

Office of County Commissioners
December 21, 2021
Gillette, Wyoming

The Campbell County Board of Commissioners met in regular session, Tuesday, December 21, 2021. Commissioner Shelstad called the meeting to order at 9:00 AM. Paster Dal Grubbs led in prayer and Commissioner Shelstad led the Pledge of Allegiance.

Present were Rusty Bell, DG Reardon, Del Shelstad, Colleen Faber, Commissioners; Susan F. Saunders, County Clerk; Sean Brown, Deputy County Attorney; Emily Simper, Deputy County Attorney and Carol Seeger, Commissioners Administrative Director. Chairman Maul was absent from the meeting.

The following consent agenda was presented:

MINUTES

- Board of Commissioners Special Meeting, December 3, 2021
- Board of Commissioners Executive Session, December 3, 2021
- Board of Commissioners Directors Workshop, December 6, 2021
- Board of Commissioners Regular Meeting, December 7, 2021
- Board of Commissioners Public Land Board Meeting, December 9, 2021

MONTHLY REPORTS

- Clerk of District Court – November 2021
- County Clerk – November 2021
- Sheriff's Office – November 2021
- Sheriff's Office, Detention – November 2021
- Treasurer's Office – November 2021

CANCELLATION/REBATE OF TAXES

2021-3; 2021-4; 2021-5; 2021-7; 2021-8; 2021-9; 2021-10; 2021-11; 2021-12;
2021-13; 2021-15; 2021-16; 2021-17; 2021-18; 2021-19; 2021-20

LETTER OF SUPPORT

Gillette College & Gillette College Foundation – EDA Grant for Good Jobs

Challenge

POSITION VACANCY JUSTIFICATIONS

- Airport – Airport Operations Tech I
- Attorney's Office – Deputy County Attorney
- Children's Developmental Services – Early Head Start Home Visitor
- Public Works/Facilities Maintenance – Custodian I

SICK LEAVE TRANSFER REQUESTS

- Transfer 40 hours from Employee #531733 to Employee #607064
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HAND WARRANTS

Campco Federal Credit Union

\$226.01

Campbell County Clerk Tax Account	271,480.38
Campbell County Treasurer – FLX/HSA	41,564.97
Great West Trust Company	28,537.50
Sheridan County Circuit Court	292.33
Wyoming Child Support	1,423.51
CCEHBTA – Health	724,052.66
CCEHBTA – Dental	1,789.80
Gallagher Benefit Services (Reliance)	18,362.67
VSP of Wyoming	8,102.16

Commissioner Bell moved to approve all items of the Consent Agenda as presented.
Commissioner Faber seconded the motion. All Voted – Aye. Carried.

Commissioner Reardon moved to approve the Airport Rescue Grant Agreement between the Federal Aviation Administration (FAA) and Campbell County to replace the HVAC system at the Northeast Wyoming Regional Airport, in the amount of \$1,145,381, as presented.
Commissioner Bell seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve the Congestion Mitigation Air Quality (CMAQ) Program Agreement between the Wyoming Department of Transportation and Campbell County for chemical dust suppression of various county roads, in the amount of \$210,600 with a local cash match of \$52,650, as presented. Commissioner Faber seconded the motion. All Voted – Aye. Carried.

Commissioner Reardon moved to approve the Joint Emergency Operations Plan for Campbell County, the City of Gillette, and the Town of Wright in accordance with Homeland Security Directives and the National Incident Management System (NIMS), as presented. Commissioner Bell seconded the motion. All Voted – Aye. Carried.

Commissioner Faber moved to approve Amendment One to the Contract between the Wyoming Department of Health, Behavioral Health Division and Campbell County for the Adult Treatment Courts to increase the award amount by \$14,300, for a total amount of \$264,903.86, as presented. Commissioner Bell seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to appoint Curtis Burdette to the Airport Board to serve a five-year term, ending June 30, 2026. Commissioner Reardon seconded the motion. All Voted – Aye. Carried.

Commissioner Reardon moved to appoint Leslie Perkins to the Boys & Girls Club Board to serve a three-year term, ending June 30, 2024. Commissioner Bell seconded the motion. All Voted – Aye. Carried.

Commissioner Faber moved to appoint Marilyn Christensen to the Fair Board to serve a five-year term, ending June 30, 2026. Commissioner Reardon seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to appoint Shelly Besel to the Lodging Tax Board to serve a three-year term, ending June 30, 2024. Commissioner Reardon seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to appoint Thomas Holm to the Museum Board to serve a three-year term, ending June 30, 2024. Commissioner Reardon seconded the motion. All Voted – Aye. Carried.

Commissioner Reardon moved to appoint Katie Wilson, Jamie Tarver and BJ Clark to the Natural Resource & Land Use Committee to serve a three-year term, ending December 31, 2024. Commissioner Faber seconded the motion. All Voted – Aye. Carried.

Commissioner Reardon moved to appoint BJ Clark to the Predator Management Board to serve a three-year term, ending December 31, 2024. Commissioner Faber seconded the motion. All Voted – Aye. Carried.

Commissioner Faber moved to appoint Matt Olsen and Kevin Geis to serve as viewers in the petition regarding Bishop Road, in accordance with W.S. 24-3-101, as presented. Commissioner Reardon seconded the motion. All Voted – Aye. Carried.

A Public Hearing was held at 10:15 AM for the purpose of hearing the transfer and renewal requests of Retail Liquor Licenses & Limited Retail Liquor Licenses.

Commissioner Faber moved to approve the application for a transfer of a Retail Liquor License to Norma & Justin Ruff and renewal of the Retail and Limited Liquor Licenses issued to The Office Saloon LLC, Jennifer McLaughlin, Bryan Pownall & Michael Willis, Norma & Justin Ruff, and renew the Limited Liquor License to the Moose Lodge #1957, pursuant to W.S. 12-4-104, as presented. Commissioner Bell seconded the motion. All Voted – Aye. Carried.

A Public Hearing was held at 10:20 AM for the purpose of hearing a zoning request for the Ludog Subdivision. The applicant has requested that the proposed new subdivision be zoned R-S, Residential Suburban.

Commissioner Bell moved to approve the Rezoning Request submitted by Randy Wirfel, Case Number 21.05 COZ, to rezone three lots in the Ludog Subdivision from unzoned to R-S (Rural Suburban), contingent upon the approval of the Ludog Subdivision, as presented. Commissioner Faber seconded the motion. All Voted – Aye. Carried.

After hearing from the parties, including members of the public, the Board discussed the variance request and determined that the variance should be granted. The variance granted is to require the developer to provide right-of-way and construct the road to the cul-de-sac as platted for the reasons due to the topography in the area, the variance is the minimum adjustment necessary to alleviate the hardship and will be consistent with the intent and purposes of the subdivision regulations for connectivity which must take into consideration topography. It is impractical at this time to require right-of-way or construction of a road to the border of the

proposed development. Any variance will be somewhat in conflict with the regulation by its very nature but if good cause exists as here, it is warranted.

Commissioner Bell moved to approve a variance to the Chapter 6 Subdivision Regulations in Case Number 21.03 COMP requiring the developer to construct the road only to the furthest point possible given the topography. Commissioner Faber seconded the motion. Commissioner Bell withdrew the motion.

Commissioner Faber moved to approve a variance to the Chapter 6 Subdivision Regulations in Case Number 21.03 COMP requiring the developer to dedicate right-of-way and construct the road only to the furthest point possible given the topography. Commissioner Bell seconded the motion. All Voted – Nay. Failed.

Commissioner Bell moved to approve a variance to the Chapter 6 Subdivision Regulations in Case Number 21.03 COMP requiring the developer to dedicate right-of-way and construct the road, as platted. Commissioner Faber seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve to uphold the decision of the Planning Commission in Case Number 21.03 COMP requiring the proposed subdivision to join the Overbrook Improvement and Service District as a condition for approval of a subdivision permit. Commissioner DG Reardon seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve that all employees receive a one-time token of appreciation in the sum of \$1,800 for full-time employees and a prorated sum for regularly scheduled part-time employees currently employed by the Campbell County and the Joint Powers Boards at the time of approval to be distributed in the second paycheck in January 2022. Commissioner Faber seconded the motion. All Voted – Aye. Carried.

There being no further business to come before the Commissioners the meeting was adjourned at 12:45 PM. The next regular meeting of the Commissioners will be held Wednesday, January 5, 2022, at 9:00 AM in the Commissioners Chambers in the Courthouse.


Susan F. Saunders, County Clerk
Board of County Commissioners


Del Shelstad, Commissioner
Board of County Commissioners

In accordance with W.S. 18-3-516(f) the required County Notices of Publication are available on the County's Website at: www.ccgov.net