tilt Dozer* | **22'3"** | **33.2 yd³** | **13'10" x 8'6"** | **4'1"** | **1'11"** | **3'0"** | **16,424 lb** | **14.81 psi** |
| Semi-U | 6370 mm | 20.5 m³ | 4130 mm x 2583 mm | 1245 mm | 590 mm | 860 mm | 6455 kg | 100.6 kPa, 1.03 kg/cm², |
| Tilt Dozer* | **20'11"** | **26.8 yd³** | **13'7" x 8'6"** | **4'1"** | **1'11"** | **2'10"** | **14,231 lb** | **14.58 psi** |

* Dual Tilt and Power Pitch Dozer

** Including blade and trash rack, rear box with hitch, rear box additional weight, rear striker bars, pressurized cab air precleaner, alternator precleaner kit, ROPS cab, operator, standard waste handler package equipment, rated capacity of lubricant, coolant and full fuel tank.

D155AX-8 WASTE HANDLER

## STANDARD EQUIPMENT FOR BASE MACHINE*

- Air cleaner, double element with dust indicator
- Alternator, 140 ampere/24V
- Backup alarm
- Batteries, 200 Ah/2 x 12V
- Battery disconnect switch
- Blade lift cylinders with double dust seal
- Color monitor, LCD
- Decelerator pedal
- Engine hood
- Engine idle auto shutdown with adjustable timer
- Engine intake centrifugal precleaner
- Engine, gull-wing side covers
- Engine shutdown secondary switch
- Exhaust pipe with raincap
- Fast fuel provision
- Fenders
- Front pull hook
- Fuel pre-filter and primary filter
- Grid heater starting aid in cold weather
- High mount foot rests
- Horn, warning
- Hydraulic driven radiator cooling fan with manual reverse clean mode
- Hydraulics for dual tilt and pitch dozer
- Hydraulics for ripper VGR/MSR
- KOMTRAX® Level 5
- K-bogie undercarriage
- Komatsu Diesel Particulate Filter (KDPF)
- Komatsu Selective Catalytic Reduction (SCR)
- Locks, filler caps and covers
- Oil pressure check ports for power train
- PM service connector
- Radiator mask, double door, heavy-duty, hinged, perforated
- Radiator reserve tank
- Rear cover
- ROPS cab (1420 kg, **3,131 lb**)**
  - Air conditioner/heater/defroster
    - Pressurized
    - Condenser remote mounted
  - Cab accessories
    - 12V power supply (2 ports)
    - Cup holder
    - Rearview mirror
    - Rear view monitoring (1 camera)
    - AM/FM Radio w/remote AUX plug (3.5 mm)
    - Lunch box holder
- Work lights
  - 2 front, cab mounted
  - 2 rear, fender mounted
  - 2 rear, cab mounted
- Seat, air suspension, fabric, heated, low back, rotates 12.5° to right, headrest
- Seat belt, 76 mm **3"**, retractable
- Seat belt indicator
- Sealed electrical connectors
- Starting motor, 11.0 kW/24V
- Steering system: Hydrostatic Steering System (HSS)
- Torque converter with auto lock-up
- Track roller guards, end sections
- Track shoe assembly
  - Sealed and lubricated
  - 610 mm **24"** extreme service shoes
- Transmission with auto/manual shift modes
- Underguards, heavy duty
  - Hinged belly pans
- Variable Geometry Turbocharger (VGT)
- Water separator, fuel
- Wide core cooling package, 6 fins per inch spacing

*Dozer assembly and rear mounted equipment are not included in base machine standard equipment **Cab meets OSHA/MSHA ROPS and FOPS Level 2 standards

Note: Machine does not support aftermarket grade control installations (Topcon/Trimble).

## OPTIONAL EQUIPMENT

- **Shoes**

| Shoes, single grouser | Additional weight | Ground contact area |
|---|---|---|
| 660 mm **26"** extreme service | +240 kg **+530 lb** | 47595 cm² **7,377 in²** |
| 710 mm **28"** moderate service | **No additional** | 51324 cm² **7,955 in²** |
| 610 mm **24"** PLUS extreme service | +569 kg **+1,254 lb** | 41771 cm² **6,474 in²** |

| Shoes, single grouser | Additional weight | Ground contact area |
|---|---|---|
| 660 mm **26"** PLUS extreme service | +819 kg **+1,806 lb** | 47595 cm² **7,377 in²** |
| 710 mm **28"** PLUS extreme service | +1029 kg **+2,269 lb** | 51324 cm² **7,955 in²** |

- **Variable multi-shank ripper**
  - Additional weight (including hydraulic control unit): 3760 kg **8,290 lb**
  - Beam length: 2320 mm **7'7"**
  - Hydraulically-controlled parallelogram-type ripper with three shanks. Digging angle infinitely adjustable. Standard digging angle*: 49°
  - Maximum digging depth: 900 mm **2'11"**
  - Maximum lift above ground: 950 mm **3'1"**
- **Variable giant ripper**
  - Additional weight (including hydraulic control unit): 2440 kg **5,380 lb**
  - Beam length: 1400 mm **4'7"**
  - Hydraulically-controlled parallelogram-type ripper with one shank. Digging angle infinitely adjustable. Standard digging angle*: 49°
  - Maximum digging depth: 1240 mm **4'1"**
  - Maximum lift above ground: 950 mm **3'1"**

** Measured with ripper point on ground and shank vertical.*

- **Other**
  - Alternator precleaner
  - Cab air precleaner
  - Track shoes with trapezoidal holes
  - Counterweight with striker bars
  - Rear striker kit for ripper
  - Rear box with hitch and strikers
  - Additional weights for rear box
- **Dozer Equipment**
  - Full-U
  - Semi-U
    -Trash Rack

## ALLIED MANUFACTURER'S ATTACHMENTS (SHIPPED LOOSE)

- Guarding - Medford
  - Hinged cab rear screen 61 kg **135 lb**
  - Hinged cab side screens 75 kg **165 lb**
- Hydraulic winch with drawbar - Allied H12E 1800 kg **4,000 lb**

## STANDARD WASTE HANDLER PACKAGE EQUIPMENT

- Engine precleaner screen
- Engine thermal shield
- Cylinder mounted work lights with guards
- Tank guard
- Final drive seal guards
- Engine bottom guard with electric winch
- Belly pan seal kit
- Chassis seal package
- Engine side door seal kit
- Rear mounted hydraulic oil cooler
- Idler seal guards
- Front step reinforcement
- Front striker bars
- Deflector bars
- Additional clean out holes
- Raised cab air inlet with precleaner
- Hood screen kit
- Autoreversing fan
- Fire suppression ready
- Beacon lamp

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KOMATSU®

*Note: All comparisons and claims of improved performance made herein are made with respect to the prior Komatsu model unless otherwise specifically stated.*

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KOMATSU®

# D155AXi-8

*Tier 4 Final Engine*

D155i

## CRAWLER DOZER

Photos may include optional equipment.

intelligent MACHINE CONTROL™

| NET HORSEPOWER | OPERATING WEIGHT | BLADE CAPACITY |
|---|---|---|
| 354 HP @ 1900 rpm<br>264 kW @ 1900 rpm | 90,610 lb<br>41100 kg | 12.3 yd³ 9.4 m³ SIGMADOZER<br>12.3 yd³ 9.4 m³ Semi-U |

# WALK-AROUND

## Next Generation Intelligence

### No Cables
No coiled cables between machine and blade.

### No Climbing
GNSS antenna and mast removed from blade.

### No Connections
No daily connections required between machine and blade.

### Innovative
Automated blade control from rough dozing to finish grade.

### Integrated
Standard factory installed machine control system.

### Intelligent
New dozing mode, load control performance features.

Photos may include optional equipment.

| NET HORSEPOWER | OPERATING WEIGHT | BLADE CAPACITY |
|---|---|---|
| 354 HP @ 1900 rpm<br>264 kW @ 1900 rpm | 90,610 lb<br>41100 kg | 12.3 yd³ 9.4 m³ SIGMADOZER<br>12.3 yd³ 9.4 m³ Semi-U |

intelligent MACHINE CONTROL

## INNOVATIVE. INTEGRATED. INTELLIGENT.

Standard Intelligent Machine Control
Standard factory installed integrated 3D GNSS intelligent machine control system.

Improved Machine Control
Up to 8% more efficient dozer operation than comparable aftermarket machine control systems in start to finish grading tests.

**Factory Installed Machine Control Components**
Machine control components are factory installed and designed as an integral part of the base machine for improved durability.

**Komatsu Quality**
Machine control components and system validated to Komatsu's rigorous quality & durability standards.

**Industry Standard Compatibility**
Machine control system makes use of common industry design data file norms and supports typical base station communication.

**Simple Operator Interface**
Simple touch screen control box with multi-color customizable display.

**3D GNSS Machine Control Standard**
All on-machine components standard including control box, GNSS receiver/radio, GNSS antenna, and enhanced inertial measuring unit sensor.

**Finish Grade Performance**
Enhanced sensor package and intelligent logic provides for finish grade accuracy in an integrated system without traditional blade mounted sensors.

**Enhanced Inertial Measuring Unit (IMU+)**
Chassis mounted enhanced inertial measuring unit (IMU+) and intelligent logic provides for finish grade accuracy without blade mounted sensors.

**Cab Top GNSS Antenna**
Load control intelligence controls blade elevation to improve productivity and minimize track slip by adjusting blade load. 1.0' from grade or 0.1' from grade – you can run in auto mode.

**Intelligent Dozing Mode Settings**
Operators are able to select between 4 distinct machine control operating modes to optimize performance to the application whether cutting, spreading, or other.

**Operator Selectable Load Settings**
Machine control load settings can be adjusted between presets to tailor response to material conditions.

**Komatsu SAA6D140E-7 variable geometry turbocharged and after-cooled 15.24 liter diesel engine** is EPA Tier 4 Final emissions certified.
- Heavy duty Selective Catalytic Reduction (SCR) system
- Diesel Exhaust Fluid (DEF) system
- Komatsu Diesel Particulate Filter (KDPF) system
- Heavy duty cooled Exhaust Gas Recirculation (EGR) system
- Electronic control system - seamless to the operator
- Variable Geometry Turbocharger (VGT) system
- Heavy duty High Pressure Common Rail (HPCR) fuel injection system

**Fluid neutral or better**
Fuel & DEF total consumption is less than fuel consumed by prior model.

**Komatsu Diesel Particulate Filter (KDPF) and Selective Catalytic Reduction (SCR) systems** reduce particulate matter and NOx while providing automatic regeneration that does not interfere with daily operation.

**Variable Geometry Turbocharger (VGT)** uses a hydraulic actuator to provide optimum air flow under all speed and load conditions.

**Komatsu Auto Idle Shutdown** helps reduce excessive idle time.

**Rear hydraulics (standard)**

**Rear view monitoring system (standard)**

**Advanced diagnostic system** continuously monitors machine operation and vital systems to identify machine issues, assists with troubleshooting, and minimizes down time.

The **KOMTRAX®** telematics system is standard on Komatsu equipment with no subscription fees throughout the life of the machine. Using wireless technology, **KOMTRAX®** transmits valuable information such as location, utilization, and maintenance records to a PC or smartphone app. Custom machine reports are provided for identifying machine efficiency and operating trends. **KOMTRAX®** also provides advanced machine troubleshooting capabilities by continuously monitoring machine health.

**Parallel Link Undercarriage System (PLUS) (optional):**
- Increases wear life up to two times
- Rotating bushings eliminate the cost and downtime for bushing turns
- Up to 40% lower undercarriage maintenance costs

** All comparisons are to the prior model, unless otherwise stated.

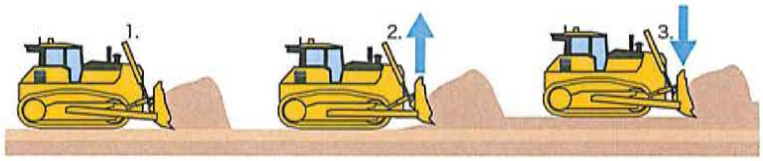
# iNTELLIGENT MACHINE CONTROL



## Automatic Blade Control, Ranging from Heavy Dozing to Finish Grading

The D155AXi-8 features a 3D GNSS (Global Navigation Satellite System) machine control system which automatically controls the blade elevation and tilt per target design data. Not only can the automatic machine control features be used for finish grading but also for heavy (rough) dozing. Loading of the blade at the start of the cut is controlled per set parameters. During the pass, if the load on the blade increases during heavy dozing operation, the blade is automatically raised to control the load and minimize shoe slip to ensure efficient dozing. When the blade approaches the target design surface, the blade will follow it for accurate finish grading.

1. Blade moves to target surface until load reaches a preset level.
2. The blade automatically raises to minimize track slip.
3. Should the load decrease, blade will lower to re-load blade to an optimum level.




## Operator Selectable Dozing Mode, Blade Load Settings

### Dozing mode settings

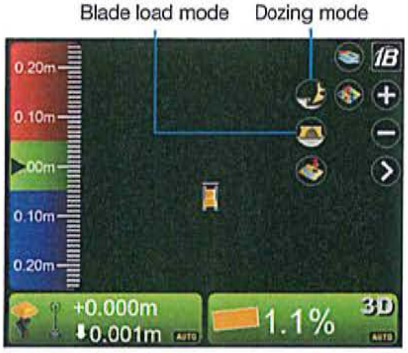
Optimize machine performance for the given operation type.

- **Cutting and carry** — Long, shallow cuts
- **Cutting** — Front to back dozing
- **Spreading** — Spreading a pile of material
- **Simple grading** — Severe grade breaks, transitions

### Blade load mode settings

Tailor blade loads to material conditions.

- **Light** — Low traction application, low blade load due to material characteristics
- **Normal** — Typical operation
- **Heavy** — High traction application, high blade load due to material characteristics

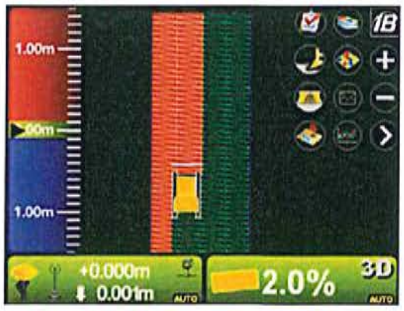



### Auto/manual switch

Multiple passes, forward and reverse, can be made with automatics activated the entire time.

## As-built Mapping Display for Checking Construction Progress

Cab top GNSS antenna provides for accurate as-built surface data collection by measuring actual elevations as machine continuously tracks in operation.

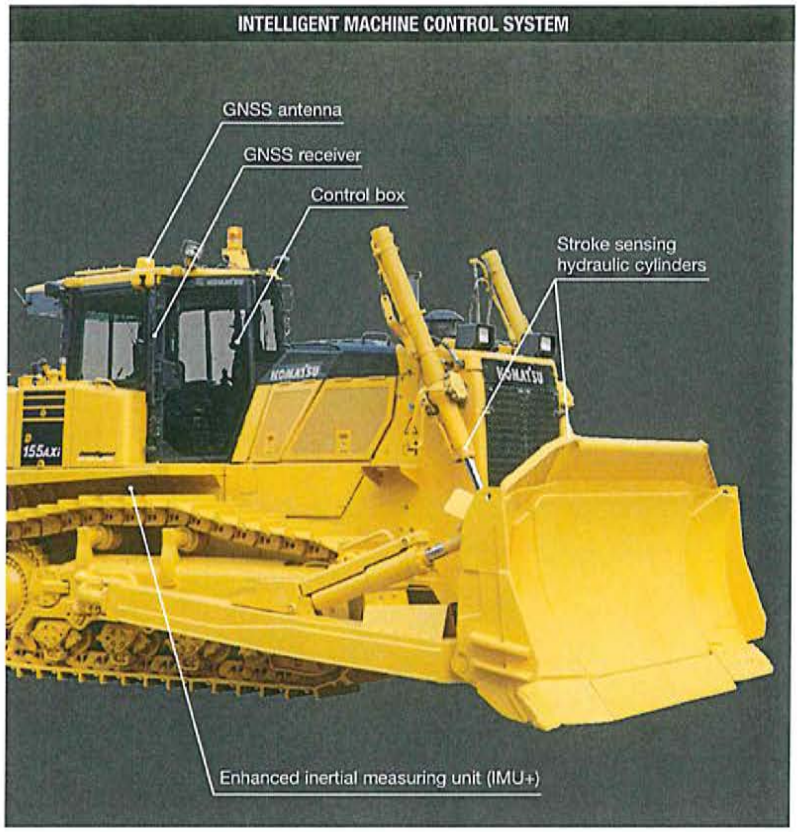


intelligent MACHINE CONTROL

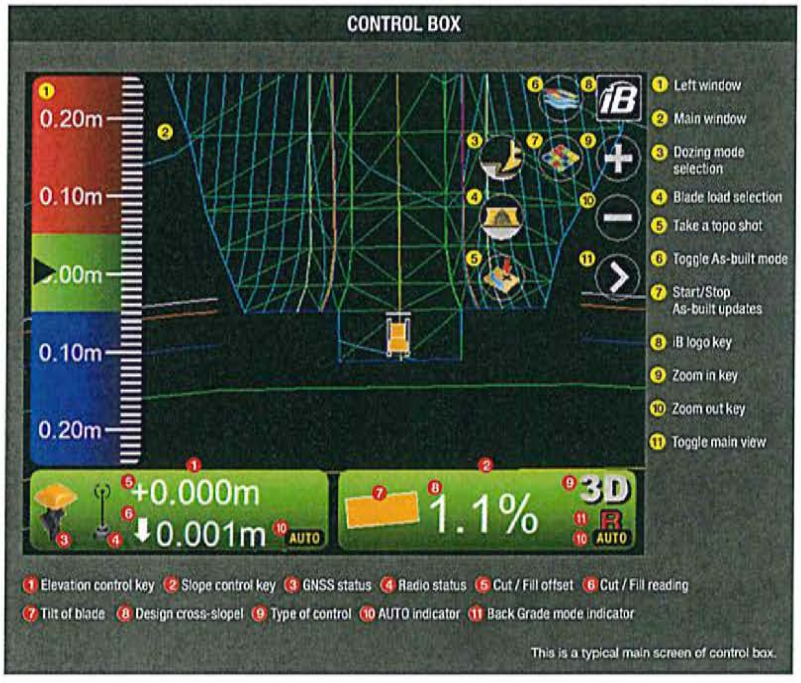
## Advanced Sensor Technologies For Performance

**GNSS antenna**
Mounted to top of cab to minimize damage – not on the blade.

**Enhanced inertial measuring unit (IMU+)**
Chassis mounted IMU+ and intelligent logic enables accurate grading performance without blade mounted sensors.




**Control box**
Easy to use touchscreen display features bright graphics and customizable views. Mounting allows viewing angle to be adjusted per operator preference.




**Stroke sensing hydraulic cylinders**
Robust stroke sensing hydraulic cylinders employ proven Komatsu sensor technologies for accurate finish grade performance.

## Factory Installed Machine Control System For Quality, Durability

Machine control system components are factory installed and designed as an integral part of the machine.

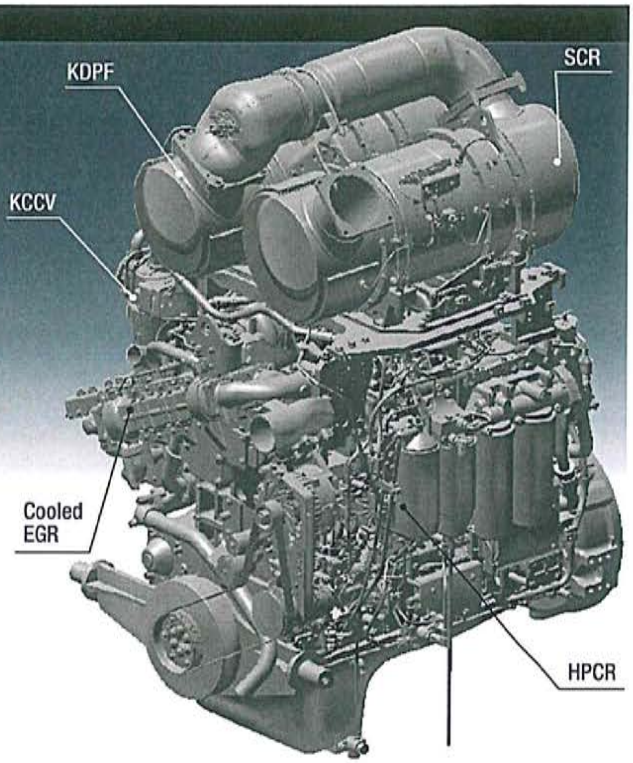
# PERFORMANCE FEATURES



## KOMATSU NEW ENGINE TECHNOLOGIES

### New Tier 4 Final Engine

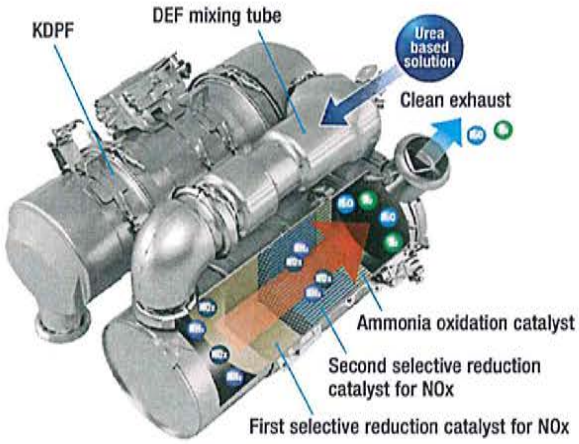
The Komatsu SAA6D140E-7 engine is EPA Tier 4 Final emissions certified and provides exceptional performance while reducing fuel consumption. Based on Komatsu proprietary technologies developed over many years, this new diesel engine reduces nitrogen oxides (NOx) by more than 80% when compared to Tier 4 interim levels. Through the in-house development and production of engines, electronics, and hydraulic components, Komatsu has achieved great advancements in technology, providing high levels of performance and efficiency in virtually all applications.




### Technologies Applied to New Engine

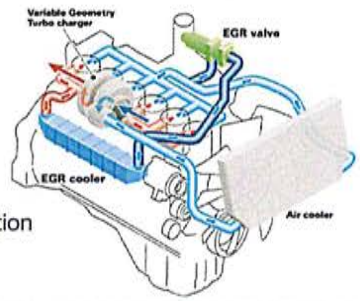
#### Heavy-duty aftertreatment system

This new system combines a Komatsu Diesel Particulate Filter (KDPF) and Selective Catalytic Reduction (SCR). The SCR NOx reduction system injects the correct amount of DEF at the proper rate, thereby decomposing NOx into non-toxic water ($H_2O$) and nitrogen gas ($N_2$).




#### Heavy-duty cooled Exhaust Gas Recirculation (EGR) system

The system recirculates a portion of exhaust gas into the air intake and lowers combustion temperatures, thereby reducing NOx emissions. EGR gas flow has been decreased for Tier 4 Final with the addition of SCR technology. The system achieves a dynamic reduction of NOx, while helping reduce fuel consumption below Tier 4 Interim levels.

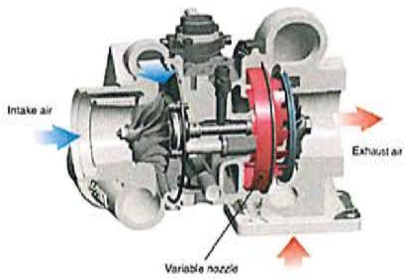



#### Advanced Electronic Control System

The electronic control system performs high-speed processing of all signals from sensors installed in the vehicle providing total control of equipment in all conditions of use. Engine condition information is displayed via an on-board network to the monitor inside the cab, providing necessary information to the operator. Additionally, managing the information via KOMTRAX helps customers keep up with required maintenance.

#### Variable Geometry Turbocharger (VGT) system

The VGT system features proven Komatsu design hydraulic technology for variable control of air-flow and supplies optimal air according to load conditions. The upgraded version provides better exhaust temperature management.



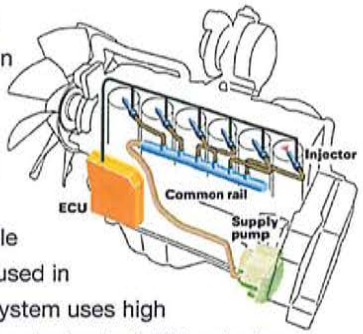
### Komatsu Auto Idle Shutdown

Komatsu auto idle shutdown automatically shuts the engine down after idling for a set period of time to reduce unnecessary fuel consumption and exhaust emissions. The amount of time before the engine is shutdown can be easily programmed from 5 to 60 minutes.

### Secondary Engine Shutdown Switch

A secondary switch is at the side of the front console to shut down the engine.

### Heavy-Duty High-Pressure Common Rail (HPCR) Fuel Injection System



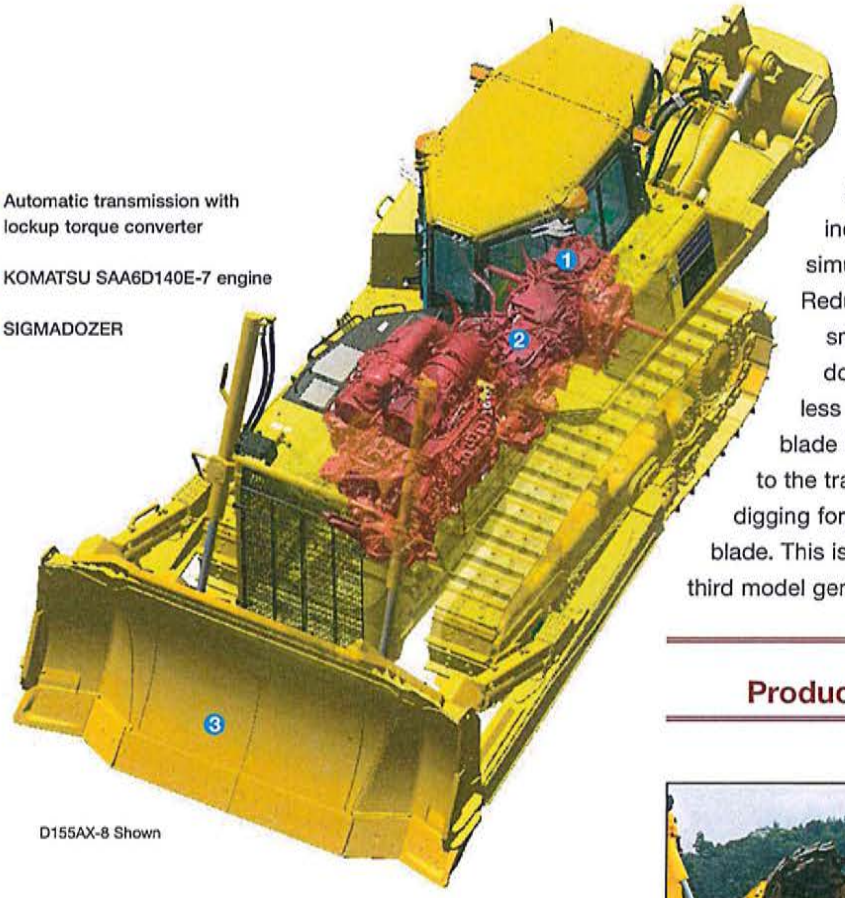

The system is designed to achieve an optimal injection of high-pressure fuel by means of computerized control, providing close to complete combustion to reduce PM emissions. While this technology is already used in current engines, the new system uses high pressure injection, thereby reducing both PM emissions and fuel consumption over the entire range of engine operating conditions. The Tier 4 Final engine has advanced fuel injection timing for reduced fuel consumption and lower soot levels.

### Hydraulically Driven Cooling Fan

The engine cooling fan rotation speed is electronically controlled. The fan rotation speed depends on engine coolant, powertrain oil and hydraulic oil temperatures. The higher the temperature the higher the fan speed. This system increases fuel efficiency, reduces the operating noise levels and requires less horsepower than a belt driven fan. The fan is manually reversible by the operator for periodic cleaning.

# PERFORMANCE FEATURES






1. Automatic transmission with lockup torque converter
2. KOMATSU SAA6D140E-7 engine
3. SIGMADOZER

D155AX-8 Shown

## Innovative SIGMADOZER

Based on a completely new digging theory, SIGMADOZER dramatically improves dozing performance and increases productivity. A new frontal design concept adopted for digging and rolling up at the center of the blade increases soil holding capacity, simultaneously reducing sideway spillage. Reduced digging resistance produces smoother flow of earth, enabling the dozing of larger quantities of soil with less power. In addition, adoption of a new blade linkage system holds the blade closer to the tractor for improved visibility, enhanced digging force and reduced lateral sway of the blade. This is the new generation blade now in its third model generation.

## Production increased by 15%

Compared to conventional Semi-U blade

SIGMADOZER

Semi-U blade

## New Fuel Efficient Bulldozer

New D155AXi-8 has achieved both high levels of productivity and fuel economy through usage of SIGMADOZER and automatic transmission with lockup torque converter.

SIGMADOZER

PRODUCTION: 15% increase

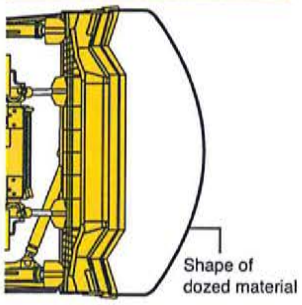
Automatic transmission with lockup torque converter

FUEL CONSUMPTION: 10% reduction

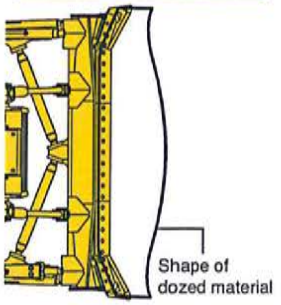
FUEL EFFICIENCY: 25% increase

Compared to machine with Semi-U blade and manual shift transmission

D155AX-8 SIGMADOZER

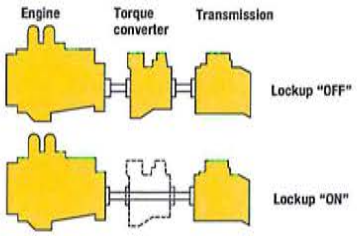



D155AX-5 Semi-U blade



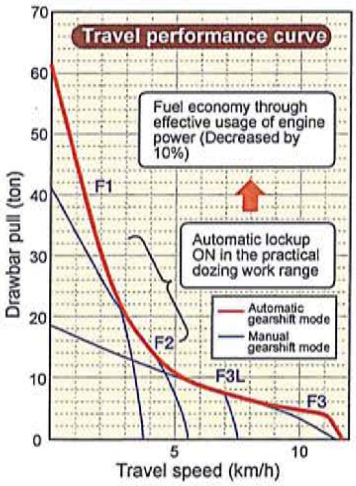
## Automatic Transmission with Lockup Torque Converter

A sharp reduction in fuel consumption and greater power train efficiency is achieved by the automatic gearshift transmission and lock up torque converter. The automatic gearshift transmission selects the optimal gear range depending on the working conditions and load placed on the machine. This means the machine is designed to operate at maximum efficiency. (Manual gearshift mode is selectable with a switch).




## Fuel consumption reduced by 10%

Compared to machine with manual shift transmission




Lockup mechanism of torque converter is automatically actuated to transfer engine power directly to the transmission in usual dozing speed range. Locking up the torque converter eliminates loss of horsepower by 10%. Because the electronically controlled engine is extremely efficient, a decrease in fuel consumption is realized while also maintaining machine power.

## Automatic/Manual Gearshift Selectable Mode

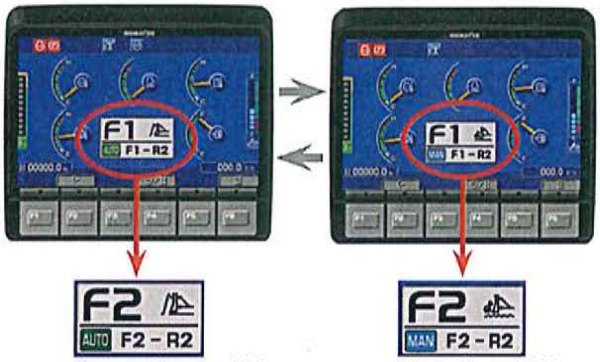
Automatic or manual gearshift modes can be selected with ease to suit the work at hand by simply pressing the switch on the multi-monitor (selection in neutral).

### Automatic gearshift mode

The mode for general dozing. When a load is applied, the gear automatically shifts down, and when the load is off, it automatically shifts up to a set maximum gear speed. This mode economizes both fuel and production where the torque converter lockup mechanism is actuated according to load, automatically selecting the optimum gear speed.

### Manual gearshift mode

The mode for dozing and ripping rough ground. When enabled, the gear automatically shifts down, but does not shift up when the load is off. The operator can specify whether the auto shift down function is enabled or disabled by selection in the monitor.




Automatic gearshift mode screen

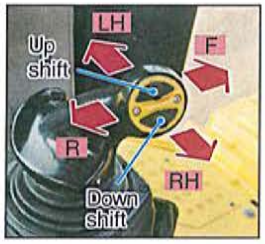
Manual gearshift mode screen

# CONTROL FEATURES



### Palm Command Electronic Controlled Travel Control Joystick

Palm command travel joystick provides the operator with a relaxed posture and superb fine control without operator fatigue. Transmission gear shifting is simplified with thumb push buttons.




### Gearshift Pattern Preset Function

When the gearshift pattern is set to either <F1-R2>, <F2-R2> or <F2-R3L> in automatic gearshift mode, the gear is automatically shifted, reducing round trip repetition work time and operator's effort.

| Automatic gearshift mode | Manual gearshift mode |
|---|---|
| F1-R1 MODE | F1-R1 MODE |
| Press DOWN switch ↑ ↓ Press UP switch | Press DOWN switch ↑ ↓ Press UP switch |
| F1-R2 MODE | F1-R2 MODE |
| Press DOWN switch ↑ ↓ Press UP switch | Press DOWN switch ↑ ↓ Press UP switch |
| F2-R2 MODE | F2-R2 MODE |
| Press DOWN switch ↑ ↓ Press UP switch | |
| F2-R3L MODE | |

### Electronic Controlled Modulation Valve (ECMV) Controlled Transmission and Brakes

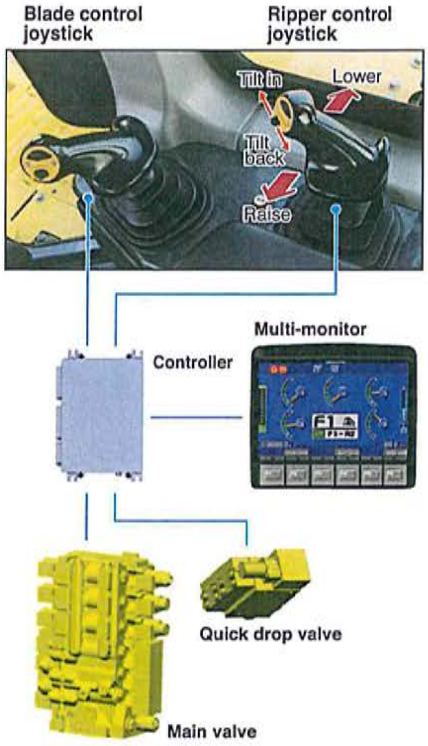
Controller automatically adjusts each clutch engagement depending on travel conditions, providing smooth shockless clutch engagement, improved component life and operator ride comfort.

### Hydrostatic Steering System (HSS) —Smooth, Powerful Turning

The engine power is transmitted to both tracks without power interruption on the inside track for smooth, powerful turns. Counter-rotation while in neutral is available for minimum turning radius providing excellent maneuverability.

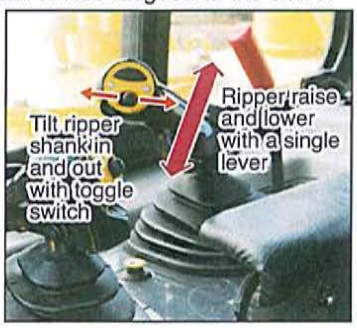
### Palm Command Electronic Controlled Blade/Ripper Control Joystick

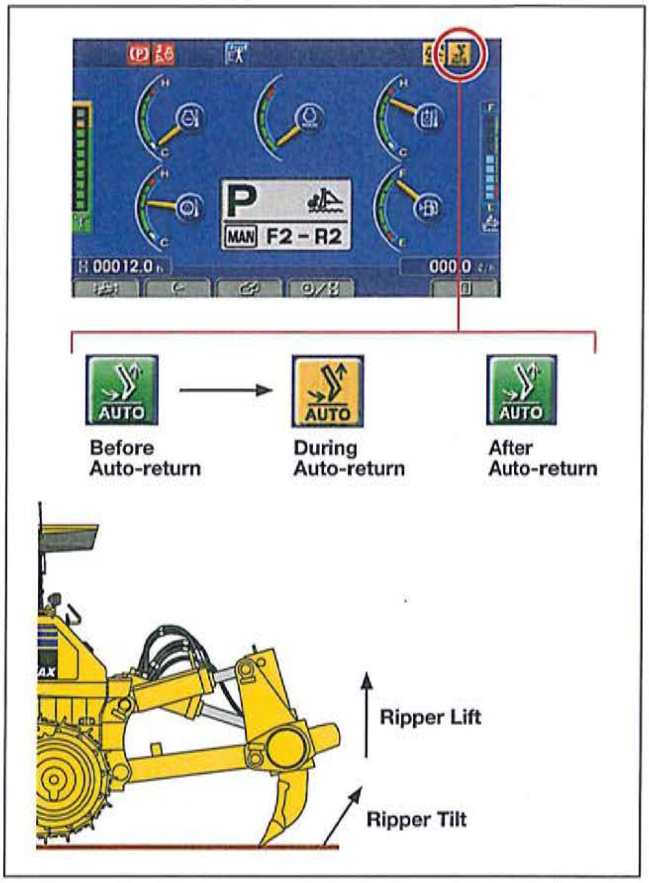
Electronically-controlled palm command joystick is equipped for blade/ripper control. Combined with the highly reliable Komatsu hydraulic system, superb control is the result.



### Ripper Auto-return

The ripper control lever is new, ergonomic and incorporates an auto-return function that will automatically raise the ripper so the operator is less fatigued at the end of the day. The function starts when travel lever is moved to reverse position.



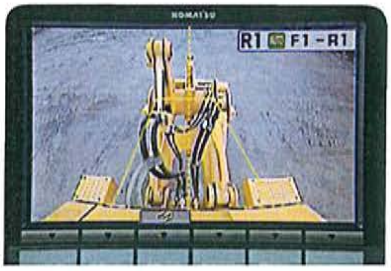
# WORKING ENVIRONMENT

### Integrated ROPS Cab

The D155AXi-8 has a tall and long integrated ROPS cab with large glass windows for outstanding visibility. High rigidity and superb sealing performance greatly reduce noise and vibration for the operator and helps prevent dust from entering the cab. The standard air-suspension seat positions the operator comfortably. Cab meets OSHA/MSHA/ROPS and FOPS Level 2 standards.

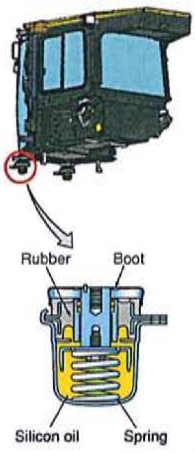
### Rear View Monitoring System (standard)

The operator can view the rear of the machine with a color monitor screen.



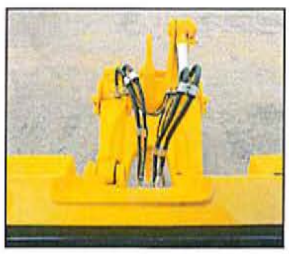

### Comfortable Ride with Cab Damper Mounting

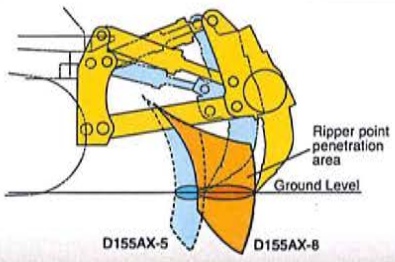
The D155AXi-8's cab mount uses a cab damper which provides excellent shock and vibration absorption capacity with its long stroke. Cab damper mounts soften shocks and vibration while traveling over adverse conditions, which conventional mounting systems are unable to match. The cab damper spring isolates the cab from the machine body, suppressing vibration and providing a quiet, comfortable operating environment.




### Ripper Visibility

Ripper cylinders were reduced from four to two, greatly improving rear visibility during ripping. Also, expanded ripper movement offers a wider range of operation.





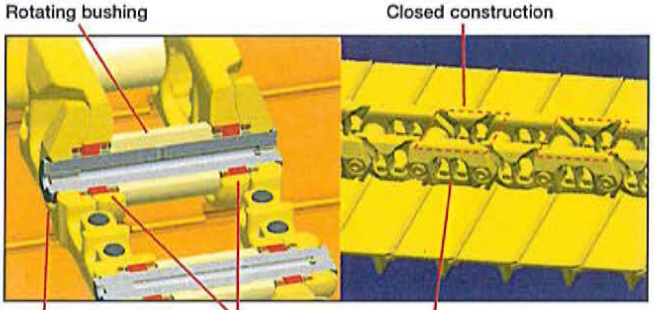
# MAINTENANCE FEATURES

### DEF Tank

A large tank volume extends operating time before refilling and is installed at the operator cab left platform for ease of access.

### Parallel Link Undercarriage System (PLUS) (Optional)

Undercarriage wear life is increased by up to two times and the cost of a bushing turn and downtime is eliminated. Undercarriage maintenance costs are lowered by up to 40%.

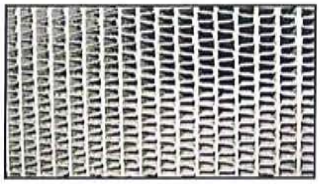



### Flat Face O-ring Seals

Flat face O-ring seals are used to securely seal all hydraulic hose connections and to help prevent oil leakage.

### Wide Core Cooling System

In addition to improved engine compartment sealing, a wide core cooling system is standard. Radiator, oil cooler and charge air cooler use large square-wave fins spaced at 6 fins per inch. This allows more material to pass through, which helps self-cleaning and reduces maintenance.



### Battery Disconnect Switch

A standard battery disconnect switch allows a technician to disconnect the power supply before servicing the machine.

### Maintenance Records

Machine monitor stores and displays maintenance records including scheduled service interval and remaining service hours.

### Easy Radiator Cleaning

The radiator can be cleaned by utilization of the reversible, hydraulically driven cooling fan. The fan can be reversed from inside the cab by simply activating via the monitor to reverse. Hinged double doors open wide for access to radiator.

### Oil Pressure Checking Ports

Pressure checking ports for power train components are centralized to promote quick and simple diagnosis.

### Concentrated Engine Check Points

The opening area is large when the gull-wing engine side covers are opened, facilitating engine daily checks and maintenance. Side covers have been changed to a thick one-piece structure with a bolt-on latch to improve durability.

# KOMATSU PARTS & SERVICE SUPPORT

KOMATSU CARE®

## KOMATSU CARE®

### Program Includes:

*The D155AXi-8 comes standard with complimentary factory scheduled maintenance for the first 3 years or 2,000 hours, whichever comes first.

### Planned Maintenance Intervals at:

500/1000/1500/2000 hour intervals. (250 hr. initial interval for some products) Complimentary Maintenance Interval includes: Replacement of Oils & Fluid Filters with genuine Komatsu Parts, 50-Point inspection, Komatsu Oil & Wear Analysis Sampling (KOWA) / Travel & Mileage (distance set by distributor; additional charges may apply).

### Benefits of Using Komatsu CARE

- Assurance of Proper Maintenance with OEM Parts & Service
- Increased Uptime & Efficiency
- Factory Certified Technicians Performing Work
- Cost of Ownership Savings
- Transferable Upon Resale

### Complimentary KDPF System Maintenance

The D155AXi-8 comes standard with 2 Complimentary KDPF Exchange Units for the first 5 years at the suggested KDPF Exchange Units Service Intervals of 4,500 hours and 9,000 hours during the first 5 years. End User must have authorized Komatsu distributor perform the removal and installation of the KDPF.

### Complimentary SCR System Maintenance

The D155AXi-8 also includes 2 factory recommended services of the Selective Catalytic Reduction (SCR) Diesel exhaust fluid (DEF) system during the first 5 years–including:

- Factory recommended DEF tank flush and strainer cleaning at 4,500 hours and 9,000 hours

### Komatsu CARE® – Advantage Extended Coverage

- Extended Coverage can provide peace of mind by protecting customers from unplanned expenses that effect cash flow
- Purchasing extended coverage locks-in the cost of covered parts and labor for the coverage period and helps turn these into fixed costs

### Komatsu Oil and Wear Analysis (KOWA)

- KOWA detects fuel dilution, coolant leaks, and measures wear metals
- Proactively maintain your equipment
- Maximize availability and performance
- Can identify potential problems before they lead to major repairs
- Reduce life cycle cost by extending component life

| Interval PM | i250 | 500 | 1000 | 1500 | 2000 |
|---|---|---|---|---|---|
| PERFORM KOWA SAMPLING- engine sample only | ✓ | | | | |
| CHANGE HYDRAULIC OIL | ✓ | | | | ✓ |
| REPLACE HYDRAULIC OIL FILTER | ✓ | | | | ✓ |
| CHANGE FINAL DRIVE OIL | ✓ | | ✓ | | ✓ |
| CHANGE POWER TRAIN OIL | ✓ | | ✓ | | ✓ |
| CLEAN POWER TRAIN PUMP STRAINER | ✓ | | ✓ | | ✓ |
| CLEAN SCAVENGING PUMP STRAINER | ✓ | | ✓ | | ✓ |
| REPLACE POWER TRAIN OIL FILTER | ✓ | ✓ | ✓ | ✓ | ✓ |
| LUBRICATE MACHINE | ✓ | ✓ | ✓ | ✓ | ✓ |
| CLEAN AIR CLEANER ELEMENT | ✓ | ✓ | ✓ | ✓ | ✓ |
| DRAIN SEDIMENT FROM FUEL TANK | ✓ | ✓ | ✓ | ✓ | ✓ |
| COMPLETE 50 POINT INSPECTION FORM; LEAVE PINK COPY WITH CUSTOMER OR IN CAB | ✓ | ✓ | ✓ | ✓ | ✓ |
| RESET MONITOR PANEL MAINTENANCE COUNTER FOR APPROPRIATE ITEMS | ✓ | ✓ | ✓ | ✓ | ✓ |
| PERFORM KOWA SAMPLING- engine, l&r final drive,transmission, hydraulics | | ✓ | ✓ | ✓ | ✓ |
| REPLACE FUEL PRE-FILTER | | ✓ | ✓ | ✓ | ✓ |
| CHANGE ENGINE OIL | | ✓ | ✓ | ✓ | ✓ |
| REPLACE ENGINE OIL FILTER CARTRIDGE | | ✓ | ✓ | ✓ | ✓ |
| REPLACE A/C FRESH AND RECIRC AIR FILTERS | | ✓ | ✓ | ✓ | ✓ |
| LUBRICATE UNIVERSAL JOINT | | | ✓ | | ✓ |
| REPLACE FUEL MAIN FILTER | | | ✓ | | ✓ |
| REPLACE FUEL TANK BREATHER ELEMENT | | | ✓ | | ✓ |
| REPLACE POWER TRAIN CASE BREATHER ELEMENT | | | ✓ | | ✓ |
| REPLACE DEF TANK BREATHER | | | ✓ | | ✓ |
| REPLACE HYDRAULIC TANK BREATHER ELEMENT | | | ✓ | | ✓ |
| REPLACE PILOT FILTER ELEMENT | | | ✓ | | ✓ |
| CLEAN FUEL STRAINER | | | ✓ | | ✓ |
| CHANGE DAMPER CASE OIL | | | | | ✓ |
| CLEAN DAMPER BREATHER | | | | | ✓ |
| CHECK PIVOT BEARING OIL (ADD WHEN NECESSARY) | | | | | ✓ |
| REPLACE DEF FILTER | | | | | ✓ |
| REPLACE KCCV FILTER ELEMENT | | | | | ✓ |
| FACTORY TRAINED TECHNICIAN LABOR | ✓ | ✓ | ✓ | ✓ | ✓ |
| 2 KDPF Exchanges at 4,500 Hrs and 9,000 Hrs. | | | | | |
| 2 SCR System Maintenance Services at 4,500 Hrs. and 9000 Hrs. | | | | | |

### Komatsu Parts Support

- 24/7/365 to fulfill your parts needs
- 9 parts Distribution Centers strategically located across the U.S. and Canada
- Distributor network of more than 300 locations across U.S. and Canada to serve you
- Online part ordering through Komatsu eParts
- Remanufactured components with same-as-new warranties at a significant cost reduction

*Certain exclusions and limitations apply. Refer to the customer certificate for complete program details and eligibility. Komatsu® and Komatsu Care® are registered trademarks of Komatsu Ltd. Copyright 2018 Komatsu America Corp.

# KOMTRAX EQUIPMENT MONITORING

GET THE WHOLE STORY WITH KOMTRAX®

## WHAT

- KOMTRAX is Komatsu's remote equipment monitoring and management system
- KOMTRAX **continuously monitors and records** machine health and operational data
- Information such as fuel consumption, utilization, and a detailed history **lowering owning and operating cost**

## WHEN

- Know when your machines are **running or idling** and make decisions that will improve your fleet utilization
- Detailed movement records ensure you know when and where your equipment is moved
- Up to date records allow you to **know when maintenance is due** and help you plan for future maintenance needs

## WHERE

- KOMTRAX data **can be accessed virtually anywhere** through your computer, the web or your smart phone
- Automatic alerts keep fleet managers up to date on the latest machine notifications

## WHY

- Knowledge is power - **make informed decisions** to manage your fleet better
- Knowing your idle time and fuel consumption will help maximize your machine efficiency
- **Take control of your equipment** - any time, anywhere

## WHO

- KOMTRAX is **standard** equipment on all Komatsu construction products

**KOMTRAX®**
For construction and compact equipment.

**KOMTRAX Plus®**
For production and mining class machines.

# SPECIFICATIONS

D155AXi-8

## ENGINE

Model ..... Komatsu SAA6D140E-7**
Type ..... 4-cycle, water-cooled, direct injection
Aspiration ..... Variable Geometry Turbocharged, air-to-air aftercooled, cooled EGR
Number of cylinders ..... 6
Bore x stroke ..... 140 mm x 165 mm **5.51" x 6.50"**
Piston displacement ..... 15.24 ltr **930 in³**
Governor ..... Mid-range, electronic
Horsepower
SAE J1995 ..... Gross 268 kW **360 HP**
ISO 9249 / SAE J1349* ..... Net 264 kW **354 HP**
Rated rpm ..... 1900 rpm
Fan drive type ..... Hydraulic
Lubrication system
Method ..... Gear pump, force lubrication
Filter ..... Full-flow

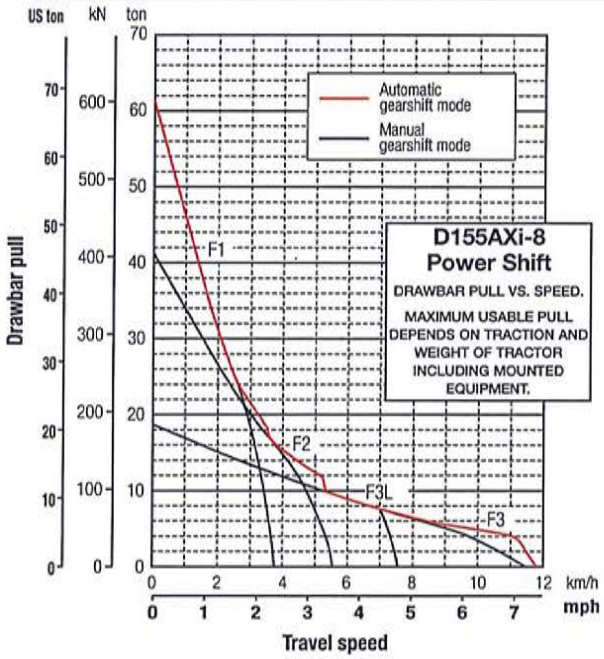
*Net horsepower at the maximum speed of radiator cooling fan ..... 239 kW **320 HP**

**EPA Tier 4 Final emissions certified

## TORQFLOW TRANSMISSION

Komatsu's automatic TORQFLOW transmission consists of a water-cooled, 3-element, 1-stage, 1-phase, torque converter with lockup clutch, and a planetary gear, multiple-disc clutch transmission which is hydraulically actuated and force-lubricated for optimum heat dissipation. Equipped with gearshift lock lever and neutral safety switch.

| Travel speed | Forward | Reverse |
|---|---|---|
| 1st | 3.8 km/h **2.4 mph** | 4.6 km/h **2.9 mph** |
| 2nd | 5.6 km/h **3.5 mph** | 6.8 km/h **4.2 mph** |
| 3rd L | 7.5 km/h **4.7 mph** | 9.2 km/h **5.7 mph** |
| 3rd | 11.6 km/h **7.2 mph** | 14.0 km/h **8.7 mph** |




## FINAL DRIVES

Double-reduction, spur and planetary final drives increase tractive effort. Segmented sprockets are bolt-on for easy in-the-field replacement.

## STEERING SYSTEM

PCCS lever controls for all directional movements. Pushing the PCCS lever forward results in forward machine travel, while pulling it rearward reverses the machine. Simply tilt the PCCS lever to the left to make a left turn. Tilt it to the right for a right turn.

Hydrostatic steering system (HSS) is powered by steering planetary units and an independent hydraulic pump and motor. Counter-rotation turns are also available. Wet, multiple-disc, pedal-controlled service brakes are spring-actuated and hydraulically released. Gearshift lock lever also applies parking brakes.

Minimum turning radius ..... 2.14 m **7'0"**

## UNDERCARRIAGE

Suspension ..... Oscillation-type with equalizer bar and forward mounted pivot shafts
Track roller frame ..... Monocoque, high-tensile-strength steel construction

K-Bogie undercarriage
Lubricated track rollers are resiliently mounted the track frame with a bogie suspension system whose oscillating motion is cushioned by rubber pads.

Track shoes
Lubricated tracks. Unique dust seals for preventing entry of foreign abrasives into pin-to-bushing clearance for extended service. Track tension easily adjusted with grease gun.

Number of shoes (each side) ..... 42
Grouser height ..... 80 mm **3.1"**
Shoe width (standard/maximum) ..... 610 mm **24"**/710 mm **28"**
Ground contact area ..... 39955 cm² **6,193 in²**
Number of track rollers (each side) ..... 7
Number of carrier rollers (each side) ..... 2

## SERVICE REFILL CAPACITIES

| | | |
|---|---|---|
| Fuel tank | 625 ltr | **165 U.S. gal** |
| Coolant | 104 ltr | **27.5 U.S. gal** |
| Engine oil | 37 ltr | **9.8 U.S. gal** |
| Damper | 1.5 ltr | **0.4 U.S. gal** |
| Transmission, bevel gear, steering system | 90 ltr | **23.8 U.S. gal** |
| Final drive (each side) | 31 ltr | **8.2 U.S. gal** |
| DEF tank | 39 ltr | **10.3 U.S. gal** |
| Hydraulic oil capacity | 95 ltr | **25.1 U.S. gal** |

## OPERATING WEIGHT (APPROXIMATE)

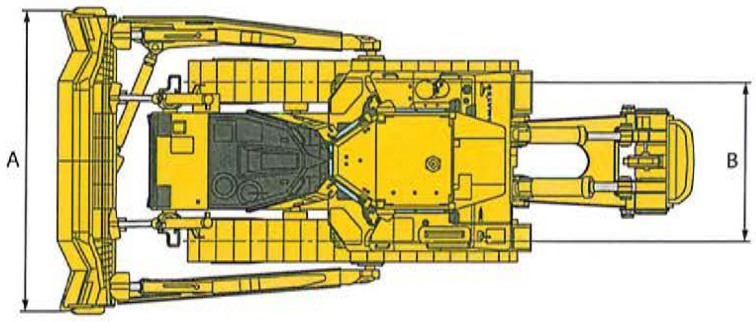
Tractor weight ..... 32760 kg **72,223 lb**
Including rated capacity of lubricant, coolant, full fuel tank, operator, and standard equipment (including ROPS cab).

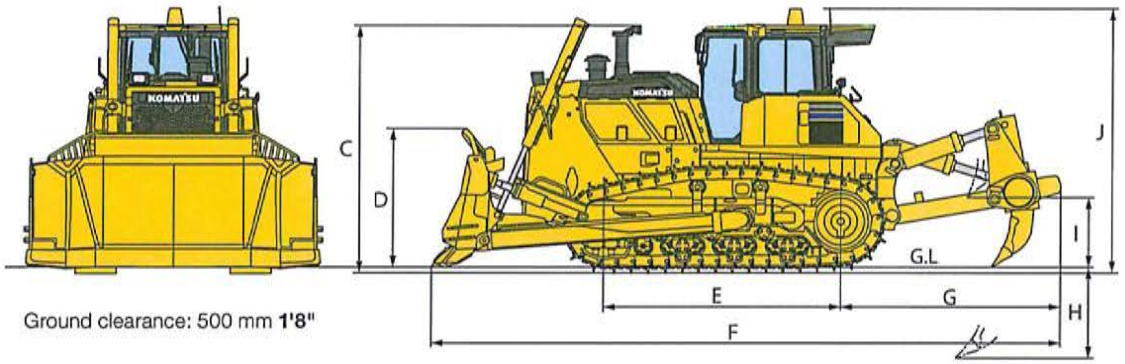
Operating weight ..... 41100 kg **90,610 lb**
Including strengthened SIGMADOZER, giant ripper, ROPS cab, operator, standard equipment, rated capacity of lubricant, coolant, and full fuel tank.

Ground pressure ..... 100.9 kPa 1.03 kg/cm² **14.6 psi**

## DIMENSIONS

| | | |
|---|---|---|
| A | 4060 mm | **13'4"** |
| B | 2140 mm | **7'0"** |
| C | 3385 mm | **11'1"** |
| D | 1850 mm | **6'1"** |
| E | 3275 mm | **10'9"** |
| F | 8420 mm | **27'7"** |
| G | 2745 mm | **9'0"** |
| H | 1240 mm | **4'1"** |
| I | 950 mm | **3'1"** |
| J | 3570 mm | **11'9"** |




Ground clearance: 500 mm **1'8"**

## HYDRAULIC SYSTEM

Closed-center load sensing system (CLSS) designed for precise and responsive control, and for efficient simultaneous operation.

Hydraulic control unit:
All spool control valves externally mounted beside the hydraulic tank.

Variable piston pump with capacity (discharge flow) of 325 L/min **85.9 U.S. gal** for steering and 180 L/min **47.6 U.S. gal** for implement at rated engine rpm.

Relief valve setting
. . . . for implement 27.5 MPa 280 kg/cm² **3,980 psi**
. . . . . for steering 38.2 MPa 390 kg/cm² **5,550 psi**

Control valves:
Spool control valve for SIGMADOZER and Semi-U tilt dozer.
Positions: Blade lift . . . . . .Raise, hold, lower, and float
Blade tilt . . . . . Right, hold, and left

Additional control valve required for variable digging angle multi-shank ripper and giant ripper.
Positions: Ripper lift . . . . . Raise, hold, and lower
Ripper tilt . . . . . .Increase, hold, and decrease
Hydraulic cylinders. . . . . .Double-acting, piston

| | Number of cylinders | Bore |
|---|---|---|
| **Blade Lift** | 2 | 110 mm **4.33"** |
| **Blade Tilt** | 1 | 160 mm **6.30"** |
| **Ripper Lift** | 1 | 180 mm **7.09"** |
| **Ripper Tilt** | 1 | 200 mm **7.87"** |

Hydraulic oil capacity (refill):
SIGMADOZER . . . . . 95.0 ltr **25.1 U.S. gal**
Semi-U tilt dozer . . . . . 95.0 ltr **25.1 U.S. gal**

Ripper equipment (additional volume):
Multi-shank ripper . . . . . .37 ltr **9.8 U.S. gal**
Giant ripper . . . . . .37 ltr **9.8 U.S. gal**

## DOZER EQUIPMENT

Use of high-tensile-strength steel in moldboard for strengthened blade construction. Blade tilt hose piping is mounted inside the dozer push arm to protect from damage.

| | Overall Length With Dozer | Blade Capacity | Blade Length x Height | Max. Lift Above Ground | Max. Drop Below Ground | Max. Tilt Adjustment | Additional Weight |
|---|---|---|---|---|---|---|---|
| Strengthened | 6320 mm | 9.4 m³ | 4060 mm x 1850 mm | 1315 mm | 676 mm | 870 mm | 5900 kg |
| SIGMADOZER* | **20'9"** | **12.3 yd³** | **13'4" x 6'1"** | **4'4"** | **2'3"** | **2'10"** | **13,007 lb** |
| Semi-U | 6370 mm | 9.4 m³ | 4130 mm x 1790 mm | 1245 mm | 590 mm | 860 mm | 5900 kg |
| Tilt Dozer* | **20'11"** | **12.3 yd³** | **13'7" x 5'10"** | **4'1"** | **1'11"** | **2'10"** | **13,007 lb** |

* Dual Tilt Dozer

D155AXi-8

## STANDARD EQUIPMENT FOR BASE MACHINE*

- Air cleaner, double element with dust indicator
- Alternator, 140 ampere/24V
- Backup alarm
- Batteries, 200 Ah/2 x 12V
- Battery disconnect switch
- Blade lift cylinders with double dust seal
- Color monitor, LCD
- Decelerator pedal
- Engine hood
- Engine idle auto shutdown with adjustable timer
- Engine intake centrifugal precleaner
- Engine, gull-wing side covers
- Engine shutdown secondary switch
- Exhaust pipe with raincap
- Fast fuel provision
- Fenders
- Front pull hook
- Fuel pre-filter and primary filter
- Grid heater starting aid in cold weather
- High mount foot rests
- Horn, warning
- Hydraulic driven radiator cooling fan with manual reverse clean mode
- Hydraulics to match dozer push-group configuration
- Hydraulics for ripper VGR/MSR
- KOMTRAX® Level 5
- K-bogie undercarriage
- Komatsu Diesel Particulate Filter (KDPF)
- Komatsu Selective Catalytic Reduction (SCR)
- Locks, filler caps and covers
- Oil pressure check ports for power train
- PM service connector
- Radiator mask, double door, heavy-duty, hinged, perforated
- Radiator reserve tank
- Rear cover
- ROPS cab (1420 kg, **3,131 lb**)**
  - Air conditioner/heater/defroster
    - Pressurized
    - Condenser remote mounted
  - Cab accessories
    - 12V power supply (2 ports)
    - Cup holder
    - Rearview mirror
    - Rear view monitoring (1 camera)
    - AM/FM Radio w/remote AUX plug (3.5 mm)
    - Lunch box holder
  - Work lights
    - 2 front, hood mounted
    - 2 front, cab mounted
    - 2 rear, fender mounted
    - 2 rear, cab mounted
    - 1 rear, for ripper point
- Seat, air suspension, fabric, heated, low back, rotates 12.5° to right, headrest
- Seat belt, 76 mm **3"**, retractable
- Seat belt indicator
- Sealed electrical connectors
- Starting motor, 11.0 kW/24V
- Steering system: Hydrostatic Steering System (HSS)
- Torque converter with auto lock-up
- Track roller guards, end sections
- Track shoe assembly
  - Sealed and lubricated
  - 610 mm **24"** extreme service shoes
- Transmission with auto/manual shift modes
- Underguards, heavy duty
  - Hinged belly pans
- Variable Geometry Turbocharger (VGT)
- Water separator, fuel
- Wide core cooling package, 6 fins per inch spacing

* Dozer assembly and rear mounted equipment are not included in base machine standard equipment

** Cab meets OSHA/MSHA ROPS and FOPS Level 2 standards

## OPTIONAL EQUIPMENT

- **Shoes**

| Shoes, single grouser | Additional weight | Ground contact area |
|---|---|---|
| 660 mm **26"** extreme service | +240 kg **+530 lb** | 43230 cm² **6,700 in²** |
| 710 mm **28"** moderate service | **No additional** | 46505 cm² **7,208 in²** |
| 610 mm **24"** PLUS extreme service | +569 kg **+1,254 lb** | 39955 cm² **6,193 in²** |

| Shoes, single grouser | Additional weight | Ground contact area |
|---|---|---|
| 660 mm **26"** PLUS extreme service | +819 kg **+1,806 lb** | 43230 cm² **6,700 in²** |
| 710 mm **28"** PLUS extreme service | +1029 kg **+2,269 lb** | 46505 cm² **7,208 in²** |

- **Variable multi-shank ripper**
  - Additional weight (including hydraulic control unit): 3760 kg **8,290 lb**
  - Beam length: 2320 mm **7'7"**
  - Hydraulically-controlled parallelogram-type ripper with three shanks. Digging angle infinitely adjustable. Standard digging angle*: 49°
  - Maximum digging depth: 900 mm **2'11"**
  - Maximum lift above ground: 950 mm **3'1"**
- **Variable giant ripper**
  - Additional weight (including hydraulic control unit): 2440 kg **5,380 lb**
  - Beam length: 1400 mm **4'7"**
  - Hydraulically-controlled parallelogram-type ripper with one shank. Digging angle infinitely adjustable. Standard digging angle*: 49°
  - Maximum digging depth: 1240 mm **4'1"**
  - Maximum lift above ground: 950 mm **3'1"**

* *Measured with ripper point on ground and shank vertical.*

- **Other**
  - HD Counterweight 9-plate with rigid drawbar, 3568 kg **7,860 lb**
- **Dozer Equipment**
  - SIGMADOZER®
  - Semi-U

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KOMATSU®

*Note: All comparisons and claims of improved performance made herein are made with respect to the prior Komatsu model unless otherwise specifically stated.*

www.komatsuamerica.com

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Campbell County
wyoming

**Department of Public Works** *Matt Olsen, P.E., Director*

500 S. Gillette Avenue, Suite 1400, Gillette, WY 82716 • 307-685-8061 • Building 307-682-1970 • Solid Waste/Recycle 307-682-9499

## Campbell County Landfill Waste Handler Dozer
## Proposal Bid Form

| Item | Quantity | Description | Proposed Purchase Price |
|---|---|---|---|
| **Base Bid:** | | | |
| 1. New Dozer Sale Price | 1 | Landfill Dozer | $ 894,320.24 |
| 2. Extended Warranty | 1 | 84 mo. or 7,500 hrs | $ 69,980.00 |
| | | **Total Cost to County** | $ |
| **Additional Options:** | | | |
| 1. Maintenance Agreement | 1 | 36 mo. | $ 19,630.38 |
| 2. Undercarriage/Track repl. | 1 | Between 0-10,000 hrs | $ 126,681.00 |

The County reserves the right to reject any of the line items above regarding the Warranty, Maintenance Agreement, and Undercarriage/Track replacement.

Manufacturer John Deere

Model 1050K

Per Section V. (C), submit optional equipment and pricing on a separate attached sheet(s).

In compliance with this Request for Proposal, and subject to the conditions thereof, the undersigned offers to furnish the landfill dozer at the price quoted above, delivered FOB Campbell County Landfill, within 120 days of receipt of a County Purchase Order (September 2022).

Company Name: Honnen Equipment Date: 9/01/22

Address: 4700 Garner Lake Rd, Gillette, WY, 82718

Phone: (307) 685-4288

By: Derek Lutonsky Title: Territory Manager

Campbell County
wyoming
**Department of Public Works** *Matt Olsen, P.E., Director*

500 S. Gillette Avenue, Suite 1400, Gillette, WY 82716 • 307-685-8061 • Building 307-682-1970 • Solid Waste/Recycle 307-682-9499

## Equipment Specification Checklist (complete and return with proposal)

| Specification | Vendor Response |
|---|---|
| **1. Operating Weight** | |
| A. Operating Weight >= 85,000lbs | Yes |
| **2. Engine** | |
| A. Make | John Deere |
| B. Water-cooled turbocharged diesel | Yes |
| C. Automatic reversing cooling fan | Yes |
| D. Radiator fins per inch | 6 fins per inch |
| E. Horsepower | 350Hp |
| F. Cold Start aid/block heater | Yes |
| G. Tier IV EPA Compliant | Yes |
| **3. Transmission** | |
| A. Min. 2 speeds fwd and reverse | No: Variable hydro-static trans. |
| **4. Steering** | |
| A. Hydraulic assist | Yes |
| B. Joystick controls | Yes |
| C. Integrated speed and direction controls | Yes |
| **5. Brakes** | |
| A. OSHA compliant | Yes: ISO 10265 |
| B. Spring applied/hydraulic released fail-safe parking/emergency brakes – hold on 4:1 slope | Yes: ISO 10265 |
| C. Hydrodynamic braking (acceptable) | Yes |
| **6. Blade** | |
| A. Semi-U | Yes |
| B. Reversible cutting edges/replacement bits | Yes |
| **7. Multi-shank Ripper** | |
| A. Multi-shank Ripper | Yes |
| **8. Tracks/Undercarriage** | |
| A. Compatible with mfg guards and protection | Yes |
| B. MSW and cohesive clay compatible | Yes: Extended Life |
| C. 24"-28" track width | 24" Yes |

Campbell County
wyoming

**Department of Public Works** *Matt Olsen, P.E., Director*

500 S. Gillette Avenue, Suite 1400, Gillette, WY 82716 • 307-685-8061 • Building 307-682-1970 • Solid Waste/Recycle 307-682-9499

| | |
|---|---|
| **9. Guarding** | |
| A. Striker bars front and rear | Yes |
| B. Fuel and hydraulic tank guarding | No: No bolt on guarding, additional plating standar |
| C. Heavy duty hinged radiator guard | Yes |
| D. "Landfill Package" guarding provided during assembly at the factory | Yes |
| **10. Operator Station** | |
| A. ROPS/FOPS | Yes |
| B. Water type heater | Yes |
| C. Factory air conditioning | Yes |
| D. Defroster front/rear, windshield wiper | Yes |
| E. Air suspension seat, belts, adjustable arm rests | Yes |
| F. Rearview mirrors (in and out) | NO: Inside-Yes Outside-NO |
| G. Rearview camera and screen | Yes |
| H. Backup alarm | Yes |
| I. Front and rear LED lighting for night operations and LED strobe | Yes |
| J. AM/FM radio | Yes |
| K. 12v convertor and power point in cab | Yes |
| **11. Grade Control** | |
| A. Integrated, automatic, full grade control | NO: Not integraded-wired grade control |
| **12. Serviceability** | |
| A. Service points accessible by ground or platform | Yes |
| B. Power assisted belly pans | NO |
| **13. Tow Points** | |
| A. Rear tow point | No: Available without ripper |
| **14. Cab Glass** | |
| A. Rubber mounted | Yes |
| **15. Vandalism Protection** | |
| A. Door locks; cap locks for radiator, fuel & hydraulic tanks | Yes |
| **16. Other** | |
| A. Fire extinguishers | Yes |

JOHN DEERE

**Quote Id:** 27308833

Prepared For:

**CAMPBELL COUNTY LANDFILL**

Prepared By: **DEREK LUTONSKY**

Honnen Equipment Co.
4700 S Garner Lake Road
Gillette, WY 82718

Tel: 307-685-4288
Fax: 307-685-4287
Email: dereklutonsky@honnen.com

Date: 23 August 2022

Offer Expires: 01 November 2022

JOHN DEERE

## Quote Summary

**Prepared For:**

CAMPBELL COUNTY LANDFILL
909 WESTOVER RD
GILLETTE, WY 82718
Business: 307-257-0884

**Prepared By:**

DEREK LUTONSKY
Honnen Equipment Co.
4700 S Garner Lake Road
Gillette, WY 82718
Phone: 307-685-4288
dereklutonsky@honnen.com

**Quote Id:** 27308833
**Created On:** 23 August 2022
**Last Modified On:** 01 September 2022
**Expiration Date:** 01 November 2022

| Equipment Summary | Selling Price | | Qty | | Extended |
|---|---|---|---|---|---|
| JOHN DEERE 1050K CRAWLER DOZER | $ 894,320.24 | X | 1 | = | $ 894,320.24 |
| John Deere Preventative Maintenance-JDProtect 36mo or 3000 hours | $ 19,660.38 | X | 1 | = | $ 19,660.38 |
| John Deere Extended Warranty-Extended Comprehensive 84 months or 7500 hours | $ 68,980.00 | X | 1 | = | $ 68,980.00 |
| **Sub Total** | | | | | **$ 982,960.62** |
| **Equipment Total** | | | | | **$ 982,960.62** |

| **Quote Summary** | |
|---|---|
| Equipment Total | $ 982,960.62 |
| SubTotal | $ 982,960.62 |
| Total | $ 982,960.62 |
| **Balance Due** | **$ 982,960.62** |

**Salesperson : X** _____ **Accepted By : X** _____

Confidential

JOHN DEERE

# Selling Equipment

**Quote Id:** 27308833 **Customer:** CAMPBELL COUNTY LANDFILL

## JOHN DEERE 1050K CRAWLER DOZER

**Hours:**
**Stock Number:**

**Selling Price** $ 894,320.24

| Code | Description | Qty | Unit | Extended |
|---|---|---|---|---|
| 2430T | 1050K CRAWLER DOZER | 1 | $ 897,720.00 | $ 897,720.00 |
| | **Standard Options - Per Unit** | | | |
| 170K | JDLink™ | 1 | $ 0.00 | $ 0.00 |
| 0940 | JohnDeere PowerTech PSS 6 Cyl FT4 / Stage 4 Compliant Diesel Engine | 1 | $ 21,044.00 | $ 21,044.00 |
| 1076 | Waste Handler Non-Suspended OSD (Outside Dozer) | 1 | $ 25,000.00 | $ 25,000.00 |
| 2500 | Topcon Grade Control Base Kit Installed | 1 | $ 7,497.00 | $ 7,497.00 |
| 2605 | English Operator Manual | 1 | $ 0.00 | $ 0.00 |
| 2775 | No Topcon Radio Installation | 1 | $ 0.00 | $ 0.00 |
| 4672 | 24 inch (610mm) Extreme Service Shoes with Trapezoidal Holes - Extended Life Undercarriage | 1 | $ 33,176.00 | $ 33,176.00 |
| 5890 | Deluxe Heated Air Suspension Comfort Control High Back Fabric Seat | 1 | $ 662.00 | $ 662.00 |
| 7041 | Semi-U Blade With Trash Rack & Wear Plate For Wastehandler - 163 Inch (4142 mm) | 1 | $ 20,790.00 | $ 20,790.00 |
| 7780 | 4 Function Electro-Hydraulic (EH) Control Valve | 1 | $ 4,536.00 | $ 4,536.00 |
| 8020 | Hydraulic and Hydrostatic Oil - Hydrau XR, Final Drive Oil - Low Vis Hygard | 1 | $ 1,447.00 | $ 1,447.00 |
| 9015 | Ether Start Aid | 1 | $ 350.00 | $ 350.00 |
| 9035 | Power Pitch with Programmable Return to Pitch Settings | 1 | $ 15,253.00 | $ 15,253.00 |
| 9075 | Quick Service Bank for Transmission, Hydraulic, Engine oil & Engine Coolant Fluid changes | 1 | $ 900.00 | $ 900.00 |
| 9166 | Deluxe LED Light Package (6 Total) | 1 | $ 2,954.00 | $ 2,954.00 |
| 9187 | Ripper, Multi-Shank | 1 | $ 70,781.00 | $ 70,781.00 |
| 9218 | Semi-U Blade Cutting Edges, Heavy Duty | 1 | $ 2,407.00 | $ 2,407.00 |
| 9335 | HVAC Powered Precleaner | 1 | $ 1,051.00 | $ 1,051.00 |
| 9501 | Premium Radio with Bluetooth | 1 | $ 1,120.00 | $ 1,120.00 |
| 9521 | Beacon Light | 1 | $ 295.00 | $ 295.00 |
| 9530 | Engine Block Coolant Heater (120 V) | 1 | $ 144.00 | $ 144.00 |
| 9909 | Non-Export Rust Preventive Coating | 1 | $ 151.00 | $ 151.00 |
| | **Standard Options Total** | | | **$ 209,558.00** |

JOHN DEERE

# Selling Equipment

**Quote Id:** 27308833 **Customer:** CAMPBELL COUNTY LANDFILL

| | | | | |
|---|---|---|---|---|
| | **Dealer Attachments** | | | |
| BYT10799 | Waste Handler Rear Striker Field Kit for use with Ripper | 1 | $ 3,586.00 | $ 3,586.00 |
| AT456104 | Front Striker Bar Field Kit for Waste Handler | 1 | $ 4,024.00 | $ 4,024.00 |
| IGC | TopCon/ Trimble | 1 | $ 80,253.00 | $ 80,253.00 |
| DAT | Backup Camera | 1 | $ 1,600.00 | $ 1,600.00 |
| DAT | Fire extinguishers | 1 | $ 500.00 | $ 500.00 |
| | **Dealer Attachments Total** | | | **$ 89,963.00** |
| | **Service Agreements** | | | |
| | John Deere Preventative Maintenance - JDProtect 36mo or 3000 hours | 1 | $ 19,660.38 | $ 19,660.38 |
| | John Deere Extended Warranty - Extended Comprehensive 84 months or 7500 hours | 1 | $ 68,980.00 | $ 68,980.00 |
| | **Service Agreements Total** | | | **$ 88,640.38** |
| | **Other Charges** | | | |
| | Blade installation at customer site | 1 | $ 1,850.00 | $ 1,850.00 |
| | Local Freight | 1 | $ 4,000.00 | $ 4,000.00 |
| | Freight | 1 | $ 15,050.00 | $ 15,050.00 |
| | 1.1% HONNEN PLEDGE - NEW FROM FACTORY | 1 | $ 9,135.00 | $ 9,135.00 |
| | Setup | 1 | $ 6,700.00 | $ 6,700.00 |
| | Striker Bar Installation | 1 | $ 6,000.00 | $ 6,000.00 |
| | 1050K Service manuals | 1 | $ 2,000.00 | $ 2,000.00 |
| | **Other Charges Total** | | | **$ 44,735.00** |
| | **Suggested Price** | | | **$ 1,330,616.38** |
| | **Customer Discounts** | | | |
| | **Customer Discounts Total** | | **$ -347,655.76** | **$ -347,655.76** |
| **Total Selling Price** | | | | **$ 982,960.62** |

# Honnen Equipment Co

150 Salt Creek Hwy
Mills, , WY 82644
307-266-4474 fax 307-265-3081


## *Proposal*

| | |
|---|---|
| Name | Will Snyder<br>Service Foreman<br>307-685-4288 |

**Dates**

9/1/2022

**Equipment** 1050K Complete undercarriage replacement

| | | | TOTAL |
|---|---|---|---|
| Parts | 1 | | $111,541.88 |
| Labor | 80 | $163.00 | $13,040.00 |
| Trucking | 1 | | $2,000.00 |
| Shop accessory | 1 | | $100.00 |

*NOTE - THIS PROPOSAL IS AN ESTIMATE ONLY. PRICES ARE SUBJECT TO CHANGE. CUSTOMER WILL BE NOTIFIED OF ALL ADDITIONAL COSTS PRIOR TO REPAIRS BEING COMPLETED ON MACHINE.DOES NOT INCLUDE DISCOVERY ITEMS*

**Sub Total** $126,681.00

Taxes

**TOTAL** $126,681.00

**Customer**

| | | | |
|---|---|---|---|
| Customer | Derek Lutonsky | Company | Honnen Sales |
| Address | | | |
| City | | STATE | |
| ZIP | | Email | |
| Phone | | FAX | |

◉ Established Customer ○ New Customer ○ Prospective Customer

**Status**

**Notes**

QUOTE DOES NOT INCLUDE APPLICABLE SALES TAX OR INBOUND/OUTBOUND FREIGHT

*Lifting - Work to be performed at Honnen Shop*

Office Use Only

HONNEN EQUIPMENT
www.honnen.com

4700 S Garner Lake Rd.
Gillette, WY 82718
Phone: (307) 685-4288
Fax: (307) 685-4287

JOHN DEERE GROVE by Manitowoc WIRTGEN GROUP

Remit To:
Honnen Equipment Co. of Wyoming Inc.
P.O. Box 561568
Denver, CO 80256-1568
For AR inquiries email: AR@honnen.com

Toll Free- 800-6-HONNEN (646-6636)

# PARTS QUOTATION

**Invoice To Account No.:** 50001 **Deliver To:** 50001

CASH CUSTOMER - GILLETTE
GILLETTE WY 82644
US

CASH CUSTOMER - GILLETTE

Home Ph: Mob Ph:
Work Ph:

| | |
|---|---|
| **Quotation No.:** | 1038343 |
| **Branch:** | 5 |
| **Date:** | 9/1/2022 |
| **Page:** | 1 of 1 |
| **Cust. PO No.:** | 1050K |

| Supplied Quantity | Back Order Quantity | Part Number | Part Description | Bin Loc | List Price | Net Price | Extended Price |
|---|---|---|---|---|---|---|---|
| 0 | 8.00 | 14M7277 | NUT | V0202D | 4.83 | 4.83 | $38.64 |
| 0 | 16.00 | 24M7242 | WASHER | V0302F | 3.86 | 3.86 | $61.76 |
| 0 | 8.00 | L153099 | Cap Screw | | 22.64 | 22.64 | $181.12 |
| 0 | 4.00 | AT488305 | Carrier Roller | | 1,238.71 | 1,238.71 | $4,954.84 |
| 0 | 32.00 | T347405 | Cap | | 99.86 | 99.86 | $3,195.52 |
| 0 | 64.00 | 24M7351 | Washer | | 3.32 | 3.32 | $212.48 |
| 0 | 64.00 | 19M8288 | Cap Screw | | 14.12 | 14.12 | $903.68 |
| 0 | 8.00 | AT488303 | Bottom Roller | | 1,748.13 | 1,748.13 | $13,985.04 |
| 0 | 8.00 | AT488304 | Bottom Roller | | 1,874.31 | 1,874.31 | $14,994.48 |
| 0 | 2.00 | AT514211 | Track Assembly With Shoes | | 32,838.43 | 32,838.43 | $65,676.86 |
| 0 | 58.00 | 14M7759 | NUT | | 6.92 | 6.92 | $401.36 |
| 0 | 58.00 | 19M10437 | CAP SCREW | | 16.93 | 16.93 | $981.94 |
| 0 | 2.00 | AT457599 | Sprocket Segments | | 2,977.08 | 2,977.08 | $5,954.16 |

**Delivery Note:**
DEREK L

We appreciate your business. Let's be social! Follow and like us on Facebook, Instagram and LinkedIn.

**Tax Exempt No.:**
**Salesperson:** Gary Baumann

| | |
|---|---|
| **Sub Total:** | $111,541.88 |
| **Sales Tax:** | $0.00 |
| **Total:** | $111,541.88 |
| **Deposit Received:** | $0.00 |
| **Balance Due:** | $111,541.88 |

**EXCLUDES TAX**

## Comments

MICHAEL SUNSTROM (TSS) 8/29/22 1:33 PM

The components themselves do not have additional bolt-on guarding available. However the fenders on either side of the machine including under the Hyd tank is reinforced with additional scab plates with the WH package. Also there is a rear storage compartment 9510 with striker bars that is available to help reduce the fuel tank from being impacted. Recommend reviewing the attached bulletin 19CR04 for WH details.

If bolt-on guards are required, contact GR Manufacturing directly to investigate if they can provide additional guarding.

---

Derek Lutonsky (Dealer Technician) 8/29/22 12:16 PM

Working on a quote for a government municipality, they are requesting additional fuel and hydraulic tank guarding and there is nothing available in build and price to build a 1050k with additional hydraulic and fuel tank guarding.

Product Introduction

# Bulletin

19CR04 | 13 August 2019

JOHN DEERE

# Introducing the updated lineup of John Deere Waste Handlers, now including the 850L

REGION: United States

ATTN: Sales Managers, Parts Managers, Service Managers, General Managers, and Training Coordinators

The John Deere Construction and Forestry Division is pleased to announce the introduction of the 1050K, 950K and 850L Waste Handler Packages. The 850L Waste Handler is the latest addition to the Crawler family. All John Deere Crawler Dozers are manufactured in Dubuque, Iowa, USA. The 850L Waste Handler began shipping in June of 2019.

The features of the Waste Handler Package on John Deere Crawler Dozers will deliver value to your customers with higher productivity, increased uptime and lower daily operating costs. These features are highlighted in this bulletin.

NOTICE: The information contained in this document is CONFIDENTIAL and PROPRIETARY to Deere & Company and should NOT be disseminated beyond the dealer network. If you believe that it has been sent to you in error, do not read it. If you are not the intended recipient, you are hereby notified that any retention, dissemination, distribution, or copying of this communication is strictly prohibited.

# FEATURE SUMMARY

## PRODUCTIVITY

- Certified Final Tier 4 John Deere PowerTech™ PSS 13.5L engine (1050K)
- Certified Final Tier 4 John Deere PowerTech™ PSS 9.0L engine (950K & 850L)
- Standard and Low Ground Pressure track configurations available
- U-Blade, Semi-U, and Straight Blades available with Trash Rack and Wear Plate (950K & 1050K)
- Semi-U and PAT Blades available with Trash Rack (850K and 950K)
- Deluxe LED Work Light Package to improve productivity at all hours
- Waste Handler Platforms for additional guarding
- Configurable with a rear storage compartment or a three-shank ripper

## UPTIME

- Designed and built by John Deere in Dubuque, Iowa USA
- Engine Compartment and Cab Interface Seals
- Corrugated Side Shield Perforation
- Rear Striker Bars (when equipped with Rear Storage or Ripper)
- Front Striker Bars available as Field
- Extreme Service Trapezoidal Hole Track Shoes
- Recessed Sprocket Segments
- Final Drive Trash Guards
- Engine Precleaner Screen and Alternator Screen
- Engine Exhaust Heat Wrap
- HVAC Powered Precleaner

## LOW DAILY OPERATING COST

- Eco mode reduces fuel consumption while maintaining performance
- Standard auto idle and idle shutdown
- Grouped maintenance points with extended service intervals

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# PRODUCTIVITY

## STANDARD & LGP TRACK CONFIGURATIONS AVAILABLE

Standard and LGP Configurations are both available to suit the customer's needs.

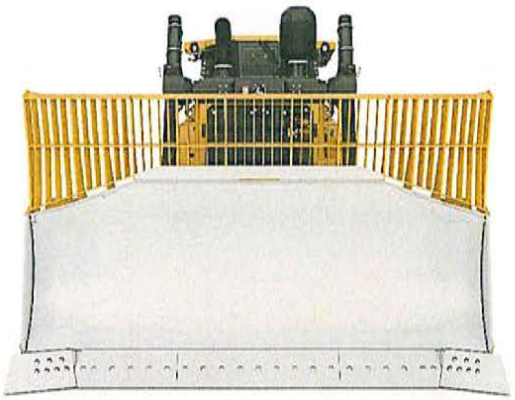
- LGP Configuration is recommended in softer underfoot conditions
- Standard Configuration is recommended when added flotation is not needed in applications with rock or hard packed surfaces
- Trapezoidal shoes standard for 950K and 1050K Waste Handlers, and optional for 850L.
    - Trapezoidal shoes assist in debris shedding and prolong track chain life.

## BLADE OPTIONS

U-Blade, Semi-U Blade, or Straight Blade options are available for the 950K and 1050K Waste Handler.

Additionally, the 850L Waste Handler can also be configured with a PAT blade.

Each blade configuration can be equipped with a Trash Rack specifically designed for a landfill application. The wear plate (950K & 1050K Only) reduces the rate of wear while the trash rack improves productivity.



**BLADE WITH TRASH RACK AND WEAR PLATE**

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## DELUXE 10-LED LIGHT PACKAGE

Deluxe 10-LED Work Light Package increases productivity by allowing the operator optimum visibility while operating at all hours.

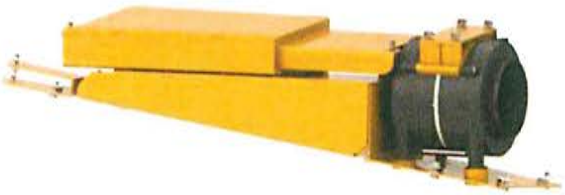
# UPTIME

## MACHINE SPECIFICALLY DESIGNED FOR WASTE HANDLING APPLICATION

Added features in the Waste Handler Package that increase uptime in this high debris application are:

- HVAC Powered Precleaner
  - The HVAC Precleaner cleans larger debris out of the air before it reaches the cabin air filter. This helps reduce owning and operating costs and prolongs air filter life.
  - 850L Pre-Cleaner is internal to the roof structure and is not visible from the machine exterior.

HVAC POWERED PRECLEANER



- Engine Compartment and Cab Interface Seals
  - Seals added around the engine compartment help reduce debris ingression into the engine compartment and belly pan of the machine.

1050K

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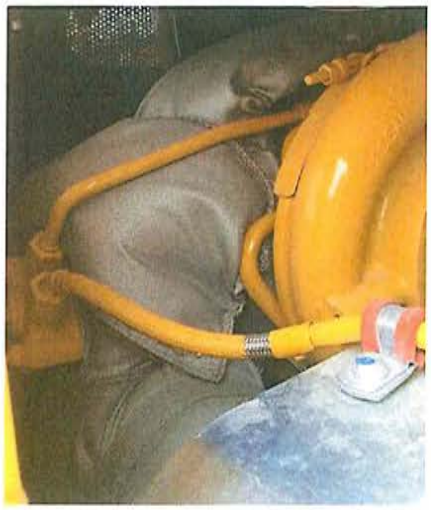
- Engine Exhaust Heat Wrap
    - The exhaust has been wrapped to contain heat, keep under hood temperatures low, and help protect against debris buildup.



## Cooling & Screens

To assist in cooling and reduce debris ingression, the following features are included in the Waste Handler Package:

- Engine Precleaner Screen
    - The Engine Air Intake has a Precleaner Screen attached to it to remove larger debris before the air filter, prolonging air filter life, reducing downtime and reducing owning and operating costs.

- Alternator Screen
    - The alternator has a screen attached to it which keeps out larger debris and helps keep the alternator cool.

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- Engine Compartment Perforation Designed for Waste Handling Applications
    - The engine side shields, hood vents, and grill screens are all designed such that any debris which can make it through the screens, will be able to pass easily through the radiator, helping to promote cooling and reduce downtime.
    - The engine side shields are perforated and corrugated to provide maximum air flow in the presence of large amounts to debris.
    - Fin spacing gas been increased to allow for less material plugging on the coolers.

- Automatic Reversing Fan
    - When coupled with the improved screens on the Waste Handler, the Automatic Reversing Fan helps to improve uptime, increase cooling efficiency, and reduce debris ingression. The cooling fan can be set to reverse at set intervals from within the monitor and can also be commanded to reverse at any time by the operator with the press of a button on the SSM.
    - Waste Handler heavy-duty front grilles are designed with perforation to filter out debris during fan reversals.

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## UNDERCARRIAGE DEBRIS MANAGEMENT FEATURES

Machine features in Waste Handler Package shed material and prevent interference with additional components.

- Final Drive Trash Guards
    - Heavy Duty Trash Guards help protect the final drive from common debris found in Waste Handling Applications.

- Recessed Sprocket Segments
    - Recessed Sprocket Segments help shed debris between the sprocket and track bushing by allowing material to be ejected from the chain pocket through the relief in the valley of the sprocket.

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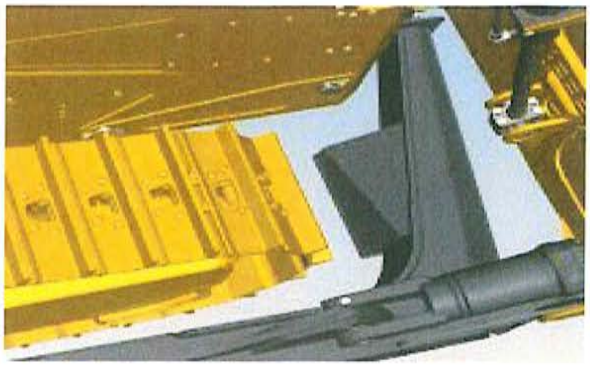
- Front and Rear Striker Bar Field Kit Available
    - Striker bars help shed debris caught in the tracks as they rotate, reducing machine damage and improving uptime.
    - Front strikers can be ordered dealer installed or installed by Paladin Custom Works.
    - Rear strikers are included on machines equipped with the rear storage compartment, and on machines equipped with rippers, there is a field kit for 950K/1050K to add rear strikers.



- Reinforced Fenders
    - Reinforcements have been added to the fenders on Waste Handler machines to help reduce downtime and protect against debris.

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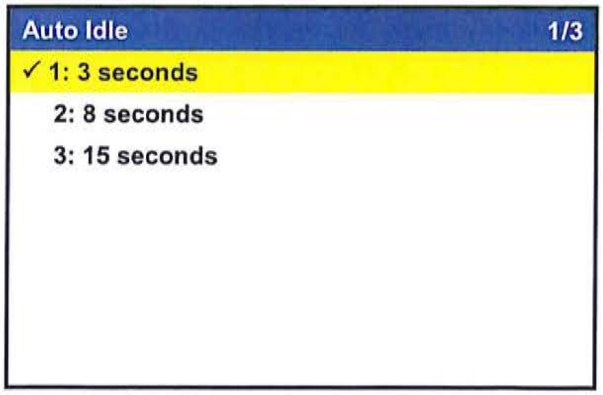
# LOW DAILY OPERATING COST

## ECO MODE

Eco mode is standard on all John Deere Crawler Dozers and can be enabled or disabled using the button on the Sealed Switch Module (SSM). When enabled, Eco mode optimizes fuel economy while maintaining ground speed by automatically adjusting engine speed and transmission settings based on load. When a heavy load is encountered, engine speed increases rapidly to ensure power is available to push through the load. Eco mode works in both forward and reverse directions to improve overall fuel economy without sacrificing productivity.

## AUTO IDLE & AUTO SHUTDOWN

Two additional fuel saving features are standard on all John Deere Crawler Dozers are auto idle and auto shutdown. Auto idle can be enabled by pressing the button on the Sealed Switch Module (SSM). This feature automatically lowers engine speed when the machine is not moving and no functions are being activated. An adjustable auto idle timer can be set in the monitor. Auto shutdown can be enabled through the monitor to shut the machine down after a period of inactivity. These features not only lower fuel costs for customers, but also save machine warranty hours.

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## GROUPED MAINTENANCE POINTS WITH EXTENDED SERVICE INTERVALS

Periodic maintenance is simplified on the 1050K and 950K, making it easier for customers to complete. The engine oil check and fill is conveniently located on the left side of the machine, along with a standard engine compartment light. Fuel filters are grouped in the left rear service compartment. This compartment also includes the hydrostatic oil filter and sight gauge. The right rear service compartment includes the hydraulic oil filters and sight gauge. Customers can set programmable maintenance reminders in the monitor to help keep track of routine maintenance, increasing the likelihood that it will be completed. Extended service intervals on the 1050K and 950K increase machine uptime and help lower daily operating costs. The 1050K and 950K feature:

- 500-hour engine oil and filter change
- 500 final drive seal cavity flush (950K, 1050K)
- 500-hour primary and final fuel filter change
- 1000-hour final drive oil change
- 2000-hour hydraulic oil and filter change
- 2000-hour hydrostatic oil and filter change
- 2000-hour DEF dosing unit filter change
- 6000-hour coolant change
- System managed DPF ash service interval

Additionally, The 850L has extended Hydraulic and Hydrostatic oil change intervals.

- 4000-hour hydraulic oil change
- 4000-hour hydrostatic oil change

(High resolution image of the next page can be found here)

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## WASTE HANDLER OPTIONS

| | Code | 1050K | 950K | 850L |
|---|---|---|---|---|
| Standard Track OSD | 1070 | STD | OPT | |
| LGP OSD | 1072 | | OPT | OPT |
| LGP PAT | 1074 | | | OPT |
| 46" Link W/ 24" Shoes - Trapezoidal | 4505 | OPT | | |
| 46" Link W/ 26" Shoes - Trapezoidal | 4506 | OPT | | |
| 46" Link W/ 28" Shoes - Trapezoidal | 4507 | OPT | | |
| 43" Link W/ 24" Shoes - Trapezoidal | 4519 | | OPT | |
| 43" Link W/ 26" Shoes - Trapezoidal | 4521 | | OPT | |
| 45" Link W/ 30" Shoes - Trapezoidal | 4527 | | OPT | |
| 45"Link W/ 36" Shoes - Trapezoidal | 4529 | | OPT | |
| 24" Moderate Service HD Undercarriage | 4536 | | | OPT |
| 30" Moderate Service HD Undercarriage | 4541 | | | OPT |
| 36" Moderate Service HD Undercarriage | 4546 | | | OPT |
| 24" Extreme Service HD Undercarriage | 4556 | | | OPT |
| 30" Extreme Service HD Undercarriage | 4561 | | | OPT |
| 36" Extreme Service HD Undercarriage | 4565 | | | OPT |
| 24" Moderate Service Extended Life Undercarriage | 4636 | | | OPT |
| 30" Moderate Service Extended Life Undercarriage | 4641 | | | OPT |
| 36" Moderate Service Extended Life Undercarriage | 4646 | | | OPT |
| 24" Extreme Service Extended Life Undercarriage | 4656 | | | OPT |
| 30" Extreme Service Extended Life Undercarriage | 4661 | | | OPT |
| 30" Extreme Service w/ Trapezoidal holes Extended Life Undercarriage | 4663 | | | OPT |
| 36" Extreme Service Extended Life Undercarriage | 4665 | | | OPT |
| 36" Extreme Service w/ Trapezoidal holes Extended Life Undercarriage | 4670 | | | OPT |
| 156" U-Blade W/Wear Plate & Trash Rack | 7052 | OPT | | |
| 156" Semi-U-Blade W/Wear Plate & Trash Rack | 7053 | OPT | | |
| 153" U-Blade W/Wear Plate & Trash Rack | 7056 | | OPT | |
| 154" Semi-U-Blade W/Wear Plate & Trash Rack | 7057 | | OPT | |
| 180" Semi-U-Blade W/Wear Plate & Trash Rack | 7058 | | OPT | |
| 176" Straight Blade W/Wear Plate & Trash Rack | 7059 | | OPT | |
| 168" PAT Blade | 7065 | | | OPT |
| 152" Semi-U-Blade | 7081 | | | OPT |
| Ether Start Aid | 9015 | OPT | OPT | OPT |
| Power Blade Pitch (OSD ONLY) | 9035 | OPT | | OPT |
| Dual Tilt | 9038 | | OPT | |
| Retrieval Hitch With Counter Weight (990 lbs) | 9040 | | | OPT |
| Severe-Duty Filters | 9060 | OPT | OPT | OPT |
| Quick Service Fluid Change System | 9075 | OPT | OPT | OPT |
| Fast Fuel System | 9085 | OPT | OPT | OPT |
| Large Debris Prescreen | 9132 | STD | STD | STD |
| Cylinder Rod Scrapers (PAT ONLY) | 9141 | | | OPT |
| Fender Guards (OSD Only) | 9148 | STD | STD | STD |
| Fender Guards (PAT Only) | 9149 | | | STD |
| Full Length Rock Guards For Standard Track | 9150 | | | |
| Full Length Rock Guards | 9155 | | | |
| Sprocket Segments With Recesses | 9157 | STD | STD | STD |
| Bolt-On Final Drive Trash Guards | 9160 | STD | STD | STD |
| LED Light Package (Deluxe) | 9166 | STD | STD | OPT |
| LED Light Package (STD) | 9168 | STD | STD | STD |
| Ripper, Single Shank | 9185 | OPT | | OPT |
| Ripper, Three Shank | 9187 | OPT | OPT | OPT |
| Rear Counterweight | 9250 | | | OPT |
| Double Rear Counter Weight | 9255 | | | OPT |
| HVAC Powered Precleaner | 9335 | STD | STD | OPT |
| Retrieval Hitch Without Counter Weight | 9343 | | | OPT |
| Retrieval Hitch With Double Counter Weight (1962 lbs) | 9344 | | | OPT |
| Extended Rigid Drawbar With Counter Weight | 9345 | | | OPT |
| Extended Rigid Drawbar Without Counter Weight | 9347 | | | OPT |
| Extended Rigid Drawbar With Double Counter Weight | 9348 | | | OPT |
| Rear Counter Weight | 9350 | | | OPT |
| Screens Cab Full ENAlosure | 9454 | D | D | OPT |
| Screens Cab Rear | 9455 | D | D | OPT |
| Hydraulic WiNAh Ready Kit With Mounting Plate & Rear Screen | 9456 | | | |
| Camera Rear View | 9504 | D | D | OPT |
| Fire Extinguisher Bracket | 9505 | | | OPT |
| Rear Storage Compartment (Dog House) | 9510 | OPT | OPT | OPT |
| Beacon Light | 9521 | OPT | OPT | OPT |
| Coolant Heater | 9530 | OPT | OPT | OPT |
| Less Blade | 70N2 | OPT | | |
| Heavy Duty Waste Handler Grille | | STD | STD | STD |
| Front Strikers (STD) Paladin Installed | | OPT | OPT | |
| Rear Strikers (STD) For Ripper - Field Installed | | OPT | | |
| Front Strikers OSD (LGP) Paladin Installed | | | OPT | OPT |
| Rear Strikers (LGP) For Ripper - Field Installed | | | | |
| Front Strikers PAT (LGP) Paladin Installed | | | | OPT |

**TABLE KEY**

| |
|---|
| STD = Standard |
| OPT = Optional |
| D = Dealer Installed Referral |

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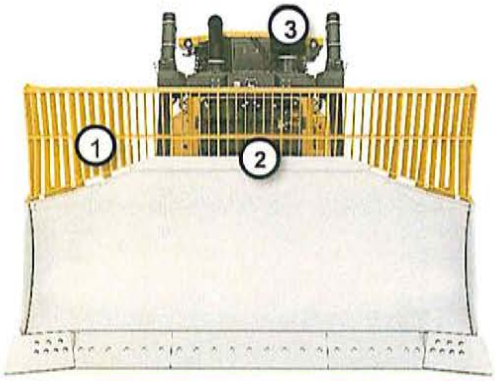
# VALUE PROPOSITION WALK AROUND 1050K WASTE HANDLER

S = Standard Equipment  O = Optional Equipment



## FRONT

**1. Trash Rack – S**
The trash rack increases productivity while maintaining visibility to the front of the dozer.

**2. Automatic Reversing Fan – S**
Radiator Fin Spacing was is 7mm on the 1050K, increasing the efficiency of the reversing fan at expelling debris and reducing buildup on the radiators.

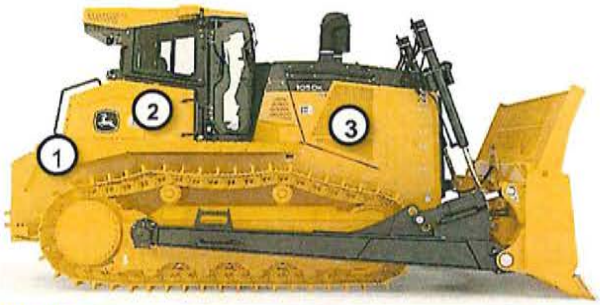
**3. Engine Air Precleaner – S**
The precleaner removes larger debris before entering the air filter, extending air filter life and efficiency.

## LEFT

**1. HVAC Power Precleaner – S**
The precleaner will separate out larger debris and prolong cabin air filter life increasing operator comfort.

**2. 13.5L Engine – S**
The 1050K has a PowerTech PSS 6135. This engine develops 350 horsepower and is FT4 Compliant.

**3. Recessed Sprocket Segments – S**
The sprocket teeth are recessed which helps the machine shed material between the sprocket teeth and chain.



## RIGHT

**1. Reinforced Fenders – S**
The reinforced fenders will better protect the machine from debris caught in tracks.

**2. Extended Hydraulic and Hydrostatic Oil Change Intervals – S**
Extended oil change intervals increase machine uptime and reduce owning and operating costs.

**3. Perforated and Corrugated Side Panels – S**
Engine Side Shields have been specifically designed to shed material in the harshest environment and provide maximum cooling efficiency.

## BACK

**1. Trapezoidal Shoes – S**
Trapezoidal holes are cut in the track shoes which help shed material around the sprocket teeth.

**2. Heavy Duty Final Drive Trash Guards – S**
Heavy duty final drive trash guards are specifically designed for waste handlers and protect the machine when manmade debris tangles around the final drive.

**3. Optional Dog House – O**
The optional dog house works as a counterweight and provides extra protection for the machine as well as provides extra storage.

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Check

Page 4

# Fuel Consumption

| Model | Fuel (US Gal./hr) Low | Medium | High |
|---|---|---|---|
| **Tractor Loader** | | | |
| 210L EP IT4 and Stage IIIB | 1.2 | 1.6 | 1.9 |
| 210L FT4 and Stage IV | 1.2 | 1.6 | 1.9 |
| **Backhoes** | | | |
| 310L EP IT4 and Stage IIIB | 1.2 | 1.7 | 2.0 |
| 310L Stage II | 1.2 | 1.6 | 2.0 |
| 310L Tier 3 and Stage IIIA | 1.2 | 1.7 | 2.1 |
| 310L FT4 and Stage IV | 1.2 | 1.6 | 1.9 |
| 310SL Stage II | 1.4 | 1.9 | 2.4 |
| 310SL Tier 3 and Stage IIIA | 1.5 | 2.0 | 2.5 |
| 310SL FT4 and Stage IV | 1.2 | 1.7 | 2.1 |
| 315SL Stage II | 1.1 | 1.6 | 2.1 |
| 315SL Tier 3 and Stage IIIA | 1.2 | 1.7 | 2.2 |
| 315SL FT4 and Stage IV | 1.1 | 1.6 | 2.1 |
| 310SL HL FT4 and Stage IV | 1.2 | 1.7 | 2.2 |
| 410L Stage II | 1.2 | 1.8 | 2.2 |
| 410L Tier 3 and Stage IIIA | 1.3 | 1.9 | 2.4 |
| 410L FT4 and Stage IV | 1.2 | 1.7 | 2.2 |
| 710L FT4 and Stage IV | 1.5 | 2.2 | 2.9 |
| **Wheel Loaders** | | | |
| 244J IT4 and Stage IIIA | 0.8 | 1.2 | 1.6 |
| 204K IT4 and Stage IIIA | 0.5 | 0.8 | 1.0 |
| 304K IT4 and Stage IIIA | 0.6 | 1.0 | 1.2 |
| 324J IT4 and Stage IIIA | 0.9 | 1.3 | 1.7 |
| 344K IT4, and Stage IIIA | 1.0 | 1.5 | 2.0 |
| 344L FT4, and Stage V | 1.2 | 1.6 | 2.0 |
| 444K Tier 3, and Stage IIIA | 1.2 | 2.0 | 2.7 |
| 444K FT4 and Stage IV | 1.3 | 1.8 | 2.3 |
| 444L FT4 and Stage IV | 1.2 | 1.7 | 2.5 |
| 444 P FT4 and Stage IV | 1.2 | 1.7 | 2.5 |
| 524K Tier 3, and Stage IIIA | 1.4 | 2.1 | 2.8 |
| 524K FT4 and Stage IV | 1.6 | 2.4 | 3.0 |
| 524L FT4 and Stage IV | 1.4 | 2.1 | 2.9 |
| 524 P FT4 and Stage IV | 1.4 | 2.1 | 2.9 |
| 544K Tier 3, and Stage IIIA | 1.4 | 2.2 | 2.9 |
| 544K FT4 and Stage IV | 1.6 | 2.4 | 3.1 |
| 544L FT4 and Stage IV | 1.5 | 2.2 | 3.1 |
| 544 G Tier 3 and Stage IIIA | 1.5 | 2.2 | 3.6 |
| 544 G FT4 and Stage IV | 1.5 | 2.2 | 3.1 |

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| | | | |
|---|---|---|---|
| 544 P FT4 and Stage IV | 1.5 | 2.2 | 3.1 |
| 624K Stage II | 1.6 | 2.4 | 3.1 |
| 624K Tier 3, and Stage IIIA | 1.4 | 2.2 | 2.9 |
| 624K FT4 and Stage IV | 2.2 | 2.8 | 3.4 |
| 624L FT4 and Stage IV | 1.6 | 2.4 | 3.5 |
| 624 P FT4 and Stage IV | 1.6 | 2.4 | 3.5 |
| 644K Stage II | 1.5 | 2.3 | 3.0 |
| 644K Tier 3, and Stage IIIA | 1.6 | 2.7 | 3.8 |
| 644K FT4 and Stage IV | 2.5 | 3.3 | 4.1 |
| 644L FT4 and Stage IV | 1.6 | 2.6 | 3.9 |
| 644 P FT4 and Stage IV | 1.6 | 2.6 | 3.9 |
| 644K Hybrid IT4 and Stage IIIB | 1.8 | 2.7 | 3.3 |
| 644L Hybrid FT4 and Stage IV | 1.4 | 2.6 | 3.4 |
| 644 X FT4 and Stage IV | 1.4 | 2.6 | 3.4 |
| 724K Stage II | 1.9 | 2.8 | 3.7 |
| 724K Tier 3, and Stage IIIA | 2.0 | 3.1 | 4.3 |
| 724K FT4 and Stage IV | 2.5 | 3.3 | 4.1 |
| 724L FT4 and Stage IV | 1.7 | 2.8 | 3.9 |
| 724 P FT4 and Stage IV | 1.7 | 2.8 | 3.9 |
| 744K Stage II | 2.3 | 3.6 | 4.7 |
| 744K Tier 3, and Stage IIIA | 2.5 | 4.0 | 5.5 |
| 744K FT4 and Stage IV | 2.5 | 4.0 | 5.5 |
| 744L Tier 3, and Stage IIIA | 2.4 | 3.8 | 5.2 |
| 744L FT4 and Stage IV | 2.4 | 3.8 | 5.2 |
| 824K Stage II | 3.2 | 4.8 | 6.3 |
| 824K Tier 3, and Stage IIIA | 3.7 | 5.2 | 6.9 |
| 824K FT4 and Stage IV | 3.1 | 4.9 | 6.6 |
| 824L Tier 3, and Stage IIIA | 3.4 | 4.8 | 6.4 |
| 824L FT4 and Stage IV | 2.8 | 4.5 | 6.1 |
| 844K Series III Tier 3, and Stage IIIA | 3.4 | 5.5 | 7.7 |
| 844K Series III FT4 and Stage IV | 3.8 | 5.5 | 7.2 |
| 844K Series III Aggregate Handler FT4 and Stage IV | 4.2 | 6.1 | 8.0 |
| 844L Tier 3, and Stage IIIA | 3.2 | 5.2 | 7.2 |
| 844L FT4 and Stage IV | 3.6 | 5.1 | 6.8 |
| 844L Aggregate Handler FT4 and Stage IV | 4.0 | 5.7 | 7.5 |
| 944K IT4 and Stage IIIB | 6.5 | 8.9 | 11.6 |
| 944K FT4 and Stage IV | 5.3 | 8.1 | 11.1 |
| **Motorgraders** | | | |
| 620G FT4 and Stage IV | 1.6 | 3.2 | 3.7 |
| 622G FT4 and Stage IV | 2.3 | 3.2 | 4.2 |
| 670G Stage II | 1.5 | 2.7 | 3.8 |
| 670G Tier 3, and Stage IIIA | 1.7 | 3.2 | 4.6 |
| 670G FT4 and Stage IV | 1.9 | 3.4 | 5.1 |
| 672G Stage II | 1.9 | 3.2 | 4.6 |
| 672G Tier 3, and Stage IIIA | 2.0 | 3.5 | 4.9 |
| 672G FT4 and Stage IV | 2.3 | 3.8 | 5.5 |

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| | | | |
|---|---|---|---|
| 770G Stage II | 2.1 | 3.5 | 4.9 |
| 770G Tier 3, and Stage IIIA | 1.8 | 3.4 | 5.0 |
| 770G FT4 and Stage IV | 2.1 | 3.6 | 5.2 |
| 772G Stage II | 2.5 | 3.9 | 5.3 |
| 772G Tier 3, and Stage IIIA | 2.2 | 4.1 | 5.9 |
| 772G FT4 and Stage IV | 2.5 | 4.0 | 5.6 |
| 870G Stage II | 2.5 | 4.0 | 6.0 |
| 870G Tier 3, and Stage IIIA | 2.6 | 4.2 | 6.2 |
| 870G FT4 and Stage IV | 2.6 | 4.2 | 5.9 |
| 872G Stage II | 2.8 | 4.3 | 6.3 |
| 872G Tier 3, and Stage IIIA | 2.9 | 4.4 | 6.5 |
| 872G FT4 and Stage IV | 2.9 | 4.4 | 6.1 |
| **Articulated Dump Trucks** | | | |
| 250D Series II Stage II | 2.0 | 2.9 | 4.1 |
| 250D Series II IT4 and Stage IIIB | 2.0 | 3.2 | 4.5 |
| 260E FT4 and Stage IV | 2.1 | 3.2 | 3.8 |
| 300D Series II Stage II | 2.4 | 3.4 | 4.7 |
| 300D Series II IT4 and Stage IIIB | 2.5 | 3.4 | 4.8 |
| 310E FT4 and Stage IV | 2.1 | 3.2 | 4.2 |
| 370E Stage II | 3.7 | 5.6 | 7.5 |
| 370E FT4 and Stage IV | 3.5 | 5.3 | 7.1 |
| 410E Stage II | 4.1 | 6.0 | 8.1 |
| 410E FT4 and Stage IV | 3.7 | 5.8 | 7.8 |
| 460E Stage II | 4.1 | 6.9 | 10.1 |
| 460E FT4 and Stage IV | 3.9 | 6.7 | 9.6 |
| **Crawler Dozers** | | | |
| 764 HSD Tier 3, and Stage IIIA | 2.7 | 4.3 | 5.4 |
| 450J IT4 and Stage IIIA | 1.8 | 2.4 | 3.0 |
| 450K FT4 | 1.8 | 2.5 | 3.0 |
| 550J Tier 3, and Stage IIIA | 1.8 | 2.6 | 3.1 |
| 550K IT4 and Stage IIIB | 1.8 | 2.4 | 3.1 |
| 550K2 FT4 | 1.6 | 2.4 | 3.1 |
| 650J Tier 3, and Stage IIIA | 2.1 | 2.9 | 3.4 |
| 650K IT4 and Stage IIIB | 2.1 | 2.8 | 3.4 |
| 650K2 FT4 | 1.7 | 2.6 | 3.4 |
| 700J Tier 3, and Stage IIIA | 2.4 | 3.4 | 4.2 |
| 700K FT4 and Stage IV | 2.4 | 3.5 | 4.4 |
| 700L FT4 and Stage IV | 2.3 | 3.3 | 4.1 |
| 750J Tier 3, and Stage IIIA | 2.5 | 4.0 | 5.0 |
| 750K IT4 and Stage IIIB | 2.7 | 4.2 | 5.3 |
| 750K FT4 and Stage IV | 2.2 | 3.7 | 5.2 |
| 750L FT4 and Stage IV | 2.3 | 3.8 | 5.4 |
| 850J Stage II | 2.6 | 3.8 | 5.0 |
| 850J Tier 3, and Stage IIIA | 2.6 | 4.8 | 6.2 |
| 850K IT4 and Stage IIIB | 3.4 | 5.0 | 6.8 |

Confidential with no Personal Information

| | | | |
|---|---|---|---|
| 850K FT4 and Stage IV | 2.3 | 4.3 | 6.3 |
| 850L FT4 and Stage IV | 2.9 | 5.8 | 7.6 |
| 950J Tier 3, and Stage IIIA | 4.3 | 6.5 | 8.5 |
| 950K Stage II | 3.9 | 4.0 | 5.6 |
| 950K FT4 | 3.0 | 6.8 | 9.3 |
| 1050K FT4 and Stage IV | 6.6 | 9.9 | 12.4 |
| 1050K Stage II | 3.5 | 5.9 | 9.6 |
| **Crawler Loaders** | | | |
| 605K IT4 and Stage IIIB | 2.1 | 2.4 | 3.0 |
| 655K IT4 and Stage IIIB | 2.7 | 3.8 | 4.9 |
| 755K IT4 and Stage IIIB | 4.0 | 4.8 | 5.9 |
| **Excavators** | | | |
| 17G FT4 and Stage IIIB | 0.4 | 0.6 | 0.7 |
| 26G FT4 and Stage IIIB | 0.7 | 1.0 | 1.1 |
| 30G FT4 | 0.6 | 0.9 | 1.0 |
| 35G FT4 | 0.6 | 0.9 | 1.0 |
| 50G FT4 and Stage IIIB | 0.8 | 1.2 | 1.4 |
| 60G FT4 and Stage IIIB | 1.0 | 1.4 | 2.1 |
| 75G FT4 and Stage IIIB | 1.2 | 2.0 | 2.4 |
| 85G FT4 and Stage IIIB | 1.2 | 2.0 | 2.4 |
| 130G LC Tier 3 and Stage IIIA | 2.0 | 2.7 | 3.4 |
| 130G LC FT4 and Stage IV | 1.8 | 2.5 | 3.3 |
| 135G IT4 and Stage IIIB | 1.6 | 2.1 | 2.9 |
| 135G FT4 and Stage IV | 1.6 | 2.1 | 2.9 |
| 160G LC Tier 3 and Stage IIIA | 2.6 | 3.4 | 4.3 |
| 160G LC FT4 and Stage IV | 2.4 | 3.1 | 4.0 |
| 180G LC Stage IIIA | 2.7 | 3.6 | 4.5 |
| 180G LC FT4 and Stage IV | 2.6 | 3.3 | 4.2 |
| 190D W Tier 3 and Stage IIIA | 2.1 | 3.4 | 4.6 |
| 190G W Tier IT4 and Stage IIIB | 2.0 | 3.1 | 4.3 |
| 190G W FT4 | 1.8 | 2.8 | 3.8 |
| 210G LC Stage II | 3.3 | 4.2 | 5.4 |
| 210G LC Tier 3 and Stage IIIA | 2.8 | 4.0 | 5.1 |
| 210G LC FT4 and Stage IV | 2.9 | 3.9 | 5.0 |
| 220D W Tier 3 and Stage IIIA | 2.3 | 3.4 | 4.8 |
| 230G W Tier IT4 and Stage IIIB | 2.3 | 3.4 | 4.8 |
| 245G LC IT4 and Stage IIIB | 2.4 | 3.6 | 4.9 |
| 245G FT4 and Stage IV | 2.4 | 3.6 | 4.9 |
| 250G LC Stage II | 3.1 | 3.9 | 5.1 |
| 250G LC Tier 3 and Stage IIIA | 2.9 | 3.9 | 4.8 |
| 250G LC IT4 and Stage IIIB | 3.4 | 4.9 | 5.9 |
| 250G LC FT4 and Stage IV | 3.3 | 4.6 | 5.6 |
| 290G LC Stage II | 3.3 | 4.2 | 5.4 |
| 290G LC Tier 3 and Stage IIIA | 3.4 | 4.4 | 5.5 |
| 290G LC IT4 and Stage IIIB | 3.8 | 5.2 | 6.5 |

Confidential with no Personal Information

## Derek Lutonsky

**From:** Michele Ibanez
**Sent:** Friday, September 2, 2022 6:55 AM
**To:** Geoff Knutson; Derek Lutonsky
**Cc:** Rick Roberts
**Subject:** Tech info for bid

HI Guys,

Below is the detailed information you needed for the Bid you were working on. Please Let me know if you need any additional information.

13 Trucks

2 -1050K Certified Techs
Josh Mehle
John Thomas

23-Certified Techs
Eric Welton
Levi Dyba
Samuel Robinson
David Jorrey
Dominick Knight
Jason Platt
Joe Wallett
Joshua Mehle
Mark Ross
Mitchell Bruce
Parker Young
Richard Roberts
Wesley Spencer
Brandon Nguyen
Brayden Hover
David Thomas
John Thomas
Joshua Stoneking
Kenneth Woods
Kyle Hazen
Michael Trujillo
Scott Byer
Victor Salazar

Thank you,

Michele Ibanez
Service Writer
Honnen Equipment Co.
5055 E 72nd Ave I Commerce City, CO I 80022

# STATE OF WYOMING

## CERTIFICATE OF RESIDENCY

Contractor Number: 1192

**THIS CERTIFIES THAT:**

## HONNEN EQUIPMENT COMPANY OF WY, INC.

**HAS BEEN GRANTED RESIDENCY STATUS PURSUANT TO WYOMING STATUTE 16-6-101, AS AMENDED. FIVE PERCENT PREFERENCE SHALL BE ALLOWED WHEN BIDDING ON ANY PUBLIC WORKS CONTRACT FOR A PERIOD OF ONE (1) YEAR FROM THE DATE CERTIFICATION IS GRANTED.**

**GRANTED THIS 8TH DAY of MARCH TWO THOUSAND AND 22**

Michele Johnson, Program Manager

**EXPIRATION DATE: 3/7/2023**

**To verify the authenticity of the certificate, please contact our office at 307-777-7261 or visit wyomingworkforce.org/businesses/labor/info**

**CERTIFICATE SERIAL NUMBER:** 0803202289

The following page(s) contain the backup material for Agenda Item: 11:15 Centennial Subdivision Request & Final Plat

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

Campbell County
wyoming

# Memorandum Department of Public Works

**TO:** Campbell County Board of Commissioners

**FROM:** Matt Olsen, Director of Public Works

**DATE:** October 18th, 2022

**SUBJECT:** Centennial Subdivision / Case# 22.04.COSP

**Background:**
In 2011 the County purchased approximately 640-acres of land from the State of Wyoming. The original intent was to develop the land for County needs that ranged from a possible new fire station to a school bus barn, to landfill expansion, etc.

In 2014 the County hired the firm of DOWL/HKM to prepare a utility study of the area that addressed infrastructure needs for the property. That study also included a version of the proposed subdivision that is being presented today. A full synopsis of the project background and the DOWL/HKM study can be reviewed in Exhibit 'AA' of this submittal.

**Summary:**
The completion of this subdivision project is being done now because we have the appropriate licensed staff to finish it. By proactively doing this now, it expands the future possibilities for the use of the land, cleans up platting needs such as providing legal descriptions of individual lots, speeds up future development, and saves taxpayer money by avoiding having to hire outside professionals.

**Exhibits:**

- Exhibit 'AA' Planning Commission Case Sheet and Meeting Minutes

**Staff Recommendation:**

Staff recommends approval of Case Number 22.04.COSP, the Centennial Subdivision.

**Public Hearings:**

**Case No. 22.04.COSP Centennial Subdivision Final Plat**

Chairman Hildebrand asked Planner and Zoning Administrator Proffer to present the case.

Mr. Proffer presented the case by explaining that the plat being presented is a County project started approximately 10 years ago. Mr. Proffer explained that the County purchased 640 acres from the state back in 2011 with the intentions of using the land for County purposes such as the landfill, fire department etc.

Part of that original plan included subdividing the 120 acres that was being presented at this meeting. Mr. Proffer explained that under direction of the Public Works Director Matt Olsen, staff created the plat because it is more cost-effective to have staff do this work now since the County has licensed professionals on staff rather than in the future when we may have to contract the services out.

Mr. Proffer noted that the location of the subdivision was compliant with the County's Comprehensive Plan. It was further explained that the plat met all minimum subdivision requirements. Mr. Proffer pointed out that the County is exempt from its' own subdivision regulations, but in an effort for full governmental transparency staff was administering the plat no differently than if it were a private development.

There was no discussion by the Commission. Commissioner Land then made a motion to approve the subdivision plat as presented. Commissioner Averett seconded the motion.

Chairman Hildebrand asked Senior Engineer Melinkovich to poll the Commissioners.

Voting was as follows:

| | |
|---|---|
| Commissioner Averett: | Yes |
| Commissioner Jordan: | Yes |
| Commissioner Land: | Yes |
| Chairman Hildebrand: | Yes |

Motion passed 4-0.

**Case No. 22.03.SUDEV Brown Zoning Deviation Request**

Chairman Hildebrand asked Planner and Zoning Administrator Proffer to present the case.

# ENCLOSURE 1

# Case # 22.04.COSP

# CENTENNIAL SUBDIVISION

# FINAL PLAT

500 South Gillette Avenue
Suite 1500
Gillette, Wyoming 82716
(307) 682-1970
(307) 687-6468 Fax

Campbell County
wyoming

# Centennial Subdivision
**(Final Subdivision Name TBD)**
## Final Plat

**September 8th, 2022**

**Planning Commission Meeting**
September 15th, 2022

**Board of Commissioners Meeting**
October 18th, 2022

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**Applicant:** Campbell County

**Case Number:** 22.04.COSP

**Agent:** Matt Olsen, Public Works Executive Director

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**Legal Description:** All of Section 16, Township 50 North, Range 72 West of the 6th P.M., situs address of 11 Northern Drive.

**Location:** The project site is located off Northern Drive, between Highway 14-16 and Hannum Road, on the north side of Northern Drive.

**Current Zoning:** A-L, Agricultural

**Existing Land Use:** Mostly Undeveloped Agricultural Land

**Adjacent Land Use:** North: Mix of unzoned and I-2 Industrial Zone uses
South: Vacant grasslands, A-L Zone
East: Vacant grasslands, A-L Zone
West: Industrial Uses, I-2 Zone

---

**Background:**

Back in 2011, Campbell County purchased this approximately 640-acre tract from the State of Wyoming. The Board of Commissioners acquired the land in anticipation of future needs for the County that included landfill expansion, Road and Bridge department needs, possible locations for the Campbell County school bus barn, a fire station, fueling islands, etc.

The Board hired the firm of DOWL / HKM to prepare a utility study for the area that addressed all possible infrastructure needs for the site. The 2014 report included scenarios for roads, sewer, water, electric, telecommunications, etc. As time passed and needs changed, the land was never developed as planned.

The land in question on the north side of Northern Drive was originally slated to be developed into multiple lots, but never came to fruition; however, the land is already effectively subdivided by the boundaries of Northern Drive, Hackathorn Lane, and Garman Road. This creates three distinct tracts of land without the benefit of individual legal descriptions. It is of concern that Hackathorn Lane and Garman Road bisect the County parcel without benefit of easement or right of way.

**Summary:**

As part of the long-range planning process, staff is presenting this 120-acre area as a distinct 3-block, 5-lot subdivision of its' own for future use. This pre-emptively expands the possibilities for this currently unused area of land by creating individual lots with their own legal descriptions. This leaves the larger portion to the south of Northern Drive untouched and usable for public recreation and/or development as needed.

Approval of this proposed subdivision not only proactively anticipates future County needs, but it also provides the necessary right of way for Hackathorn Lane and Garman Road for all future public access and utility projects. Finally, the proposed lot and block layout is such that changes to lot line boundaries or lot splits can easily be done through the Administrative Plat process.

**Findings of Fact:**

In accordance with State Statute 18-5-303(a)(v), Campbell County is exempt from normal subdivision permitting regulations; however, this proposal meets all necessary requirements for subdividing in Campbell County including necessary water and sewer reports, zoning, etc.

The location of this property is compliant with the 2013 Comprehensive Plan Future Land Use Map and Joint Planning Boundary Map. This area is slated for Industrial / Commercial development. (Reference Exhibit 'B')

While not required by statute to receive Planning Commission approval, staff is presenting this in a public forum for transparency to give surrounding landowners, the Planning Commission, and the public an opportunity to share their thoughts and ideas with the Board of Commissioners.

**Exhibits:**

- Exhibit ‘A’, Proposed Subdivision Plat, Neighbor Notice, and Newspaper Notices (Pgs. 5-12)
- Exhibit ‘B’, Comprehensive Plan Future Land Use Map and Joint Planning Boundary Land Use Map (Pgs. 13-14)
- Exhibit ‘C’, DOWL/HKM 2014 Utility Report (Pgs. 15-76)

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**Staff Recommendation:**

Staff recommends approval of the Subdivision as presented.

# NORTHERN DRIVE INDUSTRIAL SUBDIVISION

PORTIONS OF THE NORTH HALF OF THE NORTH HALF OF SECTION 16, T50N, R72W OF THE 6TH P.M.
CAMPBELL COUNTY,WYOMING

**PURPOSE STATEMENT**

THE PURPOSE OF THIS PLAT IS TO SUBDIVIDE THE N1/2N1/2 OF SECTION 16, T.50 N., R.72 W., INTO THREE BLOCKS WITH 5 LOTS AND TWO PUBLIC ROADWAYS. THE RESULTING LOT AND BLOCK NUMBERS ARE TO BE KNOWN AS LOTS 1-2, BLOCK 1, LOTS 1 -2, BLOCK 2, LOT 1, BLOCK 3 TO CREATE THE NORTHERN DRIVE INDUSTRIAL SUBDIVISION FINAL PLAT.

**CERTIFICATE OF DEDICATION**

THE ABOVE OR FOREGOING SUBDIVISION OF IDEAL SUBDIVISION LOCATED IN THE N1/2N1/2 OF SECTION 16, T50N, R72W OF THE 6TH P.M. CAMPBELL COUNTY, WYOMING, AS APPEARS ON THIS PLAT, IS MADE WITH THE FREE CONSENT, AND IN ACCORDANCE WITH THE DESIRES OF THE UNDERSIGNED OWNERS AND PROPRIETORS, AND THAT THIS IS A CORRECT PLAT OF THE AREA AS IT IS DIVIDED IN LOTS, BLOCKS, STREETS AND EASEMENTS, AND THAT THE UNDERSIGNED OWNERS AND PROPRIETORS OF THE LAND SHOWN AND DESCRIBED ON THIS PLAT DO HEREBY DEDICATE TO THE PUBLIC FOR PERPETUAL PUBLIC USE ALL STREETS, ALLEYS, EASEMENTS AND OTHER LANDS WITHIN THE BOUNDARY LINES OF THE PLAT AS INDICATED AND NOT ALREADY OTHERWISE DEDICATED FOR PUBLIC UTILITY EASEMENTS AS DESIGNATED ON THIS PLAT ARE HEREBY DEDICATED TO THE PUBLIC FOR PERPETUAL PUBLIC USE FOR INSTALLING, PREPARING, REPLACING AND MAINTAINING WATER LINES, SEWERS, GAS LINES, ELECTRICAL LINES,TELEPHONE LINES, CABLE TV LINES AND OTHER FORMS AND TYPES OF PUBLIC UTILITIES NOW OR HEREAFTER GENERALLY UTILIZED BY THE PUBLIC.

ALL RIGHTS UNDER AND BY VIRTUE OF THE HOMESTEAD EXEMPTION LAWS OF THE STATE OF WYOMING ARE HEREBY WAIVED AND RELEASED.

EXECUTED THIS _____ DAY OF _____ A.D., 20____, BY:

_____
NAME, OWNER

STATE OF _____
COUNTY _____

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THIS _____ DAY

OF _____, A.D., 20____, BY _____,

AS_____FOR _____, AS A FREE AND VOLUNTARY ACT AND DEED.

NOTARY PUBLIC

WITNESS MY HAND AND OFFICIAL SEAL.

_____

MY COMMISSION EXPIRES_____

**CERTIFICATE OF APPROVAL BY THE CAMPBELL COUNTY PLANNING COMMISSION, CAMPBELL COUNTY, WYOMING**

APPROVED BY THE CAMPBELL COUNTY PLANNING COMMISSION THIS ____ DAY OF _____ A.D., 20___.

_____
CHAIRMAN

ATTEST

_____
CLERK OF THE PLANNING COMMISSION

**CERTIFICATE OF APPROVAL BY THE BOARD OF COUNTY COMMISSIONERS, CAMPBELL COUNTY**

APPROVED FOR FILING BY THE UNDERSIGNED BOARD OF COUNTY COMMISSIONERS IN AND FOR THE COUNTY OF CAMPBELL, STATE OF WYOMING THIS _____ DAY OF _____ A.D., 20___.

_____ _____
CHAIRMAN OF BOARD ATTEST: CLERK OF BOARD

**CERTIFICATE FOR RECORDING BY THE COUNTY CLERK AND RECORDER**

THIS PLAT WAS FILED FOR RECORD IN THE OFFICE OF THE CLERK AND RECORDER AT _____ O'CLOCK __.M. THIS ____ DAY OF _____ 20___, AND IS DULY RECORDED IN BOOK _____ OF PLATS PAGE NUMBER _____.

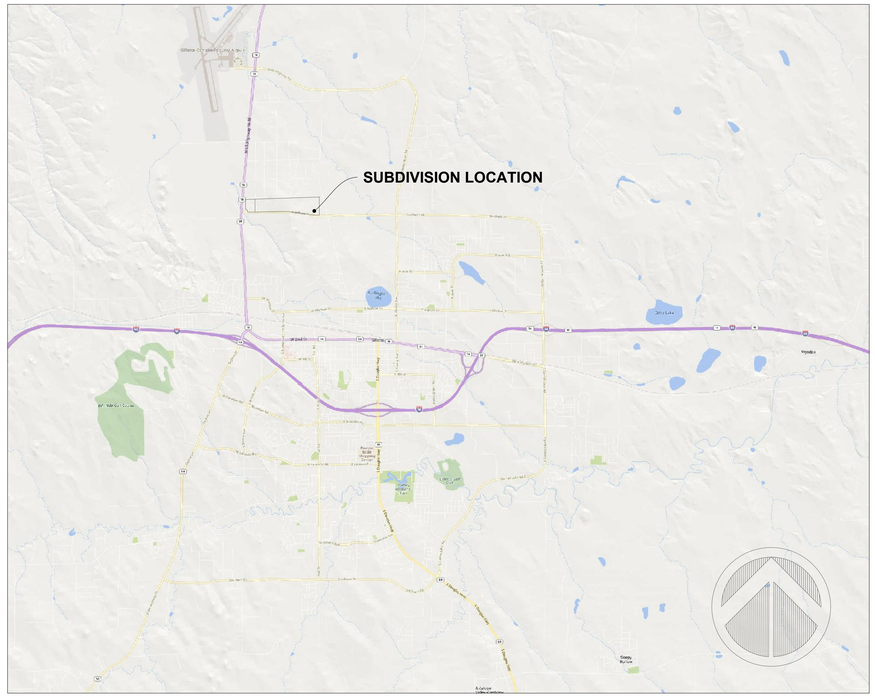
_____ _____ _____
COUNTY CLERK DEPUTY

**SUBDIVISION SUMMARY**

TOTAL AREA: 120 ACRES
TOTAL BLOCKS: 3 BLOCKS
TOTAL LOTS: 5 LOTS
ZONING: A-L
RIGHT OF WAY: 4.20 ACRES
FLOOD PLAIN DESIGNATION "ZONE X", FIRM PANEL # AND DATE

**SCHEDULE B TITLE EXCEPTIONS**

ITEM # OR BOOK XX PHOTOS, PAGE XX (AS SHOWN) *SYMBOL
ITEM # OR BOOK XX PHOTOS, PAGE XX (NON-PLOTTABLE, BLANKET)
ITEM # OR BOOK XX PHOTOS, PAGE XX (NON-PLOTTABLE, AFFECTS PROPERTY)
ITEM # OR BOOK XX PHOTOS, PAGE XX (NOT SHOWN, DOES NOT AFFECT PROPERTY)




**VICINITY MAP**
NOT TO SCALE

**LEGAL DESCRIPTION**

A PORTION OF THE NORTH HALF OF THE NORTH HALF OF SECTION 16, T.50 N., R.72 W., OF THE 6TH P.M., CAMBPELL COUNTY, WYOMING, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:
XXXXX

SAID PARCEL CONTAINS XXX.XX ACRES, MORE OR LESS.

**NOTES:**

- **THE SURFACE ESTATE OF THE LAND TO BE SUBDIVIDED IS SUBJECT TO FULL AND EFFECTIVE DEVELOPMENT OF THE MINERAL ESTATE**
- **NO PUBLIC MAINTENANCE OF STREETS OR ROADS**
- **NO CENTRAL WATER SUPPLY SYSTEM**
- **NO PUBLIC SEWAGE SYSTEMS**

**SURVEY CERTIFICATE**

I, ANTHONY KNIEVEL, OF GILLETTE, WYOMING, HEREBY CERTIFY THAT THIS PLAT WAS MADE FROM NOTES TAKEN DURING AN ACTUAL SURVEY PERFORMED DURING THE MONTH OF AUGUST, 2022, AND THAT THE SURVEY IS ACCURATELY REPRESENTED ON THIS PLAT AND IS SET OUT ON THE GROUND AS SHOWN HEREON.

_____
NAME DATE
Wyoming L.S. No. _____

**SURVEY NOTES:**

**BENCHMARK:** *XXXX*

**BASIS OF BEARING**
XXXXXXXX

**VERTICAL DATUM**
NAVD '88

**HORIZONTAL DISTANCES**
ALL DISTANCES SHOWN HERON ARE IN US SURVEY FEET AT GROUND

Professional Land Surveyor
ANTHONY L KNIEVEL
11813
Date
WYOMING

PREPARED FOR
CAMPBELL COUNTY PUBLIC WORKS
500 S. GILLETTE AVE. STE. 1400
GILLETTE, WY 82716

Campbell County
wyoming

**NORTHERN DRIVE INDUSTRIAL SUBDIVISION**
PORTIONS OF THE NORTH HALF OF THE NORTH HALF OF SECTION 16, T50N, R72W OF THE 6TH P.M.
CAMPBELL COUNTY,WYOMING

FINAL PLAT

SHEET 1 OF 2

| DRAWN BY: ALK | DATE: 08/24/2022 | REVIEW BY: XXX |
|---|---|---|
| REVISION DATE | REVISION DESCRIPTION | |
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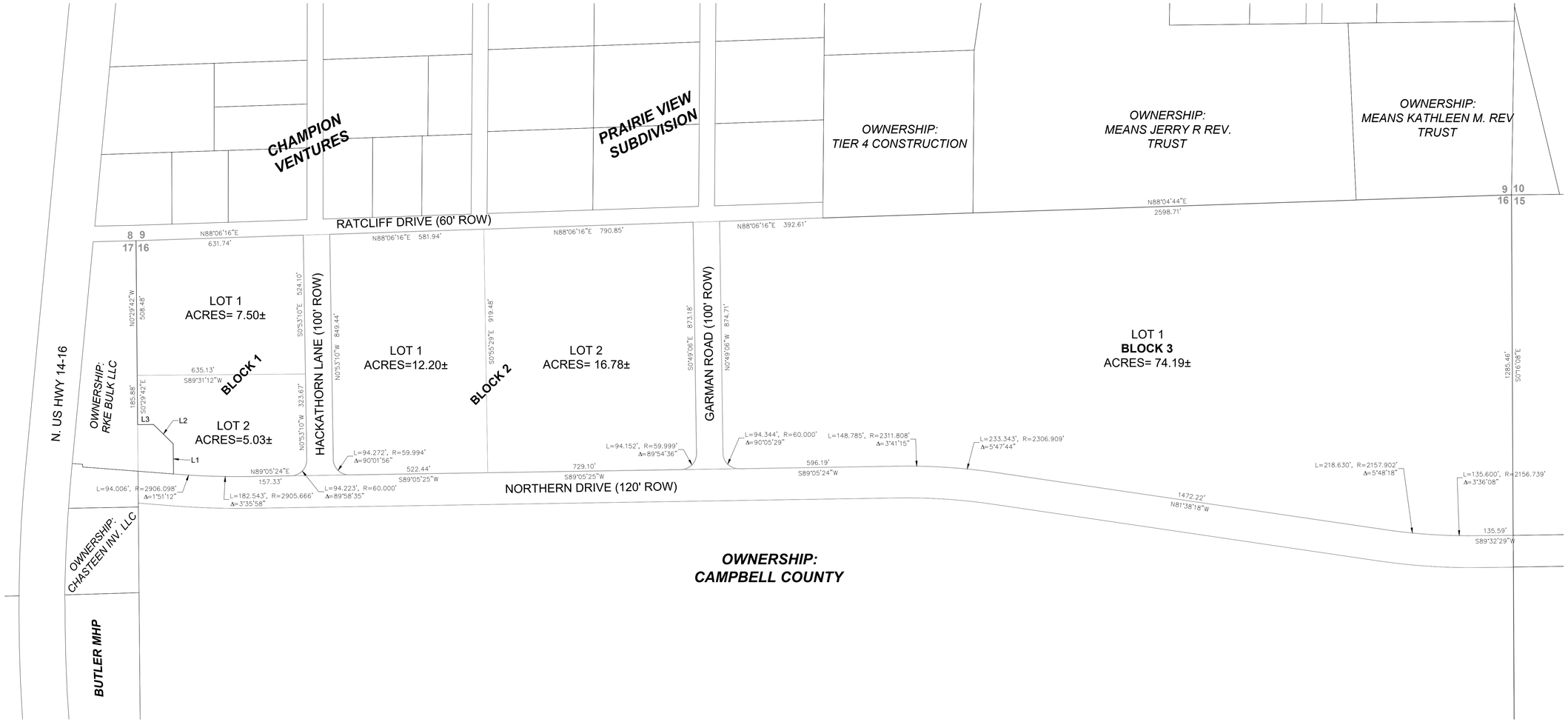
# NORTHERN DRIVE INDUSTRIAL SUBDIVISION

PORTIONS OF THE NORTH HALF OF THE NORTH HALF OF SECTION 16, T50N, R72W OF THE 6TH P.M.
CAMPBELL COUNTY,WYOMING




0' 200' 400'

**LEGEND**

- FOUND CORNER, DESCRIBED
- SET CORNER, DESCRIBED
- SUBDIVISION LINE
- PROPERTY LINE
- EASEMENT
- SECTION LINE
- QUARTER LINE
- SIXTEENTH LINE

**LEGAL DESCRIPTION**

A PORTION OF THE NORTH HALF OF THE NORTH HALF OF SECTION 16, T.50 N., R.72 W., OF THE 6TH P.M., CAMBPELL COUNTY, WYOMING, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:
XXXXX

SAID PARCEL CONTAINS XXX.XX ACRES, MORE OR LESS.

**SURVEY NOTES:**

**BENCHMARK:** *XXXX*

**BASIS OF BEARING**
XXXXXXXX

**VERTICAL DATUM**
NAVD '88

**HORIZONTAL DISTANCES**
ALL DISTANCES SHOWN HERON ARE IN US SURVEY FEET AT GROUND

**SUBDIVISION SUMMARY**

TOTAL AREA: 120 ACRES
TOTAL BLOCKS: 3 BLOCKS
TOTAL LOTS: 5 LOTS
ZONING: A-L
RIGHT OF WAY: 4.20 ACRES
FLOOD PLAIN DESIGNATION "ZONE X", FIRM PANEL # AND DATE

**SCHEDULE B TITLE EXCEPTIONS**

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_____
NAME DATE
Wyoming L.S. No. _____

Professional Land Surveyor
ANTHONY L. KNIEVEL
11813
Date
WYOMING

PREPARED FOR
CAMPBELL COUNTY PUBLIC WORKS
500 S. GILLETTE AVE. STE. 1400
GILLETTE, WY 82716

Campbell County
wyoming

**NORTHERN DRIVE INDUSTRIAL SUBDIVISION**
PORTIONS OF THE NORTH HALF OF THE NORTH HALF OF SECTION 16, T50N, R72W OF THE 6TH P.M.
CAMPBELL COUNTY,WYOMING

FINAL PLAT

SHEET 1 OF 1

| DRAWN BY: XXX | DATE: XXX | REVIEW BY: XXX |
|---|---|---|
| REVISION DATE | REVISION DESCRIPTION | |
| | | |
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| | | |

**DEPARTMENT OF PUBLIC WORKS**
**Building & Planning Division**
500 S. Gillette Avenue, Suite 1500
Gillette Wyoming 82716
Phone 307-682-1970 Fax 307-687-6468

August 26, 2022

**RE: Northern Drive Industrial Subdivision / Situs Address 11 Northern Drive**

Dear Neighboring Landowner:

I would like to inform you of the proposed Final Plat of the Campbell County Northern Drive Industrial Subdivision project. The attached aerial photo shows the project location highlighted in yellow along with a preliminary plat showing the proposed 5-lot subdivision.

If you should have any concerns or comments, you are invited to attend the following public hearing:

The County Planning Commission will review the Final Plat at their meeting on Thursday, September 15th, 2022, at 7 p.m. in the Commissioners' Chambers of the Courthouse, 500 South Gillette Avenue, Gillette, Wyoming.

If you are unable to attend the meeting and have any comments regarding this proposal, you may send a signed letter or fax to this office, and it will be forwarded to the Commissioners on your behalf.

Please do not hesitate to contact us at 682-1970 if you have any questions.

Sincerely,

Sam Proffer
Planner and Zoning Administrator

Cc: File
Enclosures: Aerial photo, 11 x 17 version Subdivision Plat

Campbell County
wyoming

N

0 0.085 0.17 mi

CAMPBELL COUNTY, WYOMING

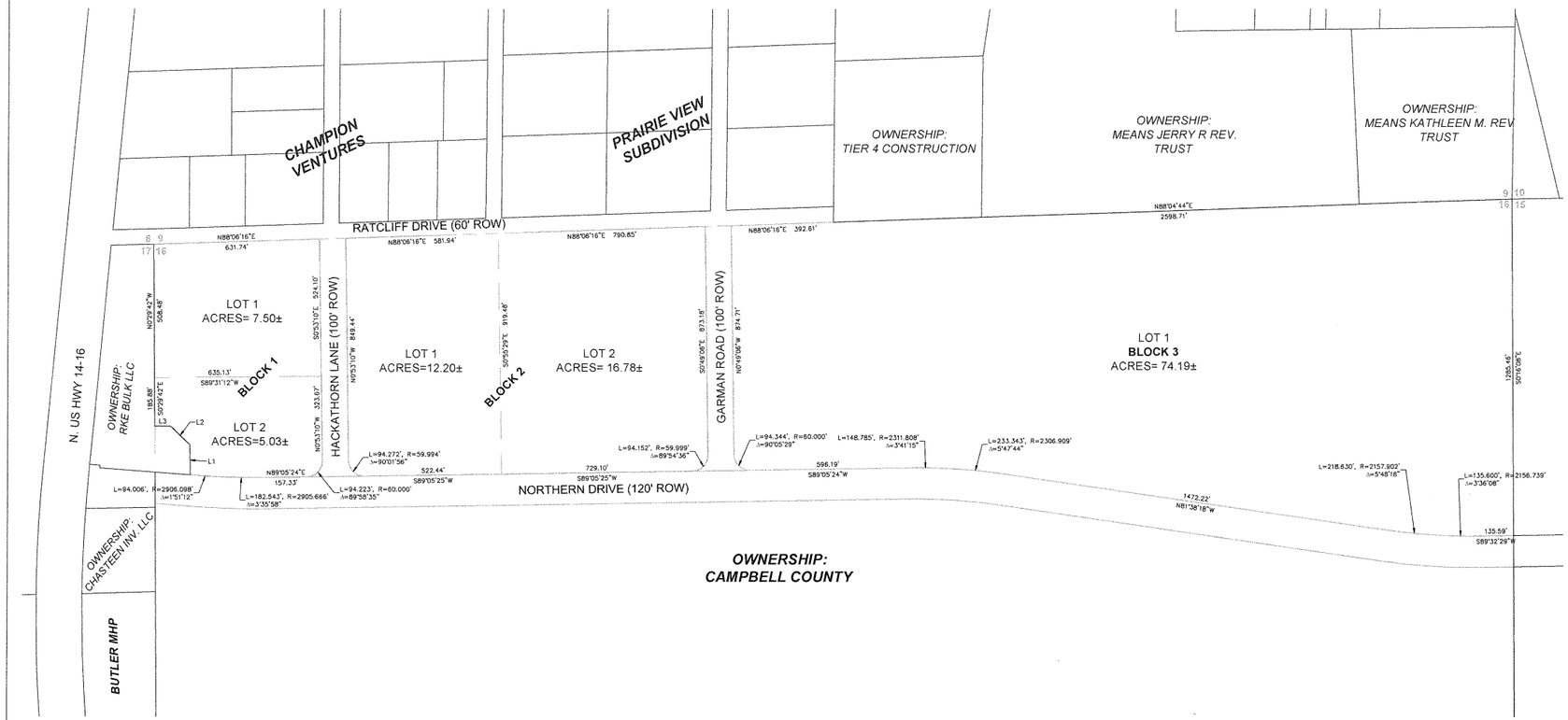
DEPARTMENT
OF PUBLIC WORKS

500 S. Gillette Ave.Gillette, Wyoming 82716
Phone # 307 685-8061
Fax # 307 687-6349

Date: 8/26/2022
Time: 11:04:39 AM

# NORTHERN DRIVE INDUSTRIAL SUBDIVISION

PORTIONS OF THE NORTH HALF OF THE NORTH HALF OF SECTION 16, T50N, R72W OF THE 6TH P.M.
CAMPBELL COUNTY,WYOMING




***OWNERSHIP:***
***CAMPBELL COUNTY***

**LEGEND**

- FOUND CORNER, DESCRIBED
- SET CORNER, DESCRIBED
- SUBDIVISION LINE
- PROPERTY LINE
- EASEMENT
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- SIXTEENTH LINE

PREPARED FOR
CAMPBELL COUNTY PUBLIC WORKS
500 S. GILLETTE AVE STE. 1400
GILLETTE, WY 82716

Campbell County wyoming

**NORTHERN DRIVE INDUSTRIAL SUBDIVISION**
PORTIONS OF THE NORTH HALF OF THE NORTH HALF OF SECTION 16, T50N, R72W OF THE 6TH P.M.
CAMPBELL COUNTY,WYOMING

FINAL PLAT

SHEET 1 OF 1

| DRAWN BY: XXX | DATE: XXX | REVIEW BY: XXX |
|---|---|---|
| REVISION DATE | REVISION DESCRIPTION | |

**LEGAL DESCRIPTION**

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XXXXX

SAID PARCEL CONTAINS XXX.XX ACRES, MORE OR LESS.

**SURVEY NOTES:**

**BENCHMARK:** *XXXX*

**BASIS OF BEARING**
XXXXXXXX

**VERTICAL DATUM**
NAVD '88

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**SCHEDULE B TITLE EXCEPTIONS**

ITEM # OR BOOK XX PHOTOS, PAGE XX (AS SHOWN) "SYMBOL
ITEM # OR BOOK XX PHOTOS, PAGE XX (NON-PLOTTABLE, BLANKET)
ITEM # OR BOOK XX PHOTOS, PAGE XX (NON-PLOTTABLE, AFFECTS PROPERTY)
ITEM # OR BOOK XX PHOTOS, PAGE XX (NOT SHOWN, DOES NOT AFFECT PROPERTY)

**NOTES:**

- THE SURFACE ESTATE OF THE LAND TO BE SUBDIVIDED IS SUBJECT TO FULL AND EFFECTIVE DEVELOPMENT OF THE MINERAL ESTATE
- NO PUBLIC MAINTENANCE OF STREETS OR ROADS
- NO CENTRAL WATER SUPPLY SYSTEM
- NO PUBLIC SEWAGE SYSTEMS

**SURVEY CERTIFICATE**
I, ANTHONY KNIEVEL, OF GILLETTE, WYOMING, HEREBY CERTIFY THAT THIS PLAT WAS MADE FROM NOTES TAKEN DURING AN ACTUAL SURVEY PERFORMED DURING THE MONTH OF AUGUST, 2022, AND THAT THE SURVEY IS ACCURATELY REPRESENTED ON THIS PLAT AND IS SET OUT ON THE GROUND AS SHOWN HEREON.

NAME DATE
Wyoming L.S. No. _____

Professional Land Surveyor ANTHONY L. KNIEVEL 11810 WYOMING

| Name | Address | Town | State |
|---|---|---|---|
| Kathleen Means Revocable Trust | P.O. Box 1482 | Gillette | WY |
| Jerry Means Revocable Trust | P.O. Box 1482 | Gillette | WY |
| Tier 4 Construction Services | 806 Ratcliff Dr | Gillette | WY |
| Dan & Carol McKillop Family Revocable Trust | 8120 Pheasant Dr | Gillette | WY |
| American Compressor Properties LLC | P.O. Box 1567 | Gillette | WY |
| RC Investment CO LLC | 117 Pine Ridge Rd | Moorcroft | WY |
| Hove Commercial Rentals LLC | P.O. Box 1585 | Gillette | WY |
| George & Pamela Chearis | P.O. Box 3596 | Gillette | WY |
| Deborah Eldridge | 1001 Kluver Rd | Gillette | WY |
| ABL Services Inc. | P.O. Box 8572 | Tyler | TX |
| JW Enterprises LLC | P.O. Box 2037 | Gillette | WY |
| RKE Bulk LLC | P.O. Box 2295 | Gillette | WY |
| 3NB LLC | 1801 Plumcreek Ave | Gillette | WY |

500 South Gillette Avenue
Suite 1500
Gillette, Wyoming 82716
(307) 682-1970
(307) 687-6468 Fax

Campbell County
wyoming

# Department of Building and Zoning

## NOTICE OF INTENT TO SUBDIVIDE

Notice is hereby given that Campbell County, Wyoming submits to subdivide all of section 16, township 50 north, range 72 west of the 6th p.m., Campbell County, Wyoming as depicted in the United States Department of the Interior Bureau of Land Management dependent resurvey, approved and dated January 3, 1995. Excepting therefrom the tract of land more particularly described in book 2761 of photos, page 652 of the records of Campbell County, Wyoming. A plat will be reviewed at the Thursday, September 15th, 2022, Campbell County Planning Commission meeting at 7:00 p.m. in the Campbell County Commissioner's Chambers, 500 south Gillette Ave., Gillette, Wy. The plat will then be presented with the Planning Commission's recommendation to the Campbell County Board of Commissioners on Tuesday October 18th, 2022, at 9:00 a.m. in the Campbell County Commissioner's chambers, 500 south Gillette Ave., Gillette, Wy. The plat can be reviewed at the office of the Campbell County Planning and Zoning division, 500 south Gillette Avenue, suite 1500, Gillette, Wyoming.

Interested parties should attend the meetings.

Sam Proffer
Planner & Zoning Administrator

Publish: Saturday, August 27th, 2022
Saturday, September 3rd, 2022

## Sam G. Proffer

**To:** Gillette News Record Legals
**Subject:** RE: Public Notice

**From:** Gillette News Record Legals <legals@gillettenewsrecord.net>
**Sent:** Tuesday, August 23, 2022 12:22 PM
**To:** Sam G. Proffer <Sam.Proffer@campbellcountywy.gov>
**Subject:** Re: Public Notice

I received your notice and will schedule it to publish the dates you requested.

Thank you!

News-Record Legals
legals@gillettenewsrecord.net

On Aug 23, 2022, at 11:20 AM, Sam G. Proffer <Sam.Proffer@campbellcountywy.gov> wrote:

Good morning!---

Please publish the attached Public Notice on Saturday, August 27th, 2022 and September 3rd, 2022---

Thank you!!
Sam

Jerril G. (Sam) Proffer, MCP, CFM
Planner and Zoning Administrator | Public Works—Planning Division

<image001.png>

Campbell County Public Works
500 S. Gillette Ave., Suite 1500 | Gillette, WY 82716
Office: 307.682.1970 | Fax: 307.687.6468
sam.proffer@campbellcountywy.gov

*"Providing quality, efficient and cost-effective services for all Campbell County residents through sound decision making and fiscal responsibility"*

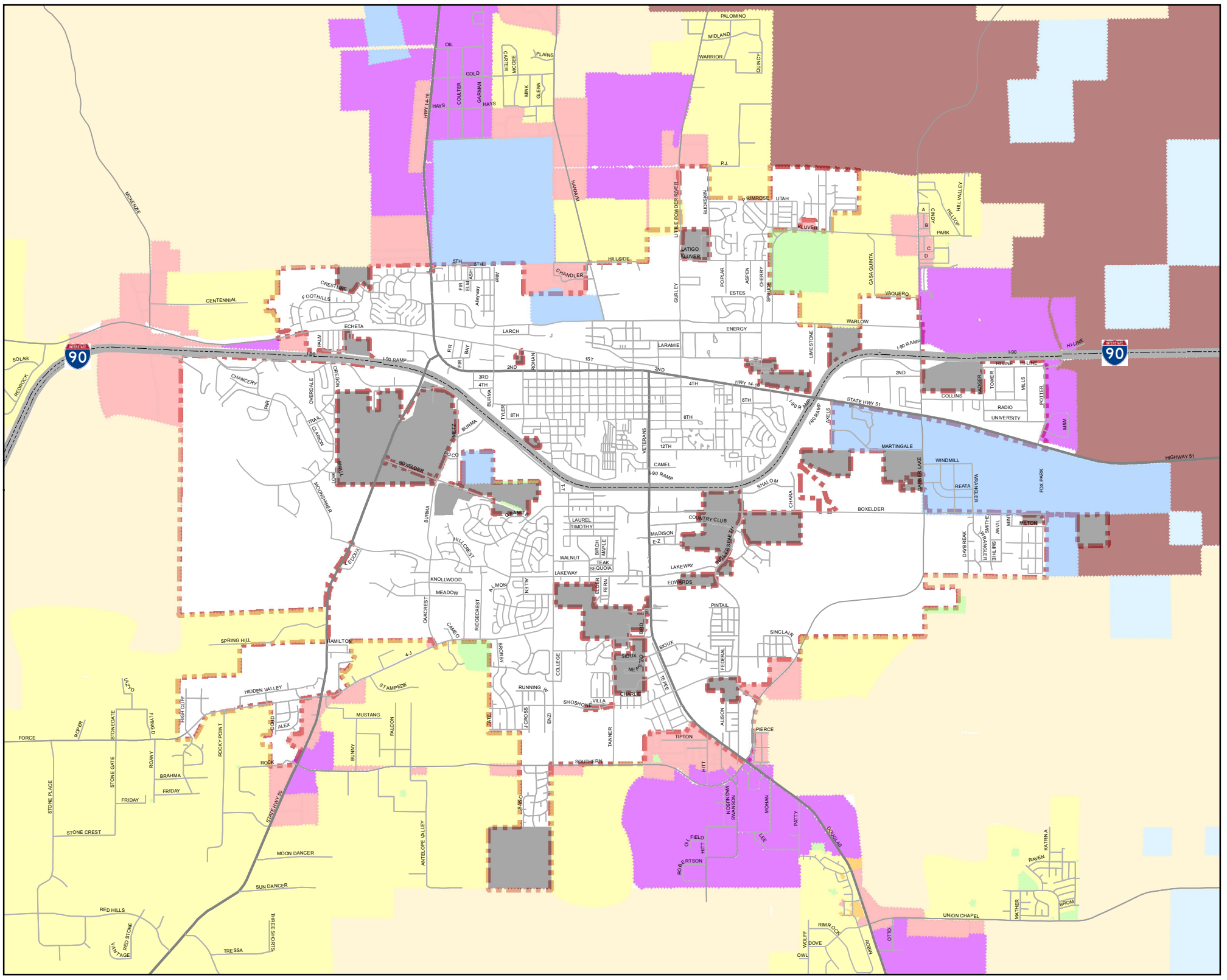
E-Mail to and from me, in connection with the transaction of public business, is subject to the Wyoming Public Records Act and may be disclosed to third parties.

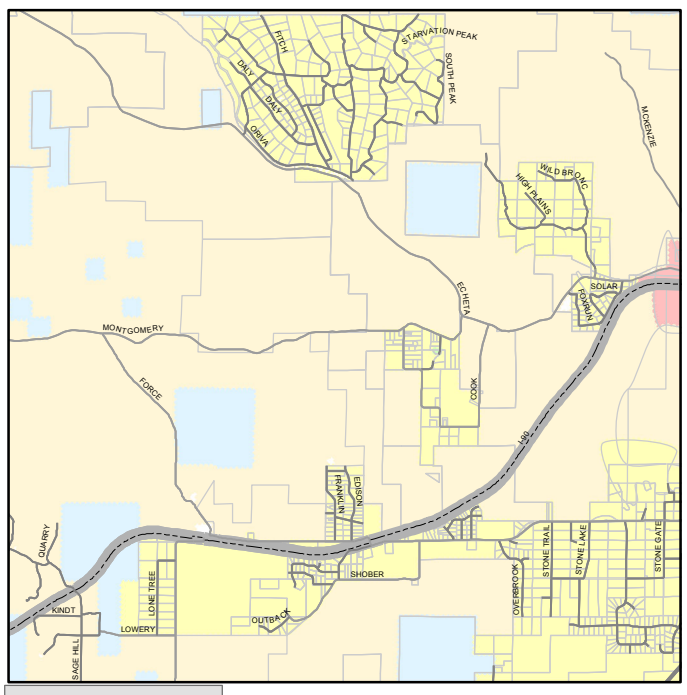
<Centennial Newspaper Public Notice.pdf>

Campbell County
wyoming

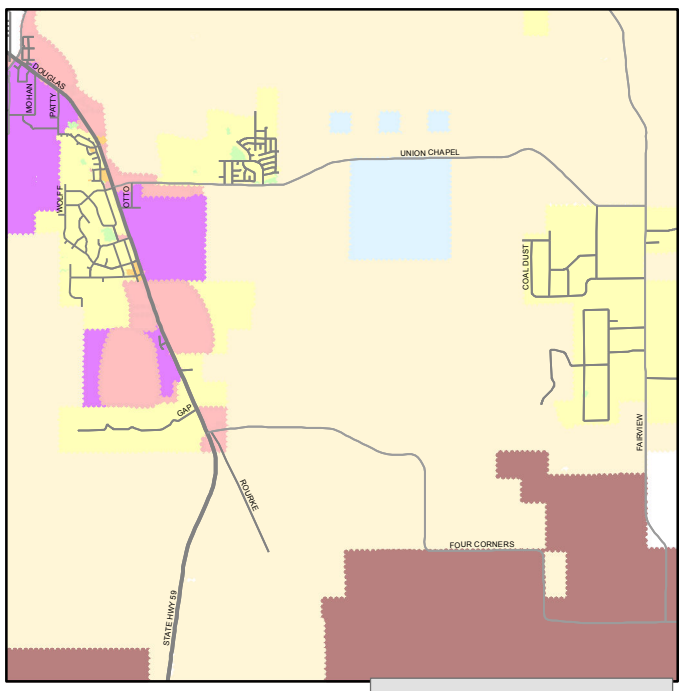
# CAMPBELL COUNTY
## 2013 Future Land Use

Campbell County
wyoming

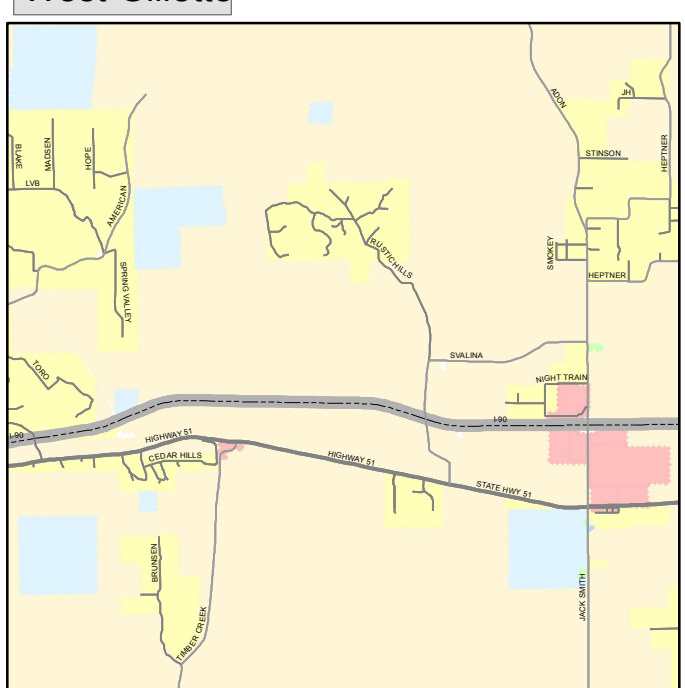


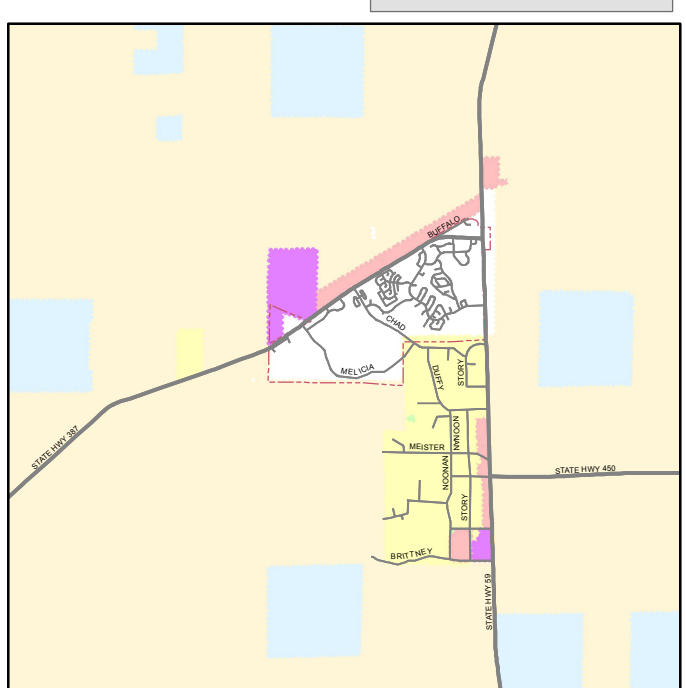

West Gillette




Southeast Gillette




Rozet Area




Wright Area

## Future Land Use Categories

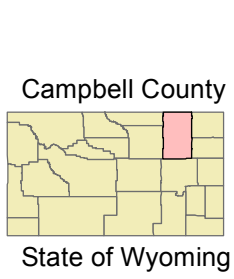
- City Infill
- Commercial
- Federal/State/Public
- High Density Residential
- Industrial
- Mining
- Parkland/Infrastructure
- Public Facilities
- Residential
- Rural General
- City Limits

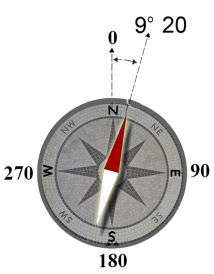
### Additional Map Information

**Future Land Use categories shown on this map were created through a public input process during the development of the 2013 Campbell County Comprehensive Plan Update. This map is made available to the public by the County and is not a legally recorded map or survey and is not intended to be used as such.**

**This map is created from compiled records, spatial information, and data from various sources. The source data may contain errors.**

**Campbell County shall not be liable for any damages or claims that arise out of the user's access to, or use of this map. This map is provided as reference only and should not be relied upon without reviewing the Official Future Land Use Map kept in the Public Works, Planning Division. This Future Land Use Map is a generalization that is not updated daily. Maps can be pruchased in full size copies or small copies or by obtaining a .shp or .lyr file from the Planning Division**



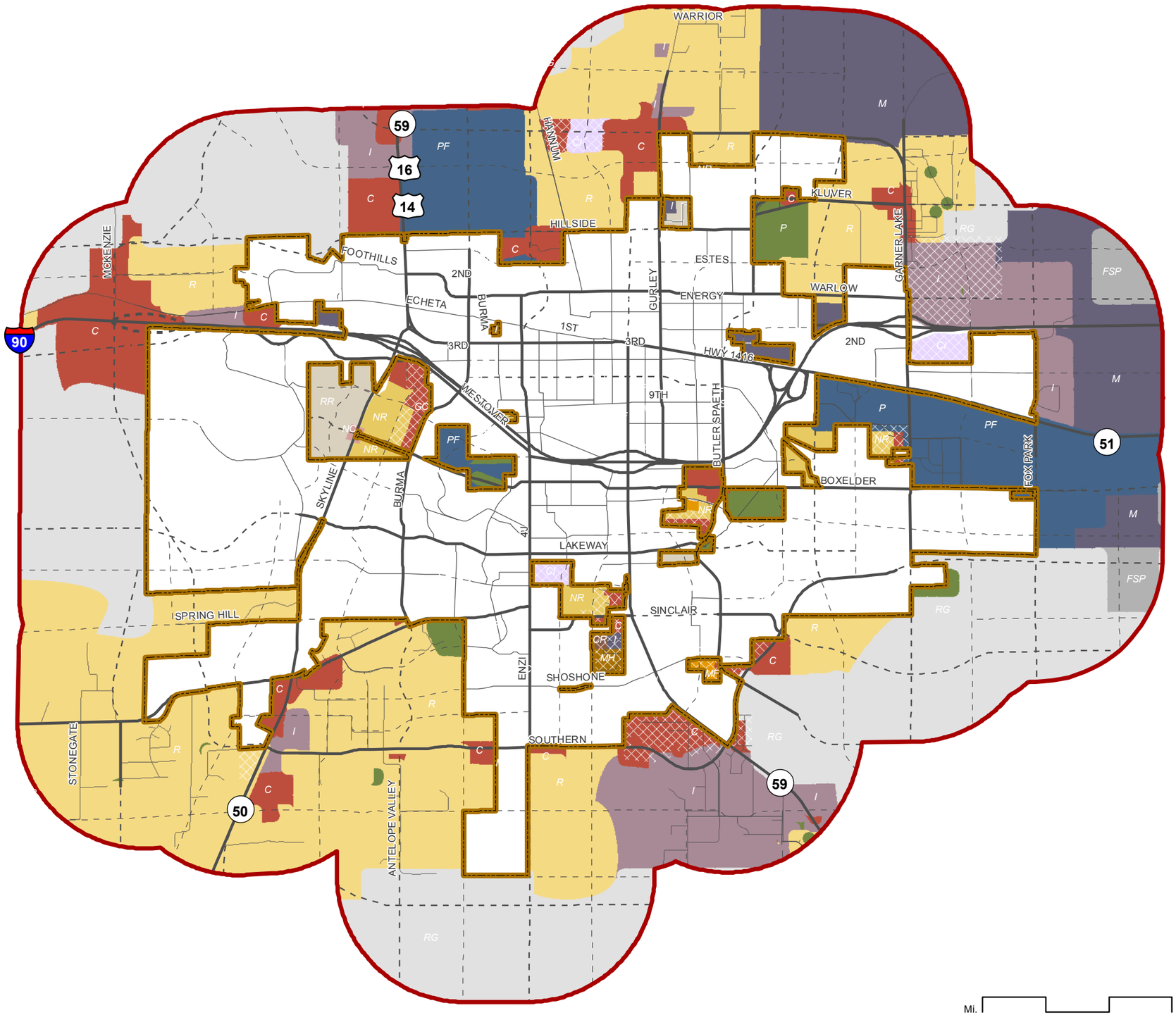




Campbell County's future...today

Leave Your Mark

COMPREHENSIVE PLAN 2013

# City-County Joint Future Land Use Plan




## Legend

Joint Future Land Use Plan

- Rural General (RG)
- Residential (R)
- High-Density Residential (HDR)
- Commercial (C)
- Industrial (I)
- Commercial/Industrial (CI)
- Mining (M)
- Federal/State/Public (FSP)
- Public Facilities (PF)
- Parkland/Infrastructure (P)
- Mixed-Use Areas
- Municipal Boundary
- One-Mile Joint Planning Area

Mi. 0 0.25 0.5 1 1.5 N

The One-Mile Joint Planning Area ("Statutory Boundary") is authorized by Wyoming Statute 34-12-103 as a one-mile radius extending from the City Limits, in which subdivision plats must be jointly approved by Campbell County and City of Gillette officials.

Map Disclaimer: This graphic representation highlights generalized areas for long-range planning purposes only. Any development outside the City Limits requires County approval. Data is not guaranteed for accuracy and may be subject to revision at any time without notification. Individual property owners should contact the City of Gillette's Engineering and Development Services Department with specific site questions.

**09.09.13**

# FINAL REPORT

# CENTENNIAL SECTION UTILITY PLANNING

Campbell County
wyoming

## FEBRUARY 2014

DOWL HKM

1901 Energy Court, Suite 170
Gillette, WY 82718
Phone: (307) 686-4181

# FINAL REPORT

# CENTENNIAL SECTION UTILITY PLANNING

PREPARED FOR:

**CAMPBELL COUNTY**
**DEPARTMENT OF PUBLIC WORKS**

CHAIRMAN OF THE BOARD
Mark A. Christensen

COUNTY COMMISSIONERS
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Garry G. Becker
Micky Shober
Matt Avery

DIRECTOR OF PUBLIC WORKS
Kevin C. King, PE

**FEBRUARY 2014**

PREPARED BY:

DOWL HKM

1901 Energy Court, Suite 170
Gillette, WY 82718
Phone (307) 686-4181

# FINAL REPORT

# CENTENNIAL SECTION UTILITY PLANNING

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# 1.0 INTRODUCTION

## 1.1 Study Introduction and Background

In 2011 Campbell County purchased Section 16 of Township 50 North, Range 72 West from the State of Wyoming. Section 16 has been designated the "Centennial Section" by Campbell County in commemoration of Campbell County's Centennial Year - 2011 . This section is approximately 640 acres of moderate to steeply sloped terrain and is bordered on the south by the City of Gillette, on the north by Ratcliff Drive; to the east by private property and Hannum Road and on the west by private commercial property and Highway 14/16.

The purpose of this study is to assist Campbell County Public Works and the County Commissioners with decisions and budget priorities for the development of the Centennial Section. The following County facilities are anticipated to be located within the Section:

- Resource Recovery Complex (RRC) - This would replace the current facility located on Westover Road.
- Road and Bridge. Based on growth experienced in Gillette in the past 20 years or so, the current facility is no longer in a suitable location.
- Fueling Facility for County Fleet. This facility is currently located within the Road and Bridge yard. It is desirable to upgrade these facilities and separate the heavy fleet and passenger fleet and consider the possibility of using compressed natural gas for the County Fleet.
- Weed and Pest Facility. Based on growth experienced in Gillette in the past 20 years or so, the current facility is no longer in a suitable location.

Other possible facilities:

- Future Fire Station. With its excellent access to the transportation network north of Gillette, this parcel is a good option for a fire station. However there are no current plans for a new fire station at this time.
- Campbell County School District Transportation Facility. Again, with excellent access to the Gillette transportation network, this parcel is a good option for a transportation facility. School District Staff have expressed interest in this section as a potential site for a transportation facility, however there has been no formal consideration of this location by either the CCSD Board or the State's School Facilities Commission and no funding for such a facility is in place as of early 2014.

## 1.2 Site History

The historical uses of this section have centered on grazing and mineral extraction. The Tarver family has held the State Grazing lease for a number of years and has sub-leased to local

ranchers. Mineral extraction has consisted of leases by DRM and Hot Iron (North Star) along the northern part of the section for mining of sand used for construction projects in the Gillette Area. These pits have been recently closed and reclaimed. Another, older pit was excavated near the center of the section, but has never been reclaimed.

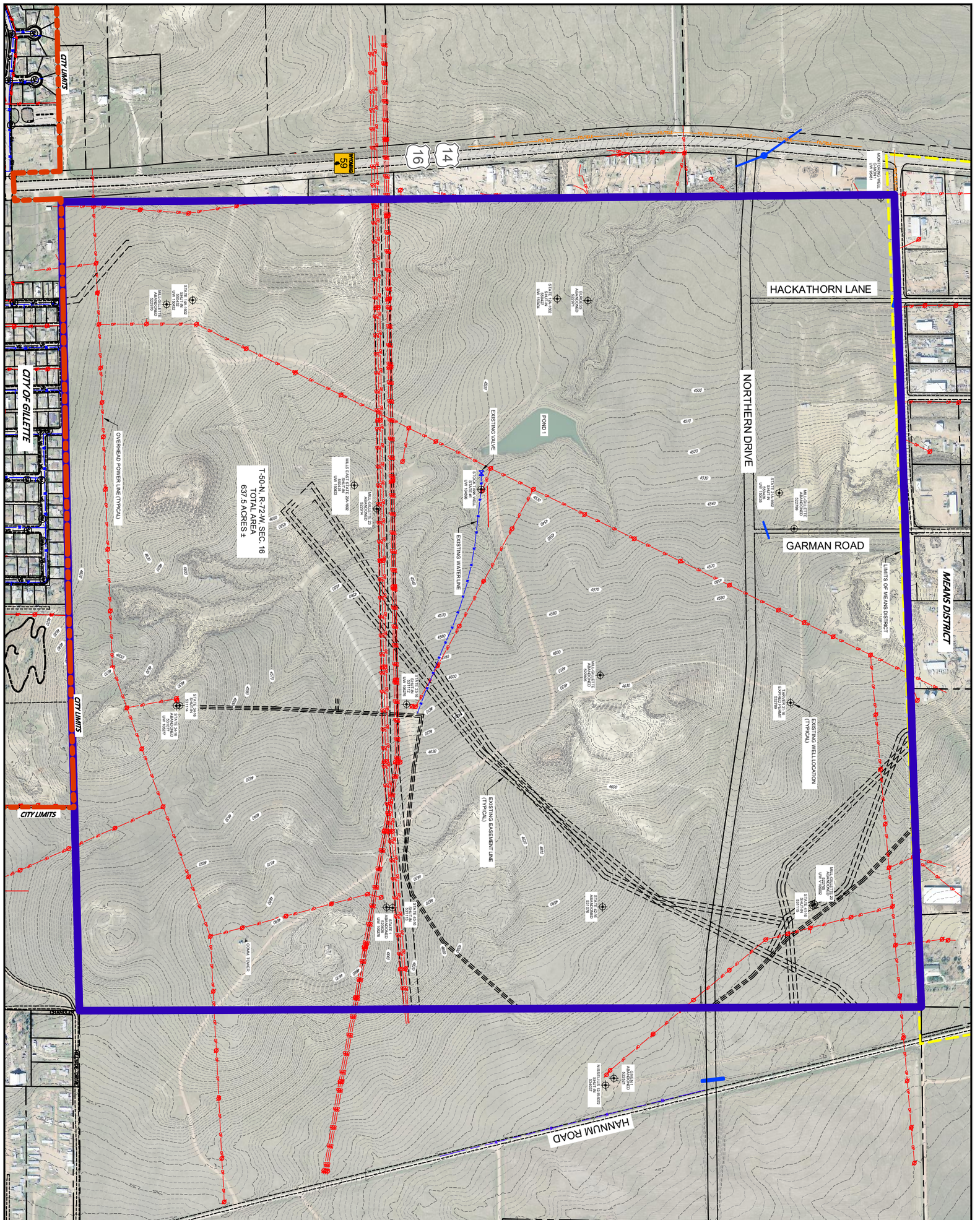
Other mineral extraction activity at the site consists of a number of exploratory oil wells drilled in the late 1960s and early 1970s that have since been plugged and abandoned. Two of these oil wells were used for underground disposal (injection) of drilling fluids. More recently, in the late 1990s and early 2000s, a number of coal-bed methane wells were installed with associated power lines, gas collection lines, and water collection and discharge facilities. Most of these facilities are still in place and their final disposition will need to be addressed as the site is developed. Associated with the oil and gas development were a number of easements for gas and water collection as well easements for electrical transmission and distribution lines. Figure 1 shows the Centennial Section as it exists today.

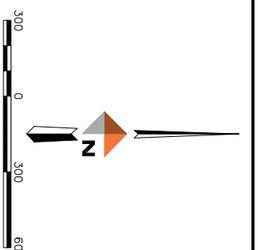
## 2.0 UTILITY DEMANDS

As part of this study, one of the initial tasks is to establish the demands for the various utilities that will be needed at the Centennial Section. Along with Campbell County Public Works, meetings were held with Road and Bridge, Solid Waste, Weed and Pest, and the Campbell County School District to better quantify existing and future utility demands for facilities to be located on the Centennial Section. In addition, historic utility billing information was requested from the City of Gillette and other private utilities to assist with assessing current and future demands. This section summarizes the utility demands for the various facilities anticipated to be located at the Centennial Section.

### 2.1 Electrical

The existing electrical demands were determined for each of the facilities at their current location and are outlined in Table 1 below. All facilities are currently fed power by the City of Gillette. The Customer Service department with the City of Gillette provided billing data for each of the facilities which showed their electrical usage for the past year. The City of Gillette billing data used to determine existing and future demands is in the Appendix A. Data on current electrical demands were obtained from staff at each facility as well. This information was used to determine existing demands. From the existing demands and the estimated size of future facilities, future demands were estimated and are included in Table 1.




# CENTENNIAL SECTION UTILITY PLANNING

# FIGURE 1 - EXISTING SITE

FIG-1

PROJECT 5322.2642B.01
DATE 01/03/2014
DRAWN BY JB
APPROVED BY MH
© DOWLHKM 2013

DOWL HKM
1901 Energy Court, Suite 170
307-686-4181
Gillette, Wyoming 82718
www.dowlhkm.com

**Table 1- Existing and Future Electrical Demands**

| *Facility* | | *Acres* | *Main Building Size (SF)* | *Outpost Building(s), Shop(s), and/or Storage Size (SF)* | *Number of Employees* | *Electrical Demands (Kwh)* | |
|---|---|---|---|---|---|---|---|
| | | | | | | *Peak Month* | *Avg. Day in peak month* |
| ***Road and Bridge*** | Existing | 35 | 12,500 | 18,350 | 42 | 22,225 | 717 |
| | Future | 60 | 15,000 | 30,000 | 42 | 23,000 | 750 |
| ***Weed and Pest*** | Existing | 1 | 6,120 | 1,200 | 14 | 1,825 | 58 |
| | Future | 5 | 10,000 | 3,000 | 20 | 2,600 | 80 |
| ***Fire Department*** | Existing | 1 | N/A | N/A | 0 | 2,249 | 80 |
| | Future | 2 | 3000 | N/A | 20 | 2,300 | 80 |
| ***RRC*** | Existing | 50 | 1,000 | 38171 | 15 | 53,538 | 1,727 |
| | Future | 80 | N/A | 50,000 | 15 | 108,000 | 3,500 |
| ***CCSD Transportation*** | Existing | 3.48 | 9,700 | N/A | 80 | 45,836 | 1,479 |
| | Future | 10 | 28,000 | 18,000 | 100 | 57,000 | 1,900 |
| **Total Utility Demand From County Facilities** | Existing | | | | | 125,673 | 4,061 |
| | Future | | | | | **192,900** | **6,310** |
| **Proposed CNG Fueling Station** | Future | | | | | 9,200 | 400 |
| **Proposed Lift station** | Future | | | | | 11,000 | 355 |
| **TOTAL FUTURE DEMANDS** | | | | | | **213,100** | **7,065** |

As shown in Table 1, the existing facilities combined currently use approximately 4,061 Kwh/day on an average day during a peak month. The heaviest user is the Solid Waste Facility on Westover Road and most of this demand is associated with the existing baler, which includes two 100 hp motors. A similar pattern of use is anticipated at the new facilities, though the Resource Recovery Complex (RRC) will likely have an even higher demand. Based on discussions with County Public Works and Solid Waste Staff, it is anticipated there will be two larger balers at the future RRC and these will each have two 200 hp motors resulting in a total connected load of 800 hp or more. Three phase services are anticipated for the RRC, Road and Bridge Shop, Weed and Pest, and the CCSD Transportation Facility.

## 2.2 Telecommunications

The following areas of telecommunications were discussed for each facility:

- Telephone - All facilities currently have phone service. The County has an internal phone system that connections most of their facilities including Road and Bridge and Solid Waste. While the County is willing to provide phone service to Weed and Pest, at this time Weed and Pest is on their own separate system. Campbell County School District (CCSD) also has a separate, internal phone system. All facilities will need phone services; a Primary Rate Interface (PRI) will most likely be necessary for the County facilities (Road and Bridge & RRC) and CCSD.

- Cable TV - Based on discussions with various entities, the only facilities that will need cable TV would be the CCSD Transportation Facility and the Fire Station.
- Fiber Optic - Currently the only facility that has access to a broadband fiber is the School District (through the City of Gillette). It is anticipated all new facilities will need a broadband connect (fiber) rather than using a T1 (copper) line. A 12 to 24 strand fiber cable would be adequate to serve the anticipated facilities, however additional capacity will be desirable to allow for future growth in the area and to the north.

### 2.3 Natural Gas

All existing facilities use natural gas to heat their buildings, with the gas supplied by Source Gas and this is anticipated to be the situation for future facilities. Source Gas provided the usage information for each existing facility for the last 12 months. The natural gas demands are shown in Table 2.

**Table 2- Natural Gas Demands**

| *Facility* | | *Main Building Size (SF)* | *Outpost Building(s), Shop(s), and/or Storage Size (SF)* | *Natural Gas Demands (Peak Usage Per Day- Therms)* |
|---|---|---|---|---|
| ***Road and Bridge*** | Existing | 12,500 | 18,350 | 146 |
| | Future | 15,000 | 30,000 | 220 |
| ***Weed and Pest*** | Existing | 6,120 | 1,200 | 30 |
| | Future | 10,000 | 3,000 | 60 |
| ***Fire Department*** | Existing | N/A | N/A | N/A |
| | Future | 3,000 | N/A | 20 |
| ***RRC*** | Existing | 1,000 | 38,171 | 309 |
| | Future | N/A | 50,000 | 410 |
| ***CCSD Transportation*** | Existing | 9,700 | N/A | 50 |
| | Future | 28,000 | 18,000 | 240 |
| **Total Utility Demand** | Existing | | | 535 |
| | Future | | | **950** |

As shown in the table, all the existing facilities use a maximum of about 535 therms in a day, or $5.35x10^7$ BTUs. This equates to about 53,500 cubic feet of natural gas. The largest user is the Solid Waste Facility. Future demands were estimated based on an increase proportional to the size of new buildings resulting in a total use of 950 therms, or 95,000 cubic feet per day.

The above shown future demand would result if the facilities used natural gas as they do now to heat their buildings and for other domestic use only. The County may also consider a Compressed Natural Gas (CNG) fueling station on the Centennial Section and this would be fed off the same natural gas supply (Source Gas) as the domestic services and would increase the

natural gas demand drastically. Table 3 shows the current County vehicles and potential natural gas consumption if were converted to CNG.

**Table 3- Fuel Usage and Equivalent CNG**

| *Facility* | *Number of Vehicles* | *Miles/yr* | *Miles/Day*** | *Gallons of fuel used per day **** | *Equivelant cubic feet of CNG***** | |
|---|---|---|---|---|---|---|
| ***County Light Fleet*** | 105 | 700,000 | 2,690 | 180 | 22,000 | |
| ***County Heavy Fleet**** | 100 | N/A | N/A | 1,420 | 170,000 | |
| ***Sheriff Light Fleet*** | 85 | 1,200,000 | 4,620 | 310 | 37,000 | |
| ***CCSD Buses*** | 160 | 2,400,000 | 9,230 | 620 | 74,000 | |
| **Total** | 450 | 4,300,000 | 16,540 | 2,530 | **303,000** | |

*Road and Bridge provided the number of gallons of fuel consumed

**Miles per day were calculated based on the given miles driven per year divided by the number of working days in a year (approximately 260).

***All fuels used were converted to their gasoline equivalent. One gallon of gasoline has 88% of the energy of one gallon of diesel; therefore diesel gallons were increased by this amount to convert to gasoline gallons.

****One gallon of gasoline is equivalent to approximately 120 cubic feet of CNG

As shown, the County currently uses the equivalent of 303,000 cubic feet of natural gas in gasoline and diesel daily. This, added to their domestic use, equates to 356,500 cubic feet of gas per day.

### 2.4 Potable Water

The existing water usage for each facility was determined from City of Gillette billing data. Future demands were estimated based on this data plus an estimated increase in number of people served. Table 4 summarizes these domestic water demands.

As shown in Table 4, the domestic water demands for all the facilities combined average about 15,500 gpd during a peak month. The total domestic demands are relatively low and would only warrant 1” to 4” services, however providing water to meet required fire flows will likely govern any consideration of water main sizing. For additional information on line sizing and water modeling see Section 3.4.

**Table 4- Potable Water Demands**

| Facility | | Number of Employees | Potable Water Demands | |
|---|---|---|---|---|
| | | | Peak Month Potable Water (gallons) | Avg. Day peak month (gallons) |
| Road and Bridge | Existing | 42 | 372,000 | 12,000 |
| | Future | 42 | 390,000 | 12,000 |
| Weed and Pest | Existing | 14 | 2,000 | 485 |
| | Future | 20 | 2,700 | 660 |
| Fire Department | Existing | 0 | 4,000 | 121 |
| | Future | 20 | 4,000 | 130 |
| RRC | Existing | 15 | 26,000 | 929 |
| | Future | 15 | 53,000 | 1,300 |
| CCSD Transportation | Existing | 80 | 32,000 | 1,032 |
| | Future | 100 | 42,000 | 1,400 |
| **Total Utility Demand From County Facilities** | Existing | | 436,000 | 14,567 |
| | Future | | **491,700** | **15,490** |

## 2.5 Non-Potable Water

While none of the existing facilities currently has a non-potable water supply, consideration is warranted for such a supply as it can address long-term challenges including conservation of limited drinking supplies in the area, cost savings associated with minimizing use of City Water, and possible bans on use of drinking water for non-domestic purposes (e.g. construction, washdown, etc.). The following are some potential uses for non-potable water at the facilities indicated:

### 2.5.1 Weed and Pest

Weed and Pest fills pesticide sprayers using City Water from their existing service connection; this occurs mainly during summer months. Weed and Pest currently has a 1.5" service connection for water load out and would like similar accommodations at their new facility. The peak month non-potable water usage was estimated to be 14,000 gallons at the existing facility. It was assumed this use will increase by about 50% in the future which results in an estimated total demand of about 20,000 gallons per month. If a separate, non-potable supply is established at the site, this water will have to be tested to make sure the dissolved minerals, etc. are compatible with typical pesticides and herbicides used by Weed and Pest. In many cases, an additive can be used along with the chemicals to neutralize the effect of any constituents. However, it is possible that poor water quality will render a non-potable source unusable by Weed and Pest, or will necessitate pre-treatment.

In addition to the use of water for chemical dilution and application, Weed and Pest will likely have a wash bay for their vehicles. The wash bay will probably have one or two hand held sprayers which use 5-8 gpm each. Assuming a flow rate of 8 gpm and the vehicles are washed once a week, it is estimated 7,000 gallons per month would be used for this purpose, again during the busy summer season. Therefore, the total non-potable water demand Weed and Pest is estimated to be 27,000 gallons per month. Appendix E includes a table summarizing demands for non-potable water from various facilities.

### 2.5.2 Road and Bridge

Currently Road and Bridge (R&B) buys bulk water for application of magnesium-chloride on County roads from the City of Gillette; billing information from the City showed that in a peak month Road and Bridge used 200,800 gallons of water for this purpose and other construction and maintenance-related uses. Using a moderate growth projection, it is estimated peak future water use by Road and Bridge will be about 250,000 gallons per month for construction and maintenance activities. In addition, the new R&B Facility will likely have two wash bays at which vehicles and equipment from their own operations and also from RRC and other County Departments will be washed monthly (a total of approximately 200 vehicles). It is estimated 100,000 gallons per month would be used for washdown activities. Therefore the total non-potable demand Road and Bridge is estimated at 350,000 gallons per month.

### 2.5.3 Future Fire Station

A "satellite" fire station could potentially be located on the Centennial Section and water tankers could potentially fill from a non-potable source. A similar station to the one that will be located on the section was studied, but no figures for non-potable water usage were available. Assuming a 5,000 gallon tanker would be filled twice a month, it is estimated 10,000 gallons of non-potable water would be a typical monthly use for a future fire station.

### 2.5.4 Campbell County School District

The District will likely have two wash bays in a new transportation facility which could possibly be fed by a non-potable source. For estimating purposes, it is assumed most of the District's 160 buses and 100 other vehicles would be washed once per week. This results in an estimated water usage of 125,000 gallons per month.

Based on the above assumptions, the total non-potable water use for all facilities with potential to be located on the new site is about 511,000 gallons in a peak month.

## 2.6 Wastewater

Estimation of the wastewater generation rates (loads) is a key consideration for establishing a plan for development of the Centennial Section. Existing and future loads of wastewater were estimated based on the total number of people potentially served and a standard loading rate of 25 gallons per capita per day (gpcpd). Table 5 summarizes the estimated wastewater flows. Appendix F includes a more detailed breakout of existing and future sewer flows.

**Table 5- Future Wastewater flows from County Facilities**

| *Facility* | *# of Employees* | *Others Served (Public/ Customers)* | *Total Potentially Served* | *Domestic Flows (gpd) based on 25 gpcpd* | *Washdown Bays (gpm-8 gpm each)* | *Future Misc. Flows Leachate, Floor drains, etc. (gpm)* |
|---|---|---|---|---|---|---|
| ***Road and Bridge*** | 42 | 10 | 52 | 1300 | 16 | |
| ***Weed and Pest*** | 20 | 30 | 50 | 1250 | 8 | |
| ***Fire Department*** | 20 | 0 | 20 | 500 | | |
| ***RRC*** | 15 | 50 | 65 | 1625 | | 0.1 |
| ***CCSD Transportation*** | 100 | 100 | 200 | 5000 | 16 | |
| **Total** | 197 | 190 | 387 | **9675** | **40** | **0.1** |
| **Total Potential Flows from New County Facilities (gpm)** | | | | **7** | **40** | **0.1** |
| | | | | **47** | | |
| **Total Potential Flows from New County Facilities w/ PF=3.5 (gpm)** | | | | **164** | | |

In estimating wastewater loading rates for the facilities anticipated to be located at the Centennial Section, a number of sources were reviewed including City of Gillette Design Standards, DEQ Design Standards and other literature. City Standards do not address industrial or commercial areas; however both DEQ standards and other literature provide useful guidance. In particular, *Wastewater Engineering (3rd Edition)* by Metcalf & Eddy Inc. states that "Average domestic (sanitary) wastewater contributed from industrial facilities may vary from 8 to 25 gal/capita · d (30 to 95 L/capita · d)." In addition, reviewing water bills for the various facilities gives some indication of use rates and patterns and confirms that 25 gpcpd is a conservative figure. Based on this information, it is recommended a loading rate of 25 gpcpd for this study. Finally, this figure is consistent with another recent project designed for the City of Gillette, the Collins Heights Lift Station Upgrade Project, which used a loading rate of 30 gpcpd.

Aside from the domestic sewage loading, the main contributor to the wastewater generation from the anticipated facilities will be vehicle and equipment wash down operations. As part of the background research for this study, a number of car wash facilities in Gillette were contacted to

better understand the operation of these facilities with regard to wastewater handling. Of the four facilities contacted, none are currently recycling wash water so all water ends up discharging to the City Sewer System. Most systems are designed with a series of sumps or holding tanks, which allow for separation of solids and a relatively "clean" effluent discharged to the City Sewer. While systems are available that recycle wash water, it appears operation and maintenance costs are relatively high. A local equipment rental company was contacted to discuss their current washdown operations. Out of necessity this company was recycling washdown water using a commercially designed system, but when a centralized sewer became available, this system was abandoned due to the high operation and maintenance costs.

For the purposes of this study, it is assumed that wash water will not be recycled and water discharged from these facilities will incorporate passive pre-treatment facilities such as sand/oil separators (sumps) and settling tanks before discharging water to a sewer system. These facilities will need to be cleaned periodically and waste disposed of separately. As discussed in Section 2.5, five wash bays are foreseen to be on the new site at various facilities. The wastewater generation rate is assumed to be the same as the water use rate.

In addition, an allowance is shown for leachate generated from the future RRC. Based on discussions with County Solid Waste Staff, leachate is generated from the existing facility at a maximum rate of about 4,000 gallons per month. Currently the County contracts with a private entity (Kissack) for disposal of solid waste leachate by deep well injection. It would be much more cost effective to dispose of this waste in the City's sewer system if possible. While this is a considerable volume of liquid waste, the average waste flow is very low compared to other sources. Based on preliminary discussions with City of Gillette Staff, they will consider allowing discharge of leachate into the sewer system. However if this option is pursued, it is recommended that the County immediately begin testing leachate regularly, compiling these results in anticipation of addressing the City's concerns over impact to wastewater treatment processes. If the constituents in the leachate are deemed unacceptable by the City of Gillette, deep well injection may well be the only other option.

### 2.7 Stormwater and Drainage

Since the Centennial Section is mostly undeveloped, stormwater improvements at the site were minimal prior to the construction of Northern Drive. There is a 60" culvert which receives water from the northwest portion of the section and conveys flows to the northwest, under Highway 14/16. Also in this drainage basin is an existing stock pond, referred to herein as Pond 1, which has a capacity of about 5 acre-feet. The recent completion of Northern Drive added a number of culverts and modified some of the drainage patterns on this section. A complete consideration of existing and future drainage considerations for the section are included in Section 3.7.

## 3.0 UTILITY CAPACITY

Existing infrastructure in and around the Centennial Section was researched to determine availability and capacity of the various public and private utilities. Utility vendors were contacted and have provided information about their utilities in the area and the resources needed to extend service to anticipate facilities was considered. The following discussion addresses capacities of the various utilities. Figure 2 shows the anticipated locations of utilities to be extended into the Section.

### 3.1 Electrical

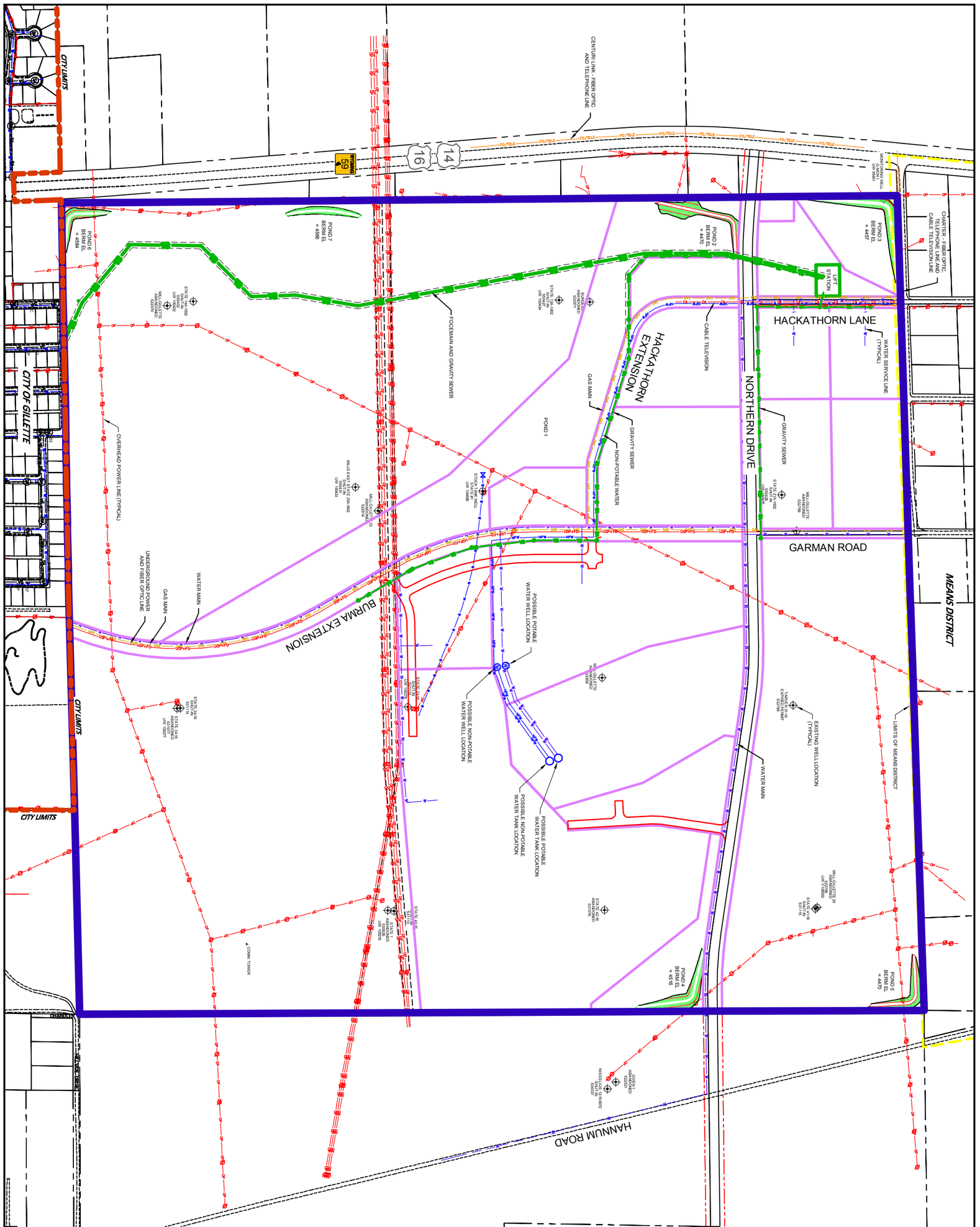
Currently the Centennial Section is located outside the City Limits and therefore electrical power would be fed by Powder River Energy Corporation (PRECorp), however, if the section is annexed, the City of Gillette would provide power. More discussion on the implications of annexation can be found in Section 6. For this study, the feasibility and cost of both PRECORP and the City of Gillette supplying power were researched.

#### 3.1.1 PRECorp

PRECorp has provided mapping showing the location of their transmission and distribution lines in and around the Centennial Section. All PRECorp power lines are overhead and the distribution lines feed various commercial, residential and industrial customers in the area as well as the several methane wells located on the site. Discussions with PRECorp indicate their current facilities are capable of providing power to all anticipated facilities. However, many of the distribution lines are not in suitable locations and may need to be removed or relocated to accommodate the County's grading and development plans. Section 5 includes cost estimates for electrical supply from PRECorp.

#### 3.1.2 City of Gillette

A meeting was held with the City electrical staff and the considerations for providing power to the site were discussed. If the Section is annexed, the City will need to extend feeder lines to the area. Future plans already included extending a feeder line along the proposed Burma extension which will cut through the middle of the Section to Northern Drive. This feeder line might be connected to another of the City's distribution lines which would be extended from the east along Northern Drive. Section 4 includes cost estimates for electrical supply from the City.




CENTENNIAL SECTION UTILITY PLANNING

# FIGURE 2 - PROPOSED UTILITY PLAN

FIG-2

| | |
|---|---|
| PROJECT | 5322.2642B.01 |
| DATE | 01/03/2014 |
| DRAWN BY | JB |
| APPROVED BY | MH |

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## 3.2 Telecommunications

As discussed in Section 2.2 telephone, fiber optic, and cable TV will be needed for the new facilities at the Centennial Section. These utilities can likely be installed in the same trench or along with water or electrical. Fiber optics would be installed to a central location and then would branch out to serve each facility. Cable TV would most likely be run to each facility which wants the service. DOWL HKM contacted the following vendors in regards to supplying telecommunications.

### 3.2.1 Century Link

Currently Century Link has fiber and telephone infrastructure along Highway 14/16 which can be extended to serve the facilities and has adequate capacity. An extension fee will be charged beyond 500 feet. A budgetary number of $20 per linear foot was given which would cover all costs in the extension. The cost wouldn't change much if the County opted to only get one of either fiber or phone service, since most of the cost is in the installation. Century Link would still install conduit to run future fiber or phone along with the conduit for the service provided. Both the telephone and fiber optic would be installed in the same trench. If it is critical that the fiber optic connection not be lost, Century Link can install a "self-healing ring" to ensure the data connection remains active if one of the lines were to be hit. This would basically consist of the data being served from two separate locations. The cost for this would be greater because additional infrastructure would need to be installed. Where service is provided to individual facilities, Century Link would require a 5-year contract to be signed.

### 3.2.2 Charter Communications

Charter currently has fiber optic and cable TV on the south side of Ratcliff west of Coulter Avenue. The fiber is somewhat limited but would most likely be able to serve these facilities. The cost for service extension would be about $40,000 per mile or $8 per foot. If a trench is provided (or goes in the same trench as another utility) the cost would be significantly less. If the service connection were fairly close and a trench were provided there would be no cost to the user. The proposed location of Weed and Pest could be served fairly easily and affordably by Charter. Currently Charter does not require a contract, but the representative contacted said a 36-month contract is likely to be required in the future when they are putting resources into a service connection. If fiber service is provided by Charter, the County may still need to arrange for extension of standard phone service through Century Link.

### 3.2.3 City of Gillette

The City of Gillette currently has fiber optic infrastructure installed as far north as City Purchasing on Burma Avenue. The City is currently providing this service to several other public entities within City Limits and is willing to extend service to new County Facilities

located to the north. Installation and ownership of the new fiber cable/infrastructure are key considerations if the City provides this service. One possible option discussed with City Staff would be for the County to install the infrastructure (trench, 2" conduit, cable, vaults) and then turn it over to the City for ownership and operation. There would be a separate fee that the City charges "not for profit" entities to hook up once the infrastructure is in place. A two-inch conduit is all that would be needed to run the fiber in and vaults every 1,200 feet or so. Fiber conduit and cable could possibly be run in the same trench as water or underground power. City Staff indicated that a minimum cable run would be 12 fibers (or strands). More likely the cable would be 24-144 strands. Inclusion of additional fibers may be a good idea because there has been interest in hooking to the City's system from entities to the north (County Airport and some private companies). If fiber service is provided by the City, the County may still need to arrange for extension of standard phone service through Century Link.

### 3.3 Natural Gas

Representatives of Source Gas were contacted and a meeting with their engineering staff was held. Source Gas has indicated they have two separate gas systems feeding the area around the Centennial Section. First, there is a 4" gas main running along Ratcliff that could feed a small connection such as Weed and Pest. There is also a 4" gas main on this same system located in Garman Road. This system mainly serves Means Subdivision and due to infrastructure limitations, is limited in overall capacity. Second, there is a 6" gas main located in Burma Avenue (within City Limits) which is fed off much larger infrastructure and has much greater capacity. Based on discussions with Source Gas, to feed the demands that the new County Facilities would require (and potentially a compressed natural gas station), Source Gas proposes extending their 6" main in Burma in the new Burma Road right-of-way north and connecting to 4" main in Garman Road. Then 4" gas mains would be extended to the east and west along Northern Drive as needed to serve other facilities. A 6" gas main fed off the City side would be able to feed a large CNG station while a gas supply through the 4" line in Garman Road would limit the size of a potential CNG station.

The capital cost of extending gas mains would be covered by the County initially, but a five-year contract with Source Gas would include recoupment provisions to offset costs from non-county entities tapping into the mainline. This fee would be based on size and usage of future non-County hookups. A sample of this contract is in Appendix C. Gas mains would be plastic (HDPE) and are generally installed 36" deep.

### 3.3.1 CBM Natural Gas Supply

County Staff have expressed interest in possibly using on-site coal bed methane (CBM) wells as a supply of natural gas for County Facilities. There are a number of items to consider potential use of CBM:

- It is understood the wells are currently "played-out" and it is unlikely there is a viable long-term supply of natural gas based on current market conditions and technical barriers.
- Any use of this gas may require negotiations with the State of Wyoming or other lease holders for mineral rights and payment of royalties.
- It is unknown if gas quantities produced could meet on-site facility demands.
- If gas were extracted, it needs to be processed prior to commercial use. Current facilities were installed for collection and metering only. The County would need to set up processing equipment or contract for this service.
- It is unlikely development of this source would be economically feasible on a small scale based on current market prices.

Based on the above limitations, no further consideration of using CBM as a natural gas supply is recommended.

### 3.3.2 Compressed Natural Gas Station

Campbell County Public Works would like to consider siting a Compressed Natural Gas (CNG) fueling station on the Centennial Section to fuel some or all of the County's fleet. As part of this study, a preliminary investigation of the feasibility of building such a station (along with the required utility demands) as conducted. A meeting was held with Source Gas, the likely gas supplier. Source Gas was interested to know that Campbell County was looking into this possibility of a CNG station and came to the meeting with a plan on how natural gas would be supplied, as discussed in Section 3.3. A representative from Source Gas, who has had prior experience with installing and operating a CNG station and CNG vehicles, provided some insight on this subject. The following is a summary of discussions with Source Gas and other research:

- Economics of using CNG vary greatly depending on the relative price of both natural gas and electricity (to operate the facility) as compared to traditional fuel prices.
- Manufacturers are beginning to produce bi-fuel cars. If the station were open to the public it may see greater use in the future and be a big benefit to the community.
- To utilize a station, the County would need to install CNG "kits" in their fleets to allow them to run on CNG or would have to buy new vehicles which are CNG compatible. The main issue with converting vehicles over to use CNG is the amount of space required for the CNG tanks. Smaller passenger vehicles without ample amounts of empty space (such as a trunk) don't work very well to be converted to CNG. A passenger car that is converted over will not have any trunk space left.

Vehicles which have plenty of storage space (such as a pick-up truck) work best to be converted over. A "kit" for a vehicle can be purchased for under $2,000 and tanks for $1,000-$3,000.

- The CNG tanks add weight which limits the vehicle's uses and range.
- At present, there are only a small number of CNG facilities in Wyoming and the surrounding states. If the vehicles will be driven on routes that carry them a considerable distance from the fueling station they should be set up as "dual fuel" systems that can run on gas or diesel as well as CNG.
- Diesel-powered vehicles will always need to use some diesel for the lubrication of the engine. If the mixture of natural gas/diesel is optimum the engine can put out substantially more power.
- Fuel mileage of a CNG vehicle is similar to gasoline.

A CNG station manufacturer/supplier was contacted and the general options for stations were discussed. CNG stations come in several different configurations depending on desired type of use. The basic configuration options are as follows.

#### 3.3.2.1 Time Fill

Time fill is the least expensive system and would require the vehicles to be filled over a period of time (usually overnight). The vehicles are fueled directly off the in-coming supply after it is compressed. Generally speaking, a time fill station consists of the following equipment.

- Dryer- removes water or water vapor from the natural gas supply prior to compression
- Compressor-compresses natural gas to the proper pressure; the higher the input pressure, the smaller the compressor size required and the lower the cost.
- Temperature compensation system- adjusts for temperature differences in the gas between compressed and atmospheric conditions to ensure the vehicle is fully filled.
- Dispenser system- dispenses the CNG to the vehicles

A large number of vehicles can be served at the same time by installing additional compressors or increasing the size of the compressor. Ultimately, the number of vehicles able to be served is limited by the supply of natural gas.

#### 3.3.2.2 Cascade Fast Fill

Cascade fast-fill is typically used for retail applications or when vehicles arrive randomly for refueling and need to be fueled quickly. This system works well in a situation where the size and quantity of the vehicles being served isn't known or changes and the vehicles need to be filled at all hours of the day. This system

requires the most storage and is typically the most expensive.
Cascade fast fill systems can be designed to serve a large number of vehicle; additional storage tanks and larger compressors can increase the capacity to the size required.

#### 3.3.2.3 Buffer Fast Fill

A buffer fast fill system is typically used to fuel fleets of vehicles one after another. These systems are typically used to serve a fleet of known size and quantity; the system is designed specifically for the needs and fueling patterns of that fleet. The required components of this system are similar to the cascade fast-fill station but less storage is needed. Vehicles are fueled from the storage as well as directly from the compressor.

Cascade fast fill and buffer fast fill stations require the same components as a time-fill station in addition to:

- Storage tank or tanks
- Priority panel- Determines the flow of gas from the compressor to storage or the dispenser.

A combination of a time fill and fast fill system can be utilized if it best suits the demands. If some vehicles can be filled overnight a time fill system can be used to fill them. Then if there is a demand for quicker fueling on other vehicles, the necessary components can be added to the system to accommodate.

In preliminary discussions with Campbell County School District Staff, they have also indicated an interest in CNG as a fuel source at the future transportation facility. Recently, Sublette County School District in central Wyoming built a CNG station which they use to fuel their buses. Campbell County School District and others are watching how this system performs and there may be future economic data to allow for a full evaluation. Preliminary results indicate the Sublette County facility is about a "break-even" scenario.

The capital cost of a CNG station varies depending on the type and size of system, which is in turn based on the number of vehicles served. A time fill station that could fuel just over 1,300 gas-gallon equivelant (GGE) in a 10-hour period would cost around $675,000 installed. A fast-fill station that could fuel 225 GGE in a one hour peak (2,250 GGE in a 10-hour period) would about cost $1,000,000 installed. As shown in Table 3, the County, Sheriff's Department, and School District currently use the equivalent to 2,530 gallons of gasoline in a day. If all County and School District vehicles were converted to CNG a very large station would be needed. Based on the current economics, more than likely

the School District and only a portion of the County fleet would be converted over in the near future.

Initially, a time fill station as described above could likely accommodate the School District and some of the County fleet well. Costs for such a facility have been included in the cost estimate (Section 5). Future expansion or upgrade to a cascade fast fill type system would be required if the station were to be open to the public or serve others; however this type of system was not included in the cost estimate at this time.
In summary, building a CNG facility appears to have good potential for Campbell County based on current market conditions. However, due to the relatively high startup cost, it will likely warrant a detailed cost-benefit analysis considering all potential uses by the County, other public entities, and possibly the general public. The area set aside for a fueling facility should provide ample room to include a CNG station. Utility vendors have indicated they can accommodate the utility demands.

## 3.4 Potable Water

The availability of a potable water supply to the new facilities planned for the Centennial Section is a key consideration to the development of this site. For the purposes of this study, three potential sources of water supply were considered: Connection to the City of Gillette's water system, connection to a nearby water district (e.g. Means), or establishing a new supply from on-site water wells.

### 3.4.1 Connection to City of Gillette Water System

A potential connection to the City of Gillette's water system would be serve from the City's Zone 1 (HGL = 4764). Figure 1 in Appendix D shows the available static pressure based on surface elevation and shows that nearly all of the Centennial Section can be fed with adequate pressure from this source. There are two likely points of connection to the City's water system. First, there is an existing 8" water main located at the intersection of Burma Road and 4$^{th}$ Avenue and a connection could be made at this point with a water main extended to the north into the Section along the proposed Burma Road right of way up to Northern Drive, a distance of about 5,100 feet. A single, dead-end run off this connection would be able to feed all foreseeable domestic demands, but would be very limited as a supply for fire protection purposes. There is potential for a second point of connection to the City as there is a new 12" water main proposed to be extended up Hannum Road as part of the Gillette Regional Water Supply Project. This line could be connected to the extension on Burma and would form a "loop" that would greatly improve potential for fire protection and minimize pressure impacts to nearby residences in the event of a fire. The distance from Hannum Road to Burma/Garman is about 3,600 feet. Once these main lines are installed, additional fire service lines will need to be installed to provide service to the individual facilities.

The City of Gillette Utilities Division provided hydrant flow information based on peak hour and peak day scenarios from their existing hydraulic model. Flow information was provided for hydrants located at 4th and Burma and at the Hannum-Warlow Intersection. Using this data provided by the City, elevation data from the City's base mapping, and WaterCAD modeling software, DOWL HKM created a simple pipe network and modeled several scenarios to establish preliminary pipe sizes for meeting anticipates fire demands. Detailed model results are shown in Appendix D; a summarization of the results follows.

A total of five basic scenarios were analyzed using the hydraulic model and included several variations of water main and fire line sizes drawing water from the two above-mentioned connection points. Model results show that in order to provide appropriate levels of fire flow to the various facilities, a looped system of 12" diameter water mains from both connection points will be necessary. Results also show that fire lines coming off the 12" mains will also need to be 12", depending on the facility type (and zoning). If the service is zoned commercial, it appears 8" fire service lines will be able to provide the required flow of 2,500 gpm. However, if it is zoned industrial, 3,500 gpm is the require flow and will necessitate 12" fire service mains. Based on initial discussions with County Staff, it is likely that development of the Section will begin before the Regional Water System is extended along Hannum Road. In this case, the initial extension of a 12" water main up Burma Road will provide ample water for domestic demands but fire flows will be limited until a looped system is completed. Preliminary locations of water mains are included in Figure 2 and cost estimates are included in Section 5

### 3.4.2 Connection to Means Water District

Means Improvement and Service District boundary is immediately to the north of the Centennial Section. As part of this project, contact was made with the Means Board Chairman, Quentin Strand, as well as the water system operator, Duaine Faucett (the Water Guy). Based on those discussions, it appears the Means District has an ample supply of water at this time and indicated they would be willing supply water to the County for the new Weed and Pest Facility.

Weed and Pest will likely be the first facility on the site in the near future before a Regional waterline or a waterline along the Burma Extension can be installed. Therefore, a connection could be made to this facility from the Means District and they could be served separately from the other facilities. The Means District connection could be permanent or could be transitioned to City water when it becomes available. If the Means District were to supply water to the Centennial Section, it is possible that extending district boundary to include Weed and Pest would be necessary. Based on a review of statutes by the County Attorney, it appears it will not be necessary for the District to extend its boundaries to serve new County Facilities, unless District by-laws require it. However it may be of benefit to have the District Boundary extended to include new County lands as this would allow the County to have a vote in the District (similar to current landowners) for future decisions.

According to information provided by Duaine Faucett, there is a 6" PVC waterline in Ratcliff Drive which could be used to feed a connection to Weed and Pest. This water main is gravity-fed from the Means Tank and should provide 50-60 psi pressure near the intersection of Hackathorn and Ratcliff. A water service would likely need to be bored under Ratcliff to connect to the existing 6" main. Based on Weed and Pest's estimated demands shown in Table 4, a 1.5" service line would suffice, but if fire flow is necessary, a larger tap would be needed. Recent testing of the water system by the Means District resulted in fire flows reported to be in excess of 1,000 gpm at a nearby fire hydrant.

Means currently charges $5,000 for a water tap under 1" in size; a 1" tap is $7,500; and fees for taps larger than 1" are determined by the Means Board on a case-by-case basis. A separate rate is in place for commercial users as they pay a monthly base rate of $55 which includes up to 5,000 gallons. Commercial usage above 5,000 gallons per month is billed at a rate of $3.95/1000 gallons. For more information on Means water usage rates see Appendix D.

In addition to simply providing service to the Weed and Pest Facility, there is potential for the Means District to provide water service to all County facilities located on the Section on a long-term basis. However there are several key considerations:

- Continue discussions with the Means District Board to assess the District's willingness to consider a larger commitment to the County.
- Means' water system currently includes two pressure zones. Water users at lower elevation are fed by gravity from existing tanks (low zone) while users at higher elevation are fed off a booster pump (high zone). If all County facilities were fed from Means' system, it would likely require extension of the high zone and would include infrastructure upgrades to Means' existing facilities (i.e. off-site improvements)
- Meeting higher fire flows would be challenging due to infrastructure limitations. Meeting commercial or industrial fire flows will likely require additional water storage, large pumps to meet fire flows, a backup generator, and larger water mains to new County Facilities.
- While the Weed and Pest facility is easily fed, there may be long-term water supply concerns if a number of facilities are connected.

As shown Figure 2, all facilities are currently planned to be sited along or near Northern Drive. If the Burma Road extension is not constructed in the near future it may not make sense to extend water along this route for all facilities. To provide fire flow, a 12" water line would need to be extended from Means to feed the facilities south of Northern Drive. This line could extend out Garman Road and travel along the proposed access road to the facilities shown on Figure 2.

### 3.4.3 On-site Groundwater Well Supply

Table 6 summarizes the possible Campbell County facilities that are likely to be relocated to the Centennial Section. The table also provides estimated potable and non-potable water demands for each facility. As shown in Table 6, the current and future potable and non-potable demands for the Centennial Section are quite low, about 10-12 gallons per minute (gpm) for the average hourly demand.

**Table 6- Facilities and Water Demands**

| *FACILITY* | *CURRENT PEAK MONTH POTABLE WATER DEMAND (GPD)* | *FUTURE PEAK MONTH POTABLE WATER DEMAND (GPD)* | *CURRENT PEAK MONTH NON-POTABLE WATER DEMAND (GPD)* | *FUTURE PEAK MONTH NON-POTABLE WATER DEMAND (GPD)* |
|---|---|---|---|---|
| ***Road and Bridge*** | 12,000 | 12,000 | 6,477 | 11,290 |
| ***Weed and Pest*** | 485 | 660 | 452 | 839 |
| ***Fire Dept.*** | 121 | 130 | 0 | 303 |
| ***RRC*** | 929 | 1,300 | 0 | 0 |
| ***CCSD Transportation*** | 1,032 | 1,400 | 0 | 4,167 |
| **TOTAL** | **14,567 (10.1 gpm)** | **15,490 (10.8 gpm)** | **7,177 (5.0 gpm)** | **17,073 (11.9 gpm)** |

#### 3.4.3.1 Geologic and Hydrogeologic Setting

The following sections contain discussion of the geologic and hydrogeologic setting for the Centennial Section as it pertains to potential groundwater supplies.

##### 3.4.3.1.1 Geologic Setting

The Gillette area lies near the geographic center of the Powder River structural basin east of the Powder River synclinal axis. Following the eastward retreat of the western interior Cretaceous epicontinental seas, thousands of feet of mostly fluvial sediments, including substantial carbonaceous deposits, were deposited in the Powder River Basin. These deposits include, from oldest to youngest, the Upper Cretaceous Lance Formation, the Paleocene Fort Union Formation, and the Paleocene and Lower Eocene Wasatch Formation. The Wasatch Formation is exposed at the ground surface in the Gillette area.

The Eocene Wasatch Formation consists of mudstones, sandstones, conglomerates, and carbonaceous deposits of alluvial origin. The mudstones, which originated from overbank flood plain deposits, make up about two-thirds of the unit. Cross-bedded sandstones that probably originated as channel deposits of meandering streams make up much of the remainder of the unit. Coarse conglomerates were deposited in alluvial fans and carbonaceous shales and thick coal beds were deposited in extensive, long-lived, low-lying swamps in the western part of the basin along the basin axis. The maximum thickness of the Wasatch Formation in the Powder River Basin is about 3,000 feet along the structural axis of the basin. In the Gillette area the Wasatch Formation ranges from approximately 200 to 800 feet in thickness.

The Paleocene Fort Union Formation, which consists of sandstones, conglomerates, siltstones, and coal beds, was deposited by north-flowing braided and meandering streams and swamps in the basin center and by alluvial fans at the basin margins (Flores and others, 1999). Numerous thick and laterally widespread coal beds occur within the Fort Union Formation. While the total thickness of the Fort Union is reported to be as much as 5,200 feet along the basin axis, it is approximately 2,300 feet thick in the Gillette area (Wester-Wetstein, 2004).

The Fort Union Formation is subdivided into three members within the central and northern part of the Powder River Basin. The uppermost member, the Tongue River, is characterized by interbedded light gray to brownish or yellowish gray sands, shales, mudstones and siltstones with coal beds that are generally greater than two feet thick. The sands in the Tongue River Member are generally more massive than the sands found in the two underlying members. The top of the Tongue River Member is generally defined by the Wyodak Coal seam in the Gillette area. The thickness of the Tongue River Member in the Gillette area is approximately 940 feet (Wester-Wetstein, 2004).

The middle member of the Fort Union Formation, the Lebo Shale, is primarily composed of grey to dark grey shale with interbedded sands and thin coal seams. Although the sands in the Lebo Shale Member are generally very fine-grained and thin, some relatively thick sand sequences (greater than 20 feet) are present in many wells in the study area (Wester-Wetstein, 2004). The thickness of the Lebo Shale Member in the Gillette area is approximately 390 feet.

The lower Tullock Member of the Fort Union Formation is characterized by interbedded gray to greenish grey sands, silts, and shales with thin coal and carbonaceous shale beds. The sands in the Tullock Member are usually very fine to fine grained and contain more silts and clays than the relatively clean, massive sands of the Tongue River Member (Wester-Wetstein, 2004). The thickness of the Tullock Member in the Gillette area is approximately 970 feet.

Because the Fort Union Formation was deposited in fluvial (river), lacustrine (lake), deltaic and swampy environments, the formation is characterized by interfingering of sands, siltstones, mudstones, shales, and coals. The resulting matrix is very lenticular and discontinuous in nature and consequently there may be very little correlation between sandstone units in two wells that are in close proximity to each other.

The Fort Union Formation is underlain by a thick sequence of Cretaceous rocks that were formed from sediments deposited in a north-south trending basin periodically occupied by a shallow epicontinental sea. The youngest Cretaceous rocks are the fluvio-deltaic sandstones and shales of the upper Cretaceous Lance Formation which is underlain by the Fox Hills Sandstone, a target aquifer for some of the City of Gillette water supply wells. The Fox Hills Sandstone is underlain by a thick sequence of shales and siltstones. The Muddy Sandstone, which is located at the base of the lower Cretaceous Mowry Shale, is the target of several abandoned deep oil and gas wells in the Centennial Section.

#### 3.4.3.1.2 Hydrogeology of the Wasatch and Fort Union Aquifers

The water-bearing units within the Wasatch Formation consist of fine-to coarse-grained, lenticular sandstone interbedded with shale and coal with minor amounts of coarse conglomerates along the western margin of the Powder River Basin. Due to the poor quality of water developed from the Wasatch Aquifer in the Gillette area, most of the wells completed in the area since the mid 1990's are completed in the Fort Union Aquifer.

The Fort Union Aquifer is a confined aquifer system with the primary water production occurring from the sand lenses and fractured coal beds. Although the individual sand lenses exhibit different aquifer characteristics, most wells are completed in more than one lens so it is not possible to characterize the units individually. Based on extensive work on wells in the Gillette area, Wester-Wetstein (2004) has developed a characterization of the hydrogeologic

properties of the different members in the Fort Union Formation. In general, wells that are completed primarily in the Tongue River Member have a slightly higher transmissivity and specific capacity than wells completed in the Tullock Member. Although the aquifer properties between the two members vary slightly, the members do not act as separate aquifer systems. On a localized basis and under a short term pumping period, each distinct sand lens in the Fort Union Aquifer functions on an individual basis. However, because many wells are completed across multiple sandstone units, as the pumping period increases and the area of contribution expands, the Fort Union sand lenses act as a single aquifer system. This phenomena is reflected in the potentiometric surface elevations of the Gillette area wells. Even though wells in the Gillette area are completed in different sandstone units in the Tongue River and Tullock members, the potentiometric surface indicates that the wells reflect a single aquifer system (Wester-Wetstein, 2004).

Production capacity from the Fort Union Aquifer wells is dependent on the thickness and hydrogeologic properties of the individual sand lenses that are tapped by the particular well. Transmissivity and specific capacities for the Fort Union Aquifer in the Gillette area range from approximately 500 gpd/ft to 1,800 gpd/ft and 0.6 gpm/ft to 1.6 gpm/ft, respectively (Wester-Wetstein, 2004). The production from the Tongue River sands is generally greater than that from the Tullock sands because the Tongue River sands are cleaner and coarser grained. In the Gillette area, wells completed in the Fort Union Aquifer generally produce up to 150 gpm.

Prior to the oil and coal boom in the 1970's, the City of Gillette water supply consisted of a network of wells completed in the Wasatch Formation, known as the H-series wells. Due to the poor water quality of the Wasatch wells, the water was treated in an electrodialysis plant to remove hardness. In response to increased population, the City developed abandoned oil and gas wells that were completed in the Fort Union and Fox Hills Formations. The first Fort Union wells in the Gillette area were completed in the more prolific Tongue River Member. However, in response to an average water level decline of 120 feet from the period from 1972 to 1985 (Crist, 1991), subsequent wells were completed in the lower Tongue River and Tullock members. Currently, all of the 11 existing City of Gillette Fort Union wells are completed in the lower Tongue River and Tullock members of the Fort Union Formation.

The Means Water District, located immediately north of the Centennial Section, obtains groundwater from three wells that are completed in the

Tongue River and Tullock members of the Fort Union Formation. The wells in the Means District range in depth from 942 to 1,893 feet and the reported yield from the wells ranges from 20 to 200 gallons per minute (gpm). The water-bearing intervals in these area wells occur from depths of 826 to 1,830 feet.

#### 3.4.3.2 Water Quality

Water quality of any potential water source is a key consideration for its ultimate use as a potable or non-potable supply. The following section includes brief discussions of water quality for potential groundwater resources in the Centennial Section.

##### 3.4.3.2.1 Wasatch Aquifer

The quality of water in all of the samples from wells completed in the Wasatch Formation is poor. The total dissolved solids (TDS) concentration generally ranges from 1,709 to 3,510 milligrams per liter (mg/L) and the sulfate levels are on the order of 10 times higher that the secondary EPA standard of 250 mg/L. Because of the poor water quality in the Wasatch Aquifer, the City of Gillette was forced to abandon the H-series wells in the 1970's and replace them with the more prolific and better quality Fort Union wells. Table 7 provides a summary of the water quality data for the H series wells that were located in the north half of Sections 21 and 22, immediately south of the Centennial section. As shown in Table 7, the TDS values range from a low of 2,791 to a high of 3,436 mg/L. In addition to high TDS concentrations, the water is also characterized by elevated levels of sulfate, bicarbonate, magnesium, iron, and calcium.

##### 3.4.3.2.2 Fort Union Aquifer

The groundwater produced from the Fort Union Formation in the Gillette municipal wells shows degradation in quality reflected in TDS and fluoride concentrations. The increase in these constituents occurs at depths greater than 1,800 feet. The TDS from the Gillette wells varies from 262 to 390 mg/L in wells with completions shallower than 1,800 feet, whereas the TDS varies from 359 to 875 mg/L in wells open to the Fort Union Formation below 1,800 feet (HDR Engineering, 2009). Similarly, fluoride levels are between 1.1 and 1.3 mg/L for wells with completions less than 1,800 feet and 1.4 to 5.4 mg/L for wells deeper than 1,800 feet. The increase in these constituents with depth is interpreted to coincide with the penetration of the Tullock Member of the Fort Union Formation.

**Table 7- Campbell County Centennial Section**
**H-Series Wells Water Quality**

| Well Name | Gillette Well H-13 | Gillette Well H-14 | Gillette Well H-20 | Gillette Well H-21 | Gillette Well H-22 | Gillette Well H-23 | Gillette Well H-24 | Gillette Well H-25 |
|---|---|---|---|---|---|---|---|---|
| SEO Permit No. | 41989 | 41990 | 41996 | 41997 | 41998 | 41999 | 42000 | 42001 |
| Location (T50N, R72W) | NW NE Section 21 | NW NE Section 21 | SW NW Section 22 | SE NW Section 22 | SE NE Section 21 | SE NW Section22 | NE NW Section 22 | SE NW Section 22 |
| Total Depth (feet) | 320 | 320 | 283 | 282.5 | 222 | 303 | 243 | 283 |
| Permitted Yield (gpm) | 110 | 70 | 55 | 62 | 55 | 50 | 110 | 100 |
| Static Water Level (feet) | 107 | 112 | 68 | 58 | 64 | 89 | 62 | 74 |
| TDS (mg/L) | 3436 | 2801 | 3194 | 2821 | 3076 | 2791 | 2939 | 3347 |
| Calcium (mg/L) | 580 | 500 | 465 | 515 | 520 | 510 | 525 | 525 |
| Magnesium (mg/L) | 280 | 245 | 280 | 207 | 223 | 189 | 183 | 220 |
| Sodium (mg/L) | 71 | 9 | 113 | 48 | 110 | 63 | 102 | 191 |
| Potassium (mg/L) | 21 | 19 | 8 | 16 | 16 | 16 | 19 | 16 |
| Sulfate (mg/L) | 2,160 | 1,720 | 2,086 | 1,796 | 1,913 | 1,829 | 1,926 | 2,135 |
| Chloride (mg/L) | 24 | 20 | 20 | 10 | 24 | 10 | 10 | 14 |
| Iron (mg/L) | 4.3 | 4.6 | 3.8 | 7.7 | 3.6 | 2.9 | 2.1 | 3.2 |
| Bicarbonate (mg/L) | 610 | 586 | 451 | 464 | 549 | 354 | 354 | 500 |
| pH (standard units) | 7.0 | 6.8 | 6.9 | 6.2 | 7.0 | 6.1 | 6.1 | 7.3 |

The quality of water produced from the Centennial Section CBM wells that are completed in the Fort Union coal seams is not as good as that from the Fort Union sandstone lenses. Table 8 provides a summary of water quality parameters from the State 21A-1602 well (SEO Permit No. 150435) that was provided in the WOGCC database. The well is completed in the Anderson Coal seam in the upper Fort Union Formation and is most likely representative of other Upper Fort Union coal seams that were targets of CBM development.

**Table 8- Former CBM Well State 21A-1602 Well**
**Water Quality Parameters**

| CONSTITUENT | CONCENTRATION |
|---|---|
| Sodium (mg/L) | 274 |
| Potassium (mg/L) | 11 |
| Calcium (mg/L) | 45 |
| Magnesium (mg/L) | 24 |
| Iron (mg/L) | 0.01 |
| Sulfate (mg/L) | 4 |
| Chloride (mg/L) | 10 |
| Carbonate (mg/L) | 0 |
| Bicarbonate (mg/L) | 1,040 |
| Conductivity (mg/L) | 1.450 |
| TDS (mg/L) | 900 |
| pH | 7.37 |
| SAR | 8.3 |

#### 3.4.3.3 Summary of Groundwater Supply for Potable Use

Potable water supply needs for the Centennial Section could be met with a well drilled into the Tongue River Member of the Fort Union Formation. Geophysical logs of nearby wells suggest that a new water supply well near 43-16 could be drilled to a depth of approximately 1,200 feet and produce significant quantities of high quality water from 175 feet of sandstone. The anticipated static water level is approximately 750 feet and the top screens in the well will be set at a depth of approximately 935 feet, resulting in an available drawdown of 185 feet. There is risk that other wells completed in the Fort Union Aquifer could have impacts on the water level in a well in the Centennial Section, but the low anticipated demand will minimize the drawdown in the well. The estimated cost for a Fort Union well is detailed in WESTON's memo contained in Appendix D.

## 3.5 Non-Potable Water

Sources for non-potable water include existing methane wells, new groundwater wells, or a connection to a City raw water well. Uses for non-potable water may include equipment washdown, dust suppression, blending for magnesium chloride application, fire suppression or possibly irrigation. A discussion of each source follows.

### 3.5.1 Existing On-site Wells

There are a total of nine existing permitted water supply wells on the Centennial Section in addition to one SEO monitoring well. Eight of the wells are former CBM wells that are completed in the coal seams of the upper Fort Union Formation and one shallow well, State #1, is completed in the Wasatch Formation. None of these have been plugged and abandoned and are potential sources of non-potable water. The wells are not producing gas (in commercially viable quantities) but have pumps in them and can still produce water. The production rates are generally unknown, but according to the surface lessee, one well near the center of the section produces 8-12 gpm. Water from five of the wells on the Section is piped to a discharge above the pond; the water then flows overland to the pond (Pond 1 in Figure 4). The uncertain production capacity combined with the need to run 3-phase pumps (deeper wells) makes these wells less viable as water supplies.

Another issue that would arise from using water from methane wells is the presence of methane gas which is dissolved in the water. To get around the issue of holding water in an open pond, the water could be stored in an enclosed water tank. If the water were pumped to a holding tank without the gas being removed, methane would build up, causing serious risks of explosion and fire hazard. In order to address this concern, a stripping system could be included with a water system, but this would add cost and operational complexity. Finally,

existing CBM wells are relatively deep and require 3-phase power which increases the cost to produce water over shallower wells. As such it is not recommended that CBM wells be used as sources of water supply for potable or non-potable water.

The existing Wasatch Well (State #1) is in poor condition and has a low apparent yield (reportedly 15 gpm). The age and condition of this well mean it is probably not viable for future use. It is recommended that this well be plugged and abandoned and consideration be given for drilling a new Wasatch as part of a non-potable supply. Wasatch water is generally not considered suitable for irrigation without blending with water from another source – typically Fort Union water or surface water. On the Centennial Section, water from a Wasatch well could potentially be blended with surface runoff water and used for irrigation or other purposes.

### 3.5.2 New On-site Groundwater Well

The second option for a non-potable water supply would involve drilling a new well (or wells) in the Wasatch formation. These wells are relatively inexpensive and usually have fairly good production rates. The water would likely have to be stored in either a tank or a lined pond to facilitate rapid filling of water trucks or large tanks. This water usually has high concentrations of dissolved solids, including iron, often causing discoloration. Depending on water quality, a Wasatch well may not be suitable for all applications.
A new well completed in the Wasatch Formation and located near intended points of use can be drilled and constructed with 5-inch PVC casing and factory slotted screen to meet non-potable demands, which are estimated to be approximately 10-15 gpm. Using the depth to the bottom of the Wasatch Formation determined in G-MON-1 and the difference in elevation between G-MON-1 and the top of the hill near Well 43-16, it is expected that the total thickness of the Wasatch Formation at that site is approximately 450 feet. The estimated static water level in the Wasatch Formation near Well 43-16 is 180 feet. A cost estimate for drilling, constructing, and equipping a non-potable water supply well in the Wasatch Formation is included in Section 5.0.

### 3.5.3 Connection to City Raw Water

One of the City's existing groundwater wells is located just to the south of the Centennial Section. The Fox Hills #3 well sits approximately 1,500 feet from the South border of the Section, in the City Yard off Warlow, and is completed into the Fort Union formation. The City currently blends the water from this well with that from other wells to manage water quality. City Staff mentioned the possibility of allowing the County to use water from this source. Also mentioned was the fact that this water is high in fluoride and TDS and is very soft and warm, coming out of the ground at 100˚F.

### 3.5.4 Surface Water

Another potential source of non-potable water is the runoff that can be collected in the northeast drainage in Pond 1 or the proposed pond to the northeast. The reliability of such a supply is questionable given the relatively small area contributing to runoff and variability of precipitation. In order to make surface runoff a viable option, it would be necessary to line any surface impoundment (pond) to minimize infiltration into the ground. Also water quality can be a challenge in the operation of any surface impoundment due to silt accumulation and biological growth.

## 3.6 Wastewater

The conveyance and treatment of domestic sewage and other liquid waste streams generated from the new on-site facilities is critical consideration for development of the Centennial Section. The Centennial Section can be divided into five separate basins (or sewer sheds), numbered 1 through 5. Figure 3 depicts the sewer sheds and wastewater system options described in this section. The southerly portion of the Section (Sewer Sheds 4 and 5) is immediately adjacent to City Limits and, if developed, could gravity flow into existing City Sewers (within City Limits). A majority of wastewater flows from Sewer Shed 3 will flow into Sewer Shed 4 via a gravity main as shown in Figure 3; a small lift may be needed if some development occurs west of the proposed gravity mains. It is understood that these areas are unlikely to be developed in the next 20 years, and as such are not the focus of wastewater service for this study. The West (Sewer Shed 1) and Northeast (Sewer Shed 2) areas of the Section are the likely areas of initial development on the Section and therefore represent the primary focus of this study. These areas are situated well below the City sewer system and would therefore require separate collection, conveyance and treatment systems. Based on a review of the site and discussions with County Staff, the wastewater options fall into two categories: on-site treatment and off-site treatment. A detailed discussion of the options under each category follows. As discussed in Section 2.6, the planned facilities will produce a peak load of 164 gpm of wastewater.

### 3.6.1 On-site Treatment

On-site treatment refers to several options for handling wastewater generated from new facilities located on the Section and includes septic systems, package treatment systems, sewage lagoons, and possibly deep-well injection of wastewater. Except for septic systems, all of these options would require construction of a sewer collection system consisting of sewer mains, manholes and service connections. Each of these options is considered below.

#### 3.6.1.1 Septic Systems

Septic systems are generally easy to construct low-maintenance and represent a basic means of wastewater treatment which may be viable as either a short-term or long-term option. On-site treatment would require monitoring and maintenance with separate systems and replacement areas set aside for each facility.

# FIGURE 3 - SEWER SYSTEM OPTIONS

CENTENNIAL SECTION UTILITY PLANNING

DOWL HKM
1901 Energy Court, Suite 170 Gillette, Wyoming 82718
307-688-4181 www.dowlhkm.com

MEANS DISTRICT

LIFT STATION

8" GRAVITY COLLECTION SYSTEM (TYPICAL)

HACKATHORN LANE

GARMAN ROAD

NORTHERN DRIVE

SEWER SHED 1

SEWER SHED 2

HACKATHORN EXTENSION

8" GRAVITY COLLECTION SYSTEM (TYPICAL)

HANNUM ROAD

FORCEMAIN OPTIONS 1 - 3

BEGIN GRAVITY SEWER OPTION 4

OPTION 2
3100 LF FORCEMAIN
2600 LF GRAVITY MAIN
7 MANHOLES
BORE UNDER 14/16
460 LF IN WYDOT ROW

SEWER SHED 3

BEGIN GRAVITY SEWER OPTIONS 1 - 3

BURMA EXTENSION

SEWER SHED BOUNDARIES (TYPICAL)

SEWER SHED 4

SEWER SHED 5

OPTION 1
3100 LF FORCEMAIN
2200 LF GRAVITY MAIN
7 MANHOLES

OPTION 3
3100 LF FORCEMAIN
2300 LF GRAVITY MAIN
7 MANHOLES

OPTION 4
5300 LF FORCE MAIN
4600 LF GRAVITY MAIN
12 MANHOLES

CITY LIMITS

FLOW RESTRICTION

AREA 1

AREA 2

AREA 3

AREA 4

AREA 5

AREA 6

FLOW RESTRICTION

CITY OF GILLETTE

FLOW RESTRICTION

FLOW RESTRICTION

STONEPILE INTERCEPTOR

N

SCALE IN FEET
500 0 500 1000

| | |
|---|---|
| PROJECT | 5322.26428.01 |
| DATE | 01/03/2014 |
| DRAWN BY | JB |
| APPROVED BY | MH |

© DOWLHKM 2013

FIG-3

In order for the wastewater to be effectively dealt with on site using a septic system the soils in the area must be of a type that is suitable for a leach field. Based on published geological information, a preliminary evaluation of site soils compatibility was performed. It should be noted that a formal site investigation has not been completed and actual soil types may vary from those generalized in available literature. Based on published surficial soils information by the Natural Resources Conservation Service (NRCS)[i], the upper soil horizons across the site are comprised of alluvial soil deposits consisting of combinations of silt, sand, and clay. These soils classify as SC-SM and CL (Silty, Clayey Sand and Lean Clay) in the Unified Soil Classification System. Based on the published geologic map of Wyoming by Love and Christiansen[ii] the alluvial soils are underlain by bedrock of the Wasatch Formation consisting of sandstone and claystone with coal beds.

Depth to bedrock is variable across the subject site. With the exception of the extreme northwest portion of the site, there is a potential for relatively shallow bedrock. Bedrock within the northwestern portion is greater than 80 inches. Across the remaining portion of the site bedrock ranges from 10 inches to greater than 80 inches in depth. Approximately 28% of the total site has potential for bedrock shallower than 80 inches. Based on the available data, depth to groundwater is greater than 80 inches across the site.

Department of Environmental Quality stipulates that there be a minimum separation between a leach field absorption system and bedrock/impermeable soil. Typically this separation is taken as 4-feet. Likewise, soils that are excessively permeable are not suitable for leach fields. Silty to clayey sands are typically adequate leach field soils. Lean clay may not be suitable depending on in-situ density and composition. Bedrock is generally not suitable and will require the designated separation from the absorption system.

According to DEQ Chapter 25 Section 5(e) Sloping Ground Installation, Section (i), the maximum permissible slopes on which an absorption system may be constructed are summarized below.

| ***Percolation Rate (min/inch)*** | ***Maximum Slope*** |
|---|---|
| Faster than 5 | 25% |
| 6 to 45 | 20% |
| 46 to 60 | 15% |

In conclusion, initial findings based on published data show this area to have soils that are relatively compatible with an absorption system. Further soil analysis, including

percolation tests, should be conducted at each proposed leach field location and a proper absorption system should be designed for each facility and their corresponding loads, which are shown in Table 5. It should be noted that the leachate and wash down wastewater contributions shown in Table 5 were shown for estimation of potential total flow of wastewater to off-site treatment only. If a septic system is used, domestic wastewater will be the only contribution to septic system design flows and other waste streams such as leachate and wash-down facilities will require separate treatment facilities. Septic systems are generally well-suited to low-density development and are the least expensive option in most cases. However there are limitations to the use of septic systems, especially in locations where bedrock is present, such as on the Centennial Section.

#### 3.6.1.2 Lagoons and Package Treatment Systems

Lagoons and package-type systems are two potential options for on-site treatment of wastewater generated on the Section. These systems are generally much more expensive to design, permit, construct, and maintain than septic systems and assume a collection system (sanitary sewer system) would be constructed to convey wastewater to the facility located at the lowest point in the area served.

##### 3.6.1.2.1 Lagoons

Lagoons, or lined sewage ponds, are a relatively simple system of wastewater treatment that could potentially be used. Lagoons maybe discharging or non-discharging (evaporative) generally require an impervious plastic liner to protect groundwater. Lagoons have proven to be an effective method of sewage treatment for the many subdivisions and developments in Campbell County outside the City of Gillette. Advantages of lagoons compared to package systems include the simplicity of the system, relatively low maintenance and lower susceptibility to upset. Disadvantages to lagoons include large space requirements and higher initial construction costs.

##### 3.6.1.2.2 Package Treatment Systems

Package treatment systems refer to a type of small, pre-engineered wastewater treatment plants (package) that is manufactured off-site, hauled to the site and then assembled and installed on location. There are a variety of types and brands of these plants. Advantages of package systems include the very small space requirement and lower initial construction costs when compared to lagoons. Disadvantages include very high O&M requirements, susceptibility to process upset and the need for effluent discharge.

Based on preliminary discussions with Wyoming DEQ staff, both lagoons and package treatment systems would require a certified operator if owned by the County. Either type of facility would require a WyPDES (DEQ) surface water discharge permit if discharging to Rawhide Creek. A DEQ Permit would also be required if discharge was made to a large drain field through the State's Underground Injection Control (UIC) program. Additional concerns with lagoon and package systems include potential nuisance conditions such as attracting birds and rodents and odors common to facilities handling wastewater.

While lagoons and package treatment systems are certainly possible to design and construct, it would essentially require the County to go into the wastewater utility "business" with all of the associated long-term obligations. As such, these options for wastewater handling and treatment appear to be the least desirable for Campbell County.

#### 3.6.1.3 Deep Well Injection

Another potential option for disposal of wastewater generated on the Centennial Section is construction of a deep injection well facility which could receive either domestic wastewater, special wastes such as leachate and washdown water, or both. If domestic sewage were to be included for injection, pretreatment of this sewage in the form of septic tanks, would be required to minimize potential for solids in the system or plugging of pumps and pipelines. Septic tanks would require periodic pumping as is normal.

As discussed previously, three of the deep oil and gas wells that were completed in the Cretaceous Muddy Sandstone at a depth of approximately 8,500 feet were designated as injection wells, presumably for disposal of oil field wastes prior to being plugged and abandoned in 2004. Table 9 provides a summary of construction details for those three wells. Based on data presented in the WOGCC online database, one of the wells (Mill-Gillette 21) did not receive any waste; however two other wells (Mill-Gillette 20 and Mill-Gillette 22) received a considerable quantity of waste during the period from 1983 to 1987.

Based on data provided by the Oil and Gas Commission, the Muddy Sandstone at Mill-Gillette 20 was able to accept 40,573 gallons per day in May of 1983 and averaged a rate of almost 13,000 gallons per day over the reporting period. The Muddy Sandstone in Mill-Gillette 22 was able to accept 30,649 gallons per day during the month of October of 1986 and averaged a rate of 10,917 gallons per day during the reporting period. Therefore, it appears that the Muddy Sandstone would serve as an adequate receiver of wastewater at the Centennial Section site.

The only well for which an abandonment report was available in the online database, Mill-Gillette 21, indicated that the production casing remained in the well after it was

plugged and abandoned. Since all three wells were abandoned at about the same time, it is likely that the 5 ½-inch production casing remains in the other two wells as well.

WESTON Engineering has been in correspondence with John Passehl, the DEQ UIC Program Coordinator, and John indicated that the Muddy Sandstone would be a good candidate for an injection well in this area. Not only has the formation been used in the past as a target for receiving waste, there is most likely ample existing data to aid in the evaluation of the porosity and other necessary aquifer properties required to obtain a UIC Permit from DEQ.

**Table 9- Summary of Injection Well Construction Details**

| ***Well Name*** | ***Mill-Gillette 20*** | ***Mill-Gillette 21*** | ***Mill-Gillette 22*** |
|---|---|---|---|
| ***Total Depth*** | 8,416 feet | 8,620 feet | 8,585 feet |
| ***Permitted Formation*** | Muddy Sandstone | Muddy Sandstone | Muddy Sandstone |
| ***Top Perfs*** | 8,308 feet | 8,496 feet | 8,308 feet |
| ***Bottom Perfs*** | 8,330 feet | 8,534 feet | 8,330 feet |
| ***Surface Casing Size*** | 8 5/8 inches | 9 5/8 inches | 9 5/8 inches |
| ***Surface Casing Depth*** | 265 feet | 203 feet | 200 feet |
| ***Prod Casing Size*** | 5 ½ inches | 5 ½ inches | 5 ½ inches |
| ***Prod Casing Depth*** | 8,413 feet | 8,620 feet | 8,579 feet |

Based on DEQ Chapter 13 Section 5, the permit process for a Class I UIC Injection well would include gathering the following information:

- A brief description of the nature of the business and activities that require the applicant to obtain a permit
- Pertinent information and ownership status of the operator
- Pertinent information and location of the facility
- A calculation of the area of review which requires the calculation of the cone of influence and the area of the ultimate limit of emplaced waste
- Information about the proposed facility including:
- A description of the substances proposed to be discharged
- Construction and engineering details
- Information including the name, description, depth and geology of the receive rand confining zone and the hydrology, fluid chemistry, fluid pressure, temperature, fracture pressure and TDS of the receiver
- Water quality information which will facilitate the classification of groundwater that may be affected by the proposed discharge

- Topographic and other pertinent maps
- A list of other relevant permits that the facility has been required to obtain
- A list of all wells that penetrate the confining zone and are within the area of review and records of plugging and completion
- Detailed monitoring plans for:
  - Volume and chemistry of the discharge and water quality of wells within the area of review
  - Injection and annular pressures in the well
  - Corrective action to cope with well failures
  - Information sufficient to demonstrate mechanical integrity of the well

In addition to siting, designing and permitting the actual well, there would need to be a sewer collection system, a holding tank, and an injection pump system all housed underground or in frost proof facilities. It is advisable that an injection system include provisions for chlorination of wastewater prior to injection to minimize potential for bio-fouling of the well. In addition to these capital costs, such a system would have ongoing costs associated with operation and maintenance, testing and monitoring of waste, and periodic reporting to Wyoming DEQ. The capital cost for a deep injection well is estimated to be in the range of $1,700,000 (see detailed breakout in Appendix D), which does not include costs for a collection system. It is assumed an injection well facility could be located at the low point in the collection system, possibly in the northwest corner of the section, west of Hackathorn Drive. Compared to lagoons and package-type systems, the operation and maintenance of an injection system would be similar in scope, except that it would not require a certified operator or a surface water discharge permit.

In summary, inclusion of a deep injection well as a means of treating wastewater or other waste streams is a potential option on the Centennial Section. It could be used for disposal of special wastes or for all aqueous wastes generated from on-site facilities. However, both capital and operational costs will be high compared to other options because much of the same infrastructure must be installed along with the injection well system.

### 3.6.2 Off-site Treatment (City Sewer)

As part of this study, it is important to consider the potential for off-site treatment of wastewater with the most practical means being a connection to the City of Gillette's collection and treatment system. One key consideration is the willingness of the City of Gillette to accept wastewater from these relocated County Facilities. In initial meetings with City Utilities Staff they have indicated that they are very open to providing this service, though it will require eventual annexation of the Centennial Section into the City of Gillette The Gillette Wastewater Treatment Plant (WWTP), which is located east of Gillette, treats an average of about 3.2 million gallons of sewage per day and is the ultimate destination of wastewater generated on the Centennial Section. A main trunk sewer called the Stonepile Interceptor conveys flows from the northwest section of Gillette to the east along Echeta Road, then south and east along Stonepile Creek eventually discharging to the WWTP. Any

wastewater generated from development of the Centennial Section would be conveyed by the Stonepile Interceptor to the WWTP. Based on discussions with City Utilities Staff, it is understood there is adequate capacity in the Stonepile Interceptor, so it was not modeled or considered as a potential limitation in the sewer collection system.

In reviewing the City's sewer collection system south of the Centennial Section, it was determined there were two basic routes by which wastewater would be conveyed the Stonepile Interceptor. First is the existing sewer main that runs south on Burma Road and connects to the Stonepile Interceptor near the intersection of Burma Road and Echeta Road. Second is the sewer main that runs south along HWY 14/16 and connects to the Stonepile Interceptor near the intersection of HWY 14/16 and Echeta Road. Both routes have multiple potential points of connection from Centennial Section and each of these have potential flow limitations. The next step was to assess the estimated capacity of both route based on existing sewer loading, pipe sizes and the slopes of each section of sewer main. Sewer slopes were determined from data provided in the City's GIS shape files. Grades and sizes of sewers were not field-verified under this study; however it is recommended that this step by taken during detailed design of a future sewer connection. Finally, four separate potential connection options to the City's collection system were developed. All options include a collection system in the Centennial Section which would drain to a lift station located in the Northwest corner of the section. The lift station would then pump the waste water to the South to a point where it could flow by gravity in new manholes and sewer mains with eventual connection to the City's existing system. Figure 3 shows the proposed alignment for each option, the existing sewer lines that are impacted, and existing developed areas which contribute to the impacted lines. A discussion of the connection alternatives and options associated with each route follows.

#### 3.6.2.1 City Sewer Option 1

Option 1 as shown on Figure 3, consists of approximately 3,100 feet of force main which roughly parallels the west Section line. The force main transitions to gravity main for another 2,200 feet and discharges to the City's existing sewer system on Hemlock Avenue. At least 7 manholes would be needed on the gravity section. The existing system receiving flows consists of 8-inch lines on Hemlock and 4$^{th}$ Street which carry the wastewater to a 12-inch sewer main flowing south on the west side of Highway 14/16 and connects to the Stonepile Interceptor.

A section of the 8-inch line on 4th Street between Boblink Court and Skylark Court has the flattest slope on this run - 0.44%. Using Manning's open channel equation, this slope results in a maximum flow of 430 gpm when 75% full.

In addition, there is one section in the 12-inch sewer main along Highway 14/16 in which flat slopes creates a bottleneck which limits capacity. This section is just north of the railroad where a slope of 0.14% is shown. This slope limits flows to approximately 640 gpm at 90% full. Since this is a trunk-type main with fewer service connections, it was assumed design for a 90% full condition is appropriate. Area 4 shown on Figure 3 currently contributes flows to this line. This line currently carries flows from Areas 1-4.

In order to estimate the capacity of existing sewer mains, existing wastewater flow rates were estimated using currently-developed areas and assuming development of unimproved parcels within City Limits. Table 10 summarizes the estimated wastewater loading rates for the areas contributing to the 12" sewer on Highway 14/16. It should be noted that loading rates used for this analysis vary from those required by current City Standards as these loading rates would indicate sewer mains running at or above capacity. Also, appropriate references were consulted for loading rates associated with non-residential areas.

As shown in the table, based on stated assumptions, the existing 12" sewer main on Highway 14/16 is at 93% of its capacity under peak conditions. This leaves only 46 gpm of remaining capacity to accommodate future development. As discussed in Section 2.6, the new County facilities will produce around 164 gpm. Therefore, in order to route wastewater through this section of sewer, some or all of the existing 12" sewer main would need to be up-sized, or possibly a portion of the sewer creating the restriction would need to be upsized or re-layed. Re-laying or replacing sewer mains is possible, but would be a costly alternative. As such, this routing of wastewater flows from the Centennial Section is not recommended.

#### 3.6.2.2 City Sewer Option 2

Option 2 for conveying wastewater into the City's system is similar to Option 1, using the same alignment for force main. However under this option the new gravity sewer would be aligned to the southwest corner of the section, crossing under Highway 14/16, and tying into an 8-inch existing line on the west side of Highway 14/16. This 8" line eventually flows into the 12" main discussed in Option 1 with the same resulting capacity issues. Option 2 would require approximately 3,100 feet of force main, 2,600 feet of gravity main, at least seven manholes, and most likely a cased bore under Highway 14/16. Similar to Option 1, this routing is not recommended due to likely capacity limitations of the existing 12" sewer main.

**Table 10 – Options 1 and 2 Existing Loads**

| *Zoning* | *Density per Unit* | *Loading (gpcpd)* | *Total Existing* | *Total Existing Equiv. Pop.* | *Equivelant Sewer Flows (gpd)* |
|---|---|---|---|---|---|
| *Typ. Resid (DU)* | 2.6[2] | 100 | 273 | 710 | 70,980 |
| *Mobile Home (DU)* | 2.6[2] | 100 | 306 | 796 | 79,560 |
| *Multi-Family (AC)* | 52.5[1] | 100 | 15 | 803 | 80,325 |
| *Commercial (AC)* | 18[1] | 25[3] | 29 | 524 | 13,109 |
| *Equivelant Sewer Flows (gpd)* | | | | | 243,974 |
| *Equivelant Sewer Flows (gpm)* | | | | | **169** |
| *Flows w/ Peaking Factor =3.5* | | | | | **593** |
| *% full at bottle neck on 12" pipe* | | | | | **93%** |

[1]Based on 2010 Census Data
[2]Based on COG Design Standards
[3]Based on DEQ Standard loading of 100 gpcpd

### 3.6.2.3 City Sewer Option 3

Option 3 for conveying wastewater into the City's system is similar to Options 1 and 2 using the same alignment for force main. However, under this option, the new gravity sewer would be aligned to connect to City's system at an existing manhole on the north end of Greenwood. Approximately 3,100 feet of force main, 2,300 feet of gravity main, and at least 7 manholes will be required. The City Sewer begins as an 8" line and flows south to 4th Street where it ties into a 10" main flowing to the east along 4th Street, south along Beech Street and eventually tying into the 12" sewer main flowing south along Burma and ultimately into the Stonepile Interceptor near the intersection of Burma Road and First Street. The capacity of this route is limited by two sections of sewer main, the first being a section of the 10" sewer main on 4th Street just north of Elm Court which has a slope of 0.23%. The capacity of this main 75% full was calculated to be 560 gpm. The second section which restricts flow in this route is a section of the 12" sewer main along Burma where the slope is about 0.095%, with a resulting of capacity of 685 gpm at 90% full.

Similar to Options 1 and 2, in order to get an estimate of the capacity of existing sewer mains, existing wastewater flow rates were estimated using currently-developed areas and assuming future development of unimproved parcels within City Limits. Table 11 summarizes the estimated wastewater loading rates for the areas contributing to the 10" sewer in 4th Street and the 12" sewer along Burma Road. As mentioned previously, loading rates used for this analysis vary from those required by current City Standards. Also, appropriate references were consulted for loading rates associated with non-residential areas.

The existing areas of the City contributing to the 10" and 12" mains were split into Areas 5 and 6 as shown in Figure 3. Area 5 contributes before the restriction in the 10" main while both Areas 5 and 6 contribute before the restriction in the 12" main. Table 11 shows these model results. In summary, the above analysis shows that the restriction noted in the 10" sewer main along 4th Street is not a limiting factor and the 12" sewer main is only operating at about 19% of capacity, with greater than 500 gpm of available capacity. Therefore available capacity on this route is well-above that needed for the County facilities in the Centennial Section, and an ample amount for future growth. This is the preferred route of conveyance of wastewater if a connection is made to the City Sewer System.

#### 3.6.2.4 City Sewer Option 4

Option 4 is the final option considered for conveyance of wastewater from the Centennial Section into the City's system and is also shown on Figure 3. A collection system would be installed as with other alternatives, however the alignment of the force main would be changed significantly to convey flow to a manhole located near the center of the Section. Wastewater would then flow in 8" mains by gravity to the south, through the City Yard/Purchasing parcel, connecting to an existing 8" main near City purchasing and ultimately into the existing 12" main in Burma Road and the Stonepile Interceptor. The slope on the existing 8" line is not listed in the City's GIS, but this should have adequate capacity. Option 4 would require approximately 5,300 feet of force main, 4,600 feet of gravity main and at least 12 manholes. As discussed in Option 3, no capacity issues are anticipated as the same 12" sewer main in Burma is impacted.

**Table 11- Options 3 and 4 Existing Loads**

| Zoning | Density per Unit | Loading (gpcpd) | Area #5 Nth of 4th St. W. of Ash St. | Equiv. Pop for Area #5 (persons) | Equiv. Sewer Flows (gpd) | Area #6 East of 14/16, Sth of Warlow | Equiv. Pop. For Area #2 (persons) | Equiv. Sewer Flows (gpd) |
|---|---|---|---|---|---|---|---|---|
| Typ. Resid (DU) [1] | 2.6 | 100 | 59 | 153 | 15,340 | 113 | 294 | 29,380 |
| School [2] | 350 | 25 | | | | 1 | 350 | 8,750 |
| Subtotal | | | | | 15,340 | | | 38,130 |
| Sewer Flows (gpm) | | | | | 11 | | | 26 |
| % full at bottle neck on 10" pipe | | | 2% | | | N/A | | |
| Overall Total Sewer Flow (gpm) | | | 37 | | | | | |
| Flows w/ Peaking Factor =3.5 | | | 130 | | | | | |
| % full at bottle neck on 12" pipe | | | 19% | | | | | |

[1]Based on 2010 Census Data

[2]Based on DEQ Standards

Option 4 was originally pursued in the hopes of collecting some of the future facilities in the gravity sewer so their flows would not have to be pumped. As it turns out, the gravity sewer would most likely be running along higher elevations and the elevations of these facilities would be lowered as the site is graded. Therefore, getting proper slope from the proposed facilities would be difficult. Some of the facilities located at the top of the hill in the middle of the Section might benefit from this option though, if individual lift stations were incorporated. Otherwise this option is not recommended due to the much longer force mains, gravity mains and much higher overall costs.

### 3.6.2.5 Other Options

Aside from installing a lift station that serves the entire Centennial Section, another potential option which uses City Sewer is for the County to construct a separate washdown facility, perhaps further south along Burma Road, which could be served with water from either a City or District system, but which would discharge into the City Sewer System via gravity flow. The main benefit of this option is to eliminate the need to handle washdown water separately from County Facilities that are only served by septic systems for domestic wastewater. The challenges to this approach are the high cost for a separate building and dedicated gravity sewer, need to transport equipment to a separate facility for washdown operations, loss of efficiency in comparison to a combined maintenance facility, and question as to whether the City would allow this facility to be constructed without annexation.

## 3.7 Stormwater and Drainage

As part of this study, a preliminary evaluation of drainage conditions in the Centennial Section was performed to assess existing conditions and how future development will impact drainage in this area.

The Centennial Section is section 16 of Township 50N Range 72W, which is located north of the City of Gillette. According to the City of Gillette 2011 Storm Drainage Design Manual, the section is located almost entirely outside of the basins developed for the 2011 Stormwater Master Plan (SWMP). The basins are presented in Figure ES.1 of the SWMP. Two small areas of the Centennial Section are located within Basins 4 and 5 of the City's SWMP. A small portion of the southeast boundary is located within Basin 4 while the remainder of the southern boundary falls into Basin 5. Figure 4 shows the basin boundaries as well as existing and proposed stormwater features.

### 3.7.1 Rainfall and Soil Types

The SCS TR55 Method was used to develop both the hydrologic model and the time of concentration. During analysis, the 100 year 24 hour storm event was used to determine the total precipitation and runoff. The City of Gillette 2011 Storm Drainage Design Manual states that a 100 year storm event in this area produces 3.95 inches of rainfall in a 24 hour period.

The Hydrologic Soil Group was determined from a Natural Resource Conservation Service (NCRS) Web Soil Survey. These soil groups are used to classify soil types by their infiltration rates. The four groups are called group A, B, C, and D where soil type A has the highest infiltration rate and D has the lowest. Hydrologic Soil Group B was the dominant soil group found in the Centennial Section. For the purpose of this report the entire section assumed Curve Numbers from B type soils. B type soils are typically silt loam or loam soils.

### 3.7.2 Existing Drainage System

Existing contours were produced by AutoCAD Civil 3D software using City of Gillette LIDAR data. All existing elevations used during the analysis were gathered from the surface created by this software. Autodesk Storm and Sanitary Analysis software was used to develop the basic hydrologic models and ultimately determine the runoff produced by each sub basin.

Existing site conditions were examined in the fall 2013 while developing the existing hydrologic model. The important features within the section include the Northern Drive roadway and an existing detention pond designated Pond 1. Figure 4 shows the location of Northern Drive and Pond 1. The model was developed assuming the overflow spillway of Pond 1 was filled in to the height of the existing embankment. This assumption produces

MEANS DISTRICT

LIMITS OF MEANS DISTRICT

MONITORING WELL G-MON 1 UW 95451

POND 3 BERM EL = 4457

3 BARRELS OF 24" CMP, 112' EA

100' OF 24" CMP

HACKATHORN LANE

GARMAN ROAD

SUB BASIN 160 TOTAL AREA 64 AC

MILL-GILLETTE ABANDONED 522799

STATE 23A-1602 SHUT-IN 550428 UW 150433

109' OF 24" CMP

SUB BASIN 170 TOTAL AREA 62 AC

EXISTING WELL LOCATION (TYPICAL)

CARVER 31-16 PROPOSED PERMIT 532786

MILL-GILLETTE 20 ABANDONED 522795 UW V105002

STATE 41-16 SHUT-IN 531110

POND 5 BERM EL = 4470

60" CMP

188' OF 60" CMP

NORTHERN DRIVE

3 BARRELS OF 42 X 29 IN ARCH CMP 142' EA.

POND 2 BERM EL = 4470

POND 4 BERM EL = 4516

HACKATHORN EXTENSION

DRAINAGE DIVIDE (TYPICAL)

GIVEN 1 ABANDONED 522521

NISSELIUS 12-15-0072 SHUT-IN 534037

HANNUM ROAD

BURMA ABANDONED 522971

STATE 12A-1602 SHUT-IN 550427 UW 150434

MILL-GILLETTE ABANDONED 522805

STATE 42-16 ABANDONED 531076

SUB BASIN 110 TOTAL AREA 95 AC

POND 1

SUB BASIN 150 TOTAL AREA 102 AC

STOCK TANK WELL STATE #1 UW 104096

STATE 33-16 SHUT-IN 531112 UW 105276

STATE 43-16 SHUT-IN 531133

STATE 1 ABANDONED 520626 UW 105278

MILL-GILLETTE 29 ABANDONED 522914

MILLS EAST STATE 23A-1602 SHUT-IN 550431 UW 150433

14

16

WYOMING 59

POND 7 BERM EL = 4566

BURMA EXTENSION

SUB BASIN 130 TOTAL AREA 212 AC

SUB BASIN 180 TOTAL AREA 29 AC

T-50-N, R-72-W, SEC. 16 TOTAL AREA 637.5 ACRES ±

COOLING TOWER

STATE 34-16 SHUT-IN 531114

STATE 34-16 ABANDONED 531077 UW 105277

STATE 23A-1602 SHUT-IN 550432 UW 150432

MILL-GILLETTE ABANDONED 522970

SUB BASIN 120 TOTAL AREA 37 AC

SUB BASIN 140 TOTAL AREA 32 AC

POND 6 BERM EL = 4584

CITY LIMITS

CITY OF GILLETTE

CITY LIMITS

CITY LIMITS

N

300 0 300 600

SCALE IN FEET

DOWL HKM
1901 Energy Court, Suite 170 Gillette, Wyoming 82718
307-686-4181 www.dowlhkm.com

# CENTENNIAL SECTION UTILITY PLANNING
# FIGURE 4 - DRAINAGE BASINS AND PROPOSED IMPROVEMENTS

| | |
|---|---|
| PROJECT | 5322.26428.01 |
| DATE | 01/03/2014 |
| DRAWN BY | JB |
| APPROVED BY | MH |

© DOWLHKM 2013

FIG-4

three times the storage capacity for this pond. Pond 1 is discussed further in the Proposed Drainage System section.

The two new roads in the Centennial Section, Hackathorn Lane and Garman Road, run north/south between Ratcliff Drive and Northern Drive. Both of these roads are located within sub basin 160, which is discussed in the following paragraphs. These roads were not considered watershed boundaries because there are 24" culverts beneath Garman Road next to both Northern and Ratcliff Drive and three 24" culverts beneath Hackathorn Lane south of Ratcliff Drive.

For the purposes of this preliminary analysis, the Centennial Section was divided into eight sub basins. The sub basins are labeled 110 through 180. Figure 4 which shows the location of each sub basin and their boundaries inside the section. Northern Drive forms a sub basin boundary separating sub basin 110 from 170 and sub basin 150 from 160. The remaining sub basin boundaries were determined by delineating the contours in AutoCAD Civil 3D. The existing sub basin flow rates and Curve Numbers are shown in the following section in Table 12 where they are compared with the proposed values. Curve Numbers were chosen assuming the existing land is pasture and range land with short prairie grass in fair condition.

**Table 12- Sub Basin Characteristics**

| ***Sub Basin*** | ***110*** | ***120*** | ***130*** | ***140*** | ***150*** | ***160*** | ***170*** | ***180*** |
|---|---|---|---|---|---|---|---|---|
| ***Area (acres)*** | 95 | 38 | 212 | 33 | 101 | 63 | 63 | 28 |
| ***Existing CN*** | 69 | 69 | 69 | 69 | 69 | 69 | 69 | 69 |
| ***Existing Runoff (cfs)*** | 98 | 43 | 214 | 35 | 124 | 68 | 68 | 34 |
| ***Proposed CN*** | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 |
| ***Proposed Runoff (cfs)*** | 170 | 74 | 371 | 60 | 213 | 117 | 117 | 59 |

The flow paths for each sub basin begin at a high point along their respective boundaries. The flow paths for each sub basin exit the Centennial Section at the lowest point along their boundaries except for sub basin 130, which drains into Pond 1. Due to the location of Pond 1, sub basins 130 and 150 are modeled as separate basins as is discussed in the following section. Sub basin 160 is unique because the flow path starts on top of the ridge forming the

eastern watershed boundary and flows through the culvert on Garmin Road near Northern Drive. The flow path then follows the ditch west along Northern Drive and then north along the Hackathorn Lane ditch to the culverts beneath Hackathorn. From these culverts the runoff flows into Pond 3. Modeling results are included in Appendix G.

### 3.7.4 Proposed Drainage System

The proposed drainage system models the Centennial Section assuming commercial development throughout the entire section. It was assumed that the land cover after the proposed development would consist of 50% impervious rooftops and pavement while the remaining 50% would be pervious grass and landscape. The proposed system includes Northern Drive and the existing pond in sub basin 130, but has additional ponds located in each sub basin except for basin 140.

The sub basin boundaries developed for the existing model were also used in the proposed model. The sub basin areas remained constant so the existing flow rates are easily compared to the expected flow rates after development. The sub basin boundaries with the existing and proposed ponds are shown on Exhibit A in the Appendix.

During the analysis of the proposed drainage system, the Curve Numbers for all sub basins were replaced to reflect the developed land. The new Curve Number was chosen by assuming the soil will remain a type B according to the Hydrologic Soil Group classification, but the land cover/use would change to reflect the assumed conditions after development. The model was run assuming the new Curve Numbers applied to the entire area of each sub basin. This assumption made the flow rates from the developed sub basins conservative. The other option was to assign two Curve Numbers to the sub basins with both planned development and preservation areas. Option two would result in lower flow rates because the model would allow more water to infiltrate into the ground as a result of a lower average Curve Number.

Six new earthen ponds were added to the proposed drainage system to accommodate the additional runoff generated by the developed areas. Each sub basin has a new pond at the end of its flow path, except for basin 140.

Pond 1 from the existing drainage system was included in the proposed drainage system. In its current configuration of spillway and embankment height, Pond 1 has approximately 5 acre-feet of storage. Approximately 32 acre-feet of detention is needed in basin 130 to limit discharges at existing levels. As such, it has been assumed that Pond 1 will have its embankment and spillway raised to provide total storage of about 17 acre feet. This additional storage is necessary to keep runoff from flowing over Northern Drive or Highway 14/16 at the 60” culvert downstream of Ponds 1 and 2.

Ponds 2 through 7 are proposed earth embankment dams that reduce the impact of the 100 year storm event on downstream structures. Ponds 2 and 4 are strategically located to prevent overtopping Northern Drive to the west of Centennial Section at the 60" CMP culvert and to the east where three 29"X42" CMP culverts are located. Pond 3 is located in the northwest corner of the property to reduce the water elevation in the downstream ditch along Highway 14/16. The pond characteristics and culvert sizes are shown in Table 13.

Based on discussions with County Staff, it is understood that sub-basins 120, 140, 170, and 180 will remain undeveloped for the foreseeable future. However, for the purposes of this study, it was assumed development will occur at some point and detention requirements were modeled along with the rest of the section. No detention pond was analyzed for sub basin 140 because the basin contains several small drainage channels that make a single detention pond impractical.

**Table 13- Pond Characteristics**

| *Pond* | *1* | *2* | *3* | *4* | *5* | *6* | *7* |
|---|---|---|---|---|---|---|---|
| *Berm Height (ft)* | 6 | 16 | 7 | 10 | 8 | 6 | 4 |
| *Storage (acre-ft)* | 5 | 15 | 11 | 6 | 5 | 2 | 2 |
| *Culvert Size (in)* | 24 | 48 | 24 | 42 | 24 | 24 | 18 |

### 3.7.5 Culverts

A total of eight culverts were modeled in the proposed drainage system. Pond 1 has an existing 24" HDPE culvert extending through the earth embankment. The other existing culvert modeled was the 60" CMP culvert that carries runoff from the southern roadway embankment of Northern Drive to the west road embankment of Highway 14/16. These culverts were modeled using the existing sizes to ensure the roadway of Highway 14/16 and the earth embankment of Pond 1 would not be overtopped. The final heights of the earth embankments of Ponds 2 through 7 were chosen using an iterative process involving the culvert size and storage capacity at the given height.

### 3.7.6 Summary

In summary, using the above assumptions, full development of the basins will result in runoff increases that will average around 75% over existing conditions. In order to mitigate the effect of development, detention ponds with controlled outlets are recommended for construction on each basin as is required.

## 4.0 UTILITY OPTIONS AND ANALYSIS

Based on information presented in Sections 1 through 3, seven options for development of site utilities have been developed. Option 1 assumes the Centennial Section will be annexed into the City of Gillette and that the City will provide water, sewer and electrical service. Options 2A through 2F assume the Centennial Section will remain outside City Limits and therefore no utilities will be provided by the City of Gillette; various combinations of water and sewer systems are included for comparison. Table 14 is a summary of the seven options with cost estimates for each. Appendix H contains itemized cost estimates for each option. The following are assumptions used in these cost estimates:

- Natural gas, cable TV, and phone service costs are essentially the same for all options.
- A non-potable water system is included with all options.
- A compressed natural gas (CNG) filling station is included with all options.
- A sewer collection system will be needed for all options except 2A and 2B, which use septic systems.
- Earthwork and road construction costs are identical for all options. If Option 1 is pursued, it will be necessary to finalize the City's requirements for inclusion of curb and gutter and sidewalk along roads that will eventually be maintained by the City.
- For the purposes of comparison, all capital costs have been annualized assuming a 20-year asset life and 3% interest rate. Actual asset life varies depending on the type of infrastructure (i.e. water distribution, roads, sewer, etc).
- Estimated O&M costs for City water and sewer and district water systems include monthly bills for these services.
- Costs for a deep injection well for disposal of liquid wastes are based on the cost estimate provided by Wester-Wetstein in 2011 and were reviewed and updated by WESTON for this study.
- Individual site development and building costs are not included.
- Capital costs for PRECorp Electrical facilities are rough estimates, no information has been provided by PRECorp at the time this report was compiled.
- All costs for the 12" water main located in Northern Drive are included in the estimate for City Utilities with the assumption that the County will bear the full cost of this section of pipeline. It is possible these costs would be reduced by about $300,000 if this pipeline is installed by the City/WWDC under the Regional Water Project.

As shown in Table 14, estimated capital costs vary from $15.5 million to about $18 million for full development of the infrastructure for the Section. If capital and operation and maintenance costs are combined into an annualized basis, costs vary from about $1.23 million to $1.50 million.

Based on discussions with City Staff in a November 2013 meeting, it is apparent there will be two distinct options for extending utility service to the Centennial Section: City Utilities (with annexation) or Non-City Utilities. The main differences in these options center around the providers of water, wastewater and electrical service; otherwise there is very little difference

## Table 14 – Cost Comparison for Options 1 through 2F

| Option | Description | Estimated Capital Cost | Estimated 20-Year Annualized Capital Cost (EUAW @ 3%) | Estimated Annual Operation and Maintenance Costs (See O&M Table in Appendix H) | Total Annualized Capital Cost and Annual O&M Costs | Benefits | Challenges |
|---|---|---|---|---|---|---|---|
| **1** | City Utilities | **$ 15,500,000** | **$ 1,050,000** | **$ 189,000** | **$ 1,239,000** | No County maintained utilities | Annexation into City necessary; City water rates are likely to increase; Requirements for curb and gutter and sidewalks on new roads will need to be worked out. |
| **2A** | District Water System Connection and Septic Systems | **$ 15,390,000** | **$ 1,040,000** | **$ 301,000** | **$ 1,341,000** | Annexation not required; District maintained water system; No sewer collection system required | Large connection to water district and possible district expansion; Septic system maintenance; Subsurface conditions (bad soils, bedrock) may preclude septic systems; Landfill leachate disposal costs |
| **2B** | New County Owned Well & Water System and Septic Systems | **$ 15,800,000** | **$ 1,070,000** | **$ 313,000** | **$ 1,383,000** | Annexation not required; County autonomy; No sewer collection system required | Maintenance of water system and need for certified operator; Septic system maintenance; Subsurface conditions (bad soils, bedrock) may preclude septic systems; Landfill leachate disposal costs. |
| **2C** | District Water Connection and Wastewater Deep Well Injection System | **$ 17,480,000** | **$ 1,180,000** | **$ 276,000** | **$ 1,456,000** | Annexation not required; District maintained water system | Large connection to district and possible district expansion; Injection well cost and maintenance; Holding tanks will require periodic maintenance (similar to septic systems) |
| **2D** | District Water Connection and Package Wastewater Treatment | **$ 15,620,000** | **$ 1,050,000** | **$ 273,000** | **$ 1,323,000** | Annexation not required; District maintained water system | Large connection to district and possible district expansion; Wastewater package system will need to be maintained by a knowledgable, certified operator; Permit required for either surface discharge of wastewater or discharge to large drain field |
| **2E** | New County Owned Well & Water System and Deep Well Injection | **$ 17,900,000** | **$ 1,210,000** | **$ 288,000** | **$ 1,498,000** | Annexation not required; County autonomy | Maintenance of water system and need for certified operator; Injection well cost and maintenance; Septic tanks still needed |
| **2F** | New County Owned Well & Water System and Package Wastewater Treatment | **$ 16,050,000** | **$ 1,080,000** | **$ 285,000** | **$ 1,365,000** | Annexation not required; County autonomy | Maintenance of water system and need for certified operator; Wastewater package system will need to be maintained by a knowledgable, certified operator; Permit required for either surface discharge of wastewater or discharge to large drain field |

between the options in terms of access to dry utilities such as natural gas and telecommunications, etc. It will be essential for the Campbell County Commissioners and Public Works Staff to adopt a preferred alternative early in the development process and then proceed with budgeting and phasing along that path. The following sections provide brief discussions of each option.

## 4.1 Analysis of Option 1 (City Utilities)

Per initial discussions with City of Gillette Staff, it appears the City of Gillette is willing to provide utility service and that key utilities have adequate capacity. However, if the City agrees to provide service to the County from one or more City-Owned utilities (water, wastewater, or electric), they will require that the owner/developer (Campbell County) signs a pre-annexation agreement. Current City policy is that once the land becomes contiguous to the City of Gillette, it can be annexed at the City's discretion. In the case of the Centennial Section, which already borders City Limits, service by any City Utility would likely result in annexation. However, since the County is a public entity and the Centennial Section was previously owned by the State of Wyoming, it appears there are minimal implications associated with annexation in terms of taxes and revenues for either the City or the County.

The major benefit to the County for Option 1 is that it minimizes the County's involvement with expansion, operation, and maintenance of water and sewer utilities and managing multiple waste streams. As a result, this option is simpler overall than Options 2A through 2F.

## 4.2 Analysis of Options 2A through 2F (Non-City Utilities)

If connection is made to City water, sewer or electrical, this will ultimately result in annexation of the Centennial Section by the City of Gillette. If the County desires to avoid annexation into the City of Gillette, the following would be the likely structure for providing utility service to County facilities at the Centennial Section:

### 4.2.1 Water Service

The following are the two principal alternatives for providing water service:

#### 4.2.1.1 County-Only Water System

The County could potentially establish their own water supply by drilling a well, building a tank and pump system, installing a distribution system and permitting all in accordance with DEQ standards. It would also be necessary to form a separate water district (County only), and hire a part-time certified water operator and then operate and maintain the system long-term.

#### 4.2.1.2 Expand Local District

The County could potentially approach a local water district to request formal extension of their boundaries to include the County's section and then draw up an agreement for service by this local district. It is assumed that the County would have to build a water

distribution system to suit the County's needs (taking into account the requirements of the district) and turn the system over to the district. If the County desires to include fire protection for its new facilities, it would probably be necessary for the County to upgrade the district's water system to include additional storage to accommodate a 2-hour fire event, fire pumps and larger mains. Such upgrades could be located off-site (i.e. not on County Property) or on-site (i.e. on the Section), depending on agreements made with the district. In any case, these improvements would represent significant capital costs incurred by the County with assets likely turned over to the district.

### 4.2.2 Sewer Service

The following are the two principal alternatives for providing sewer service:

#### 4.2.2.1 Septic Systems

The County could design all facilities for septic systems and drain fields to handle domestic sewage. If septic systems are used, it will be necessary for all new facilities to be designed with separate holding tanks, lined ponds or other structures to handle non-domestic wastes (washdown water, sumps, leachate, etc.). Use of septic systems has the effect of reducing usable space on the Centennial Section, since each drain field will need to have space for future replacement as well.

#### 4.2.2.2 County-Only Wastewater System

The County could potentially establish their own wastewater system by building, permitting and maintaining a sewer collection and treatment system in accordance with DEQ standards. As with a water system, this would probably require establishment of a district. The treatment system could be conventional lagoons, a package-type sewer system or deep injection system and would include a sewer collection system.

As can be seen from the above discussion, there are a number of ways to establish utility service on this parcel and avoid annexation, however this will require developing strategies and agreements to deal with various entities. All non-City options (2A through 2F) will involve a much greater level of operation and maintenance activity on the part of the County.

## 5.0 FACILITY SITING PLAN

With input from the County Public Works and staff from the respective facilities planning to locate on the Centennial Section, a proposed siting plan for all facilities has been developed. Key considerations include roadway access, utility routing, regulatory and aesthetic concerns. A discussion of each facility's planned location and the location of utilities to properly serve the site follows. Figure 5 shows the proposed layout of the facilities on the Section.

## 5.1 Roads and Access

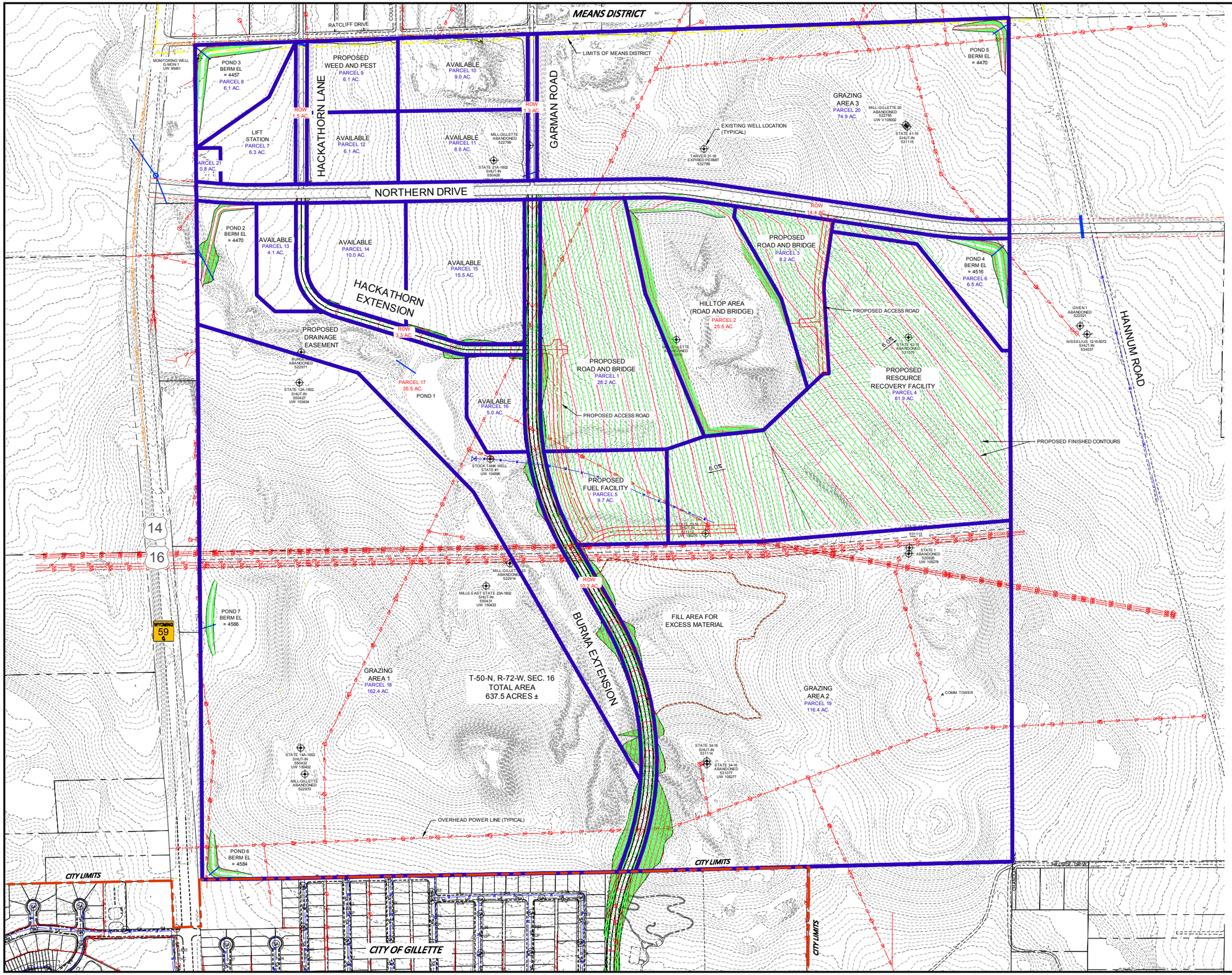
The locations of existing and future roads and intersections are important considerations for the development of the Section. Northern Drive, Hackathorn, and Garman Roads have recently been completed within the Centennial Section. Future transportation plans include an extension of Burma Road from the south, connecting to the new Garman-Northern Drive intersection. The north portion of the Section is separated by Northern Drive which runs east/west; Garman and Hackathorn enter the Section from the north and connect to Northern Drive, splitting this area up. This area lends itself well to development by smaller parcels. South of Northern Drive the Section is currently wide open; however the proposed extension of Burma Road will split it roughly in half with Burma connecting at the existing intersection of Garman and Northern Drive. Another new road is proposed to access areas south of Northern Drive; this road will be an extension of Hackathorn which curves to the east connecting to Burma Road about 950 feet south of Northern Drive.

Once Burma is extended, both Burma/Garman and Northern Drive will be classified as arterial roadways and access points should be minimized. Access roads are proposed for the RRC, Road and Bridge, and Fueling Facilities. One access road will be located directly across from the proposed Hackathorn/Burma intersection to provide access to Road and Bridge and the fueling facility; this road will turn and parallel Burma, acting as a service road. The road will tie into another access road off Burma that will head east to the RRC facility. Another proposed access road will come off Northern Drive about 1,800 feet east of the intersection with Burma Road. This road will head south, providing access to the Road and Bridge facility and commercial access to the RRC.

## 5.2 Proposed Utility Corridors

The location of utilities is another major consideration for development of the Centennial Section. In general, the existing and proposed road right-of-ways will serve as the corridors for all utilities and therefore right-of-ways with widths of 80 to 100 feet are recommended. Private utilities and/or City utilities will need to include County licenses or easements granted to each respective owner.

One key consideration will be the proposed location of any wastewater handling and treatment facilities. With the exception of septic systems, all wastewater treatment options will include a gravity collection system which will convey flows to the low point on the Section. Regardless of the handling option selected (lift station, deep well injection, package system, etc), some area will need to be set aside in a low-lying portion of the Section. The most appropriate location for any wastewater facility is the northwest corner of the Section, possibly north of Northern Drive and west of Hackathorn, at the bottom of the major sewer shed, to allow each facility's wastewater in the sewer shed to flow by gravity to the lift station or treatment facility. The lowest area of the Section that serves most areas planned for development is in the northwest




300 0 300 600
SCALE IN FEET

| SUMMARY OF LAND USES | | |
|---|---|---|
| PARCEL NUMBER | DESCRIPTION | AREA (ACRES) |
| 1 | ROAD & BRIDGE | 28.2 |
| 2 | HILLTOP AREA (ROAD & BRIDGE) | 25.5 |
| 3 | ROAD & BRIDGE | 8.2 |
| | TOTAL ROAD & BRIDGE | 61.9 |
| | | |
| 4 | RESOURCE RECOVERY FACILITY | 61.9 |
| 5 | FUEL FACILITY | 9.7 |
| 7 | LIFT STATION SITE | 6.3 |
| 9 | WEED AND PEST | 6.1 |
| | | |
| POND & DRAINAGE AREAS | | |
| 17 | DRAINAGE EASEMENT (PONDS 1 & 2) | 35.5 |
| 8 | POND 3 | 6.1 |
| 6 | POND 4 | 6.5 |
| | TOTAL POND AND DRAINAGE EASEMENT AREA | 48.1 |
| | | |
| RIGHT-OF-WAYS | | |
| | NORTHERN DRIVE (120') | 14.4 |
| | BURMA AVENUE (100' - PROPOSED) | 10.2 |
| | HACKATHORN LANE (70') | 1.5 |
| | GARMAN ROAD (60') | 1.3 |
| | HACKATHORN EXTENSION | 3.3 |
| | TOTAL RIGHT-OF-WAY | 30.7 |
| | | |
| AVAILABLE PARCELS | | |
| 10 | AVAILABLE | 9.0 |
| 11 | AVAILABLE | 8.6 |
| 12 | AVAILABLE | 6.1 |
| 13 | AVAILABLE | 4.1 |
| 14 | AVAILABLE | 10.0 |
| 15 | AVAILABLE | 15.5 |
| 16 | AVAILABLE | 5.0 |
| | TOTAL AVAILABLE PARCELS | 58.3 |
| | | |
| GRAZING AREAS | | |
| 18 | GRAZING AREA 1 | 162.4 |
| 19 | GRAZING AREA 2 | 116.4 |
| 20 | GRAZING AREA 3 | 74.9 |
| | TOTAL GRAZING AREA | 353.7 |
| | | |
| OTHER PARCELS | | |
| 21 | AREA DEEDED TO OTHERS | 0.8 |
| | TOTAL OTHER PARCELS | 0.8 |
| | | |
| | TOTAL SECTION ACRES | 637.5 |

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# CENTENNIAL SECTION UTILITY PLANNING
# FIGURE 5 - FACILITY SITING PLAN

| | |
|---|---|
| PROJECT | 5322.26428.01 |
| DATE | 01/03/2014 |
| DRAWN BY | JB |
| APPROVED BY | MH |

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FIG-5

corner of the Section. A proposed detention pond will use up the rest of the area in this parcel. All wastewater generated from the currently planned facilities can flow by gravity to this parcel. A related consideration is the need for a force main and gravity sewer to connect to the City's wastewater system to the south. The shortest routes for these utilities do not follow proposed road right of ways and as such will need to have dedicated rights of way (or easements) which will eventually be transferred to the City of Gillette.

### 5.3 Earthwork

In order to develop this site, it was assumed some initial "over-lot" grading would be necessary to establish the general grades for the facilities anticipated to be located at the site. For this study, the main focus of this earthwork was for the Resource Recovery Complex, Road and Bridge Facility and Fueling Facility (Parcels 1, 3, 4 and 5) as these facilities all need to be adjacent to one another and grading needs allow for off-street access. Natural grades in the area vary from about 5% to over 10%. In order to even these grades out, a 6% grade was used starting from the east Section line moving southwest toward the ridge top and a 6% grade was used starting from the Burma Road extension east toward the ridge top. Individual building pads, roads and parking lots would then need to be designed and graded separately as each facility is developed.

Using the grading plan described herein results in fill depths of 5' to 7' near the east boundary and cut depths of up to 30' near the ridge top. Total earth work for the area is about 1,000,000 cubic yards of cut and 400,000 cubic yards of fill. This leaves an excess of about 600,000 cubic yards which was assumed to be used for engineered fill in a steep draw just to the south of the excavated areas in Parcel 19. This fill, if well-compacted, could serve as a buildable location for future facilities.

### 5.4 Resource Recovery Complex

The following are important siting considerations for the Resource Recovery Complex (RRC):

- A study area located in the east central portion of the section has been given preliminary approval for a new RRC.
- Approximately 40 to 60 acres should be set aside to accommodate current and future needs.
- The County indicated that the RRC should be away from any public facilities or Roads and as far away from the airport as possible, to minimize potential for vectors (birds) near the airport.
- Per DEQ requirements, the RRC is required to have controlled access and therefore the area within the permitted boundary must be fenced.
- County Commissioners and Staff have emphasized the importance of screening the site visually and from wind if possible.

- Must be adjacent to the Fueling Facility to permit off-road access for fueling trucks and equipment
- Must be adjacent to the Road and Bridge Facility to allow for common maintenance areas in the future.
- Two separate access points into the RRC Facilities are desirable to separate County and commercial traffic from general public access. There should be no "through" roads accessible to the general public.
- Direct access to Northern Drive is desirable.

The proposed location east of Burma and South of Northern Drive shown on Figure 5 addresses all of the above considerations. The terrain in this area rises from the proposed Burma Roadway to a ridgeline which runs north/south, just east of Burma Road. This ridgeline divides drainage basins and sewer sheds. Therefore, any facilities sited on the east side of Burma can't be located too far on the east of the ridgeline if sanitary sewer needs to flow to the proposed lift station in the northwest corner of the Section. If on-site wastewater treatment is utilized, siting of facilities for the RRC is not a major issue.

### 5.5 Road and Bridge Facility

The following are important siting considerations for the Road and Bridge Facility:

- Approximately 30 to 40 acres should be set aside to accommodate current and future needs.
- Must be adjacent to the Fueling Facility to permit off-road access for fueling trucks and equipment.
- Must be adjacent to the RRC Facility to allow for common maintenance areas in the future.
- Two separate access points into Road and Bridge are desirable to allow for easy circulation of tractor-trailer traffic without backing or tight turns. There should be no "through" roads accessible to the general public.
- Direct access to Northern Drive is desirable.

The proposed location east of Burma and south of Northern Drive shown in Figure 5 addresses all of the above considerations. The approach coming south off Northern Drive will provide access to the back side of the Road and Bridge facility. The afore-mentioned ridgeline will make some of the area allocated to Road and Bridge undevelopable and the parcel will be somewhat split, however an east-west road could be built crossing the parcel if necessary. This ridgeline is made largely of sandy and rocky soils of which may be of value to Road and Bridge; they may be able to "mine" some of the more desirable material out for road building and other uses. In the past, near the middle of Road and Bridge's proposed parcel, sand was mined. If the material has value to Road and Bridge, the parcel will become more open and usable if mining of the ridgeline area takes place.

## 5.6 Fueling Facility

The following are important siting considerations for the Fueling Facility:

- Needs to be adjacent to Road and Bridge and RRC to allow for off-road access
- Due to high traffic volumes, should not have direct access to Northern Drive or Burma; frontage road access is preferable.
- Should include adequate space for conventional fueling facilities as well as future CNG fueling facility.

The proposed location east of Burma and South of Northern Drive shown on Figure 5 addresses all of the above considerations. Other County departments will likely use this fueling facility as well and it is therefore important that access is available without having to pass through either RRC or Road and Bridge. In the future, a Compressed Natural Gas station could potentially locate at this facility which could serve County and possibly the public. This facility is shown with a total area of over 9 acres which will allow adequate space for fueling facilities, traffic circulation, and a future CNG facility.

## 5.7 Other Facilities

Other facilities which may locate on the Centennial Section include a possible School District transportation facility and future fire station. These facilities both need good access and are assumed to be located along Northern Drive. The School District will need approximately 10 acres; a parcel south of Northern Drive with the access road to the south would provide access to Burma Road as well as Northern Drive and would work very well. The fire station could go on any of the smaller parcels north of Northern Drive with access provided off Garman or Hackathorn.

Weed and Pest needs good public access for business operations and so was sited in the northwest corner of the property adjacent to Hackathorn and Ratcliff Roads. Weed and Pest will most likely be the first facility constructed on the Section and will need utilities before the other facilities. These utilities can easily be provided along Ratcliff, thus Weed and Pest has been located just south of this existing road.

As discussed in Section 3.7, some existing drainages should be set aside and left undeveloped including the main drainage channel which conveys storm water to the northwest. The area around Pond 1 was included in this proposed drainage “easement”. Additional detention ponds will be required once the site is fully developed and therefore it is recommended to set aside low areas for these ponds, as shown on Figure 5. Areas set aside for drainage may be suitable for a walking path or open space in the future. Areas that were not designated a specific use were left as “grazing areas” on the Siting Plan and were not included in site development considerations.

## 5.8 Construction Phasing

Generally, phasing of the site development should proceed as follows:

1. Overlot grading, roadway grading, and grading of utility corridors
2. Installation of utilities
3. Construction of roads
4. Individual site grading and development

Included in the development plan for the Section is the proposed Burma Road Extension. This roadway is included in the Gillette Transportation Master Plan and both the County and the City foresee it being built in the future. The road will be a great benefit to development on the Centennial Section. Depending on whether Option 1 (City Utilities) or Options 2A through 2F (Non-City Utilities) are selected, the potential for phasing will vary.

### 5.8.1 Option 1 Construction Phasing Alternatives

- Grade entire Burma corridor, install City Utilities, complete surfacing.
- Grade entire Burma corridor, install City Utilities, surface north 2,200 feet to provide access to County Facilities, surface south section of Burma later.

### 5.8.2 Option 2 Construction Phasing Alternatives

- Grade and surface north 2,200 feet of Burma corridor to provide access to County Facilities, grade and surface south section of Burma later.
- Grade entire Burma corridor, install utilities, complete surfacing.
- Grade entire Burma corridor, install utilities, surface north 2,200 feet to provide access to County Facilities, surface south section of Burma later.

The above represent some preliminary construction phasing considerations, additional alternatives may be developed once a preferred option is selected.

# 6.0 RECOMMENDATIONS

Based on meetings and discussions with various utilities which could potentially provide service to the Centennial Section, the following recommendations for development of this site are presented. The two principal options were presented and discussed in Section 4.

## 6.1 Option 1

As presented in Section 4, Option 1 entails connecting to City of Gillette utilities. This option assumes the City of Gillette will provide water, sewer, and electrical service to the entire section and that annexation into the City of Gillette will occur. The principal benefits of this option are its low capital cost, low operation and maintenance cost and its overall simplicity in terms of impact to current County Operations. The principal drawback of this option is the loss of autonomy to the

County and its facilities. However, all County facilities are currently located inside City Limits, so in many ways Option 1 maintains the status quo.

During this study, DOWL HKM and County Staff met with City of Gillette Staff to discuss various utility needs and requirements for extension of City Utilities. Based on those discussions, there appear to be no technical barriers associated with extending City Utilities to the proposed County Facilities. However, it will be important for the County and City to initiate detailed discussions regarding possible annexation and include the respective administrators, legal staff, and possibly elected officials if the approach outlined in Option 1 is to be pursued. Key issues to be considered include landfill leachate discharge into the City Sewer and roadway design requirements.

### 6.2 Option 2

Option 2 has a number of variations that do not utilize City Utilities and therefore minimizes the potential that the Centennial Section will be annexed into the City in the foreseeable future. If the decision is made to avoid annexation, then Option 2A is recommended. The principal benefits of this option are similar to Option 1 in that there is low capital cost, low operation and maintenance cost. There will be an impact to County Operations in that it will be necessary to construct and maintain septic systems and holding tanks for each facility. If this option is pursued, it will be important to begin working on an agreement with a local water district (probably Means) to ensure a water system is in place as facilities are constructed.

### 6.3 Weed and Pest Facility Recommendations

One of the key drivers for this study was establishing a location and providing a plan for utility service to the new Weed and Pest Facility. The following are development recommendations specific to this facility:

- **Location.** The new Weed and Pest Facility should be located on the north edge of the section adjacent to Ratcliff and Hackathorn. This will minimize the initial costs associated with utility extension as described herein.
- **Telecommunications.** It appears that the nearest accessible connection for these facilities will be in Ratcliff Drive where Charter Communications has Cable TV and fiber facilities installed. A second option is Century Link, which has phone and fiber optic access along Highway 14/16 which might be more costly than service through Charter. Also Century Link will require a 5-year contract for broadband (fiber) services. Charter doesn't currently require a contract, but may begin requiring a 3-year contract in the near future.
- **Natural Gas.** Source Gas has a gas main located on Garman and service could easily be extended west along Ratcliff or on County property to the new facility.
- **Wastewater.** Sewer service will not be available before this facility is built, so a standard septic system is the only realistic option. However, layout of sewer service lines should allow for future connection to an anticipated sewer collection system located parallel to Hackathorn with minimal disturbance of parking lots and driveways.

- **Water.** The Means Water District is very open to providing service to this facility. Location of the Weed and Pest Facility along Hackathorn will allow for higher service pressures and modest fire flows. If this facility is located nearer the hilltop (i.e. further east) it may be necessary to be served off Means' higher pressure zone, which might be less desirable because this area is fed off a pressure maintenance pump instead of gravity. It is possible this will transition to City Water long term so locations of fire and domestic services should include consideration of supply likely coming from Hackathorn or Northern Drive.
- **Non-Potable Water.** As is the case with other water utilities in the area, state agencies are strongly discouraging using potable water for non-domestic purposes such as Weed and Pest. Plans for the new Weed and Pest Facility should include accommodations for a future non-potable supply that would consist of such items as additional sleeves under paved areas and separate pipe penetrations through walls and floors to simplify later installation.
- **Special Waste Streams.** Washdown water and potential for chemical spills and handling of residuals should be given separate consideration as it will be unacceptable for these waste streams to be blended with domestic wastewater and discharged to either a septic system or future wastewater (City Sewer) system. Potential solutions might include sumps or lined ponds which are non-discharging.
- **Electrical.** PRECorp can provide power initially off the overhead power lines located in Ratcliff; however it is possible this will transition to City Power long-term. Again, some consideration of a possible power feed change to come from Hackathorn or Northern Drive might save costs later.

### 6.4 Other Recommendations

Based on the information presented in this report, DOWL HKM makes the following recommendations pertaining to utility extension in the Centennial Section.

- Continue regular testing of solid waste leachate in anticipation of requesting permission to discharge this waste stream to City Sewer. If Option 1 is adopted, formally approach City of Gillette in the next 12 months to seek approval for discharge. If discharge is approved, it can be combined with domestic wastewater; if not, then other options for leachate disposal must be pursued.
- Continue discussions with the Means Water District regarding potential for serving all of the Centennial Section. If appropriate, consider participating with funding the upcoming WWDC Level II Study to ensure County needs are accounted for in study recommendations.

- Based on the age and physical condition of State Well #1 (Wasatch), coupled with the low apparent yield, this well is of little value and should therefore be plugged and abandoned.

- Determine a suitable location for a new Wasatch Well to use as a non-potable source for County Facilities and permit, drill and complete this well. If the well is to be used only for non-irrigation purposes, it could be sized for a smaller casing (5") with a target production of 15 to 20 gpm. If used for irrigation purposes, a larger well casing may be needed (7" to 8") with a target production of 50 to 70 gpm.

- Preliminary Subsurface Investigations. The County should contract for an initial investigation of subsurface conditions to assess the suitability of on-site soils for all proposed facilities. Investigations should include evaluations of near-surface and deeper soils for use as drain field infiltration areas and possible foundation concerns. Investigations in the proposed locations of the Road and Bridge and RRC facilities planned for significant site excavation will be important to ensure the soils exposed will serve well for infiltration purposes. The findings of this investigation may affect the viability of any option which includes septic systems or drain fields.

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