

Office of County Commissioners
November 21, 2023
Gillette, Wyoming

The Campbell County Board of Commissioners met in regular session, Tuesday, November 21, 2023. Chairman Faber called the meeting to order at 9:00 AM. Caleb Nelson led the Invocation and the Pledge of Allegiance.

Present were Colleen Faber, Jim Ford, Butch Knutson, Kelley McCreery, Del Shelstad, Commissioners; Cindy Lovelace, County Clerk; Denton Knapp, Executive Director of Administration; Sandra Beeman, Deputy Director of Administration.

The following Consent Agenda was presented:

MINUTES

Board of Commissioners Special Meeting – Board Retreat, November 2, 2023
Board of Commissioners Directors Meeting, November 6, 2023
Board of Commissioners, Regular Meeting, November 7, 2023

MONTHLY REPORTS

Clerk of District Court – October 2023
Sheriff's Office – October 2023
Treasurer's Office – October 2023

PAYROLL PAYMENTS

September 30, 2023; October 14, 2023; October 28, 2023

CANCELLATION/REBATE OF TAXES

#2021-252, 2021-294

AGREEMENTS

Annual Maintenance and Service Renewal agreement between Global Vision Technologies Inc. and Campbell County Government for the use of the FAMCare platform for Juvenile Services in the amount of \$14,083.65 for the period of July 1, 2023, to June 30, 2024.

COMMENT LETTERS

Comment Letter to the Bureau of Land Management (BLM) regarding the BLM Public Scoping period for the 2024 Second Quarter Competitive Oil and Gas Lease Sale

COUNTY POLICIES

Revision of the Campbell County Statement of Investment, Policy Number 2.004

LINE ITEM TRANSFERS

Airport
Transfer \$58,124.00 from 310311-67400 Unanticipated Project 311G24UNAN-

AIRPORT to 310751-67280 State Cap Grant Pub Works Project 751GS2326X-ADMIN

Transfer \$58,124.00 from 310311-46150 Unanticipated Project 311G24UNAN-STATE to 310751-42740 State Cap Grant Pub Works Project 751GS2326X-STATE

Transfer \$14,532.00 from 100013-66760 County Match Project 311G24UNAN-MATCH-COUNTY to 100751-66760 County Matching Funds Project 751GS2326X-MATCH

Library

Transfer \$244.00 from 100713-64350 Books and Printed Material Project 71364350-ADULT-MAGAZINE to 100711-62200 Assn Dues, Fees and Licensure

Transfer \$100.00 from 100711-64050 Office/Computer Supplies to 100711-62200 Assn Dues, Fees and Licensure

OFFICIAL BOND & OATH

Central Campbell County Improvement & Service District – Robert L. Zabel

HAND WARRANTS

Black Hills Energy	\$1,904.21
Campco Federal Credit Union	\$150.00
Campbell Cnty Clerk Tax Acct	\$313,588.02
Campbell Cnty Treasurer - FLX/HSA	\$39,703.67
Campbell Cnty Treasurer - CDS CC Fees	\$5,000.00
CenturyLink	\$227.97
Charter Communications - EMT	\$59.47
Charter Communications - Sheriff	\$64.98
Charter Communications - Sheriff	\$237.49
City of Gillette	\$32,371.28
Fed Ex	\$28.00
Great West Trust Company	\$28,120.00
Means Water & Sewer District	\$157.77
Paintbrush Services	\$889.00
Powder River Energy	\$4,182.31
Verizon Wireless - Adult Drug Court	\$146.00
Verizon Wireless - Public Works	\$53.94
Waste Connections of Wyoming	\$2,033.03
Wright Water & Sewer District	\$744.62
Wyoming Child Support	\$882.83
WAG - Div of Criminal Investigations	\$75.00
Whites Energy Motors	\$44,500.00
Whites Energy Motors	\$43,374.50
Newcastle Motors, LTD	\$55,584.00
Titan Machinery	\$80,900.00
Frontier Outdoor Power	\$44,398.53

The following are the claims for Part-Time Employees summarized by department for October 2023; Sheriff-Detention, 590.21; Sheriff-24/7, 1,401.97; Public Works, 3,710.76; Coroner, 2,320.00; Extension, 99.00; District Clerk of Court, 2,856.85; Public Health, 3,905.91; Children's Center, 21,963.62; Museum, 2,590.56; Fair, 1,031.00; Library, 67,644.76; Parks & Recreation, 80,202.53.

Commissioner Shelstad moved the Board approve all items of the Consent Agenda as presented. Commissioner McCreery seconded the motion. All voted Aye. Motion Carried.

Commissioner Knutson presented the Commission Calendar of Events.

The following employees were recognized for their years of service with Campbell County.

Rachel Materi - 10 Years
Ernest Bailey, Jr. - 10 Years
Dawn Livesay - 10 Years
Amber Grubb - 15 Years
Lori Cada - 15 Years
Connie Hansen - 20 Years
Marie Boyle - 25 Years
Reba Lindblom - 30 Years

Jenny Mashak, ITS, was recognized with the MVP Award by the Employee Recognition Committee.

Commissioner Ford moved the Board approve Resolution Number 3059 lifting the ban on the sale and use of fireworks for the period from and after 12:01 AM, December 26, 2023, to 12:01 AM January 2, 2024, in Campbell County, outside of the corporate city limits of Gillette, as presented. Commissioner Shelstad seconded the motion. All voted Aye. Motion carried.

Commissioner Shelstad moved the Board approve the Grant Award Agreement between the Wyoming Office of Homeland Security and Campbell County for the State Homeland Security Program (SHSP) for Addressing Emerging Threats, in the amount of \$34,462.00, for the period of September 1, 2023, to August 31, 2025, as presented. Commissioner McCreery seconded the motion. All voted Aye. Motion carried.

Commissioner McCreery moved the Board approve the Sole Source Purchase Request for the Sheriff's Office to purchase a Scan X Scout X-Ray Scanner Kit and additional imaging plates from WMD Tech LLC utilizing grant funds from the State Homeland Security Program (SHSP), in the amount of \$34,461.60, as presented. Commissioner Knutson seconded the motion. All voted Aye. Motion carried.

Commissioner Knutson moved the Board approve the 2024 schedules for the Board of Commissioners Regular Meetings and County Board Meetings, Resolution Number 3060, as presented. Commissioner Ford seconded the motion. All voted Aye. Motion carried.

Commissioner Shelstad moved the Board grant authority to Public Works to initiate the disposition of the following selected County properties, in accordance with County Property Management Policy #2.009:

Weed & Pest Property

Gillette Abuse Refuge Foundation and Second Chance Ministries Houses

North Centennial Properties (5 Lots)

Lot 1, Block 1

Lot 2, Block 1

Lot 1, Block 2

Lot 2, Block 2

Lot 1, Block 3, of the Centennial Subdivision

Warren House - Parcel ID: 50722233101500

Bivens Park - Parcel ID: 50722710201300

Visitors Center - Parcel ID: 50710000122700

Northern Drive 20 Acres - Parcel ID: 50721000105900

Pine Tree Junction Community Hall - Parcel ID: 42740000103200

Commissioner Knutson seconded the motion. All voted Aye. Motion carried.

Public Comment was given.

Public Hearing was held for the Capps Simple Subdivision and Zoning Request.

Commissioner Ford moved the Board approve the Capps Simple Subdivision, Case Number 23.04.CRSD, to subdivide a 54.2-acres of land into two parcels: Parcel 1, 22.47-acres and Parcel 2, 31.73-acres, as recommended by the Planning Commission. Commissioner Shelstad seconded the motion. All voted Aye. Motion carried.

Commissioner McCreery moved the Board approve the Capps Zoning Request to rezone Parcels 1 and 2 from 'M-H' Manufactured Home and 'A-L' Agricultural to "C-1" General Commercial, Case Number 23.05.COZ, effective upon the final approval of the plat, as recommended by the Planning Commission. Commissioner Knutson seconded the motion. All voted Aye. Motion carried.

Final Comments from Commissioners were given.

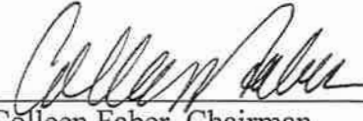
Commissioner Ford moved to convene into Executive Session at 10:45 AM to discuss property acquisitions and pending litigation. Commissioner Shelstad seconded the motion. All voted Aye. Motion carried.

Executive Session was held.

There being no further business to come before the Board of Commissioners, the regular meeting was adjourned at 11:48 AM. The next regular meeting of the Commissioners will be held Tuesday, December 5, 2023, at 9:00 AM in the Commissioners Chambers in the Courthouse.



Cindy Lovelace, County Clerk
Board of County Commissioners



Colleen Faber, Chairman
Board of County Commissioners

In accordance with W.S. 18-3-516(f) the required County Notices of Publication are available on the County's Website at: www.campbellcountyny.gov