

Children's Developmental Services of Campbell County
Board of Director's Meeting
May 26, 2021

MEETING PLACE:

The Children's Developmental Services of Campbell County Board of Directors met in a regular meeting, April 28, 2021.

CALL TO ORDER:

The meeting was called to order by Chairman Bertine Bahige at 6:00p.m.

PUBLIC COMMENT:

There was no Public Comment.

INTRODUCTIONS:

Board members present Bertine Bahige, Wendy Balo, Holly Hink, and Tyler Watts. Present via Zoom Cindy Reardon. Director Bob Tranas, Early Childhood Special Education Manager Trena Bauder, Early Head Start Coordinator Stephanie Stevens. Financial Analyst Carol Curtis, and Senior Administrative Assistant Melissa Kline.

ADDITIONS TO AGENDA:

Bob Tranas added one item to the Agenda:
Executive Session – Scholarship Request

READING OF MINUTES:

April 2021:

April 2021 minutes were reviewed.

Wendy Balo requested that the minutes be amended with the change being, next meeting date corrected to May 26, 2021.

Wendy Balo made a motion to approve the April 2021 minutes with the amended date. Tyler Watts seconded. With a unanimous vote, the motion carried.

OLD BUSINESS:

There was no old business.

NEW BUSINESS

REGION XIII PDDS:

Part B 619 Funding Application Summary:

Bob Tranas presented the Part B 619 Application Summary. CDS-CC was awarded funding in the amount of \$16,231.00. The funding will be used to provide a two-day training from



Campbell County
wyoming



Creative Curriculum for Preschool. Purchase a DIAL-4 global screener and purchase a marketing plan that will promote Developmental Screenings.

Updated Part C Data

a. Part C COSF Region 13

b. Part C Report Card 19-20

Trena Bauder shared the corrected data for the Child Outcome Summary.

CCSD Transition:

Trena Bauder shared kindergarten transition data.

Started - 112

Transfer to CCSD on IEP - 82

Return to Regular Education – 21

Staying at the center – 6

Did not transfer due to moving - 3

EARLY CHILDHOOD EDUCATION:

Staff Training – CDS Preschool Closure:

a. Supporting Children with Disabilities

b. Supporting Children with Early Mathematics

Bob Tranas provided information on staff trainings that would be funded by the Part B 619 Funding Application.

Preschool Closure: August 12-13, 2021

Bob Tranas requested to close Preschool August 12-13, 2021 to provide staff training.

Wendy Balo made a motion to approve the closure of August 12-13, 2021 to provide staff training as requested. Holly Hink seconded. With a unanimous vote, the motion carried.

Preschool Child Outcomes Data:

Bob Tranas shared Teaching Strategies Gold Data from April 30, 2021. The data reflects results of widely held expectations.

EARLY HEAD START:

EHS 2021 American Rescue Plan Funding Increase:

Stephanie Stevens shared information about the American Rescue Plan Funding increase for Head Start Programs. The plan includes \$1 billion for Head Start programs. The allocations are based on enrollment, we are funded based on 36 families.

EHS 2021 ARP Application for Funding:

Stephanie Stevens requested approval to accept funds in the amount of \$43,074.00 from the American Rescue Plan. These funds must be expended by March 2023; the funding is based on 36 families.

Holly Hink made a motion to approve the Application for Funding in the amount of \$43,074.00 as submitted. Wendy Balo seconded. With a unanimous vote, the motion carried.

2020 Self-Assessment Report:

Stephanie Stevens presented the annual self-assessment of Early Head Start services. This report reflects goals for the 5- year project period ending August 31, 2024.

Tyler Watts made a motion to approve the 2020 Self-Assessment Report as submitted. Wendy Balo seconded. With a unanimous vote, the motion carried.

Child Outcome Data:

Stephanie Stevens shared Teaching Strategies Gold data for Early Head Start from April 30, 2021.

BUDGET:**Provisional Approval FY 21-22**

a. 2021-2022 Budget Request

Bob Tranas shared the 2021-2022 Provisionally Approved Budget for FY 21-22.

June 14, 2021 will be the Public Hearing for the Budget.

OTHER NEW BUSINESS:

There was no other new business.

DIRECTOR'S REPORT:**May Director's Report:**

Bob Tranas provided a verbal Director's Report for May.

TREASURER'S REPORT:**March Treasurer's Report:**

Carol Curtis presented the April Treasurer's Report.

Holly Hink made a motion to accept the March Treasurer's Report as submitted. Tyler Watts seconded. With a unanimous vote, the motion carried.

STATISTICAL REPORT:**March Statistical Report:**

The March statistical report was reviewed.

EXECUTIVE SESSION:

Wendy Balo made a motion for the board to move into executive session to discuss a scholarship. Tyler Watts seconded the motion. With a unanimous vote, the Board moved into Executive Session at 6:58 pm. Bertine Bahige moved the meeting back into regular session at 7:10 pm.

Wendy Balo moved to approve the scholarship request for the period June 1 through October 31, 2021. Tyler Watts seconded the motion. With a unanimous vote, the motion carried.

ADJOURN:

There being no further business, Wendy Balo made a motion to adjourn. Holly Hink seconded the motion. With a unanimous vote, the motion carried. Meeting adjourned at 7:12 pm.

NEXT MEETING DATE:

The next scheduled meeting for Children's Developmental Services of Campbell County Board of Directors is June 30, 2021 at 6:00 P.M. at the Children's Developmental Services of Campbell County.

Respectfully Submitted,

Cindy Reardon, Secretary
CDS -CC Board of Directors



Bertine Bahige, Chairman
CDS -CC Board of Directors