

Children's Developmental Services of Campbell County
Board of Director's Meeting
September 29, 2021

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MEETING PLACE:

The Children's Developmental Services of Campbell County Board of Directors met in a regular meeting, September 29, 2021.

CALL TO ORDER:

The meeting was called to order by Chairman Bertine Bahige at 6:05p.m.

PUBLIC COMMENT:

There was no Public Comment.

INTRODUCTIONS:

Board members present Wendy Balo, Tyler Watts, and Bertine Bahige. Cindy Reardon was present via Teams. Director Bob Tranas, Early Childhood Special Education Manager Trena Bauder, Early Head Start Coordinator Stephanie Stevens, Early Childhood Coordinator Tausha Edmonds, Financial Services Manager Jana Webb, and Senior Administrative Assistant Melissa Kline.

ADDITIONS TO AGENDA:

Bob Tranas added the following:

Letter from Wyoming Department of Health: Notice of Special Education Action 9/27

Region 13: Professional Agreement

READING OF MINUTES:

August 2021:

August 2021 minutes were reviewed.

Wendy Balo made a motion to approve the July 2021 minutes as submitted. Tyler Watts seconded. With a unanimous vote, the motion carried.

OLD BUSINESS:

COVID:

Bob Tranas shared a Vaccination Mandate from the Director of Head Start Bernadine Futrell.



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NEW BUSINESS:

There was no new business.

REGION XIII PDDS:**EIEP Part C Monitor Report:**

Trena Bauder shared the final report from the Part C on-site monitor visit held August 31, 2021. The report indicated that there were zero areas of noncompliance identified.

Update Screening Numbers:

Trena Bauder provided an update on current community screening numbers including a comparison of this year's numbers against past years. This year CDS has seen some of its highest numbers.

Half-day Classroom Option:

Trena Bauder provided a possible solution to a challenge we face with classroom size and session preferences.

Professional Agreement:

Bob Tranas presented an agreement submitted by EX35 that would provide Digital Marketing.

Tyler Watts made a motion to approve the agreement as submitted. Wendy Balo seconded. With a unanimous vote the motion carried.

Department of Health Notice of Action 9/27:

Bob Tranas shared a Notice of Special Education Action 9/27 by the Wyoming Department of Health.

EARLY CHILDHOOD EDUCATION:**Creative Curriculum:**

Tausha Edmonds provided information about the Creative Curriculum Cloud. The subscription price for a year is \$10,400. \$5,800 will come from the WDE Part B contract, the remaining will come from the curriculum line-item. This curriculum supports our current curriculum.

EARLY HEAD START:**Notice of Award – Non-Federal Share Waiver**

Stephanie Stevens presented a Notice of Award stating we were approved to reduce our Non-Federal Share for the previous program year by \$19,351.

Program Information Report:

Stephanie Stevens presented an EHS 2020-2021 Annual Report.

Wendy Balo made a motion to accept the Annual Report as submitted. Cindy Reardon seconded. With a unanimous vote the motion carried.

Professional Services Agreement- Mental Health:

Stephanie Stevens presented an agreement for consultative counseling services with Whole Life Counseling/Tara Reed. Cost of agreement is \$10,800.

Wendy Balo made a motion to accept the Mental Health agreement as submitted. Tyler Watts seconded. With a unanimous vote the motion carried.

Child Assessment Data – Gold Report:

Stephanie Stevens shared the August school readiness data for EHS children.

BUDGET:

There was no discussion on Budget.

OTHER NEW BUSINESS:

Sub-Committee Appointments:

Bertine Bahige, shared his appointment for Board sub-committees.

Nominating Committee: Cindy Reardon, Bertine Bahige

Program and Long-Range Planning Committee: Wendy Balo, Cindy Reardon, Holly Hink.

Finance and Budget Committee: Tyler Watts, Bertine Bahige, Wendy Balo

Personnel Committee: Bertine Bahige, Wendy Balo, Tyler Watts

By-Laws Review Committee: Cindy Reardon, Holly Hink

Early Head Start Representative: Holly Hink

CDS-CC Foundation Representative: Wendy Balo

Wendy Balo made a motion to approve the Sub-Committee Appointments as submitted. Tyler Watts seconded. With a unanimous vote, the motion carried.

By-Laws:

Bertine Bahige presented the By-Laws for annual review.

Tyler Watts made a motion to accept the By-Laws as presented. Wendy Balo seconded. With a unanimous vote, the motion carried.

Governance Policies:

Bertine Bahige presented the Governance Policies for annual review.

Wendy Balo made a motion to accept the Governance Policies as presented. Tyler Watts seconded. With a unanimous vote, the motion carried.

DIRECTOR'S REPORT:

Director's Report:

Bob Tranas provided a written Director's Report for September.

TREASURER'S REPORT:

August Treasurer's Report:

Jana Webb presented the August Treasurer's Report.

13% of revenues have been received, and 12% have been expended. With 16% of the year passed.

Wendy Balo made a motion to accept the August Treasurer's Report as submitted. Tyler Watts seconded. With a unanimous vote, the motion carried.

STATISTICAL REPORT:

August Statistical Report:

The August statistical report was reviewed.

EXECUTIVE SESSION:

Wendy Balo made a motion to move the Board into Executive Session to discuss protected child information. Cindy Reardon seconded the motion. At 7:30 pm the Board moved into Executive Session.

Bertine Bahige called the meeting back to order at 7:58 pm.

Professional Services Agreement- Mental Health:

Trena Bauder presented an agreement for consultative vision services with WyoKids Therapy. Cost of agreement is \$4,100.

Wendy Balo made a motion to accept the agreement as submitted. Tyler Watts seconded. With a unanimous vote the motion carried.

ADJOURN:

There being no further business, Wendy Balo made a motion to adjourn. Cindy Reardon seconded the motion. With a unanimous vote, the motion carried. Meeting adjourned at 8:00 pm.

NEXT MEETING DATE:

The next scheduled meeting for Children's Developmental Services of Campbell County Board of Directors is October 27, 2021 at 6:00 P.M. at the Children's Developmental Services of Campbell County.

Respectfully Submitted,

Wendy Balo, Secretary
CDS -CC Board of Directors


Bertine Bahige, Chairman
CDS -CC Board of Directors