

Office of County Commissioners

November 20, 2023

Gillette, Wyoming

Directors Meeting

The Campbell County Board of Commissioners met for a Directors Meeting, Monday, November 20, 2023, at 1:30 PM.

Present were Jim Ford, Butch Knutson, Kelley McCreery, Del Shelstad, Commissioners; Denton Knapp, Executive Director of Administration; Sandra Beeman, Deputy Director of Administration; Brandy Elder, Human Resources Executive Director; Matt Olsen, Public Works Director; Kevin Geis, Road & Bridge Director; Kyle Ferris, Deputy County Attorney; Kelly Wallem, County Attorney Office Manager; Phil Harvey, Information Technology Director; Jane Glaser, Public Health Executive Director; Aaron Lyles, CAM-PLEX Director; Robert Henning, Museum Director; Chad Beeman, Adult Treatment Court Director; Jim Lyon, Juvenile Services Director; Treasure Boller, Extension Office; Ron Smith, Airport Director of Operations; Dwayne Dillinger, Parks & Recreation Executive Director; John Jackson, Library Executive Director; Liz Edwards, Fair Director; Nathan Grotrian, Children's Developmental Center Executive Director; David King, Emergency Management Coordinator; Michael Phipps, Deputy Emergency Management Coordinator; Shannon Ireland, Chief Deputy County Clerk; Amanda Milnes, County Clerk Accounting Manager; Lanee' Rogers, County Clerk Finance Manager; Cindy Lovelace, County Clerk; and members of the press. Colleen Faber was absent from the meeting.

Cindy Lovelace introduced County Clerk Finance Manager, Lanee' Rogers.

Cindy Lovelace advised the County Clerk's office will process vouchers two times per month, coinciding with the Board of Commissioner meetings beginning in January 2024. Discussion was held.

Brandy Elder advised that a proposed policy change to require all county employee be enrolled in direct deposit will be presented at the Board of Commissioners meeting on December 5, 2023.

Kyle Ferris provided an update on the Board Training and advised that Executive Session minutes must be taken for all Board Executive Sessions.

Sandra Beeman provided an update on the CivicClerk software implementation process.

David King and Michael Phipps provided an update on the winter weather policies. Discussion was held.

Matt Olsen provided a status update on the Annex Building remodel project. Discussion was held.

Discussion was held concerning the Emergency Operations Center (EOC).

Discussion was held concerning the Lodging Tax Capital Construction Fund MOU draft.

Workshop was held concerning county properties.

There being no further business to come before the Commissioners, the meeting was adjourned at 3:30 PM.

Next Full Directors Meeting to be held December 4, 2023, at 1:30 PM.



Cindy Lovelace, County Clerk
Board of County Commissioners



Del Shelstad, Commissioner
Board of County Commissioners

In accordance with W.S. 18-3-516(f) the required County Notices of Publication are available on the County's Website at: www.campbellcountyny.gov