

Fair Board Meeting Minutes

Cam-Plex, Energy Hall, Coal Conference Room

February 16th, 2021 - 6:00 pm

Marilyn Christensen
Trena Bauder
Dana Trevino
Joey Leegaard
J.D. Gray
Acacia Elkins
Liz Edwards
Trevor Lynde

Niki Hensley
Sharon Adels
Bob Maul
Coleen Faber
Carol Seeger
Susan Saunders
Del Shelstad
Rusty Bell

Heidi Vossler
Sean Brown
Ellen Leshner
Heather Wichert
Will Heistraiter
Jason Gearhart
Kim Fry
Shelley Hensley

Derek Hensley

Chairman, Acacia Elkins called the meeting to order at 6:00 pm. Acacia welcomed everyone to the meeting and invited them to introduce themselves.

Commissioner's Quarterly Report ~

Bob Maul discussed the budget decreases across the County for the FY 21-22. Bob advised the Fair Board to reference their 17-18 budget request. This will affect every department in the County and to be aware of the decreases during budget request. Carol Seeger discussed the County's accounting software change to Tyler and the change in the voucher process, which will be electronic only. She asked the Fair Board how they would like to move forward with the approval of the Fair's vouchers with the option of a Fair Board member electronically approving them at the fair office or allowing the clerks' office to approve. The Fair Board agreed to appoint the Board's Secretary/Treasurer to approve. DG discussed there is a Board training class offered through the WY Extension and new board members need to complete it. Rusty Bell thanked the Fair Board for their support on working with Cam-Plex and adjusting the fair dates in 2024 for the large Camporee group coming to our community. The Fair Board thanked the Commissioners for attending.

Additions to Agenda / Guest Comments ~

Acacia asked for additions to the agenda and guest comments. There were none.

Minutes ~

Marilyn Christensen made a motion to accept the minutes from the January 19th, 2021 meeting. Joey Leegaard seconded. Motion passed.

Reports ~

Extension Office / 4-H ~ Kim Fry talked about the weekly and monthly practices for the project areas starting in March. The livestock workshop and Chili Bingo were successful on February 13th with a good attendance. 4H Shooting Sports "Fun Shoot" is scheduled on February 20th at Cam-Plex Barn 3. Leader orientation is scheduled for February 23rd at the George Amos Building, Cottonwood room. A pre-breeding class, with Brandi & Jay Hudson will be conducted on February 25th.

Fair Coordinator ~ Liz Edwards reconfirmed the dates for the mandatory meetings at Central Pavilion on Tuesday, May 4th, 2021 at 4:30pm and 6:30pm, Wednesday, May 12th, 2021 at 2:30pm, 4:30pm, and 6:30pm, and in Wright at the high school on Monday, May 17th, 2021 at 6:30pm. Liz presented her plan to conduct the mandatory meetings with a power point and/or videos along with their handouts to discuss information requirements and updates. Liz confirmed comedian, Tim the Dairy Farmer, and the Cattlewomen dinner prior to the event on Wednesday evening. Liz reached out to a couple carnivals and has not received information back. Cam-plex will work with the Fair Board to have a concert during Fair. Liz is continuing to work with the entertainers and contracts. The Wyoming Association of Fairs (WAF) spring manager's meeting will be in Douglas on February 25th. Liz reported for the Youth Livestock Sale Committee that there is new meat processor in Sheridan, WY called Western Heritage Meat Company. Liz presented the beef tagging information. There were 33 heifers and 82 steers tagged by the February 3rd deadline.

Old Business ~

Scale Program ~ Liz discussed the budget options of applying for a grant, sponsorship, and requesting capital funds.

Born and Raised Contests ~ There were 27 forms turned in for the market beef contest. Liz discussed this contest is for market animals and a few families turned in forms for breeding heifers. She will contact those families with the contest guidelines. Kim asked if the 4H Livestock Committee can start soliciting for award sponsorship and create a banner for the awards. The Fair Board agreed to allow Kim's request.

Carcass Class ~ Liz presented more information to the Fair Board and confirmed with Heidi Vossler, that this class would not be terminal. Liz suggested a committee be put together for an Ultrasound Contest proposal prepared for the next meeting. JD Gray made a motion to develop and assign a committee to review and discuss the information presented for a proposal for the next meeting. Trevor Lynde second. Motion passed. Acacia asked and appointed JD, Trevor, Dana Trevino, and Liz for this committee.

Fair Theme and Colors ~ Liz presented the suggestions and discussion was held. Marilyn made a motion for the Fair theme of "Harvesting 100 Years of Memories" and keeping the same colors of red, black, charcoal gray, and white. JD seconded. Motion passed.

Panel Inventory ~ Liz presented an inventory count and a format to use to keep track of yearly panel condition for possible replacements. Jason Gearhart discussed the panel inventory count and recommended a walk-through during setup and/or during fair to evaluate panel condition and establish a condition tracking system. Liz is working with the County Attorney for a rough draft of County property rentals.

Open Superintendent Positions ~ JD made a motion to offer Jessica Zelletti the Fair 4H Dog Superintendent. Marilyn seconded. Motion passed. Liz scheduled an interview for Open Art on March 4th and has contacted teachers at the school district for interest in the two open 4-H Visual Arts superintendents.

CC Fair By-Laws & Governance Policies ~ Trena Bauder, Marilyn, and Liz are continuing to work on drafting a final proposal to present at the next meeting.

New Business ~

Fair Schedule ~ Liz presented and asked the Fair Board to review for corrections and updates. Discussion was held.

Fair Book Changes ~ The rules committee proposed that the dress code stay with official dress for FFA members and 4H members continue to wear the white-collared, long-sleeved, white shirt, black pants, and boots and/or closed-toe leather shoes. A blazer (navy blue or black) may be added if needed. Static Exhibitors should wear casual business attire including a shirt, pants, footwear with closed toe shoes. Dog, Cat, Horse, and Dairy continue wearing industry specific attire. Discussion was held. Marilyn made a motion to accept the rules committee dress code suggestion. Joey seconded. Motion passed. The rules committee recommendations regarding parents helping is to continue the exhibitor's education and safety awareness while parents may assist, and cell phones are not in use while exhibitors are learning. The exhibitors are responsible for the completion of their project and may ask for help from an active FFA or 4-H member. JD made a motion to accept the rules committee's recommendations. Joey seconded. Discussion was held. Motion passed. Marilyn suggested adding a livestock superintendent expectations and responsibilities during fair to the fair book. JD recused himself from the superintendent discussion due to conflict of interest as a superintendent of the shooting sports. Joey made a motion to add the superintendents' responsibilities section to the livestock general rules. The Superintendent oversees the department assigned to them as a representative for the Campbell County Fair. Trevor seconded. Motion passed. Liz stated the fair book changes and schedule must be submitted by March 31st, 2021 to finalize for print.

100th Year Celebration ~ Liz mentioned she is continuing to work with the Museum and Library for fair history and items. She presented additional ideas from the previous year. Liz asked for more ideas and to let her know if you have any.

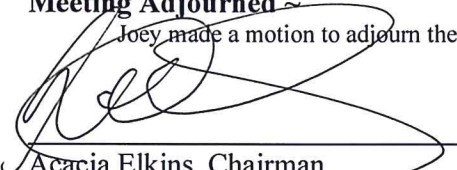
March meeting date ~ Liz asked the Fair Board if there were any conflicts having the March Fair Board meeting during the school district's spring break. There were none.

Treasurer's Report ~

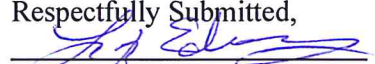
Liz presented the budget, vouchers, and reminded everyone of the budget meeting on March 4th, 2021 at 6:00pm at the Rib and Chop House. JD Gray made a motion to accept the voucher list. Marilyn seconded. Vouchers were approved.

Meeting Adjourned ~

Joey made a motion to adjourn the meeting, Trevor seconded. Meeting adjourned at 8:07pm.


Acacia Elkins, Chairman

Respectfully Submitted,


Liz Edwards, Fair Coordinator

Next Meeting – March 23rd, 2021