

Children's Developmental Services of Campbell County
Board of Director's Meeting
June 30, 2021

MEETING PLACE:

The Children's Developmental Services of Campbell County Board of Directors met in a regular meeting, June 30, 2021.

CALL TO ORDER:

The meeting was called to order by Vice-Chair Wendy Balo at 6:04p.m.

PUBLIC COMMENT:

There was no Public Comment.

INTRODUCTIONS:

Board members present Wendy Balo, Holly Hink, and Tyler Watts. Director Bob Tranas, Early Childhood Special Education Manager Trena Bauder, Early Head Start Coordinator Stephanie Stevens. Financial Analyst Carol Curtis, Financial Services Manager Jana Webb, and Senior Administrative Assistant Melissa Kline.

ADDITIONS TO AGENDA:

There were no additions to the Agenda.

READING OF MINUTES:

May 2021:

May 2021 minutes were reviewed.

Holly Hink made a motion to approve the May 2021 minutes. Tyler Watts seconded. With a unanimous vote, the motion carried.

OLD BUSINESS:

There was no old business.

NEW BUSINESS

REGION XIII PDDS:

EIEP Contract for Part B Services:

- a. EIEP Part B Services
- b. EIEP Part B Contract SOW

Bob Tranas presented two contracts for funding for special education preschool services and supports for children three to five years old. The funding is in the amount of \$1,991,408.40, supporting program year July 1, 2021 through June 30, 2022.



Tyler Watts made a motion to accept the funds in the amount of \$1,991,408.40. Holly Hink seconded. With a unanimous vote, the motion carried.

EIEP Contract for Part C Services:

- a. EIEP Part C Contract
- b. EIEP Part C contract SOW

Bob Tranas presented two contracts for early intervention services for children birth to three years old. The funding is in the amount of \$674,493.96, for program year July 1, 2021 through June 30, 2022.

Tyler Watts made a motion to accept the funds in the amount of \$674,493.96. Holly Hink seconded. With a unanimous vote, the motion carried.

Part B Report Card:

- a. Part B Report Card COS Summary
- b. Part B Report Card Trend

Bob Tranas shared the Part B data from fiscal year 2019-2020.

Part C Determination Letter:

Bob Tranas shared a letter from the Wyoming Department of Health. The Program Determination letter states that Children's Developmental Services meets the requirements.

EARLY CHILDHOOD EDUCATION:

Update on the Playground:

Tausha Edmonds provided an update on the new playground structures.

Update Essential Standards Committee:

Tausha Edmonds provided information for developing program standards for Children's Developmental Services.

EARLY HEAD START:

Notice of Award – ARP Funds:

Stephanie Stevens presented the ARP funds in the amount of \$43,074.00.

Holly Hink made a motion to accept the funds in the amount of \$43,074.00. Tyler Watts seconded. With a unanimous vote, the motion carried.

Notice of Award – CRRSA Funds:

Stephanie Stevens presented the CRRSA funds in the amount of \$10,835.00. The funds do not have to be fully expended until 2023.

Holly Hink made a motion to accept the funds in the amount of \$10,835.00. Tyler Watts seconded. With a unanimous vote, the motion carried.

OHS Communication:

Stephanie Stevens presented the Office of Head Start's expectations for grantees heading back into the new program year. This communication provided some changes from COVID-19.

BUDGET:

There was no discussion on Budget.

OTHER NEW BUSINESS:

There was no other new business.

DIRECTOR'S REPORT:

Director's Report:

Bob Tranas provided a verbal Director's Report for June.

TREASURER'S REPORT:

May Treasurer's Report:

Carol Curtis presented the May Treasurer's Report.

92% of the year has passed, 87% of revenues have been received, and 84% have been expended.

Tyler Watts made a motion to accept the May Treasurer's Report as submitted. Holly Hink seconded. With a unanimous vote, the motion carried.

STATISTICAL REPORT:

May Statistical Report:

The May statistical report was reviewed.

ADJOURN:

There being no further business, Wendy made a motion to adjourn. Holly Hink seconded the motion. With a unanimous vote, the motion carried. Meeting adjourned at 7:12 pm.

NEXT MEETING DATE:

The next scheduled meeting for Children's Developmental Services of Campbell County Board of Directors is July 28, 2021 at 6:00 P.M. at the Children's Developmental Services of Campbell County.

Respectfully Submitted,

Cindy Reardon, Secretary
CDS -CC Board of Directors



Bertine Bahige, Chairman
CDS -CC Board of Directors