

AMENDED AGENDA

CAMPBELL COUNTY BOARD OF COMMISSIONERS

DEL SHELSTAD Chairman
RUSTY BELL
BOB MAUL
COLLEEN FABER
DON HAMM

DECEMBER 20, 2022

8:00 AM BOARD BRIEFING

9:00 AM MEETING CALLED TO ORDER | PLEDGE OF ALLEGIANCE

CONSENT AGENDA

- A. [Consent Agenda](#)

COMMISSION CALENDAR/VETERANS UPDATE

- B. Commission Calendar
C. Veterans Update

REGULAR BUSINESS

- | | | |
|----|--|--------------------------|
| D. | 9:10 Hildreth Simple Subdivision Request | Sam Proffer |
| E. | 9:15 EMPG-ARPA Grant Award Agreement | David King |
| F. | 9:20 Vigilant Guard 23-3 Exercise | David King |
| G. | 9:30 Change in Position Allocation Request | Jeff Bender/Brandy Elder |
| H. | 9:35 Reinstatement and Classification of GIS Technician I and II | Brandy Elder |
| I. | 9:40 Board Appointment, Airport | Chairman Shelstad |
| J. | 9:42 Board Appointment, Predator Management | Chairman Shelstad |
| K. | 9:44 Board Appointment, State Miners Hospital | Chairman Shelstad |
| L. | 9:45 2023 Board of Commissioners Regular Meeting Schedule | Denton Knapp |
| M. | 9:50 National Opioid Settlement Allocation Notice Update | Kyle Ferris |

PUBLIC HEARINGS

- | | | |
|----|---|-----------------|
| N. | 10:15 Renewal of Retail & Limited Liquor Licenses | Michelle Leiker |
| O. | 10:20 General County Budget | Grace Davis |
| P. | 10:25 Bennor Estates Improvement & Service District Enlargement | Michelle Leiker |

REGULAR BUSINESS

- | | | |
|----|---|------------------------------|
| Q. | 10:30 Payment of Gillette College Mill Levy MOU | Bob Palmer/Janell Oberlander |
| R. | 10:35 Hand Warrant for Gillette College | Grace Davis |

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

PUBLIC COMMENT

S. 10:40 For the Good of the County*

EXECUTIVE SESSION

T. 11:15 Personnel

ADJOURN

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

Consent Agenda

MINUTES

Board of Commissioners Parks and Recreation Board Meeting, November 28, 2022
Board of Commissioners Directors Workshop, December 5, 2022
Board of Commissioners Regular Meeting, December 6, 2022
Board of Commissioners Public Land Board Meeting, December 8, 2022

MONTHLY REPORTS

Clerk of District Court – November 2022
County Clerk – November 2022
Sheriff's Office – November 2022
Treasurer's Office – November 2022

PAYROLL PAYMENTS

November 26, 2022

CANCELLATION/REBATE OF TAXES

2021-169, 2021-170, 2021-171, 2021-172, 2021-173, 2021-174

BOARD BYLAWS UPDATE

Community Advocacy, Resources, Education (CARE) Board Bylaws – Effective December 20, 2022

FINANCIAL ASSISTANCE AWARD AMENDMENT

Approval for a No Cost Extension to April 28, 2023 for the Carbon Valley Global Marketing and Branding Campaign Project from Economic Development Administration

LINE ITEM TRANSFERS

Clerk

Transfer \$17,000.00 from 100021-60005 Full Time Regular to 100021-60200 Part Time Regular

Human Resources

Transfer \$340.00 from 100161-62880 Self-Insurance to 100161-62820 Professional Liability Insurance

Juvenile Services

Transfer \$350.00 from 100452-62260 Professional Services to 100452-64150 Gasoline

Parks & Recreation

Transfer \$1,000.00 from 100774-64250 Landscaping Supplies to 100778-63420 Spec. Events-Prog. Cost

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OFFICIAL BOND AND OATH

Campbell County – Public Official Bond – Delmer Leroy Shelstad
Los Caballos Service & Improvement District – Troy Collins People's
Improvement & Service District – Power of Attorney
Sundog Service & Improvement District – Rebecca Vondrak

POSITION VACANCY JUSTIFICATIONS

Children's Developmental Services - Early Childhood Instructor
Children's Developmental Services - Early Childhood Special Education Instructor
Library - Library Page
Public Works - Recycling Center Technician

VACATION HOURS CARRY OVER REQUESTS

Commissioners Office
Sandra Beeman Carry over 76.98 vacation hours and use by June 30, 2023

HAND WARRANTS

Campbell County Clerk Tax Account	\$300,528.5
Campco Federal Credit Union	6 158.00
Circuit Court of Campbell County	482.59
Campbell County Treasurer – FLX/HSA	38,077.48
Great West Trust Company	29,455.00
Wyoming Child Support	1,320.13
Gillette Reproductive Health	2,367.00

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The following page(s) contain the backup material for Agenda Item: [Consent Agenda](#)

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Office of County Commissioners
November 28, 2022
Gillette, WY

The Campbell County Board of Commissioners met with the Parks and Recreation Board Monday, November 28, 2022, at 4:00 PM.

Present were Rusty Bell, Don Hamm, Del Shelstad, Bob Maul, Commissioners; Susan F. Saunders, County Clerk; Denton Knapp, Commissioners Administrative Director; and members of the Parks and Recreation Board. Commissioner Colleen Faber was present telephonically.

Discussion was held on the condition of the tennis courts at Bicentennial Park and the softball fields. Parks and Recreation will give the master plan for Bicentennial to the Commissioners.

Commissioner Maul arrived at 4:15 PM.

Discussion was held on Camporee wanting fireworks in the evenings.

Discussion was held on getting a Master Plan for Cam-Plex Park.

Discussion was held on the Code of Conduct Policy.

Discussion was held on a MOU with the Town of Wright on maintenance on county property in Wright.

Discussion was held on rezoning heavy industrial, DEQ and park property.

Denton Knapp presented the dates and times for the board trainings.

Parks and Recreation has established a Parks Foundation and will be working on bilaws.

No action was taken by the Commissioners, and they left the meeting at 5:00 PM.

Susan F. Saunders, Clerk
Board of County Commissioners

Del Shelstad, Chairman
Board of County Commissioners

Office of County Commissioners
December 5, 2022
Gillette, WY

Directors Workshop

The Campbell County Board of Commissioners met for a Directors Workshop, Monday, December 5, 2022, at 1:30 PM.

Present were Rusty Bell, Colleen Faber, Bob Maul, Don Hamm, Del Shelstad, Commissioners; Susan F. Saunders, County Clerk; Leslie Perkins, Community & Government Relations Coordinator; Matt Olsen, Public Works Director; Brand Elder, HR Executive Director, Kyle Ferris, Deputy County Attorney, Nathan Henkes County Attorney, Kelly Wallem Office Manager, David King Emergency Management Coordinator, JR Fox, Fire Department, Sean Brown, City Attorney, Aaron Lyles, Cam-Plex Executive Director, and Denton Knapp, Commissioners Executive Director.

Board liaison reports were given.

Brandy Elder discussed evaluations for the Directors that report to the Commissioners, benefit enrollment and creating a hiring process.

Matt Olsen discussed the Hayden Property access, Fire Departments Property and the Camporee Event, the Fire Departments need of moving the training facility, Jockey Club House at Cam-Plex, Cam-Plex Park land transfer and the funding agreement for Bishop Road.

The Commissioners held a workshop with PFM Asset Management.

A workshop was held with the Gillette Community College District.

Commissioner Bell moved to enter into an Executive Session for Pending Litigation. Commissioner Hamm seconded the motion. All Voted – Aye. Carried.

The Board reconvened into the Directors Meeting at 5:30 PM.

There being no further business to come before the Commissioners, the meeting was adjourned at 5:30 PM.

Susan F. Saunders, County Clerk
Board of County Commissioners

Del Shelstad, Chairman
Board of Commissioners

Office of County Commissioners
December 6, 2022
Gillette, Wyoming

The Campbell County Board of Commissioners met in regular session, Tuesday, December 6, 2022. Chairman Shelstad called the meeting to order at 9:00 AM. Pastor Dan Holden led in prayer and Chairman Shelstad led the Pledge of Allegiance.

Present were Del Shelstad, Rusty Bell, Collen Faber, Don Hamm, Bob Maul, Commissioners; Susan F. Saunders, County Clerk; Kyle Ferris, Deputy County Attorney, and Denton Knapp, Commissioners Executive Director.

The following consent agenda was presented:

MINUTES

Board of Commissioners Regular Meeting, November 15, 2022

MONTHLY REPORTS

Treasurer's Office -- October 2022

PAYROLL PAYMENTS

October 29, 2022; October 31, 2022; November 12, 2022; November 30, 2022

CANCELLATION/REBATE OF TAXES

2021-101, 2021-102, 2021-103, 2021-107, 2021-108, 2021-110, 2021-113, 2021-117, 2021-118, 2021-119, 2021-120, 2021-121, 2021-123, 2021-151, 2021-152, 2021-153, 2021-154, 2021-155, 2021-156, 2021-157, 2021-158, 2021-159, 2021-160, 2021-161, 2021-162, 2021-163, 2021-164, 2021-165, 2021-166, 2021-167, 2021-168

CODE OF CONDUCT POLICY -- AMENDED

Alcohol Policy verbiage was removed from Code of Conduct Policy

LINE-ITEM TRANSFERS

Extension - Transfer \$300.00 from 100104-63420 Special Event/Program Cost to 100104-62450 EE Dev Meet Air Meal Lodge

Human Resources - Transfer \$1,625.00 from 100161-62880 Self-Insurance to 100161-62820 Professional Liability Insurance; transfer \$340.00 from 100161-62880 Self-Insurance to 100161-62820 Professional Liability Insurance

Sheriff - Transfer \$89.50 from 100052-64600 Inmate Supplies to 100052-64350

Books and Printed Materials

POSITION VACANCY JUSTIFICATIONS

Clerk of District Court -- Clerk I

Library -- Branch Services Specialist

Library -- Reference Services Specialist

Museum -- File Clerk

Museum -- Museum Assistant

RESOLUTION AMENDMENT

Resolution 2035.1 Approving the Official Holidays for County Employees for the Year 2023 -- Amended to correct the Children's Developmental Services Calendar

VACATION HOURS CARRY OVER REQUESTS

Juvenile Services -- Diversion - Erica Wood -- Carry over 67.52 vacation hours and use by June 30, 2023.

Public Works - Todd Rahskopf – Carry over 43.74 vacation hours and use by June 30, 2023.

HAND WARRANTS

CCEHBTA – Health & Dental	\$736,131.86
Delta Dental Plan of Wyoming	1,641.60
Gallagher Benefits (Reliance)	18,403.70
VSP of Wyoming	7,718.90
Campco Federal Credit Union	150.00
Campbell County Circuit Court	966.55
Campbell County Clerk Tax Account	295,888.50
Campbell County Treasurer – FLX/HSA	38,686.64
Great West Trust Company	28,660.00
Wyoming Child Support	1,407.36
CCEHBTA – Health/Dental	727,832.62
Delta Dental Plan of Wyoming	1,626.40
HM Life Insurance	171,206.98
Gallagher Benefit Services (Reliance)	18,114.82
VSP of Wyoming	7,644.47
Wyoming Department of Revenue and Taxation	45.98
Campco Federal Credit Union	950.00
Campbell County Tax Account	19,498.63
Campbell County Treasurer – FLX/HSA	2,335.83
Great West Trust Company	4,555.00
Campco Federal Credit Union	150.00
Campbell County Circuit Court	482.59
Campbell County Clerk Tax Account	296,845.13
Campbell County Treasurer	37,881.64
Great West Trust Company	29,475.00
Wyoming Child Support Enforcement	1,407.36

Commissioner Maul moved to approve all items of the Consent Agenda as presented
Commissioner Faber seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve the vouchers as presented. Commissioner Faber seconded the motion. All Voted – Aye. Carried.

A I Distributors	Lubricants	\$378.55
Abrahamson, Terri	Election Judges	228.50
Action Lock Key	Supplies/BldgMaint	313.55
AdBay Com	County Matching Market Grant	1,850.00
Aerosimple	Software Cost (Subs/Maint)	6,000.00
AFT	Janitorial Services	1,550.00
Air Solutions	Building Maintenance	350.00
Air Tech Heating	CCJPFB Maintenance	189.00
Albertsons Dist Crt	Jurors & Witness Fees	81.77
Alignment Pros	Vehicle/Equip Repair/Maint	340.00

Allguer, Kayla A.	EE Dev Meet Air Meal Lodg	44.38
AlSCO	Janitorial Services	308.87
Alternative Propane	Vehicle/Equip Repair/Maint	437.50
Amazon Capital Svc	Postage & Freight/Supplies	373.67
Amazon Courthouse	Office/Computer Supplies/Freight	1,833.38
Amazon Library	Postage & Freight	296.18
American Family Life Assurance	Payroll Deductions	32.38
American Millennium	Communication/Network Expense	61.45
American Welding	Supplies	98.20
Anderson, Kendra R.	Election Judges	184.00
Andrews, Gwen A	Election Judges	203.50
Animal Medical Cntr	Law Enforcement Supplies	763.87
Apco International	Assn Dues, Fees and Licensure	76.00
Architectural Spec	CCJPFB Maintenance	433.76
Arete Design Group	Cap Outlay - Buildings Improv	1,006.26
Arrow Printing Grap	Supplies/PR/Promotions	895.00
ATT Airport	Communication/Network Expense	175.50
ATT Childrens Devel	Fed Op Grant HlthWelCult Rec	137.60
ATT Emergency Mgmt	Communication/Network Expense	165.12
ATT Park Recreation	Communication/Network Expense	232.71
Autozone	Vehicle/Equip Repair/Maint	148.19
Axis Forensic Tox	Radiology,Lab,Tox Services	1,810.00
Axon Enterprise	Clothing/Uniforms	3,292.80
B M Suppliers	Inmate Supplies	3,043.25
Background Invest	Special Event / Program Cost	596.40
Baham, Caroline J	Election Judges	197.00
Baham, Garlington J	Election Judges	197.00
Bailey Jr., Ernest G	State Op Grant Pub Safety	41.25
Basin Radio Network	Grant/PR/Promotions	831.61
Baughman, Donna	Election Judges	203.50
Bears Naturally	Clothing/Uniforms	37.30
Benedict, Cheryl	Election Judges	209.00
Bennett Weber Hermst	Professional Services	17,500.00
Big D Oil Company	Gasoline	47.03
Big Horn Tire	Tires/VehicleEquip	4,980.67
Big Sky Communicat	Cap Outlay - Equipment	228.00
Bighorn Hydraulics	Vehicle/Equip Repair/Maint	184.44
Billings Clinic	Postage & Freight	125.00
Billingsley, Debby	Election Judges	206.75
Black Hills Enrg Gas	Utilities	55,620.20
Black Hills Pioneer	County Matching Market Grant	724.00
Blackstone Audio	Supplies	1,618.25
Bloedorn Lumber	Building Maintenance	8.99
Bobcat Of Gillette	Vehicle/Equip Repair/Maint	1,063.43
Bolstad, Bonnie	Election Judges	225.25
Bolstad, Clarence A	Election Judges	225.25

Bomgaars	Supplies/ProgramCost/EquipRepair	1,583.88
Bomgaars, Joseph C	Election Judges	200.25
Boot Barn	Special Event / Program Cost	439.99
Border States Elec	Building Maintenance/Supplies	689.84
Boys Girls Club CC	1% Hum Serv & Extern Sub Ab	10,778.00
Brazee, Kathleen	Election Judges	235.00
Breannas Bakery	Special Event / Program Cost	17.00
Brown II, Johnny M.	Building Maintenance	89.05
Brown Kennedy Ranch	Royalty Payments/Easements	711.68
Brown, Kathy Kay	Election Judges	193.75
Buffalo Porta Potty	Vehicle/Equip Repair/Maint	250.00
Buggy Bath Car Wash	Vehicle/Equip Repair/Maint	224.00
Burns McDonnell Eng	Reclamation/Remediation/Cmp	23,125.92
Busk, Jeffrey	Election Judges	203.50
C B Operations	Vehicle/Equip Repair/Maint	167.56
C F Repair	Building Maintenance	64.00
Cada, Lori J.	Assn Dues, Fees and Licensure	115.00
Carr, Joli A.	Fed Op Grant HlthWelCult Rec	208.14
Carrolls Upholstery	Building Maintenance	297.00
Carrot Top Industrie	Supplies	287.71
Cash Wa Distributing	Food Service and Supplies	4,781.20
Cates, Jessica	Election Judges Expense	15.00
CBH Co op	Supplies/Gas	256.89
CC Chamber of Commer	Special Event / Program Cost	5,175.00
CC Circuit Court	Investigation and Trial	30.00
CC Dist Crt Rev Wit	Jurors & Witness Fees	1,052.94
CC Four H Council	1% Youth Programs/Equip	4,650.00
CC Health Misc	EE Dev Meet Air Meal Lodg/Wellness	3,277.00
CC Health Patient	Medical Services/Claims	50,080.06
CC Predatory Animal	1% Hum Serv & Extern Sub Ab	18,182.00
CC Public Land Brd	CAM-PLEX Operations/Lease	472,568.12
CC School Dist Coop	Janitorial Supplies	770.36
CC Senior Center	1% Senior Citizen Prog.	136,443.00
CDW Government	Professional ServicesComputerTech	10,240.62
CEM Sales & Service	Building Maintenance	15,344.19
Centner, Julie M.	Assn Dues, Fees and Licensure	265.00
Centurylink Phone	Communication/Network Expense	17,216.42
Certified Lab	Postage & Freight	220.81
CESA Five	Fed Op Grant HlthWelCult Rec	950.00
Chapell, Nellie	Election Judges	48.75
Charm Tex	Inmate Supplies	4,018.50
Charter Comm Cable	Media/Subscriptions/Periodical	1,964.03
Cheser, Jodelle	Election Judges	193.75
Childrens Home Soc	Jurors & Witness Fees/Investigation	181.86
Cimco Refrigeration	Cap Outlay - Buildings Improv	5,302.56
City Gillette Misc	ProfServ/Network/Maint	3,340.00

City Gillette Util	Grant/Utilities	90,120.12
City of Billings PD	Professional Services	3,787.50
Civicplus	Software Cost (Subs/Maint)	158.00
Civil Air Patrol Mag	County Matching Market Grant	405.00
Clausen, Kari L	Election Judges Expense	15.00
Clear Creek Counsel	Medical Services/Claims	170.00
Climate Control Syst	Building Maintenance	21,342.54
Climb Wyoming	1% Hum Serv & Extern Sub Ab/Grant	11,040.10
Clinic Lab Blck Hill	Medical Services/Claims	1,610.00
CNA Surety	Building Maintenance	100.00
Coates, Rori	Election Judges	265.63
Coca Cola Bottling	Supplies	320.00
Cogan, Melissa	Election Judges	199.21
Cole Sports	Supplies	125.00
Collection Prof	Professional Services	109.02
Collins Commun	Media/Sub/Repair	251.40
Collins, Sue	Board and Committee Expenses	84.00
Communication Tech	Postage & Freight	174.42
Contractors Supply	Supplies	2,096.69
Convergeone	Cap Outlay-Computer/Tech Equip	4,829.76
Cooper, Stephanie M.	Assn Dues, Fees and Licensure	246.00
Cordant Health Solut	Grant/MedServ	2,596.20
Coremr	Software Cost (Subs/Maint)	500.00
Corporate Traditions	Recognition, Apprec Awards	100.00
Corrisoft	Electronic Monitoring	203.76
Council Commnity Svc	Fed Op Grant HlthWelCult Rec	27,221.74
Counseling Connect	Local Op Grant Pub Safety	3,124.00
Crum Electric Supply	Building Maintenance	1,491.18
Cummins Sales Svc	Vehicle/Equip Repair/Maint	13,842.44
Cunningham, Karen	Election Judges Expense	15.00
Curriculum Assoc	Supplies	734.72
Davis, Laurie	Election Judges	216.50
Day Law	Legal and Court Costs	2,062.50
DBT Transportation	County Matching Funds	6,501.50
Depoorter, Julianne	Election Judges	240.75
Detectachem	Postage & Freight	2,098.43
Dickinson, Christie	Election Judges	190.50
Dion Watson, William	Election Judges	228.50
DMC Wear Parts	Postage & Freight	145.75
Donathan, Patricia	Election Judges	203.50
Douglas Budget	County Matching Market Grant	600.00
DRM	Building Maintenance	48,605.20
DRU Consulting	Professional Services	3,492.78
Dustbusters Enter	1% CO Rd Main & Pave Mgmt	33,065.48
Eagle and Myslik	Fed Op Grant Pub Works	18,920.00
Eckard, Cheryl	Election Judges	206.75

Ecolab Pest Elimin	Professional Services	137.30
Edwards, Darci	Election Judges	200.25
Ekberg, Suzanne	Election Judges	193.75
Ekstrom, Brooke L.	EE Dev Meet Air Meal Lodg	45.00
Election Systems	Election, Ballot, Coding	988.15
Emerald Recycling	Professional Services	429.24
Employment Testing	EE Dev Meet Air Meal Lodg	403.00
Energy Cap Econ Dev	1% Hum Serv & Extern Sub Ab	25,000.00
Ensign Equipment	Local Cap Grant Gen Gov	13,400.00
Entenmann Rovin Co.	Postage & Freight	430.00
EPG Companies	Postage & Freight	634.28
Evans, Greta A	Election Judges Expense	15.00
Ewing, Dianna H.	Legal and Court Costs	87.75
EX Thirty Five Creat	Fed Op Grant HlthWelCult Rec	1,500.00
Espresso Lube	Vehicle/Equip Repair/Maint	438.87
Fairbanks Scales	Insurance Claims Expense	16,497.55
Falcon Environmental	Building Maintenance	1,899.56
Family Health	Medical Services/Claims	5,328.00
Farmer Brothers Co	Food Service and Supplies	861.40
Farmer, Patricia I.	Election Judges	228.50
Fastcase	Law Library	250.00
Fastenal Company	Supplies	459.08
Faunce, Mary Ellen	Election Judges	210.00
Federal Express	Fed Op Grant HlthWelCultRec	12.63
Ferris, Kyle A.	Assn Dues, Fees and Licensure	355.00
Fevold, Lyla Jean	Professional Services	604.50
FIB Mstrcrd Airport	Postage & Freight	34.98
FIB Mstrcrd Library	EE Dev Meet Air Meal Lodg	386.61
FIB Mstrcrd Park Rec	Office/Computer Supplies	2,772.14
Finch, Betty L.	Election Judges	222.00
First Class Auto	Insurance Claims Expense	11,291.82
First Natl Bnk Visa	Various	20,385.65
Flogistix Wyoming	Building Maintenance	741.87
Floyds Truck Center	Vehicle/Equip Repair/Maint	4,357.47
Forensic Medicine	Medical Services/Claims	4,000.00
Fortner, Leah C.	Reimbursement Expense	353.00
Freestone Midstream	Road Materials	676.01
Fritzler, Melinda	Election Judges	197.00
Frontier Outdoor Pow	Cap Outlay - Equipment	57,187.29
Fry, Kimberly D.	EE Dev Meet Air Meal Lodg	100.00
Fun Express	Special Event / Program Cost	240.75
Gale Cengage Learn	Electronic Materials	942.31
Galls	Postage & Freight	2,637.40
Garcia, Debra L	Election Judges	228.50
Gary Brink	Building Maintenance	584.07
Gaylord Bros	Collections Exhibits & Acqu	485.59

GCR Tire & Service	Tires	108.60
Geer, Amanda	Election Judges	200.25
Geis, Gwendolyn	Election Judges	212.75
Gemar, Keith E.	Election Judges	110.50
Gemar, Shelley	Election Judges	104.00
Geotech Industrial	Road Materials	1,850.00
Gill, Elizabeth A	Election Judges	197.00
Gillette Abuse Refug	1% Hum Serv & Extern Sub Ab/Grant	12,508.44
Gillette Main Street	1% Hum Serv & Extern Sub Ab	1,000.00
Gillette News Record	Advert/Publication/LegalNotice	6,182.39
Gillette Printing	Special Event / Program Cost	295.50
Gillette Steel	Vehicle/Equip Repair/Maint	748.80
Gillette Transport	Professional Services	75.00
Gillette Winsupply	Building Maint/Supplies	4,238.05
Glatt, Cheryl	Election Judges	228.50
Glaxosmithkline Phar	Medical Supplies	7,834.76
Global Heat Transfr	Vehicle/Equip Repair/Maint	509.85
Global HR Research	Postage & Freight	3,225.97
Gopher	Special Event / Program Cost	866.88
Gormly, Janice	Election Judges	200.25
Govens Farm Ranch	Janitorial Supplies	377.30
Grabrick, Phillip W.	Election Judges	222.00
Gray, Helen Carol	Election Judges	197.00
Greasewood Water	Road Materials	1,567.10
Grey House Publish	Books and Printed Materials	265.50
Grubb, Amber L.	State Op Grant HlthWelCultRec	168.13
Hagen, Arlen H	Election Judges	210.00
Hagen, Diane L	Election Judges	222.00
Hagen, Nancy	Election Judges	210.00
Hakert, Richard J.	Royalty Payments/Easements	2,352.00
Hance, Darlene	Election Judges	246.88
Harper, Gordon	Office Equip Maint Contracts	100.00
Hatcher, Jamie A.	Assn Dues, Fees and Licensure	115.00
Hauber, Richard	Election Judges	203.50
Hawkins	Supplies	9,340.91
Hayden, Helen	Election Judges	222.00
Hazelet, Janice	Election Judges	222.00
Hewitt, Kathy	Election Judges	203.50
High Glass Window	Janitorial Supplies	1,073.00
Hodny, Elizabeth	Election Judges	228.50
Hoekstra, Kay B.	Election Judges	222.00
Hogentogler Copany	Local Cap Grant Gen Gov	790.56
Holiday Direct	Special Event / Program Cost	3,724.40
Homax Oil Sales	Diesel Fuel/Lubricants	315,272.01
Home Depot Maint	Supplies	382.84
Home Depot Parks Rec	Special Event / Program Cost	608.10

Home Fire Foods	Public Relations/Promotions/Grant	1,566.25
Hopperdisposal	1% Solid Waste Oper.	17,412.45
Horning, Mary D.	Election Judges	222.00
Hub International	Buildings/Property Insurance	4,752.00
Huffys Airport Wind	Postage & Freight	301.80
Humphrey Law	Legal and Court Costs	7,624.28
Hunter, Sandra L.	Election Judges	228.50
Hydro Fit Aquatic	Supplies	1,054.90
IBM Corp	OfficeEquip/Computer/TechLease	17,800.45
Idler, Haley R.	EE Dev Meet Air Meal Lodg	63.13
Ingram Book	Merch/Supplies for Resale	20.39
Inland Truck Parts	Supplies/Freight	6,887.12
Integrity Ag Indust	Vehicle/Equip Repair/Maint	555.00
Interstate Batt BH	Vehicle/Equip Repair/Maint	1,024.60
Irri Gators	Grounds Maintenance	170.00
J D Power Appraisal	Supplies	320.00
Jackson, Shawn	Election Judges	203.50
Jarnot, Leona	Election Judges	222.00
Jims Heating Ac Ref	Professional Services	3,450.00
Johnson, Delia A	Election Judges	225.25
Johnson, Sandra G	Election Judges	190.50
Johnson, Tony D	Election Judges	223.04
Johnstone Supply	Building Maintenance	832.50
Joslyn, Mary Jo	Election Judges	216.50
Jrs Laser Tag	Special Event / Program Cost	542.50
Junior Library Guild	Books and Printed Materials	195.60
Kadow, Rachelle	Election Judges	190.50
Kamerman, Heather	Election Judges	171.00
Kanopy	Electronic Materials	1,029.00
Karren, Kimberly	Election Judges	197.00
Keyhole Broadcasting	County Matching Market Grant	252.00
Kimball Midwest	Vehicle/Equip Repair/Maint	521.46
Kleiner, Heather	Election Judges	222.00
Knecht Home Center	GroundsBldgMaint	826.75
KSLT KLMP KTPT	County Matching Market Grant	330.00
Kuchler, Joseph W.	Fed Op Grant HlthWelCult Rec	82.20
L.N. Curtis & Sons	Postage & Freight	2,425.66
Lakeshore Learning	Fed Op Grant HlthWelCult Rec	2,179.00
Lakeview Books	Postage & Freight	354.86
Language Line Sol	Professional Services	7.20
Leiker, Michelle L	Election Judges Expense	17.47
Les Schwab Tires	Vehicle/Equip Repair/Maint	548.83
Library Foundation	Postage & Freight	110.77
Lieber, Maxine	Election Judges	110.50
Lind Adsit, Debra	Election Judges	209.00
Lindblom, Reba L.	EE Dev Meet Air Meal Lodg	32.51

Little Sprouts	Professional Services	600.00
Little Tikes Daycare	Professional Services	115.00
Loetscher, Catherine	Election Judges	262.50
Longleaf Services	Merch/Supplies for Resale	32.57
Lubkeman, Deborah M	Election Judges	223.95
Lubnau Law Office	Legal and Court Costs	9,199.10
Lynde, Judy	Election Judges	290.38
Lynns Auto Repair	Postage & Freight	1,005.70
M B Companies	Postage & Freight	10,093.32
MAD Transportation	Professional Services	90.00
Mader, Janet	Election Judges	225.25
Maher, Patricia A.	Election Judges	210.00
Maki, Alberta J.	Election Judges	197.00
Manning Wrecker Svc	Professional Services	150.00
Marler, Harold D.	Election Judges	197.00
Marler, Judith	Election Judges	197.00
Marrington, Scott	Election Judges	196.00
Martinez, Mayra	Professional Services	30.00
Maul, Teresa	Election Judges	206.75
McKesson Med Surgic	Postage & Freight	622.09
Means First Ext Ws	Utilities	130.00
Medical Arts Lab	Medical Services/Claims	3,617.00
Melzer, Karen K	Election Judges	215.50
Menards Airport	Supplies	74.87
Menards Extension	Furn/Equip Repair & Maint	29.96
Menards Fleet	Vehicle/Equip Repair/Maint	79.98
Menards Landfill	Supplies	772.01
Menards Maintenance	Supplies	2,399.71
Menards Museum	Collections Exhibits & Acqu	60.93
Menards Park Rec	Special Event / Program Cost	2,051.83
Menards Public Works	Office/Computer Supplies	854.98
Menards Road Bridge	Tools	553.95
Menards Sheriff	Communication/Network Expense/Tools	262.59
Meyer, Karyl K.	Election Judges	228.50
MFAC	Special Event / Program Cost	728.21
Midamerica Books	Books and Printed Materials	622.65
Midland Implement Co	Supplies	517.27
Midwest Tapes	Supplies	1,061.19
Miles Partnership	Public Relations/Promotions	510.00
Mills, Bonnie	Election Judges	197.00
Mills, Crystal Arlin	Fed Op Grant HlthWelCult Rec	4.18
Milnes, Amanda M.	Election Judges Expense	15.00
Mine Safety Health	Royalty Payments/Easements	133.00
Mitchell McCormick	Software Cost (Subs/Maint)	325.00
Mitchell, Robert V.	Election Judges	228.88
Mobley, Jimmy	Election Judges	210.00

Monk, Regina	Election Judges	209.00
Morgan, Madelon K.	Professional Services	75.00
Morgan, Tobey J.	Janitorial Services	250.00
Morrison Maierle	Cap Outlay - Buildings Improv	14,875.00
Mortensen, Shirley	Election Judges	222.00
Moser, Essy	Election Judges	280.50
Motion Industries	Building Maintenance	3,568.74
Motorola Solut Maint	Communication/Network Expense	4,066.28
Mountain States Envi	Professional Services	7,090.00
Naramore, James J MD	Medical Services/Claims	1,000.00
Nelson Auto Glass	Vehicle/Equip Repair/Maint	972.22
New Horizons Psych	Medical Services/Claims	1,389.90
New Vision Auto Body	Insurance Claims Expense	3,221.03
NextRequest	Cap Outlay - Computer Software	4,194.00
Norco	Grant/Supplies	10,488.57
Norfolk, Sharon F.	Election Judges	197.00
North Star Lighting	Insurance Claims Expense	200.00
Norton Construction	Insurance Claims Expense	7,961.41
Novus Auto Glass	Insurance Claims Expense	345.00
OAG Flightview	County Matching Market Grant	577.25
Octane Garage	Vehicle/Equip Repair/Maint	456.12
ODP Business Solutio	Supplies	3,571.31
Office Shop	Supplies	217.03
Okray, Angela	Election Judges	197.00
One Call Wyoming	Reclamation/Remediation/Cmp	0.75
Optum Flex	Professional Services	292.50
Optum HSA	Professional Services	1,134.25
OReilly Auto Parts	Vehicle/Equip Repair/Maint	253.34
Osborn, Trevor B.	Law Enforcement Supplies	65.99
Overbrook Is Dist	1% District Support Grants	3,428.25
Overdrive	Electronic Materials	6,154.35
Overhead Door Co	CCJPFB Maintenance	446.25
Paddock, Vicki	Election Judges	203.50
Paintbrush Services	Equip Lease Rent/ProfServ	9,209.90
Palmer Robert P.	Election Judges	210.00
Palmer, Caroline	Election Judges	210.00
Palone, Dorcas	Election Judges	222.00
Paraclete Videos	Postage & Freight	94.83
PB Global Sheriff	Postage & Freight	173.04
Percifield, Debra An	Election Judges	241.50
Personal Frontiers	Medical Services/Claims	1,235.00
Pete Lien Sons	Postage & Freight	1,235.98
PFM Asset Management	Professional Services	10,040.09
Pharmchem	Postage & Freight	1,395.95
Piekkola, Sena M	EE Dev Meet Air Meal Lodg	30.00
Pioneer Manufacturin	Supplies	1,830.60

Pizza Hut	Building Maintenance	34.35
PMCH	Professional Services	2,480.00
Poole, Amy J.	Fed Op Grant HlthWelCult Rec	275.64
Powder River Const	Grant/Mach/EquipLeaseRent	119,355.83
Powder River En Utl	Utilities	23,726.65
Powder River Exam	County Matching Market Grant	120.00
Powder River Heating	Building Maintenance	49,951.03
Powder River Worksaf	Special Event / Program Cost	422.00
Powell, Leah	Election Judges	197.00
Power Equipment Co	Postage & Freight	8,678.14
Purvis Industries	SuppliesMaint	3,349.95
Qdoba Mexican Grill	Board and Committee Expenses	254.00
Quadient Leasing	Office Equip Maint Contracts	234.39
Quick Lube One	Vehicle/Equip Repair/Maint	105.49
Quill Corporation	Supplies	287.20
Rafter D Is Dist	1% District Support Grants	2,000.06
Rain Locker Car Wash	Vehicle/Equip Repair/Maint	171.00
Raine, Peggy	Election Judges	235.00
Raisley Painting	CCJPFB Maintenance	4,400.00
Ram Computer Supply	Office/Computer Supplies	336.97
Ramkota Hotel Rc	EE Dev Meet Air Meal Lodg	91.00
Rapid Fire Protect	Professional Services	6,310.00
Razor City Rental	Supplies/Repair	193.99
Record Supply	Supplies/Grant	16,863.76
Red River	Local Cap Grant Gen Gov	24,717.00
Reno, Audrey K.	Election Judges	171.00
Reno, William E.	Election Judges	365.62
Ricardos Cleaning	Janitorial Supplies	1,800.00
Ringer Law	Legal and Court Costs	17,244.58
Roberts, Jean M.	Election Judges	222.00
Robinson, Cole	Professional Services	800.00
Rocky Mtn Assn Fairs	Assn Dues, Fees and Licensure	125.00
Rocky Mtn Business	OfficeEquip/Computer/TechLease	1,619.47
Rocky Point W S	1% District Support Grants	820.48
Roussey, Rick	Election Judges	228.50
Schaefer, Cheryl	Election Judges	197.00
Schmitz, Crystal	Election Judges	200.25
Schmitz, Starlitt	Election Judges	223.04
Schmitz, Victoria	Election Judges	223.04
Schram, Lori J.	Election Judges	222.63
Schroeder, Becky	Election Judges	203.50
Schroeder, Deborah	Election Judges	197.00
Schroeder, John A.	Election Judges	203.50
Schuff, Justine	Election Judges	203.50
Schutz Foss Archit	Buildings Improv	24,256.00
Scott Brothers Elec	Building Maintenance	1,320.49

Second Chance Minist	1% Hum Serv & Extern Sub Ab	12,095.10
Securitemetrics	Professional Services	7,750.00
Seders, Jessica	Election Judges	187.25
Sentinel Offender	Postage & Freight	372.35
Servall Uniform	Clothing/Uniforms	1,090.85
Shafer, Donna	Election Judges	222.00
Shafer, Lee	Election Judges	222.00
Sharp Saenz, Patrici	Election Judges Expense	15.00
Sherwin Williams	Building Maintenance	567.00
Shoebtasks	Fed Op Grant HlthWelCult Rec	556.60
Simplot Partners	Grounds Maintenance	4,321.40
Simpsons Printing	Printing/Spec Forms/Archiving	950.00
Sir Speedy	Supplies	116.46
Slattery, Dorothy J.	Election Judges	228.50
Smartsheet	Software Cost (Subs/Maint)	2,376.00
Smelser, Tanysha	Fed Op Grant HlthWelCult Rec	26.40
Smith Psychological	Employment Testing/Background	400.00
Source Office Tech	Office/Computer Supplies	1,303.91
Southland Medical	Supplies	296.29
Sparx Hockey	Supplies	314.93
Sportsmith	Building Maintenance	91.35
Step Stone Counselin	Medical Services/Claims/Grant	11,801.63
Stericycle	Medical Supplies	267.75
Stewart, Verna	Election Judges	200.25
Summit Fire Protect	CCJPFB Maintenance	2,345.00
Summit Food Services	Miscellaneous Expense	193.55
Summit Psycholog Svc	Jurors & Witness Fees	1,000.00
Sundahl Powers Kapp	Legal and Court Costs	4,635.60
Sundance Times	County Matching Market Grant	325.00
Sundog I S Dist	1% District Support Grants	8,010.00
Surf N Suds	Medical Supplies	22.68
Target Sign Company	Public Relations/Promotions	1,300.00
Taste of Home	Postage & Freight	35.98
Taylor, Glen	Election Judges	222.25
Teaching Strategies	Media/Subscriptions/Periodical	1,494.00
Temperature Tech	Building Maintenance	600.00
That Embroidery Plac	Clothing/Uniforms	55.98
The Grease Barrel	Vehicle/Equip Repair/Maint	906.47
The Range	Board and Committee Expenses	142.05
Thomas Y Pickett	Professional Services	13,500.00
Thomson Reuters West	Media/Subscriptions/Periodical	994.60
Thunder Basin Ford	Vehicle/Equip Repair/Maint	116.15
Thyssenkrupp Elevat	CCJPFB Maintenance	507.58
Tin Cup	Cap Outlay - Buildings Improv	13,991.00
Titan Solutions	Mach/Vehicle/Equip Lease Rent	630.00
Torgersons	Vehicle/Equip Repair/Maint	286.77

Travelers Claims	Insurance Claims Expense	25,000.00
Tri State Truck Equi	Vehicle/Equip Repair/Maint	9,342.36
Trinity Services Grp	Food Service and Supplies	16,176.85
Tru Tech Products	Building Maintenance	59.19
Twomey, Penny L	Election Judges	197.00
TWS Aviation Fuel	Postage & Freight	83.00
Tyler Tech	Professional Services	13,700.00
U S Identification	Postage & Freight	82.50
U S Post CDS	Postage & Freight	120.00
U S Post Extension	Postage & Freight	600.00
Unique Management	Software Cost (Subs/Maint)	247.20
United Parcel Serv	Postage & Freight	141.18
Universal Athletic	Special Event / Program Cost	1,711.76
Urbin Law Office	Legal and Court Costs	1,408.34
Vavra, Vikkie G.	Election Judges	91.00
Verizon Adlt Drg Crt	Communication/Network Expense	145.90
Verizon Emergcy Mgmt	Communication/Network Expense	38.52
Verizon Juv Prob	Communication/Network Expense	249.25
Verizon Public Hlth	Communication/Network Expense	251.88
Verizon Public Works	Communication/Network Expense	646.67
Verizon Sheriff	Communication/Network Expense	4,831.32
Veto Enterprises	Insurance Claims Expense	1,069.00
Visionary Broadband	Communication/Network Expense	6,487.22
Visitation Advocacy	1% Hum Serv & Extern Sub Ab	37,019.67
Vista Leasing Co	OfficeEquip/Computer/TechLease	11,105.04
Vital Records Cont	Professional Services	200.00
Wacers	EE Dev Meet Air Meal Lodg	2,400.00
Wade, Angela	Election Judges Expense	15.00
Wageman, Cynthia S.	Election Judges	209.00
Walmart Children Dev	Supplies	530.40
Walmart Dist Crt	Jurors & Witness Fees	62.32
Walmart Extension	Supplies	411.36
Walmart Juvenile Fam	State Op Grant Pub Safety	95.86
Walmart Library	Special Event / Program Cost	349.26
Walmart Museum	Special Event / Program Cost	148.03
Walmart Park Rec	Supplies	617.86
Walmart Public Hlth	Supplies	71.96
Walmart Sheriff	Public Relations/Promotions	1,375.49
Wandler, Patsy	Election Judges	222.00
Warne Chem Equip	Grounds Maintenance	3,020.29
Waste Connections	Grant/Utilities	3,099.81
Wesco Distribution	Supplies	14.40
Western Stationers	Office/Computer Supplies	1,712.61
Western Waste Sol	Utilities	606.50
Weston Co Gazette	County Matching Market Grant	42.00
Westwood Pharmacy	Medical Services/Claims	3,446.09

Wex Fleet Universal	Gasoline	493.81
Whites Energy Motors	Vehicle/Equip Repair/Maint	8,066.61
Whole Life Counsel	Fed Op Grant HlthWelCult Rec	1,987.50
Williams, Connie	Election Judges	197.00
Windshield Paramedic	Insurance Claims Expense	265.00
Work Warehouse	Program Cost/Clothing	279.98
Wright Auto Parts	Building Maintenance	125.39
Wright Community	1% Hum Serv & Extern Sub Ab	1,223.75
Wright Water Sewer	Utilities/RdMaterials	1,034.99
Wrigley, Melissa R.	Election Judges	197.00
WY Dept Health Prev	Medical Services/Claims	767.00
WY Dept Transport	Subsidies	100,365.18
WY Enterprise Tech	Office Equip Maint Contracts	22.50
WY Family Services	Office/Computer Supplies	10.00
Wyoming Behavioral	Medical Services/Claims	2,262.00
Wyoming First Aid	Medical Supplies	199.93
Wyoming Machinery	Vehicle/Equip Repair/Maint	25,144.59
Wyoming Mechanical	Building Maintenance	185.27
Wyoming Retirement Life	Payroll Deductions	592.00
Wyoming Retirement System	Payroll Run	450,332.60
Wyoming Rents	Buildings/Office Lease/Rent	515.00
Wyoming Rural Water	EE Dev Meet Air Meal Lodg	219.00
Wyoming Water Sol	Various	944.53
Wyoming Wood Floors	Cap Outlay - Buildings Improv	58,617.00
Youth Emergency Serv	1% Hum Serv/Grant/ProfServ	115,107.71
Zoho Corporation	Software Cost (Subs/Maint)	13,020.00

The following are the claims for Part-Time Employees summarized by department for November 2022: County Clerk, 2,715.75; Sheriff-Detention, 10,564.86; Public Works, 3,656.19; Public Works-Landfill, 2,848.76; Coroner, 2,150.00 Extension, 1,461.00; District Clerk of Court, 1,248.20; Children's Center, 17,610.85; Museum, 2,005.45 Fair, 1,505.39; Library, 63,160.26 Parks & Recreation, 70,315.51

Commissioner Bell presented the Commissioners upcoming calendar of events.

Employee Recognition Committee presented the Most Valuable Personnel Award to Coleen Winterholler from ITS.

Commissioner Faber moved to approve the Grant Award Agreement between Wyoming Office of Homeland Security and Campbell County for the Emergency Management Performance Grant (EMPG), in the amount of \$63,450 with a local match of \$63,450 for the period of October 1, 2021, to September 30, 2023, as presented. Commissioner Maul seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve the Campbell County Inclement Weather Policy, effective December 6, 2022, as presented. Commissioner Hamm seconded the motion. All Voted – Aye. Carried.

Chairman Shelstad presented the Campbell County Challenge Coin to Bertine Bahige, Principal of Stocktrail School and Chairman of the Children's Developmental Service Board.

Commissioner Bell moved to Board approve Amendment One to the Memorandum of Understanding between the Wyoming Department of Health, Public Health Division and Campbell County for COVID-19 Testing, in the amount of \$572,496, as presented. Commissioner Faber seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve the Grant Award Agreement between the Wyoming Office of Homeland Security and Campbell County for the State Homeland Security Program (SHSP), in the amount of \$55,000 for the period of September 1, 2022, to August 31, 2024, as presented. Commissioner Maul seconded the motion. All Voted – Aye. Carried.

Commissioner Faber moved to approve the Sole Source Purchase Request for the Sheriff's Office to purchase radios and radio equipment with State Homeland Security Program (SHSP) grant funds, in the amount of \$54,740.48, as presented. Commissioner Maul seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve the submission of the Airport Improvement Program grant application to acquire Snow Removal Equipment (SRE) – Dedicated Broom, in the amount of \$1,256,194 with a local match of \$31,405 and state match of \$47,107, as presented. Commissioner Hamm seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve the submission of the Airport Improvement Program grant application to rehabilitate the General Aviation Apron, in the amount of \$1,087,069 with a local match of \$27,177 and state match of \$40,765, as presented. Commissioner Faber seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve the Amended and Restate Cooperative Agreement between the Wyoming Department of Transportation, City of Gillette, and Campbell County to participate in WYDOT's Urban Systems Program, in the amount of \$575,675 with a 9.51% local match of the total cost of any Urban System Projects utilizing Urban System funds, as presented. Commissioner Hamm seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve the Quitclaim Deed to transfer approximately 32.043 acres of the CAM-PLEX Park to the Campbell County Public Land Board to be used as a multi-use outdoor event flex space, as presented. Commissioner Faber seconded the motion. Commissioner Faber – Aye, Commissioner Hamm – Nay, Commissioner Maul – Nay, Commissioner Bell – Aye, Chairman Shelstad – Aye. Carried.

Commissioner Bell moved to approve the Memorandum of Understanding between Gillette Community College District and Campbell County to provide an account to withdraw monies in

the amount not to exceed \$10,009,046.09, as presented. Commissioner Maul seconded the motion. Commissioner Faber – Nay, Commissioner Hamm – Aye, Commissioner Maul– Aye, Commissioner Bell – Aye, Chairman Shelstad – Aye. Carried.

Sean Brown, City Attorney presented the Commissioners with the 2022 Christmas Pin, designed by Madison Fischer from Lakeview Elementary School.

Public Comment was given.

A workshop was held with the Library Board.

There being no further business to come before the Commissioners the meeting was adjourned at 12:50 PM. The next regular meeting of the Commissioners will be held Tuesday, December 20, 2022, at 9:00 AM, in the Commissioners Chambers in the Courthouse.

Susan F. Saunders, Clerk
Board of County Commissioners

Del Shelstad, Chairman
Board of County Commissioners

In accordance with W.S. 18-3-516(f) the required County Notices of Publication are available on the County's Website at: www.ccgov.net

Office of County Commissioners
December 8, 2022
Gillette, WY

The Campbell County Board of Commissioners met with the Campbell County Public Land Board Thursday, December 8, 2022, at 6:00 PM.

Present were Bob Maul, Del Shelstad, Don Hamm, Colleen Faber, Commissioners; Susan F. Saunders, County Clerk; Denton Knapp, Commissioners Executive Director, and members of the Land Board. Commissioner Rusty Bell was absent from the meeting.

An update was given on the Camporee Event.

ReNae Keuck provided an update on the High School Rodeo and other Special Events on their revenue and expenditures.

Cam-Plex is working on a Master Plan.

Discussion was held on the condition of the Jockey Club House.

There being no further business, the Commissioners left the meeting at 6:35 PM.

Susan F. Saunders, County Clerk
Board of County Commissioners

Del Shelstad, Chairman
Board of County Commissioners

Clerk of District Court
Monthly Statement
November 2022

Approved by the Board of County
Commissioners this..... day of
.....A.D. 20.....
.....
.....
.....
.....
.....

The State of Wyoming } ss.
County of Campbell

This instrument was filed
on the ____ day of ____
20____.

County Clerk

By _____
Deputy

MONTHLY STATEMENT

Statement of the Earnings or Collections of Cheryl Chitwood as Clerk of District Court within and for the County of Campbell, State of Wyoming, for the month ending **November**, 2022, and reported to the Board of District Court within and for the County of Campbell, State of Wyoming, Cheyenne, WY.

(WyUser: November 1st - 8th @ 11:59am, 2022)

Template	Org	Object	Full Acct	Description	Amount
DIST COURT	100111	43190	1000-10-110-111-0000-43190	MISC FEES	\$ 1,109.34
DIST COURT	100111	43200	1000-10-110-111-0000-43200	CIVIL FEE	\$ 1,580.00
DIST COURT	100111	43210	1000-10-110-111-0000-43210	PROBATE FEES	\$ 140.00
DIST COURT	100111	43220	1000-10-110-111-0000-43220	JURY FEES (Restitution of)	\$ 50.00
DIST COURT	500552	45000	5000-00-500-552-0000-45000	FINES / Forfeitures	\$ 2,035.63
DIST COURT	100000	46000	1000-00-000-000-0000-46000	Postage ACH / Other	
Total					\$ 4,914.97

Tender Summary:

Cash	Quantity	Total
Coin		
\$ 1s	x1	0
\$ 5s	x5	0
\$ 10s	x10	0
\$ 20s	x20	0
\$ 50s	x50	0
\$100s	x100	0
Other		0
Cash Total		0
Checks	52418	1 4,914.97
Total		\$ 4,914.97
Difference		\$

Old System

STATE OF WYOMING)

)ss

County of Campbell)

I hereby certify that the above is a true and correct statement of the earnings of my office, or of moneys collected by me as such officer during the month above mentioned, and that the same has been by me paid into the County Treasury.

WITNESS my hand and seal this 6th day of December, 2022

by Cheryl Chitwood, Clerk
Cheryl Chitwood, Clerk

CLERK OF DISTRICT COURT
MONTHLY STATEMENT
NOVEMBER 2022

Approved by the Board of County
Commissioners this..... day of
.....A.D. 20.....
.....
.....
.....
.....
.....

The State of Wyoming } ss.
County of Campbell

This instrument was filed
on the____ day of____
20_____.

County Clerk

By_____
Deputy

MONTHLY STATEMENT

Statement of the Earnings or Collections of Cheryl Chitwood as Clerk of District Court within and for the County of Campbell, State of Wyoming, for the month ending **November**, 2022, and reported to the Board of District Court within and for the County of Campbell, State of Wyoming, Cheyenne, WY.

Template	Org	Object	Full Acct	Description	Amount
DIST COURT	100111	43190	1000-10-110-111-0000-43190	MISC FEES	\$ 2,989.85
DIST COURT	100111	43200	1000-10-110-111-0000-43200	CIVIL FEE	\$ 4,280.00
DIST COURT	100111	43210	1000-10-110-111-0000-43210	PROBATE FEES	\$ 655.00
DIST COURT	100111	43220	1000-10-110-111-0000-43220	JURY FEES (Restitution of)	\$ 600.00
DIST COURT	500552	45000	5000-00-500-552-0000-45000	FINES / Forfeitures	\$ 6,246.32
DIST COURT	100000	46000	1000-00-000-000-0000-46000	Postage ACH / Other	
Total					\$ 14,771.17

Tender Summary:

Cash	Quantity	Total
Coin		
\$ 1s	x1	0
\$ 5s	x5	0
\$ 10s	x10	0
\$ 20s	x20	0
\$ 50s	x50	0
\$100s	x100	0
Other		0
Cash Total		0
Checks	#52508	1 14,771.17
Total		\$ 14,771.17
Difference		\$ -

New System

STATE OF WYOMING)

)ss

County of Campbell)

I hereby certify that the above is a true and correct statement of the earnings of my office, or of moneys collected by me as such officer during the month above mentioned, and that the same has been by me paid into the County Treasury.

WITNESS my hand and seal this 1st day of December, 2022

Cheryl Chitwood

Cheryl Chitwood, Clerk

COUNTY CLERK
MONTHLY STATEMENT
NOVEMBER 2022

Approved by the Board of County
Commissioners this..... day of
..... A.D. 20.....
.....
.....
.....
.....
.....

The State of Wyoming } ss.
County of Campbell

This instrument was filed
on the ____ day of ____
20 ____.

County Clerk

By _____
Deputy

COUNTY CLERK'S MONTHLY STATEMENT

Statement of the collections of Susan F. Saunders as Campbell County Clerk within and for the County of Campbell, State of Wyoming, for the month ending November 2022, and filed with the County Clerk for presentation to the Board of County Commissioners of said County as required by WS 18-3-814.

CNTY CLERK					
Template	Org	Object	Full Acct	Description	Amount
CNTY CLERK	100021	43170	1000-10-020-021-0000-43170	County Abandon, Veh title & Fees	\$ 1,335.00
CNTY CLERK	100021	43140	1000-10-020-021-0000-43140	Recording Fees	15,320.00
CNTY CLERK	100021	43870	1000-10-020-021-0000-43870	Software Access Fees	2,721.00
CNTY CLERK	100021	43150	1000-10-020-021-0000-43150	Financing Fees	13,909.00
CNTY CLERK	100021	43160	1000-10-020-021-0000-43160	Vehicle Title Fees	18,690.00
CNTY CLERK	100021	41140	1000-10-020-021-0000-41140	Marriage License	600.00
CNTY CLERK	100021	43180	1000-10-020-021-0000-43180	Vin Fees, Sheriff & General	1,210.00
CNTY CLERK	100021	43190	1000-10-020-021-0000-43190	Misc Fees	837.00
CNTY CLERK	500566	43180	5000-00-500-566-0000-43180	Hwy Patrol Vins	
CNTY CLERK	500576	43180	5000-00-500-576-0000-43180	Police Vins	1,350.00
CNTY CLERK	100021	41100	1000-10-020-021-0000-41100	FULL/ LTD LIQUOR LICENSES	
CNTY CLERK	100021	41120	1000-10-020-021-0000-41120	MALT BEV/ CATERING PERMITS	-
CNTY CLERK	100023	43820	1000-10-020-023-0000-43820	REIMBURSEMENT INCOME	
CNTY CLERK	500569	43180	5000-00-500-569-0000-43180	Game & Fish Vins	-
Total					\$ 55,972.00

Tender Summary:

Cash	Quantity	Total
Coin		
\$ 1s	x1	0
\$ 5s	x5	0
\$ 10s	x10	0
\$ 20s	x20	0
Other		0
Cash Total		0
Checks	11444	55,972.00
Total		\$ 55,972.00
Difference		\$

State of Wyoming)

County of Campbell)

I, hereby certify that the above is a true and correct statement of the monies collected by me as such officer during the month above mentioned, and that the same has been paid into the County Treasury.

WITNESS my hand and seal this 1ST day of DECEMBER, 20 22

Susan F. Saunders, Campbell County Clerk



BY

Angie Waele

, Deputy

Sheriff's Dept
Monthly Statement
November 2022

Approved by the Board of County
Commissioners this..... day of
.....A.D. 20.....
.....
.....
.....
.....
.....

The State of Wyoming } ss.
County of Campbell }

This instrument was filed
on the____ day of____
20____.

County Clerk

By_____
Deputy

MONTHLY SHERIFF'S STATEMENT

Statement of the collections of **Scott Matheny** as Sheriff within and for the County of Campbell, State of Wyoming, for the month ending **November 30th, 2022** and filed with the County Clerk for presentation of the Board of County Commissioners of said County as required by Wyoming State Statute 18-3-814.

1000-20-050-051-0000-42280	LAW ENFORCEMENT FORFEITURES	\$	-
1000-20-050-051-0000-43115	E-911 FEES	\$	-
1000-20-050-051-0000-43190	MISC FEES	\$	7,637.50
1000-20-050-051-0000-43820	REIMBURSEMENT INCOME	\$	-
1000-20-050-051-0000-45060	ABANDON/SALVAGED VEHICLE FINES	\$	-
1000-20-050-051-0000-46000	MISCELLANEOUS	\$	-
1000-20-050-051-0000-49010	TRANSFERS IN FROM 1%	\$	-
1000-20-050-052-0000-43190	MISC FEES	\$	-
1000-20-050-052-0000-43820	REIMBURSEMENT INCOME	\$	4,727.82
1000-20-050-052-0000-46000	MISCELLANEOUS	\$	-
1000-20-050-053-0000-43090	SHERIFF 24/7 PROGRAM FEES	\$	-
1800-20-050-051-0000-43115	E-911 FEES	\$	-
3600-20-050-052-0000-43670	RESALE ITEMS	\$	-
3600-20-050-052-0000-43680	CONCESSIONS/REVENUE/REIMB	\$	4,342.13
COUNTY TREASURY DEPOSIT:		\$	16,707.45

ATTORNEY GENERAL'S OFFICE	SEX OFFENDER REGISTRATION FEES	\$	670.00
TOW COMPANIES	TOWING FEES	\$	100.00
CIRCUIT/DISTRICT COURTS	EXECUTIONS	\$	135.00
VARIOUS LAW FIRMS	FORECLOSURE SALES	\$	170,000.00
VARIOUS OUTSIDE ENTITIES	FORECLOSURE REDEMPTIONS	\$	-
INTERMEDIARY FUNDS:		\$	170,905.00

TOTAL: \$ 187,612.45

STATE OF WYOMING

§

COUNTY OF CAMPBELL

I hereby certify that the above is a true and correct statement of the monies collected by me as such officer during the month above mentioned and that the same has been paid into the County Treasury, the appropriate court or entity.

WITNESS my hand and seal this 12th day of December, 2022.



Sheriff of Campbell County

FISCAL YEAR 2022-2023

November 30, 2022

FIB	353153976	61,150.11
FNB	007-8	24,101,642.14
ACH	308-5	911,407.76
FNB ARPA	11122009	4,500,598.00
FNB CCSD	086-8	57,794.64
FNB Flex	568-1	31,286.74
FNB Health Benefits	315-8	2,312,864.26
FNB Special Escrow	74-4	20,734,917.07
FNB Airport PFC Account	133-3	374,158.37
FNB CDS-CC Credit Card Fees	195-1	4,996.25
FNB Library Credit Card Fees	862-1	2,023.14
FNB Museum Credit Card Fees	11092301	604.62
FNB North Landfill Credit Card Fees	864-8	4,599.58
FNB Sheriff Inmate Account	41-8	402,471.74
FNB Recreation Credit Card Fees	139-2	41,457.77
FNB State Drug Forfeiture Funds	132-5	23,906.74
FNB Taxes Paid in Protest	2075305	0.73
FNB-CDSCC-Region 13 Preschool Service	24-8	0.00
FNB-CDSCC-Early Head Start	91-4	(0.00)
NSF Checks		2,809.81
Long & Short-Treasurer		2,100.00
Clerk-Dist Crt-Sheriff-Engineer-Landfill-Public Health-Parks & Rec-Must		3,945.63
Cash & Currency		6,150.00
TOTAL CASH ACCOUNTS	53,580,885.10	
TOTAL TDOA'S	298,833,491.88	
Premium & Discounts		22,538.91
WGIF-Building Maintenance		41,046,951.87
WGIF-Campus Maintenance		4,216,659.17
WGIF-Campus Maintenance Tec		2,534,492.13
WGIF-Capital Replacement Reserve		97,655,960.53
WGIF-Fleet Management		7,431,997.17
WGIF-Fleet Mgmt-PLB -City		1,138,773.82
WGIF-Gillette College Activity & Education Center		0.00
WGIF-Gillette College Rodeo		0.00
WGIF-Jt Powers Rec Maint Fund		9,145,709.46
WGIF-Road Equipment		2,766,231.57
WGIF-1% Road Machinery Repl		2,522,921.64
WGIF-Short Term Future Cap Const		13,899,297.23
WYOSTAR-1% Municipalities		5,958,014.58
WYOSTAR-1% Optional		8,722,621.66
WYOSTAR-Cap Fac Excess		2,946.75
WYOSTAR-CCSD Dist Fund		26,153,000.00
WYOSTAR-Enhanced 911		478,171.08
WYOSTAR-Fleet Management		0.00
WYOSTAR-General		54,627,337.00
WYOSTAR-General Held Revenues		0.00
WYOSTAR-Health Benefits		5,010,907.74
WYOSTAR-PILT		3,213,891.13
WYOSTAR-Pronghorn Center Main Reserve		1,340,763.76
WYOSTAR-SCFM		6,272,478.42
WYOSTAR-Town of Wright Rec Maintenance		1,684,324.38
WYOSTAR-Wyoming Lottery/Off Track Betting		3,010,040.79
TOTAL	352,436,915.89	

182,358,994.59

113,464,456.50

Approved by the Board of County
Commissioners this _____
day of _____, 2022.

THE STATE OF WYOMING

ss.

County of Campbell

I, Rachael Knust, being first duly sworn according to law, on my oath do depose and say that I am County Treasurer within and for the County of Campbell in the State aforesaid; that the within and foregoing represents a true and correct Trial Balance of my records at the close of business Nov, 2022; that my statement of Cash is just, true and correct, so help me God.

Yvonne Wagner Deputy
County Treasurer

Subscribed and sworn to be before this 9 day of Dec, 2022.

Wesley Saunders
County Clerk

11/30/2022		
Airport	0.00	0.00
American Road	6,863.47	6,863.47
Antelope Valley	0.00	0.00
ARPA Funds	0.00	0.00
Bennor Estates	33,329.56	33,329.56
BOCHES	412,464.80	412,464.80
Bond Disclosure	4,500.00	4,500.00
Box N Ranch Rd	4,800.00	4,800.00
Brunsen	3,900.00	3,900.00
Buckskin	2,640.00	2,640.00
Car Company Tax	0.00	0.00
Cash Reserve	15,000,000.00	15,000,000.00
Cemetery	727,319.70	727,319.70
Central Campbell County	56,334.09	56,334.09
Certificates of Purchase	0.00	0.00
City of Gillette	1,128,719.56	1,128,719.56
Collins Heights	0.00	0.00
Cottonwood I&S	3,800.00	3,800.00
County Sales Tax	0.00	0.00
Country Living Acres	1,750.00	1,750.00
Countryside I&S	4,900.00	4,900.00
Crestview I & S	0.00	0.00
Donkey Creek	3,000.00	3,000.00
Eight Mile I&S	22,445.58	22,445.58
Fair	0.00	0.00
Fire	0.00	0.00
Foundation	9,899,191.60	9,899,191.60
Fox Park	1,657.50	1,657.50
Fox Ridge	8,500.00	8,500.00
Freedom Hills	70,907.50	70,907.50
General County	53,063,089.43	53,063,089.43
Gillette Community College Dist	1,041,166.11	1,041,166.11
Graceland	29,700.00	29,700.00
Green Valley Estates	45.00	45.00
Health Benefits Trust	7,323,772.00	7,323,772.00
Heritage Village	16,289.30	16,289.30
High Country Estates	2,223.19	2,223.19
Highway VIN Fees	10.00	10.00
Hospital	2,474,798.24	2,474,798.24
Hospital Bond	40.43	40.43
Hospital Bond Interest	5.02	5.02
Interstate Industrial	0.00	0.00
Investments-1% Muni Jt Powers	4,995,917.34	4,995,917.34
Investments-1% Optional	8,722,621.66	8,722,621.66
Investments-Building Maintenance	41,046,951.87	41,046,951.87
Investments-Campus Maintenance	4,216,659.17	4,216,659.17
Investments-Campus Tech Center- Fund 004/027	2,534,492.13	2,534,492.13
Investments-Cap Fac Excess	2,946.75	2,946.75
Investments-Capital Replace Reserve	97,655,960.53	97,655,960.53
Investments-Enhanced 911 Fees	498,690.51	498,690.51
Investments-Fleet Management	13,859,924.20	13,859,924.20
Investments-Gillette College	0.00	0.00
Investments-Jt Powers Rec Maintenance - Fund 028	9,145,709.46	9,145,709.46
Investments-PILT	3,213,891.13	3,213,891.13
Investments-Pronghorn Center Main Reserve	1,340,763.76	1,340,763.76
Investments-SCFM County Road Funds	6,311,580.36	6,311,580.36
Investments-Short Term Future Capital Construction-Fund 696	13,899,297.23	13,899,297.23
Investments-Town of Wright Rec Maintenance-Fund 695	1,684,324.38	1,684,324.38
Investments-Wyoming Lottery/Off Track Betting	3,010,040.79	3,010,040.79
Library	0.00	0.00
Little Thunder I&S	35,011.97	35,011.97
Lodging Tax	(0.00)	0.00
Los Caballos	5,100.00	5,100.00
McKenny	1,400.00	1,400.00
Meadow Springs I&S	7,956.00	7,956.00
Means	0.00	0.00
Means, Carter, N Hannum	11,000.00	11,000.00
Moon Ridge	8,625.00	8,625.00

Motor Vehicle County Fees	0.00	0.00
Motor Vehicle State Fees	53,595.34	53,595.34
Motor Vehicle Non Apportioned Fees	0.00	0.00
Motor Vehilce Temp Sticker/paper Fee	0.00	0.00
Mobile Machinery County Fees	0.00	0.00
Mobile Machinery Pro-Rate	0.00	0.00
Motor Vehicle Pro-Rate	0.00	0.00
Motor Vehicle In Transit Permit	0.00	0.00
Motor Vehicle Temp Worker Decals	0.00	0.00
Museum	0.00	0.00
North Rangeland	3,600.00	3,600.00
Organ Donor Donations	26.00	26.00
Oriva Hills	27,802.53	27,802.53
Overbrook I&S	12,000.00	12,000.00
Peoples	18,691.77	18,691.77
Pineview	11,032.00	11,032.00
Pinnacle Heights	700.00	700.00
Prairieview	13,680.00	13,680.00
Predatory	0.00	0.00
Premium & Discounts	22,538.91	22,538.91
Rafter D	1,950.00	1,950.00
Recreation	0.00	0.00
Rock Road I&S	2,687.50	2,687.50
Rocky Point	7,325.09	7,325.09
Rustic Hills	9,840.00	9,840.00
Sales & Use Tax	775,253.56	775,253.56
School--1 Mill Optional	0.00	0.00
School--6 Mill County Wide	4,954,336.07	4,954,336.07
School--25 Mill Special School	20,643,058.31	20,643,058.31
School--BOCES	0.00	0.00
School--Cap Main	0.00	0.00
School--General School	54,912.18	54,912.18
School--Rec Mill	825,721.47	825,721.47
School Bond Redemption	0.00	0.00
School Bond Redemption Interest	0.00	0.00
Small Buttes	3,900.96	3,900.96
South Douglas Hwy	122,027.16	122,027.16
Southern Industrial	0.00	0.00
Southfork Estates	11,700.00	11,700.00
Southside	0.00	0.00
Special Escrow	20,730,417.07	20,730,417.07
Spring Hill Ranch I&S	3,908.00	3,908.00
Stonegate Estates	31,755.28	31,755.28
Sundog	7,440.00	7,440.00
Taxes-Transportable Homes	0.00	0.00
Taxes-2023	0.00	0.00
Taxes-Interest 2023	0.00	0.00
Taxes-2022	0.00	0.00
Taxes-Interest 2022	0.00	0.00
Taxes-2021	(0.00)	0.00
Taxes-Interest 2021	(0.00)	0.00
Taxes-2020	0.00	0.00
Taxes-Interest 2020	0.00	0.00
Taxes-2019	0.00	0.00
Taxes-Interest 2019	0.00	0.00
Taxes-2018	(0.00)	0.00
Taxes-Interest 2018	0.00	0.00
Taxes-2017	0.00	0.00
Taxes-Interest 2017	(0.00)	0.00
Taxes-2016	(0.00)	0.00
Taxes-Interest 2016	0.00	0.00
Taxes-2015	0.00	0.00
Taxes-Interest 2015	0.00	0.00
Taxes-2014	0.00	0.00
Taxes-Interest 2014	0.00	0.00
Taxes-2013	0.00	0.00
Taxes-Interest 2013	0.00	0.00
Taxes-2012	0.00	0.00
Taxes-Interest 2012	0.00	0.00
Taxes-2011	0.00	0.00

Taxes-Interest 2011	0.00	0.00
Taxes-2010	0.00	0.00
Taxes-Interest 2010	0.00	0.00
Taxes-2009	0.00	0.00
Taxes-Interest 2009	0.00	0.00
Taxes-2008	0.00	0.00
Taxes-Interest 2008	0.00	0.00
Taxes-2007	0.00	0.00
Taxes-Interest 2007	0.00	0.00
Taxes-2006	0.00	0.00
Taxes-Interest 2006	0.00	0.00
Taxes-2005	0.00	0.00
Taxes-Interest 2005	0.00	0.00
Taxes-2004	0.00	0.00
Taxes-Interest 2004	0.00	0.00
Taxes-2003	0.00	0.00
Taxes-Interest 2003	0.00	0.00
Taxes-2002	0.00	0.00
Taxes-Interest 2002	0.00	0.00
Taxes-2001	0.00	0.00
Taxes-Interest 2001	0.00	0.00
Taxes-2000	0.00	0.00
Taxes-Interest 2000	0.00	0.00
Taxes-1999	0.00	0.00
Taxes-Interest 1999	0.00	0.00
Taxes-1998	0.00	0.00
Taxes-Interest 1998	0.00	0.00
Taxes-1997	0.00	0.00
Taxes-Interest 1997	0.00	0.00
Taxes-1996	0.00	0.00
Taxes-Interest 1996	0.00	0.00
Taxes-1995	0.00	0.00
Taxes-Interest 1995	0.00	0.00
Taxes-1994	0.00	0.00
Taxes-Interest 1994	0.00	0.00
Taxes-1993	0.00	0.00
Taxes-Interest 1993	0.00	0.00
Taxes-1992	0.00	0.00
Taxes-Interest 1992	0.00	0.00
Taxes-1991	0.00	0.00
Taxes-Interest 1991	0.00	0.00
Taxes-1990	0.00	0.00
Taxes-Interest 1990	0.00	0.00
Taxes Paid in Protest	0.73	0.73
Town of Wright	45,768.51	45,768.51
Veterans Exemptions	0.00	0.00
Watercraft VIN Fees	0.00	0.00
Weed & Pest	413,083.21	413,083.21
Wessex Impr & Service	1,500.00	1,500.00
Wild Horse Creek I&S	11,701.92	11,701.92
Wildlife Conservation Donation	38.00	38.00
Wright Water & Sewer	57,898.00	57,898.00
	352,436,915.89	352,436,915.89
	352,436,915.89	Balance on Daily
	352,436,915.89	Balance on Trial B
	(0.00)	

SUMMARY

COUNTY TREASURER
of
Campbell County

11/30/2022

THE STATE OF WYOMING

ss.

County of Campbell

I, Rachael Knust, being first duly sworn according to law, on my oath do
depose and say that I am County Treasurer within and for the County of Campbell in the
State aforesaid; that the within and foregoing represents a true and correct Summary of
all my Receipts and Disbursements by me as such Treasurer, during the time herein
designated, so help me God.

Yvonne Wagner, Deputy
County Treasurer

Subscribed and sworn to before me this 9 day of Dec, A.D. 2022.

David Saunders

County Clerk

Filed in the office of the County Clerk

, A.D. 2022

County Clerk.

Approved by the Board of County
Commissioners this _ day of _ , A.D. 2022

PAYROLL PAYMENT

FOR THE PAY PERIOD (s) ENDING

Nov 26, 2022

_____, _____

_____, _____

We do hereby approve the County Payroll as presented this 20 day of December, 2022

Member

Member

Member

Member

Chairman

12-1-2022

date processed

PETITION FOR REBATE/CANCELLATION OF TAXES

STATE OF WYOMING

COUNTY OF CAMPBELL

No: 2021-169

NAME: BOWDEN RANCH COMPANY LLC

NOTICE ISSUED FOR:

NOVC#

OTHER: VALUE CORRECTION

☒ PARTIAL
☒ REBATE
☐ CANCELLATION

YEAR: 2017

TAX NOTICE NO.

ACCOUNT/PARCEL# R0009524

DISTRICT NO. 0100

ASSESSED VALUATION: 370

AMOUNT: \$ 22.00

Troy A. Clements COUNTY ASSESSOR
APPROVED: ☐ DENIED: ☐

THIS 20 DAY OF Dec, 2022

BOARD OF COUNTY COMMISSIONERS

FILED _____, 20 ____

COUNTY CLERK

CAMPBELL COUNTY TREASURERPO. Box 1027
Gillette, WY 82717-1027**Rachael Knust****TAX RECEIPT******* DUPLICATE *****Clerk: Tax-Wise conversion
Batch Number: 20171128-000020

Today's Date: 12/01/2022

Received from: BOWDEN JAMES H & ALBERTA

Receipt#	Trans Date	Tax Year	Tax ID#	Stmt#	Half	Due Date	Interest Date	Tax Amount	Penalty/Interest	Total Amount
280840	11/28/2017	2017	000009524	506	1st	11/10/2017	11/28/2017	490.92	0.00	490.92
BOWDEN RANCH COMPANY LLC PO BOX 70 ROZET WY 82727-0070				506	2nd	05/10/2018	11/28/2017	490.92	0.00	490.92
				LOCATION: 576 OR RD DISTRICT: 0100 SCT: 11 TWN: 47 RNG: 69 LOT: 11 BLK: 47 E2E2, W2NE,NW SN:12 LOT:12 *** SEE ASSESSOR FOR COMPLETE LEGAL ***						
TOTAL PAID:								\$981.84	\$0.00	\$981.84

Payment Type	Doc#	Description	Amount
OTHER		BOWDEN JAMES H & ALBERTA	981.84
		TOTAL:	981.84

PETITION FOR REBATE/CANCELLATION OF TAXES

STATE OF WYOMING
COUNTY OF CAMPBELL

No: 2021-170

NAME: BOWDEN RANCH COMPANY LLC

NOTICE ISSUED FOR:

NOVC#

OTHER: VALUE CORRECTION

☒ PARTIAL
☒ REBATE
☐ CANCELLATION

YEAR: 2018

TAX NOTICE NO.

ACCOUNT/PARCEL# R0009524

DISTRICT NO. 0100

ASSESSED VALUATION: 384

AMOUNT:\$ 22.89

 COUNTY ASSESSOR
APPROVED: ☐ DENIED: ☐

THIS 20 DAY OF Dec, 2022

BOARD OF COUNTY COMMISSIONERS

FILED _____, 20 ____

COUNTY CLERK

CAMPBELL COUNTY TREASURERPO. Box 1027
Gillette, WY 82717-1027**Rachael Knust****TAX RECEIPT******* DUPLICATE *****Clerk: Tax-Wise conversion
Batch Number: 20181107-000133

Today's Date: 12/01/2022

Received from: BOWDEN JAMES H & ALBERTA

Receipt#	Trans Date	Tax Year	Tax ID#	Stmnt#	Half	Due Date	Interest Date	Tax Amount	Penalty/Interest	Total Amount
319748	11/07/2018	2018	000009524	525	1st	11/10/2018	11/07/2018	471.67	0.00	471.67
BOWDEN RANCH COMPANY LLC PO BOX 70 ROZET WY 82727-0070				525	2nd	05/10/2019	11/07/2018	471.67	0.00	471.67
				LOCATION: 576 O R RD DISTRICT: 0100 SCT: 11 TWN: 47 RNG: 69 LOT: 11 BLK: 47 NENE PT, SENE W2NE,NW SN:12 LOT:12 *** SEE ASSESSOR FOR COMPLETE LEGAL ***						
TOTAL PAID:								\$943.34	\$0.00	\$943.34

Payment Type	Doc#	Description	Amount
OTHER		BOWDEN JAMES H & ALBERTA	943.34
		TOTAL:	943.34

12-1-2022
date processed

PETITION FOR REBATE/CANCELLATION OF TAXES

STATE OF WYOMING
COUNTY OF CAMPBELL

No: 2021-171

NAME: BOWDEN RANCH COMPANY LLC

NOTICE ISSUED FOR:

NOVC#

OTHER: VALUE CORRECTION

☒ PARTIAL
☒ REBATE
☐ CANCELLATION

YEAR: 2019

TAX NOTICE NO.

ACCOUNT/PARCEL# R0009524

DISTRICT NO. 0100

ASSESSED VALUATION: 407

AMOUNT: \$ 24.39

Troy A. Combs COUNTY ASSESSOR

APPROVED: ☐ DENIED: ☐

THIS 20 DAY OF Dec, 2022

BOARD OF COUNTY COMMISSIONERS

FILED _____, 20 ____

COUNTY CLERK

CAMPBELL COUNTY TREASURERPO. Box 1027
Gillette, WY 82717-1027**Rachael Knust**TAX RECEIPT
*** DUPLICATE ***Clerk: Tax-Wise conversion
Batch Number: 20191112-000166

Today's Date: 12/01/2022

Received from: BOWDEN RANCH COMPANY LLC

Receipt#	Trans Date	Tax Year	Tax ID#	Stmt#	Half	Due Date	Interest Date	Tax Amount	Penalty/ Interest	Total Amount
357632	11/12/2019	2019	000009524	541	1st	11/10/2019	11/12/2019	487.45	0.00	487.45
BOWDEN RANCH COMPANY LLC PO BOX 70 ROZET WY 82727-0070				541	2nd	05/10/2020	11/12/2019	487.45	0.00	487.45
				LOCATION: 576 O R RD DISTRICT: 0100 SCT: 11 TWN: 47 RNG: 69 LOT: 11 BLK: 47 NENE PT, SENE W2NE,NW SN:12 LOT:12 *** SEE ASSESSOR FOR COMPLETE LEGAL ***						
TOTAL PAID:								\$974.90	\$0.00	\$974.90

Payment Type	Doc#	Description	Amount
OTHER		BOWDEN RANCH COMPANY LLC	974.90
		TOTAL:	974.90

12-1-2022

date processed

PETITION FOR REBATE/CANCELLATION OF TAXES

STATE OF WYOMING

COUNTY OF CAMPBELL

No: 2021-172

NAME: BOWDEN RANCH COMPANY LLC

NOTICE ISSUED FOR:

NOVC#

OTHER: VALUE CORRECTION

☒ PARTIAL
☒ REBATE
☐ CANCELLATION

YEAR: 2020

TAX NOTICE NO.

ACCOUNT/PARCEL# R0009524

DISTRICT NO. 0100

ASSESSED VALUATION: 405

AMOUNT:\$ 24.32

 COUNTY ASSESSOR

APPROVED: ☐

DENIED: ☐

THIS 20 DAY OF Dec, 2022

BOARD OF COUNTY COMMISSIONERS

FILED _____, 20 ____

COUNTY CLERK

CAMPBELL COUNTY TREASURERPO. Box 1027
Gillette, WY 82717-1027**Rachael Knust****TAX RECEIPT******* DUPLICATE *****Clerk: **Angie Dahl**Batch Number: **20201113-000203****Today's Date: 12/01/2022****Received from: James H or Alberta Bowden 682 2136**

Receipt#	Trans Date	Tax Year	Tax ID#	Stmt#	Half	Due Date	Interest Date	Tax Amount	Penalty/Interest	Total Amount
403038	11/13/2020	2020	000009524	5695	1st	11/10/2020	11/13/2020	483.70	0.00	483.70
BOWDEN RANCH COMPANY LLC PO BOX 70 ROZET WY 82727-0070				5695	2nd	05/10/2021	11/13/2020	483.69	0.00	483.69
				LOCATION: 576 O R RD DISTRICT: 0100 SCT: 11 TWN: 47 RNG: 69 ,S11 T47 R69 NENE PT SENE E2SE, S12 T47 R69 W2NE NW						
TOTAL PAID:								\$967.39	\$0.00	\$967.39
5 Additional Receipts in Batch Total:								\$1,433.18		

Payment Type	Doc#	Description	Amount
CHECK	5688	James H or Alberta Bowden 682 2136	2,400.57
		TOTAL:	2,400.57

12-1-2022

date processed

PETITION FOR REBATE/CANCELLATION OF TAXES

STATE OF WYOMING

COUNTY OF CAMPBELL

No: 2021-173

NAME: BOWDEN RANCH COMPANY LLC

NOTICE ISSUED FOR:

NOVC#

OTHER: VALUE CORRECTION

☒ PARTIAL

☒ REBATE

☐ CANCELLATION

YEAR: 2021

TAX NOTICE NO.

ACCOUNT/PARCEL# R0009524

DISTRICT NO. 0100

ASSESSED VALUATION: 417

AMOUNT: \$ 25.11

 COUNTY ASSESSOR

APPROVED: ☐

DENIED: ☐

THIS 20 DAY OF Dec, 2022

BOARD OF COUNTY COMMISSIONERS

FILED _____, 20 ____

COUNTY CLERK

CAMPBELL COUNTY TREASURERPO. Box 1027
Gillette, WY 82717-1027**Rachael Knust****TAX RECEIPT******* DUPLICATE *****Clerk: Shawna Behunin
Batch Number: 20211103-000407**Today's Date: 12/01/2022****Received from: BOWDEN ROBERT 307/682-2136**

Receipt#	Trans Date	Tax Year	Tax ID#	Stmt#	Half	Due Date	Interest Date	Tax Amount	Penalty/Interest	Total Amount
440194	11/03/2021	2021	000009524	5670	1st	11/10/2021	11/03/2021	491.65	0.00	491.65
BOWDEN RANCH COMPANY LLC PO BOX 70 ROZET WY 82727-0070				5670	2nd	05/10/2022	11/03/2021	491.65	0.00	491.65
				LOCATION: 576 O R RD DISTRICT: 0100 SCT: 11 TWN: 47 RNG: 69 ,S11 T47 R69 NENE PT SENE E2SE, S12 T47 R69 W2NE NW						
TOTAL PAID:								\$983.30	\$0.00	\$983.30
4 Additional Receipts in Batch Total:								\$1,521.70		

Payment Type	Doc#	Description	Amount
CHECK	5732	BOWDEN ROBERT 307/682-2136	2,505.00
		TOTAL:	2,505.00

12-1-2022

date processed

PETITION FOR REBATE/CANCELLATION OF TAXES

STATE OF WYOMING

COUNTY OF CAMPBELL

No: 2021-174

NAME: BOWDEN RANCH COMPANY LLC

NOTICE ISSUED FOR:

NOVC#

OTHER: VALUE CORRECTION

☒ PARTIAL
☒ REBATE
☐ CANCELLATION

YEAR: 2022

TAX NOTICE NO.

ACCOUNT/PARCEL# R0009524

DISTRICT NO. 0100

ASSESSED VALUATION: 492

AMOUNT: \$ 30.78

 COUNTY ASSESSOR

APPROVED: ☐ DENIED: ☐

THIS 20 DAY OF Dec, 20 22

BOARD OF COUNTY COMMISSIONERS

FILED _____, 20 ____

COUNTY CLERK

CAMPBELL COUNTY TREASURERPO. Box 1027
Gillette, WY 82717-1027**Rachael Knust****TAX RECEIPT******* DUPLICATE *****Clerk: Casara Erickson
Batch Number: 20221128-000427**Today's Date: 12/01/2022****Received from: Bowden, James or Alberta**

Receipt#	Trans Date	Tax Year	Tax ID#	Stmt#	Half	Due Date	Interest Date	Tax Amount	Penalty/Interest	Total Amount
1169306	11/29/2022	2022	000009524	5688	1st	11/10/2022	11/29/2022	566.95	0.00	566.95
BOWDEN RANCH COMPANY LLC PO BOX 70 ROZET WY 82727-0070				5688	2nd	05/10/2023	11/29/2022	566.95	0.00	566.95
				LOCATION: 576 O R RD DISTRICT: 0100 SCT: 11 TWN: 47 RNG: 69 ,S11 T47 R69 NENE PT SENE E2SE, S12 T47 R69 W2NE NW						
TOTAL PAID:								\$1,133.90	\$0.00	\$1,133.90
4 Additional Receipts in Batch Total:								\$1,669.66		

Payment Type	Doc#	Description	Amount
CHECK	5769	Bowden, James or Alberta	2,803.56
TOTAL:			2,803.56

**OFFICE**

500 South Gillette Avenue
Suite 1100
Gillette, Wyoming 82716
(307) 682-7283
(307) 687-6325 FAX

Denton Knapp
Executive Director of Administration

BOARD OF COMMISSIONERS

Del Shelstad, Chairman
Rusty Bell
Colleen Faber
Bob Maul
Don Hamm

MEMORANDUM

TO: County Commissioners
FROM: Kristin Young
RE: CARE Board Bylaw Update
DATE: December 20th, 2022

I am requesting the Commissioners approve the updated bylaws of the CARE Board last reviewed in 2014. In summary, the changes made to the bylaws is an updated description of the role of the Treasurer and the meeting date change. The changes have been reviewed and approved by Campbell County legal. Please let me know if you have any questions.

Kind regards,

Kristin Young

CAMPBELL COUNTY CARE BOARD
(Community Advocacy, Resources, Education)

BYLAWS

ARTICLE I. Name

The name of the organization shall be “The Campbell County CARE Board”.

ARTICLE II. Purpose

The Campbell County CARE Board is established to ensure that:

- Community Services Block Grant (CSBG) funds and other funds as determined appropriate for human services are wisely spent on needed services;
- needed services are available and made known;
- needed services which are available are based on demonstrated need and are fairly, efficiently, and effectively made available to low income residents of our community who need them. Advocacy on behalf of those who need human services will be a primary function of the Board.

ARTICLE III. Powers and Duties, Composition, Selection Procedure, Terms of Office

Section 1. Powers and Duties

- A. The Board of County Commissioners of Campbell County, Wyoming shall have the ultimate authority over the Campbell County CARE Board.
- B. Enabling federal legislation: “Community Opportunities, Accountability, and Training and Educational Services Act of 1998”.
- C. The Campbell County CARE Board shall be subject to the provisions of Wyoming Statute §35-1-614, et al. seq. and any amendments thereto.
- D. The Campbell County CARE Board shall provide the Board of County Commissioners with an annual human service budget.
- E. The Campbell County CARE Board shall conduct a community needs assessment within Campbell County as required by the CSBG funding, determine allocation of resources to meet those needs, and shall keep the Board of County Commissioners informed of the findings of the needs assessment for purposes of distribution of CSBG funds.

- F. The Campbell County CARE Board shall facilitate funding opportunities to help low income people become more self-sufficient, provide low income people with a stake in their community; achieve partnerships among supporters and providers of services to low income people; increase the capacity of agencies to achieve results; and strengthen family and other supportive systems to help low income people achieve their potential.
- G. The Campbell County CARE Board, with approval of the Board of County Commissioners, may enter into contractual agreements with other governmental and non-profit entities to provide services as requested and as appropriate.
- H. The Campbell County CARE Board shall distribute funds to contracted agencies on a monthly, reimbursement basis. Emergency funds can be disbursed if there are available funds.
- I. The Campbell County CARE Board shall examine performance, financial and final reports of all contracted agencies.
- J. The Campbell County CARE Board shall have the authority to generate additional funds in special accounts.

Section 2. Composition

- A. The Campbell County CARE Board shall consist of nine members appointed by the Board of County Commissioners after having been selected as provided for in these Bylaws. Each member shall participate actively in the development, planning, implementation, and evaluation of CSBG and other programs, as determined appropriate, serving the low-income community. Such membership shall be comprised as follows:
 - 1. One-third (3 members) of the board shall be elected officials or a designee one each from Campbell County, City of Gillette, and Town of Wright to be appointed by the Campbell County Board of Commissioners.
 - 2. No fewer than one-third of the members shall be persons chosen through a democratic election adequate to assure that these members are representative of low-income individuals and families in the county. Each representative of low-income individuals and families selected must reside in Campbell County.
 - 3. The Campbell County Commissioners shall appoint the remaining at-large members who are recommended by majority vote of the low-income representatives and the elected members of the CARE Board through an application and interview process.
 - 4. The following shall constitute a conflict of interest making one ineligible to

serve as a member of the CARE Board:

- a. A person serving as an employee, board member or on a fund-raising committee for a human service agency that receives or seeks funding from the CARE Board or acts as a CARE Board subcontractor.
- b. A person who is an immediate family member (spouse, parent, child, grandparent, or in-law) of an employee, board member or person serving on a fund raising committee of a human service agency that receives or seeks funding from the CARE Board or acts as a CARE Board subcontractor.
- c. In the event an individual is serving on the CARE Board and is an employee, board member or serves on a fund raising committee with a human service agency who intends to seek funding from the CARE Board or becomes ineligible based upon subsections a. and b. above, the individual is no longer eligible to serve on the CARE Board and must resign and/or the position will be deemed vacant upon receipt of an application from the agency seeking funding.

Section 3. Selection Procedures

- A. Members of the Board shall be appointed as follows and in the order designated.
 1. Elected public officials shall be appointed by the Board of County Commissioners of Campbell County, Wyoming.
 2. Representatives of the low-income population shall be selected at a county-wide election to be held no later than January 31st of each year a term expires or as needed to fill vacated positions. The process shall be as follows:
 - a. Between thirty and sixty calendar days prior to an election, the Campbell County CARE Board shall place a public notice in a local newspaper of general circulation within the county advising of the election, the requirements for becoming a candidate, the deadline for seeking candidacy and the date of the election. The Campbell County CARE Board shall also make this information available to agencies who serve the low-income population and to low-income individuals and families through additional outreach methods. An application for election needs to be submitted to the Campbell County CARE Board not less than twenty-one days of the election date.
 - b. Between seven and fifteen calendar days prior to an election, the Campbell County CARE Board shall place a public notice in a local newspaper of general circulation within the county, advising the date and time of the election, the requirements for voting, the names of the candidates seeking election, and the polling site locations. The

Campbell County CARE Board shall also make this information available to agencies serving the low-income population and to low-income individuals and families through additional outreach methods.

- c. At least seven calendar days prior to the election, the Campbell County CARE Board shall produce a voter's information guide which shall include the requirements for voting, the polling site locations, the date and time of the election and brief biographical sketches provided by the candidates. The guide shall be made available at agencies serving low-income people.
3. The remainder of the members shall be selected at the discretion of the low-income representatives and the elected members of the Board in accordance with these Bylaws.
- B. Low income individuals, community and religious organizations may petition the Campbell County CARE Board if such individual or organization believes itself to be inadequately represented. Procedures shall be as follows:
 1. When a grievance is received by the Board, a grievance form generated by the Board will be sent by certified mail to the individual submitting the grievance within five (5) working days. The certified letter initiates the grievance process.
 2. The individual must return the completed grievance form within fourteen (14) calendar days from its receipt.
 3. The CARE Board will investigate the complaint and respond to the individual or organization, in writing, within sixty days of its receipt.
- C. A vacancy shall occur when:
 1. A Board member is notified of his/her removal for cause, absenteeism, or ineligibility as set forth in Section 2. A. 4. above as determined by consensus of the Board.
 2. A Board member resigns or is unable to attend.

Section 4. Term of Office

- A. Members of the Campbell County CARE Board shall serve rotating terms of four (4) years. Of the members first appointed, three shall be appointed for two years, three for three years, and three for four years.
- B. No member shall serve more than two consecutive full four-year terms unless otherwise approved by the Board of County Commissioners.

ARTICLE IV. Officers and Duties

Section 1. Officers

A. The Campbell County CARE Board shall elect from its members a Chairman to preside at meetings. The Chairman shall be the point of contact with the Board of County Commissioners, the public and the media. The Chairman may appoint another member of the Campbell County CARE Board to discharge any of the above duties if neither he/she nor the Vice-Chairman is available.

B. The Campbell County CARE Board shall elect from its members a Vice-Chairman who shall assume the duties of the Chairman when the Chairman is absent or otherwise unable to perform his/her duties.

C. The Campbell County CARE Board shall elect from its members a Secretary to maintain records and act as recording secretary.

D. The Campbell County CARE Board shall elect from its members a Treasurer. The Treasurer reviews funds managed by Campbell County in accordance with federal, state, and county policy and regulations. The Secretary may serve as the Treasurer for the Campbell County CARE Board. The Campbell County CARE Board shall elect such other officers as it determines are needed.

Section 2. Terms of office will run from March 15 until March 15 of the following year.

Section 3. Officers may be re-elected.

Section 4. Ineligibility

A. No member of the Campbell County CARE Board shall be employed by, be currently serving on the Board of Directors or fund raising committee of a human service agency receiving or seeking funds from the Campbell County CARE Board.

B. A member of the Campbell County CARE Board may be removed by the Board of County Commissioners for neglect of duty, misconduct, excessive absence from meetings, or malfeasance in office after receiving a written statement of charges and an opportunity to be heard.

C. A member of the Campbell County CARE Board shall attend all regular meetings of the Campbell County CARE Board. Board members shall contact the Chairman or designee when they are unable to attend a meeting. Three un-excused absences in a calendar year may be deemed excessive absence and may be cause for removal from the Board.

Section 6. In the event of a vacancy on the CARE Board, the appointment shall be filled for the unexpired term by appointment or special election to take place consistent with Section

3 of Article III.

ARTICLE V. Meetings

- Section 1. Meetings shall be held at least once a month on the 3rd Thursday of each month. Any changes to the regular meeting schedule will be posted in the newspaper of record and the county website at least 30 days prior to changing the monthly meeting.
- Section 2. The Chairman or a majority of the Campbell County CARE Board members may call a special meeting.
- Section 3. Executive sessions may be held as provided by law.
- Section 4. All meetings of the Campbell County CARE Board, except executive sessions, shall be open to the public.
- Section 5. A simple majority shall constitute a quorum.
- Section 6. All meetings will be conducted according to Roberts Rules of Order or similar method of parliamentary procedure and minutes of all meetings shall be kept as required by law.

ARTICLE VI. Committees

The Campbell County CARE Board may form such committees as deemed necessary. The Campbell County CARE Board may select the committees, or the Chairman may appoint them.

ARTICLE VII. Parliamentary Authority

Parliamentary authority for the meetings of the Campbell County CARE Board shall be Wyoming Statutes and the Bylaws of the Campbell County CARE Board and such other rules as the Campbell County CARE Board deems appropriate.

ARTICLE VIII. Amendment of Bylaws

- Section 1. Proposed amendment to these Bylaws shall be submitted in writing to the members of the Campbell County CARE Board a minimum of thirty days prior to vote on said amendment.
- Section 2. Following the thirty day (30) day review period, the Campbell County CARE Board shall vote on the proposed amendment. The amendment must receive a two-thirds vote of the entire Campbell County CARE Board (six of the nine members) in order to be recommended for approval to the Board of County Commissioners.
- Section 3. The Board of County Commissioners must approve any amendment to the Bylaws.

ARTICLE IX. Severability Clause

If any part of these Bylaws shall be held invalid, such part shall be deemed severable and the invalidity thereof shall not affect the remaining parts of the Bylaws.

Bylaws Adopted: July 18, 2000

Amended: September 18, 2000

Amended: October 2010

Amended: July 8, 2014

Amended: December 20, 2022

PASSED, APPROVED AND ADOPTED this 16th day of December, 2022.

CAMPBELL COUNTY CARE BOARD

Chairman

ATTEST:

Vice-Chair

APPROVED AND ADOPTED this 20th day of December, 2022.

**BOARD OF COUNTY COMMISSIONERS
CAMPBELL COUNTY, WYOMING**

Del Shelstad, Chairman

Coleen Faber

Don Hamm

Robert Maul

Rusty Bell

ATTEST:

Susan Saunders, County Clerk

**OFFICE**

500 South Gillette Avenue
Suite 1100
Gillette, Wyoming 82716
(307) 682-7283
(307) 687-6325 FAX

Denton Knapp
Executive Director of Administration

BOARD OF COMMISSIONERS

Del Shelstad, Chairman
Rusty Bell
Colleen Faber
Bob Maul
Don Hamm

MEMORANDUM

TO: County Commissioners
FROM: Kristin Young
RE: EDA Marketing Grant Time Extension – 05-79-06053
DATE: December 20th, 2022

Attached you will find the details of a no-cost time extension for grant 05-79-06053 from the Economic Development Administration for the marketing of Carbon Valley. The original grant end date was September 28th, 2022. The contract extends the grant at no additional cost to April 28th, 2023. We can extend the grant at no additional cost because the contract with the marketing firm was executed several months after the financial assistance award was issued, so the available funding is able to be stretched longer.

Kind regards,

Kristin Young



United States Department of Commerce
Economic Development Administration
Denver Regional Office
1244 Speer Boulevard, Suite 431
Denver, Colorado 80204

December 2, 2022

In reply refer to:
Investment No.: 05-79-06053

Del Shelstad
Chairman, Board of Commissioners
Campbell County Government
500 S. Gillette Ave. Ste. 1100
Gillette, WY 82716

Dear Mr. Shelstad:

The Department of Commerce's Economic Development Administration (EDA) has approved your request for a no-cost time extension to April 28, 2023 for the above-referenced Financial Assistance Award to complete the scope of work.

Enclosed is 1) an *Amendment to Specific Award Conditions* which demonstrates the change made; and 2) an EDA-signed copy of the overall *Amendment to the Financial Assistance Award* (Form CD-451). Your agreement to the terms and conditions of the amendment should be indicated by the signature of your principal official on the *Amendment to the Financial Assistance Award*. The fully executed copy should be returned to Andrew Cutler, acutler@eda.gov. If not signed and returned within 30 days of receipt, EDA may declare the amendment null and void.

Please do not make any commitments in reliance on this amendment until you have carefully reviewed and accepted the terms and conditions. Any commitments entered prior to obtaining the approval of EDA in accordance with its regulations and requirements will be at your own risk.

Sincerely,

A handwritten signature in black ink that reads "Angela B. Martinez". The signature is fluid and cursive, with the first name "Angela" being the most prominent.

Angela B. Martinez
Regional Director

Enclosures

AMENDMENT TO SPECIFIC AWARD CONDITIONS
U.S. DEPARTMENT OF COMMERCE
Economic Development Administration (EDA)

Section 4 of the Specific Award Conditions for EDA Financial Assistance Award Number 05-79-06053 is hereby amended as follows:

3. PROJECT DEVELOPMENT TIME SCHEDULE: The Recipient agrees to the following Project Development Time Schedule:

Authorized Award Start Date.....	September 28, 2020
Return of Executed Financial Assistance Award.....	Due no later than 30 calendar days after receipt of Form CD-450 / Form CD-451
Submission of Draft Final Project Progress Report.....	No later than 30 days before Award End Date
Submission of Final Progress Report.....	Prior to Award End Date
Authorized Award End Date.....	April 28, 2023
Submission of Final Financial Documents (SF-425)	Due no later than 120 calendar days from Award End Date

The Recipient shall diligently pursue the development and implementation of the Project upon receipt of an EDA Award so as to ensure completion within this time schedule. Moreover, the Recipient shall promptly notify EDA in writing of any event which could substantially delay meeting any of the proscribed time limits for the Project as set forth above. The Recipient further acknowledges that failure to meet the development time schedule may result in EDA's taking action to terminate the Award in accordance with the regulations set forth at 2 C.F.R. §§ 200.339 through 200.343.

Except to the extent modified herein, all terms and conditions of the Award shall remain in full force and effect.

☒ GRANT ☐ COOPERATIVE AGREEMENT**AMENDMENT TO
FINANCIAL ASSISTANCE AWARD**

FEDERAL AWARD ID NUMBER

05-79-06053; URI: 115714

CFDA NO. AND NAME

11.307, Economic Adjustment Assistance, Assistance to Coal Communities (ACC)

PROJECT TITLE

Carbon Valley Global Marketing and Branding Campaign

RECIPIENT NAME

Campbell County Government

AMENDMENT NUMBER

1

STREET ADDRESS

500 South Gillette Avenue, Suite 1100

EFFECTIVE DATE

09/27/22

CITY, STATE, ZIP CODE

Gillette, WY 82716-4211

EXTEND PERIOD OF PERFORMANCE TO
(IF APPLICABLE)

04/28/23

COSTS ARE REVISED AS FOLLOWS:	PREVIOUS ESTIMATED COST	ADD	DEDUCT	TOTAL ESTIMATED COST
FEDERAL SHARE OF COST	\$ 240,000.00	\$ 0.00	\$ 0.00	\$ 240,000.00
RECIPIENT SHARE OF COST	\$ 160,000.00	\$ 0.00	\$ 0.00	\$ 160,000.00
TOTAL ESTIMATED COST	\$ 400,000.00	\$ 0.00	\$ 0.00	\$ 400,000.00

REASON(S) FOR AMENDMENT.

This seven month no cost time extension will allow Campbell County to account for prior contractor procurement delays and staffing capacity issues during the earlier stages of the award implementation, while ensuring successful completion of the project in alignment with its original purpose, nature, and scope at no additional cost.

Section 3, Project Development Time Schedule, of the Specific Award Conditions is being amended to extend the award end date to April 28, 2023. Except to the extent modified herein, all other terms and conditions of the award shall remain in full force and effect.

This Amendment Document (Form CD-451) signed by the Grants Officer constitutes an Amendment of the above-referenced Award, which may include an obligation of Federal funding. By signing this Form CD-451, the Recipient agrees to comply with the Amendment provisions checked below and attached, as well as previous provisions incorporated into the Award. If not signed and returned without modification by the Recipient within 30 days of receipt, the Grants Officer may unilaterally withdraw this Amendment offer and de-obligate any associated funds.

☒ SPECIFIC AWARD CONDITION(S)☐ LINE ITEM BUDGET☐ OTHER(S): _____

SIGNATURE OF DEPARTMENT OF COMMERCE GRANTS OFFICER

Angela Martinez, Regional Director

ANGELA MARTINEZ Digitally signed by ANGELA
MARTINEZ

DATE

PRINTED NAME, PRINTED TITLE, AND SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL

Del Shelstad, Chairman - Board of Commissioners

DATE

BUDGET LINE-ITEM TRANSFER

TO: Grace Davis & Board of Commissioners

FROM: Susan Saunders - Clerk

DATE: 12/16/2022

SUBJECT: Budget Line-Item Transfer Request

Please make the following Budget line-item transfers:

	Transfer From:			Transfer To:	
Date of Entry	Amount	Account #	Account Name	Account #	Account Name
12/13/2022	\$17,000	100021-60005	Full Time Regular	100021-60200	Part Time Regular

Department Head Signature:

 12/16/22

Commissioner Signature: _____

BUDGET LINE-ITEM TRANSFER

TO: Grace Davis & Board of Commissioners
FROM: Brandy Elder, Director of Human Resources
DATE: December 13, 2022
SUBJECT: Budget Line-Item Transfer Request

Please make the following Budget line-item transfers:

	Transfer From: 100161-62880			Transfer To: 100161-6280	
Date of Entry	Amount	Account #	Account Name	Account #	Account Name
12/13/2022	\$340	100161-62880	Self-Insurance	100161-62820	Professional Liability Insurance

Department Head Signature: _____

12/13/2022 *vgd* 12/13/22

Commissioner Signature: _____

BUDGET LINE-ITEM TRANSFER

TO: Grace Davis & Board of Commissioners
FROM: Jim Lyon - *Juvenile Services*
DATE: 12/2/2022
SUBJECT: Budget Line-Item Transfer Request

Please make the following Budget line-item transfers:

	Transfer From:			Transfer To:	
Date of Entry	Amount	Account #	Account Name	Account #	Account Name
8/1/2022	\$350	100452-62260	Professional Services	100452-64150	Gasoline

Department Head Signature: _____

Commissioner Signature: _____

Jim Lyon *gd 12/2/22*

BUDGET LINE-ITEM TRANSFER

TO: Grace Davis & Board of Commissioners
FROM: Parks and Recreation
DATE: 12-13-2022
SUBJECT: Budget Line-Item Transfer Request

Please make the following Budget line-item transfers:

	Transfer From: 770774			Transfer To: 770772	
Date of Entry	Amount	Account #	Account Name	Account #	Account Name
12-13-2022	\$1000	100774-64250	Landscaping Supplies	100772-63420 8 <i>per discussion w/ Kevin</i>	Spec. Events – Prog. Cost

Department Head Signature:

Dwight Dullay 12/13/22

Commissioner Signature: _____



Travelers Casualty and Surety Company of America
Hartford, CT 06183

**PUBLIC OFFICIAL BOND -
FOR DEFINITE TERM**

BOND NO. 107026659

KNOW ALL MEN BY THESE PRESENTS, That we DELMER LEROY SHELSTAD
of 500 S GILLETTE AVE STE 1200 GILLETTE, WY 82716, as Principal, and
Travelers Casualty and Surety Company of America, a corporation of CT, as Surety are held
and firmly bound unto Campbell County in the
penal sum of Ten Thousand (\$10,000.00) Dollars, lawful money
of the United States of America, for the payment of which well and truly to be made, said principal binds
himself/herself, his/her heirs, executors, administrators and assigns, and said Surety binds itself, its
successors and assigns, jointly and severally, firmly by these presents.

SEALED and dated this 17 day of November, 2022.

WHEREAS, the said principal has been ☐ elected or ☐ appointed to the office of:
Commissioner for a definite term beginning January 05, 2021
and ending January 06, 2025 and is required to furnish a bond for the faithful performance of
the duties of the said office or position.

NOW, THEREFORE THE CONDITION OF THIS OBLIGATION is such that if the above bounden
Principal shall (except as hereinafter provided) faithfully perform the duties of his/her said office or
position during the said term, and shall pay over to the persons authorized by law to receive the same
all moneys that may come into his/her hands during the said term without fraud or delay, and at the
expiration of said term, or in case of his/her resignation or removal from office, shall turn over to
his/her successor all records and property which have come into his/her hands, then this obligation to
be null and void; otherwise to remain in full force and effect.

PROVIDED, HOWEVER, that the above named Surety shall not be liable hereunder for any loss of
any public fund resulting from the insolvency of any bank or banks in which said funds are deposited;
and, if this provision shall be held void, this entire bond shall be void.

AND PROVIDED FURTHER, that the Surety may cancel bond at any time during the said term by
giving to the obligee a written notice of its desire so to cancel and at the expiration of thirty (30) days
from the receipt of such notice by the obligee the surety shall be completely released as to all liability
thereafter accruing. If this provision shall be held void, this entire bond shall be void.

WITNESS:

DELMER LEROY SHELSTAD

Approved by the Board of County
Commissioners this..... day of
..... A.D. 20.....

(Seal)
(Principal)

Travelers Casualty and Surety Company of America

By:

Attorney-in-Fact

S-2232-1 (07-97).....

14F

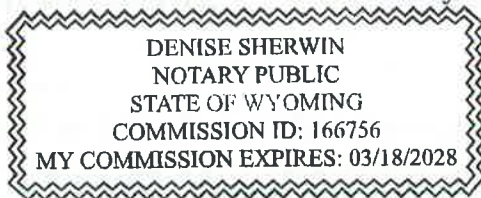
ACKNOWLEDGMENT OF SURETY

State of Wyoming

County of Natrona

On this 17 day of November, 2022, before me a Notary Public in and for the State of Wyoming personally appeared Janece L. Wilhelm known to me to be the Attorney-in-fact of the said Surety described in the within instrument and who executed the same and acknowledged to me that he/she executed the same for on behalf of the said Surety.

(Seal)



Denise Sherwin
NOTARY PUBLIC

My commission expires March 18, 2028

OATH OF OFFICE

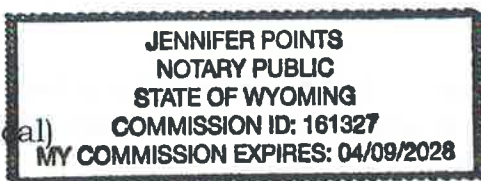
I do solemnly swear (or affirm) that I will support, obey and defend the constitution of the United States, and the constitution of the state of Wyoming that I have not knowingly violated any law related to my election or appointment, or caused it to be done by others; and that I will discharge the duties of my office with fidelity.

[Signature]
State of Wyoming

County of Campbell

This Oath of Office was subscribed and sworn to before me by _____ on this 2nd day of December, 2022.

(Seal)



[Signature]
NOTARY PUBLIC

My commission expires 4/9/2028

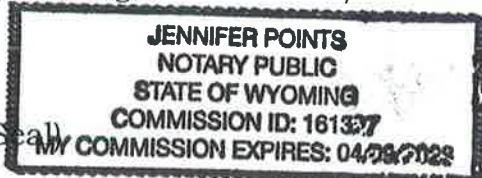
ACKNOWLEDGMENT OF PRINCIPAL

State of Wyoming

County of Campbell

On this 2nd day of December, 2022, before me a Notary Public in and for the State of Wyoming personally appeared Delmar Shelstad known to me to be the person of the Principal described in the within instrument and who executed the same and acknowledged to me that he/she executed the same for on behalf of the said Principal.

(Seal)



[Signature]
NOTARY PUBLIC

My commission expires 4/9/2028



Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **Janece L. Wilhelm** of **CASPER, Wyoming**, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **21st** day of **April**, 2021.



State of Connecticut

City of Hartford ss.

By: 
 Robert L. Raney, Senior Vice President

On this the **21st** day of **April**, 2021, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June**, 2026




 Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this **17th** day of **November**, 2022.




 Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.

Wyoming



Western Surety Company

OFFICIAL BOND AND OATH

KNOW ALL PERSONS BY THESE PRESENTS:

Bond No. 70897682

That we Troy A. Collins

of Gillette, Wyoming, as Principal, and WESTERN SURETY COMPANY, a corporation duly licensed to do business in the State of Wyoming, as Surety, are held and firmly bound unto Los Caballos Service & Improvement District, the State of Wyoming, in the penal sum of Five Thousand and 00/100 DOLLARS (\$ 5,000.00), to which payment well and truly to be made, we bind ourselves and our legal representatives, jointly and severally, firmly by these presents.

Dated this 18th day of April, 2022.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That whereas, the above bounden

Principal was duly Appointed ☒ Elected ☐ to the office of Treasurer in the Los Caballos Service & Improvement District and State aforesaid for the term beginning March 22, 2022, and ending March 22, 2023.

NOW THEREFORE, If the above bounden Principal and his deputies shall faithfully, honestly and impartially perform all the duties of his said office of Treasurer as is or may be prescribed by law, and shall with all reasonable skill, diligence, good faith and honesty safely keep and be responsible for all funds coming into the hands of such officer by virtue of his office; and pay over without delay to the person or persons authorized by law to receive the same, all moneys which may come into his hands by virtue of his said office; and shall well and truly deliver to his successor in office, or such other person or persons as are authorized by law to receive the same, all moneys, books, papers and things of every kind and nature held by him as such officer, the above obligation shall be void, otherwise to remain in full force and effect.

Approved by the Board of County

Commissioners this..... day of April Principal

.....A.D. 20.....

.....WESTERN SURETY COMPANY

.....

.....By Paul T. Bruffat

.....

.....

.....

.....

Paul T. Bruffat, Vice President

KP

ACKNOWLEDGMENT OF SURETY
(Corporate Officer)

STATE OF SOUTH DAKOTA }
County of Minnehaha } ss

On this 18th day of April, 2022, before me, appeared

Paul T. Bruflat to me personally known, being by me sworn, and did say that he is the aforesaid officer of WESTERN SURETY COMPANY, and that the seal affixed to said instrument is the corporate seal of said corporation, and that said instrument was signed and sealed on behalf of said corporation by authority of its Board of Directors, and said officer acknowledged said instrument to be the free act and deed of said corporation.



P. Dahl

Notary Public

My Commission Expires June 18, 2025

OATH OF OFFICE

I do solemnly swear (or affirm) that I will support, obey and defend the constitution of the United States, and the constitution of the state of Wyoming; that I have not knowingly violated any law related to my election or appointment, or caused it to be done by others; and that I will discharge the duties of my office with fidelity.

[Signature]

State of Wyoming }
County of Campbell } ss

This Oath of Office was subscribed and sworn to before me by Troy A Collins
on this 29 day of April, 2022
My commission expires:

[Signature]
Notary Public, Wyoming

ACKNOWLEDGMENT OF PRINCIPAL

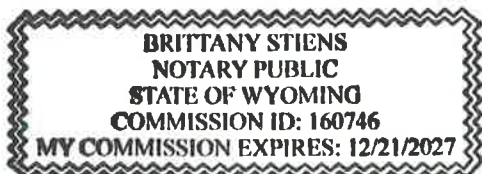
THE STATE OF WYOMING }
County of Campbell } ss

On this 29 day of April, 2022, before me, personally appeared

Troy A Collins, to me known to be the person described in and who executed the foregoing instrument as Principal, and acknowledged that the same was executed as his free act and deed.

My commission expires

December 21, 2027



[Signature]

Notary Public, Wyoming

Western Surety Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

Paul T. Bruflat of Sioux Falls,
State of South Dakota, its regularly elected Vice President,
as Attorney-in-Fact, with full power and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

One Treasurer Los Caballos Service & Improvement District

bond with bond number 70897682

for Troy A. Collins

as Principal in the penalty amount not to exceed: \$5,000.00

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by its
Vice President with the corporate seal affixed this 18th day of April,
2022.

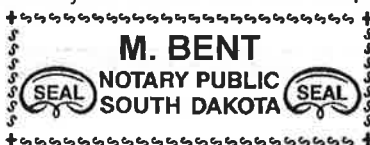
ATTEST

P. Leitheiser
P. Leitheiser, Assistant Secretary

WESTERN SURETY COMPANY
By Paul T. Bruflat
Paul T. Bruflat, Vice President

STATE OF SOUTH DAKOTA }
COUNTY OF MINNEHAHA } ss

On this 18th day of April, 2022, before me, a Notary Public, personally appeared
Paul T. Bruflat and P. Leitheiser
who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President
and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the
voluntary act and deed of said Corporation.



My Commission Expires March 2, 2026

M. Bent

Notary Public





This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

American States Insurance Company

POWER OF ATTORNEY

Principal: PEOPLE'S IMPROVEMENT & SERVICE DISTRICT

Agency Name: TEGELER & ASSOCIATES

Bond Number: 32S130158

Obligee: PEOPLE'S IMPROVEMENT & SERVICE DISTRICT

Bond Amount: (\$5,000.00) Five Thousand Dollars And Zero Cents

KNOW ALL PERSONS BY THESE PRESENTS: that American States Insurance Company, a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Company"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint **Timothy A. Mikolajewski** in the city and state of **Seattle, WA**, each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Company in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Company and the corporate seal of the Company has been affixed thereto this 26th day of September, 2016.



American States Insurance Company

By:

David M. Carey, Assistant Secretary

STATE OF PENNSYLVANIA ss
COUNTY OF MONTGOMERY

On this 26th day of September, 2016, before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of American States Insurance Company and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at Plymouth Meeting, Pennsylvania, on the day and year first above written.



Commonwealth of Pennsylvania - Notary Seal
Teresa Pastella, Notary Public
Montgomery County
My commission expires March 28, 2025
Commission number 1126044
Member, Pennsylvania Association of Notaries

By:
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-law and Authorizations of American States Insurance Company, which is now in full force and effect reading as follows:

ARTICLE IV – OFFICERS: Section 12. Power of Attorney.

Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

Certificate of Designation – The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization – By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature or electronic signatures of any assistant secretary of the Company or facsimile or mechanically reproduced or electronic seal of the Company, wherever appearing upon a certified copy of any power of attorney or bond issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, of American States Insurance Company do hereby certify that this power of attorney executed by said Company is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Company this 26th day of October, 2022.

.....A.D. 20.....
.....
.....
.....
.....
.....



By:

Renee C. Llewellyn, Assistant Secretary

RP



VERIFICATION CERTIFICATE FOR INDEFINITE TERM BOND

American States Insurance Company, Surety upon:

a certain Bond No.: 32S130158

Cross Ref Bond No.: E8836930000

dated effective: October 20, 1998

on behalf of: PEOPLE'S IMPROVEMENT & SERVICE DISTRICT

and in favor of: PEOPLE'S IMPROVEMENT & SERVICE DISTRICT

Amount of bond: \$5,000.00

Description of bond: P/P POSITION SCHEDULE BOND

Current Bond Term: October 20, 2022 to October 20, 2023

and that the said bond remains in effect, subject to all its agreements, conditions and limitations, and ends only with the cancellation of said bond or other legal termination.

Signed and dated on: October 26, 2022

Surety Name: American States Insurance Company

By: Timothy A. Mikolajewski
Timothy A. Mikolajewski, Assistant Secretary

Agency Name: TEGELER & ASSOCIATES

Agency Address: 1001 S DOUGLAS HWY STE 270, GILLETTE, WY 82716-4909

Agency Telephone: _____



Wyoming



Western Surety Company

OFFICIAL BOND AND OATH

KNOW ALL PERSONS BY THESE PRESENTS:

Bond No. 63428741

That we Rebecca Vondrak,

of Gillette, Wyoming, as Principal, and WESTERN SURETY COMPANY, a corporation duly licensed to do business in the State of Wyoming, as Surety, are held and firmly bound

unto SUNDOG SERVICE & IMPROVEMENT DIST, the State of Wyoming, in the penal

sum of Ten Thousand and 00/100 DOLLARS (\$ 10,000.00), to which payment well and truly to be made, we bind ourselves and our legal representatives, jointly and severally, firmly by these presents.

Dated this 11th day of November, 2022.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That whereas, the above bounden

Principal was duly Appointed ☒ Elected ☐ to the office of Treasurer

in the _____ of SUNDOG SERVICE & IMPROVEMENT DIST,

and State aforesaid for the term beginning November 20th, 2022, and ending

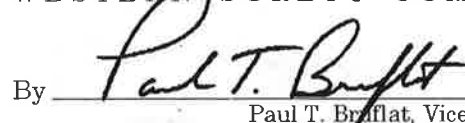
November 20, 2023.

NOW THEREFORE, If the above bounden Principal and his deputies shall faithfully, honestly and impartially perform all the duties of his said office of Treasurer as is or may be prescribed by law, and shall with all reasonable skill, diligence, good faith and honesty safely keep and be responsible for all funds coming into the hands of such officer by virtue of his office; and pay over without delay to the person or persons authorized by law to receive the same, all moneys which may come into his hands by virtue of his said office; and shall well and truly deliver to his successor in office, or such other person or persons as are authorized by law to receive the same, all moneys, books, papers and things of every kind and nature held by him as such officer, the above obligation shall be void, otherwise to remain in full force and effect.

Approved by the Board of County
Commissioners this..... day of
.....A.D. 20.....


Principal

WESTERN SURETY COMPANY

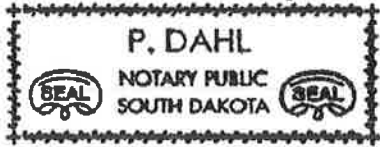
By 
Paul T. Brufat, Vice President

ACKNOWLEDGMENT OF SURETY
(Corporate Officer)

STATE OF SOUTH DAKOTA }
County of Minnehaha } ss

On this 11th day of November, 2022, before me, appeared

Paul T. Bruflat to me personally known, being by me sworn, and did say that he is the aforesaid officer of WESTERN SURETY COMPANY, and that the seal affixed to said instrument is the corporate seal of said corporation, and that said instrument was signed and sealed on behalf of said corporation by authority of its Board of Directors, and said officer acknowledged said instrument to be the free act and deed of said corporation.



My Commission Expires June 18, 2025

P. Dahl

Notary Public

OATH OF OFFICE

I do solemnly swear (or affirm) that I will support, obey and defend the constitution of the United States, and the constitution of the state of Wyoming; that I have not knowingly violated any law related to my election or appointment, or caused it to be done by others; and that I will discharge the duties of my office with fidelity.

Rebecca Vondrak

State of Wyoming

County of Campbell } ss

This Oath of Office was subscribed and sworn to before me by Rebecca Vondrak
on this 29th day of November, 2022
My commission expires: 2/7/2023



Marlo R. Kruckenberg
Notary Public, Wyoming

ACKNOWLEDGMENT OF PRINCIPAL

THE STATE OF WYOMING }
County of Campbell } ss

On this 29th day of November, 2022, before me, personally appeared

Rebecca Vondrak, to me known to be the person described in and who executed the foregoing instrument as Principal, and acknowledged that the same was executed as

Treasurer free act and deed.

My commission expires 2/7/2023



Marlo R. Kruckenberg
Notary Public, Wyoming

Western Surety Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

Paul T. Bruflat of Sioux Falls,
State of South Dakota, its regularly elected Vice President,
as Attorney-in-Fact, with full power and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

One Treasurer Sundog Service & Improvement Dist.

bond with bond number 63428741

for Rebecca Vondrak

as Principal in the penalty amount not to exceed: \$10,000.00

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by its
Vice President with the corporate seal affixed this 11th day of November,
2022.

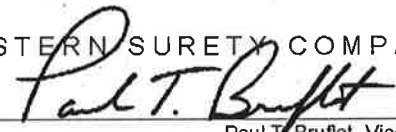
ATTEST



P. Leitheiser, Assistant Secretary

WESTERN SURETY COMPANY

By



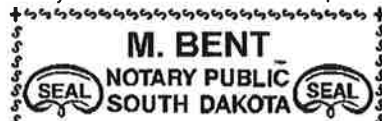
Paul T. Bruflat, Vice President



STATE OF SOUTH DAKOTA }
COUNTY OF MINNEHAHA } ss

On this 11th day of November, 2022, before me, a Notary Public, personally appeared
Paul T. Bruflat and P. Leitheiser

who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the voluntary act and deed of said Corporation.





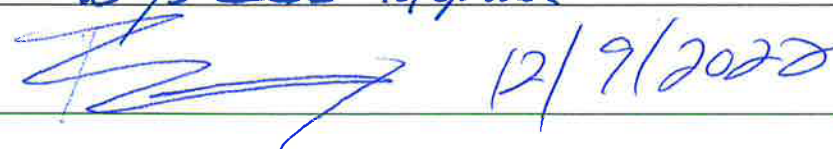
Notary Public

My Commission Expires March 2, 2026

To validate bond authenticity, go to www.cnasurety.com > Owner/Obligee Services > Validate Bond Coverage.



2022-123 Position Vacancy Justification

Department:	Children's Developmental Services of Campbell County			Date:	12/8/22
Position Title:	Early Childhood Instructor				
Classification Grade:	108	Current Salary of Incumbent:	\$56507.98		
Salary Range:	Min 50,793.60	Mid 64,532.00	Max 78,270.40		
Justification for Hiring Position:	To provide quality early childhood services to children by planning, supervising and implementing an education program in line with the philosophy and curriculum of Children's Developmental Services of Campbell County following National Association for the Education of Young Children (NAECY) accreditation and Developmentally Appropriate Practice (DAP)				
Termed Incumbent:					
Position Originated:					
Funding Source for Position:	County: Yes	State: No	Federal: Yes	Other: No	Explain Other:
Status Code:	Full-Time Yes	Part-Time No	Number of Annual Hours:		2080
Reason for Vacancy:	Replacement due to Termination: Yes		Replacement due to Retirement: No		New Position: No
Existing Budgeted Position:	Yes				
Benefit Eligible:	Yes				
Department Head Signature & Date	 12/8/2022				
H.R. Resources Director Approval & Date	 12/9/2022				
Commissioner Approval & Date					

2022 - 127

Position Vacancy Justification

Department:	Children's Developmental Services of Campbell County			Date:	12/13/22
Position Title:	Early Childhood Special Education Instructor				
Classification Grade:	108	Current Salary of Incumbent:	\$69461.83		
Salary Range:	Min 50,793.60	Mid 64,532.00	Max 78,270.40		
Justification for Hiring Position:	To provide a comprehensive early intervention program for children ages 2 ½ through five including coordination, development, and implementation of the Individual Educational Plan/Individual Family Service Plan (IEP/IFSP) process, screening assessment, intervention, and case management in accordance with the Individuals with Disabilities Education Act (IDEA).				
Termed Incumbent:					
Position Originated:					
Funding Source for Position:	County: No	State: Yes	Federal: Yes	Other: No	Explain Other:
Status Code:	Full-Time Yes	Part-Time No	Number of Annual Hours:		2080
Reason for Vacancy:	Replacement due to Termination: Yes		Replacement due to Retirement: No		New Position: No
Existing Budgeted Position:	Yes				
Benefit Eligible:	Yes				
Department Head Signature & Date	 12/13/2022				
H.R. Resources Director Approval & Date	 12/16/2022				
Commissioner Approval & Date					

2022-125

Position Vacancy Justification

Department:	Library			Date:	12/12/2022
Position Title:	Library Page				
Classification Grade:	102	Current Salary of Incumbent:	\$21,165.56		
Salary Range:	Min \$15.85	Mid \$20.14	Max \$24.42		
Justification for Hiring Position:	Position is essential for department, responsible for organizing and shelving library collection as well as collection processing, which includes tasks as adding protective covers to books.				
Termed Incumbent:					
Position Originated:	Budgeted Position				
Funding Source for Position:	County: Yes	State: No	Federal: No	Other: No	Explain Other:
Status Code:	Full-Time No	Part-Time YES	Number of Annual Hours:		1248
Reason for Vacancy:	Replacement due to Termination:		Replacement due to Retirement:		New Position: Incumbent hired in 20/hr specialist position
Existing Budgeted Position:	Yes				
Benefit Eligible:	Yes				
Department Head Signature & Date	<i>Jenni L. Lesley</i> 12/12/2022				
H.R. Resources Director Approval & Date	<i>[Signature]</i> 12/12/22				
Commissioner Approval & Date					

2022-124

Position Vacancy Justification

Department:	Public Works		Date:	12/9/2022	
Position Title:	Recycling Center Technician				
Classification Grade:	104	Current Salary of Incumbent:	\$20.33		
Salary Range:	Min 17.47	Mid 22.20	Max 26.92		
Justification for Hiring Position:	Position Vacancy due to termination				
Termed Incumbent:					
Position Originated:	Budgeted position FY 22/23				
Funding Source for Position:	County: x	State:	Federal:	Other:	Explain Other:
Status Code:	Full-Time x	Part-Time	Number of Annual Hours:		2080
Reason for Vacancy:	Replacement due to Termination: x		Replacement due to Retirement:		New Position:
Existing Budgeted Position:	Yes				
Benefit Eligible:	Yes				
Department Head Signature & Date	 12/9/2022				
H.R. Resources Director Approval & Date	 12/9/2022				
Commissioner Approval & Date					

The following page(s) contain the backup material for Agenda Item: [9:10 Hildreth Simple Subdivision Request](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.



Memorandum Department of Public Works

TO: Campbell County Board of Commissioners
FROM: Sam Proffer, Planner and Zoning Administrator
DATE: December 20th, 2022
SUBJECT: Hildreth Simple Subdivision Request

Case Number: 22.05.CRSD / Hildreth Simple Subdivision

Summary:

The applicant proposes to subdivide a 35-acre tract into two parcels: Parcel '1' to be 24.91-acres and Parcel '2' to be 10.09-acres. The subdivision is located approximately 11 miles south of Gillette off Highway 50. The subdivision meets all County Chapter 6 Subdivision standards including approved WYDOT access off Highway 50 and a recorded access easement. No zoning is required, and none has been requested.

Planning Commission Recommendation:

On November 17th, 2022, the Planning Commission approved the Hildreth Simple Subdivision as requested by the applicant with the Planning Consideration that a private access easement be recorded with the plat.

Exhibits:

- Exhibit 'A' November Planning Commission Minutes (2 pages)
- Exhibit 'B' Record of Survey with Required Easement, etc. (9 pages)
- Exhibit 'C' November 17th, 2022 Planning Commission Case Sheet (32 pages)

Staff Recommendation:

Staff recommends approval of the Hildreth Simple Subdivision request, Case Number 22.05.CRSD.

MEMBERS PRESENT

Todd Hildebrand, Chairman
Kurt Siebenaler, Vice Chairman
Bob Jordan, Member
Harry Averett, Member

MEMBERS ABSENT

Anna Land, Member

STAFF MEMBERS PRESENT

Sam Proffer, Planner and Zoning Administrator
Clark Melinkovich, Senior Engineer & County Recorder

The meeting was brought to order at 7:00 p.m. by Chairman Hildebrand. Chairman Hildebrand welcomed those in attendance of the night's meeting.

Roll Call:

Chairman Hildebrand asked Senior Engineer Melinkovich to note for the record that Commissioner Anna Land was absent for the night's meeting.

Approval of Minutes:

Chairman Hildebrand asked if the Commissioners had read the September 15th, 2022, meeting minutes and asked if there were any changes or corrections that needed to be made. All affirmed that they had read the minutes. Vice-chairman Siebenaler noted two errors. First, the minutes indicated that Mr. Siebenaler was present at the meeting when he was in fact absent. The second was a typographical error.

Chairman Hildebrand asked for a motion to approve the September 15th, 2022, minutes as amended. Commissioner Jordan moved to approve, and Commissioner Averett seconded.

All voted aye. Motion carried.

Public Hearings:

Case No. 22.05.CRSD

Hildreth Simple Subdivision

Chairman Hildebrand asked Planner and Zoning Administrator Proffer to present the case.

Mr. Proffer presented the case by explaining that the proposed Hildreth Simple Subdivision is located approximately 11 miles south of town on Highway 50 adjacent to

the Country Living Subdivision. The proposed subdivision consists of a 40-acre parcel to be subdivided into a 10.09-acre parcel and a 24.91-acre parcel.

Mr. Proffer briefly reviewed the findings of fact for the request and noted that there were no zoning requirements, the lot sizes met the minimum requirements, it was compatible with the surrounding area, was in compliance with the Comprehensive Plan, public notice had been given, etc. Mr. Proffer also noted that the applicant had secured a WYDOT approach permit to access Highway 50. After some discussion it was discovered that the one approach would have to serve both parcels, and that a separate easement would have to be created.

Mr. Proffer stated that the easement could be created and recorded before taking to the Board of Commissioners as a Planning Consideration, and recommended the Commission approve the subdivision as presented.

Chairman Hildebrand then asked if the Commissioners had any questions for staff, and with none opened the floor for public comment.

The applicant Mr. Brandon Hildreth, 4707 S Douglas Hwy site 9, and Mr. Cevin Imus, Land Surveying Inc. addressed the Commission and clarified that the intent was that access to parcel 2 be provided via a 40' access easement across parcel 1 to a WYDOT permitted approach to the highway located on parcel 1. Mr. Hildreth stated that he did not intend to subdivide further, and it was his preference not to zone the property.

Mr. Mike Morgan of 22 Hereford Drive, Mr. Greg Thomas of 49 Hereford Drive, Mr. Mike Pilcher of 33 Hereford Drive, and Mr. Tim Norton of 42 Hereford Drive each approached the Commission and commented that they would like to see the property zoned as a housing district so that it preserved the character of the existing neighborhood and did not become a business or industrial use area.

There was some general discussion on the pros and cons of requiring the developer to zone the property, and the Chairman Hildebrand called for a motion.

Vice-chairman Siebenaler made a motion to approve the subdivision plat as presented with the single Planning Consideration, and Commissioner Averett seconded the motion.

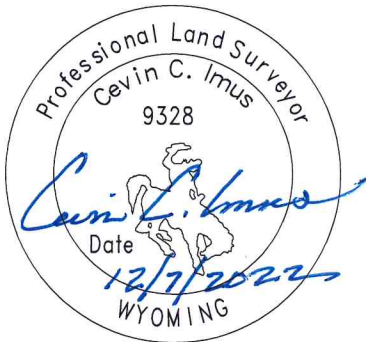
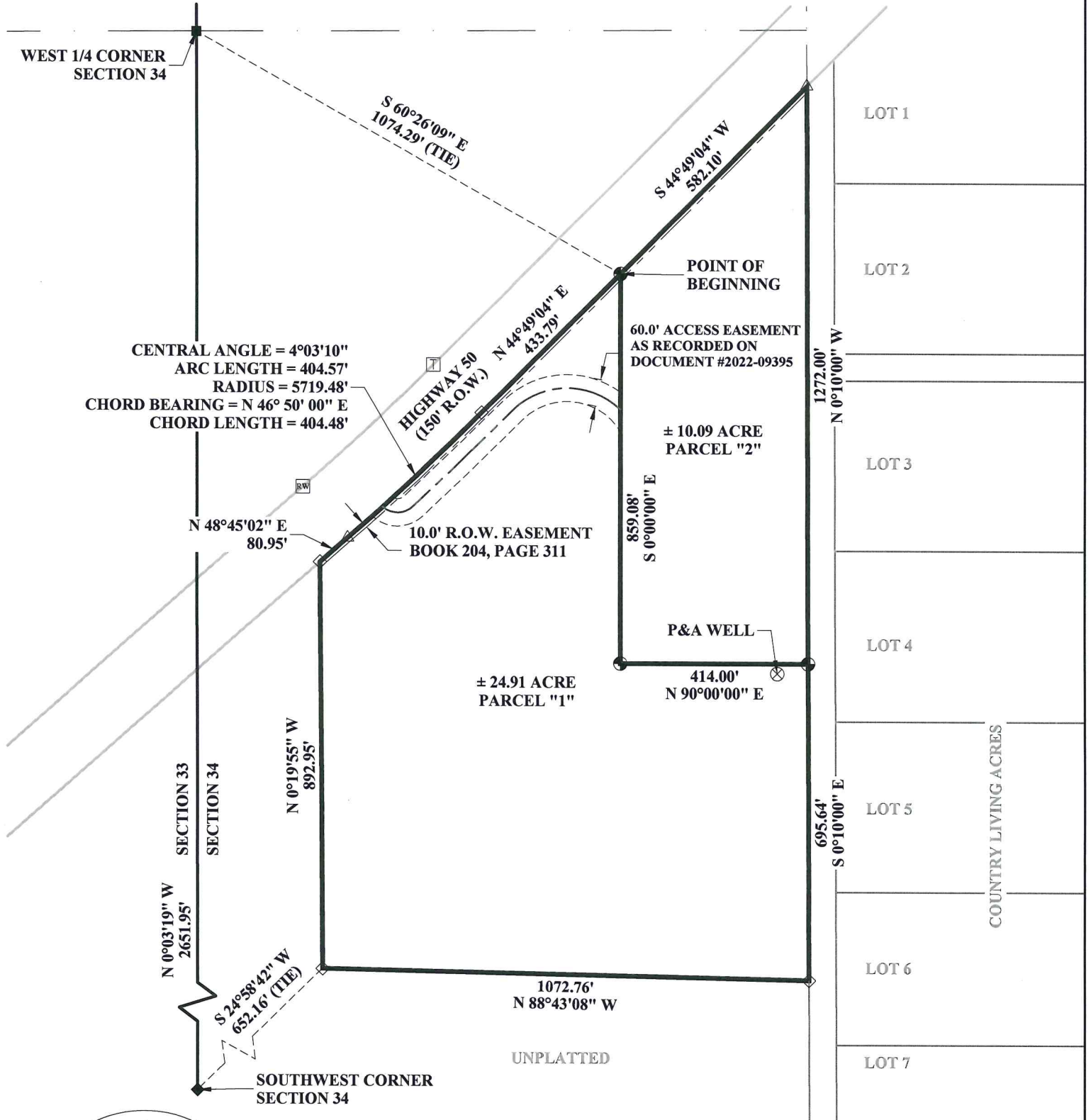
Chairman Hildebrand asked Senior Engineer Melinkovich to poll the Commissioners.

Voting was as follows:

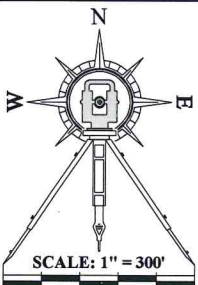
Commissioner Averett:	Yes
Commissioner Jordan:	Recused
Vice-chairman Siebenaler:	Yes
Chairman Hildebrand:	Yes

Motion passed 3-0.

RECORD OF SURVEY
BEING SITUATED IN A PORTION OF THE
W1/2 SW1/4, OF SECTION 34,
T 49 N - R 73 W, 6TH PM
CAMPBELL COUNTY, WYOMING



I, Cevin C. Imus, of Gillette Wyoming, hereby certify that this plat was made from notes taken during an actual survey performed under my direct supervision by Aaron Bicknese, and that the said "RECORD OF SURVEY" is accurately represented on this plat detailing the corners accepted and set out on the ground as shown hereon.



BASIS OF BEARING:
GPS GRID BEARINGS

LEGEND

- (SET) 2022 ALUMINUM CAP, PLS 9328
- (FOUND) 2021 ALUMINUM CAP, PLS 9328
- (FOUND) 1.5" PIPE
- (FOUND) T-POST, BURIED 6" IN GROUND
- (FOUND) WYDOT R.O.W. MONUMENT
- (FOUND) 1991 B.L.M. BRASS CAP
- (FOUND) 1989 B.L.M. BRASS CAP
- PLUGGED & ABANDONED WELL

Prepared For:
ANITA & BRANDON HILDRETH
(WOLF MOUNTAIN MANAGEMENT, LLC)
P.O. BOX 278
GILLETTE, WY 82717-0278

Prepared By:
LAND SURVEYING INCORPORATED
209 N. WORKS AVENUE
GILLETTE, WY 82716



Location:
RECORD OF SURVEY
BEING SITUATED IN A PORTION OF THE
W1/2 SW1/4, OF SECTION 34,
T 49 N - R 73 W, 6TH PM
CAMPBELL COUNTY, WYOMING

REVISION HISTORY

CREATED BY: CLEPINE

REVIEWER: CCI

SHEET: 1 OF 3

CREATION DATE: 12/5/2022

APPROVED DATE: 12/7/2022

RECORD OF SURVEY - PARCEL "1"

**BEING SITUATED IN A PORTION OF THE
W1/2 SW1/4, OF SECTION 34,
T 49 N - R 73 W, 6TH PM
CAMPBELL COUNTY, WYOMING**

LEGAL DESCRIPTION "PARCEL "1":

A TRACT OF LAND SITUATED IN A PORTION OF THE W1/2 SW1/4, OF SECTION 34, TOWNSHIP 49 NORTH, RANGE 73 WEST, OF THE SIXTH PRINCIPAL MERIDIAN, CAMPBELL COUNTY, WYOMING; AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SAID SECTION 34, SAID CORNER BEING MONUMENTED WITH A 1989 B.L.M. BRASS CAP; THENCE N 0°03'19" W FOR A DISTANCE OF 2,651.95 FEET ALONG THE WEST LINE TO THE WEST QUARTER CORNER OF SAID SECTION 34, SAID CORNER BEING MONUMENTED WITH A 1991 B.L.M. BRASS CAP; THENCE S 60°26'09" E FOR A DISTANCE OF 1,074.29 FEET TO A POINT INTERSECTING THE SOUTHEASTERLY RIGHT-OF-WAY BOUNDARY TO STATE HIGHWAY 50, SAID POINT BEING MONUMENTED WITH A 2022 ALUMINUM CAP, PLS 9328 AND BEING THE POINT OF BEGINNING:

THENCE S 0°00'00" E FOR A DISTANCE OF 859.08 FEET TO A POINT MONUMENTED WITH A 2022 ALUMINUM CAP, PLS 9328; THENCE N 90°00'00" E FOR A DISTANCE OF 414.00 FEET TO A POINT INTERSECTING THE EAST BOUNDARY OF THE W1/2 SW1/4 OF SECTION 34 AND THE WESTERLY BOUNDARY OF COUNTRY LIVING ACERS AS OFFICIALLY RECORDED IN BOOK 2 OF PLATS, PAGE 25; SAID CORNER BEING MONUMENTED WITH A 2022 ALUMINUM CAP, PLS 9328; THENCE S 0°10'00" E FOR A DISTANCE OF 695.64 FEET ALONG SAID EAST BOUNDARY OF THE W1/2 SW1/4 AND SAID COUNTRY LIVING ACRES WESTERLY BOUNDARY TO A POINT MONUMENTED WITH A 2021 ALUMINUM CAP, PLS 9328; THENCE N 88°43'08" W FOR A DISTANCE OF 1,072.76 FEET TO A POINT MONUMENTED WITH A 2021 ALUMINUM CAP, PLS 9328, FROM WHICH THE SOUTHWEST CORNER OF SAID SECTION 34 BEARS S 24°58'42" W FOR A DISTANCE OF 652.16; THENCE N 0°19'55" W FOR A DISTANCE OF 892.95 FEET TO A POINT INTERSECTING THE SOUTHEASTERLY BOUNDARY OF STATE HIGHWAY 50, SAID POINT BEING MONUMENTED WITH A 2021 ALUMINUM CAP, PLS 9328; THENCE FOLLOWING ALONG SAID BOUNDARY THE FOLLOWING COURSES AND DISTANCES N 48°45'02" E FOR A DISTANCE OF 80.95 FEET TO A POINT MONUMENTED WITH A 1.5" PIPE, THENCE ALONG A CURVE TURNING TO THE LEFT HAVING A CENTRAL ANGLE OF 4°03'10" AN ARC LENGTH OF 404.57 FEET HAVING A RADIUS OF 5,719.48 FEET AND WHOSE CHORD BEARS N 46°50'00" E FOR A DISTANCE OF 404.48 FEET TO A POINT MONUMENTED WITH A 2021 ALUMINUM CAP, PLS 9328; THENCE N 44°49'04" E FOR A DISTANCE OF 433.79 FEET TO THE POINT OF BEGINNING:

SAID TRACT HAVING A TOTAL AREA OF 24.91 ACRES, MORE OR LESS.

SUBJECT TO ALL COVENANTS, RESERVATIONS, EASEMENTS, CONDITIONS AND RIGHTS APPEARING OF RECORD.

Prepared For:
ANITA & BRANDON HILDRETH
(WOLF MOUNTAIN MANAGEMENT, LLC)
P.O. BOX 278
GILLETTE, WY 82717-0278

Prepared By:
LAND SURVEYING INCORPORATED
209 N. WORKS AVENUE
GILLETTE, WY 82716



Location:
**RECORD OF SURVEY - PARCEL "1"
BEING SITUATED IN A PORTION OF THE
W1/2 SW1/4, OF SECTION 34,
T 49 N - R 73 W, 6TH PM
CAMPBELL COUNTY, WYOMING**

REVISION HISTORY	SHEET: 2 OF 3
CREATED BY: CLEPINE	CREATION DATE: 12/5/2022
REVIEWER: CCI	APPROVED DATE: 12/7/2022

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RECORD OF SURVEY - PARCEL "2"

**BEING SITUATED IN A PORTION OF THE
W1/2 SW1/4, OF SECTION 34,
T 49 N - R 73 W, 6TH PM
CAMPBELL COUNTY, WYOMING**

LEGAL DESCRIPTION "PARCEL "2":

A TRACT OF LAND SITUATED IN A PORTION OF THE W1/2 SW1/4, OF SECTION 34, TOWNSHIP 49 NORTH, RANGE 73 WEST, OF THE SIXTH PRINCIPAL MERIDIAN, CAMPBELL COUNTY, WYOMING; AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SAID SECTION 34, SAID CORNER BEING MONUMENTED WITH A 1989 B.L.M. BRASS CAP; THENCE N 0°03'19" W FOR A DISTANCE OF 2,651.95 FEET ALONG THE WEST LINE TO THE WEST QUARTER CORNER OF SAID SECTION 34, SAID CORNER BEING MONUMENTED WITH A 1991 B.L.M. BRASS CAP; THENCE S 60°26'09" E FOR A DISTANCE OF 1,074.29 FEET TO A POINT INTERSECTING THE SOUTHEASTERLY RIGHT-OF-WAY BOUNDARY TO STATE HIGHWAY 50, SAID POINT BEING MONUMENTED WITH A 2022 ALUMINUM CAP, PLS 9328 AND BEING THE POINT OF BEGINNING:

THENCE S 0°00'00" E FOR A DISTANCE OF 859.08 FEET TO A POINT MONUMENTED WITH A 2022 ALUMINUM CAP, PLS 9328; THENCE N 90°00'00" E FOR A DISTANCE OF 414.00 FEET TO A POINT INTERSECTING THE EAST BOUNDARY OF THE W1/2 SW1/4 OF SECTION 34 AND THE WESTERLY BOUNDARY OF COUNTRY LIVING ACRES AS OFFICIALLY RECORDED IN BOOK 2 OF PLATS, PAGE 25; SAID CORNER BEING MONUMENTED WITH A 2022 ALUMINUM CAP, PLS 9328; THENCE N 0°10'00" W FOR A DISTANCE OF 1,272.00 FEET ALONG SAID EAST BOUNDARY OF THE W1/2 SW1/4 AND SAID COUNTRY LIVING ACRES WESTERLY BOUNDARY TO A POINT INTERSECTING THE SOUTHEASTERLY RIGHT-OF-WAY BOUNDARY TO STATE HIGHWAY 50, SAID POINT BEING MONUMENTED WITH A 1.5" PIPE; THENCE S 44°49'04" W FOR A DISTANCE OF 582.10 FEET ALONG SAID BOUNDARY TO THE POINT OF BEGINNING:

SAID TRACT HAVING A TOTAL AREA OF 10.09 ACRES, MORE OR LESS.

SUBJECT TO ALL COVENANTS, RESERVATIONS, EASEMENTS, CONDITIONS AND RIGHTS APPEARING OF RECORD.

Prepared For:
**ANITA & BRANDON HILDRETH
(WOLF MOUNTAIN MANAGEMENT, LLC)
P.O. BOX 278
GILLETTE, WY 82717-0278**

Prepared By:
**LAND SURVEYING INCORPORATED
209 N. WORKS AVENUE
GILLETTE, WY 82716**



Location:
**RECORD OF SURVEY - PARCEL "2"
BEING SITUATED IN A PORTION OF THE
W1/2 SW1/4, OF SECTION 34,
T 49 N - R 73 W, 6TH PM
CAMPBELL COUNTY, WYOMING**

REVISION HISTORY	SHEET: 3 OF 3
CREATED BY: CLEPINE	CREATION DATE: 12/5/2022
REVIEWER: CCI	APPROVED DATE: 12/7/2022

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Receipt #191223

12/02/2022 3:00 PM

**Campbell County Clerk and
Recorder**500 S. Gillette Ave Suite 1600
Gillette, WY 82716
307.682.7285**Customer:** WOLF MOUNTAIN MGMT LLC
PO BOX 278
GILLETTE, WY 82717**User:** KLC
Drawer: Land**Fees:**Doc #2022-09395 EASEMENT
WOLF MOUNTAIN MGMT LLC3 pages \$18.00
PUBLIC, THE**Total Fees:** \$18.00
Amount Received: \$18.00
Change: \$0.00**Payments & Refunds:**

Check 126 \$18.00

Receipt Memo:

ANITA

Access Road Easement

Wolf Mountain Management, LLC (Grantor) whose mailing address is P.O. Box 278, Gillette, Wyoming, 82717, CONVEY an easement across the following described real estate, situate in Campbell County, State of Wyoming, for use as an access road. This conveyance is made on the condition that the access easement is only for access to a portion of the W/2SW/4 of Section 34, Township 49N, Range 73W, 6TH P.M., Campbell County, Wyoming.

EASEMENT CONVEYED: SEE ATTACHED SURVEY

DATED this 2nd day of December, 2022.

Anita Hildreth, managing member Wolf Mountain Management LLC
(Grantor)
Wolf Mountain Management, LLC
By Anita Hildreth, Managing Member

Acknowledgment

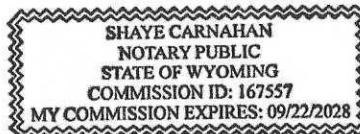
STATE OF WYOMING
COUNTY OF CAMPBELL

Personally appeared before me, the undersigned authority in and for the said County and State, on this 2nd day of December, 2022, within my jurisdiction, the within-named Anita Hildreth, Managing Member Wolf Mountain Management, LLC (Grantor), who acknowledged that he/she, executed the above and foregoing instrument.

Shaye Carnahan
NOTARY PUBLIC

My Commission Expires:

9/22/2028



ACCESS ROAD EASEMENT
BEING SITUATED IN A PORTION OF THE
W1/2 SW1/4, OF SECTION 34,
T 49 N - R 73 W, 6TH PM
CAMPBELL COUNTY, WYOMING

LEGAL DESCRIPTION:

THE FOLLOWING IS A CENTERLINE DESCRIPTION FOR A 60' WIDE ACCESS ROAD EASEMENT BEING 30 FEET ON EACH SIDE, BEING SITUATED IN A PORTION OF THE W1/2 SW1/4, OF SECTION 34, TOWNSHIP 49 NORTH, RANGE 73 WEST, OF THE SIXTH PRINCIPAL MERIDIAN, CAMPBELL COUNTY, WYOMING; AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SAID SECTION 34, SAID CORNER BEING MONUMENTED WITH A 1989 B.L.M. BRASS CAP; THENCE N 0°03'19" W FOR A DISTANCE OF 2,651.95 FEET ALONG THE WEST LINE TO THE WEST QUARTER CORNER OF SAID SECTION 34, SAID CORNER BEING MONUMENTED WITH A 1991 B.L.M. BRASS CAP; THENCE S 21°25'53" E FOR A DISTANCE OF 1,123.73 FEET TO A POINT INTERSECTING THE SOUTHEASTERLY RIGHT-OF-WAY BOUNDARY TO WYOMING STATE HIGHWAY 50, AND THE NORTHERLY BOUNDARY OF HILDRETH PARCEL #1 AND BEING THE POINT OF BEGINNING:

THENCE ALONG A CURVE TURNING TO THE LEFT HAVING A CENTRAL ANGLE OF 84°45'24" AN ARC LENGTH OF 73.96 FEET HAVING A RADIUS OF 50.00 FEET AND WHOSE CHORD BEARS N 88°56'34" E FOR A DISTANCE OF 67.40 FEET TO A POINT; THENCE N 46°33'52" E FOR A DISTANCE OF 139.83 FEET TO A POINT; THENCE N 45°28'44" E FOR A DISTANCE OF 168.00 FEET TO A POINT; THENCE ALONG A CURVE TURNING TO THE RIGHT HAVING A CENTRAL ANGLE OF 88°48'54" AN ARC LENGTH OF 260.42 FEET HAVING A RADIUS OF 168.00 FEET AND WHOSE CHORD BEARS N 89°53'11" E FOR A DISTANCE OF 235.12 FEET TO A POINT INTERSECTING THE WESTERLY BOUNDARY OF HILDRETH PARCEL #2 AND BEING THE POINT OF TERMINUS, FROM WHICH THE SOUTHWEST CORNER OF SAID SECTION 34 BEARS S 27°05'39" W FOR A DISTANCE OF 2,046.11 FEET:

SAID CENTERLINE HAVING A TOTAL LENGTH OF 642.21 FEET, MORE OR LESS.

SUBJECT TO ALL COVENANTS, RESERVATIONS, EASEMENTS, CONDITIONS AND RIGHTS APPEARING OF RECORD.

LINE & CURVE TABLE						
NO.	TANGENT BEARING	CENTRAL ANGLE	CURVE LENGTH	CURVE RADIUS	CHORD BEARING	LENGTH
C1		84°45'24"	73.96'	50.00'	N 88°56'34" E	67.40'
L1	N 46°33'52" E					139.83'
L2	N 45°28'44" E					168.00'
C2		88°48'54"	260.42'	168.00'	N 89°53'11" E	235.12'

Prepared For:

ANITA & BRANDON HILDRETH
P.O. BOX 278
GILLETTE, WY 82717-0278

Prepared By:

LAND SURVEYING INCORPORATED
209 N. WORKS AVENUE
GILLETTE, WY 82716



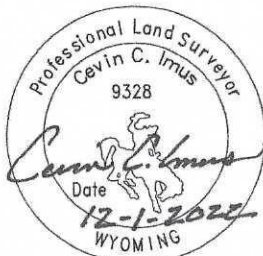
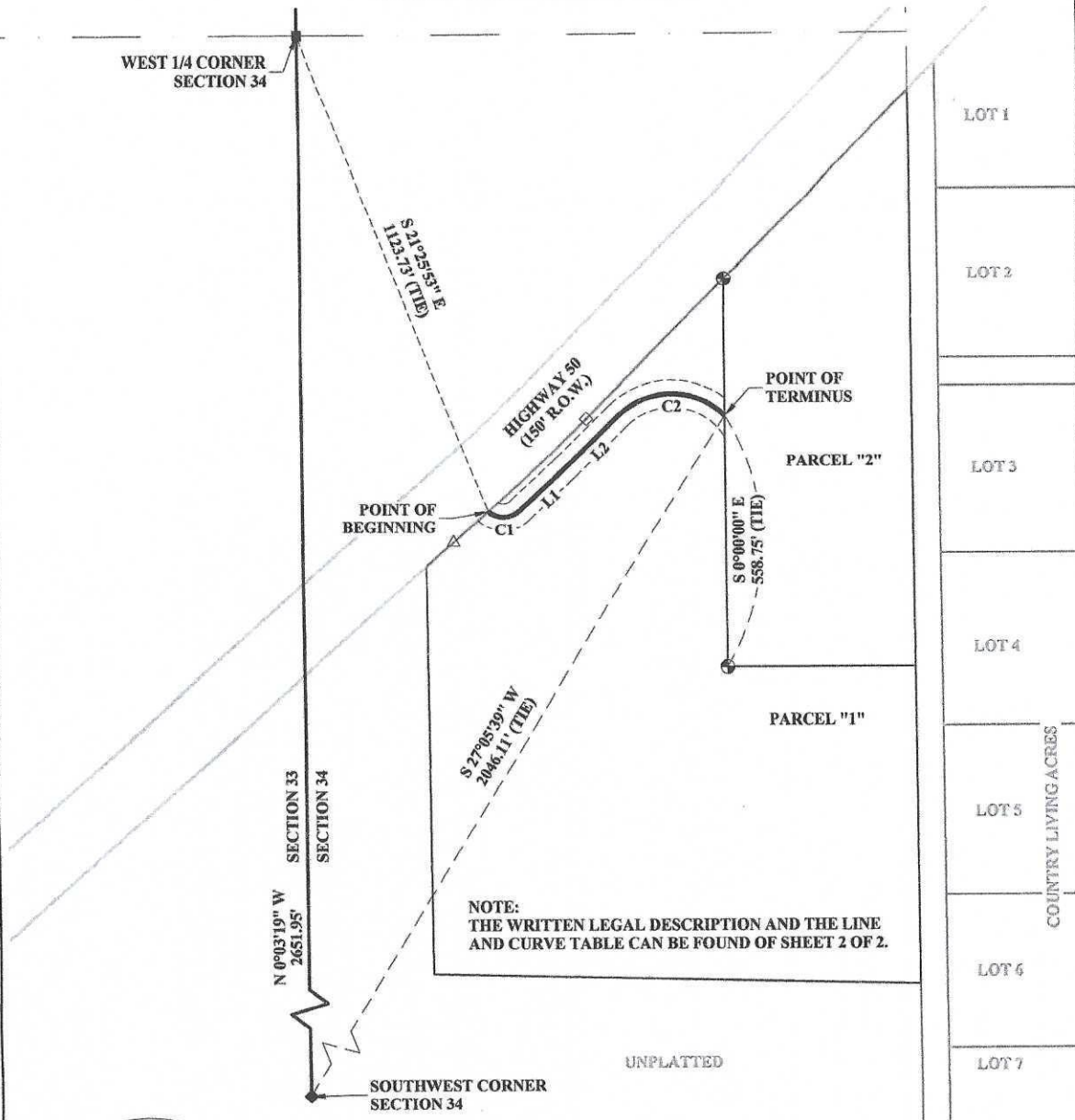
Location:

ACCESS ROAD EASEMENT
BEING SITUATED IN A PORTION OF THE
W1/2 SW1/4, OF SECTION 34,
T 49 N - R 73 W, 6TH PM
CAMPBELL COUNTY, WYOMING

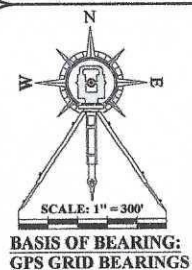
REVISION HISTORY	SHEET: 2 OF 2
CREATED BY: CLEPINE	CREATION DATE: 11/30/2022
REVIEWER: CCI	APPROVED DATE: 12/1/2022

P:\2022\HILDRETH, ANITA AND BRANDON\22-254A\DRAWING\22-254A 20220906 CAL\22254A_ESMT.DWG

ACCESS ROAD EASEMENT
BEING SITUATED IN A PORTION OF THE
W1/2 SW1/4, OF SECTION 34,
T 49 N - R 73 W, 6TH PM
CAMPBELL COUNTY, WYOMING



I, Cevin C. Imus, of Gillette Wyoming, hereby certify that this plat was made from notes taken during an actual survey performed under my direct supervision by Aaron Bicknese, and that the said "ACCESS ROAD EASEMENT" is accurately represented on this plat detailing the corners accepted and set out on the ground as shown hereon.



REVISION HISTORY	SHEET: 1 OF 2
CREATED BY: CLEPINE	CREATION DATE: 11/30/2022
REVIEWER: CCI	APPROVED DATE: 12/1/2022

LEGEND

- ⊕ (SET) 2022 ALUMINUM CAP, PLS 9328
- ◇ (FOUND) 2021 ALUMINUM CAP, PLS 9328
- △ (FOUND) 1.5" PIPE
- (FOUND) 1991 B.L.M. BRASS CAP
- ◆ (FOUND) 1989 B.L.M. BRASS CAP

Prepared For:
ANITA & BRANDON HILDRETH
 P.O. BOX 278
 GILLETTE, WY 82717-0278

Prepared By:
LAND SURVEYING INCORPORATED
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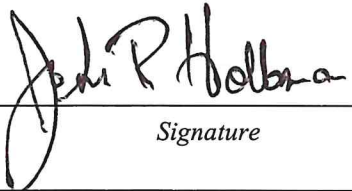


Location:
ACCESS ROAD EASEMENT
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W1/2 SW1/4, OF SECTION 34,
T 49 N - R 73 W, 6TH PM
CAMPBELL COUNTY, WYOMING



WYOMING DEPARTMENT OF TRANSPORTATION

ACCESS PERMIT

Permit Number:		CL-05A-48462	
First Name: Brandon & Anita		Last Name: Hildreth	
Approach Width: 24'		Radius: TBD	
Surface Type: ☒ Crushed Base Gravel ☐ Paved ☒ Unpaved ☐ Right of Way Ditch			
Drainage Structure Required: ☒ Yes ☐ No		Flared Ends: Yes ☐ No ☒	
Diameter or Width: 18"		Length: TBD Type: CMP/HDPE	
Fore-Slope:		8:1	
Access Type: Field ☐ Residential ☒ Commercial ☐ Major ☐			
Milepost: 11.22 Right ☐ Left ☒			
Section: 34		Township: 49N	Range: 73W
Highway Number: WY 50			
Entrance Type: Both		Side of Highway: South	
Latitude: 44.176784°		Longitude: -105.630566°	
MAINTENANCE DIVISION :			
COMMENTS:			
 Signature		Area Maintenance Supervisor Title	
		08NOV22 Date	
DISTRICT TRAFFIC ENGINEERING:			
REQUIREMENTS / COMMENTS:			
*Installation of new residential access *			
- Access to be placed directly across the road from Prairie Sky Venue. - Access will be constructed a minimum of 16' and a maximum of 24' in width. - Access will have a minimum of 10' to 40' maximum radii. - Access will be constructed with 8:1 side slopes on approach shoulders. - Access profile will be 2% grade over 20' away from highway. - Brace posts will be installed where R/W fence is cut. - Cattle guards or gates will be installed outside WYDOT's R/W at landowners expense for livestock. - Crushed base gravel to be used for surfacing. - 18" Culvert to be installed - length to be determined in the field. - Access at RM 11.26 (CL-05A-5765) to be removed, fence rebuilt, and WYDOT R/W to be reclaimed to original profile. - No additional access to be granted to residences adjacent to WY 50, access to be provided by internal road system.			
 Signature		District Traffic Tech Title	
		11/8/22 Date	
 District Traffic Engineer		11/8/22 Date	

Permit Number: CL-05A-48462

THIS ACCESS IS HEREBY GRANTED, WITHIN THE CONDITIONS STATED HEREIN.

- 1) To construct the access in a safe manner so as not to interfere with existing authorized facilities previously permitted nor endanger public travel and to perform all related work in a neat and workman like manner, to use materials acceptable to the Wyoming Department of Transportation and leave the right-of-way clean and in a condition equal to or better than the original condition.
- 2) To fully protect any traffic on the highway during construction covered hereunder by proper barricades, flaggers, and/or signs as shown in the TRAFFIC CONTROL FOR ROADWAY WORK OPERATIONS manual.
- 3) That no access shall be constructed such that there will be parking or servicing of vehicles within the highway right-of-way.
- 4) That the profile grade of the access shall be constructed as indicated on attached sketch or plan sheet(s) and shall in no case be graded or maintained in such a way that water/mud will run out onto the highway surface.
- 5) That this permit shall become VOID if construction is not completed within 180 days after initiation of construction or one (1) year from approval date if construction has not been started.
- 6) That any change in access use or change in business type will nullify this access permit and a new application must be submitted for approval.
- 7) That the Wyoming Department of Transportation reserves the right to inspect this installation at any time during construction until accepted by the Department, and to require changes at any time necessary to provide protection of life and property on or adjacent to the highway. Once the access has been accepted by the Department it then becomes the property of the Wyoming Department of Transportation and theirs to maintain and repair except for snow or debris removal.
- 8) To any additional requirements as described in the DISTRICT MAINTENANCE/TRAFFIC ENGINEERING, REQUIREMENTS/COMMENTS sections on this permit, and/or any on attached sketch or plan sheets.
- 9) The applicant shall hold harmless the Transportation Commission of Wyoming, Wyoming Department of Transportation, and its appointed agents and employees against any action for personal injury or property damage sustained through use of this permit.

APPROVAL FOR CONSTRUCTION:



Signature

District Traffic Engineer

(District Engineer / District Traffic Engineer)



Date

CONSTRUCTION INSPECTED (MAINTENANCE):

I have inspected this access and have found the access to have been constructed as per the requirements described by this permit.

Signature

Title

Date

ACCESS ACCEPTANCE:

District personnel have inspected this access described on this permit and attached drawing(s) and have found the access to be constructed in the manner as prescribed on this permit and attached drawing(s).

Signature

(District Engineer / District Traffic Engineer)

Date

references: OPERATING POLICY 21-1 and RULES & REGULATIONS FOR ACCESS FACILITIES TO WYOMING STATE HIGHWAYS.

ENCLOSURE 1

22.05.CRSD

HILDRETH SIMPLE SUBDIVISION

500 South Gillette Avenue
Suite 1500
Gillette, Wyoming 82716
(307) 682-1970
(307) 687-6468 Fax



Anita & Brandon Hildreth (Wolf Mountain Management, LLC)
Simple Subdivision Request

Planning Commission Meeting
November 17th, 2022

Board of Commissioners Meeting
TBD

Applicants: Anita and Brandon Hildreth

Case Number: 22.05.CRSD

Agent: Cevin Imus, Land Surveying Inc.

Summary: The applicant proposes to subdivide a 35-acre tract of land into two parcels: Parcel '1' (S/W parcel) to be 24.91 acres and Parcel '2' (N/E parcel) to be 10.09 acres.

Legal Description: The W1/2 SW1/4 of Section 34, T 49 N – R 73 W, 6th PM, Campbell County Wyoming.

Location: The proposed subdivision is located off State Highway 50, with the east boundary contiguous to the Country Living Acres subdivision, just south of the intersection of Highway 50 and Hereford Drive.

Current Zoning: Unzoned

Proposed Zoning: None

Existing Land Use: Large acreage rural

Adjacent Land Use: North: Agricultural, Rural Residential Unzoned
South: Agricultural Unzoned
East: Residential, Zoned R-S Residential Suburban
West: Agricultural Unzoned

Findings of Fact:

The proposed subdivision meets all the following Campbell County Chapter 6 Subdivision Regulations Section 6.8 for Simple Subdivision requirements.

- **Zoning:** The area is not within the Gillette Joint Planning Boundary Area; therefore, no zoning is required.
- **Lot size:** The Simple Subdivision meets the minimum size standards of a parcel at least 35 acres in size being split into 2 parcels, neither less than 10 acres.
- **Compatibility:** The subdivision is compatible to the surrounding area and is consistent with surrounding uses.
- **Comprehensive Plan:** The proposed subdivision lies outside of the Future Land Use Map and is situated away from existing coal mine expansion. Reference Exhibit ‘B’
- **Title Report No More Than 3-months Old:** Provided.
- **Mortgage Lien:** None.
- **Site Plan:** Provided.
- **Public Notice:** Provided.
- **Access:** See Planning Consideration below.

Planning Considerations:

As of this writing, the WYDOT access permit for Parcel ‘2’ is pending approval. If the access permit application is denied, a minimum 40’ wide easement is required to use the existing access located on Parcel ‘1’. (Ref. Ch. 6 Subdivision Regulations Section 6.8(c)(i).) A private road name will be issued if this easement is created.

Exhibits:

- ‘A’ Neighbor Notice (Pgs. 4 – 7)
 - ‘B’ Comp Plan Future Land Use and Coal Mine Maps (Pgs. 8 – 9)
 - ‘C’ Application with Title Report, Easement, Record of Survey, etc. (Pgs. 10 – 28)
 - ‘D’ WYDOT Access Permit Application (Pgs. 29 – 32)
-

Staff Recommendation:

Staff recommends approval of the Hildreth Simple Subdivision pending completion of the one Planning Consideration.

DEPARTMENT OF PUBLIC WORKS

Building & Planning Division

500 S. Gillette Avenue, Suite 1500
Gillette Wyoming 82716
Phone 307-682-1970 Fax 307-687-6468

10/12/2022

RE: Proposed Simple Subdivision of Land / Hildreth Simple Subdivision

Legal Description: A portion of W1/2 SW1/4, Section 34, T49 N, R 73 W

Dear Neighboring Landowner:

I would like to inform you of a proposed Simple Subdivision request in your area. A Simple Subdivision is the process of splitting a single parcel of land into two parcels, with the new parcels each being 10-acres or greater. If you should have any concerns or comments, you are invited to attend the following public hearing:

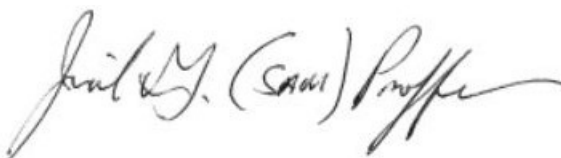
The County Planning Commission will review this subdivision request at their regular meeting on Thursday, November 17, 2022, at 7 p.m. in the Commissioners' Chambers of the Courthouse, 500 South Gillette Avenue, Gillette, Wyoming.

The attached aerial photo shows the proposed project location highlighted in yellow along with a preliminary Record of Survey showing the proposed new parcels.

If you are unable to attend the meeting and have any comments regarding this proposal, you may send a signed letter or fax to this office and it will be forwarded to the Commissioners on your behalf.

Please do not hesitate to contact us at 682-1970 if you have any questions.

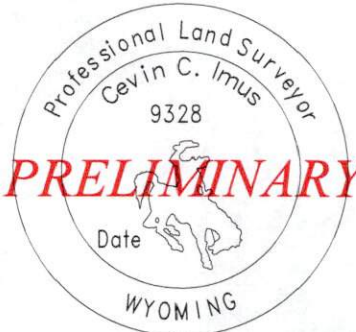
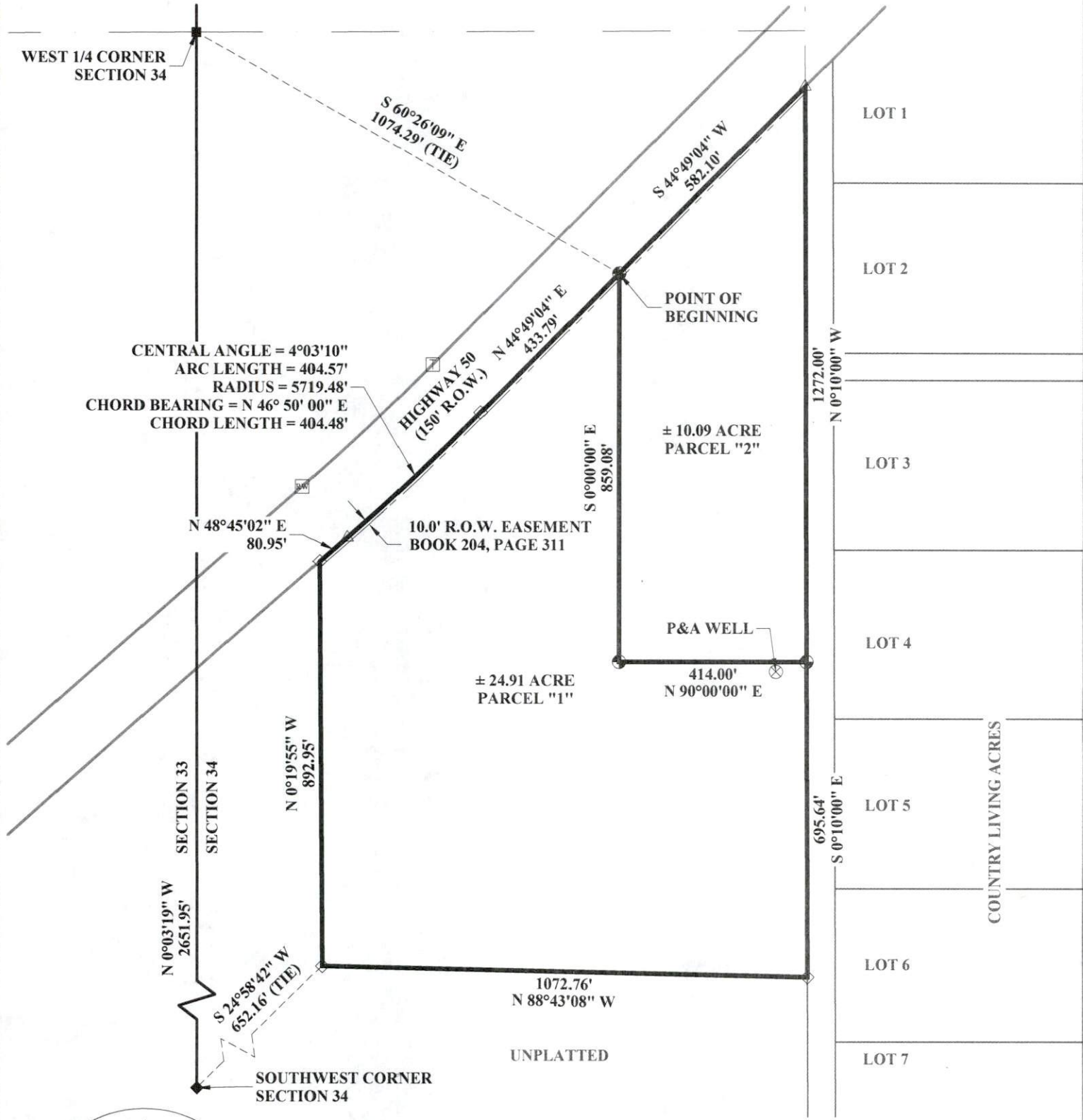
Sincerely,

A handwritten signature in black ink, appearing to read "Sam Proffer". The signature is fluid and cursive, with the first name "Sam" being more prominent.

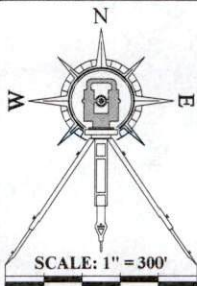
Sam Proffer
Planner and Zoning Administrator

Enclosure: Aerial Map, Record of Survey
Cc: File, WYDOT

RECORD OF SURVEY
BEING SITUATED IN A PORTION OF THE
W1/2 SW1/4, OF SECTION 34,
T 49 N - R 73 W, 6TH PM
CAMPBELL COUNTY, WYOMING



I, Cevin C. Imus, of Gillette Wyoming, hereby certify that this plat was made from notes taken during an actual survey performed under my direct supervision by Aaron Bicknese, and that the said "RECORD OF SURVEY" is accurately represented on this plat detailing the corners accepted and set out on the ground as shown hereon.



BASIS OF BEARING:
GPS GRID BEARINGS

LEGEND

- (SET) 2022 ALUMINUM CAP, PLS 9328
- (FOUND) 2021 ALUMINUM CAP, PLS 9328
- (FOUND) 1.5" PIPE
- (FOUND) T-POST, BURIED 6" IN GROUND
- (FOUND) WYDOT R.O.W. MONUMENT
- (FOUND) 1991 B.L.M. BRASS CAP
- (FOUND) 1989 B.L.M. BRASS CAP
- PLUGGED & ABANDONED WELL

Prepared For:
ANITA & BRANDON HILDRETH
P.O. BOX 278
GILLETTE, WY 82717-0278

Prepared By:
LAND SURVEYING INCORPORATED
209 N. WORKS AVENUE
GILLETTE, WY 82716



Location:
RECORD OF SURVEY
BEING SITUATED IN A PORTION OF THE
W1/2 SW1/4, OF SECTION 34,
T 49 N - R 73 W, 6TH PM
CAMPBELL COUNTY, WYOMING

REVISION HISTORY

SHEET: 1 OF 3

CREATED BY: CLEPINE

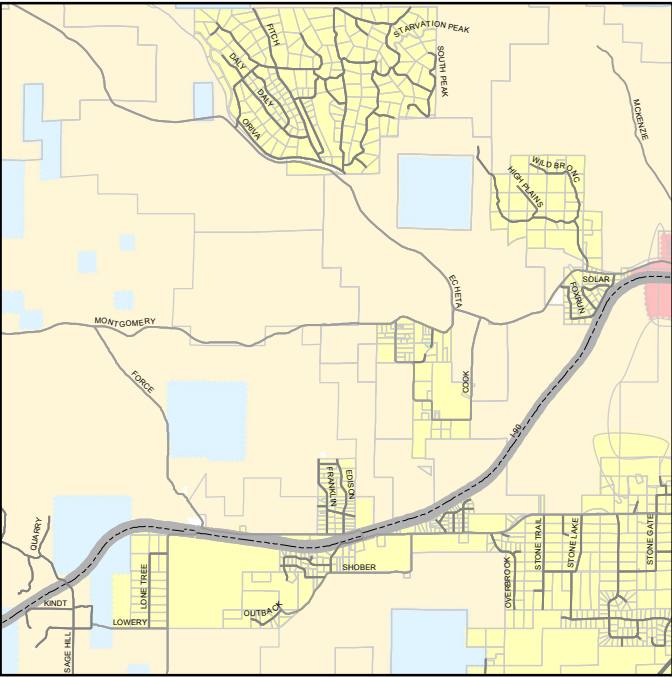
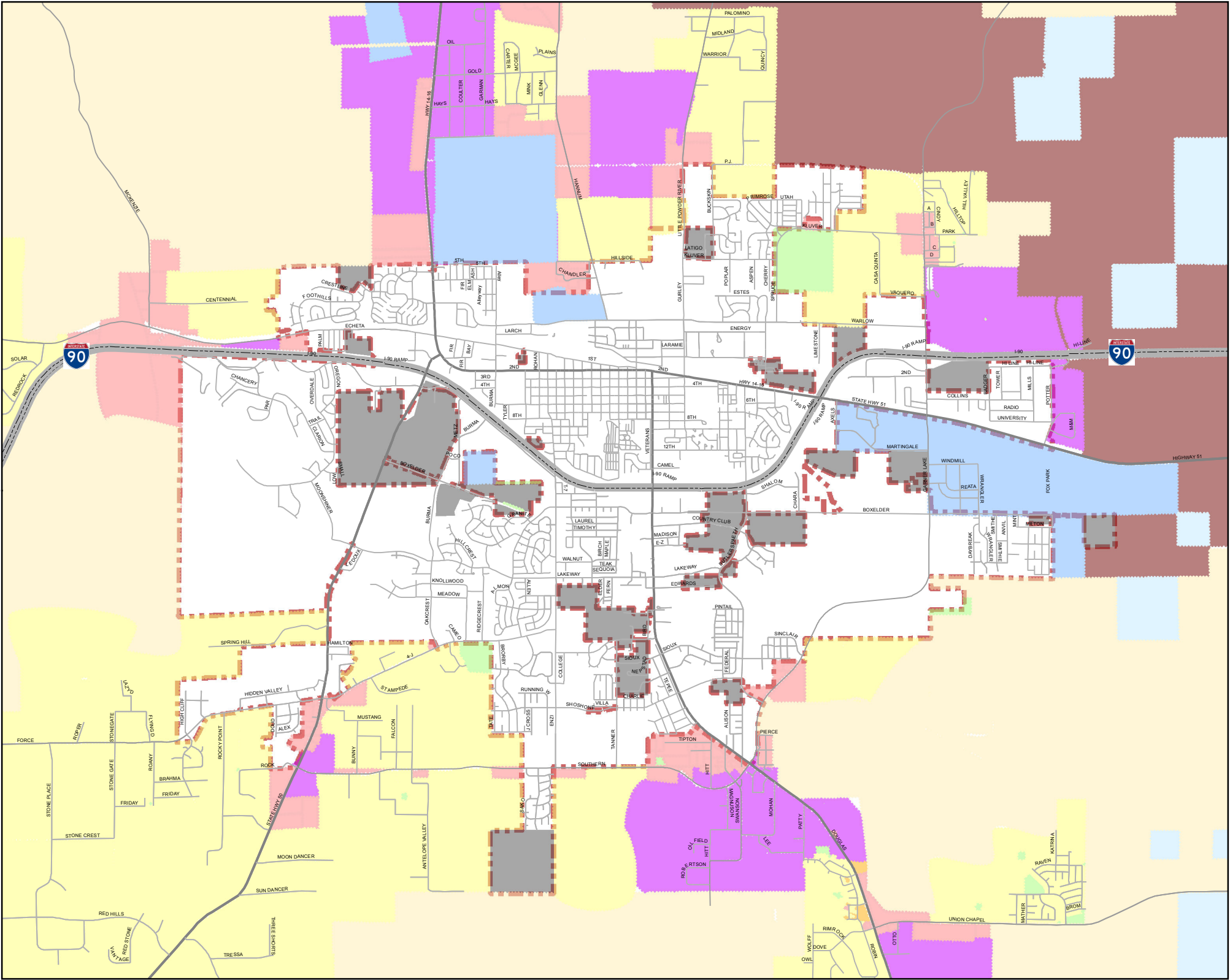
CREATION DATE: 9/12/2022

REVIEWER: CCI

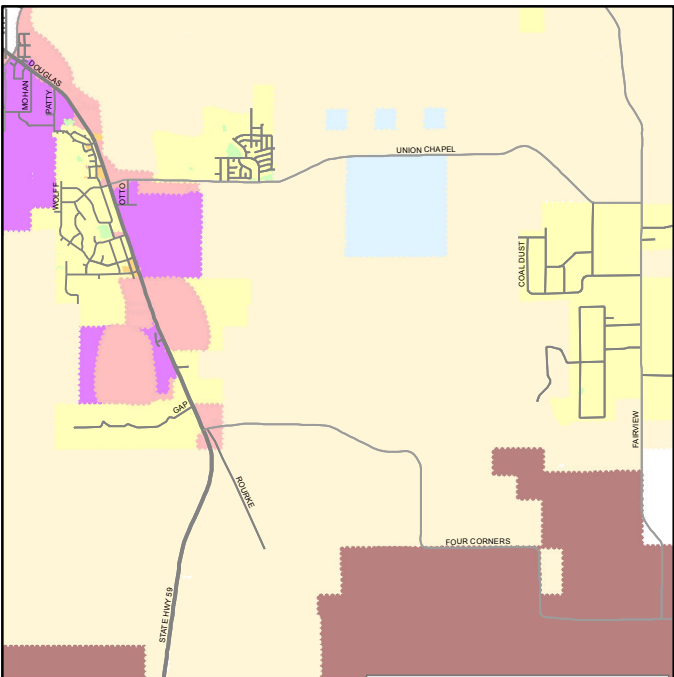
APPROVED DATE: 9/12/2022

P:\2022\HILDRETH, ANITA AND BRANDON\22-254A\DRAWING\22-254A 20220906 CAL\22254A_SS.DWG

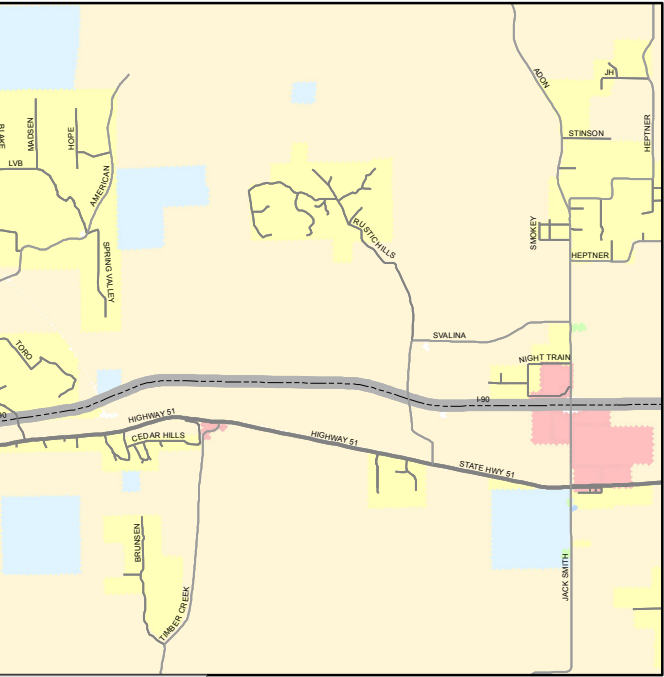
Name	Address1	City	St	Zip
A Bar A Ranch, LLC	1133 Highway 50	Gillette	WY	82718
Dustin W & Brenda J Cargal	4 Hereford Drive	Gillette	WY	82718
Frontier Rentals, LLC	205 Ross Avenue	Gillette	WY	82716
Michael & Erin Galloway	1132 S Highway 50	Gillette	WY	82718
Robert Glen & Rita Ann Jordan	PO Box 2321	Gillette	WY	82717
John & Laurie Kluz	1106 Highway 50	Gillette	WY	82718
Michael B & Tracy Morgan	22 Hereford Drive	Gillette	WY	82718
Timothy & Terra Norton Family Rev Trust	42 Hereford Drive	Gillette	WY	82718
Barron Van Pelt	48 Hereford Drive	Gillette	WY	82718
Steven G & Debra L Wuenschim	18 Hereford Drive	Gillette	WY	82718



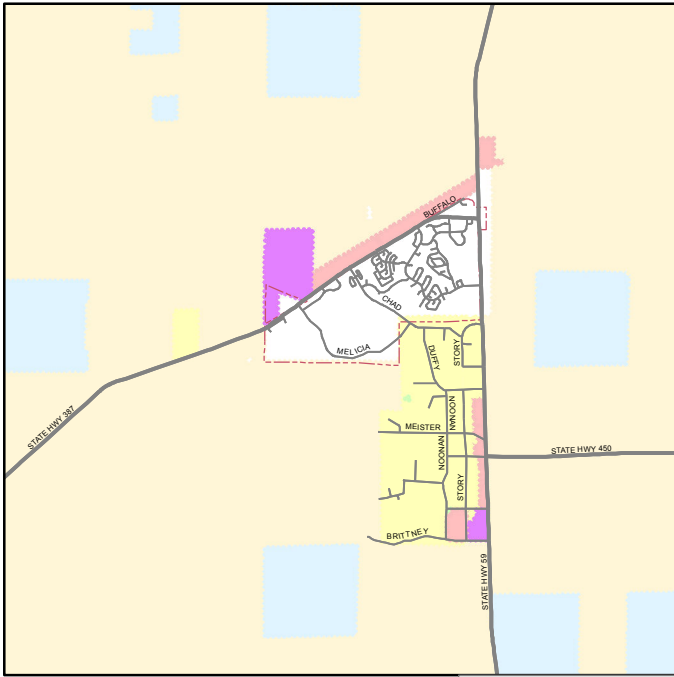
West Gillette



Southeast Gillette



Rozet Area



Wright Area

Future Land Use Categories

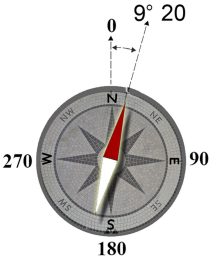
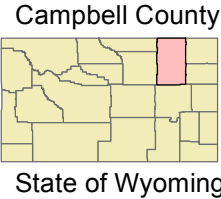
- | | |
|--------------------------|-------------------------|
| City Infill | Mining |
| Commercial | Parkland/Infrastructure |
| Federal/State/Public | Public Facilities |
| High Density Residential | Residential |
| Industrial | Rural General |
| City Limits | |

Additional Map Information

Future Land Use categories shown on this map were created through a public input process during the development of the 2013 Campbell County Comprehensive Plan Update. This map is made available to the public by the County and is not a legally recorded map or survey and is not intended to be used as such.

This map is created from compiled records, spatial information, and data from various sources. The source data may contain errors.

Campbell County shall not be liable for any damages or claims that arise out of the user's access to, or use of this map. This map is provided as reference only and should not be relied upon without reviewing the Official Future Land Use Map kept in the Public Works, Planning Division. This Future Land Use Map is a generalization that is not updated daily. Maps can be purchased in full size copies or small copies or by obtaining a .shp or .lyr file from the Planning Division



Campbell County's future...today



Coal Mines

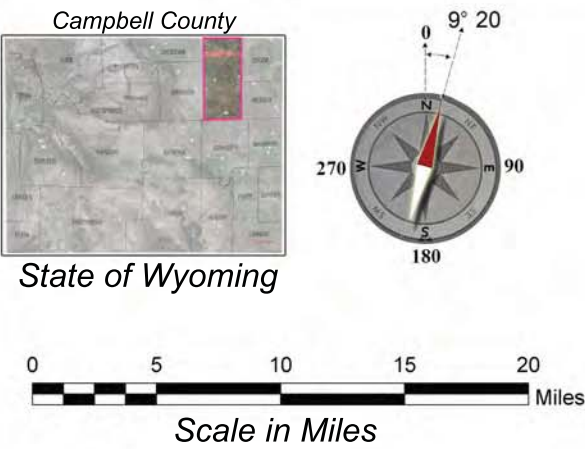


Coal Mine Map

There are 13 active coal mines in the Wyoming portion of the Powder River Basin. These mines produced 426 million short tons in 2011. Coal mines in the Powder River Basin in Wyoming employed over 6,800 personnel in 2008.

Name	Acres
ANTELOPE MINE	920
CABALLO	19976
CABALLO-BELLE AYR	1092
JACOBS RANCH MINE	16188
BLACK THUNDER MINE	27224
NORTH ROCHELLE MINE	5092
BLACK THUNDER-NORTH ROCHELLE	1974
BLACK THUNDER - JACOBS RANCH	2724
BUCKSKIN MINE	8284
NORTH ANTELOPE ROCHELLE MINE	46016
COAL CREEK MINE	6854
DRY FORK MINE	3810
EAGLE BUTTE MINE	10344
SCHOOL CREEK MINE	23040
*WYODAK - ESTIMATE ONLY	3874
*CORDERO ROJO - ESTIMATE ONLY	15606
BELLE AYR	11896
RAWHIDE MINE	8890

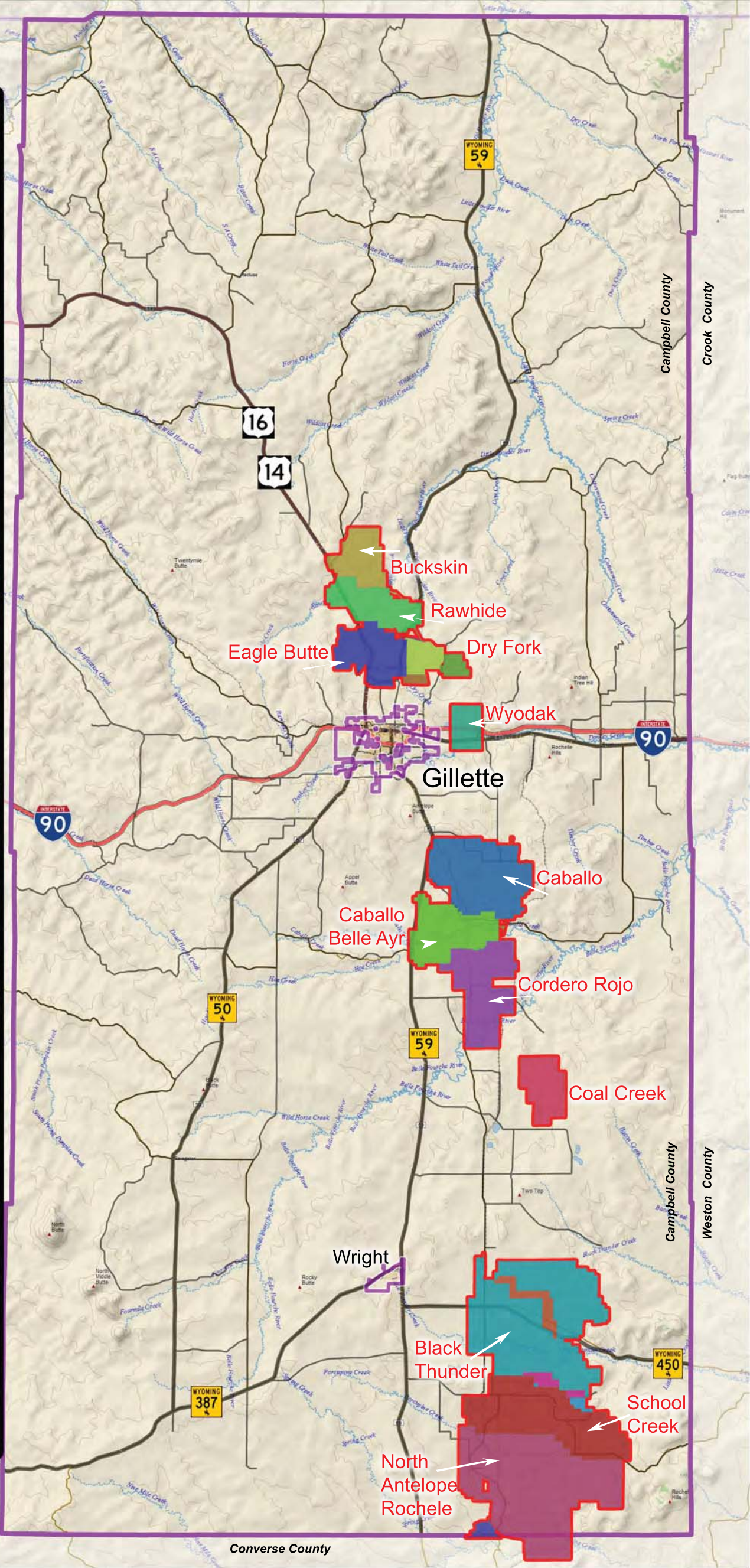
* Estimate Only. No Map Provided



Campbell County's future...today



COMPREHENSIVE PLAN 2013



SIMPLE SUBDIVISION APPLICATION
ISOLATED PARCEL (35+ ACRES) RECORD OF SURVEY DIVISION
SUBDIVISION PERMIT

Applicant Information

Name of Applicant: ANITA & BRANDON HILDRETH (WOLF MOUNTAIN MANAGEMENT, LLC)			
Applicant Phone Number: 307-680-5162		Applicant Fax Number:	
Applicant Mailing Address: P.O. BOX 278, GILLETTE, WY 82717-0278			
Applicant Email Address: AHILDRETHLAND@GMAIL.COM			
Relationship of Applicant to Property:	☒ Owner	☐ Tenant	☐ Lessee ☐ Other

Agent Information

Name of Authorized Agent (if applicable): CEVIN IMUS	
Agent Phone Number: 307-682-1661	Agent Fax Number: 307-682-1660
Agent Mailing Address: 209 NORTH WORKS AVE, GILLETTE, WY 82716	
Agent Email: CIMUS@LSI-INC.US	

The applicant requests to receive correspondence from the Planning Department regarding any submittals received or changes made regarding this application.

Anita Hildreth
Applicant

Sept. 13, 2022
Date

INFORMATION REQUIRED FOR REVIEW:

1. Legal Description of Area: A PORTION OF W1/2 SW1/4, SECTION 34, T 49 N - R 73 W
2. Parcel to be divided is a quarter of a quarter section, or, if larger than a quarter of a quarter section, is less than seventy acres.

Total Proposed Area for this Subdivision: 35.00 Acres
3. Parcel is surrounded by land owned by others than the applicant.
4. Parcel is being divided into two (2) tracts
5. Parcel sizes both exceed ten (10) acres in size:

Parcel 1: 24.91 Acres Parcel 2: 10.09 Acres

Landowner's Certification:

A PORTION OF THE W1/2 SW1/4, OF SECTION 34,

The above or foregoing subdivision of T 49 N -R 73 W, CAMPBELL COUNTY, WYOMING as appears on the attached Record of Survey, is made with the free consent, and in accordance with the desires of the undersigned owners and proprietors, and that this is a correct survey of the area as it is divided into two parcels;

That ingress and egress and utility easements have been provided to each parcel by binding and recordable easements of not less than forty (40).

There will be no proposed domestic water source, public sewage disposal system or public maintenance of streets or roads. Maintenance of streets or roads will be the responsibility of the lot owners.

Landowner acknowledges that parcels created under this section shall not be eligible for further subdivision under the reduced minimum requirements provided by this section.

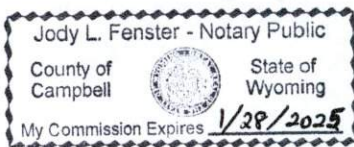
Executed this 13th day of September A.D., 2022 by

Brandon Hildreth, owner Wolf Mountain Management LLC
Owner BRANDON HILDRETH
WOLF MOUNTAIN, LLC

Anita Hildreth, Owner Wolf Mountain Management LLC
Owner ANITA HILDRETH
WOLF MOUNTAIN, LLC

STATE OF WYOMING)
) ss.
COUNTY OF CAMPBELL)

The foregoing Subdivision Application was acknowledged before me by Brandon Hildreth and Anita Hildreth, Owners, Wolf Mountain, LLC this 13th day of September, 20 22.



Jody L. Fenster
Notary Public

My Commission Expires: 1/28/2025

SEAL

CERTIFICATE OF APPROVAL – CAMPBELL COUNTY PLANNING COMMISSION:

The foregoing Subdivision Application dated _____, 20 ____, by _____ and the attached Record of Survey dated _____, 20 ____, is approved by the Campbell County Planning Commission this _____ day of _____, 20 ____, A.D.

Chairman of the Planning Commission

Attest:

Clerk of the Planning Commission

SUBDIVISION PERMIT APPROVAL – CAMPBELL COUNTY BOARD OF COMMISSIONERS

The foregoing Subdivision Application dated _____, 20 ____ by _____ and the attached Record of Survey dated _____, 20 ____ is approved by the Board of Commissioners in and for the County of Campbell, State of Wyoming, this ____ day of _____, 20 ____, A.D.

Chairman of the Board

Attest:

Clerk of the Board



By: KLC

2022-05763 Recorded on 7/12/2022 at 1:52:19 PM
Book 3457 of Photos Page 482
Susan F. Saunders, Campbell County Fee \$15.00 Page 1 of 2

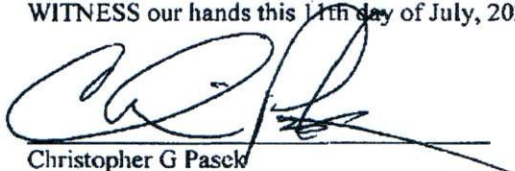
WARRANTY DEED

Christopher G Pasek and Amanda M Pasek, husband and wife, as tenants by the entireties, *Grantors*, of Campbell County, WY for and in consideration of Ten Dollars (\$10.00) and other good and valuable consideration, in hand paid, receipt of which is hereby acknowledged, CONVEY AND WARRANT to **Wolf Mountain Management, LLC, a Wyoming Limited Liability Company**, *Grantee*, the following described real estate, situate in the County of Campbell, State of WY, hereby releasing and waiving all rights under and by virtue of the homestead exemption laws of the State of WY, to-wit:

See Exhibit "A" attached hereto for legal description

Subject to any and all transfers or ownership of mineral interests, rights-of-way, easements, agreements, restrictions, reservations, and covenants of record.

WITNESS our hands this 11th day of July, 2022



Christopher G Pasek



Amanda M Pasek

STATE OF WYOMING

} ss.

COUNTY OF CAMPBELL

The foregoing document was signed or attested to before me on July 11, 2022 by Christopher G Pasek and Amanda M Pasek.

My Commission Expires:

12-20-27



Notary Public

Nathan Willis
Notary Public of the State of Wyoming
166372
My Commission Expires:
December 20, 2027

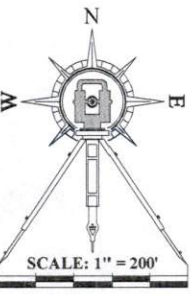
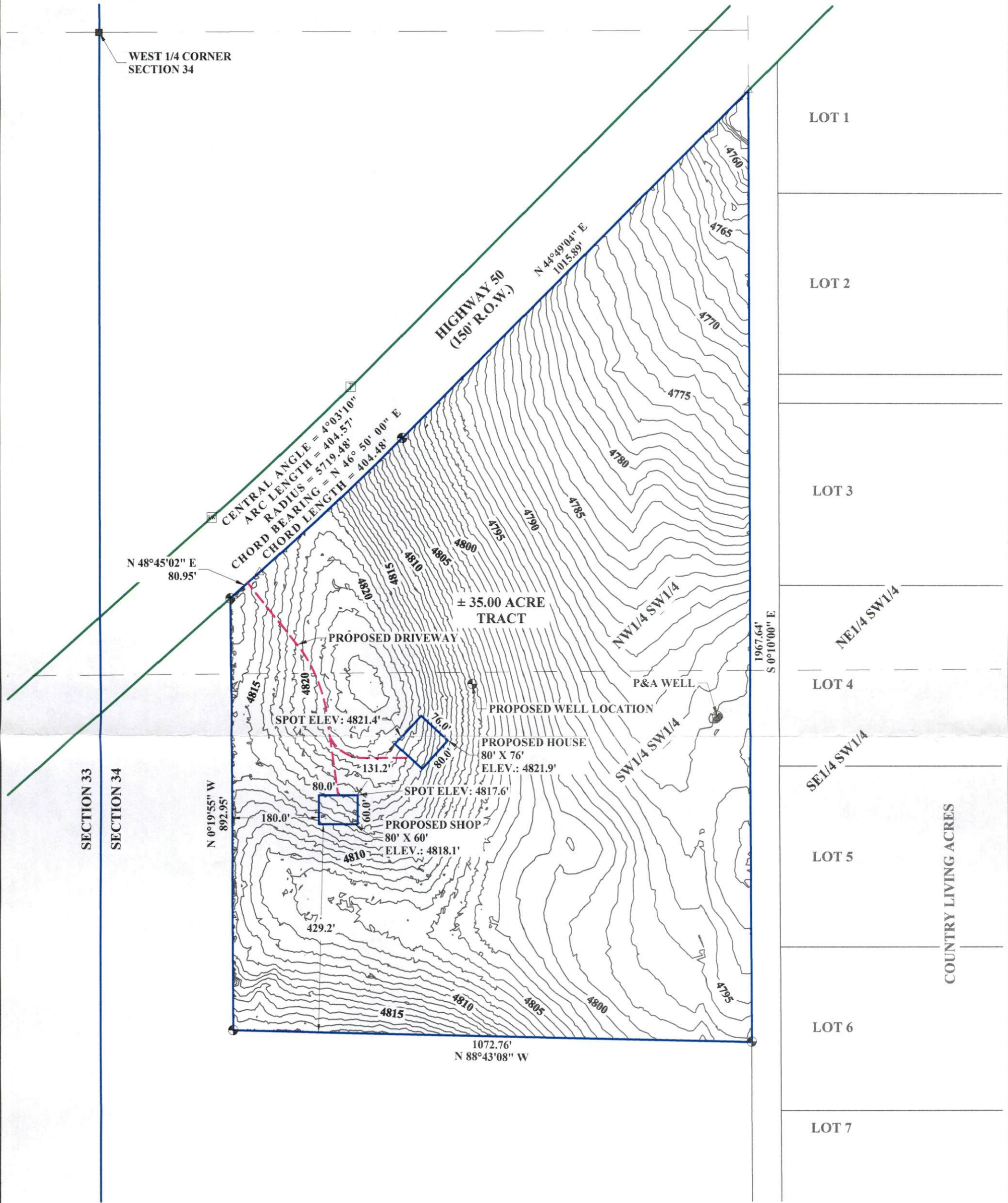
EXHIBIT A - LEGAL DESCRIPTION

A tract of land situated in a portion of the W1/2SW1/4 of Section 34, Township 49 North, Range 73 West, of the Sixth Principal Meridian, Campbell County, Wyoming; and being more particularly described as follows:

Commencing at the Southwest corner of said Section 34, said corner being monumented with a 1989 B.L.M. Brass cap; Thence N89°22'07"E for a distance of 1349.57 feet along the South line to the West sixteenth corner of said Section 34, said corner being monumented with an Aluminum cap, LS 551; Thence N0°10'00"W along the North-South Center sixteenth line of said Section 34 for a distance of 552.31 feet to the POINT OF BEGINNING, said point being monumented with a 2021 Aluminum cap, PLS 9328:

Thence N88°43'08"W for a distance of 1072.76 feet to a point monumented with a 2021 Aluminum cap, PLS 9328; Thence N0°19'55"W for a distance of 892.95 feet to a point on the Southeasterly Right-of-Way of State Highway 50 as officially detailed in the WYDOT Right-of-Way plans for the Gillette to Pine Tree Junction (Clarkelen Road Section) Campbell County, Project No. 0300(31), approved June 30, 1997, Thence along said Right-of-Way N48°45'02"E for a distance of 80.95 feet to a 1.5" Pipe; Thence along a curve turning to the left having a central angle of 4°03'10" for a curve length of 404.57 feet having a Radius of 5719.48 feet and whose chord bears N46°50'00"E for a distance of 404.48 feet; Thence continuing along said Right-of-Way N44°49'04"E for a distance of 1015.89 feet to a point on the North-South Center sixteenth line of said Section 34; Thence leaving said Right-of-Way S0°10'00"E for a distance of 1967.64 feet along the North-South Center sixteenth line of said Section 34 to the POINT OF BEGINNING.

SITE PLAN



LEGEND

- (FOUND) 2021 LS 9328 ALUMINUM CAP
- (FOUND) 1.5" PIPE
- (FOUND) T-POST, BURIED 6" IN GROUND
- (FOUND) WYDOT RIGHT-OF-WAY MONUMENT
- (FOUND) 1991 B.L.M. BRASS CAP
- ⊗ PLUGGED & ABANDONED WELL

Prepared For:
ANITA & BRANDON HILDRETH
P.O. BOX 278
GILLETTE, WY 82717-0278

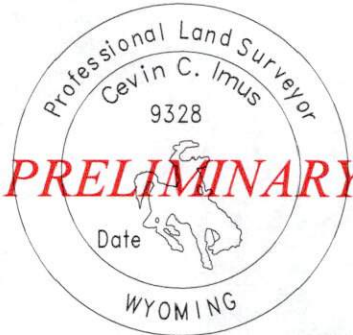
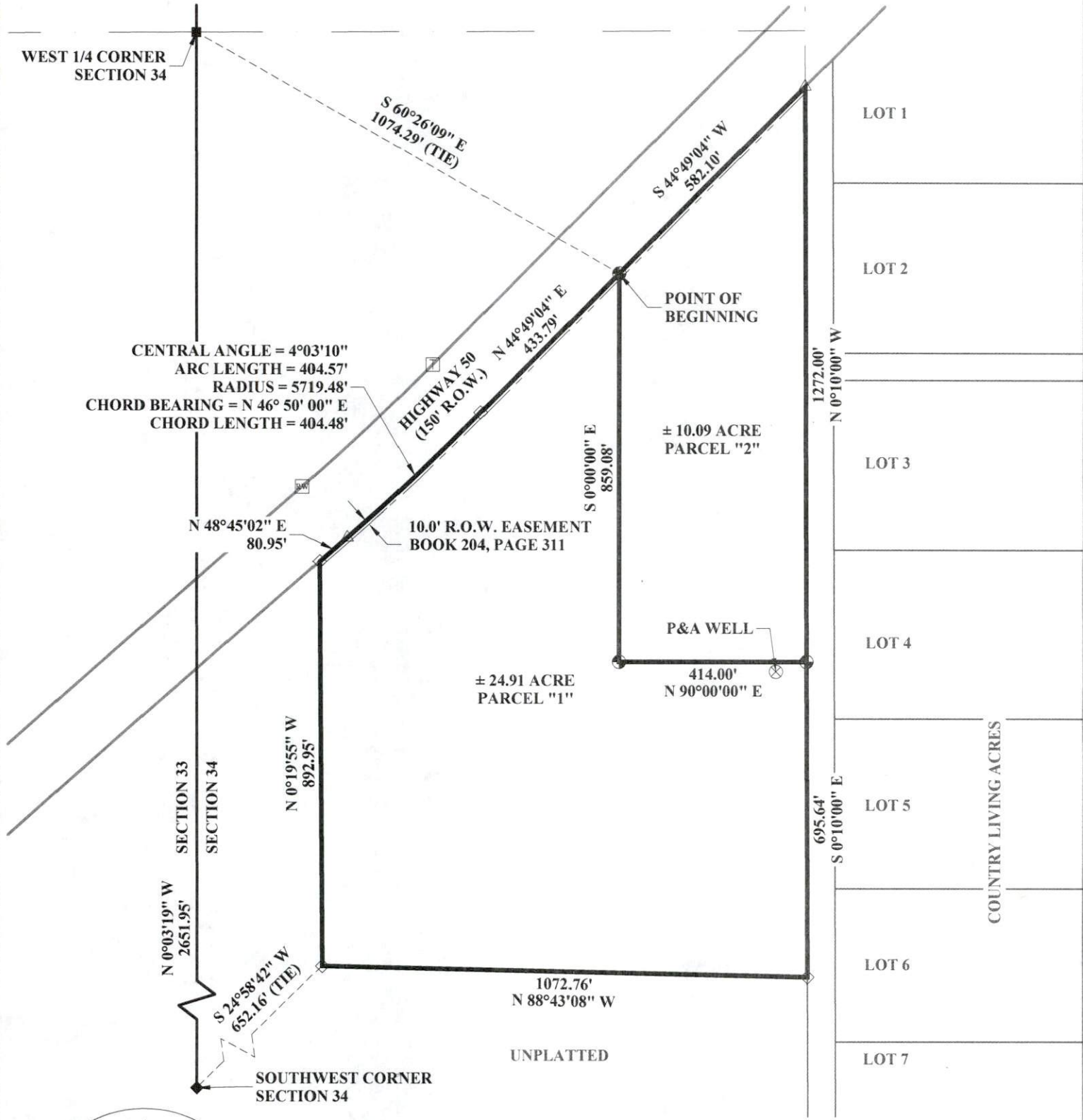
Prepared By:
LAND SURVEYING INCORPORATED
209 N. WORKS AVENUE
GILLETTE, WY 82716



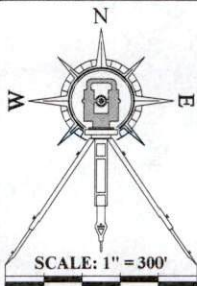
Location:
SITE PLAN
BEING SITUATED IN A PORTION OF THE
W1/2 SW1/4, OF SECTION 34,
T49N, R73W, 6TH PM
CAMPBELL COUNTY, WYOMING

JOB #P:\2022\HILDRETH, ANITA AND BRANDON\22-253A\DRAWING\22-253A 20220728 CAL\22253A_SP.DWG	CREATION DATE: 8/18/2022	LSI - WHALEN
CREATED BY: CLEPINE	APPROVED DATE: 9/12/2022	
REVIEWER: CCI		
REVISION HISTORY		

RECORD OF SURVEY
BEING SITUATED IN A PORTION OF THE
W1/2 SW1/4, OF SECTION 34,
T 49 N - R 73 W, 6TH PM
CAMPBELL COUNTY, WYOMING



I, Cevin C. Imus, of Gillette Wyoming, hereby certify that this plat was made from notes taken during an actual survey performed under my direct supervision by Aaron Bicknese, and that the said "RECORD OF SURVEY" is accurately represented on this plat detailing the corners accepted and set out on the ground as shown hereon.



BASIS OF BEARING:
GPS GRID BEARINGS

LEGEND

- (SET) 2022 ALUMINUM CAP, PLS 9328
- (FOUND) 2021 ALUMINUM CAP, PLS 9328
- (FOUND) 1.5" PIPE
- (FOUND) T-POST, BURIED 6" IN GROUND
- (FOUND) WYDOT R.O.W. MONUMENT
- (FOUND) 1991 B.L.M. BRASS CAP
- (FOUND) 1989 B.L.M. BRASS CAP
- PLUGGED & ABANDONED WELL

Prepared For:
ANITA & BRANDON HILDRETH
P.O. BOX 278
GILLETTE, WY 82717-0278

Prepared By:
LAND SURVEYING INCORPORATED
209 N. WORKS AVENUE
GILLETTE, WY 82716



Location:
RECORD OF SURVEY
BEING SITUATED IN A PORTION OF THE
W1/2 SW1/4, OF SECTION 34,
T 49 N - R 73 W, 6TH PM
CAMPBELL COUNTY, WYOMING

REVISION HISTORY	SHEET: 1 OF 3
CREATED BY: CLEPINE	CREATION DATE: 9/12/2022
REVIEWER: CCI	APPROVED DATE: 9/12/2022

RECORD OF SURVEY - PARCEL "1"

BEING SITUATED IN A PORTION OF THE
W1/2 SW1/4, OF SECTION 34,
T 49 N - R 73 W, 6TH PM
CAMPBELL COUNTY, WYOMING

LEGAL DESCRIPTION "PARCEL "1"":

A TRACT OF LAND SITUATED IN A PORTION OF THE W1/2 SW1/4, OF SECTION 34, TOWNSHIP 49 NORTH, RANGE 73 WEST, OF THE SIXTH PRINCIPAL MERIDIAN, CAMPBELL COUNTY, WYOMING; AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SAID SECTION 34, SAID CORNER BEING MONUMENTED WITH A 1989 B.L.M. BRASS CAP; THENCE N 0°03'19" W FOR A DISTANCE OF 2,651.95 FEET ALONG THE WEST LINE TO THE WEST QUARTER CORNER OF SAID SECTION 34, SAID CORNER BEING MONUMENTED WITH A 1991 B.L.M. BRASS CAP; THENCE S 60°26'09" E FOR A DISTANCE OF 1,074.29 FEET TO A POINT INTERSECTING THE SOUTHEASTERLY RIGHT-OF-WAY BOUNDARY TO STATE HIGHWAY 50, SAID POINT BEING MONUMENTED WITH A 2022 ALUMINUM CAP, PLS 9328 AND BEING THE POINT OF BEGINNING:

THENCE S 0°00'00" E FOR A DISTANCE OF 859.08 FEET TO A POINT MONUMENTED WITH A 2022 ALUMINUM CAP, PLS 9328; THENCE N 90°00'00" E FOR A DISTANCE OF 414.00 FEET TO A POINT INTERSECTING THE EAST BOUNDARY OF THE W1/2 SW1/4 OF SECTION 34 AND THE WESTERLY BOUNDARY OF COUNTRY LIVING ACERS AS OFFICIALLY RECORDED IN BOOK 2 OF PLATS, PAGE 25; SAID CORNER BEING MONUMENTED WITH A 2022 ALUMINUM CAP, PLS 9328; THENCE S 0°10'00" E FOR A DISTANCE OF 695.64 FEET ALONG SAID EAST BOUNDARY OF THE W1/2 SW1/4 AND SAID COUNTRY LIVING ACERS WESTERLY BOUNDARY TO A POINT MONUMENTED WITH A 2021 ALUMINUM CAP, PLS 9328; THENCE N 88°43'08" W FOR A DISTANCE OF 1,072.76 FEET TO A POINT MONUMENTED WITH A 2021 ALUMINUM CAP, PLS 9328, FROM WHICH THE SOUTHWEST CORNER OF SAID SECTION 34 BEARS S 24°58'42" W FOR A DISTANCE OF 652.16; THENCE N 0°19'55" W FOR A DISTANCE OF 892.95 FEET TO A POINT INTERSECTING THE SOUTHEASTERLY BOUNDARY OF STATE HIGHWAY 50, SAID POINT BEING MONUMENTED WITH A 2021 ALUMINUM CAP, PLS 9328; THENCE FOLLOWING ALONG SAID BOUNDARY THE FOLLOWING COURSES AND DISTANCES N 48°45'02" E FOR A DISTANCE OF 80.95 FEET TO A POINT MONUMENTED WITH A 1.5" PIPE, THENCE ALONG A CURVE TURNING TO THE LEFT HAVING A CENTRAL ANGLE OF 4°03'10" AN ARC LENGTH OF 404.57 FEET HAVING A RADIUS OF 5,719.48 FEET AND WHOSE CHORD BEARS N 46°50'00" E FOR A DISTANCE OF 404.48 FEET TO A POINT MONUMENTED WITH A 2021 ALUMINUM CAP, PLS 9328; THENCE N 44°49'04" E FOR A DISTANCE OF 433.79 FEET TO THE POINT OF BEGINNING:

SAID TRACT HAVING A TOTAL AREA OF 24.91 ACRES, MORE OR LESS.

SUBJECT TO ALL COVENANTS, RESERVATIONS, EASEMENTS, CONDITIONS AND RIGHTS APPEARING OF RECORD.

Prepared For:

ANITA & BRANDON HILDRETH
P.O. BOX 278
GILLETTE, WY 82717-0278

Prepared By:

LAND SURVEYING INCORPORATED
209 N. WORKS AVENUE
GILLETTE, WY 82716



Location:

RECORD OF SURVEY - PARCEL "1"
BEING SITUATED IN A PORTION OF THE
W1/2 SW1/4, OF SECTION 34,
T 49 N - R 73 W, 6TH PM
CAMPBELL COUNTY, WYOMING

REVISION HISTORY

SHEET: 2 OF 3

CREATED BY: CLEPINE

CREATION DATE: 9/12/2022

REVIEWER: CCI

APPROVED DATE: 9/12/2022

P:\2022\HILDRETH, ANITA AND BRANDON\22-254A\DRAWING\22-254A 20220906 CAL\22254A_SS.DWG

RECORD OF SURVEY - PARCEL "2"

**BEING SITUATED IN A PORTION OF THE
W1/2 SW1/4, OF SECTION 34,
T 49 N - R 73 W, 6TH PM
CAMPBELL COUNTY, WYOMING**

LEGAL DESCRIPTION "PARCEL "2"":

A TRACT OF LAND SITUATED IN A PORTION OF THE W1/2 SW1/4, OF SECTION 34, TOWNSHIP 49 NORTH, RANGE 73 WEST, OF THE SIXTH PRINCIPAL MERIDIAN, CAMPBELL COUNTY, WYOMING; AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SAID SECTION 34, SAID CORNER BEING MONUMENTED WITH A 1989 B.L.M. BRASS CAP; THENCE N 0°03'19" W FOR A DISTANCE OF 2,651.95 FEET ALONG THE WEST LINE TO THE WEST QUARTER CORNER OF SAID SECTION 34, SAID CORNER BEING MONUMENTED WITH A 1991 B.L.M. BRASS CAP; THENCE S 60°26'09" E FOR A DISTANCE OF 1,074.29 FEET TO A POINT INTERSECTING THE SOUTHEASTERLY RIGHT-OF-WAY BOUNDARY TO STATE HIGHWAY 50, SAID POINT BEING MONUMENTED WITH A 2022 ALUMINUM CAP, PLS 9328 AND BEING THE POINT OF BEGINNING:

THENCE S 0°00'00" E FOR A DISTANCE OF 859.08 FEET TO A POINT MONUMENTED WITH A 2022 ALUMINUM CAP, PLS 9328; THENCE N 90°00'00" E FOR A DISTANCE OF 414.00 FEET TO A POINT INTERSECTING THE EAST BOUNDARY OF THE W1/2 SW1/4 OF SECTION 34 AND THE WESTERLY BOUNDARY OF COUNTRY LIVING ACRES AS OFFICIALLY RECORDED IN BOOK 2 OF PLATS, PAGE 25; SAID CORNER BEING MONUMENTED WITH A 2022 ALUMINUM CAP, PLS 9328; THENCE N 0°10'00" W FOR A DISTANCE OF 1,272.00 FEET ALONG SAID EAST BOUNDARY OF THE W1/2 SW1/4 AND SAID COUNTRY LIVING ACRES WESTERLY BOUNDARY TO A POINT INTERSECTING THE SOUTHEASTERLY RIGHT-OF-WAY BOUNDARY TO STATE HIGHWAY 50, SAID POINT BEING MONUMENTED WITH A 1.5" PIPE; THENCE S 44°49'04" W FOR A DISTANCE OF 582.10 FEET ALONG SAID BOUNDARY TO THE POINT OF BEGINNING:

SAID TRACT HAVING A TOTAL AREA OF 10.09 ACRES, MORE OR LESS.

SUBJECT TO ALL COVENANTS, RESERVATIONS, EASEMENTS, CONDITIONS AND RIGHTS APPEARING OF RECORD.

Prepared For:

**ANITA & BRANDON HILDRETH
P.O. BOX 278
GILLETTE, WY 82717-0278**

Prepared By:

**LAND SURVEYING INCORPORATED
209 N. WORKS AVENUE
GILLETTE, WY 82716**



Location:

**RECORD OF SURVEY - PARCEL "2"
BEING SITUATED IN A PORTION OF THE
W1/2 SW1/4, OF SECTION 34,
T 49 N - R 73 W, 6TH PM
CAMPBELL COUNTY, WYOMING**

REVISION HISTORY

SHEET: 3 OF 3

CREATED BY: CLEPINE

CREATION DATE: 9/12/2022

REVIEWER: CCI

APPROVED DATE: 9/12/2022

AFFP
NOTICE OF APPLICATION FOR SUBD

Affidavit of Publication

STATE OF WYOMING }
COUNTY OF CAMPBELL } SS

Jennifer Burden, being duly sworn, says:

That she is Publisher of the The Gillette News Record, a daily newspaper of general circulation, printed and published in Gillette, Campbell County, Wyoming; that the publication, a copy of which is attached hereto, was published in the said newspaper on the following dates:

October 08, 2022, October 15, 2022

NOTICE OF APPLICATION FOR
SUBDIVISION PERMIT

NOTICE IS HEREBY GIVEN THAT WOLF MOUNTAIN MANAGEMENT, LLC., GILLETTE, WYOMING APPLIED FOR A PERMIT TO SUBDIVIDE A PORTION OF THE W1/2 OF THE SW1/4, OF SECTION 34, T49N – R73W, CAMPBELL COUNTY, WYOMING. A FINAL PLAT WILL BE REVIEWED AT THE CAMPBELL COUNTY PLANNING COMMISSION MEETING ON NOVEMBER 17, 2022 AT 2:00 P.M. IN THE CAMPBELL COUNTY COMMISSION CHAMBERS AT 500 SOUTH GILLETTE AVENUE. THE PLAT CAN BE REVIEWED AT THE CAMPBELL COUNTY PUBLIC WORKS DEPARTMENT, 500 SOUTH GILLETTE AVENUE, GILLETTE, WYOMING. October 8, 15, 2022

That said newspaper was regularly issued and circulated on those dates.

SIGNED:



Publisher

Subscribed to and sworn to me this 15th day of October 2022.

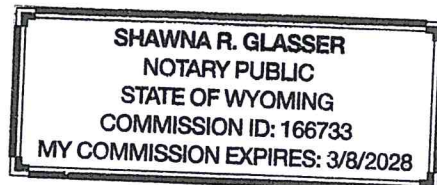


Shawna R. Glasser, Notary Public, Campbell County, Wyoming

My commission expires: March 08, 2028

Publication Fees: \$ 104.50 

00010115 00376759



Land Surveying Inc.
209 N. Works Ave.
GILLETTE, WY 82716

	First American Guarantee	Condition of Title Guarantee ISSUED BY First American Title Insurance Company GUARANTEE NUMBER 50036956-3981872
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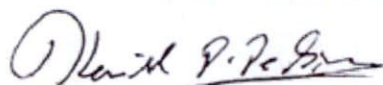
SUBJECT TO THE EXCLUSIONS FROM COVERAGE, THE GUARANTEE CONDITIONS ATTACHED HERETO AND MADE A PART OF THIS GUARANTEE.

FIRST AMERICAN TITLE INSURANCE COMPANY
 a Nebraska corporation, herein called the Company

GUARANTEES
 the Assured named in Schedule A of this Guarantee

against loss or damage not exceeding the Amount of Liability stated in Schedule A sustained by the Assured by reason of any incorrectness in the Assurances set forth in Schedule A

First American Title Insurance Company



Kenneth D. DeGiorgio, President



Greg L. Smith, Secretary

This jacket was created electronically and constitutes an original document

EXCLUSIONS FROM COVERAGE

Except as expressly provided by the assurances in Schedule A, the Company assumes no liability for loss or damage by reason of the following:

- (a) Defects, liens, encumbrances, adverse claims or other matters against the title to any property beyond the lines of the Land.
- (b) Defects, liens, encumbrances, adverse claims or other matters, whether or not shown by the Public Records (1) that are created, suffered, assumed or agreed to by one or more of the Assureds; or, (2) that result in no loss to the Assured.
- (c) Defects, liens, encumbrances, adverse claims or other matters not shown by the Public Records.
- (d) The identity of any party shown or referred to in any of the schedules of this Guarantee.

- (e) The validity, legal effect or priority of any matter shown or referred to in any of the schedules of this Guarantee.
- (f) (1) Taxes or assessments of any taxing authority that levies taxes or assessments on real property; or, (2) proceedings by a public agency which may result in taxes or assessments, or notices of such proceedings, whether or not the matters excluded under (1) or (2) are shown by the records of the taxing authority or by the Public Records.
- (g) (1) Unpatented mining claims; (2) reservations or exceptions in patents or in Acts authorizing the issuance thereof; (3) water rights, claims or title to water, whether or not the matters excluded under (1), (2) or (3) are shown by the Public Records.

GUARANTEE CONDITIONS

1. Definition of Terms.

The following terms when used in the Guarantee mean:

- a. the "Assured": the party or parties named as the Assured in Schedule A, or on a supplemental writing executed by the Company.
- b. "Land": the Land described or referred to in Schedule A, and improvements affixed thereto which by law constitute real property. The term "Land" does not include any property beyond the lines of the area described or referred to in Schedule A, nor any right, title, interest, estate or easement in abutting streets, roads, avenues, alleys, lanes, ways or waterways.
- c. "Mortgage": mortgage, deed of trust, trust deed, or other security instrument.
- d. "Public Records": those records established under Wyoming statutes at Date of Guarantee for the purpose of imparting constructive notice of matters relating to real property to purchasers for value and without knowledge.
- e. "Date of Guarantee": the Date of Guarantee set forth in Schedule A.
- f. "Amount of Liability": the Amount of Liability as stated in Schedule A.

2. Notice of Claim to be Given by Assured.

The Assured shall notify the Company promptly in writing in case knowledge shall come to an Assured of any assertion of facts, or claim of title or interest that is contrary to the assurances set forth in Schedule A and that might cause loss or damage for which the Company may be liable under this Guarantee. If prompt notice shall not be given to the Company, then all liability of the Company shall terminate with regard to the matter or matters for which prompt notice is required; provided, however, that failure to notify the Company shall in no case prejudice by the failure and then only to the extent of the prejudice.

3. No Duty to Defend or Prosecute.

The Company shall have no duty to defend or prosecute any action or proceeding to which the Assured is a party, notwithstanding the nature of any allegation in such action or proceeding.

4. Company's Option to Defend or Prosecute Actions; Duty of Assured to Cooperate.

Even though the Company has no duty to defend or prosecute as set forth in Paragraph 3 above:

- a. The Company shall have the right, at its sole option and cost, to institute and prosecute any action or proceeding, interpose a defense, as limited in Paragraph 4 (b), or to do any other act which in its opinion may be necessary or desirable to establish the correctness of the assurances set forth in Schedule A or to prevent or reduce loss or damage to the Assured. The Company may take any appropriate action under the terms of this Guarantee, whether or not it shall be liable hereunder, and shall not thereby concede liability or waive any provision of this Guarantee. If the Company shall exercise its rights under this paragraph, it shall do so diligently.
- b. If the Company elects to exercise its options as stated in Paragraph 4(a) the Company shall have the right to select counsel of its choice (subject to the right of the Assured to object for reasonable cause) to represent the Assured and shall not be liable for and will not pay the fees of any other counsel, nor will the Company pay any fees, costs or expenses incurred by an Assured in the defense of those causes of action which allege matters not covered by this Guarantee.
- c. Whenever the Company shall have brought an action or interposed a defense as permitted by the provisions of this Guarantee, the Company may pursue any litigation to final determination by a court of competent jurisdiction and expressly reserves the right, in its sole discretion, to appeal from an adverse judgment or order.
- d. In all cases where this Guarantee permits the Company to prosecute or provide for the defense of any action or proceeding, the Assured shall secure to the Company the right to so prosecute or provide for the defense of any action or proceeding, and all appeals therein, and permit the Company to use, at its option, the name of such Assured for this purpose. Whenever requested by

GUARANTEE CONDITIONS (Continued)

the Company, the Assured, at the Company's expense, shall give the Company all reasonable aid in any action or proceeding, securing evidence, obtaining witnesses, prosecuting or defending the action or lawful act which in the opinion of the Company may be necessary or desirable to establish the correctness of the assurances set forth in Schedule A to prevent or reduce loss or damage to the Assured. If the Company is prejudiced by the failure of the Assured to furnish the required cooperation, the Company's obligations to the Assured under the Guarantee shall terminate.

5. Proof of Loss or Damage.

- a. In the event the Company is unable to determine the amount of loss or damage, the Company may, at its option, require as a condition of payment that the Assured furnish a signed proof of loss. The proof of loss must describe the defect, lien, encumbrance, or other matter that constitutes the basis of loss or damage and shall state, to the extent possible, the basis of calculating the amount of the loss or damage.
- b. In addition, the Assured may reasonably be required to submit to examination under oath by any authorized representative of the Company and shall produce for examination, inspection and copying, at such reasonable times and places as may be designated by any authorized representative of the Company, all records, books, ledgers, checks, correspondence and memoranda, whether bearing a date before or after Date of Guarantee, which reasonably pertain to the loss or damage. Further, if requested by any authorized representative of the Company, the Assured shall grant its permission, in writing, for any authorized representative of the Company to examine, inspect and copy all records, books, ledgers, checks, correspondence and memoranda in the custody or control of a third party, which reasonably pertain to the loss or damage. All information designated as confidential by the Assured provided to the Company pursuant to this paragraph shall not be disclosed to others unless, in the reasonable judgment of the Company, it is necessary in the administration of the claim. Failure of the Assured to submit for examination under oath, produce other reasonably requested information or grant permission to secure reasonable necessary information from third parties, as required in the above paragraph, unless prohibited by law or governmental regulation, shall terminate any liability of the Company under this Guarantee to the Assured for that claim.

6. Options to Pay or Otherwise Settle Claims: Termination of Liability.

In case of a claim under this Guarantee, the Company shall have the following additional options:

- a. To pay or tender payment of the Amount of Liability together with any costs, attorneys' fees, and expenses incurred by the Assured that were authorized by the Company up to the time of payment or tender of payment and that the Company is obligated to pay.

- b. To pay or otherwise settle with the Assured any claim assured against under this Guarantee. In addition, the Company will pay any costs, attorneys' fees, and expenses incurred by the Assured that were authorized by the Company up to the time of payment or tender of payment and that the Company is obligated to pay; or
- c. To pay or otherwise settle with other parties for the loss or damage provided for under this Guarantee, together with any costs, attorneys' fees, and expenses incurred by the Assured that were authorized by the Company up to the time of payment and that the Company is obligated to pay.

Upon the exercise by the Company of either of the options provided for in 6 (a), (b) or (c) of this paragraph the Company's obligations to the Assured under this Guarantee for the claimed loss or damage, other than the payments required to be made, shall terminate, including any duty to continue any and all litigation initiated by the Company pursuant to Paragraph 4.

7. Limitation Liability.

- a. This Guarantee is a contract of Indemnity against actual monetary loss or damage sustained or incurred by the Assured claimant who has suffered loss or damage by reason of reliance upon the assurances set forth in Schedule A and only to the extent herein described, and subject to the Exclusions From Coverage of This Guarantee.
- b. If the Company, or the Assured under the direction of the Company at the Company's expense, removes the alleged defect, lien, or encumbrance or cures any other matter assured against by this Guarantee in a reasonably diligent manner by any method, including litigation and the completion of any appeals therefrom, it shall have fully performed its obligations with respect to that matter and shall not be liable for any loss or damage caused thereby.
- c. In the event of any litigation by the Company or with the Company's consent, the Company shall have no liability for loss or damage until there has been a final determination by a court of competent jurisdiction, and disposition of all appeals therefrom.
- d. The Company shall not be liable for loss or damage to the Assured for liability voluntarily assumed by the Assured in settling any claim or suit without the prior written consent of the Company.

8. Reduction of Liability or Termination of Liability.

All payments under this Guarantee, except payments made for costs, attorneys' fees and expenses pursuant to Paragraph 4 shall reduce the Amount of Liability under this Guarantee pro tanto.

9. Payment of Loss.

- a. No payment shall be made without producing this Guarantee for endorsement of the payment unless the Guarantee has been lost or destroyed, in which case proof of loss or destruction shall be furnished to the satisfaction of the Company.
- b. When liability and the extent of loss or damage has been definitely fixed in accordance with these Conditions, the loss or damage shall be payable within thirty (30) days thereafter.

GUARANTEE CONDITIONS (Continued)

10. Subrogation Upon Payment or Settlement.

Whenever the Company shall have settled and paid a claim under this Guarantee, all right of subrogation shall vest in the Company unaffected by any act of the Assured claimant.

The Company shall be subrogated to and be entitled to all rights and remedies which the Assured would have had against any person or property in respect to the claim had this Guarantee not been issued. If requested by the Company, the Assured shall transfer to the Company all rights and remedies against any person or property necessary in order to perfect this right of subrogation. The Assured shall permit the Company to sue, compromise or settle in the name of the Assured and to use the name of the Assured in any transaction or litigation involving these rights or remedies.

If a payment on account of a claim does not fully cover the loss of the Assured the Company shall be subrogated to all rights and remedies of the Assured after the Assured shall have recovered its principal, interest, and costs of collection.

11. Arbitration.

Provision intentionally deleted.

12. Liability Limited to This Guarantee; Guarantee Entire Contract.

- a. This Guarantee together with all endorsements, if any, attached hereto by the Company is the entire Guarantee and contract between the Assured and the Company. In interpreting any provision of this Guarantee, this Guarantee shall be construed as a whole.
- b. Any claim of loss or damage, whether or not based on negligence, or any action asserting such claim, shall be restricted to this Guarantee.
- c. No amendment of or endorsement to this Guarantee can be made except by a writing endorsed hereon or attached hereto signed by either the President, a Vice President, the Secretary, an Assistant Secretary, or validating officer or authorized signatory of the Company.

13. Severability.

In the event any provision of this Guarantee, in whole or in part, is held invalid or unenforceable under applicable law, the Guarantee shall be deemed not to include that provision or such part held to be invalid, but all other provisions shall remain in full force and effect.

14. Choice of Law; Forum.

- a. Choice of Law: The Assured acknowledges the Company has underwritten the risks covered by this Guarantee and determined the premium charged therefor in reliance upon the law affecting interests in real property and applicable to the interpretation, rights, remedies, or enforcement of Guaranties of the jurisdiction where the Land is located.

Therefore, the court or an arbitrator shall apply the law of the jurisdiction where the Land is located to determine the validity of claims that are adverse to the Assured and to interpret and enforce the terms of this Guarantee. In neither case shall the court or arbitrator apply its conflicts of law principles to determine the applicable law.

- b. Choice of Forum: Any litigation or other proceeding brought by the Assured against the Company must be filed only in a state or federal court within the United State of America or its territories having appropriate jurisdiction.

15. Notices, Where Sent.

All notices required to be given the Company and any statement in writing required to be furnished the Company shall include the number of this Guarantee and shall be addressed to the Company at **First American Title Insurance Company, Attn: Claims National Intake Center, 5 First American Way, Santa Ana, California 92707. Phone: 888-632-1642 (claims.nic@firstam.com)**



First American

Schedule A

Condition of Title Guarantee

ISSUED BY

First American Title Insurance Company

GUARANTEE NUMBER

3981872

File No.: 4539-3981872

Guarantee No. 3981872

Amount of Liability: \$300.00

Date of Guarantee: July 14, 2022 at 5:00 P.M.

Fee: \$250.00

1. Name of Assured:

Land Surveying Incorporated

2. The estate or interest in the Land which is covered by this Guarantee is:

Fee Simple

3. The Land referred to in this Guarantee is described as follows:

Real property in the City of Gillette, County of Campbell, State of Wyoming, described as follows:

A tract of land situated in a portion of the W $\frac{1}{2}$ SW $\frac{1}{4}$ of Section 34, Township 49 North, Range 73 West of the Sixth Principal Meridian, Campbell County, Wyoming; and being more particularly described as follows:

Commencing at the Southwest corner of said Section 34, said corner being monumented with a 1989 B.L.M. Brass cap; Thence N89°22'07"E for a distance of 1349.57 feet along the South line to the West sixteenth corner of said Section 34, said corner being monumented with an Aluminum cap, LS 551; Thence N0°10'00"W along the North-South Center sixteenth line of said Section 34 for a distance of 552.31 feet to the POINT OF BEGINNING, said point being monumented with a 2021 Aluminum cap, PLS 9328;

Thence N88°43'08"W for a distance of 1072.76 feet to a point monumented with a 2021 Aluminum cap, PLS 9328; Thence N0°19'55"W for a distance of 892.95 feet to a point on the Southeasterly Right-of-Way of State Highway 50 as officially detailed in the WYDOT Right-of-Way plans for the Gillette to Pine Tree Junction (Clarkelen Road Section) Campbell County, Project No. 0300(31), approved June 30, 1997; Thence along said Right-of-Way N48°45'02"E for a distance of 80.95 feet to a 1.5" Pipe; Thence along a curve turning to the left, having a central angle of 4°03'10" for a curve length of 404.57 feet having a Radius of 5719.48 feet and whose chord bears N46°50'00"E for a distance of 404.48 feet; Thence continuing along said Right-of-Way N44°49'04"E for a distance of 1015.89 feet to a point on the North-South Center sixteenth line of said Section 34; Thence leaving said Right-of-Way S0°10'00"E for a distance of 1967.64 feet along the North-South Center sixteenth line of said Section 34 to the POINT OF BEGINNING.

Account No. (for reference only): 10062420

4. ASSURANCES:

According to the Public Records as of the Date of Guarantee,

a. Title to the estate or interest in the Land is vested in:

Wolf Mountain Management, LLC, a Wyoming limited liability company

- b. Except for the matters shown in Schedule B, there are no defects, liens, encumbrances or other matters affecting title to the estate or interest in the land shown in Schedule A, which matters are not necessarily shown in the order of their priority



First American

Schedule B

Condition of Title Guarantee

ISSUED BY

First American Title Insurance Company

GUARANTEE NUMBER

3981872

File No.: 4539-3981872

1. Documents, liens or other matters that are indexed by name only but which, if any exist, may affect title or impose liens or encumbrances on the Land.
2. Right of Way, including terms and conditions contained therein:
Granted To: State of Wyoming
For: Road
Recorded: July 23, 1941
Recording Information: [Book 9 of Miscellaneous, Page 420](#)
3. Right of Way, including terms and conditions contained therein:
Granted To: The Mountain States Telephone and Telegraph Company
For: Communication line facilities
Recorded: September 15, 1968
Recording Information: [Book 204 of Photos, Page 311](#)
4. Right of Way, including terms and conditions contained therein:
Granted To: The Mountain States Telephone and Telegraph Company
For: Communication facilities
Recorded: April 9, 1981
Recording Information: [Book 549 of Photos, Page 590](#)
5. Right of way, including terms and conditions contained therein:
Granted To: Phillips Petroleum Company
For: Pipeline
Recorded: May 27, 1981
Recording Information: [Book 557 of Photos, Page 19](#)
Assigned To: unto K N Gas Gathering, Inc in Assignment of Rights of Way recorded October 23, 1992 in [Book 1211 of Photos, Page 162](#); Site Easement recorded January 11, 1993 in [Book 1223 of Photos, Page 204](#); Further assigned unto Kinder Morgan Operating L.P. in Assignment and Conveyance, recorded December 13, 2001 in [Book 1716 of Photos, Page 83](#); Further assigned unto KM Upstream LLC in Conveyance, Transfer, Assignment and Assumption recorded March 31, 2005 in [Book 2045 of Photos, Page 333](#); Further assigned unto MEG Wyoming Gas Service, LLC in General Conveyance, Assignment, and Bill of Sale recorded June 07, 2006 in [Book 2160 of Photos, Page 18](#) and and Memorandum of Rights recorded June 16, 2006 in [Book 2163 of Photos, Page 76](#); Release of Right of Way Contract recorded April 9, 2013 in [Book 2783 of Photos, Page 623](#)

6. Right of Way, including terms and conditions contained therein:
Granted To: Coal Creek Minerals, LLC
For: Pipelines
Recorded: January 11, 2005
Recording Information: [Book 2026 of Photos, Page 583](#)
7. Memorandum of Surface Use Agreement, including the terms and conditions contained therein,
granted to Kennedy Oil by instrument recorded May 2, 2005, recorded in [Book 2054 of Photos, Page 485](#).

BRANDON & ANITA HILDRETH

PO BOX 278

GILLETTE, WY 82717

Telephone: (307) 680-5162 Email: ahildrethland@gmail.com



October 28, 2022

Michelle Edwards (or applicable party)

Wyoming DOT

10 East Brundage Lane

Sheridan, WY 82801

RE: HILDRETH SIMPLE SUBDIVISION

Dear Michelle Edwards (or applicable party),

Please find attached a completed Form M-3A Access Application. The existing access off of Highway 50 is currently classified as field access and we would like to change it to Residential access. Traffic in/out would be minimal. We are planning on having two houses (Hildreth) and our daughter (Cale) on the property.

If you need additional information, please contact us at (307) 680-5162 or (307) 689-0447.

Sincerely,

Brandon Hildreth and Anita Hildreth





Wyoming Department of Transportation

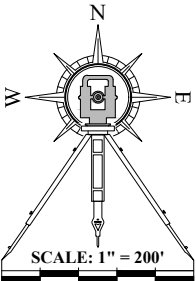
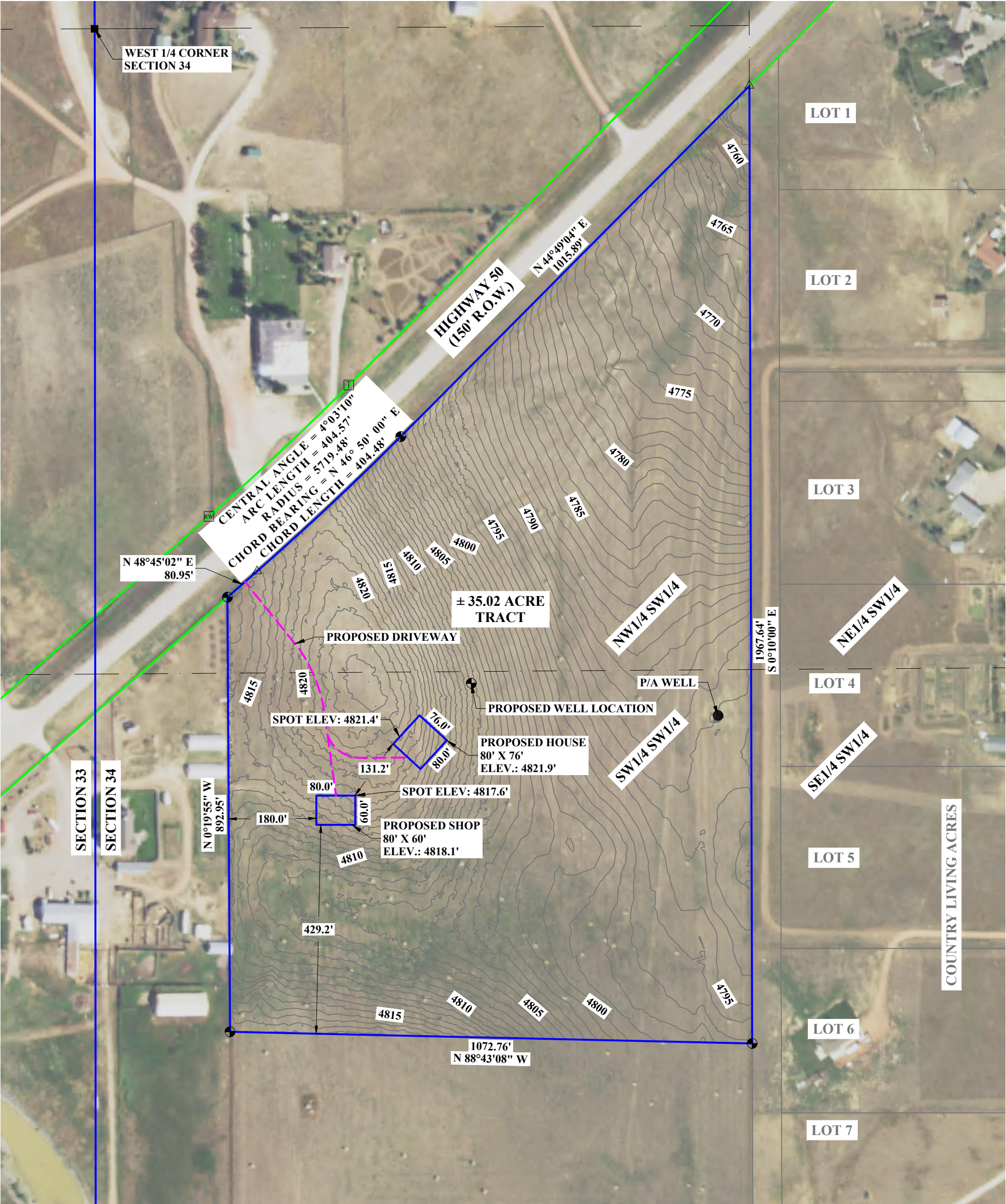
Access Application

 Permit # _____
 For WYDOT Use Only

Property Owner (Permittee) WOLF MOUNTAIN MANAGEMENT, LLC		Applicant or Agent (if different from Property Owner) BRANDON OR ANITA HILDRETH	
Business (if applicable)		Business (if applicable)	
Mailing Address PO BOX 278		Mailing Address PO BOX 278	
City GILLETTE		City GILLETTE	
State WY	Zip Code 82717	State WY	Zip Code 82717
Phone Number (307) 680-5162 OR (307) 689-0447		Phone Number (307) 680-5162 OR (307) 689-0447	
E-mail Address anitahildrethland@gmail.com		E-mail Address ahildrethland@gmail.com	
Property Address of Requested Access (if known) TBD Highway 50 Gillette, WY 82717			
Located on Highway Highway 50		Side of Highway ☐ N ☐ S ☒ E ☐ W	
Approximately .4 feet mile (circle: N S E W) from Milepost/Intersection Hwy 50 / Hereford Dr.			
Legal Description			
County Campbell	Subdivision	Block PT OF W2SW4	Section 34
		Township 49	Range 73
Access requested			
☐ New Access ☐ Temporary Access ☒ Change in Access Use ☐ Removal of Access			
Check appropriate box if requesting a new access or change in access use.			
☐ Major ☐ Commercial ☒ Residential ☐ Field			
Does the property owner own or have any interests in the adjacent property?		☒ No ☐ Yes	
If yes, please describe:			
Are there other existing or dedicated public streets, roads, highways or access easements bordering or within the property? ☒ No ☐ Yes If yes, list them on your plans and indicate the proposed and existing access points			
I, the undersigned property owner, request permission to construct an access driveway on Wyoming Department of Transportation right of-way at the above property, subject to the rules and regulations contained in the " Rules and Regulations, General Section, Chapter 13, Access Facilities, approved by the Transportation Commission of Wyoming and promulgated by authority of W.S. 24-2-105 and W.S. 24-6-101 through W.S. 24-6-111 to administer access facilities on the state highway system".			
If an access permit is issued to you, the applicant agrees to the terms and conditions as stated in the permit.			
Applicant or Agent Signature for Permittee B. O. Hildreth		Date 10-28-22	
Applications for access permits will be accepted only from an individual(s), partnerships, corporations, or other bodies recognized by law as owning all or the major interest in the property or by a party having an easement through the property abutting the highway right of-way or proposed highway.			
Property Owner Signature B. O. Hildreth		Date 10-28-22	



SITE PLAN



LEGEND

- (FOUND) 2021 LS 9328 ALUMINUM CAP
- (FOUND) 1.5" PIPE
- (FOUND) T-POST, BURIED 6" IN GROUND
- (FOUND) WYDOT RIGHT-OF-WAY MONUMENT
- (FOUND) 1991 B.L.M. BRASS CAP

Prepared For:
ANITA & BRANDON HILDRETH
P.O. BOX 278
GILLETTE, WY 82717-0278

Prepared By:
LAND SURVEYING INCORPORATED
209 N. WORKS AVENUE
GILLETTE, WY 82716



Location:
SITE PLAN
BEING SITUATED IN A PORTION OF THE
W1/2 SW1/4, OF SECTION 34,
T49N, R73W, 6TH PM
CAMPBELL COUNTY, WYOMING

JOB #P:\2022\HILDRETH, ANITA AND BRANDON\22-253A\DRAFTING\22-253A 20220728 CAL\22253A_SP.DWG		
CREATED BY: CLEPINE	CREATION DATE: 8/18/2022	LSI - WHALEN
REVIEWER: CCI	APPROVED DATE: 8/18/2022	
REVISION HISTORY		

The following page(s) contain the backup material for Agenda Item: [9:15 EMPG-ARPA Grant Award Agreement](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

**GRANT AWARD AGREEMENT BETWEEN
WYOMING OFFICE OF HOMELAND SECURITY
AND
CAMPBELL COUNTY**

Subrecipient Grant Award Agreement for U.S. Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA), Grant Programs Directorate, Emergency Management Performance Grant Program – American Rescue Plan Act (EMPG-ARPA) Fiscal Year 2021

Subrecipient:	Campbell County
UEI #	W8QKYMHV L4Z3
Federal Award Amount:	\$87,500.00
Local Match Amount:	\$87,500.00
Period of Performance:	October 1, 2020 through September 30, 2023
CFDA #:	97.042
DHS Grant Code:	EMD-2021-EP-00013-S01
Project ID:	21-EMPG-ARP-CAM-GCF21

1. **Parties.** The parties to this Grant Award Agreement (Agreement) are the **Wyoming Office of Homeland Security** (Agency), whose address is: 5500 Bishop Boulevard, Cheyenne Wyoming 82002, and Campbell County (Subrecipient), whose address is: 500 S. Gillette Ave, Ste 202, Gillette, WY 82716.
2. **Purpose of Agreement.** The purpose of this Agreement is to provide federal funds to assist state, local, territorial, and tribal governments in preparing for all hazards. The FY 2021 EMPG-ARPA Program will provide federal funds to assist state, local, territorial, and tribal emergency management agencies to obtain the resources required to support the implementation of the National Preparedness System and the National Preparedness Goal of a secure and resilient Nation. DHS encourages EMPG-ARPA recipients and subrecipients to prioritize grant funding toward investments that address capability targets and gaps identified through the annual Threat and Hazard Identification and Risk Assessment (THIRA) and Stakeholder Preparedness Review (SPR) process. Recipients and subrecipients should use grant funds to increase capability for high-priority core capabilities with low capability levels, validate capability levels, and maintain or sustain current capabilities.

Project expenditures must align with the approved scope of work described in Attachment A, Project Description, which is attached to and incorporated into this Agreement by this reference. This award is not for the purposes of Research & Development (R&D) as defined in 2 CFR 200.87.

3. **Funding Authority.** The funds the Agency will distribute to Subrecipient under this Agreement are drawn from grant funds distributed to the State of Wyoming by the Fiscal Year 2021 U.S. Department of Homeland Security, Federal Emergency Management Agency Grant Program Directorate, and Emergency Management Performance Grant

Program-American Rescue Plan Act. The program is authorized by Section 662 of the Post-Katrina Emergency Management Reform Act of 2006 (PKEMRA), as amended, (Pub. L. No. 109-295) (6 U.S.C. § 762); the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended (Pub. L. No. 93-288) (42 U.S.C. § 5121, *et seq.*); the Earthquake Hazards Reduction Act of 1977, as amended (Pub. L. No. 95-124) (42 U.S.C. § 7701, *et seq.*); and the National Flood Insurance Act of 1968, as amended (Pub. L. No. 90-448) (42 U.S.C. § 4001, *et seq.*).

4. **Term of Agreement.** This Agreement is effective when all parties have executed it (Effective Date). The Period of Performance of the Agreement is from October 1, 2020 through September 30, 2023. All services shall be completed during this Period of Performance.

5. **Payment.**

A. The Agency agrees to pay the Subrecipient for the services described in Attachment A, Project Description. Total payment under this Agreement shall not exceed eighty-seven thousand, five hundred dollars and zero cents (\$87,500.00). Payment shall be made within forty-five (45) days after receipt and approval of invoice pursuant to Wyo. Stat. § 16-6-602. Invoices shall be consistent with the current versions of the Reimbursement Request Form and the Expense Claim Form, each of which is incorporated herein by this reference; other applicable invoices and proof of payment, including relevant personnel paycheck stubs; and time and record keeping reports. Subrecipient shall submit invoices in sufficient detail to ensure that payments may be made in conformance with this Agreement. Subrecipient shall submit all invoices within forty-five (45) days after the end of the Period of Performance of this Agreement.

B. No payment shall be made for services rendered outside the Period of Performance of this Agreement or for activities commenced without prior approval, if prior approval is required. Should the Subrecipient fail to perform in a manner consistent with the terms and conditions set forth in this Agreement, payment under this Agreement may be withheld until such time as the Subrecipient performs its duties and responsibilities to the satisfaction of Agency.

C. **Travel.** The payment of travel expenses related to the performance of this Agreement shall be allowed with prior approval from Agency and as set forth below. Subrecipient is expected to procure the most cost-efficient travel arrangements.

- (i) **Air Travel.** The Agency agrees to reimburse the Subrecipient's approved air travel expenses related to the performance of this Agreement. Air travel shall be reimbursed based on actual costs, supported by a copy of the original receipt with the invoice. Subrecipient must select the lowest airfare (fares available in the market at the time of booking, preferably well in advance of trip to attain the lowest possible airfare). Subrecipient shall book

economy class fares for all domestic travel. First class bookings are not reimbursable.

- (ii) **Personal Vehicle.** The Agency agrees to reimburse the Subrecipient's approved use of personal vehicle. Mileage shall be reimbursed at the current State rate per mile based on standard map mileage. Fuel will not be reimbursed.
- (iii) **Car Rental.** The Agency agrees to reimburse the Subrecipient's approved car rental expenses related to the performance of this Agreement. Car rental expenses shall be reimbursed at actual costs, supported by a copy of the original receipt with the invoice. Subrecipient must select the lowest rental rates for an appropriate vehicle.

- D. **Lodging.** The Agency agrees to reimburse Subrecipient's approved lodging expenses related to the performance of this Agreement. Lodging expenses shall be reimbursed at actual costs, supported by a copy of the original receipt with the invoice. The Subrecipient shall only invoice the Agency for the basic room rate, taxes, and lodging fees. The Agency is not responsible for incidental or miscellaneous expenses charged to the room. Incidental and miscellaneous expenses for which the Agency shall not be responsible include charges such as alcohol, internet, telephone charges, mini-bar, and movies.
- E. **Meals.** The Agency agrees to reimburse Subrecipient's approved meal expenses related to the performance of this Agreement. Unless otherwise agreed upon, the Subrecipient shall be reimbursed for meals in accordance with the current U.S. General Services Administration rate per day. This reimbursement amount includes all meal, beverage, and refreshment expenses incurred during the day. Requests for reimbursement shall state the amount allowable for meals and list the actual number of travel days on the invoice.

6. **Responsibilities of Subrecipient.**

- A. Subrecipient shall provide the project described in Attachment A.
- B. **Point of Contact.** Subrecipient shall complete the Point of Contact Form, which is incorporated herein by this reference. Subrecipient agrees to keep the Agency up-to-date as to the name of the person acting as Subrecipient's primary contact person for this Agreement, including any change of contact person, address, or telephone information utilizing the Point of Contact Form. Subrecipient's primary contact person shall cooperate with any assessments, national evaluation efforts, or information or data collection requests, including, but not limited to, the provision of any information required for the assessment of evaluation of any activities within this Agreement. An email address must be provided for the contact person and that email account must be checked regularly for new messages.

- C. Notice of Funding Opportunity (NOFO) and FEMA Preparedness Grants Manual.** Subrecipient agrees to comply with all of the requirements, instructions, guidance, limitations, and other conditions set forth in the FY 2021 EMPG Notice of Funding Opportunity (NOFO), incorporated herein by this reference, and the FEMA Preparedness Grants Manual, incorporated herein by this reference. Subrecipient shall read and ensure the necessary personnel are familiar with and adhere to the objectives, priorities, requirements, and restrictions of the EMPG-ARPA Program. Subrecipient agrees that all allocations and use of funds under this Agreement will be in accordance with the FY 2021 EMPG NOFO and the FEMA Preparedness Grants Manual.
- D. Environmental and Historic Preservation (EHP).** DHS/FEMA is required to consider the potential impacts to natural and cultural resources of all projects funded by DHS/FEMA grant funds, through its Environmental and Historic Preservation (EHP) review process, as mandated by the National Environmental Policy Act; National Historic Preservation Act of 1966, as amended; National Flood Insurance Program regulations; and any other applicable laws and Executive Orders. DHS/FEMA funded activities that may require an EHP review are subject to FEMA's EHP review process. This review does not address all federal, state, and local requirements. Subrecipient shall comply with all applicable federal, state, and local laws and shall provide any information requested by the Agency to ensure compliance with applicable requirements. Failure of subrecipient to obtain all appropriate federal, state, and local environmental permits and clearances may jeopardize federal funding. Projects that have potential to impact the environment, including but not limited to the construction of communication towers, modification or renovation of existing buildings, structures and facilities, or new construction including replacement of facilities, must participate in DHS/FEMA/EHP review process prior to work being started. To access the FEMA's EHP screening form and instructions, go to the DHS/FEMA website at <https://www.fema.gov/media-library/assets/documents/90195>. All relevant sections of this form must be completed. Subrecipient will submit the completed EHP screening form to the Agency for submission to FEMA. Subrecipient must comply with all conditions placed on the project as the result of the EHP review. Any change to the approved project description will require re-evaluation for compliance with these EHP requirements. If ground disturbing activities occur during project implementation, Subrecipient must ensure monitoring of ground disturbance, and if any potential archeological resources are discovered, Subrecipient will immediately cease construction in that area and notify FEMA and the appropriate State Historic Preservation Office.
- E. THIRA/SPR.** Subrecipient agrees to complete a whole community Threat and Hazard Identification Risk Assessment (THIRA) or Stakeholder Preparedness Report (SPR) or both, as required, by the deadline determined by the Agency during the entire period of performance of this Agreement. Failure to meet this requirement may result in the withholding of payment or future funding allocations or both.

- F. NIMS.** Subrecipient shall ensure and maintain adoption and implementation of the National Incident Management System (NIMS). Subrecipient must use standardized resource management concepts for resource typing, credentialing, and inventory in order to facilitate the effective identification, dispatch, deployment, tracking, and recovery of resources. Subrecipient shall update or modify their operational plans, and training and exercise activities, as necessary, to achieve conformance with the National Response Framework and NIMS implementation guidelines.
- G. Procurement.** Subrecipient shall use its own documented procurement procedures that reflect applicable state, local, territorial, and tribal laws and regulations, provided that the procurements conform to applicable federal law and the standards identified in 2 Code of Federal Regulations (C.F.R.) Part 200. These standards include, but are not limited to, providing for full and open competition consistent with the standards of 2 C.F.R. Part 200.319. All procurement activity must be conducted in accordance with Federal Procurement Standards 2 C.F.R. Part 200.317-200.326.
- H. Equipment.**
- (i) Subrecipient may not use the funding provided under this Agreement to purchase equipment not specifically authorized in the Authorized Equipment List (AEL), which is incorporated into this Agreement by this reference, unless the proposed acquisition is reviewed by the Agency and approved by the U.S. Department of Homeland Security in writing prior to purchase. Unless otherwise stated, equipment must meet all mandatory regulatory or DHS/FEMA-adopted standards or both to be eligible for purchase using this Agreement. In addition, Subrecipient will be responsible for obtaining and maintaining all necessary certifications and licenses for the requested equipment.
 - (ii) Subrecipient agrees that, when practicable, any equipment or supplies purchased with grant funding shall be prominently marked as follows: "Purchased with funds provided by the U.S. Department of Homeland Security and administered by the Wyoming Office of Homeland Security."
 - (iii) Subrecipient shall maintain property records for all equipment purchased with EMPG-ARPA funds in accordance with 2 C.F.R. 200.313(d)(1) to include: a description of the property, a serial number or other identification number, the source of funding for the property, who holds title, the acquisition date, and cost of the property, percentage of federal participation in the project costs for the federal award under which the property was acquired, the location, use and condition of the property, and any ultimate disposition data including the date of disposal and sale price of the property. Subrecipient shall provide Agency with updated property records during the close-out of the Agreement.

- (iv) If EMPG-ARPA funding is being used to provide emergency communications equipment and its related activities, Subrecipient shall comply with the SAFECOM Guidance for Emergency Communications Grants (SAFECOM Guidance), including provisions on technical standards that ensure and enhance interoperable communications.

I. Training.

- (i) Training conducted using EMPG-ARPA funds should align to a current, multi-year Training and Exercise Plan (TEP) developed through an annual Training and Exercise Plan Workshop (TEPW) and build from training gaps identified in the THIRA/SPR process, exercises and real-world events. EMPG-ARPA funds used for training should support the nationwide implementation of NIMS. Subrecipient agrees to complete and update a local TEP in accordance with the Homeland Security Exercise and Evaluation Program (HSEEP) requirements and submit it to the Agency annually.
- (ii) In addition to training activities aligned to and addressed in the TEP, Subrecipient shall ensure that all EMPG-ARPA funded personnel (full- and part-time) shall complete the following training requirements and provide Agency with proof of completion:
 - (a) IS-100 (any version), IS-200 (any version), IS-700 (any version), and IS-800 (any version); AND
 - (b) Professional Development Series (PDS) or the Emergency Management Professionals Program (EMPP) Basic Academy. These requirements can be found at: <https://training.fema.gov> as well as the EMPG Appendix of the FEMA Preparedness Grants Manual.
- (iii) Per DHS/FEMA GPD Information Bulletin No. 432, July 19, 2018, Subrecipient is no longer required to request approval from FEMA for personnel to attend non-FEMA training as long as the training is coordinated with and approved by the SAA State Training Point of Contact, and falls within the FEMA mission scope and the jurisdiction's Emergency Operations Plan. All other requirements listed in this section still apply.

- J. Exercises.** Subrecipient shall participate in and/or conduct a minimum of five (5) exercises, including at least one (1) full-scale exercise, during a one (1) year period beginning October 1, 2020 and ending September 30, 2021. Subrecipient agrees to submit an After Action Report (AAR) to the Agency following each exercise. Exercises conducted with this Agreement should be managed and conducted consistent with the HSEEP.

- K. Emergency Operations Plan (EOP).** Subrecipient agrees to complete an Emergency Operations Plan (EOP) aligning with the requirements and guidelines of the Comprehensive Preparedness Guide (CPG) 101 Version 2.0. EOP should be updated no less than once every two (2) years. Subrecipient agrees to provide the Agency with a current or updated copy of the EOP no later than September 1, 2022.
- L. Reporting.** Subrecipient agrees to submit quarterly progress reports on forms provided by the Agency for the entirety of the performance period regardless of expenditure(s). Quarterly reports will be due the 20th of the month following the end of each quarter (April 20, July 20, October 20 and January 20). Failure to submit quarterly reports may jeopardize future funding.
- M. Closeout.** Subrecipient must maintain and retain the following: backup documentation such as bids and quotes, cost/price analyses, and other documents required by federal regulations applicable at the time of this Agreement award. Subrecipient must also maintain the following documentation for federal funded purchases: specifications, solicitations, competitive quotes or proposals, basis for selection decisions, purchase orders, contracts, invoices and cancelled checks. Subrecipients should keep detailed records of all transactions involving this Agreement. Failure to fully document all purchases will result in expenditures being questioned and subsequently disallowed. Records must be maintained for at least three (3) years after the close of the federal award.

7. Responsibilities of Agency. The Agency agrees to:

- A.** Pay Subrecipient in accordance with Section 5 above.
- B.** Be available to provide necessary and feasible technical advice as requested by Subrecipient.
- C.** Notify Subrecipient of information and updates received from FEMA or other federal agencies, which may affect or otherwise restrict the availability of funds awarded to Subrecipient herein.

8. Special Provisions.

- A. Acknowledgement of Federal Funding from DHS.** Subrecipient agrees to acknowledge their use of federal funding when issuing statements, press releases, requests for proposal, bid invitations, and other documents describing projects or programs funded in whole or in part with federal funds.
- B. Activities Conducted Abroad.** Subrecipients must ensure that project activities carried on outside of the United States are coordinated as necessary with appropriate government authorities and that appropriate licenses, permits, or approvals are obtained.

- C. Administration of Federal Funds.** Subrecipient agrees its use of the funds awarded herein is subject to the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for federal awards located at 2 C.F.R. Part 200 and adopted by DHS at 2 C.F.R. Part 3002, and any additional requirements set forth by the federal funding agency; all applicable regulations published in the Code of Federal Regulations; and other program guidance as provided to it by Agency. DHS financial assistance recipients must complete either the Office of Management and Budget (OMB) Standard Form 424B Assurances - Non-Construction Programs, or OMB Standard Form 424D Assurances - Construction Programs, as applicable. Certain assurances in these documents may not be applicable to your program, and the DHS financial assistance office (DHS FAO) may require applicants to certify additional assurances. Applicants are required to fill out the assurances applicable to their program as instructed by the awarding agency. Please contact the DHS FAO if you have any questions.
- D. Assumption of Risk.** The Subrecipient shall assume the risk of any loss of state or federal funding, either administrative or program dollars, due to the Subrecipient's failure to comply with state or federal requirements. The Agency shall notify the Subrecipient of any state or federal determination of noncompliance. The Agency will provide Subrecipient written notice of intent to impose immediate measures and will make reasonable efforts to resolve the problem informally.
- E. Best Practices for Collection and Use of Personally Identifiable Information (PII).** Subrecipients who collect PII are required to have a publicly available privacy policy that describes standards on the usage and maintenance of the PII they collect. DHS defines personally identifiable information (PII) as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. Subrecipients may also find the DHS Privacy Impact Assessments: Privacy Guidance and Privacy Template as useful resources respectively.
- F. Copyright License and Patent Rights.** Subrecipient acknowledges that federal grantor, the State of Wyoming, and Agency reserve a royalty-free, nonexclusive, unlimited, and irrevocable license to reproduce, publish, or otherwise use, and to authorize others to use, for federal and state government purposes: (1) the copyright in any work developed under this Agreement; and (2) any rights of copyright to which Subrecipient purchases ownership using funds awarded under this Agreement. Subrecipient must consult with Agency regarding any patent rights that arise from, or are purchased with, funds awarded under this Agreement.
- G. Debarment and Suspension.** Executive Orders (E.O.) 12549 and 12689, which are at 2 C.F.R. Part 180, restrict federal financial assistance awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs or activities. By

signing this Agreement, Subrecipient certifies that neither it nor its principals/agents are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction or from receiving federal financial or nonfinancial assistance, nor are any of the participants involved in the execution of this Agreement suspended, debarred, or voluntarily excluded by any federal department or agency in accordance with E.O. 12549 and 12689, or are on the debarred, or otherwise ineligible, vendors lists maintained by the federal government. Further, Subrecipient agrees to notify Agency by certified mail should it or any of its principals/agents become ineligible for payment, debarred, suspended, or voluntarily excluded from receiving federal funds during the term of this Agreement.

- H. DHS Specific Acknowledgements and Assurances.** Subrecipient acknowledges and agrees to comply with applicable provisions governing DHS access to records, accounts, documents, information, facilities, and staff.
- I. Disposition of Equipment Acquired Under the Federal Award.** When original or replacement equipment acquired under this award by the Subrecipient is no longer needed for the original project or program or for other activities currently or previously supported by DHS/FEMA, Subrecipient must notify Agency and request instructions from DHS/FEMA to make proper disposition of the equipment pursuant to 2 C.F.R. Section 200.313.
- J. Drug-Free Workplace.** Subrecipients must comply with drug-free workplace requirements in Subpart B (or Subpart C, if the Subrecipient is an individual) of 2 C.F.R. Part 3001, which adopts the Government-wide implementation (2 C.F.R. Part 182) of Sec. 5152-5158 of the Drug-Free Workplace Act of 1988 (41 U.S.C. sections 8101-8106).
- K. Duplication of Benefits:** Any cost allocable to a particular federal financial assistance award provided for in 2 C.F.R. Part 200, Subpart E may not be charged to other federal financial assistance awards to overcome fund deficiencies; to avoid restrictions imposed by federal statutes, regulations, or federal financial assistance award terms and conditions; or for other reasons. However, these prohibitions would not preclude subrecipients from shifting costs that are allowable under two (2) or more awards in accordance with existing federal statutes, regulations, or the federal financial assistance award terms and conditions.
- L. Energy Policy and Conservation Act:** Subrecipient agrees to comply with the requirements of The Energy Policy and Conservation Act, Pub. L. No. 94-163 (1975) (codified as amended at 42 U.S.C. § 6201 *et seq.*) which contain policies relating to energy efficiency that are defined in the state energy conservation plan issued in compliance with this Act.
- M. Environmental Policy Acts.** Subrecipient agrees to comply with the requirements of the National Environmental Policy Act of 1969, Pub. L. No. 91-190 (1970)

(codified as amended at 42 U.S.C § 4321 *et seq.*) (NEPA) and the Council on Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions of NEPA, which requires subrecipients to use all practicable means within their authority, and consistent with other essential considerations of national policy, to create and maintain conditions under which people and nature can exist in productive harmony and fulfill the social, economic, and other needs of present and future generations of Americans. Subrecipient further agrees all activities under this Agreement will comply with the Clean Air Act, the Clean Water Act, and other related provisions of federal environmental protection laws, rules or regulations.

- N. False Claims Act and Program Fraud Civil Remedies.** Subrecipient agrees to comply with the requirements of The False Claims Act, 31 U.S.C. § 3729-3733, which prohibits the submission of false or fraudulent claims for payment to the federal government. See 31 U.S.C. § 3801-3812, which details the administrative remedies for false claims and statements made.
- O. Federal Audit Requirements.** Subrecipient agrees that if it expends an aggregate amount of seven hundred fifty thousand dollars (\$750,000.00) or more in federal funds during its fiscal year, it must undergo an organization-wide financial and compliance single audit. Subrecipient agrees to comply with the audit requirements of the U.S. General Accounting Office Government Auditing Standards and Audit Requirements of 2 C.F.R. Part 200, Subpart F. Subrecipient shall provide one (1) copy of the audit report to Agency and require the release of the audit report by its auditor be held until adjusting entries are disclosed and made to Agency's records. Subrecipients agrees that if it expends less than seven hundred fifty thousand dollars (\$750,000.00) in federal funds during its fiscal year, it must send the Agency a letter stating they do not meet the threshold to undergo an organization-wide financial and compliance single audit.
- P. Federal Debt Status:** Subrecipients are required to be non-delinquent in their repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. See OMB Circular A-129.
- Q. Federal Leadership on Reducing Text Messaging while Driving:** Subrecipient agrees to adopt and enforce policies that ban text messaging while driving as described in E.O. 13513, including conducting initiatives described in Section 3(a) of the Order when on official government business or when performing any work for or on behalf of the federal government.
- R. Fly America Act of 1974.** Subrecipient agrees to comply with Preference for U.S. Flag Air Carriers (air carriers holding certificates under 49 U.S.C. § 41102) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974, 49 U.S.C. § 40118, and the interpretative

guidelines issued by the Comptroller General of the United States in the March 31, 1981 amendment to Comptroller General Decision B-138942.

- S. Hotel and Motel Fire Safety Act of 1990.** Subrecipient agrees to comply with Section 6 of the Hotel and Motel Fire Safety Act of 1990, 15 U.S.C. § 2225a, by ensuring that all conference, meeting, convention, or training space funded in whole or in part with federal funds complies with the fire prevention and control guidelines of the Federal Fire Prevention and Control Act of 1974, codified as amended at 15 U.S.C. § 2225.
- T. Human Trafficking.** As required by 22 U.S.C. § 7104(g) and 2 C.F.R. Part 175, this Agreement may be terminated without penalty if an entity that receives funds under this Agreement:
- (i) Engages in severe forms of trafficking in persons during the period of time that the award is in effect;
 - (ii) Procures a commercial sex act during the period of time that the award is in effect; or
 - (iii) Uses forced labor in the performance of the award or subawards under the award.

Subrecipient agrees to comply with the requirements of the government-wide financial assistance award term which implements Section 106(g) of the Trafficking Victims Protection Act of 2000, (TVPA), codified as amended at 22 U.S.C. § 7104. The award term is located at 2 C.F.R. Part 175.15, the full text of which is incorporated here by reference.

- U. Kickbacks.** Subrecipient certifies and warrants that no gratuities, kickbacks, or contingency fees were paid in connection with this Agreement, nor were any fees, commissions, gifts, or other considerations made contingent upon the award of this Agreement. If Subrecipient breaches or violates this warranty, Agency may, at its discretion, terminate this Agreement without liability to Agency, or deduct from the agreed upon price or consideration, or otherwise recover, the full amount of any commission, percentage, brokerage, or contingency fee.
- V. Limited English Proficiency.** Subrecipient agrees to comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d, *et seq.*) prohibition against discrimination on the basis of national origin, which requires that subrecipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance and additional resources on <http://www.lep.gov>.

- W. Lobbying Prohibitions.** Subrecipient agrees to comply with 31 U.S.C. § 1352, which provides that none of the funds provided under this Agreement may be expended by the Subrecipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any federal action related to a federal award or contract, including any extension, continuation, renewal, amendment, or modification.
- X. Monitoring Activities.** Agency shall have the right to monitor all activities related to this Agreement that are performed by Subrecipient or its subrecipients. This shall include, but not be limited to, the right to make site inspections at any time and with reasonable notice; to bring experts and consultants on site to examine or evaluate completed work or work in progress; to examine the books, ledgers, documents, papers, and records pertinent to this Agreement; and to observe personnel in every phase of performance of Agreement related work.
- Y. Nondiscrimination.** The Subrecipient shall comply with Title VI of the Civil Rights Act of 1964 (codified as amended at 42 U.S.C. § 2000d, *et seq.*); Title VIII of the Civil Rights Act of 1968, Pub. L. No. 90-284, as amended through Pub. L. 113-4 (see 42 U.S.C. § 3601, *et seq.*); the Wyoming Fair Employment Practices Act (Wyo. Stat. § 27-9-105, *et seq.*); Titles I, II, and III of the Americans with Disabilities Act, Pub. L. No. 101-336 (1990) (codified as amended at 42 U.S.C. § 12101-12213, *et seq.*); Section 504 of the Rehabilitation Act of 1973, Pub. L. No. 93-112 (1973) (codified as amended at 29 U.S.C. § 794); Title IX of the Education Amendments of 1972, Pub. L. No. 92-318 (1972) (codified as amended at 20 U.S.C. § 1681, *et seq.*); and the Age Discrimination Act of 1975, Pub. L. No. 94-135 (1975) (codified as amended at 42 U.S.C. § 6101, *et seq.*); and 6 C.F.R. Part 19, Nondiscrimination in Matters Pertaining To Faith-Based Organizations, and other applicable statutes, regulations, and guidance governing the participations of faith-based organizations in individual DHS programs. Subrecipient shall not discriminate against any individual on the grounds of age, sex, color, race, religion, national origin, or disability in connection with the performance of this Agreement.
- Z. Non-Supplanting Requirement.** Subrecipient hereby affirms that federal grant funds shall be used to supplement existing funds, and shall not replace (supplant) funds that have been budgeted for the same purpose through non-federal sources. Subrecipient should be able to document that any reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds under this Agreement.
- AA. No Finder's Fees:** No finder's fee, employment agency fee, or other such fee related to the procurement of this Agreement, shall be paid by either party.
- BB. Procurement of Recovered Materials.** Subrecipient agrees to comply with Section 6002 of the Solid Waste Disposal Act, Pub. L. No. 89-272 (1965) (codified as amended by the Resource Conservation and Recovery Act, 42 U.S.C. § 6962).

The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition.

- CC. Program Income.** Subrecipient shall not deposit grant funds in an interest bearing account without prior approval of Agency. Any income attributable to the grant funds distributed under this Agreement must be used to increase the scope of the program or returned to Agency.
- DD. Publicity.** Any publicity given to the projects, programs, or services provided herein, including, but not limited to, notices, information, pamphlets, press releases, research, reports, signs, and similar public notices in whatever form, prepared by or for the Subrecipient and related to the services and work to be performed under this Agreement, shall identify the Agency as the sponsoring agency and shall not be released without prior written approval of Agency.
- EE. Reporting of Matters Related to Recipient Integrity and Performance.** Subrecipient agrees that if the total value of the Subrecipient's currently active grants, cooperative agreements, and procurement contracts from all federal awarding agencies exceeds ten million dollars (\$10,000,000.00) for any period of time during the period of performance of this federal award, then the Subrecipient must comply with the requirements set forth in the government-wide Award Term and Condition for Recipient Integrity and Performance Matters located at 2 C.F.R. Part 200, Appendix XII, the full text of which is incorporated here by reference in the award terms and conditions.
- FF. Reporting Subawards and Executive Compensation.** Subrecipient agrees to comply with the requirements set forth in the government-wide award term on Reporting Subawards and Executive Compensation located at 2 C.F.R. Part 170, Appendix A, the full text of which is incorporated here by reference in the award terms and conditions.
- GG. Terrorist Financing.** Subrecipient agrees to comply with E.O. 13224 and U.S. laws that prohibit transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. It is the legal responsibility of the Subrecipient to ensure compliance with the Order and laws.
- HH. Universal Identifier and System of Award Management (SAM).** Subrecipient agrees to comply with the requirements set forth in the government-wide financial assistance award term regarding the System for Award Management and Universal Identifier Requirements located at 2 C.F.R. Part 25, Appendix A, the full text of which is incorporated here by reference.
- II. USA Patriot Act of 2001.** Subrecipient agrees to comply with requirements of Section 817 of the Uniting and Strengthening America by Providing Appropriate

Tools Required to Intercept and Obstruct Terrorism Act of 2001 (USA PATRIOT Act), Pub. L. No. 107-56, which amends 18 U.S.C. sections 175-175c.

- JJ. Use of DHS Seal, Logo and Flags.** Subrecipient agrees to obtain permission from DHS prior to using the DHS seal(s), logos, crests or reproductions of flags or likenesses of DHS agency officials, including use of the United States Coast Guard seal, logo, crests or reproductions of flags or likenesses of Coast Guard officials. The Subrecipient will utilize the Agency as the liaison between the Subrecipient and DHS when obtaining DHS permission for the use of seal(s), logos, crests or reproductions of flags or likenesses.
- KK. Whistleblower Protection Act.** Subrecipient agrees to comply with the statutory requirements for whistleblower protections (if applicable) at 10 U.S.C. § 2409, 41 U.S.C. § 4712, and 10 U.S.C. § 2324, 41 U.S.C. § 4304 and 4310.
- LL. Americans with Disabilities Act of 1990.** Recipients must comply with the requirements of Titles I, II, and III of the Americans with Disabilities Act, Pub. L. No. 101-336 (1990) (codified as amended at 42 U.S.C. sections 12101-12213), which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities.
- MM. Indirect Facilities & Administrative (F&A) Costs.** Indirect costs are allowable under this program as described in 2 C.F.R. Part 200, including 2 C.F.R. § 200.414. Applicants with a negotiated indirect cost rate agreement that desire to charge indirect costs to an award must provide a copy of their negotiated indirect cost rate agreement at the time of application. Applicants that are not required by 2 C.F.R. Part 200 to have a negotiated indirect cost rate agreement but are required by 2 C.F.R. Part 200 to develop an indirect cost rate proposal must provide a copy of their proposal at the time of application. Post-award requests to charge indirect costs will be considered on a case-by-case basis and based upon the submission of an agreement or proposal as discussed above.

9. General Provisions.

- A. Amendments.** Any changes, modifications, revisions, or amendments to this Agreement, including changes FEMA determines are necessary to the Agency's award document after an award has been made such as changes to Period of Performance or terms and conditions, which are mutually agreed upon by the parties to this Agreement shall be incorporated by written instrument, executed by all parties to this Agreement.
- B. Applicable Law, Rules of Construction, and Venue.** The construction, interpretation, and enforcement of this Agreement shall be governed by the laws of the State of Wyoming, without regard to conflicts of law principles. The terms "hereof," "hereunder," "herein," and words of similar import, are intended to refer

to this Agreement as a whole and not to any particular provision or part. The Courts of the State of Wyoming shall have jurisdiction over this Agreement and the parties. The venue shall be the First Judicial District, Laramie County, Wyoming.

- C. Assignment Prohibited and Agreement Shall Not be Used as Collateral.** Neither party shall assign or otherwise transfer any of the rights or delegate any of the duties set out in this Agreement without the prior written consent of the other party. The Subrecipient shall not use this Agreement, or any portion thereof, for collateral for any financial obligation without the prior written permission of the Agency.
- D. Audit and Access to Records.** The Agency and its representatives shall have access to any books, documents, papers, electronic data, and records of the Subrecipient which are pertinent to this Agreement. The Subrecipient shall immediately, upon receiving written instruction from the Agency, provide to any independent auditor or accountant all books, documents, papers, electronic data, and records of the Subrecipient which are pertinent to this Agreement. The Subrecipient shall cooperate fully with any such independent auditor or accountant during the entire course of any audit authorized by the Agency.
- E. Availability of Funds.** Each payment obligation of the Agency is conditioned upon the availability of government funds which are appropriated or allocated for the payment of this obligation and which may be limited for any reason including, but not limited to, congressional, legislative, gubernatorial, or administrative action. If funds are not allocated and available for continued performance of the Agreement, the Agreement may be terminated by the Agency at the end of the period for which the funds are available. The Agency shall notify the Subrecipient at the earliest possible time of the services which will or may be affected by a shortage of funds. No penalty shall accrue to the Agency in the event this provision is exercised, and the Agency shall not be obligated or liable for any future payments due or for any damages as a result of termination under this section.
- F. Award of Related Agreements.** The Agency may award supplemental or successor grants for work related to this Agreement or may award grants to other subrecipients for work related to this Agreement. The Subrecipient shall cooperate fully with other subrecipients and the Agency in all such cases.
- G. Compliance with Laws.** The Subrecipient shall keep informed of and comply with all applicable federal, state, and local laws and regulations, and all federal grant requirements and executive orders in the performance of this Agreement.
- H. Confidentiality of Information.** Except when disclosure is required by the Wyoming Public Records Act or court order, all documents, data compilations, reports, computer programs, photographs, data, and other work provided to or produced by the Subrecipient in the performance of this Agreement shall be kept confidential by the Subrecipient unless written permission is granted by the Agency

for its release. If and when Subrecipient receives a request for information subject to this Agreement, Subrecipient shall notify Agency within ten (10) days of such request and shall not release such information to a third party unless directed to do so by Agency.

- I. **Entirety of Agreement.** This Agreement, consisting of twenty (20) pages; and Attachment A, Project Description, consisting of one (1) page, represent the entire and integrated Agreement between the parties and supersede all prior negotiations, representations, and agreements, whether written or oral. In the event of a conflict or inconsistency between the language of this Agreement and the language of any attachment or document incorporated by reference, the language of this Agreement shall control.
- J. **Ethics.** Subrecipient shall keep informed of and comply with the Wyoming Ethics and Disclosure Act (Wyo. Stat. § 9-13-101, *et seq.*) and any and all ethical standards governing Subrecipient's profession.
- K. **Extensions.** Nothing in this Agreement shall be interpreted or deemed to create an expectation that this Agreement will be extended beyond the term described herein. Any extension of this Agreement shall be initiated by the Agency and shall be accomplished through a written amendment between the parties entered into before the expiration of the original Agreement or any valid amendment thereto, and shall be effective only after it is reduced to writing and executed by all parties to the Agreement.
- L. **Force Majeure.** Neither party shall be liable for failure to perform under this Agreement if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays.
- M. **Indemnification.** Each party to this Agreement shall assume the risk of any liability arising from its own conduct. Neither party agrees to insure, defend, or indemnify the other.
- N. **Independent Contractor.** The Subrecipient shall function as an independent contractor for the purposes of this Agreement and shall not be considered an employee of the State of Wyoming for any purpose. Consistent with the express terms of this Agreement, the Subrecipient shall be free from control or direction over the details of the performance of services under this Agreement. The Subrecipient shall assume sole responsibility for any debts or liabilities that may be incurred by the Subrecipient in fulfilling the terms of this Agreement and shall be

solely responsible for the payment of all federal, state, and local taxes which may accrue because of this Agreement. Nothing in this Agreement shall be interpreted as authorizing the Subrecipient or its agents or employees to act as an agent or representative for or on behalf of the State of Wyoming or the Agency or to incur any obligation of any kind on behalf of the State of Wyoming or the Agency. The Subrecipient agrees that no health or hospitalization benefits, workers' compensation, unemployment insurance, or similar benefits available to State of Wyoming employees will inure to the benefit of the Subrecipient or the Subrecipient's agents or employees as a result of this Agreement.

- O. Notices.** All notices arising out of, or from, the provisions of this Agreement shall be in writing either by regular mail or delivery in person at the addresses provided under this Agreement.
- P. Ownership and Return of Documents and Information.** Agency is the official custodian and owns all documents, data compilations, reports, computer programs, photographs, data, and other work provided to or produced by the Subrecipient in the performance of this Agreement. Upon termination of services, for any reason, Subrecipient agrees to return all such original and derivative information and documents to the Agency in a useable format. In the case of electronic transmission, such transmission shall be secured. The return of information by any other means shall be by a parcel service that utilizes tracking numbers.
- Q. Patent or Copyright Protection.** The Subrecipient recognizes that certain proprietary matters or techniques may be subject to patent, trademark, copyright, license, or other similar restrictions, and warrants that no work performed by the Subrecipient or its subrecipients will violate any such restriction. Subrecipient agrees to affix the applicable copyright notices of 17 U.S.C. § 401 or 402 and an acknowledgement of U.S. Government sponsorship (including the award number) to any work first produced under federal financial assistance awards. The Subrecipient shall defend and indemnify the Agency for any infringement or alleged infringement of such patent, trademark, copyright, license, or other restrictions. Unless otherwise provided by law, the Subrecipient is subject to the Bayh-Doyle Act, 35 U.S.C. § 200 *et seq.* The Subrecipient is subject to the specific requirements governing the development, reporting, and disposition of rights to inventions and patents resulting from federal financial assistance awards located at 37 C.F.R. Part 401 and the standard patent rights clause located at 37 C.F.R. § 401.14.
- R. Prior Approval.** This Agreement shall not be binding upon either party, and the Wyoming State Auditor shall not draw warrants for payment, until this Agreement has been fully executed, approved as to form by the Office of the Attorney General, filed with and approved by A&I Procurement, and approved by the Governor of the State of Wyoming, or his designee, if required by Wyo. Stat. § 9-2-3204(b)(iv).

- S. **Severability.** Should any portion of this Agreement be judicially determined to be illegal or unenforceable, the remainder of the Agreement shall continue in full force and effect, and the parties may renegotiate the terms affected by the severance.
- T. **Sovereign Immunity and Limitations.** Pursuant to Wyo. Stat. § 1-39-104(a), the State of Wyoming and Agency expressly reserve sovereign immunity by entering into this Agreement and the Subrecipient expressly reserves governmental immunity. Each of them specifically retains all immunities and defenses available to them as sovereigns or governmental entities pursuant to Wyo. Stat. § 1-39-101, *et seq.*, and all other applicable law. The parties acknowledge that the State of Wyoming has sovereign immunity and only the Wyoming Legislature has the power to waive sovereign immunity. The parties further acknowledge that there are constitutional and statutory limitations on the authority of the State of Wyoming and its agencies or instrumentalities to agree to certain terms and conditions supplied by the Subrecipient, including, but not limited to, the following: liability for damages; choice of law; conflicts of law; venue and forum-selection clauses; defense or control of litigation or settlement; liability for acts or omissions of third parties; payment of attorneys' fees or costs; additional insured provisions; dispute resolution, including, but not limited to, arbitration; indemnification of another party; and confidentiality. Any such provisions in the Agreement, or in any attachments or documents incorporated by reference, will not be binding on the State of Wyoming. Designations of venue, choice of law, enforcement actions, and similar provisions shall not be construed as a waiver of sovereign immunity. The parties agree that any ambiguity in this Agreement shall not be strictly construed, either against or for either party, except that any ambiguity as to immunity shall be construed in favor of immunity.
- U. **Taxes.** The Subrecipient shall pay all taxes and other such amounts required by federal, state, and local law, including, but not limited to, federal and social security taxes, workers' compensation, unemployment insurance, and sales taxes.
- V. **Termination of Agreement.** This Agreement may be terminated, without cause, by the Agency upon thirty (30) days written notice. This Agreement may be terminated by the Agency immediately for cause if the Subrecipient fails to perform in accordance with the terms of this Agreement.
- W. **Third-Party Beneficiary Rights.** The parties do not intend to create in any other individual or entity the status of third-party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties, and obligations contained in this Agreement shall operate only between the parties to this Agreement and shall inure solely to the benefit of the parties to this Agreement. The provisions of this Agreement are intended only to assist the parties in determining and performing their obligations under this Agreement.
- X. **Time is of the Essence.** Time is of the essence in all provisions of this Agreement.

- Y. Titles Not Controlling.** Titles of sections and subsections are for reference only and shall not be used to construe the language in this Agreement.
- Z. Waiver.** The waiver of any breach of any term or condition in this Agreement shall not be deemed a waiver of any prior or subsequent breach. Failure to object to a breach shall not constitute a waiver.
- AA. Counterparts.** This Agreement may be executed in counterparts. Each counterpart, when executed and delivered, shall be deemed an original and all counterparts together shall constitute one and the same Agreement. Delivery by the Subrecipient of an originally signed counterpart of this Agreement by facsimile or PDF shall be followed up immediately by delivery of the originally signed counterpart to the Agency.

THE REMAINDER OF THIS PAGE WAS INTENTIONALLY LEFT BLANK.

10. **Signatures.** The parties to this Agreement, either personally or through their duly authorized representatives, have executed this Agreement on the dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this Agreement.

The Effective Date of this Agreement is the date of the signature last affixed to this page.

AGENCY: WYOMING OFFICE OF HOMELAND SECURITY

Lynn Budd, Director

Date

SUBRECIPIENT: CAMPBELL COUNTY

Subrecipient Designee Signature

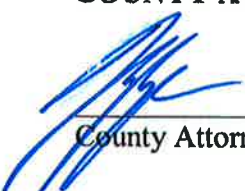
Date

Printed Name and Title of Designee

Attested by:

Date

COUNTY ATTORNEY: APPROVAL AS TO FORM



County Attorney

12/13/2022

Date

ATTORNEY GENERAL'S OFFICE: APPROVAL AS TO FORM



Brie M. Richardson, Assistant Attorney General

12/02/2022

Date

Attachment A: Project Description

Campbell County

Project ID: 21-EMPG-ARP-CAM-GCF21

Award Amount: \$87,500.00

The following submitted project(s) have been approved for the Federal Fiscal Year 2021 U.S. Department of Homeland Security, Emergency Management Performance Grant Program – American Rescue Plan Act (EMPG-ARPA). Only expenditures within the scope of the below projects will be reimbursed by the Wyoming Office of Homeland Security. Any changes to the scope of work must be approved through the Wyoming Office of Homeland Security prior to implementation.

****Subrecipient must have an approved EHP prior to any work being completed.**

REMINDER: Fuel, oil and routine maintenance charges are **NOT** covered under this grant.

Description	Amount
Eligible Expenses including but not limited to: • Renovation of existing building • Purchase and Installation of computers, printers, P-25 compliant radio equipment and allowable accessories, and other eligible EOC equipment and supplies.	\$87,500.00

For questions regarding individual project allowability, the scope of an approved project, or the 2021 EMPG-ARPA, please contact:

Grant Program Manager
Wyoming Office of Homeland Security
307-777-4917

Ashley Paulsrud
Grants/Finance Section Chief
Wyoming Office of Homeland Security
307-777-4907



**2021 Emergency Management Performance Grant (EMPG)
American Rescue Plan Act (ARPA)
POINT OF CONTACT INFORMATION FORM**

Jurisdiction:	Campbell County
Grant Project ID:	Grant Code: EMD-2021-EP-00013-Sol / Project ID: 21-EMPG-ARP-CAM-GCF21
Mailing Address:	500 S. Gillette Ave, Suite 1100
City, ST ZIP	Gillette, WY 82716

Grant Administrator	David King
Title:	Emergency Management Coordinator
Phone Number:	307-687-6577
Email:	david.king@campbellcountyywy.gov

Authorized Point of Contact	David King/Kristin Young
Title:	Emergency Management Coordinator / Grants Specialist
Phone Number:	307-687-6577/307-687-6324
Email:	david.king@campbellcountyywy.gov / kristin.young@campbellcountyywy.gov

Signature _____ **Date** _____

Printed Name Del Shelstad **Title** Chairman

This form must be signed by the same signing authority required by the 2021 EMPG ARPA Grant Award Agreement. Please complete and return along with signed Grant Award Agreement to:

Ashley Paulsrud, Grants/Finance Section Chief
Wyoming Office of Homeland Security
5500 Bishop Boulevard, Cheyenne, WY 82002
Ashley.paulsrud@wyo.gov

The following page(s) contain the backup material for Agenda Item: [9:20 Vigilant Guard 23-3 Exercise](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

**OFFICE**

500 South Gillette Avenue
Suite 1100
Gillette, Wyoming 82716
(307) 686-7477 (Office)
(307) 689-7477 (Cell)

**Emergency Management
Agency****COORDINATOR**

David King

david.king@campbellcountyywy.gov

December 9th, 2022

To: The Campbell County Board of Commissioners

From: David King

RE: Vigilant Guard 23-3

The United States military's Northern Command and the National Guard Bureau (USNORTHCOM-NGB) conducts three state-level exercises each year and it will be Wyoming's turn next summer.

The goal of these exercises is to theoretically stretch the state's response capabilities to near the breaking point, necessitating the state reaching out to the military for mobilization of appropriate National Guard assets. The high-level focus is the working relationship at the "Title 10-Dual Commander" level...bringing in military resources to assist the civilian responders.

Planning efforts for this have been underway for approximately 4 months, and during the mid-term planning meeting in Cheyenne December 7th and 8th, the sequence of exercise "incidents" have been identified and planning on logistics and details will be the focus for the next several months.

Major exercise sites will include Gillette, Cheyenne, Casper, Powell and Rock Springs, but other counties and hands-on exercises across just North East Wyoming will include active shooter events at two hospitals, two counties dealing with a wildland fire forcing evacuation and sheltering of one of their smaller communities, a devastating hail storm, a microburst that causes extensive damage to a residential subdivision, the crash of a commercial aircraft as it is landing, a mass fatality exercise with over 20 dead and 30 injured, a hazmat incident that shuts down two interstates, a cyber-attack that takes out all WyoLink Radios, paging systems, analog radios and cell and land-line phones.

And, those are just the planned exercise events in Weston, Crook, Campbell, Johnson and Sheridan Counties. Some will be virtual, some will be functional exercises and others will be full-scale exercises. And, the current plans included two cycles of two C-130 aircraft delivering National Guard assets to Gillette assist in our response.

Additionally, Campbell County EMA is planning to operate the County's Emergency Response Coordination Center (our EOC) for 3 ½ days in response to our local events. This will give us some hands-on experience in ERCC operations as a training opportunity in preparation for the week of the International Pathfinders Camporee in August of 2024.

The following page(s) contain the backup material for Agenda Item: [9:30 Change in Position Allocation Request](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

Request for Change in Position Allocation

Classification Title of position to be added: Administrative Coordinator Grade 108

Department Requesting Change in Allocation: Campbell County Fire Department

This request is for a new position. Fund balance will be used to fund this position for the rest of FY 22-23.

Department Head Signature: Bender 12/16/22 Date:

Submit this document to Human Resources/Risk Management Director for review. HR Director will forward to Budget Officer for review. Budget Officer will forward to the Commissioners' for approval. Please attach a list of actual job tasks to be performed and estimate the effect on the budget by Fiscal Year include source of funding.

Human Resources Review Date: 12 - 16 - 22

Request is: 17 Forwarded _____ Returned _____

Reason for action:

Human Resources Signature: _____

Budget Officer Review Date: - -

Request is:	Forwarded	Returned
-------------	-----------	----------

Reason for action:

Budget Officer Signature:

County Commissioners Review Date: - -

Request is: Approved Denied

Chairperson Signature: _____ Date: _____

Distribution of Finalized Form: Original-HR; Copy-Classification File; Copy-Department Head

The following page(s) contain the backup material for Agenda Item: [9:35 Reinstatement and Classification of GIS Technician I and II](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.



MEMORANDUM

...from H.R./Risk Management

TO: Board of Campbell County Commissioners
Del Shelstad, Chairman
Robert Maul
Don Hamm
Rusty Bell
Colleen Faber

FROM: Brandy Elder
Executive Director of Human Resources & Risk Management
On Behalf of the Campbell County Personnel Committee

DATE: December 13, 2022

SUBJECT: Creation and Classification for GIS Technician I

On December 13, 2022, the Personnel Committee met to review a new job description for the position of GIS Technician I. This position was previously on the range placement and has been requested to be brought back by the County Assessor. The idea is to create a career path within the department to promote to GIS Technician II.

Based on the Committee's review, the following pointing and title are being recommended.

<u>Title:</u>	<u>Pay Range:</u>
GIS Technician I	104

Thank you for your consideration. Should you have any questions, please contact me.

Respectfully submitted,

Brandy M. Elder
Executive Director Human Resources/Risk Management

Enclosure:
Job classification
Range Placement Table



Campbell County Job Description

Classification Title	GIS Technician I
Job Code	104
FLSA Status	Non-Exempt

GENERAL SUMMARY

Assist with providing the data necessary to create and maintain a Geographic Information System (GIS) for Campbell County; assist with maintaining up to date information such as ownership, acreage, addresses and any other information needed to district, assess, and tax real property.

ESSENTIAL DUTIES & RESPONSIBILITIES

The intent of this job description is to provide a representative summary of the major duties and responsibilities performed by employees in this job. Employees may be requested to perform job-related tasks other than those specifically presented in this description.

- Maintain database for deed listing, subdivision books and plats for changes in ownership and addresses.
- Prepare scanned documents for entry into the GIS system by labeling and converting to a file format; import to the GIS System.
- Review all parcels for accuracy of address, name, and square footage on an annual basis.
- Attend continuing education through various entities to further education in GIS.
- Scan year end plats, proposed documentation, Property Record Cards, mine documentation, deeds, and any other documentation in order to prepare for entry into the GIS System.
- Assist the public and co-workers with requests for duplication of township and range plats.
- Review work of GIS Specialist and GIS Tech II in order to gain experience and knowledge.
- Develop forms as needed and requested.
- Complete the education through IAAO to obtain temporary certification.
- Attend and participate in staff meetings and related activities, attend workshops, conferences, and classes to increase professional knowledge, attend training seminars related to surveying, mapping, and GIS.
- Performs related work as required.



Campbell County Job Description

Classification Title	GIS Technician I
Job Code	104
FLSA Status	Non-Exempt

MINIMUM QUALIFICATIONS

Required Education and Experience:

- Equivalent to a high school education and some specialized training in mapping, GIS, or surveying.
- One (1) to three (3) years of experience in Geographic Information Systems or surveying
- Any equivalent combination of training, education, and experience that provides the required skills, knowledge, and abilities

Required Licenses or Certifications:

- Class A driver's license
- IAAO-Temporary Certification

COMPETENCIES FOR SUCCESSFUL PERFORMANCE OF JOB DUTIES

Knowledge of:

- English grammar, spelling, and punctuation
- Principles and practices of basic bookkeeping
- Modern office procedures, methods and computer equipment
- Codes and customs of cartography practices
- Basis techniques of mapping, surveying, and drafting including MAP and ESRI programs.
- Principles and practices used in interacting with the public.
- Principles of mathematics, trigonometry, & calculus
- Modern office practices, methods and equipment including Microsoft Office Suite programs.
- Safe driving principles and practices.
- Principles and practices of working safely.

Skill in:

- Interpersonal skills necessary to develop and maintain effective and appropriate working relationships



Campbell County Job Description

Classification Title	GIS Technician I
Job Code	104
FLSA Status	Non-Exempt

- Performing a variety of duties, often changing from one task to another of a different nature
- Performing accurate mathematical functions such as addition, subtraction, multiplication, division, percentages, and ratios
- Communication, both oral and written
- Operating electronic surveying equipment

Ability to:

- Meet schedules and deadlines of the work
- Understand and carry out oral and written directions
- Accurately organize and maintain paper documents and electronic files
- Maintain the confidentiality of information and professional boundaries
- Read legal descriptions, deeds, plat books, and maps
- Interpret land descriptions, drawings, charts, plans, survey records, and aerial photos
- Collect, compile, and analyze information and data
- Prepare and maintain accurate and complete records

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- The position is generally sedentary. Employees sit most of the time but may walk or stand for brief periods of time.

Date created:	12/13/2022
Dates revised	



RANGE PLACEMENT TABLE

CAMPBELL COUNTY - SALARY RANGES

Range Rates Effective: July 2, 2022
Updated: December 20, 2022

CLASSIFICATION TITLE		GRADE	MINIMUM	MIDPOINT	MAXIMUM
Bus Assistant Custodian I File Clerk	Food Services Worker	102	\$15.85	\$20.14	\$24.42
	Jury Bailiff		\$32,968.00	\$41,880.80	\$50,793.60
	Library Page		<i>Hourly rate stated for non-exempt employees Annual salary stated for exempt employees</i>		
Childcare Coordinator Custodian II Deputy County Clerk I Deputy District Court Clerk I Deputy Treasurer I	Drug Court Assistant	103	\$16.64	\$21.15	\$25.65
	Event Custodian		\$34,611.20	\$43,981.60	\$53,352.00
	Instructional Assistant				
	Recreation Desk Coordinator Treatment Court Assistant				
Administrative Assistant Bus Driver Custodian, Senior Event Custodian, Senior GIS Technician I	Library Generalist	104	\$17.47	\$22.20	\$26.92
	Museum Assistant		\$36,337.60	\$46,165.60	\$55,993.60
	Outreach Services Specialist				
	Recycling Center Technician				
	WIC Specialist				
Airport Operations Technician I Animal Control Officer Deputy County Clerk II Deputy District Court Clerk II Deputy Treasurer II	Financial Technician	105	\$18.35	\$23.31	\$28.27
	Food Services Supervisor		\$38,168.00	\$48,484.80	\$58,801.60
	Instructional Assistant, Senior				
	Lifeguard, Senior Recreation Desk Supervisor				
Accounting Specialist Administrative Assistant, Senior Appraiser Box Office Personnel Branch Services Specialist Circulation Services Specialist Deputy County Clerk III Deputy District Court Clerk III Deputy Treasurer III Equipment Operator	Event Technician	106	\$20.18	\$25.64	\$31.09
	Facilities Coordinator		\$41,974.40	\$53,320.80	\$64,667.20
	Financial Specialist				
	GIS Technician II				
	Legal Assistant				
	Maintenance Technician				
	Sales Manager				
	Technical Services Specialist				
	Youth Services Specialist				
Adult Program Coordinator Box Office Manager Building Inspector Community Prevention Specialist Deputy County Clerk, Senior Deputy County Treasurer, Senior Deputy District Court Clerk, Senior Deputy Emergency Management Coordinator Equipment Operator, Senior Event Custodial Supervisor Golf Course Maintenance Technician Grants Specialist HR/Risk Management Specialist	Juvenile Diversion Officer	107	\$22.20	\$28.21	\$34.21
	Legal Assistant, Senior		\$46,176.00	\$58,666.40	\$71,156.80
	Licensed Practical Nurse				
	Marketing Coordinator				
	Mechanic				
	Museum Educator				
	Parks Maintenance Technician				
	Payroll Specialist				
	Reference Services Specialist				
	WIC Nurse/Nutritionist Youth Services Coordinator				
Administrative Coordinator Adult Treatment Court Case Manager Airport Operations Technician II Communication Technician County Fair Coordinator Early Childhood Instructor Early Childhood Special Education Instructor Early Head Start Home Visitor Early Interventionist Grounds Maintenance Supervisor Horticulture Program Coordinator	HR/Finance Manager	108	\$24.42	\$31.03	\$37.63
	Information Technology Specialist		\$50,793.60	\$64,532.00	\$78,270.40
	Juvenile Probation Officer				
	Juvenile Probation Officer, Intensive Supervision				
	Maintenance Technician, Senior				
	Mechanic, Senior				
	Mechanic, Senior Golf				
	Performing Arts Manager- CAM-PLEX				
	Recycling Center Supervisor				
	Sales Manager, Senior - CAM-PLEX Sports Tourism Sales Coordinator - CAM-PLEX				



RANGE PLACEMENT TABLE

CAMPBELL COUNTY - SALARY RANGES

Range Rates Effective: July 2, 2022

Updated: December 20, 2022

CLASSIFICATION TITLE		GRADE	MINIMUM	MIDPOINT	MAXIMUM
Appraiser, Senior	HR/Risk Management Generalist	109	\$26.62	\$33.82	\$41.01
Building Inspector, Senior	Information Technology Services Supervisor		\$55,369.60	\$70,335.20	\$85,300.80
Community and Government Relations Coord.	Juvenile Diversion Officer, Senior				
Detention Officer	Juvenile Probation Officer, Senior				
Early Childhood Special Education Supervisor	Office Manager				
Emergency Management Coordinator	Public Health Response Coordinator				
Engineering Technician	Sheriff's Deputy				
Financial Analyst	Technical Director, Assistant- CAM-PLEX				
Financial Services Manager	Victim/Witness Coordinator				
GIS Specialist					
Airport Operations Officer	Fire Marshal	110	\$29.02	\$36.86	\$44.70
Aquatics Supervisor	Golf Course Supervisor		\$60,361.60	\$76,668.80	\$92,976.00
Communications Supervisor	Ice Arena Supervisor				
Corporal	Landfill Supervisor				
Custodial Supervisor	Library Manager				
Detention Corporal	Maintenance Supervisor, CAM-PLEX				
Elections Coordinator	Maintenance Technician, Master				
Engineer	Parks Supervisor				
Equipment Maintenance Supervisor	Public Health Nurse				
Event Technician Supervisor, CAM-PLEX	Recreation Program Supervisor				
Facility Supervisor					
Accounting Manager	Early Head Start Manager	111	\$31.63	\$40.18	\$48.73
Airport Operations Supervisor	Fleet Manager		\$65,790.40	\$83,574.40	\$101,358.40
Aquatics Manager	GIS Analyst				
Chief Appraiser	Librarian				
Correctional Health Nurse	Maintenance Technician, Master of Record				
Deputy County Attorney, Entry	Programmer Analyst				
Deputy County Clerk, Chief	Public Health Nurse, Senior				
Deputy County Treasurer, Chief	System Support Analyst				
Deputy District Court Clerk, Chief	Technical Director, CAM-PLEX				
Early Childhood Manager	WIC Supervisor				
Adult Treatment Court Coordinator	Physical Therapist	112	\$34.47	\$43.79	\$53.11
Building Code Official	Planner/Zoning Administrator		\$71,697.60	\$91,083.20	\$110,468.80
Detention Sergeant	Programmer Analyst, Senior				
Director of Finance	Public Health Nurse Manager				
Director of Operations, CAM-PLEX	Recreation Superintendent				
Director of Operations, Airport	Sergeant				
Director of Sales & Marketing, CAM-PLEX	Speech Pathologist				
Golf Course Superintendent	Surveyor, Chief				
Maintenance Supervisor	System Support Analyst, Senior				
Network Support Analyst					
Occupational Therapist					
Parks Superintendent					
Deputy County Attorney	Health Services Manager- Detention	113	\$37.92	\$48.18	\$58.43
Director, Juvenile Services	Legal Advisor, Sheriff's Office		\$78,873.60	\$100,204.00	\$121,534.40
Director, Rockpile Museum	Lieutenant				
Early Childhood Special Education Manager	Network Support Analyst, Senior				
Engineer, Senior	Road & Bridge Superintendent				
Environmental Services Manager					
Captain	Information Technology Services Director	114	\$41.71	\$52.99	\$64.27
Engineering Manager			\$86,756.80	\$110,219.20	\$133,681.60
Deputy County Attorney, Chief	Executive Director, Library	EX	\$49.22	\$62.53	\$75.84
Executive Director, CAM-PLEX	Executive Director, Parks & Recreation		\$102,377.60	\$130,062.40	\$157,747.20
Executive Director, Administration	Executive Director, Public Health				
Executive Director, Airport	Executive Director, Public Works				
Executive Director, CCDS	Executive Director, Roads & Bridges				
Executive Director, HR/Risk Management	Fire Chief				
	Undersheriff				



MEMORANDUM

... *from H.R./Risk Management*

TO: Board of Campbell County Commissioners
Del Shelstad, Chairman
Robert Maul
Don Hamm
Rusty Bell
Colleen Faber

FROM: Brandy Elder
Executive Director of Human Resources & Risk Management
On Behalf of the Campbell County Personnel Committee

DATE: December 13, 2022

SUBJECT: Creation and Classification for GIS Technician II

On December 13, 2022, the Personnel Committee met to review a new job description for the position of GIS Technician II. This position was previously on the range placement and has been requested to be brought back by the County Assessor. The idea is to create a career path within the department to promote to GIS Specialist if that position ever becomes available.

Based on the Committee's review, the following pointing and title are being recommended.

Title:
GIS Technician II

Pay Range:
106

Thank you for your consideration. Should you have any questions, please contact me.

Respectfully submitted,

Brandy M. Elder
Executive Director Human Resources/Risk Management

Enclosure:
Job classification
Range Placement Table



Campbell County Job Description

Classification Title	GIS Technician II
Job Code	106
FLSA Status	Non-Exempt

GENERAL SUMMARY

Assist with providing the data necessary to create and maintain a Geographic Information System (GIS) for Campbell County; assist with maintaining up to date information such as ownership, acreage, addresses and any other information needed to district, assess, and tax real property.

ESSENTIAL DUTIES & RESPONSIBILITIES

The intent of this job description is to provide a representative summary of the major duties and responsibilities performed by employees in this job. Employees may be requested to perform job-related tasks other than those specifically presented in this description.

- Maintain database for deed listing, subdivision books and plats for changes in ownership and addresses.
- Prepare scanned documents for entry into the GIS system by labeling and converting to a file format; import to the GIS System.
- Review all parcels for accuracy of address, name, and square footage on an annual basis.
- Attend continuing education through various entities to further education in GIS.
- Scan year end plats, proposed documentation, Property Record Cards, mine documentation, deeds, and any other documentation in order to prepare for entry into the GIS System.
- Assist the public and co-workers with requests for duplication of township and range plats.
- Review work of GIS Specialist and GIS Tech II in order to gain experience and knowledge.
- Develop forms as needed and requested.
- Complete the education through IAAO to obtain temporary certification.
- Attend and participate in staff meetings and related activities, attend workshops, conferences, and classes to increase professional knowledge, attend training seminars related to surveying, mapping, and GIS.
- Perform a variety of duties involved in the operation of the Assessor's Office including map and file maintenance, records research, processing property conveyances and land vacations.
- Respond to requests for property identification for purposes of zoning and land usage issues.



Campbell County Job Description

Classification Title	GIS Technician II
Job Code	106
FLSA Status	Non-Exempt

- Compile and perform analysis of accuracy and completeness for data on property ownership, land transfers, parcel splits and combinations into department records, prepare ownership information for entry into automated data processing system.
- Identify and maintain the database for State assessed properties.
- Prepare and produce all new and revised subdivision plats.
- Review work of GIS Specialist and GIS tech I to check for accuracy and completeness.
- Plat all ownership that cannot be acquired through other means.
- Identify appropriate plat or parcel from address, name, township and range, or parcel numbers as requested by public.
- Complete the education through IAAO; obtain and maintain permanent Property Tax Appraisal certification. (15-30 Class hours Annually)
- Work with other government entities as needed to complete various tasks such as Elections for voting district redistricting.
- Performs related work as required.

MINIMUM QUALIFICATIONS

Required Education and Experience:

- Equivalent to a high school education and some specialized training in mapping, GIS, or surveying.
- Three (3) to five (5) years of experience in Geographic Information Systems or surveying
- Any equivalent combination of training, education, and experience that provides the required skills, knowledge, and abilities

Required Licenses or Certifications:

- Class A driver's license
- IAAO Permanent Certification

COMPETENCIES FOR SUCCESSFUL PERFORMANCE OF JOB DUTIES

Knowledge of:

- Process of digitalization, plotting, and reproduction of materials for use in GIS
- English grammar, spelling, and punctuation



Campbell County Job Description

Classification Title	GIS Technician II
Job Code	106
FLSA Status	Non-Exempt

- Principles and practices of basic bookkeeping
- Modern office procedures, methods, and computer equipment
- Codes and customs of cartography practices
- Basis techniques of mapping, surveying, and drafting including AutoCAD and ESRI programs.
- Principles and practices used in interacting with the public.
- Principles of mathematics, trigonometry, & calculus
- Modern office practices, methods and equipment including Microsoft Office Suite programs.
- Safe driving principles and practices.
- Principles and practices of working safely.

Skill in:

- Interpersonal skills necessary to develop and maintain effective and appropriate working relationships
- Performing a variety of duties, often changing from one task to another of a different nature
- Performing accurate mathematical functions such as addition, subtraction, multiplication, division, percentages, and ratios
- Communication, both oral and written
- Operating electronic surveying equipment

Ability to:

- Meet schedules and deadlines of the work
- Understand and carry out oral and written directions
- Accurately organize and maintain paper documents and electronic files
- Maintain the confidentiality of information and professional boundaries
- Read legal descriptions, deeds, plat books, and maps
- Interpret land descriptions, drawings, charts, plans, survey records, and aerial photos
- Collect, compile, and analyze information and data
- Prepare and maintain accurate and complete records



Campbell County Job Description

Classification Title	GIS Technician II
Job Code	106
FLSA Status	Non-Exempt

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- The position is generally sedentary. Employees sit most of the time but may walk or stand for brief periods of time.

Date created:	12/13/2022
Dates revised	

2022-126

Position Vacancy Justification

Department:	Assessor's Office		Date:	12-13-2022	
Position Title:	GIS TECH I OR II				
Classification Grade:	104-106	Current Salary of Incumbent:	\$39,520		
Salary Range:	Min \$36,337.60	Mid \$50,502.40	Max \$64,667.20		
Justification for Hiring Position:	Replacing employee and promoted previous GIS Tech				
Termed Incumbent:					
Position Originated:	The position originated years ago, but had not been utilized in the past few years				
Funding Source for Position:	County: X	State:	Federal:	Other:	Explain Other:
Status Code:	Full-Time X	Part-Time	Number of Annual Hours:		2080
Reason for Vacancy:	Replacement due to Termination: X		Replacement due to Retirement:		New Position:
Existing Budgeted Position:	Yes				
Benefit Eligible:	Yes				
Department Head Signature & Date	<i>Troy A. Clements</i> 12-13-22				
H.R. Resources Director Approval & Date	<i>[Signature]</i> 12/13/22				
Commissioner Approval & Date					

The following page(s) contain the backup material for Agenda Item: [9:40 Board Appointment, Airport](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

BOARD OPENINGS - APPLICANT LIST

BOARD OPENINGS	INCUMBENTS	APPLICANTS	APPOINTMENTS
AIRPORT BOARD One (1) Unexpired Five (5) Year Term Ending December 31, 2026 One (1) Five (5) Year Term Ending December 31, 2027	Curtis Burdette - Resigned Adrian Gerrits - Termed Out	Thomas Dillion Elgin Faber Brock Porch Steven Schofield	
PREDATOR MANAGEMENT DISTRICT One (1) Three (3) Year Term Must Represent Sportsman Ending December 31, 2025	Wayne Pollat - Termed out	Greg Steward	
STATE MINER'S HOSPITAL BOARD One (1) Four (4) Year Term Ending June 30, 2026	Lisa Harry Term Ending 2022 for Hospital Board	Bill Rice Hospital Recommendation	

The following page(s) contain the backup material for Agenda Item: [9:45 2023 Board of Commissioners Regular Meeting Schedule](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

COUNTY COMMISSIONERS REGULAR MEETING SCHEDULE

RESOLUTION NO. 2037

BE IT RESOLVED by the Board of County Commissioners, Campbell County, Wyoming that commencing in January 2023, the County Commissioners of Campbell County shall hold regular meetings for the transaction of County business on the first and third Tuesday of each month beginning at 9:00 a.m. in the Commission Chambers, 500 S. Gillette Avenue, Gillette, Wyoming, with the following exceptions:

Wednesday, January 4, 2023	for	Tuesday, January 3, 2023
Wednesday, July 5, 2023	for	Tuesday, July 4, 2023
Wednesday, September 6, 2023	for	Tuesday, September 5, 2023

and shall continue until further resolution of the Board of County Commissioners of Campbell County;

IT IS FURTHER RESOLVED by the Board of County Commissioners, Campbell County, Wyoming, that commencing in January 2023, the County Commissioners of Campbell County shall hold Director Workshops for the purpose of staff discussion and direction on the Monday prior to each regular meeting whenever possible, and shall continue until further resolution of the Board of County Commissioners of Campbell County commencing at 1:30 p.m. in the Commission Chambers as set out in the attached schedule;

IT IS FURTHER RESOLVED by the Board of County Commissioners, Campbell County, Wyoming, that commencing in January 2023, the County Commissioners of Campbell County shall hold Elected Officials Luncheons for the purpose of discussion and direction on the Monday prior to the first regular meeting whenever possible commencing at 12:00 p.m. in the Commission Chambers and shall continue until further resolution of the Board of County Commissioners of Campbell County as set out in the attached schedule;

IT IS FURTHER RESOLVED by the Board of County Commissioners, Campbell County, Wyoming, that commencing in January 2023, the County Commissioners of Campbell County shall hold joint meetings with its appointed boards and joint powers boards on the dates and times established in the attached schedule and shall continue until further resolution of the Board of County Commissioners of Campbell County;

NOW, THEREFORE, BE IT RESOLVED that this resolution shall be appropriately published in a newspaper of general circulation in Campbell County, Wyoming so that all persons desiring to be advised of the transaction of public business before the Board of County Commissioners of Campbell County are hereby notified of the regular business meeting schedule hereby adopted by the County Commissioners of Campbell County, pursuant to W.S. §18-3-502.

RESOLVED this 20th day of December 2022

BOARD OF COUNTY COMMISSIONERS

Del Shelstad, Chairman

Rusty Bell

Bob Maul

Colleen Faber

Don Hamm

ATTEST:_____
Susan F. Saunders, County Clerk

2023 Commissioner Meeting Schedules

Elected Officials Luncheons Noon - Chambers	Directors Meetings 1:30 PM - Chambers	Managers Meetings 1:30 PM - Cottonwood Room	Commissioner Meetings (1st & 3rd Tuesday)	Approved Holidays Courthouse Closed
January 3, 2023*	January 3, 2023*	January 17, 2023*	January 4, 2023* January 17, 2023	New Years Day (Observed) - January 2, 2023 Equality Day - January 16
February 6, 2023	February 6, 2023 February 20, 2023		February 7, 2023 February 21, 2023	Presidents Day - February 20
March 6, 2023	March 6, 2023 March 20, 2023		March 7, 2023 March 21, 2023	
April 3, 2023	April 3, 2023	April 17, 2023	April 4, 2023 April 18, 2023	
May 1, 2023	May 1, 2023 May 15, 2023		May 2, 2023 May 16, 2023	Memorial Day - May 29
June 5, 2023	June 5, 2023 June 19, 2023		June 6, 2023 June 20, 2023	
July 3, 2023	July 3, 2023	July 17, 2022	July 5, 2023* July 18, 2023	Independence Day - July 4
July 31, 2023	July 31, 2023 August 14, 2023		August 1, 2023 August 15, 2023	
September 5, 2023*	September 5, 2023* September 18, 2023		September 6, 2023* September 19, 2023	Labor Day - September 4
October 2, 2023	October 2, 2023	October 16, 2023	October 3, 2022 October 17, 2022	Columbus Day - October 9
November 6, 2023	November 6, 2023 November 20, 2023		November 7, 2023 November 21, 2023	Veterans Day - November 10 Thanksgiving Day - November 23 Employee Appreciation Day - November 24
December 4, 2023	December 4, 2023 December 18, 2023		December 5, 2023 December 19, 2023	Christmas Day - December 25 New Years Day - January 1, 2024

*Moved due to a holiday

2023 COUNTY BOARD QUARTERLY MEETINGS

BOARD	DATES	LOCATION/TIME
AIRPORT	January 18, 2023	3rd Wednesday of Month
	April 19, 2023	4:00 PM
	July 19, 2023	<i>Airport - General Aviation Facility</i>
	October 18, 2023	
CC-CDS	March 29, 2023	Last Wednesday of Month
	August 30, 2023	6:00 PM
		<i>CDS - Board Room</i>
FAIR	April 18, 2023	3rd Tuesday of Month
	October 18, 2023	6:00 PM
		<i>CAM-PLEX - Energy Hall Registration Room</i>
FIRE	January 25, 2023	4th Wednesday of Month
	April 26, 2023	5:30 PM
	July 26, 2023	<i>Courthouse - Commissioners Chambers</i>
	October 25, 2023	
LIBRARY	March 27, 2023	4th Monday of Month
	June 26, 2023	6:00 PM
	September 25, 2023	<i>Public Library</i>
	December 18, 2023	
LODGING TAX	March 16, 2023	3rd Thursday of Month
	June 15, 2023	3:00 PM
	September 21, 2023	<i>CAM-PLEX - Energy Hall Registration Room</i>
	December 21, 2023	Budget Hearing
MUSEUM	March 21, 2023	3rd Tuesday of Month
	June 20, 2023	6:00 PM
	September 19, 2023	<i>Rockpile Museum</i>
	December 19, 2030	
PARKS & REC	February 27, 2023	4th Monday of Month
	May 22, 2023	4:00 PM
	August 28, 2023	<i>Parks & Recreation Board Room</i>
	November 27, 2023	
PUBLIC HEALTH	March 16, 2023	3rd Thursday of Month
	September 21, 2023	7:00 PM
		<i>Public Health Board Room</i>
PUBLIC LAND	March 9, 2023	2nd Thursday of the Month
	June 8, 2023	6:00 PM
	September 14, 2023	<i>CAM-PLEX - Energy Hall Registration Room</i>
	December 14, 2023	
SENIOR CENTER	March 29, 2023	Last Wednesday of Month - Noon Luncheon <i>Senior Center</i>
	August 30, 2023	Last Wednesday of Month - Noon Luncheon <i>Commission Chambers</i>

The following page(s) contain the backup material for Agenda Item: [10:15 Renewal of Retail & Limited Liquor Licenses](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

NOTICE OF APPLICATION FOR RENEWAL OF
RETAIL LIQUOR LICENSES
LIMITED RETAIL LIQUOR LICENSES

Notice is hereby given that the following applicants have filed an application for renewal of a license or permit in the office of the Clerk of the County of Campbell for the following described places:

RENEWAL OF RETAIL LIQUOR LICENSES

The Office Saloon LLC, dba The Office Saloon, located in E1/2SE1/4 of Section 17, T50N, R72W, 6th P.M., Campbell County, Wyoming.

Jennifer McLaughlin dba Spotted Horse Bar, located in Section 25, T55N, R75W, 6th P.M., Campbell County, Wyoming.

Bryan Pownall and Michael Willis dba Paradise Lounge and Gentlemen's Club, located in NE1/4NW1/4 of Section 31, T50N, R69W, 6th P.M., Campbell County, Wyoming.

Norma J. Ruff dba Ruff's Rozet Bar, located on a one-acre tract in NW1/4NW1/4 of Section 31, T50N, R69W, 6th P.M., Campbell County, Wyoming.

Chrysalis Hospitality, LLC dba Sweetgrass at Thunderbasin, located at 1408 Rocky Pint Road, Weston Campbell County, Wyoming.

RENEWAL OF LIMITED LIQUOR LICENSE

Gillette Moose Lodge #1957, located on S1/2 Lot 15, W1/2 Lot 18, Champion Ventures Subdivision, Campbell County, Wyoming

Protests, if any there be against the renewal of the above listed licenses will be heard at the hour of 10:15 AM on the 20th day of December 2022, in the office of the County Commissioners in the Campbell County Courthouse.

Publishing Dates:

December 6, 2022

December 13, 2022

Susan F. Saunders
Campbell County Clerk

When typing the legal notice I did not update:

Norma J. Ruff dba Ruff's Rozet Bar, located on a one-acre tract in NW1/4NW1/4 of Section 31, T50N, R69W, 6th P.M., Campbell County, Wyoming.

It should read

Norma J. Ruff and Justin Ruff, dba Ruff's Rozet Bar, located on a one-acre tract in NW1/4NW1/4 of Section 31, T50N, R69W, 6th P.M., Campbell County, Wyoming.

Susan

RENEWAL OF LIQUOR LICENSE OR PERMIT APPLICATION

FOR LIQUOR DIVISION USE ONLY

Customer #: B 6974

Reviewer: Initials

Date

Agent:

/ /

Mgr.:

/ /

To be completed by City/County Clerk

Local License #: 683

License Fees Annual Fee: \$ 750.00

Date filed with clerk: 11 / 21 / 2022

Prorated Fee: \$

Advertising Dates: (2 Weeks)

Transfer Fee: \$

12/6/22 & 12/13/22

Publishing Fee: \$ 31.67

Hearing Date: 12 / 20 / 2022

Publishing Fee Direct Billed to Applicant: ☐

License Term: 2/7/2023 Through 2/6/2024

LICENSING AUTHORITY: Begin publishing promptly. As W.S. 12-4-104(d) specifies: NO LICENSING AUTHORITY SHALL APPROVE OR DENY THE APPLICATION UNTIL THE LIQUOR DIVISION HAS CERTIFIED THE APPLICATION IS COMPLETE.

Applicant: NORMA J RUFF AND JUSTIN RUFF

Trade/Business Name (dba): RUFF'S ROZET BAR

Building Address: 14072 HWY 51

(Building to be licensed)

ROZET, WY 82727 CAMPBELL

Local Mailing Address: PO BOX 157

ROZET, WY 82727

Local Business Telephone Number: (307) 682-0700

Fax Number:

Business E-Mail Address:

FILING IN

COUNTY OF CAMPBELL

FILING AS (CHOOSE ONLY ONE)☐ INDIVIDUAL☐ CORPORATION☒ PARTNERSHIP☐ LTD PARTNERSHIP☐ LP/LLP☐ ORGANIZATION☐ LLC☐ OTHER**TYPE OF LICENSE OR PERMIT (CHOOSE ONLY ONE)****RETAIL LIQUOR LICENSE**☐ ON-PREMISE ONLY
(BAR)☐ OFF-PREMISE ONLY
(PACKAGE STORE)☒ COMBINATION ON/OFF PREMISE
(BOTH BAR & PACKAGE STORE)
☐ RESTAURANT LIQUOR LICENSE
☐ BAR AND GRILL LIQUOR LICENSE
☐ RESORT LIQUOR LICENSE
LIMITED RETAIL LIQUOR LICENSE (CLUB)
☐ VETERANS CLUB
☐ FRATERNAL CLUB
☐ GOLF CLUB
☐ SOCIAL CLUB

☐ MICROBREWERY PERMIT
☐ WINERY PERMIT
☐ DISTILLERY SATELLITE PERMIT
☐ WINERY SATELLITE PERMIT
☐ COUNTY MALT BEVERAGE PERMIT
☐ SPECIAL MALT BEVERAGE PERMIT
SPECIAL DESIGNATIONS:

NONE

To Assist the Liquor Division with scheduling inspections: **OPERATIONAL STATUS**☐ FULL TIME (e.g. Jan through Dec)

(specify months of operation)

from Jan to Dec

☐ SEASONAL/PART-TIME

DAYS OF WEEK (e.g. Mon through Sat)

from Saturday to Sunday

☐ NON-OPERATIONAL/PARKED

HOURS OF OPERATION (e.g. 10a - 2a)

from 8AM to 12PM

1. BUILDING OWNERSHIP: Does the applicant? W.S. 12-4-103 (a) (iii)

(a) OWN the licensed building?

☒ YES (own)

(b) LEASE the licensed building? (Lease must be through the term of the liquor license)

☐ YES (lease)

(c) LEASE is current and on file with the licensing authority & Liquor Division.

☐ YES ☐ NO

If lease is not current, please submit a copy of the lease and indicate:

(i) When the lease expires, located on page _____ paragraph _____ of lease document.

(ii) Where the Sales provision for alcoholic or malt beverages is located, on page _____ paragraph _____ of lease.

(MUST contain a provision for SALE OF ALCOHOLIC or MALT BEVERAGES.)

2. BAR AND GRILL LICENSE OR RESTAURANT LICENSE HOLDERS ONLY:

(a) Gross sales figures and percentages of income derived from: (Line 1) Liquor Sales: \$ _____ (_____ %)

W.S.12-4-408(b)

(Line 2) Food Sales: \$ _____ (_____ %)

(Line 1 + Line 2 must = Line 3)

(Line 3) Gross Sales: \$ _____ (_____ %)

(b) Have you submitted a valid food service permit or application? W.S. 12-4-413(a)

☐ YES ☐ NO

3. MICROBREWERY LICENSE HOLDERS ONLY:

(a) Did you produce over 50 barrels (1,550 gallons) but less than 50,000 barrels (1,550,000 gallons) during the previous license term? W.S. 12-1-101(a)(xix)

☐ YES ☐ NO

(b) Do you self-distribute your products? W.S. 12-2-201(a)

☐ YES ☐ NO

(Requires wholesale malt beverage license with the Liquor Division)

4. SOCIAL CLUB LICENSE HOLDERS ONLY:

(a) Have you files a detailed statement of your activities during the year with an itemized statement of amounts expended?

☐ YES ☐ NO**5. If applicant is filing as an Individual, Partnership or Club: W.S. 12-4-102(a)(ii) & (iii)**

Each individual, partner or club officer must complete the box below.

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip DO NOT LIST PO BOXES	Residence Phone Number	Have you been a DOMICILED resident for at least 1 year and not claimed residence in any other state in the last year?	Have you been Convicted of a Felony Violation?	Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages?
Norma Ruff	9/4/41	155 Stewart Rd	680-3541	YES ☒ NO ☐	YES ☐ NO ☒	YES ☒ NO ☐
Justin Ruff	6/17/65	155 Stewart Rd	680-3305	YES ☒ NO ☐	YES ☐ NO ☒	YES ☐ NO ☒
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐

(If more information is required, list on a separate piece of paper and attach to this application.)

6. If the applicant is a Corporation, Limited Liability Company, Limited Liability Partnership or Limited Partnership:

Per W.S. 12-4-102(a)(iv) & (v) each stockholder holding, either jointly or severally, ten percent (10%) or more of the outstanding and issued capital stock of the corporation, limited liability company, limited liability partnership, or limited partnership, and every officer, and every director must complete the box below.

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip DO NOT LIST PO BOXES	Residence Phone Number	No. of Years in Corp or LLC	% of Corporate Stock Held	Have you been Convicted of a Felony Violation?	Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages?
						YES ☐ NO ☐	YES ☐ NO ☐
						YES ☐ NO ☐	YES ☐ NO ☐
						YES ☐ NO ☐	YES ☐ NO ☐
						YES ☐ NO ☐	YES ☐ NO ☐

(If more information is required, list on a separate piece of paper and attach to this application)

OATH OR VERIFICATION

(Requires signatures by ALL Individuals, ALL Partners, ONE (1) LLC Member, or TWO (2) Corporate Officers or Directors except that if all the stock of the corporation is owned by ONE (1) individual then that individual may sign and verify the application upon his oath, or TWO (2) Club Officers.) W.S. 12-4-102(b)

Under penalty of perjury, and the possible revocation or cancellation of the license, I swear the above stated facts, are true and accurate.

STATE OF WYOMING)

COUNTY OF Campbell) ss.Signed and sworn to before me on this 21 day of Nov, 2022 that the facts alleged in the foregoing instrument are true by the following:

1) <u>Norma Ruff</u> (Signature)	<u>Norma Ruff</u> (Printed Name)	<u>Owner</u> Title
2) <u>Justin Ruff</u> (Signature)	<u>Justin Ruff</u> (Printed Name)	<u>Owner</u> Title
3) _____ (Signature)	_____ (Printed Name)	_____ Title
4) _____ (Signature)	_____ (Printed Name)	_____ Title

Witness my hand and official seal:

Susan J. Saunders
Signature of Notary Public

(SEAL)

My commission expires: 1-3-23

RENEWAL OF LIQUOR LICENSE OR PERMIT APPLICATION

FOR LIQUOR DIVISION USE ONLY

Customer #: C 6826

Reviewer: Initials Date

Agent: / /

Mgr.: / /

To be completed by City/County Clerk

License Fees Annual Fee: \$ 750.00
 Prorated Fee: \$ _____
 Transfer Fee: \$ _____
 Publishing Fee: \$ 31.67

Publishing Fee Direct Billed to Applicant: ☐

Local License #: 684
 Date filed with clerk: 11 / 14 / 2022
 Advertising Dates: (2 Weeks)
12/6/22 & 12/13/22
 Hearing Date: 12 / 20 / 2022

License Term: 2/7/2023 Through 2/6/2024

LICENSING AUTHORITY: Begin publishing promptly. As W.S. 12-4-104(d) specifies: **NO LICENSING AUTHORITY SHALL APPROVE OR DENY THE APPLICATION UNTIL THE LIQUOR DIVISION HAS CERTIFIED THE APPLICATION IS COMPLETE.**

Applicant: JENNIFER MCLAUGHLINTrade/Business Name (dba): SPOTTED HORSE BAR

Building Address: 7021 HWY 14-16
 (Building to be licensed)

ARVADA, WY 82831 CAMPBELLLocal Mailing Address: 7021 HWY 14-16ARVADA, WY 82831Local Business Telephone Number: (307) 736-2252

Fax Number:

Business E-Mail Address: schantzie@live.com**FILING IN**COUNTY OF CAMPBELL**FILING AS (CHOOSE ONLY ONE)**

- ☒ INDIVIDUAL ☐ CORPORATION
☐ PARTNERSHIP ☐ LTD PARTNERSHIP
☐ LP/LLP ☐ ORGANIZATION
☐ LLC ☐ OTHER _____

TYPE OF LICENSE OR PERMIT (CHOOSE ONLY ONE)**RETAIL LIQUOR LICENSE**

- ☐ ON-PREMISE ONLY (BAR)
☐ OFF-PREMISE ONLY (PACKAGE STORE)
☒ COMBINATION ON/OFF PREMISE (BOTH BAR & PACKAGE STORE)

- ☐ RESTAURANT LIQUOR LICENSE
☐ BAR AND GRILL LIQUOR LICENSE
☐ RESORT LIQUOR LICENSE

LIMITED RETAIL LIQUOR LICENSE (CLUB)

- ☐ VETERANS CLUB
☐ FRATERNAL CLUB
☐ GOLF CLUB
☐ SOCIAL CLUB

- ☐ MICROBREWERY PERMIT
☐ WINERY PERMIT
☐ DISTILLERY SATELLITE PERMIT
☐ WINERY SATELLITE PERMIT
☐ COUNTY MALT BEVERAGE PERMIT
☐ SPECIAL MALT BEVERAGE PERMIT

SPECIAL DESIGNATIONS:

NONE

To Assist the Liquor Division with scheduling inspections: OPERATIONAL STATUS

- ☒ FULL TIME (e.g. Jan through Dec)
☐ SEASONAL/PART-TIME
☐ NON-OPERATIONAL/PARKED

(specify months of operation)

DAYS OF WEEK (e.g. Mon through Sat)

HOURS OF OPERATION (e.g. 10a - 2a)

from _____ to _____
 from Sun to Sat
 from 11:00am to 2:00pm

1. BUILDING OWNERSHIP: Does the applicant? W.S. 12-4-103 (a) (iii)

- (a) **OWN** the licensed building? ☐ YES (own)
 (b) **LEASE** the licensed building? (Lease must be through the term of the liquor license) ☒ YES (lease)
 (c) **LEASE** is current and on file with the licensing authority & Liquor Division. ☒ YES ☐ NO

If lease is not current, please submit a copy of the lease and indicate:

- (i) When the **lease expires**, located on page _____ paragraph _____ of lease document.
 (ii) Where the **Sales** provision for alcoholic or malt beverages is located, on page _____ paragraph _____ of lease.
 (MUST contain a provision for SALE OF ALCOHOLIC or MALT BEVERAGES.)

2. BAR AND GRILL LICENSE OR RESTAURANT LICENSE HOLDERS ONLY:

- (a) Gross sales figures and percentages of income derived from: (Line 1) Liquor Sales: \$ _____ (_____%)
 W.S.12-4-408(b) (Line 2) Food Sales: \$ _____ (_____%)
 (Line 1 + Line 2 must = Line 3) (Line 3) Gross Sales: \$ _____ (_____%)
 (b) Have you submitted a valid food service permit or application? W.S. 12-4-413(a) ☐ YES ☐ NO

3. MICROBREWERY LICENSE HOLDERS ONLY:

(a) Did you produce over 50 barrels (1,550 gallons) but less than 50,000 barrels (1,550,000 gallons) during the previous license term? W.S.12-1-101(a)(xix)

☐ YES ☐ NO

(b) Do you self-distribute your products? W.S. 12-2-201(a)

☐ YES ☐ NO

(Requires wholesale malt beverage license with the Liquor Division)

4. SOCIAL CLUB LICENSE HOLDERS ONLY:

(a) Have you files a detailed statement of your activities during the year with an itemized statement of amounts expended?

☐ YES ☐ NO
5. If applicant is filing as an Individual, Partnership or Club: W.S. 12-4-102(a)(ii) & (iii)

Each individual, partner or club officer must complete the box below.

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip <i>DO NOT LIST PO BOXES</i>	Residence Phone Number	Have you been a DOMICILED resident for at least 1 year and not claimed residence in any other state in the last year?	Have you been Convicted of a Felony Violation?	Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages?
Jennifer McLaughlin	6/8/71	7021 Hwy 14-16 Arvada, WY 82831	307-751-8382	YES ☒ NO ☐	YES ☐ NO ☒	YES ☒ NO ☐
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐

(If more information is required, list on a separate piece of paper and attach to this application.)

6. If the applicant is a Corporation, Limited Liability Company, Limited Liability Partnership or Limited Partnership:

Per W.S. 12-4-102(a)(iv) & (v) each stockholder holding, either jointly or severally, ten percent (10%) or more of the outstanding and issued capital stock of the corporation, limited liability company, limited liability partnership, or limited partnership, and every officer, and every director must complete the box below.

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip <i>DO NOT LIST PO BOXES</i>	Residence Phone Number	No. of Years in Corp or LLC	% of Corporate Stock Held	Have you been Convicted of a Felony Violation?	Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages?
						YES ☐ NO ☐	YES ☐ NO ☐
						YES ☐ NO ☐	YES ☐ NO ☐
						YES ☐ NO ☐	YES ☐ NO ☐
						YES ☐ NO ☐	YES ☐ NO ☐

(If more information is required, list on a separate piece of paper and attach to this application)

OATH OR VERIFICATION

(Requires signatures by ALL individuals, ALL Partners, ONE (1) LLC Member, or TWO (2) Corporate Officers or Directors except that if all the stock of the corporation is owned by ONE (1) individual then that individual may sign and verify the application upon his oath, or TWO (2) Club Officers.) W.S. 12-4-102(b)

Under penalty of perjury, and the possible revocation or cancellation of the license, I swear the above stated facts, are true and accurate.

STATE OF WYOMING

COUNTY OF Campbell } ss.

Signed and sworn to before me on this 14 day of Nov, 2022 that the facts alleged in the foregoing instrument are true by the following:

1) <u>Jennifer McLaughlin</u> (Signature)	<u>Jennifer McLaughlin</u> (Printed Name)	<u>Owner</u> Title
2) _____ (Signature)	_____ (Printed Name)	_____ Title
3) _____ (Signature)	_____ (Printed Name)	_____ Title
4) _____ (Signature)	_____ (Printed Name)	_____ Title

(SEAL) ANGIE WADE
NOTARY PUBLIC
STATE OF WYOMING
COMMISSION ID: 149639
MY COMMISSION EXPIRES: 07/01/2027

Witness my hand and official seal:

Angie Wade
Signature of Notary Public
My commission expires 07-01-27

RENEWAL OF LIQUOR LICENSE OR PERMIT APPLICATION

FOR LIQUOR DIVISION USE ONLY

Customer #: C 4377

Reviewer: Initials Date

Agent: / /

Mgr.: / /

To be completed by City/County Clerk

Local License #: 682

License Fees Annual Fee: \$ 1,500.00

Date filed with clerk: 11 / 04 / 2022

Prorated Fee: \$

Advertising Dates: (2 Weeks)

Transfer Fee: \$

12/6/22 & 12/13/22

Publishing Fee: \$ 31.67

Hearing Date: 12 / 20 / 2022

Publishing Fee Direct Billed to Applicant: ☐

License Term: 2/7/2023 Through 2/6/2024

LICENSING AUTHORITY: Begin publishing promptly. As W.S. 12-4-104(d) specifies: NO LICENSING AUTHORITY SHALL APPROVE OR DENY THE APPLICATION UNTIL THE LIQUOR DIVISION HAS CERTIFIED THE APPLICATION IS COMPLETE.

Applicant: THE OFFICE SALOON LLC

Trade/Business Name (dba): THE OFFICE SALOON

Building Address: 1400 N HWY 14-16

(Building to be licensed)

GILLETTE, WY 82716 CAMPBELL

Local Mailing Address: 1400 N HWY 14-16

GILLETTE, WY 82716

Local Business Telephone Number: (307) 687-7713

Fax Number:

Business E-Mail Address: cmburkhardt@live.com

FILING INCOUNTY OF CAMPBELL**FILING AS (CHOOSE ONLY ONE)**☐ INDIVIDUAL☐ CORPORATION☐ PARTNERSHIP☐ LTD PARTNERSHIP☐ LP/LLP☐ ORGANIZATION☒ LLC☐ OTHER**TYPE OF LICENSE OR PERMIT (CHOOSE ONLY ONE)****RETAIL LIQUOR LICENSE**☐ ON-PREMISE ONLY
(BAR)☐ OFF-PREMISE ONLY
(PACKAGE STORE)☒ COMBINATION ON/OF PREMISE
(BOTH BAR & PACKAGE STORE)
☐ RESTAURANT LIQUOR LICENSE
☐ BAR AND GRILL LIQUOR LICENSE
☐ RESORT LIQUOR LICENSE
LIMITED RETAIL LIQUOR LICENSE (CLUB)
☐ VETERANS CLUB
☐ FRATERNAL CLUB
☐ GOLF CLUB
☐ SOCIAL CLUB

☐ MICROBREWERY PERMIT
☐ WINERY PERMIT
☐ DISTILLERY SATELLITE PERMIT
☐ WINERY SATELLITE PERMIT
☐ COUNTY MALT BEVERAGE PERMIT
☐ SPECIAL MALT BEVERAGE PERMIT
SPECIAL DESIGNATIONS:

NONE

To Assist the Liquor Division with scheduling inspections: **OPERATIONAL STATUS**☒ FULL TIME (e.g. Jan through Dec)

(specify months of operation)

from January to December

☐ SEASONAL/PART-TIME

DAYS OF WEEK (e.g. Mon through Sat)

from Sunday to Saturday

☐ NON-OPERATIONAL/PARKED

HOURS OF OPERATION (e.g. 10a - 2a)

from 6:00 AM to 2:00 AM

1. BUILDING OWNERSHIP: Does the applicant? W.S. 12-4-103 (a) (iii)(a) **OWN** the licensed building?☒ YES (own)(b) **LEASE** the licensed building? (Lease must be through the term of the liquor license)☐ YES (lease)(c) **LEASE** is current and on file with the licensing authority & Liquor Division.☐ YES ☐ NO

If lease is not current, please submit a copy of the lease and indicate:

(i) When the **lease expires**, located on page _____ paragraph _____ of lease document.(ii) Where the **Sales** provision for alcoholic or malt beverages is located, on page _____ paragraph _____ of lease.(MUST contain a provision for **SALE OF ALCOHOLIC or MALT BEVERAGES**.)**2. BAR AND GRILL LICENSE OR RESTAURANT LICENSE HOLDERS ONLY:**

(a) Gross sales figures and percentages of income derived from: (Line 1) Liquor Sales: \$ _____ (_____ %)

W.S.12-4-408(b)

(Line 2) Food Sales: \$ _____ (_____ %)

(Line 1 + Line 2 must = Line 3)

(Line 3) Gross Sales: \$ _____ (_____ %)

(b) Have you submitted a valid food service permit or application? W.S. 12-4-413(a)

☐ YES ☐ NO

3. MICROBREWERY LICENSE HOLDERS ONLY:

(a) Did you produce over 50 barrels (1,550 gallons) but less than 50,000 barrels? (1,550,000 gallons) during the previous license term? W.S.12-1-101(a)(xix)

☐ YES ☐ NO

(b) Do you self-distribute your products? W.S. 12-2-201(a)

☐ YES ☐ NO

(Requires wholesale malt beverage license with the Liquor Division)

4. SOCIAL CLUB LICENSE HOLDERS ONLY:

(a) Have you files a detailed statement of your activities during the year with an itemized statement of amounts expended?

☐ YES ☐ NO**5. If applicant is filing as an Individual, Partnership or Club: W.S. 12-4-102(a)(ii) & (iii)**

Each individual, partner or club officer must complete the box below.

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip <i>DO NOT LIST PO BOXES</i>	Residence Phone Number	Have you been a DOMICILED resident for at least 1 year and not claimed residence in any other state in the last year?	Have you been Convicted of a Felony Violation?	Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages?
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐

(If more information is required, list on a separate piece of paper and attach to this application.)

6. If the applicant is a Corporation, Limited Liability Company, Limited Liability Partnership or Limited Partnership:

Per W.S. 12-4-102(a)(iv) & (v) each stockholder holding, either jointly or severally, ten percent (10%) or more of the outstanding and issued capital stock of the corporation, limited liability company, limited liability partnership, or limited partnership, and every officer, and every director must complete the box below.

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip <i>DO NOT LIST PO BOXES</i>	Residence Phone Number	No. of Years in Corp or LLC	% of Corporate Stock Held	Have you been Convicted of a Felony Violation?	Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages?
Cheryl Burkhardt	10-7-1955	1047 N Hwy 14-16 Gillette, WY 82716	307 680 5191	8	50	YES ☐ NO ☒	YES ☒ NO ☐
James Gabriel	5-8-1957	1047 N Hwy 14-16 Gillette, WY 82716	307 686 3007	8	50	YES ☐ NO ☒	YES ☐ NO ☒
						YES ☐ NO ☐	YES ☐ NO ☐
						YES ☐ NO ☐	YES ☐ NO ☐

(If more information is required, list on a separate piece of paper and attach to this application.)

OATH OR VERIFICATION

(Requires signatures by ALL Individuals, ALL Partners, ONE (1) LLC Member, or TWO (2) Corporate Officers or Directors except that if all the stock of the corporation is owned by ONE (1) individual then that individual may sign and verify the application upon his oath, or TWO (2) Club Officers.) W.S. 12-4-102(b)

Under penalty of perjury, and the possible revocation or cancellation of the license, I swear the above stated facts, are true and accurate.

STATE OF WYOMING

COUNTY OF Campbell) ss.Signed and sworn to before me on this 4 day of NOV, 2022 that the facts alleged in the foregoing instrument are true by the following:

1) <u>Cheryl Burkhardt</u> (Signature)	<u>Cheryl Burkhardt</u> (Printed Name)	<u>owner</u> Title
2) <u>James Gabriel</u> (Signature)	<u>James Gabriel</u> (Printed Name)	<u>owner</u> Title
3) _____ (Signature)	_____ (Printed Name)	_____ Title
4) _____ (Signature)	_____ (Printed Name)	_____ Title

(SEAL)

JANE E. GEBHART
NOTARY PUBLIC
STATE OF WYOMING
COMMISSION ID: 89950
MY COMMISSION EXPIRES: 06/03/2028

Witness my hand and official seal:

Jane E. Gebhart
Signature of Notary Public

My commission expires: 6-3-2028

RENEWAL OF LIQUOR LICENSE OR PERMIT APPLICATION

FOR LIQUOR DIVISION USE ONLY

Customer #: C 7094

Reviewer: Initials Date

Agent: / /

Mgr.: / /

To be completed by City/County Clerk

License Fees Annual Fee: \$ 750.00

Prorated Fee: \$

Transfer Fee: \$

Publishing Fee: \$ 31.67

Publishing Fee Direct Billed to Applicant: ☐

Local License #: 681

Date filed with clerk: 11/10/22

Advertising Dates: (2 Weeks)

12/6/22 & 12/13/22

Hearing Date: 12/20/2022

License Term: 2/7/2023 Through 2/6/2024

LICENSING AUTHORITY: Begin publishing promptly. As W.S. 12-4-104(d) specifies: NO LICENSING AUTHORITY SHALL APPROVE OR DENY THE APPLICATION UNTIL THE LIQUOR DIVISION HAS CERTIFIED THE APPLICATION IS COMPLETE.

Applicant: CHRYSLIS HOSPITALITY LLCTrade/Business Name (dba): SWEETGRASS AT THUNDERBASINBuilding Address: 1408 ROCKY POINT RD

(Building to be licensed)

WESTON, WY 82731 CAMPBELLLocal Mailing Address: 1408 ROCKY POINT RDWESTON, WY 82731

Local Business Telephone Number: (307) 682-3328

Fax Number:

Business E-Mail Address: deirdre@chrysalishospitality.com**FILING IN**COUNTY OF CAMPBELL**FILING AS (CHOOSE ONLY ONE)**☐ INDIVIDUAL☐ PARTNERSHIP☐ LP/LLP☒ LLC☐ CORPORATION☐ LTD PARTNERSHIP☐ ORGANIZATION☐ OTHER**TYPE OF LICENSE OR PERMIT (CHOOSE ONLY ONE)****RETAIL LIQUOR LICENSE**☒ ON-PREMISE ONLY
(BAR)☐ OFF-PREMISE ONLY
(PACKAGE STORE)☐ COMBINATION ON/OFF PREMISE
(BOTH BAR & PACKAGE STORE)
☐ RESTAURANT LIQUOR LICENSE
☐ BAR AND GRILL LIQUOR LICENSE
☐ RESORT LIQUOR LICENSE
LIMITED RETAIL LIQUOR LICENSE (CLUB)
☐ VETERANS CLUB
☐ FRATERNAL CLUB
☐ GOLF CLUB
☐ SOCIAL CLUB

☐ MICROBREWERY PERMIT
☐ WINERY PERMIT
☐ DISTILLERY SATELLITE PERMIT
☐ WINERY SATELLITE PERMIT
☐ COUNTY MALT BEVERAGE PERMIT
☐ SPECIAL MALT BEVERAGE PERMIT
SPECIAL DESIGNATIONS:GUEST RANCH DESIGNATION W.S. 12-5-201(f)To Assist the Liquor Division with scheduling inspections: **OPERATIONAL STATUS**☐ FULL TIME (e.g. Jan through Dec)☒ SEASONAL/PART-TIME☐ NON-OPERATIONAL/PARKED

(specify months of operation)

DAYS OF WEEK (e.g. Mon through Sat)

HOURS OF OPERATION (e.g. 10a - 2a)

from March to Novemberfrom Monday to Sundayfrom 6am to 2am**1. BUILDING OWNERSHIP:** Does the applicant? W.S. 12-4-103 (a) (iii)(a) **OWN** the licensed building?☐ YES (own)(b) **LEASE** the licensed building? (Lease must be through the term of the liquor license)☒ YES (lease)(c) **LEASE** is current and on file with the licensing authority & Liquor Division.☒ YES ☐ NO

If lease is not current, please submit a copy of the lease and indicate:

(i) When the **lease expires**, located on page ____ paragraph ____ of lease document.(ii) Where the **Sales** provision for alcoholic or malt beverages is located, on page ____ paragraph ____ of lease.(MUST contain a provision for **SALE OF ALCOHOLIC or MALT BEVERAGES**.)**2. BAR AND GRILL LICENSE OR RESTAURANT LICENSE HOLDERS ONLY:**

(a) Gross sales figures and percentages of income derived from: (Line 1) Liquor Sales: \$ _____ (____%)

W.S.12-4-408(b) (Line 2) Food Sales: \$ _____ (____%)

(Line 1 + Line 2 must = Line 3) (Line 3) Gross Sales: \$ _____ (____%)

(b) Have you submitted a valid food service permit or application? W.S. 12-4-413(a)

☒ YES ☐ NO

3. MICROBREWERY LICENSE HOLDERS ONLY:

- (a) Did you produce over 50 barrels (1,550 gallons) but less than 50,000 barrels? (1,550,000 gallons) during the previous license term? W.S. 12-1-101(a)(xix)
- (b) Do you self-distribute your products? W.S. 12-2-201(a)
(Requires wholesale malt beverage license with the Liquor Division)

☐ YES ☐ NO

☐ YES ☐ NO
4. SOCIAL CLUB LICENSE HOLDERS ONLY:

- (a) Have you files a detailed statement of your activities during the year with an itemized statement of amounts expended?

☐ YES ☐ NO
5. If applicant is filing as an Individual, Partnership or Club: W.S. 12-4-102(a)(ii) & (iii)

Each individual, partner or club officer must complete the box below.

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip DO NOT LIST PO BOXES	Residence Phone Number	Have you been a DOMICILED resident for at least 1 year and not claimed residence in any other state in the last year?	Have you been Convicted of a Felony Violation?	Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages?
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐

(If more information is required, list on a separate piece of paper and attach to this application.)

6. If the applicant is a Corporation, Limited Liability Company, Limited Liability Partnership or Limited Partnership:

Per W.S. 12-4-102(a)(iv) & (v) each stockholder holding, either jointly or severally, ten percent (10%) or more of the outstanding and issued capital stock of the corporation, limited liability company, limited liability partnership, or limited partnership, and every officer, and every director must complete the box below.

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip DO NOT LIST PO BOXES	Residence Phone Number	No. of Years in Corp or LLC	% of Corporate Stock Held	Have you been Convicted of a Felony Violation?	Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages?
Deirdre Mychelle Wildman	9/22/75	1408 Rocky Point Road Weston, WY 82731	303- 481-2897	6	100	YES ☐ NO ☒	YES ☐ NO ☒
						YES ☐ NO ☐	YES ☐ NO ☐
						YES ☐ NO ☐	YES ☐ NO ☐
						YES ☐ NO ☐	YES ☐ NO ☐

(If more information is required, list on a separate piece of paper and attach to this application)

OATH OR VERIFICATION

(Requires signatures by ALL Individuals, ALL Partners, ONE (1) LLC Member, or TWO (2) Corporate Officers or Directors except that if all the stock of the corporation is owned by ONE (1) individual then that individual may sign and verify the application upon his oath, or TWO (2) Club Officers.) W.S. 12-4-102(b)

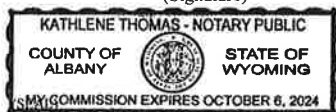
Under penalty of perjury, and the possible revocation or cancellation of the license, I swear the above stated facts, are true and accurate.

STATE OF WYOMING

COUNTY OF Campbell) ss.

Signed and sworn to before me on this 9th day of November, 2022 that the facts alleged in the foregoing instrument are true by the following:

1) <u>Deirdre M Wildman</u> (Signature)	<u>Deirdre M Wildman</u> (Printed Name)	<u>Owner</u> Title
2) _____ (Signature)	_____ (Printed Name)	_____ Title
3) _____ (Signature)	_____ (Printed Name)	_____ Title
4) _____ (Signature)	_____ (Printed Name)	_____ Title



Witness my hand and official seal:

Kathlene Thomas
Signature of Notary Public

My commission expires: October 6, 2024

RENEWAL OF LIQUOR LICENSE OR PERMIT APPLICATION

FOR LIQUOR DIVISION USE ONLY

Customer #: C 6690

Reviewer: Initials Date

Agent: / /

Mgr.: / /

To be completed by City/County Clerk

License Fees Annual Fee: \$ 750.00

Prorated Fee: \$

Transfer Fee: \$

Publishing Fee: \$ 31.67

Publishing Fee Direct Billed to Applicant: ☐

Local License #: 680

Date filed with clerk: 11 / 10 / 22

Advertising Dates: (2 Weeks)

12/6/22 & 12/13/22

Hearing Date: 12 / 20 / 2022

License Term: 2/7/2023 Through 2/6/2024

LICENSING AUTHORITY: Begin publishing promptly. As W.S. 12-4-104(d) specifies: NO LICENSING AUTHORITY SHALL APPROVE OR DENY THE APPLICATION UNTIL THE LIQUOR DIVISION HAS CERTIFIED THE APPLICATION IS COMPLETE.

Applicant: **BRYAN J POWNALL & MICHAEL WILLIS**Trade/Business Name (dba): **PARADISE LOUNGE & GENTLEMANS CLUB**Building Address: **14116 HWY 51**

(Building to be licensed)

ROZET, WY 82727 CAMPBELLLocal Mailing Address: **2607 KIRK CT****GILLETTE, WY 82718**

Local Business Telephone Number: (307) 682-4950

Fax Number:

Business E-Mail Address: paradiselounge@paradiseloungegentlemansclub.com**FILING IN****COUNTY OF CAMPBELL****FILING AS (CHOOSE ONE)**☐ INDIVIDUAL☒ PARTNERSHIP☐ LP/LLP☐ LLC☐ CORPORATION☐ PARTNERSHIP☐ ORGANIZATION☐ OTHER**TYPE OF LICENSE OR PERMIT (CHOOSE ONE)****RETAIL LIQUOR LICENSE**☒ ON-PREMISE ONLY (BAR)☐ OFF-PREMISE ONLY (PACKAGE STORE)☐ COMBINATION ON/OF PREMISE (BOTH BAR & PACKAGE STORE)
☐ RESTAURANT LIQUOR LICENSE
☐ BAR AND GRILL LIQUOR LICENSE
☐ RESORT LIQUOR LICENSE
LIMITED RETAIL LIQUOR LICENSE (CLUB)
☐ VETERANS CLUB
☐ FRATERNAL CLUB
☐ GOLF CLUB
☐ SOCIAL CLUB
☐ MICROBREWERY PERMIT☐ WINERY PERMIT☐ DISTILLERY SATELLITE PERMIT☐ WINERY SATELLITE PERMIT☐ COUNTY MALT BEVERAGE PERMIT☐ SPECIAL MALT BEVERAGE PERMIT**SPECIAL DESIGNATIONS:**

NONE

To Assist the Liquor Division with scheduling inspections: **OPERATIONAL STATUS**☐ FULL TIME (e.g. Jan through Dec)☐ SEASONAL/PART-TIME☒ NON-OPERATIONAL/PARKED

(specify months of operation)

DAYS OF WEEK (e.g. Mon through Sat)

HOURS OF OPERATION (e.g. 10a - 2a)

from _____ to _____

from _____ to _____

from _____ to _____

1. BUILDING OWNERSHIP: Does the applicant? W.S. 12-4-103 (a) (iii)(a) **OWN** the licensed building?☒ YES (own)(b) **LEASE** the licensed building? (Lease must be through the term of the liquor license)☐ YES (lease)(c) **LEASE** is current and on file with the licensing authority & Liquor Division.☐ YES ☐ NO

If lease is not current, please submit a copy of the lease and indicate:

(i) When the **lease expires**, located on page _____ paragraph _____ of lease document.(ii) Where the **Sales** provision for alcoholic or malt beverages is located, on page _____ paragraph _____ of lease.(MUST contain a provision for **SALE OF ALCOHOLIC or MALT BEVERAGES**.)**2. BAR AND GRILL LICENSE OR RESTAURANT LICENSE HOLDERS ONLY:**

(a) Gross sales figures and percentages of income derived from: (Line 1) Liquor Sales: \$ 18,000 (____%)

W.S.12-4-408(b)

(Line 2) Food Sales: \$ _____ (____%)

(Line 1 + Line 2 must = Line 3)

(Line 3) Gross Sales: \$ 18,000 (____%)

(b) Have you submitted a valid food service permit or application? W.S. 12-4-413(a)

☐ YES ☒ NO

3. MICROBREWERY LICENSE HOLDERS ONLY:

- (a) Did you produce over 50 barrels (1,550 gallons) but less than 50,000 barrels? (1,550,000 gallons) during the previous license term? W.S. 12-1-101(a)(xix)

☐ YES ☐ NO

- (b) Do you self-distribute your products? W.S. 12-2-201(a)

☐ YES ☐ NO

(Requires wholesale malt beverage license with the Liquor Division)

4. SOCIAL CLUB LICENSE HOLDERS ONLY:

- (a) Have you files a detailed statement of your activities during the year with an itemized statement of amounts expended?

☐ YES ☐ NO
5. If applicant is filing as an Individual, Partnership or Club: W.S. 12-4-102(a)(ii) & (iii)

Each individual, partner or club officer must complete the box below.

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip DO NOT LIST PO BOXES	Residence Phone Number	Have you been a DOMICILED resident for at least 1 year and not claimed residence in any other state in the last year?	Have you been Convicted of a Felony Violation?	Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages?
Bryan J Pownall	4-30 1945	14116 State Hwy 451, Pocatello, ID 83431	307-680-1318	YES ☒ NO ☐	YES ☐ NO ☒	YES ☐ NO ☒
Michael Willis	8-6 1977	2607 Kirk Court, Gillette, WY 82718	307-622-0511	YES ☒ NO ☐	YES ☐ NO ☒	YES ☐ NO ☒
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐

(If more information is required, list on a separate piece of paper and attach to this application.)

6. If the applicant is a Corporation, Limited Liability Company, Limited Liability Partnership or Limited Partnership:

Per W.S. 12-4-102(a)(iv) & (v) each stockholder holding, either jointly or severally, ten percent (10%) or more of the outstanding and issued capital stock of the corporation, limited liability company, limited liability partnership, or limited partnership, and every officer, and every director must complete the box below.

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip DO NOT LIST PO BOXES	Residence Phone Number	No. of Years in Corp or LLC	% of Corporate Stock Held	Have you been Convicted of a Felony Violation?	Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages?
						YES ☐ NO ☐	YES ☐ NO ☐
						YES ☐ NO ☐	YES ☐ NO ☐
						YES ☐ NO ☐	YES ☐ NO ☐
						YES ☐ NO ☐	YES ☐ NO ☐

(If more information is required, list on a separate piece of paper and attach to this application.)

OATH OR VERIFICATION

(Requires signatures by ALL Individuals, ALL Partners, ONE (1) LLC Member, or TWO (2) Corporate Officers or Directors except that if all the stock of the corporation is owned by ONE (1) individual then that individual may sign and verify the application upon his oath, or TWO (2) Club Officers.) W.S. 12-4-102(b)

Under penalty of perjury, and the possible revocation or cancellation of the license, I swear the above stated facts, are true and accurate.

STATE OF WYOMING)

COUNTY OF Campbell) ss.

Signed and sworn to before me on this 4 day of November, 2022 that the facts alleged in the foregoing instrument are true by the following:

1) <u>Bryan J Pownall</u> (Signature)	<u>Bryan J Pownall</u> (Printed Name)	<u>owner</u> Title
2) <u>Mike Willis</u> (Signature)	<u>Mike Willis</u> (Printed Name)	<u>owner</u> Title
3) _____ (Signature)	_____ (Printed Name)	_____ Title
4) _____ (Signature)	_____ (Printed Name)	_____ Title



Nancy R. Gossuch
Signature of Notary Public

My commission expires: Nov 19, 2028

November 29, 2022

Bryan J Powell

My intentions With my bar is to remodel and clean it up and to start a neighborhood bar like it use to be.

No date as to be exact, but before year end of 2023.

Bryan Powell

RENEWAL OF LIQUOR LICENSE OR PERMIT APPLICATION

FOR LIQUOR DIVISION USE ONLY		
Customer #:	L 4015	
Reviewer:	Initials	Date
Agent:		/ /
Mgr.:		/ /

To be completed by City/County Clerk

License Fees Annual Fee: \$ 100.00 Local License #: 679
 Prorated Fee: \$ _____ Date filed with clerk: 11 / 09 / 2022
 Transfer Fee: \$ _____ Advertising Dates: (2 Weeks)
12/6/2022 & 12/13/2022
 Publishing Fee: \$ 31.67 Hearing Date: 12 / 20 / 2022
 Publishing Fee Direct Billed to Applicant: ☐

License Term: 2/7/2023 Through 2/6/2024

LICENSING AUTHORITY: Begin publishing promptly. As W.S. 12-4-104(d) specifies: **NO LICENSING AUTHORITY SHALL APPROVE OR DENY THE APPLICATION UNTIL THE LIQUOR DIVISION HAS CERTIFIED THE APPLICATION IS COMPLETE.**

Applicant: MOOSE LODGE #1957
 Trade/Business Name (dba): MOOSE LODGE #1957
 Building Address: 2704 HACKATHORN LN
 (Building to be licensed) GILLETTE, WY 82716 CAMPBELL
 Local Mailing Address: PO BOX 1977
GILLETTE, WY 82717
 Local Business Telephone Number: (307) 686-0212 Fax Number: (307) 686-0227
 Business E-Mail Address: lodge1957@mooseunits.org

FILING INCOUNTY OF CAMPBELL**FILING AS (CHOOSE ONLY ONE)**

- ☐ INDIVIDUAL ☐ CORPORATION
☐ PARTNERSHIP ☐ LTD PARTNERSHIP
☐ LP/LLP ☒ ORGANIZATION
☐ LLC ☐ OTHER _____

TYPE OF LICENSE OR PERMIT (CHOOSE ONLY ONE)**RETAIL LIQUOR LICENSE**

- ☐ ON-PREMISE ONLY (BAR)
☐ OFF-PREMISE ONLY (PACKAGE STORE)
☐ COMBINATION ON/OFF PREMISE (BOTH BAR & PACKAGE STORE)

- ☐ RESTAURANT LIQUOR LICENSE
☐ BAR AND GRILL LIQUOR LICENSE
☐ RESORT LIQUOR LICENSE
LIMITED RETAIL LIQUOR LICENSE (CLUB)
☐ VETERANS CLUB
☒ FRATERNAL CLUB
☐ GOLF CLUB
☐ SOCIAL CLUB

- ☐ MICROBREWERY PERMIT
☐ WINERY PERMIT
☐ DISTILLERY SATELLITE PERMIT
☐ WINERY SATELLITE PERMIT
☐ COUNTY MALT BEVERAGE PERMIT
☐ SPECIAL MALT BEVERAGE PERMIT

SPECIAL DESIGNATIONS:

NONE

To Assist the Liquor Division with scheduling inspections: **OPERATIONAL STATUS**

- ☒ FULL TIME (e.g. Jan through Dec)
☐ SEASONAL/PART-TIME
☐ NON-OPERATIONAL/PARKED

(specify months of operation) Sunday from Noon to 8:00P.M
 DAYS OF WEEK (e.g. Mon through Sat) from Mon - to Sat.
 HOURS OF OPERATION (e.g. 10a - 2a) from 3:00P.M to 8:00P.M

1. BUILDING OWNERSHIP: Does the applicant? W.S. 12-4-103 (a) (iii)

- (a) **OWN** the licensed building? ☒ YES (own)
 (b) **LEASE** the licensed building? (Lease must be through the term of the liquor license) ☐ YES (lease)
 (c) **LEASE** is current and on file with the licensing authority & Liquor Division. ☐ YES ☐ NO
 If lease is not current, please submit a copy of the lease and indicate:
 (i) When the **lease expires**, located on page _____ paragraph _____ of lease document.
 (ii) Where the **Sales** provision for alcoholic or malt beverages is located, on page _____ paragraph _____ of lease.
 (MUST contain a provision for **SALE OF ALCOHOLIC or MALT BEVERAGES.**)

2. BAR AND GRILL LICENSE OR RESTAURANT LICENSE HOLDERS ONLY:

- (a) Gross sales figures and percentages of income derived from: (Line 1) Liquor Sales: \$ _____ (_____%)
 W.S.12-4-408(b) (Line 2) Food Sales: \$ _____ (_____%)
 (Line 1 + Line 2 must = Line 3) (Line 3) Gross Sales: \$ _____ (_____%)
 (b) Have you submitted a valid food service permit or application? W.S. 12-4-413(a) ☐ YES ☐ NO

3. MICROBREWERY LICENSE HOLDERS ONLY:

(a) Did you produce over 50 barrels (1,550 gallons) but less than 50,000 barrels (1,550,000 gallons) during the previous license term? W.S. 12-1-101(a)(xix)

☐ YES ☐ NO

(b) Do you self-distribute your products? W.S. 12-2-201(a)

☐ YES ☐ NO

(Requires wholesale malt beverage license with the Liquor Division)

4. SOCIAL CLUB LICENSE HOLDERS ONLY:

(a) Have you files a detailed statement of your activities during the year with an itemized statement of amounts expended?

☐ YES ☐ NO

5. If applicant is filing as an Individual, Partnership or Club: W.S. 12-4-102(a)(ii) & (iii)

Each individual, partner or club officer must complete the box below.

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip DO NOT LIST PO BOXES	Residence Phone Number	Have you been a DOMICILED resident for at least 1 year and not claimed residence in any other state in the last year?	Have you been Convicted of a Felony Violation?	Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages?
Patrick Greenough	10-2 1961	3338 Georgia Circle Gillette WY 82718	307-689 9068	YES ☒ NO ☐	YES ☐ NO ☒	YES ☐ NO ☒
Kenny Bergeson	01-28 1954	905 West 2nd St. #5-B Gillette WY 82718	307-689 9855	YES ☒ NO ☐	YES ☐ NO ☒	YES ☐ NO ☒
Victor Silbaugh	7-29 1955	2060 W-4-JR Gillette WY 82718	307-680 5238	YES ☒ NO ☐	YES ☐ NO ☒	YES ☐ NO ☒
Martin James	9-30 1969	950 Means Gillette WY 82718	307-299 0642	YES ☒ NO ☐	YES ☐ NO ☒	YES ☐ NO ☒

(If more information is required, list on a separate piece of paper and attach to this application.)

6. If the applicant is a Corporation, Limited Liability Company, Limited Liability Partnership or Limited Partnership:

Per W.S. 12-4-102(a)(iv) & (v) each stockholder holding, either jointly or severally, ten percent (10%) or more of the outstanding and issued capital stock of the corporation, limited liability company, limited liability partnership, or limited partnership, and every officer, and every director must complete the box below.

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip DO NOT LIST PO BOXES	Residence Phone Number	No. of Years in Corp or LLC	% of Corporate Stock Held	Have you been Convicted of a Felony Violation?	Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages?
						YES ☐ NO ☐	YES ☐ NO ☐
						YES ☐ NO ☐	YES ☐ NO ☐
						YES ☐ NO ☐	YES ☐ NO ☐
						YES ☐ NO ☐	YES ☐ NO ☐

(If more information is required, list on a separate piece of paper and attach to this application)

OATH OR VERIFICATION

(Requires signatures by ALL Individuals, ALL Partners, ONE (1) LLC Member, or TWO (2) Corporate Officers or Directors except that if all the stock of the corporation is owned by ONE (1) individual then that individual may sign and verify the application upon his oath, or TWO (2) Club Officers.) W.S. 12-4-102(b)

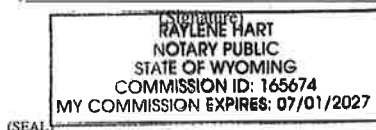
Under penalty of perjury, and the possible revocation or cancellation of the license, I swear the above stated facts, are true and accurate.

STATE OF WYOMING

COUNTY OF Campbell) ss.

Signed and sworn to before me on this 9 day of Nov, 2022 that the facts alleged in the foregoing instrument are true by the following:

1) Kenny Bergeson (Signature) Kenny Bergeson (Printed Name) Treasurer (Title)
 2) Victor Silbaugh (Signature) Victor Silbaugh (Printed Name) Admin (Title)
 3) _____ (Signature) _____ (Printed Name) _____ (Title)
 4) _____ (Signature) _____ (Printed Name) _____ (Title)



Witness my hand and official seal:

Raylene Hart (Signature of Notary Public)
 My commission expires: 7/1/2027

The following page(s) contain the backup material for Agenda Item: [10:20 General County Budget](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

NOTICE OF PUBLIC HEARING

The Board of Campbell County Commissioners will hold a Public Hearing on December 20, 2022 at 10:20 AM in the Commissioner's Chambers in the Court house. The purpose of the public hearing is to:

GENERAL COUNTY

1. Increase General County Expense 100013.66050 Other Governmental Entity Funding by \$10,009,046.09
2. Increase Building Maintenance Cash Carryover 2150.46160 by -\$10,009,046.09
3. Increase Transfer out of Building Maintenance 2150.69000 to General Fund by \$10,009,046.09
4. Increase Transfer into General Fund 1000.49070 by -\$10,009,046.09 from Building Maintenance

All persons interested may appear and offer written and/or oral comments regarding such budgets.

Dated this 6th day of December 2022

Susan F. Saunders
Campbell County Clerk

December 13, 2022

The following page(s) contain the backup material for Agenda Item: [10:25 Bennor Estates Improvement & Service District Enlargement](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

IN THE MATTER OF:)
)
A Petition for Enlargement of)
Bennor Estates)
Improvement and Service District)

Susan F. Saunders, County Clerk

IN THE MATTER OF:)
)
A Petition for Enlargement of)
Bennor Estates)
Improvement and Service District)

PLEASE TAKE NOTICE THAT a hearing will be held upon the petition filed by James M. Hannah and Robbin Hannah requesting the enlargement of Bennor Estates Improvement and Service District as follows:

3. The hearing will be held on December 20, 2022, at 10:25 A.M. in the chambers

of the Board of County Commissioners located in the Campbell County Courthouse, 500 S. Gillette Ave., Gillette, Wyoming.

All interested persons may appear and be heard on the matter.

DATED THIS 1st day of November 2022

CAMPBELL COUNTY BOARD OF COUNTY COMMISSIONERS

Del Shelstad, Chairman

ATTEST:

Susan F. Saunders, County Clerk

November 15, 2022
December 10, 2022

**BEFORE THE CAMPBELL COUNTY
BOARD OF COUNTY COMMISSIONERS**

IN THE MATTER OF:)
)
A Petition for Enlargement of)
Bennor Estates)
Improvement and Service District)

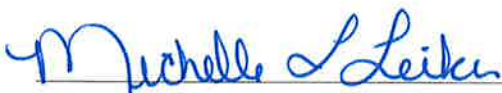
**CERTIFICATION OF THE PETITION FOR ENLARGEMENT OF THE BENNOR
ESTATES IMPROVEMENT AND SERVICE DISTRICT**

THIS IS TO CERTIFY that I have reviewed the Petition for Enlargement of the Bennor Estates Improvement and Service District and have verified the qualifications of all signers utilizing the appropriate records and hereby certify that the signers of the petition are the owners (legal/titled owners) of the land proposing to be included into the district and represent not less than 25% of the landowners owning not less than 25% of the assessed valuation of the property within the area proposed to be included. The signers are the only landowners, owning 100% of the property within the proposed area. Bennor Estates Improvement and Service District Board of Directors approved a resolution for the enlargement on May 17, 2022.

The petition was received October 25, 2022. The approval letters have been received from the Campbell County Assessor or the Department of Revenue.

If, after a hearing on the matter, the petition is approved by the Campbell County Board of Commissioners, an election need not be held due to the fact the landowners and Board of Directors agree to the inclusion of the new area within the district.

The petition is being forwarded to you to set a hearing date.



Michelle L. Leiker
Elections Coordinator

Dated: 10/25/2022

Bennor Estates Improvement and Service District
Resolution No. 2022-01

RECEIVED 10/25/22
FILED 10/25/22
CAMPBELL COUNTY CLERK

Entitled: A RESOLUTION FOR APPROVING AN ENLARGEMENT PETITION FOR BENNOR ESTATES IMPROVEMENT AND SERVICE DISTRICT.

WITNESSETH

WHEREAS, the Governing Body for the Bennor Estates Improvement and Service District desires to enlarge the District at the request of landowners, James M. Hannah and Robbin Hannah, for the property at 633 Force Road, with a legal description further defined in the Exhibit.

WHEREAS, landowners certify that they are the legal owners of the property and that by connecting onto the water system that is operated and owned by the Bennor Estates Improvement and Service District, as the land owners located at 633 Force Road, they agree to the following:

- 1) The water purchased from the Bennor Estates Improvement & Service District will be used for domestic purposes only to supply existing facilities with potable water for consumption and sanitary purposes only and **will not** be utilized for industrial applications. Industrial applications shall be defined as utilizing water for the manufacturing of a product where the water is either consumed or is part of the product. This also includes utilizing water for any part of a process associated to the manufacturing of said product.
- 2) We will pay all costs for running the District's water line to the property line, estimated at under \$10,000 total. The District will be responsible for this work and will bill or assess me for this work.
- 3) We will pay all costs to run the line from the property line to the necessary point of use and will comply with all District by-laws, rules and regulations and will pay the required tap fee (\$4,000 for a service line under 1") and will install all of the required components and sign the required Water User Agreement.
- 4) Will pay the Regional Water Supply System Development charge as determined by the City of Gillette.
- 5) Will pay the regular District fees.
- 6) Will not be part of subdivision so this would not include anything to do with covenants or subdivision rules.

WHEREAS, the Bennor Estates Improvement and Service District has agreed to the enlargement under these terms and requests the Campbell County Commissioners grant this request.

BE IT FURTHER RESOLVED, that Lynne Gray, President and Katie Balamut, Secretary/Treasurer are hereby designated as the authorized representatives of the Bennor Estates Improvement and Service District to act on behalf of the Governing Body on all matters relating to this resolution.

PASSED, APPROVED AND ADOPTED THIS 17 day of May, 2022.

Lynne Gray
Lynne Gray, President

Attest:

Katie Balamut
Katie Balamut, Secretary/Treasurer

Office Of
COUNTY ASSESSOR

PHONE (307)682-7266 - PO BOX 877 - GILLETTE, WY 82717-0877



To Whom It May Concern:

September 26, 2022

The Campbell County Assessor's Office mapping department has reviewed the boundary map for the enlargement of the Bennor Estates I & S District and does not find any discrepancies or issues. I, Troy D. Clements, Campbell County Assessor, do hereby accept the map as currently presented.

Sincerely,

Troy D. Clements
Campbell County Assessor

Petition to Join Bennor Estates Improvement and Service District

April 27, 2022

Bennor Estates Improvement & Service District
PO Box 2544
Gillette, WY 82717

RE: Request for Water Service for 633 Force Rd 6.85 acres

Dear Bennor Estates Improvement & Service District,

I hereby request the addition of my property at 633 Force Rd, Gillette, Wyoming, into the Bennor Estates Improvement & Service District. The legal description for the property is described in the attached pages (Exhibit A).

I certify that I am the legal owner of the property.

By connecting onto the water system that is operated and owned by the Bennor Estates Improvement and Service District, as the land owner located at 633 Force Rd, I agree to the following:

- 1) The water purchased from the Bennor Estates Improvement & Service District will be used for domestic purposes only to supply existing facilities with potable water for consumption and sanitary purposes only and will not be utilized for industrial applications. Industrial applications shall be defined as utilizing water for the manufacturing of a product where the water is either consumed or is part of the product. This also includes utilizing water for any part of a process associated to the manufacturing of said product.
- 2) I will pay all costs for running the District's water line to the property line, estimated at under \$10,000 total. The District will be responsible for this work and will bill or assess me for this work.
- 3) I will pay all costs to run the line from the property line to the necessary point of use and will comply with all District by-laws, rules and regulations and will pay the required tap fee (\$4,000 for a service line under 1") and will install all of the required components and sign the required Water User Agreement.
- 4) I will pay the Regional Water Supply System Development charge as determined by the City of Gillette.
- 5) Will pay the regular District fees.
- 6) Will not be part of subdivision so this would not include anything to do with covenants or subdivision rules.

Sincerely,

Rabbin Hannah 5-30-22
[Signature] 5/30/22

Gillette, WY 82718

Enclosure: Exhibit A

The State



of Wyoming

RECEIVED 10/25/22
FILED 10/25/22
CAMPBELL COUNTY CLERK

DEPARTMENT OF REVENUE

Herschler Building
3rd Floor East
122 West 25th Street
Cheyenne, Wyoming 82002-0110
E-Mail: directorofrevenue@wyo.gov
Web: <http://revenue.wyo.gov>

MARK GORDON, *Governor*
BRENDA HENSON, *Director*

Telephone (307) 777-7961
DOR Main FAX (307) 777-7722
Property Tax FAX (307) 777-7527
Excise FAX (307) 777-3632
Mineral FAX (307) 777-7849
Liquor FAX (307) 777-6255

October 19, 2022

Bennor Estates Phase I Improvement and Service
PO Box 2544
Gillette, Wyoming 82717

Dear Helenanne Cathy:

The Wyoming Department of Revenue has reviewed the documentation submitted for this district. Based on this review, the documents on file, and pursuant to the reporting requirements outlined in W.S. 39-13-102(p), and 39-13-104(k)(iv), the Department has determined that the district is Compliant for the tax year noted below.

<u>Tax Year</u>	<u>Approval Type</u>	<u>Map</u>	<u>Legal</u>	<u>Resolution</u>
2023	Compliant	Approved	Approved	Approved

Compliance status means that this district has met all of the minimum requirements as defined by Wyoming statute and the Department's administrative rules.

The Department approves the petition for formation. The petitioned area does not create any gaps or overlaps, nor does it conflict with a district of like services.

Any missing or rejected documentation should be submitted to the DOR as soon as possible. All documents provided to the Department must meet the requirements established in Chapter 21, Section 5 of our agency rules. You can find this document on the Department's website at <http://wyo-prop-div.wyo.gov/> under Tax Districts > General Information > Rules. If you do not have Internet access, we can mail a copy for your review.

This notice is the current, final determination and supersedes all other notices you may have received from the Department. If you should have any questions or concerns regarding this matter, please feel free to contact us.

Sincerely,

Dan Shadakofsky
Senior Business Applications Analyst
(307) 777-5432
dan.shadakofsky@wyo.gov

cc: Campbell County Assessor

BENBOR ESTATES IMPROVEMENT & SERVICE DISTRICT

A tract of land that is located in a portion of the NW ¼ of the SW ¼ of Section 3, a portion of the SE ¼ of the NE ¼, a portion of the SE ¼ of the SW ¼ and a portion of the SE ¼ of Section 4,
T 49 N, R 73 W of the 6th P.M., Campbell County, Wyoming



LEGAL DESCRIPTION FOR BENBOR ESTATES I & SD

A TRACT OF LAND THAT IS LOCATED IN A PORTION OF THE NW ¼ OF THE SW ¼ OF SECTION 3, A PORTION OF THE SE ¼ OF THE NE ¼, A PORTION OF THE SE ¼ OF THE SW ¼ AND A PORTION OF THE SE ¼ OF SECTION 4, T 49 N, R 73 W OF THE 6TH P.M., CAMPBELL COUNTY, WYOMING, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

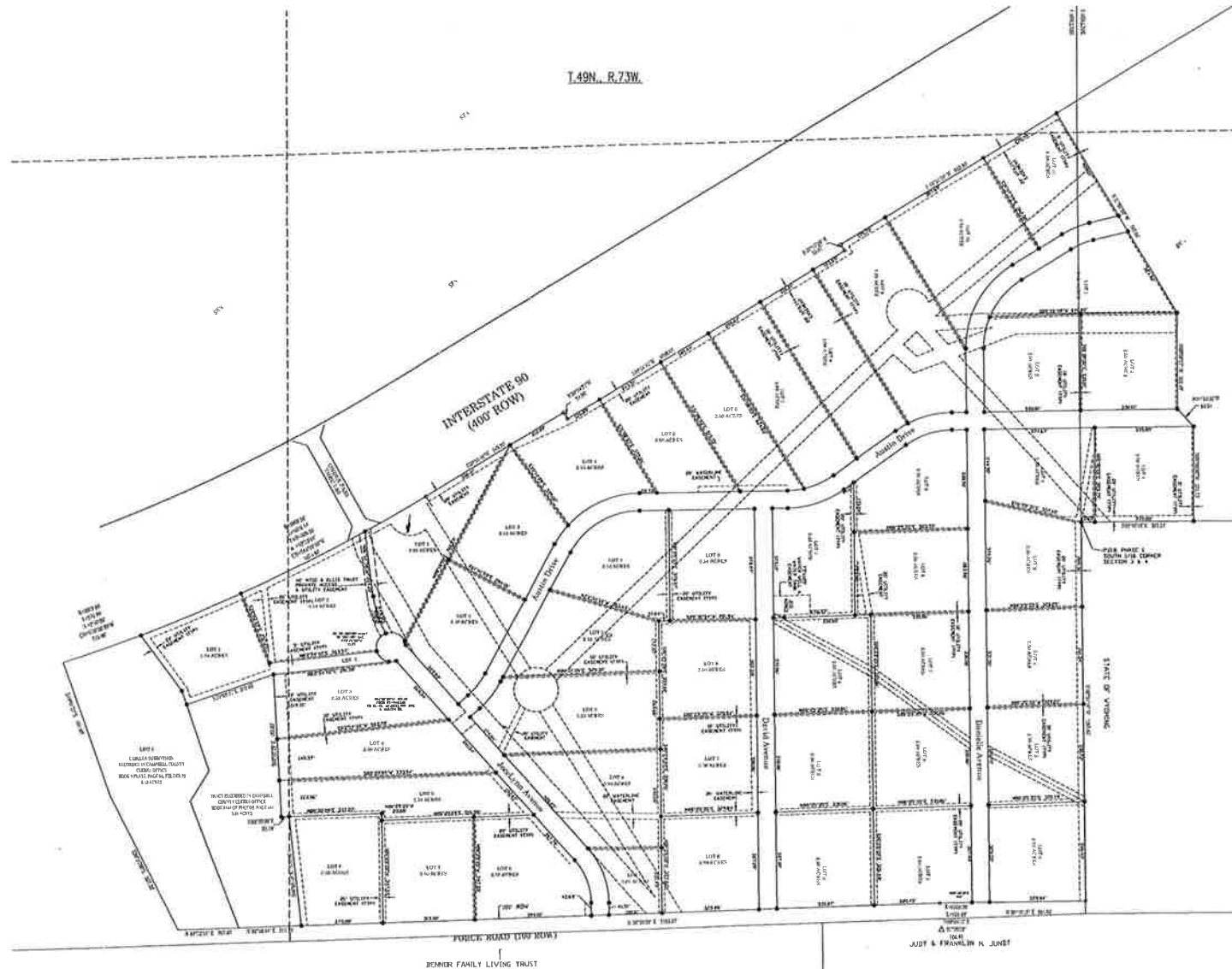
BEGINNING AT THE SOUTH 1/16 CORNER OF SAID SECTION 3 AND SAID SECTION 4; THENCE N89°40'18"E, 382.54 FEET; THENCE N0°00'00"W, 324.73 FEET; THENCE N41°55'50"W, 80.94 FEET; THENCE N0°02'27"W, 329.40 FEET; THENCE N31°01'59"W, 707.04 FEET TO THE SOUTHERLY R.O.W. INTERSTATE 90; THENCE ALONG THE SAID SOUTHERLY R.O.W. INTERSTATE 90 THE FOLLOWING SIX COURSES: THENCE S58°51'29"W, 853.88 FEET; THENCE S31°17'39"E, 25.07 FEET; THENCE S58°51'57"W, 1,099.62 FEET; THENCE N31°54'27"W, 24.80 FEET; THENCE S58°51'49"W, 540.20 FEET; THENCE ALONG A NON-TANGENT CURVE TO THE RIGHT, SAID CURVE HAS A CENTRAL ANGLE OF 10°23'54", A RADIUS OF 5,825.58 FEET, AN ARC LENGTH OF 1,076.14 FEET, A CHORD BEARING OF S64°00'00"W AND A CHORD LENGTH OF 1,074.96 FEET; THENCE ALONG A NON-TANGENT CURVE TO THE RIGHT, SAID CURVE HAS A CENTRAL ANGLE OF 2°40'00", A RADIUS OF 5929.60 FEET, AN ARC LENGTH OF 275.99 FEET, A CHORD BEARING OF S70°38'30"W AND A CHORD LENGTH OF 275.98 FEET; THENCE LEAVING SAID SOUTHERLY R.O.W. INTERSTATE 90, S19°01'21"E, 481.88 FEET; THENCE S28°37'00"E, 507.35 FEET TO THE NORTH R.O.W. LINE OF FORCE ROAD; THENCE ALONG THE SAID NORTH R.O.W. LINE OF FORCE ROAD THE FOLLOWING FIVE COURSES: THENCE N88°28'11"E, 207.50 FEET; THENCE N88°16'44"E, 211.59 FEET; THENCE N88°20'00"E, 2,303.07 FEET; THENCE ALONG A NON-TANGENT CURVE TO THE RIGHT, SAID CURVE HAS A CENTRAL ANGLE OF 01°20'28", A RADIUS OF 4,508.26 FEET, AN ARC LENGTH OF 105.49 FEET, A CHORD BEARING OF N00°04'12"E AND A CHORD LENGTH OF 105.48 FEET; THENCE N00°40'18"E, 394.08 FEET TO THE EAST LINE OF SAID SECTION 4; THENCE LEAVING SAID NORTH R.O.W. LINE OF FORCE ROAD, N0°34'10"W ALONG THE SAID EAST LINE OF SECTION 4, 1,287.85 FEET TO THE POINT OF BEGINNING, SAID TRACT CONTAINS 142.71 ACRES, MORE OR LESS.

THE BOUNDARY OF THIS IMPROVEMENT & SERVICE DISTRICT IS INTENDED TO INCLUDE THE CONTENTS WITHIN BENBOR ESTATES, PHASE I (BOOK 8 PLATS, PAGE 75, FOLDER 31), LOT 1, CEBULLA SUBDIVISION (BOOK 9 PLATS, PAGE 68, FOLDER 23) AND BOOK 2454 PHOTOS, PAGE 494, CAMPBELL COUNTY RECORDS.

NOTES: THIS MAP IS BASED ON RECORD DOCUMENTS, BEARINGS AND DISTANCES ARE AS SHOWN ON RECORD PLATS AND RECORDED DOCUMENTS.

LEGEND:

- BOUNDARY LINES
- LOT LINES
- CENTERLINES OF ROADS
- EASEMENTS
- FOUND HWY ROW MARKER
- REBAR & ALUM. CAP



COUNTY CLERK

THE DISTRICT MAP WAS FILED FOR RECORD IN THE OFFICE OF THE CLERK

AND RECORDED AT ____ O'CLOCK, ____ M., 2018,

IN BOOK ____ PAGE NUMBER ____

COUNTY CLERK

PREPARED FOR:

BENBOR ESTATES IMPROVEMENT & SERVICE DISTRICT
3 DANIELLE AVE
GILLETTE, WY 82718
(307) 655-3437



ENGINEERS
1000 EAST 10TH AVENUE
GILLETTE, WY 82718
(307) 655-3437

DRAWN BY: MDH	CHECKED BY: BSS	1
DATE: 8-19-22	DATE: 8-19-22	1
JOB No: 22971-LS		

The following page(s) contain the backup material for Agenda Item: [10:30 Payment of Gillette College Mill Levy MOU](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

MEMORANDUM OF UNDERSTANDING REGARDING PAYMENT OF GILLETTE COLLEGE MILL LEVY

This agreement is entered into effective this 8th day of December, 2022, by and between Gillette Community College District (hereinafter referred to as “College”) and the Board of Campbell County Commissioners (hereinafter referred to as “County”). The College and the County may be referred to hereunder collectively as “the Parties”.

I. Purpose

The Purpose of this Memorandum of Understanding (MOU) is to memorialize how the County will provide funds to the College via an account equal to the estimated amount of monthly ad valorem tax on gross production of minerals due to the College for 2022 production, and the manner by which an equal amount will be recouped by the County.

II. Background

The college district was established in August of 2021 after 70% of Campbell County taxpayers voted to approve the creation of the college.

The elected college board approved a fiscal year 2023 budget of \$16,227,462 made up of the following funding sources:

CURRENT FUND	\$12,176,824
AUXILIARY	656,074
GRANTS & CONTRACTS	870,151
BOCHES	1,936,413
PLANT	60,000
STUDENT FEES	528,000
	\$16,227,462

Subsequent to the College Board approval of the budget, the college submitted a request of 2.545 mills to the county assessor on June 24, 2022, to cover \$11,553,432.20 of the Current Fund source amount.

The Order Levying Requisite Taxes for Fiscal Year 2022/2023 approved and adopted by the Campbell County Commissioners on the 6th day of July 2022, granted the College as a taxing entity, 6.125 percent of the taxes collected. The Campbell County Treasurer is required by Wyo. St. §§ 39-13-111 and 113 to proportionally distribute such revenue received to each taxing entity within Campbell County.

The college seeks access to funds that constitute the College’s proportional share of estimated monthly ad valorem tax on the gross production of minerals for all 2022 production.

III. Terms of Agreement

The parties agree to the terms below:

- The County shall create a bank account for the explicit purpose of this agreement (hereafter “account”) and shall transfer funds into the account.
- The type and nature of the account will be at the discretion of Campbell County. The account is entirely under the custody and control of the County.
- All interest generated on the monies deposited to the account shall be the property of the County.

- The County shall deposit monies into the account in an amount of \$10,009,046.09 on or before December 20, 2022.
- The College shall have access to the account by submitting an invoice to Campbell County for approval by the Campbell County Commissioners in the regular course of business.
- The College shall not deposit the money from the account into any bank account labeled "Reserve" with a separate and distinct bank account number.
- The County through the County Treasurer shall recoup an equal amount of funds by withholding payments received for monthly ad valorem tax on gross production of minerals otherwise due to the College until the entirety of the amount advanced is recouped.
- The County will continue to disburse property tax and license plate monies to the College.
- The County will track the property tax disbursements, license plate disbursements, and mineral production taxes attributable to the College and provide that information on a not less than monthly basis to the College.
- The College may send invoices at any frequency it deems appropriate.
- The College invoices sent to the County shall not exceed \$10,009,046.09, in total.
- Parties agree on June 29, 2023, the account will close. The Campbell County Treasurer may transfer the monies to whatever account they deem appropriate, in the normal course of business.
- The College may request the account be closed at any time via a letter hand-delivered to the Campbell County Treasurer with a copy to the Campbell County Commissioner's Office.

IV. Signatures

In witness whereof, the Parties, through their authorized representatives, have executed this MOU on the dates set out below.

Gillette Community College District

County of Campbell, Wyoming

Robert P. Palmer, Chairman
Gillette Community College District Board of Trustees

Del Shelstad, Chairman
Campbell County Board of Commissioners

Dated this ____ day of December, 2022

Dated this ____ day of December, 2022