

Children's Developmental Services of Campbell County
Board of Director's Meeting
March 31, 2021

MEETING PLACE:

The Children's Developmental Services of Campbell County Board of Directors met in a regular meeting, March 31, 2021.

CALL TO ORDER:

The meeting was called to order by Chairman Bertine Bahige at 6:02p.m.

PUBLIC COMMENT:

There was no Public Comment.

INTRODUCTIONS:

Board members present Bertine Bahige, Holly Hink, Wendy Balo, and Tyler Watts. Present via Zoom Cindy Reardon. Director Bob Tranas, Early Childhood Manager Tausha Edmonds, Early Childhood Special Education Manager Trena Bauder, Early Head Start Coordinator Stephanie Stevens. Financial Analyst Carol Curtis, and Senior Administrative Assistant Melissa Kline.

ADDITIONS TO AGENDA:

Bob Tranas added two items to the Agenda:

Wyoming Dept. of Education – Early Childhood Part B 619 Funding Request
Early Head Start COLA Funding Request

READING OF MINUTES:

February 2021:

February 2021 minutes were reviewed.

Wendy Balo made a motion to approve the February 2021 minutes as written. Tyler Watts seconded. With a unanimous vote, the motion carried.

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

There was no new business.

REGION XIII PDDDS:

Part C Report Card:

Trena Bauder provided the July 1, 2019 – June 30, 2020 Part C report. We are waiting for data to justify results.



Part B – Department of Education Monitor:

Trena Bauder provided a verbal update sharing that no compliance issues for CDS were found with our data.

Wyoming Department of Education – Early Childhood Part B 619 Funding Request:

Bob Tranas presented the Part B 619 Funding Request for a total of \$16,531.00. The funds will support three projects including Curriculum training for classroom staff, Developmental screening kits, and a marketing plan to improve child-find efforts.

Wendy Balo made a motion to approve the Part B 619 Funding Request as submitted. Holly Hink seconded. With a unanimous vote, the motion carried.

EARLY CHILDHOOD EDUCATION:

Week of the Young Child:

Tausha Edmonds shared a schedule of events that will take place to celebrate and promote Week of the Young Child.

EARLY HEAD START:

Program Instruction – 2021 Funding Increase:

Stephanie Stevens shared information on a funding increase for Head Start and Early Head Start programs that will include a 1.22 cost of living adjustment, additional funding for migrant and seasonal programs, and continued response to COVID-19.

Early Head Start COLA Funding Request:

Stephanie Stevens presented an Early Head Start COLA Funding Request. The request is for \$4,407.00. There will not be a request for any COVID-19 funds.

Holly Hink made a motion to approve the Early Head Start COLA Funding Request as submitted. Wendy Balo seconded. With a unanimous vote, the motion carried.

Community Assessment Update:

Stephanie Stevens provided an update on the completed Community Assessment. The assessment ensures that the correct families are being reached and recruited.

BUDGET:

Bob Tranas presented the 2021-2022 proposed budget.

Wendy Balo made a motion to accept the 2021-2022 proposed budget as presented. Holly Hink seconded. With a unanimous vote, the motion carried.

Capital Requests:

Bob Tranas presented a capital request for a washer and dryer that would be purchased with COVID-19 funds.

Wendy Balo made a motion to accept the capital request for the washer and dryer and submitted. Tyler Watts seconded. With a unanimous vote, the motion carried.

OTHER NEW BUSINESS:

2019-2020 Annual Report:

Bob Tranas presented the 2019-2020 Campbell County Annual Report.

Strategic Plan Update:

Bob Tranas provided an update on progress that has been made with objectives that were set in November.

DIRECTOR'S REPORT:

March Director's Report:

Bob Tranas provided a written Director's Report for March.

TREASURER'S REPORT:

February Treasurer's Report:

Bob Tranas presented the February Treasurer's Report.

Wendy Balo made a motion to accept the February Treasurer's Report as submitted. Holly Hink seconded. With a unanimous vote, the motion carried.

EHS Semi Annual Federal Financial Report:

Bob Tranas presented the EHS Semi-annual financial report.

Holly Hink made a motion to accept the EHS Semi Annual Federal Financial Report as submitted. Wendy Balo Seconded. With a unanimous vote, the motion carried.

STATISTICAL REPORT:

January Statistical Report:

The January statistical report was reviewed.

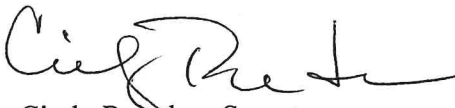
ADJOURN:

There being no further business, Tyler Watts made a motion to adjourn. Wendy Balo seconded. With a unanimous vote, the motion carried. Meeting adjourned at 7:10 pm.

NEXT MEETING DATE:

The next scheduled meeting for Children's Developmental Services of Campbell County Board of Directors is April 28, 2021 at 6:00 P.M. at the Children's Developmental Services of Campbell County.

Respectfully Submitted,



Cindy Reardon, Secretary
CDS -CC Board of Directors



Bertine Bahige, Chairman
CDS -CC Board of Directors