

Office of County Commissioners
November 16, 2021
Gillette, Wyoming

The Campbell County Board of Commissioners met in regular session, Tuesday, November 16, 2021. Chairman Maul called the meeting to order at 9:00 AM. Paster Marty Crump led in prayer and Chairman Maul led the Pledge of Allegiance.

Present were Rusty Bell, DG Reardon, Bob Maul, Del Shelstad, Colleen Faber, Commissioners; Susan F. Saunders, County Clerk; Sean Brown, Deputy County Attorney; Mitch Damsky, County Attorney and Carol Seeger, Commissioners Administrative Director.

The following consent agenda was presented:

MINUTES:

- Board of Commissioners Fire Board Meeting, October 27, 2021
- Board of Commissioners Directors Workshop, November 1, 2021
- Board of Commissioners Executive Session, November 1, 2021
- Board of Commissioners Regular Meeting, November 2, 2021
- Board of Commissioners Executive Session, November 2, 2021

MONTHLY REPORTS:

- Clerk of District Court – October 2021
- County Clerk – October 2021
- Sheriff's Department – October 2021
- Sheriff's Department, Detention – October 2021
- Treasurer's Office – October 2021
- Worker's Comp – 3rd Qtr 2021
- 941 Tax Report – 3rd Qtr 2021

PAYROLL PAYMENTS:

- October 30, 2021
- October 31, 2021

CORRESPONDENCE:

- Comments regarding Proposed Revised Rules on National Environmental Policy Act (NEPA).

- Comments regarding Endangered Species Act (ESA) critical habitat definition change.

LINE ITEM TRANSFERS:

- Public Works - Transfer \$2,400 from 020.7085 District Support Grants to 020.7085.49 Small Buttes; transfer \$11,250.38 from 020.7085 District Support Grants to 020.7085.18 Sundog

POSITION VACANCY JUSTIFICATIONS:

- Children's Developmental Services – Bus Driver
- Children's Developmental Services – Instructional Assistant
- Clerk of District Court – File Clerk I
- Public Works/Facilities Maintenance – Custodian I (Part-Time)
- Public Works/Solid Waste Division – Equipment Operator, Senior
- Road & Bridge – Equipment Operator

SICK LEAVE TRANSFER REQUESTS:

Transfer 40 hours from Employee #531733 to Employee #607064
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HAND WARRANTS:

Wisconsin Department of Revenue	\$20.00
Campbell County Clerk Tax Account	20,437.68
Campbell County Treasurer – FLX/HSA	2,561.83
Campco Federal Credit Union	950.00
Great West Trust Company	4,595.00
Campbell County Treasurer	1,740.00
Campbell County Treasurer	84.86
Campco Federal Credit Union	226.01
Campbell County Clerk Tax Account	279,413.49
Campbell County Treasurer – FLX/HSA	42,301.47
Great West Trust Company	28,757.50
Wyoming Child Support	1,423.51
Circuit Court of Campbell County	119.10
CCEHBTA – Health	719,607.13
CCEHBTA – Dental	40,923.80
Delta Dental Plan of Wyoming	1,801.20
Gallagher Benefit Services (Reliance)	1,839.17
VSP of Wyoming	8,112.79
First Interstate Bank	270.00

Commissioner Bell moved to approve all items of the Consent Agenda as presented.
Commissioner Reardon seconded the motion. All Voted – Aye. Carried.

Toni Brown thanked the Board for supporting Wreaths Across America and invited them to the ceremony on December 18th.

Commissioner Bell moved to approve Resolution Number 2097 proclaiming December 12th - 21st, 2021 as Wreaths Across America Week in Campbell County, as presented. Commissioner Faber seconded the motion. All Voted – Aye. Carried.

Commissioner Shelstad moved to approve Resolution Number 2098 lifting the ban on the sale and use of fireworks for the period from and after 12:01 AM, December 26, 2021 to 12:01 AM January 2, 2022, in Campbell County outside of the corporate city limits of Gillette, as presented. Commissioner Reardon seconded the motion. All Voted – Aye. Carried.

Commissioner Faber moved to approve the Professional Services Agreement between Campbell County and HDR Engineering, Inc to perform the design and contract administration services for

the Museum Pedestrian Activated Crosswalk Project, in the amount not to exceed \$42,221.66, as presented. Commissioner Bell seconded the motion. All Voted – Aye. Carried.

Commissioner Shelstad moved to approve the Sole Source Purchase Request to install an electronic door lock system for the Public Library building from Temp Tech, in the amount not to exceed the budgeted amount of \$80,000, as presented. Commissioner Bell seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve the Assignment of Interest and Release for a vehicle transfer of a 2016 Dodge Charger SSV from the Sheriff's Office to the Lusk Police Department in Lusk, Wyoming, as presented. Commissioner Shelstad seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve the Amended Professional Consulting Services Agreement between Campbell County and Waypoints Wyoming, LLC amending the scope of work, method of payment and term, for the period of November 1, 2021 to June 30, 2022, as presented. Commissioner Shelstad seconded the motion. All Voted – Aye. Carried.

Commissioner Faber moved to approve the Request for Change in Position Allocation submitted by the Children's Developmental Services, changing the Bus Assistant Position to a Bus Assistant/Food Service Worker Position, Band/Range 101, as presented. Commissioner Shelstad seconded the motion. All Voted – Aye. Carried.

Commissioner Reardon moved to approve the COVID-19 Vaccine Outreach and Education Service Agreement between Campbell County and Sylvestri Customization, Inc. for the period of November 16, 2021 to December 31, 2021, as presented. Commissioner Bell seconded the motion. Commissioner Faber-Nay, Commissioner Shelstad-Nay, Commissioner Reardon-Aye, Commissioner Bell-Aye, Chairman Maul -Nay. Failed.

Commissioner Reardon moved to approve the COVID-19 Vaccine Outreach and Education Service Agreement between Campbell County and OC Equity, LLC, Inc. for the period of November 16, 2021 to December 31, 2021, as presented. Commissioner Bell seconded the motion. Commissioner Faber-Nay, Commissioner Shelstad-Nay, Commissioner Reardon-Aye, Commissioner Bell-Aye, Chairman Maul -Nay. Failed.

Commissioner Bell moved to approve Resolution Number 2099, establishing the official holidays for county employees for the calendar year 2022, as presented. Commissioner Faber seconded the motion. All Voted – Aye. Carried.

RESOLUTION NO. 2099
OF
CAMPBELL COUNTY, WYOMING
A RESOLUTION APPROVING THE OFFICIAL HOLIDAY CALENDAR FOR
COUNTY EMPLOYEES FOR THE YEAR 2022

WHEREAS, Personnel Guideline No. 402 of the Campbell County Personnel Guidelines provides for the observance of holidays each year as set by the Campbell County Board of Commissioners; and

WHEREAS, per Wyoming Statute § 18-3-103 as amended, county officers shall keep their offices open during the usual business hours of each day excluding Saturdays, Sundays, legal holidays and other days as established by County commissioners through resolution; and

WHEREAS, it is understood that this resolution shall not apply to all county departments as some are required to be in operation continuously.

NOW THEREFORE BE IT RESOLVED by the Campbell County Board of Commissioners, the list of holidays and other days as set forth below shall be observed during calendar year 2022 as paid days off for Campbell County employees employed at the following departments:

Airport, Assessor, Attorney, Clerk, Commissioner's, Clerk of District Court, Coroner, Extension, Fair, HR/Risk, ITS, Juvenile Probation, Parks & Recreation, Public Health, Public Works (except Landfill), Road & Bridge, Sheriff's Office, and Treasurer:

Equality Day	Monday, January 17 th
Presidents Day	Monday, February 21 st
Memorial Day	Monday, May 30 th
Independence Day	Monday, July 4 th
Labor Day	Monday, September 5 th
Columbus Day	Monday, October 10 th
Veterans Day	Friday, November 11 th
Thanksgiving Day	Thursday, November 24 th
Employee Appreciation Day	Friday, November 25 th
Christmas Day	Monday, December 26 th
New Year's Day, 2023	Monday, January 2 nd , 2023

Campbell County Public Library Systems:

Equality Day	Monday, January 17 th
Presidents Day	Monday, February 21 st
Memorial Day	Monday, May 30 th
Independence Day	Monday, July 4 th
Labor Day	Monday, September 5 th
Columbus Day	Monday, October 10 th
Veterans Day	Friday, November 11 th
Thanksgiving Day	Thursday, November 24 th
Employee Appreciation Day	Floating – to be accrued on Friday, November 25 th
Christmas Day	Monday, December 26 th
New Year's Day, 2023	Monday, January 2 nd , 2023

Campbell County Landfill:

Equality Day- Observed	Saturday, January 15 th
Presidents Day- Observed	Saturday, February 19 th
Memorial Day	Monday, May 30 st
Independence Day	Monday, July 4 th
Labor Day	Monday, September 5 th
Columbus Day- Observed	Saturday, October 8 th

Veterans Day	Friday, November 11 th
Thanksgiving Day	Thursday, November 24 th
Employee Appreciation Day	Saturday, November 26 th
Christmas Day	Monday, December 26 th
New Year's Day, 2023	Monday, January 2 nd , 2023
Campbell County Children's Developmental Services:	
Equality Day	Floating – to be accrued on Monday, January 17 th
Presidents Day	Floating– to be accrued on Monday, February 21 st
Memorial Day	Monday, May 30 th
Independence Day	Monday, July 4 th
Labor Day	Monday, September 5 th
Columbus Day	Floating – to be accrued on Monday, October 10 th
Veterans Day	Floating- to be accrued on Friday, November 11 th
Thanksgiving Day	Thursday, November 24 th
Employee Appreciation Day	Friday, November 25 th
Christmas Day	Monday, December 26 th
New Year's Day, 2023	Monday, January 2 nd , 2023
Campbell County Rockpile Museum:	
Equality Day	Monday, January 17 th
Presidents' Day	Monday, February 21 st
Memorial Day	Floating – to be accrued on Monday, May 30 th
Independence Day	Floating – to be accrued on Monday, July 4 th
Labor Day	Floating – to be accrued on Monday, September 5 th
Columbus Day	Monday, October 10 th
Veterans Day	Friday, November 11 th
Thanksgiving Day	Thursday, November 24 th
Employee Appreciation Day	Friday, November 25 th
Christmas Day	Floating – to be accrued on December 26 th
New Year's Day, 2023	Floating, to be accrued on January 2, 2023

RESOLVED this 16th day of November 2021

BOARD OF COUNTY COMMISSIONERS
CAMPBELL COUNTY, WYOMING

Commissioner Faber moved to approve the Compensation Adjustment for the Public Health Nurse Position from Range 109 to 110 and Public Health Nurse, Senior Position from Range 110 to 111, as presented. Commissioner Shelstad seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to appoint Sandra Glock and Scott Thompson to each serve on the High Country Improvement and Service District until the next election to be held March 2022, as presented. Commissioner Faber seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to convene into an executive session to discuss property acquisition and personnel. Commissioner Faber seconded the motion. All Voted – Aye. Carried.

The Board reconvened into their regular meeting at 10:40 AM.

There being no further business to come before the Commissioners the meeting was adjourned at 10:40 AM. The next regular meeting of the Commissioners will be held Tuesday, December 7, 2021, at 9:00 AM in the Commissioners Chambers in the Courthouse.


Susan F. Saunders, County Clerk
Board of County Commissioners


Bob Maul, Chairman
Board of County Commissioners

In accordance with W.S. 18-3-516(f) the required County Notices of Publication are available on the County's Website at: www.ccgov.net