

Office of County Commissioners
December 20, 2022
Gillette, Wyoming

The Campbell County Board of Commissioners met in regular session, Tuesday, December 20, 2022. Chairman Shelstad called the meeting to order at 9:00 AM. Pastor Dallas Grubbs led in prayer and Chairman Shelstad led the Pledge of Allegiance.

Present were Rusty Bell, Bob Maul, Don Hamm, Colleen Faber, Del Shelstad, Commissioners; Michelle Leiker, Deputy County Clerk; Denton Knapp, Commissioners Executive Director and Kyle Ferris, Deputy County Attorney.

The following consent agenda was presented:

MINUTES

Board of Commissioners Parks and Recreation Board Meeting, November 28, 2022

Board of Commissioners Directors Workshop, December 5, 2022

Board of Commissioners Regular Meeting, December 6, 2022

Board of Commissioners Public Land Board Meeting, December 8, 2022

MONTHLY REPORTS

Clerk of District Court – November 2022

County Clerk – November 2022

Sheriff's Office – November 2022

Treasurer's Office – November 2022

PAYROLL PAYMENTS

November 26, 2022

CANCELLATION/REBATE OF TAXES

2021-169, 2021-170, 2021-171, 2021-172, 2021-173, 2021-174

BOARD BYLAWS UPDATE

Community Advocacy, Resources, Education (CARE) Board Bylaws – Effective December 20, 2022

FINANCIAL ASSISTANCE AWARD AMENDMENT

Approval for a No Cost Extension to April 28, 2023, for the Carbon Valley Global Marketing and Branding Campaign Project from Economic Development Administration

LINE-ITEM TRANSFERS

Clerk - Transfer \$17,000.00 from 100021-60005 Full Time Regular to 100021-60200 Part Time Regular

Human Resources - Transfer \$340.00 from 100161-62880 Self-Insurance to 100161-62820 Professional Liability Insurance

Juvenile Services - Transfer \$350.00 from 100452-62260 Professional Services to 100452-64150 Gasoline

Parks & Recreation - Transfer \$1,000.00 from 100774-64250 Landscaping Supplies to 100778-63420 Spec. Events-Prog. Cost

OFFICIAL BOND & OATHS

Campbell County – Public Official Bond – Delmer Leroy Shelstad

Los Caballos Service & Improvement District – Troy Collins

People's Improvement & Service District

Sundog Service & Improvement District – Rebecca Vondrak

POSITION VACANCY JUSTIFICATIONS

Children's Developmental Services – Early Childhood Instructor

Children's Developmental Services – Early Childhood Special Education

Instructor

Library – Library Page

Public Works – Recycling Center Technician

VACATION HOURS CARRY OVER REQUESTS

Commissioners Office - Sandra Beeman – Carry over 76.98 vacation hours and use by June 30, 2023

HAND WARRANTS

Campbell County Clerk Tax Account	\$300,528.56
Campco Federal Credit Union	158.00
Circuit Court of Campbell County	482.59
Campbell County Treasurer – FLX/HSA	38,077.48
Great West Trust Company	29,455.00
Wyoming Child Support	1,320.13
Gillette Reproductive Health	2,367.00

Commissioner Bell moved to approve all items of the Consent Agenda as presented.

Commissioner Hamm seconded the motion. All Voted – Aye. Carried.

Commissioner Faber presented the Commissioners upcoming calendar of events.

Denton Knapp presented the Veterans' update.

Commissioner Faber moved to approve the Hildreth Simple Subdivision Request, Case Number 22.05.CRSD, to divide 35-acres into two parcels: Parcel 1 a 24.91-acre parcel and Parcel 2 a 10.09-acre parcel, as presented. Commissioner Maul seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve the Grant Award Agreement between Wyoming Office of Homeland Security and Campbell County for the Emergency Management Performance Grant – American Rescue Plan Act (EMPG-ARPA), in the amount of \$87,500 with a local match of \$87,500 for the period of October 1, 2020, to September 30, 2023, as presented. Commissioner Hamm seconded the motion. All Voted – Aye. Carried.

David King presented information about the Vigilant Guard 23-3 Exercise and Wyoming will host the exercise in summer 2023.

Commissioner Faber moved to approve the Request for Change in Position Allocation submitted by the Campbell County Fire Department for a new Administrative Coordinator position, Grade 108, as presented. Commissioner Maul seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve the reinstatement of the GIS Technician I Position, Pay Range 104 and the GIS Technician II Position, Pay Range 106 and approve the updated Salary Range Placement Table, as recommended by the Personnel Committee, and moved to approve the Position Vacancy Justification submitted by the Assessor's Office for the GIS Technician I or II position, as presented. Commissioner Hamm seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to accept the resignation of Curtis Burdette and appoint Elgin Faber to the Airport Board to serve an unexpired five (5) year term from December 20, 2022, to December 31, 2026; and appoint Brock Porch to the Airport Board to serve a five (5) year term from January 1, 2023, to December 31, 2027, as presented. Commissioner Maul seconded the motion. Commissioner Faber abstained from the discussion and vote due to a conflict of interest. Commissioner Hamm abstained from the discussion and vote. All Voted -Aye. Carried.

Commissioner Bell moved to appoint Greg Steward to the Predator Management District Board to serve a three (3) year term from January 1, 2023, to December 31, 2025, representing Sportsman, as presented. Commissioner Maul seconded the motion. All Voted - Aye. Carried.

Commissioner Faber moved to appoint Bill Rice, replacing Lisa Harry, to the State Miner's Hospital Board, to serve an unexpired four (4) year term from December 20, 2022, to June 30, 2026, representing Campbell County Health, in accordance with Wyoming Statute 30-6-101. Commissioner Hamm seconded the motion. All Voted - Aye. Carried.

Commissioner Bell moved to approve the 2023 Schedules for the Board of Commissioners Regular Meetings and the County Board Meetings, Resolution Number 2037, as presented. Commissioner Faber seconded the motion. All Voted - Aye. Carried.

Kyle Ferris provided an update on the National Opioid Settlement Allocation Notice.

A Public Hearing was held at 10:15 AM. The purpose of the hearing was to hear requests for Renewal of Retail & Limited Liquor Licenses.

Commissioner Faber moved to approve the renewal of Retail Liquor Licenses for the following applicants:

The Office Saloon LLC (dba The Office Saloon); Jennifer McLaughlin (dba Spotted Horse Bar); and Bryan Pownall and Michael Willis (dba Paradise Lounge and Gentlemen's Club); Norma J. Ruff and Justin Ruff (dba Ruff's Rozet Bar); Chrysalis Hospitality, LLC (dba Sweetgrass at Thunderbasin); and the approve renewal of Limited Liquor License for Gillette Moose Lodge #1957, as presented. Commissioner Bell seconded the motion. All Voted - Aye. Carried.

A Public Hearing was held at 10:20 AM for the purpose of hearing proposed General County budget amendments for Fiscal Year 2022-2023.

Public comment was received.

Commissioner Hamm moved to approve the General County budget amendments for Fiscal Year 2022-23:

Increase General County Expense 100013.66050 Other Governmental Entity Funding by \$10,009,046.09; Increase Building Maintenance Cash Carryover 2150.46160 by - \$10,009,046.09; Increase Transfer out of Building Maintenance 2150.69000 to General Fund by \$10,009,046.09; Increase Transfer into General Fund 1000.49070 by -\$10,009,046.09 from Building Maintenance.

Commissioner Maul seconded the motion. Commissioner Bell abstained due to a possible conflict of interest. Commissioner Maul - Aye, Commissioner Hamm - Aye, Commissioner Faber - Nay, Chairman Shelstad - Aye. Carried.

A Public Hearing was held at 10:25 AM for the purpose of the Bennor Estates Improvement & Service District Enlargement.

Commissioner Faber moved to determine Bennor Estates Improvement and Service District could benefit from the enlargement of the district, allowing for a thirty-day written protest period and setting February 7, 2023, as the date for consideration of approval, in accordance with Wyoming Statute 22-29-109. Commissioner Bell seconded the motion. All Voted - Aye. Carried.

Bob Palmer and Janell Oberlander presented information on the Payment of Gillette College Mill Levy Memorandum of Understanding.

Commissioner Faber moved to change the first sentence in the Background section of the Memorandum of Understanding Regarding Payment of Gillette College Mill Levy to read the College District was established in August of 2021 following a special election vote.

Commissioner Maul seconded the motion. Commissioner Bell abstained from the discussion and vote due to a possible conflict of interest. All Voted - Aye. Carried.

Commissioner Faber moved to amend the document on the second to the last paragraph to read the Order Levying Requisite Taxes for Fiscal Year 2022/2023 was approved and adopted by the Campbell County Commissioners on the 6th day of July 2022. The College seeks access to County funds in order to bridge the gap of receipt of the 2022 Ad Valorem Production Taxes due to Wyoming Statute 39-13-113 which delays payment for newly created districts until reconciliation. That would strike the language that says granted the College as a taxing entity, 6.125 percent of the taxes collected. The Campbell County Treasurer is required by Wyo. St. § 39-13-111 and 113 to proportionally distribute such revenue received to each taxing entity within Campbell County. Commissioner Hamm seconded the motion. Commissioner Bell abstained from the discussion and vote due to a possible conflict of interest. All Voted - Aye. Carried.

Commissioner Maul moved to approve the Memorandum of Understanding between Gillette Community College District and Campbell County to provide an account to withdraw monies in the amount not to exceed \$10,009,046.09, and this MOU should supersede any previous MOUs as presented. Commissioner Hamm seconded the motion. Commissioner Bell abstained from the discussion and vote due to a possible conflict of interest. Commissioner Maul - Aye, Commissioner Hamm - Aye, Commissioner Faber - Nay, Chairman Shelstad - Aye. Carried.

Grace Davis presented the request for a Hand Warrant for Gillette Community College District. Commissioner Faber moved to approve the Hand Warrant for the Gillette Community College District for first release and disbursement of funds in the amount of \$5,948,343.30, as presented. Commissioner Maul seconded the motion. Commissioner Bell abstained from the discussion and vote due to a possible conflict of interest. All Voted - Aye. Carried.

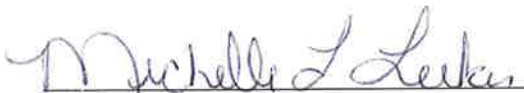
Chairman Shelstad provided information regarding a recent email and an article published in the local newspaper.

Public Comment was received.

Commissioner Bell moved to enter into Executive Session to discuss Personnel. Commissioner Maul seconded the motion. All Voted - Aye. Carried.

The Board reconvened into regular session at 1:10 PM.

There being no further business to come before the Board of Commissioners, the meeting was adjourned at 1:12 PM. The next regular meeting of the Commissioners will be held Wednesday, January 4, 2023, at 9:00 AM in the Commissioners Chambers in the Courthouse.



Michelle L. Leiker, Deputy County Clerk
Board of County Commissioners


Del Shelstad, Chairman
Board of County Commissioners

In accordance with W.S. 18-3-516(f) the required County Notices of Publication are available on the County's Website at: www.ccgov.net