

Children's Developmental Services of Campbell County
Board of Director's Meeting
August 31, 2022

MEETING PLACE:

Children's Developmental Services of Campbell County Board of Directors met in a regular meeting August 31, 2022.

CALL TO ORDER:

The meeting was called to order by Chairman Bertine Bahige at 6:02pm.

PUBLIC COMMENT:

There was no public comment.

INTRODUCTIONS:

Present Board Members: Tyler Watts, Nichole Shelstad, and Bertine Bahige. Director Bob Tranas, Early Childhood Special Education Manager Trena Bauder, Financial Services Manager Jana Webb, Early Childhood Manager Tausha Edmonds, and Administrative Coordinator Bel Christiansen were also present. Absent: Vice-Chairwoman Holly Hink, Board Secretary Vicki Gilmour, and Early Head Start Coordinator Stephanie Stevens

ADDITIONS TO AGENDA:

There were no additions to the agenda.

READING OF MINUTES:

July Board Minutes:

July 27, 2022 Board minutes were reviewed.

Tyler Watts made a motion to approve the July 27, 2022 minutes as submitted. Nichole Shelstad seconded. With a unanimous vote, the motion carried.

OLD BUSINESS:

Strategic Plan:

Bob Tranas provided an overview of what to expect at the September 7, 2022 strategic planning session.

NEW BUSINESS:

REGION XIII PDDS:

WDE State Compliance Report:

Trena Bauder explained how all fourteen regions under the Wyoming Department of Health are reviewed by the Department of Education and collectively put under one compliance plan. As a result, CDS Early Intervention Staff are required to take hours of basic training.



Campbell County
Wyoming



EARLY CHILDHOOD EDUCATION:

Update on Staff Vacancies:

Tausha Edmonds reported two of the three Instructional Assistant positions have been filled. Multiple substitute positions are currently open. Two new Early Childhood Instructors started mid-August. The EHS Administrative Assistant position has been offered and is pending acceptance. A Part C Infant Education Instructor and Speech Language Pathologist position are still open.

DFS Variance Request:

The Variance Request was approved by the Department of Family Services and reviewed by the Board.

EARLY HEAD START:

No new business was discussed for Early Head Start.

BUDGET:

No new developments on the budget.

OTHER NEW BUSINESS:

Board of Directors Subcommittee Assignments:

Subcommittee assignments were appointed by Chairman Bertine Bahige. Nichole Shelstad made a motion to approve the assignments as allocated. Tyler Watts seconded. With a unanimous vote, the motion carried.

By-Laws Review:

Tyler Watts made a motion to table reviewing the By-Laws until new subcommittee members can review them. Nichole Shelstad seconded. With a unanimous vote, the motion carried.

Board Governance Policy:

Tyler Watts made a motion to accept the Board governance policy as presented. Nichole Shelstad seconded. With a unanimous vote, the motion carried.

DIRECTOR'S REPORT:

August Director's Report:

Bob Tranas provided a verbal summary of the Director's Report for August.

TREASURER'S REPORT:

July Financial Report:

July's Treasurer's Report was reviewed. 7% of revenues have been received, and 7% have been expended, with 8% of the year passed.

Nichole Shelstad made a motion to accept July's Treasurer's report as submitted. Tyler Watts seconded. With a unanimous vote, the motion carried.

STATISTICAL REPORT:

July Statistical Report:

July's Statistical Report was reviewed.

Items for next meeting agenda:

Hott Shotts photography will be here at the next Board meeting at 6:00pm to take pictures of Board Members.

NEXT MEETING DATE:

The next scheduled meeting for Children's Developmental Services of Campbell County Board of Directors is September 28, 2022 at 6:00 P.M. at the Children's Developmental Services of Campbell County.

ADJOURN:

There being no further business, Tyler Watts made a motion to adjourn. Nichole Shelstad seconded the motion. With a unanimous vote, the motion carried. Meeting adjourned at 7:07 pm.

Respectfully Submitted,

Vicki Gilmour

Vicki Gilmour, Secretary
CDS -CC Board of Directors

Bertine Bahige

Bertine Bahige, Chairman
CDS -CC Board of Directors