

Children's Developmental Services of Campbell County
Board of Director's Meeting
January 28, 2021

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MEETING PLACE:

The Children's Developmental Services of Campbell County Board of Directors met in a regular meeting, January 28, 2021.

CALL TO ORDER:

The meeting was called to order by Chairman Bertine Bahige at 6:05p.m.

PUBLIC COMMENT:

There was no Public Comment.

INTRODUCTIONS:

Board members present Bertine Bahige, Tyler Watts, Holly Hink and Shelly Hagen. Present via Zoom Cindy Reardon. Director Bob Tranas, Early Childhood Manager Tausha Edmonds, Early Childhood Special Education Manager Trena Bauder, Early Childhood Special Education Supervisor Natalie Terrell, Financial Analysis Carol Curtis, and Senior Administrative Assistant Melissa Kline.

ADDITIONS TO AGENDA:

Bob Tranas added Executive Session – to discuss personnel.

READING OF MINUTES:

December 2020 minutes were reviewed.

Cindy Reardon made a motion to approve the December 2020 minutes as written. Tyler Watts seconded. With a unanimous vote, the motion carried.

OLD BUSINESS:

Strategic Plan:

Bob Tranas, Stephanie Stevens, and Tausha Edmonds provided a verbal update on OKR's.

NEW BUSINESS:

There was no new business.



REGION XIII PDDS:**House Bill 0063:**

Bob Tranas discussed that House Bill 0063 could possibly move our disability service under the Department of Education.

Kindergarten Transition:

Natalie Terrell provided a detailed overview of the transition process for our children going into kindergarten. Natalie provided initial numbers and comparisons for the current and past year.

EARLY CHILDHOOD EDUCATION:**Gold Data:**

Tausha Edmonds provided the preschool child assessment data for the period ending December 31, 2020. This data is used by Early Childhood Instructors to create and plan.

Staff Development through ECHO:

Tausha Edmonds provided a schedule for monthly staff ECHO Training.

EARLY HEAD START:**EHS Grant Timeline:**

Stephanie Stevens provided the EHS Grant Timeline. The EHS annual grant application will be presented at the April Board meeting.

ERSEA Training:

Stephanie Stevens provided a detailed breakdown of the required information regarding ERSEA (Eligibility, Recruitment, Selection, Enrollment, and Attendance).

Gold Data:

Stephanie Stevens shared the Early Head Start assessment data for the period ending December 31, 2020.

BUDGET:**2021-2022 Budget Timeline:**

Bob Tranas shared the 2021-2022 Budget Timeline. Budget is due to the Board of Directors for approval March 24, 2022.

OTHER NEW BUSINESS:**Quarterly Meetings with the Commissioners:**

Bob Tranas shared the 2021 schedule for CDS Board of Directors and County Commissioner meetings.

Campbell County Audit FY Ending June 2020:

Bob Tranas shared the Campbell County Audit report for the year July 1, 2019 – June 30, 2020. There were no violations with CDS.

DIRECTOR'S REPORT:

October Director's Report:

Bob Tranas provided a verbal Director's Report for January.

TREASURER'S REPORT:

Revised November Treasurer's Report:

Carol Curtis presented the revised November Treasurer's Report that reflected November's payroll as posted by the County.

Holly Hink made a motion to accept the Revised November Treasurer's Report as submitted, Tyler Watts seconded. With a unanimous vote, the motion carried.

December Treasurer's Report:

Carol Curtis presented the December Treasurer's Report

Tyler Watts made a motion to accept the December Treasurer's Report as submitted, Holly Hink seconded. With a unanimous vote, the motion carried.

EHS Quarterly Financial Report:

Carol Curtis presented the EHS Quarterly Financial Report.

Holly Hink made a motion to accept the EHS Quarterly Financial Report as submitted, Tyler Watts seconded. With a unanimous vote, the motion carried.

EHS COVID Annual Report as of 8/31/2020:

Carol Curtis presented

Holly Hink made a motion to accept the EHS COVID Annual Report as of 8/31/2020 as submitted, Tyler Watts seconded. With a unanimous vote, the motion carried.

STATISTICAL REPORT:

December Statistical Report:

The December statistical report was reviewed.

EXECUTIVE SESSION:

Cindy Reardon made a motion for the board to move into executive session to discuss personnel. Tyler Watts seconded the motion. With a unanimous vote, the Board moved into Executive Session at 8:08 pm. Bertine Bahige reconvened into regular session at 8:15 pm.

ADJOURN:

There being no further business, Holly Hink made a motion to adjourn. Tyler Watts seconded. With a unanimous vote, the motion carried. Meeting adjourned at 8:15 pm.

NEXT MEETING DATE:

The next scheduled meeting for Children's Developmental Services of Campbell

**County Board of Directors is February 24, 2021 at 6:00 P.M. at the Children's
Developmental Services of Campbell County.**

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read 'Cindy Reardon'.

Cindy Reardon, Secretary
CDS -CC Board of Directors

A handwritten signature in cursive script, appearing to read 'Bertine Bahige'.

Bertine Bahige, Chairman
CDS -CC Board of Directors